

BOARD OF LIBRARY TRUSTEES

TUESDAY, MARCH 19, 2024

7:00 P.M.

RICHARD FRISBIE BOARD ROOM

(Meeting may be viewed on the Library's YouTube channel [here](#))

- AGENDA -

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. PUBLIC COMMENT
- V. LIAISON REPORTS
 - FRIENDS OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY
 - ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION
- VI. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 20, 2024 (Action Item 1)
- VII. APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF MARCH 4, 2024 (Action Item 2)

VIII. REVIEW OF THE FINANCIAL REPORT FOR THE PERIOD ENDED FEBRUARY 29, 2024 (Item 3)

IX. REVIEW OF THE CHECK REGISTER FOR THE PERIOD ENDED FEBRUARY 29, 2024 (Action Item 4)

X. EXECUTIVE DIRECTOR'S REPORT

- INCLUSION, DIVERSITY, EQUITY AND ACCESSIBILITY/HERITAGE MONTHS PRESENTATION
The Inclusion, Diversity, Equity and Accessibility Heritage and Training Committees will provide an update and an overview of the Committee's plans and priorities.

XI. OLD BUSINESS

- APPROVAL OF CONTRACT FOR CONSTRUCTION MANAGEMENT SERVICES FOR 2024 RENOVATION PROJECT (Action Item 5)

The board will consider entering into a contract for construction management services for the 2024 renovation project

- AUTHORIZATION OF PURCHASE OF LIBRARY PICKUP TRUCK REPLACEMENT (Action Item 6)

The board will consider authorization of the purchase and replacement of the library pickup truck

- AUTHORIZATION OF PURCHASE OF LASER CUTTER REPLACEMENT (Action Item 7)

The board will consider authorization of the purchase of a replacement laser cutter for the library's Makerplace

XII. NEW BUSINESS

- AUTHORIZATION OF COPIER LEASE AGREEMENT (Action Item 8)

The board will consider authorization to engage in a 5-year agreement for the supply and maintenance of copiers throughout the library

- XIII. OTHER
- XIV. CLOSED SESSION IN ACCORDANCE WITH 5 ILCS 120/2 (C) (1) FOR THE PURPOSE OF DISCUSSING EXECUTIVE DIRECTOR'S PERFORMANCE GOALS
- XV. REVIEW OF CLOSED SESSION MINUTES AND OTHER ITEM(S) FROM CLOSED SESSION FOR ACTION (Action Item)
- XVI. ADJOURNMENT

Public comment for this meeting can be made either in person or in advance via email. Please email comments to LibraryDirector@ahml.info by 5:00 p.m., March 19, 2024. Comments will be shared during the Public Comment section of the agenda.

Final vote or action may be taken at the meeting on any agenda item subject matter listed above, unless the agenda line item specifically states otherwise.

Individuals with disabilities who plan to attend this meeting and who require certain accommodations to allow them to observe and/or participate are requested to contact the library's Business Office (phone 847-506-2611; text 847-665-1491) 48 hours in advance, if possible, to allow for the arrangement of reasonable accommodations.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY HELD ON TUESDAY, FEBRUARY 20, 2024.

02.24.01 A regular meeting of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Richard Frisbie Board Room of the Arlington Heights Memorial Library on Tuesday, February 20, 2024, at 7:00 p.m. by President Amy Somary.

02.24.02 Upon **ROLL CALL**, the following answered Present: Trustees Galla, Kelly, Medal, Zyck and Somary. Trustee Borrell participated in the meeting via Zoom due to unexpected childcare obligations.

Absent: Trustee Ruhl

Also present: Michael Driskell, Executive Director; Sasha Vasilik, Director of Communications and Marketing; Traci Sara, Finance Manager; Diane Marshbank Murphy, Digital Services Manager; Bill Pardue, Digital Services Librarian; Teresa Katsogianos, Administrative Assistant and Janet Moravec, Executive Administrative Assistant. Dana Revilla, Deputy Director, participated in the meeting via Zoom.

