

**BOARD OF LIBRARY TRUSTEES**

**COMMITTEE OF THE WHOLE**

- 04.26.01 A meeting of the Committee of the Whole of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Richard Frisbie Board Room of the Arlington Heights Memorial Library on Monday, April 6, 2026, at 7:00 p.m. by President Amy Somary.

Upon **ROLL CALL**, the following answered Present: Trustees Borrell, Galla, Kelly, McClaney, Medal, Watts and Somary.

Absent: None

Also present: Michael Driskell, Executive Director; Dana Revilla, Deputy Director; Sasha Vasilic, Director of Communications and Marketing; Traci Sara, Finance Manager; Rich Dworiany, Information Technology Manager; Megan Maier, Administrative Assistant; and Janet Moravec, Executive Administrative Assistant.

- 04.26.02 Trustee Somary led the **PLEDGE OF ALLEGIANCE**.
- 04.26.03 There was no **PUBLIC COMMENT**.
- 04.26.04 **NEW WEBSITE DEMONSTRATION (Item 1)** – Director of Communications and Marketing Sasha Vasilic and Information Technology Manager Rich Dworiany provided a demonstration of the newly released website.
- 04.26.05 **PROPOSED REVISIONS TO POLICY 2.002 PURCHASING (Item 2)** – The committee reviewed and discussed proposed revisions to Policy 2.002 Purchasing to align the policy with the current requirements of the Illinois Local Library Act.
- 04.26.06 **PROPOSED REVISIONS TO POLICY 2.003 SALE OR DISPOSAL OF SURPLUS LIBRARY PROPERTY (Item 3)** – The committee reviewed and discussed proposed revisions to Policy 2.003 Sale or Disposal of Surplus Library Property to add priority to offer surplus property valued at less than \$1,000 to the Friends of the Library or the Arlington Heights Memorial Library Foundation if originally funded by those organizations.
- 04.26.07 **PROPOSED REVISIONS TO POLICY 7.005 CONFERENCE AND STUDIO ROOMS (Item 4)** – The committee reviewed and discussed proposed revisions to Policy 7.005 Conference and Studio Rooms separating the current policy into two separate policies – Policy 7.005 Conference Rooms and creating a new Policy 7.006 Studio Rooms.

- 04.26.08    **PROPOSED REVISIONS TO POLICY 1.001 VISION AND VALUES (Item 5)** – The committee reviewed and discussed Policy 1.001 Vision and Values. The committee was in favor of rescinding the policy as it is an aspirational document and not policy. The library’s Vision and Values is part of the library’s strategic plan and is available on the library’s website.
- 04.26.09    **REVIEW OF A NEW STAFF POLICY – ARTIFICIAL INTELLIGENCE TOOLS AND RESPONSIBLE USE (Item 6)** – The committee reviewed and discussed the addition of a new staff policy – Artificial Intelligence Tools and Responsible Use to provide guidelines for the use of artificial intelligence tools in a responsible, ethical and legal manner.
- 04.26.10    **DEMONSTRATION OF DILIGENT COMMUNITY BOARD DOCUMENT MANAGEMENT SOFTWARE (Item 7)** – Executive Director Mike Driskell gave a demonstration of the Diligent Community board document management software.
- 04.26.11    **OTHER**
- **AMERICAN LIBRARY ASSOCIATION 2026 ANNUAL CONFERENCE AND EXHIBITION, JUNE 25-29** - Mr. Driskell noted the American Library Association Annual Conference and Exhibition will be held in Chicago, June 25-29.
  - Mr. Driskell shared Cook County Commissioner Maggie Trevor will be sponsoring a resolution honoring the library’s 100<sup>th</sup> anniversary at the Cook County Board meeting on Thursday April 16 at 10:00 a.m. Board members are welcome to attend.
  - President Somary noted the library volunteer luncheon will take place on Tuesday April 7.

There being no further business to be discussed, Trustee Borrell moved **ADJOURNMENT**. Trustee McClaney seconded. All were in favor and the meeting was adjourned at 8:17 p.m.

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Janet Moravec, Recorder