

MINUTES OF THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY HELD ON TUESDAY, JUNE 17, 2025.

06.25.01 A regular meeting of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Richard Frisbie Board Room of the Arlington Heights Memorial Library on Tuesday, June 17, 2025, at 7:00 p.m. by President Amy Somary.

06.25.02 Upon **ROLL CALL**, the following answered Present: Trustees Borrell, Galla, McClaney, Watts and Somary.

Absent: Trustees Kelly and Medal

Also present: Michael Driskell, Executive Director; Dana Revilla, Deputy Director; Sasha Vasilic, Director of Communications and Marketing; Traci Sara, Finance Manager; Jennifer Czajka, Programs and Exhibits Manager; Nikki Camp, Programs and Exhibits Coordinator; Janet Moravec, Executive Administrative Assistant; Tazo Sanadiradze, District 214 Summer Intern and Melissa Cayer, Resident.

06.25.03 President Somary led the **PLEDGE OF ALLEGIANCE**.

06.25.04 There was no **PUBLIC COMMENT**.

06.25.05 **LIAISON REPORTS**

- **FRIENDS OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY** – Executive Director Michael Driskell reported there was no report from the Friends as they are on a summer hiatus.

- **ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION** – Mr. Driskell reported there was no report from the Foundation as they are on a summer hiatus. The Foundation held their annual scholarship event on Monday, June 16 at the Makerplace and awarded four scholarships to students, one for HVAC, one for welding, one for public safety and one for plumbing and pipe fitting.

06.25.06 Trustee Borrell moved **APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF MAY 20, 2025 (Action Item 1)**. Trustee Galla seconded. All were in favor and the minutes were approved as submitted.

06.25.07 Trustee Galla moved **APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF JUNE 2, 2025 (Action Item 2)**. Trustee McClaney seconded. All were in favor and the minutes were approved as submitted.

06.25.08 **REVIEW OF THE FINANCIAL REPORT FOR THE PERIOD ENDED MAY 31, 2025 (Item 3)** – Mr. Driskell reported the library's real estate tax revenue totaled \$84,756.77 for the month of May. The library received personal property replacement

taxes (PPRT) in the amount of \$34,998.92 in May. May interest income was \$22,921.39. With 42% of the fiscal year lapsed, 44% of the unaudited annual operating budget has been expensed and 9% of the total annual capital budget has been expensed.

- 06.25.09 **REVIEW OF THE CHECK REGISTER FOR THE PERIOD ENDED MAY 31, 2025 (Action Item 4)** – Mr. Driskell provided information in response to trustees' questions regarding individual expenditures.

Trustee Galla moved **THE BOARD OF LIBRARY TRUSTEES APPROVES THE ACCOUNTS PAYABLE CHECK REGISTER FOR THE ARLINGTON HEIGHTS MEMORIAL LIBRARY OF MAY 31, 2025, IN THE AMOUNT OF \$1,621,905.22.** Trustee Watts seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Borrell, Galla, McClaney, Watts and Somary. Nay: none. The motion carried.

- 06.25.10 **EXECUTIVE DIRECTOR'S REPORT** – The executive director highlighted the June 2025 Director's Report.

- **PROGRAMS FOR 20s & 30s** – Programs and Exhibits Coordinator Nikki Camp presented on serving emerging adults through a new, targeted 20s & 30s event series.

- 06.25.11 **OLD BUSINESS**

- **ADOPTION OF 2026 BUDGET TARGETS (Action Item 5)** – The board reviewed and adopted the 2026 Budget Targets with updated information to be included as it becomes available.

Trustee Galla moved **THE BOARD OF LIBRARY TRUSTEES ADOPTS THE 2026 BUDGET TARGETS WITH UPDATED INFORMATION TO BE INCLUDED AS IT BECOMES AVAILABLE.** Trustee Borrell seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Borrell, Galla, McClaney, Watts and Somary. Nay: none. The motion carried.

- **REVIEW ISSUANCE OF NONRESIDENT LIBRARY CARDS AND APPROVAL OF NONRESIDENT CARD FEE (Action Item 6)** – Each June, the board affirms its commitment to continue to offer a nonresident fee card option under Public Act 92-0166 and approves the nonresident card fee for the upcoming year.

Trustee Borrell moved **THE BOARD OF LIBRARY TRUSTEES AFFIRMS ITS CONTINUED COMMITMENT TO OFFERING A NONRESIDENT LIBRARY CARD OPTION UNDER PUBLIC ACT 92-0166 AND SETS THE ANNUAL FEE FOR THE CARD, USING THE GENERAL MATHEMATICAL FORMULA METHOD, AT \$470 EFFECTIVE JULY 1, 2025, THROUGH JUNE 30, 2026.** Trustee Galla seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Borrell, Galla, McClaney, Watts and Somary. Nay: none. The motion carried.

06.25.12 There was no **NEW BUSINESS** to be discussed.

06.25.13 **OTHER**

- **ARLINGTON HEIGHTS PARK DISTRICT BOARD OF COMMISSIONERS JOINT MEETING – SATURDAY, OCTOBER 25, 8:30 A.M.**

- **VILLAGE BUDGET HEARING ON LIBRARY BUDGET – MONDAY, NOVEMBER 10, 7 P.M.**

- Deputy Director Dana Revilla invited the board to share focus topics they may be interested in learning more about for the remainder of the year and for 2026.

- President Somary discussed canceling the July 7 Committee of the Whole meeting.

- President Somary shared the One Book One Village author event will take place on Tuesday, October 28 and Staff Day 2026 will take place on Friday, May 1 at Harper College.

- President Somary congratulated Executive Director Mike Driskell for an amazing 20 years of service at the Arlington Heights Memorial Library. She thanked him for his commitment and hard work.

There being no further business to discuss, President Somary moved **ADJOURNMENT**. Trustee Galla seconded. All were in favor and the meeting was adjourned at 7:55 p.m.

Jennifer Borrell, Vice President/Secretary

Janet Moravec, Recorder