02.24.03 President Somary led the **PLEDGE OF ALLEGIANCE**.

02.24.04 There was no **PUBLIC COMMENT**.

02.24.05 **LIAISON REPORTS**

- **FRIENDS OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY** – Executive Director Michael Driskell reported there was no report from the Friends.

- **ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION** – Mr. Driskell reported the Arlington Heights Memorial Library Foundation hosted a successful fundraiser “Date Night, Just the Two of Us” at the Makerplace. The Foundation will be celebrating International Woman’s Day on March 8 at the Makerplace showcasing local women entrepreneurs. The Foundation continues to meet with their Advisory Team to share their Impact Report, the new Scholarship flyer and the latest campaign to raise funds for a new bookmobile.

02.24.06 Trustee Zyck moved **APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 16, 2024 (Action Item 1)**. Trustee Galla seconded. All were in favor and the minutes were approved as submitted.

02.24.07 **REVIEW OF THE FINANCIAL REPORT FOR THE PERIOD ENDED JANUARY 31, 2024 (Item 2)** – Mr. Driskell reported there was no real estate tax revenue recognized for the month of January. While cash may be collected in January from the delayed second installment tax bill, it would be booked as an adjustment to 2023 for accounting purposes since that is the period to which that revenue relates. The library received personal

property replacement taxes (PPRT) in the amount of \$32,480.23. The library received \$31,849.03 in interest income in January. With 8% of the fiscal year lapsed, 11% of the unaudited annual operating budget has been expensed. In January, prepaid expenses for annual contracts (such as insurance premiums for the new year) and commodities are typically higher than the rest of year, yielding expense percentages greater than the lapsed annual percentage. Two percent of the total annual capital budget has been expensed.

- 02.24.08 **REVIEW OF THE CHECK REGISTER FOR THE PERIOD ENDED JANUARY 31, 2024 (Action Item 3)** – Mr. Driskell provided information in response to trustees’ questions regarding individual expenditures.

Trustee Galla moved **THE BOARD OF LIBRARY TRUSTEES APPROVES THE ACCOUNTS PAYABLE CHECK REGISTER FOR THE ARLINGTON HEIGHTS MEMORIAL LIBRARY OF JANUARY 31, 2024, IN THE AMOUNT OF \$882,996.29.** Trustee Kelly seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Borrell, Galla, Kelly, Medal, Zyck and Somary. Nay: none. The motion carried.

- 02.24.09 **EXECUTIVE DIRECTOR’S REPORT** – The executive director highlighted the February 2024 Director’s Report.

Trustee Ruhl joined the meeting at 7:18 p.m.

- **DIGITAL SERVICES** – Digital Services Librarian Bill Pardue demonstrated the new comprehensive mapping, analytics and data visualization tool, SimplyAnalytics.

- 02.24.10 There was no **OLD BUSINESS** to be discussed.

- 02.24.11 **NEW BUSINESS**

- **APPROVAL OF 2024 ILLINOIS PUBLIC LIBRARY ANNUAL REPORT OF 2023 (Action Item 4)** - The board approved the 2024 Illinois Public Library Annual Report for 2023 to be filed with the Secretary of State’s office.

Trustee Zyck moved **THE BOARD OF LIBRARY TRUSTEES APPROVES THE 2024 ILLINOIS PUBLIC LIBRARY ANNUAL REPORT FOR 2023.** Trustee Ruhl seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Borrell, Galla, Kelly, Medal, Ruhl, Zyck and Somary. Nay: none. The motion carried.

- 02.24.12 **OTHER**

- Mr. Driskell shared the 24/7 hold pickup lockers are now available to the public and thanked Gallagher Insurance for their generous donation.

-Trustee Galla shared that a local junior girl scout troop had a successful event at the Makerplace with a contracted outside chef that guided the children in a hands-on experience in the kitchen.

