

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY HELD ON TUESDAY, OCTOBER 15, 2024.**

10.24.01 A regular meeting of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Richard Frisbie Board Room of the Arlington Heights Memorial Library on Tuesday, October 15, 2024, at 7:00 p.m. by President Amy Somary.

10.24.02 Upon **ROLL CALL**, the following answered Present: Trustees Borrell, Galla, Kelly and Somary.

Absent: Trustees Medal, Ruhl and Zyck

Also present: Michael Driskell, Executive Director; Dana Revilla, Deputy Director; Sasha Vasilic, Director of Communications and Marketing; Traci Sara, Finance Manager; Teresa Katsogianos, Administrative Assistant; and Janet Moravec, Executive Administrative Assistant.

10.24.03 President Somary led the **PLEDGE OF ALLEGIANCE**.

Trustee Borrell moved **THE BOARD OF LIBRARY TRUSTEES ALLOWS TRUSTEE GREG ZYCK TO ATTEND THE MEETING ELECTRONICALLY DUE TO EMPLOYMENT WORK PURPOSES.** Trustee Galla seconded. All were in favor and the motion carried.

10.24.04 There was no **PUBLIC COMMENT**.

10.24.05 **LIAISON REPORTS**

- **FRIENDS OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY** – Executive Director Michael Driskell reported there was no report from the Friends.

- **ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION** – Mr. Driskell reported the Foundation's 2024 Impact Report was emailed to all Foundation donors last week. The Vegetarian Cooking Class Fundraiser at the Makerplace on October 11 was sold out and guest Chef Somya did a great job. The Foundation is reviewing and updating their mission, vision and values as they proceed with populating their strategic plan for the next five years. The Development Committee is beginning to plan the March 'International Woman's Day' event, featuring local woman entrepreneurs. The annual appeal will be in the mail late next month.

Trustee Medal joined the meeting at 7:02 p.m.

10.24.06 Trustee Borrell moved **APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF SEPTEMBER 17, 2024 (Action Item 1).** Trustee Galla seconded. All were in favor and the minutes were approved as submitted.

10.24.07 Trustee Borrell moved **APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF OCTOBER 7, 2024 (Action Item 2)**. Trustee Kelly seconded. All were in favor and the minutes were approved as submitted.

10.24.08 **REVIEW OF THE FINANCIAL REPORT FOR THE PERIOD ENDED SEPTEMBER 30, 2024 (Item 3)** – Mr. Driskell reported the library received \$33,862.48 in interest income in September. The Friends of the Library reimbursed the library \$50,553.24 in September. With 75% of the fiscal year lapsed, 70% of the unaudited annual operating budget has been expensed and 36% of the total annual capital budget has been expensed.

10.24.09 **REVIEW OF THE CHECK REGISTER FOR THE PERIOD ENDED SEPTEMBER 30, 2024 (Action Item 4)** – Mr. Driskell provided information in response to trustees' questions regarding individual expenditures.

Trustee Galla moved **THE BOARD OF LIBRARY TRUSTEES APPROVES THE ACCOUNTS PAYABLE CHECK REGISTER FOR THE ARLINGTON HEIGHTS MEMORIAL LIBRARY OF SEPTEMBER 30, 2024, IN THE AMOUNT OF \$1,156,498.19**. Trustee Borrell seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Borrell, Galla, Kelly, Medal, Zyck and Somary. Nay: none. The motion carried.

10.24.10 **EXECUTIVE DIRECTOR'S REPORT** – Mr. Driskell highlighted the October 2024 Director's Report.

10.24.11 **OLD BUSINESS**

- **ADOPTION OF 2024 TAX LEVY (Action Item 5)** – President Somary invited Finance Manager Traci Sara to join the table. The board considered an adoption of the proposed 2024 tax levy reflecting a 2% increase over the 2023 levy in the amount of \$15,124,000.

Trustee Kelly moved **THE BOARD OF LIBRARY TRUSTEES ADOPTS THE 2024 TAX LEVY IN THE AMOUNT OF \$15,124,000**. Trustee Medal seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Borrell, Galla, Kelly, Medal, Zyck and Somary. Nay: none. The motion carried.

- **ADOPTION OF 2025 BUDGET (Action Item 6)** – The board considered the adoption of the proposed 2025 budget.

Trustee Galla moved **THE BOARD OF LIBRARY TRUSTEES ADOPTS THE 2025 ARLINGTON HEIGHTS MEMORIAL LIBRARY BUDGET**. Trustee Borrell seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Borrell, Galla, Kelly, Medal, Zyck and Somary. Nay: none. The motion carried.

10.24.12 There was no **NEW BUSINESS** to be discussed.

10.24.13 **OTHER**

- Trustee Galla shared information on *Screenagers* movies which are documentaries exploring how technology impacts the development and mental health of youth.

There being no further business to discuss, Trustee Borrell moved **ADJOURNMENT**. Trustee Kelly seconded. All were in favor and the meeting was adjourned at 7:29 p.m.

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Andi Ruhl, Vice President/Secretary

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Janet Moravec, Recorder