

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY HELD ON TUESDAY, JANUARY 20, 2026.**

01.26.01 A regular meeting of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Richard Frisbie Board Room of the Arlington Heights Memorial Library on Tuesday, January 20, 2026, at 7:01 p.m. by President Amy Somary.

01.26.02 Upon ROLL CALL, the following answered Present: Trustees Borrell, Galla, Kelly, McClaney, Watts and Somary.

Absent: Trustee Medal

Also present: Michael Driskell, Executive Director; Dana Revilla, Deputy Director; Sasha Vasilic, Communications and Marketing Director; Traci Sara, Finance Manager; Jolie Duncan, Info Services Manager; Diane Malik, Info Services Advisor; Megan Maier, Administrative Assistant; Janet Moravec, Executive Administrative Assistant; and Lauree Harp, Arlington Heights Memorial Library Foundation Founder and Chair.

01.26.03 President Somary led the **PLEDGE OF ALLEGIANCE**.

01.26.04 There was no **PUBLIC COMMENT**.

01.26.05 **LIAISON REPORTS**

- **FRIENDS OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY** – Executive Director Michael Driskell reported that the Friends have committed \$50,000 toward the new bookmobile and are pursuing a grant. He also noted that they had a strong sales year in 2025, including a new single-sale record of \$31,000.

- **ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION** – Arlington Heights Memorial Library Foundation Founder and Chair Lauree Harp reported that the Foundation is in its eighth year. Over the past 18 months, the Foundation has focused on supporting the bookmobile initiative, successfully pledging and surpassing its \$150,000 goal to bring the campaign to a close. The Foundation is now exploring ways to honor and recognize major donors. Ms. Harp also noted that registration is open for the March 6 International Women’s Day event, *Real Women, Remarkable Stories*. Registration for four \$2,500 scholarships opens March 1, and the Foundation is working with District 214 to encourage participation. Additional updates include the creation of a new brochure expected next month, collaboration with library staff to increase visibility on the donor screen, and updates to the Foundation’s website.

01.26.06 Trustee Galla moved **APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF DECEMBER 16, 2025 (Action Item 1)**. Trustee Watts seconded. All were in favor and the minutes were approved as submitted.

01.26.07 **REVIEW OF THE FINANCIAL REPORT FOR THE PERIOD ENDED DECEMBER 31, 2025 (Item 2)** - Mr. Driskell reported that the library did not receive any real estate tax revenue in December. The most recent information indicates that taxpayer payments are currently delayed at the county level. The Cook County Treasurer has advised that distributions are expected to begin on January 20. Staff will remain in regular communication with the Village to monitor the receipt of these funds and will be prepared to discuss funding options if needed. The library received personal property replacement taxes (PPRT) in the amount of \$20,694.77 in December. December interest income was \$5,529.33. The Friends of the Library reimbursed the library \$8,750.82 in December. With 100% of the fiscal year lapsed, 97% of the unaudited annual operating budget has been expensed and 77% of the total annual capital budget has been expensed.

01.26.08 **REVIEW OF THE CHECK REGISTER FOR THE PERIOD ENDED DECEMBER 31, 2025 (Action Item 3)** – Mr. Driskell provided information in response to trustees’ questions regarding individual expenditures.

Trustee Galla moved **THE BOARD OF LIBRARY TRUSTEES APPROVES THE ACCOUNTS PAYABLE CHECK REGISTER FOR THE ARLINGTON HEIGHTS MEMORIAL LIBRARY OF DECEMBER 31, 2025, IN THE AMOUNT OF \$1,610,205.48.** Trustee Kelly seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Borrell, Galla, Kelly, McClaney, Watts and Somary. Nay: none. The motion carried.

01.26.09 **EXECUTIVE DIRECTOR’S REPORT** – The executive director highlighted the January 2026 Director’s Report.

- **BUSINESS SERVICES** – Info Services Advisor Diane Malik presented on the library’s connection with the business community and the services and networking opportunities the library provides.

01.26.10 There was no **OLD BUSINESS** to be discussed.

01.26.11 There was no **NEW BUSINESS** to be discussed.

01.26.12 **OTHER**

- Trustee Watts announced that Friends of the Library Book Sale Chairperson Allison Anderson is stepping down. Trustee Watts thanked her for her years of service and dedication.

- **SENIOR CENTER HOURS PILOT** - Mr. Driskell announced a new pilot hours schedule for the Senior Center Reading Room beginning March 1. Under the pilot, the Reading Room will no longer be open on Saturdays and will instead extend Wednesday hours from 4:30 p.m. to 6:00 p.m. This adjustment aligns with periods of higher traffic and increased programming at the Senior Center.

- President Somary shared insights from recent articles regarding requirements for public libraries to have Narcan available. Mr. Driskell confirmed that the library currently has Narcan on hand and that staff are trained in its administration.
- Mr. Driskell shared an update on the new bookmobile. Final details and design choices are being confirmed with the company, and production continues to move forward efficiently and on time.

There being no further business to discuss, Trustee Borrel moved **ADJOURNMENT**. Trustee Watts seconded. All were in favor and the meeting was adjourned at 7:50 p.m.

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Jennifer Borrell, Vice President/Secretary

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Janet Moravec, Recorder