There being no further business to discuss, Trustee Galla moved **ADJOURNMENT**. Trustee Kelly seconded. All were in favor and the meeting was adjourned at 8:12 p.m.

Andi Ruhl, Vice President/Secretary

Janet Moravec, Recorder

BOARD OF LIBRARY TRUSTEES

COMMITTEE OF THE WHOLE

03.24.01 A meeting of the Committee of the Whole of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Richard Frisbie Board Room of the Arlington Heights Memorial Library on Monday, March 4, 2024, at 7:00 p.m. by Vice President/Secretary Andi Ruhl.

Upon **ROLL CALL**, the following answered Present: Trustees Borrell, Galla, Kelly, Medal, Zyck and Ruhl. Trustee Somary participated in the meeting via Zoom due to employment related issues.

Also present: Michael Driskell, Executive Director; Dana Revilla, Deputy Director; Sasha Vasilic, Director of Communications and Marketing; Teresa Katsogianos, Administrative Assistant; Janet Moravec, Executive Administrative Assistant; and Susan Ciano library practicum student at College of DuPage.

Trustee Zyck moved **THE BOARD OF LIBRARY TRUSTEES ALLOWS TRUSTEE AMY SOMARY TO ATTEND THE MEETING ELECTRONICALLY DUE TO EMPLOYMENT RELATED BUSINESS.** Trustee Borrell seconded. All were in favor and the motion carried.

03.24.02 Vice President/Secretary Ruhl led the **PLEDGE OF ALLEGIANCE**.

03.24.03 There was no **PUBLIC COMMENT**.

03.24.04 **CONSTRUCTION MANAGEMENT SERVICES FOR 2024 RENNOVATION PROJECT (Item 1)** – Executive Director Michael Driskell provided an update on the upcoming 2024 Renovation Project including plans to engage with Shales McNutt Construction (SMC) for construction management services. The anticipated scope of the project includes second floor public area toilet room renovation, first floor Kids’ World toilet rooms renovation and basement entry renovation. The committee reviewed a contract with SMC for pre-construction management services, construction management, general liability expense, project staff expense and general expenses. The proposed service estimates from SMC total \$108,538.

03.24.05 **LIBRARY PICKUP TRUCK REPLACEMENT (Item 2)** – Mr. Driskell provided an update on the replacement of the library’s current pickup truck including the budget for a new vehicle and the necessary factors for identifying a suitable replacement.

03.24.06 **LASER CUTTER REPLACEMENT (Item 3)** – Mr. Driskell reported the staff recommendation to replace the library’s Epilog Mini Laser Cutter at the makerspace. It

has been determined it is cost effective to replace the current machine with one from the Epilog Fusion Edge Laser series. The new machine has a larger workspace and is less prone to failure. The Friends of the Library have committed to funding the purchase price of the new laser cutter.

03.24.07 **OTHER**

- Trustee Zyck inquired about customer complaints of postal carrier and delivery issues of the library's monthly newsletter. Sasha Vasilik, Director of Communication and Marketing, reported that he has communicated with the post office and asks staff to report the complaints received from customers to Communications and Marketing so that they are able to track the missing deliveries.
- Mr. Driskell reported on the status of the installation of the cooler tower and chiller replacements. One of the two chiller units received damage during delivery. The damaged chiller will be repaired or replaced with no cost to the library; the library will run on the existing working units.

There being no further business to be discussed, Trustee Borrell moved **ADJOURNMENT**. Trustee Zyck seconded. All were in favor and the meeting was adjourned at 7:37 p.m.

