

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY HELD ON TUESDAY, AUGUST 19, 2025.**

08.25.01 A regular meeting of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Richard Frisbie Board Room of the Arlington Heights Memorial Library on Tuesday, August 19, 2025, at 7:00 p.m. by President Amy Somary.

08.25.02 Upon **ROLL CALL**, the following answered Present: Trustees Galla, Kelly, McClaney, Medal, Watts and Somary.

Absent: Trustee Borrell

Also present: Michael Driskell, Executive Director; Dana Revilla, Deputy Director; Sasha Vasilic, Director of Communications and Marketing; April Harder, Communications and Marketing Supervisor; Neal Parker, Programs and Exhibits Specialist; Megan Maier, Administrative Assistant and Janet Moravec, Executive Administrative Assistant.

08.25.03 President Somary led the **PLEDGE OF ALLEGIANCE**.

08.25.04 There was no **PUBLIC COMMENT**.

08.25.05 **LIAISON REPORTS**

- **FRIENDS OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY** – Executive Director Michael Driskell reported the Friends are on a summer hiatus.

- **ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION** – Mr. Driskell reported the Foundation is also on summer break but reported they are at the Farmers Market all summer with the bookmobile, creating awareness of the Foundation and alerting guests to the need to raise funds for a new bookmobile. They will be joining library staff and the bookmobile at Harmony Fest on October 3. A Foundation Board meeting will be held on September 10 with all committees reporting on progress they have made over the summer.

08.25.06 Trustee Watts moved **APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF JULY 15, 2025 (Action Item 1)**. Trustee McClaney seconded. All were in favor and the minutes were approved as submitted.

08.25.07 **REVIEW OF THE FINANCIAL REPORT FOR THE PERIOD ENDED JULY 31, 2025 (Item 2)** – Mr. Driskell reported the library received personal property replacement taxes (PPRT) in the amount of \$25,231.39 in July. July interest income was \$13,999.99. With 58% of the fiscal year lapsed, 58% of the unaudited annual operating budget has been expensed and 14% of the total annual capital budget has been expensed.

- 08.25.08 **REVIEW OF THE CHECK REGISTER FOR THE PERIOD ENDED JULY 31, 2025 (Action Item 3)** – Mr. Driskell provided information in response to trustees’ questions regarding individual expenditures.

Trustee Galla moved **THE BOARD OF LIBRARY TRUSTEES APPROVES THE ACCOUNTS PAYABLE CHECK REGISTER FOR THE ARLINGTON HEIGHTS MEMORIAL LIBRARY OF JULY 31, 2025, IN THE AMOUNT OF \$1,308,963.82.** Trustee Watts seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Galla, Kelly, McClaney, Medal, Watts and Somary. Nay: none. The motion carried.

- 08.25.09 **EXECUTIVE DIRECTOR’S REPORT** – The executive director highlighted the August 2025 Director’s Report.

- 08.25.10 There was no **OLD BUSINESS** to be discussed.

- 08.25.11 **NEW BUSINESS**

- **STAFF PRESENTATION ON 2025 ONE BOOK, ONE VILLAGE PROMOTIONAL PLAN AND RELATED PROGRAMMING (Item 4)** – Communications and Marketing Supervisor April Harder and Programs and Exhibits Specialists Neal Parker gave a presentation on the 2025 One Book, One Village selection of *The Stolen Queen* by Fiona Davis.

- **APPROVAL OF 2026 LIBRARY HOLIDAY DATES AND CLOSINGS SCHEDULE (Action Item 5)** – The board reviewed and approved a schedule of proposed library dates and closing for 2026.

Trustee Kelly moved **THE BOARD OF LIBRARY TRUSTEES APPROVES THE 2026 LIBRARY HOLIDAY DATES AND CLOSING SCHEDULE.** Trustee Galla seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Galla, Kelly, McClaney, Medal, Watts and Somary. Nay: none. The motion carried.

- **APPROVAL OF 2026 BOARD MEETING SCHEDULE (Action Item 6)** - The board reviewed and approved a schedule of proposed dates for the 2026 board and Committee of the Whole meetings. Due to Labor Day, the board set the September Committee of the Whole meeting for September 8.

Trustee Watts moved **THE BOARD OF LIBRARY TRUSTEES APPROVES THE 2026 BOARD OF LIBRARY TRUSTEES SCHEDULE OF MEETINGS.** Trustee Galla seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Galla, Kelly, McClaney, Medal, Watts and Somary. Nay: none. The motion carried.

- 08.25.12 **OTHER**

- **2025 ILLINOIS LIBRARY ASSOCIATION ANNUAL CONFERENCE  
OCTOBER 14-16, 2025** – The Illinois Library Association annual conference will be held at the Donald E. Stephens Convention Center, October 14-16.

There being no further business to discuss, Trustee Galla moved **ADJOURNMENT**. Trustee McClaney seconded. All were in favor and the meeting was adjourned at 8:55 p.m.

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Jennifer Borrell, Vice President/Secretary

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Janet Moravec, Recorder