

MINUTES OF THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY HELD ON TUESDAY, OCTOBER 21, 2025.

10.25.01 A regular meeting of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Cardinal Room of the Arlington Heights Memorial Library on Tuesday, October 21, 2025, at 7:01 p.m. by President Amy Somary.

10.25.02 Upon **ROLL CALL**, the following answered Present: Trustees Borrell, Kelly, McClaney, Medal, Watts and Somary.

Absent: Trustee Galla

Also present: Michael Driskell, Executive Director; Dana Revilla, Deputy Director; Sasha Vasilic, Communications and Marketing Director; Traci Sara, Finance Manager; Kerry Bailey, Youth Services Librarian; Trixie Dantis, Youth Services Manager; Megan Maier, Administrative Assistant; and Janet Moravec, Executive Administrative Assistant.

10.25.03 President Somary led the **PLEDGE OF ALLEGIANCE**.

10.25.04 There was no **PUBLIC COMMENT**.

10.25.05 **LIAISON REPORTS**

- **FRIENDS OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY** – Executive Director Mike Driskell reported there are no updates from the Friends of the Arlington Heights Memorial Library.

- **ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION** – Mr. Driskell reported that the Arlington Heights Memorial Library Foundation is nearing completion of its \$150,000 fundraising goal for the new bookmobile. Thanks to a generous donation from Pat and Nancy Moroney, new interactive items have been ordered for Kids' World. The fall advisory event will take place this week, and planning has begun for the International Women's Day event in March. Marketing is also developing a new brochure, expected to be ready early next year.

10.25.06 Trustee Watts moved **APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF SEPTEMBER 16, 2025 (Action Item 1)**. Trustee Borrell seconded. All were in favor and the minutes were approved as submitted.

10.25.07 Trustee Kelly moved **APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF OCTOBER 6, 2025 (Action Item 2)**. Trustee McClaney seconded. All were in favor and the minutes were approved as submitted.

10.25.08 **REVIEW OF THE FINANCIAL REPORT FOR THE PERIOD ENDED SEPTEMBER 30, 2025 (Item 3)** – Mr. Driskell reported the library's real estate tax revenue totaled \$16,301.54 for the month of September. September interest income was

\$13,261.74. The Friends of the Library reimbursed the library \$15,194.11 in September. With 75% of the fiscal year lapsed, 73% of the unaudited annual operating budget has been expensed and 49% of the total annual capital budget has been expensed.

- 10.25.09 **REVIEW OF THE CHECK REGISTER FOR THE PERIOD ENDED SEPTEMBER 30, 2025 (Action Item 4)** – Mr. Driskell provided information in response to trustees’ questions regarding individual expenditures.

Trustee Medal moved **THE BOARD OF LIBRARY TRUSTEES APPROVES THE ACCOUNTS PAYABLE CHECK REGISTER FOR THE ARLINGTON HEIGHTS MEMORIAL LIBRARY OF SEPTEMBER 30, 2025, IN THE AMOUNT OF \$1,519,818.87.** Trustee Watts seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Borrell, Kelly, McClaney, Medal, Watts and Somary. Nay: none. The motion carried.

- 10.25.10 **EXECUTIVE DIRECTOR’S REPORT** – The executive director highlighted the October 2025 Director’s Report.

- **STAFF PRESENTATION ON TWEEN SERVICES** – Youth Services Librarian Kerry Bailey provided an overview of tween services.

- 10.25.11 **OLD BUSINESS**

- **ADOPTION OF THE 2025 TAX LEVY (Action Item 5)** – Mr. Driskell invited Finance Manager Traci Sara to join the table. The board considered adoption of the proposed 2025 tax levy reflecting a 4.55% increase over the 2024 levy in the amount of \$15,812,000.

Trustee Borrell moved **THE BOARD OF LIBRARY TRUSTEES ADOPTS THE 2025 TAX LEVY IN THE AMOUNT OF \$15,812,000.** Trustee Medal seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Borrell, Kelly, McClaney, Medal, Watts and Somary. Nay: none. The motion carried.

- **ADOPTION OF 2026 BUDGET (Action Item 6)** – The board considered the adoption of the proposed 2026 budget.

Trustee Watts moved **THE BOARD OF LIBRARY TRUSTEES ADOPTS THE 2026 ARLINGTON HEIGHTS MEMORIAL LIBRARY BUDGET.** Trustee McClaney seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Borrell, Kelly, McClaney, Medal, Watts and Somary. Nay: none. The motion carried.

- 10.25.12 There was no **NEW BUSINESS** to be discussed.

- 10.25.13 **OTHER**

- **ILLINOIS LIBRARY ASSOCIATION 2025 LIBRARY LEGISLATIVE MEETUPS** – The Illinois Library Association North Suburban and Chicago Library Legislative Breakfast will be held on Wednesday, December 3 at the Hilton Chicago/Northbrook.
- Mr. Driskell reminded trustees about the joint Park District Board of Commissioners and Board of Library Trustees meeting on Saturday, October 25.
- Mr. Driskell provided an update on the second-floor construction, noting the project is on schedule and progressing well.
- President Somary attended and commented on the Illinois Library Association conference. She noted the 2026 ALA conference will take place in Chicago and encouraged attendance.
- President Somary noted Bookmobile Supervisor Ron Moravec is retiring, with his last day being October 23.

There being no further business to discuss, Trustee Borrell moved **ADJOURNMENT**. Trustee McClaney seconded. All were in favor and the meeting was adjourned at 8:16 p.m.

Jennifer Borrell, Vice President/Secretary

Janet Moravec, Recorder