Janet Moravec, Recorder

**ARLINGTON HEIGHTS MEMORIAL LIBRARY
FINANCIAL DASHBOARD
MARCH 2024 BOARD MEETING**

17% of Fiscal Year Lapsed				
Fiscal Year - 2024				
	Full Year	Year to Date		
	<u>Budget</u>	<u>Actual</u>	<u>%</u>	
REVENUES				
Taxes	\$ 15,092,000	\$ 1,746,679	12%	
Intergovernmental	\$ 119,572	\$ -	0%	
Fees	\$ 45,550	\$ 7,415	16%	
Fines	\$ 12,500	\$ 1,993	16%	
Interest	\$ 400,000	\$ 70,397	18%	
Other*	\$ 191,250	\$ 13,675	7%	
Total Revenues	\$ 15,860,872	\$ 1,840,159	12%	
EXPENDITURES				
Personal Services	\$ 12,289,462	\$ 1,793,494	15%	
Contractual Services	\$ 1,950,037	\$ 601,799	31%	
Commodities	\$ 2,317,328	\$ 641,823	28%	
Other Charges	\$ 55,279	\$ 979	2%	
Property	\$ 120,626	\$ 20,125	17%	
Total Operating Expenditures	\$ 16,732,732	\$ 3,058,220	18%	
YTD b/(w)	(\$269,431)			
Capital Expenditures	\$ 1,469,337	\$ 126,834	9%	
Total Expenditures	\$ 18,202,069	\$ 3,185,054	17%	

*Other Revenue includes donations and FOL reimbursements, as well as sales of library bags, Digital Services & Makerplace items, and vehicle stickers.

Capital Projects			
	2024 Budget	2024 Expenses to Date	Status/Notes
<i>Interior Renovations</i>	\$ 700,000	\$ 590	
<i>Chillers and Cooling Towers</i>	\$ 562,287	\$ 116,342	Largely delayed from 2023
<i>Copiers/Public Printers</i>	\$ 18,000	\$ -	
<i>Graphics Printer</i>	\$ 5,000	\$ -	
<i>Truck & Van</i>	\$ 120,000	\$ -	
<i>Lockers</i>	\$ -	\$ 1,385	Complete
<i>KW Redesign</i>	\$ -	\$ 8,518	Complete
<i>Makerspace</i>			
<i>Partnership on Belmont Lot</i>	\$ 64,050	\$ -	
Total Capital Project Fund	\$ 1,469,337	\$ 126,834	9%

Personnel			
	Full Time	Part Time	FTE
2024 Budget	88	159	159.00
Actual Headcount 1/31/2024	85	129	
New Hires February	2	3	
Separations February	1	1	
All Other, Net February	1	4	
Actual Headcount 2/29/2024	87	130	148.89
YTD Volunteer Hrs	3,533	Annualized FTE	1.81

ARLINGTON HEIGHTS MEMORIAL LIBRARY

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Arlington Heights Memorial
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REVENUE REPORT 16.67% OF YEAR LAPSED

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ACCOUNTING PERIOD 2/2024

	ACCOUNT	ACCOUNT DESCRIPTION	***** CURRENT *****			***** YEAR-TO-DATE *****			ANNUAL ESTIMATE	UNREALIZED BALANCE
			ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV		
291	Memorial Library Fund									
	01	REAL ESTATE TAXES								
	291-0000-401030-	Real Estate Tax IMRF	79,416.67	110,172.04	138.73%	158,833.33	110,172.04	69.36%	953,000.00	842,827.96
	291-0000-401040-	Real Estate Tax FICA	56,833.33	78,842.95	138.73%	113,666.67	78,842.95	69.36%	682,000.00	603,157.05
	291-0000-401050-	Real Estate Tax	1,099,416.67	1,525,183.46	138.73%	2,198,833.33	1,525,183.46	69.36%	13,193,000.00	11,667,816.54
		Total for REAL ESTATE TAXES	1,235,666.67	1,714,198.45	0.96%	2,471,333.33	1,714,198.45	69.36%	14,828,000.00	13,113,801.55
	03	INTERGOV TAXES								
	291-0000-403250-	Intergov Taxes Replacemnt Tax	22,000.00	0.00	0.00%	44,000.00	32,480.23	73.82%	264,000.00	231,519.77
		Total for INTERGOV TAXES	22,000.00	0.00	0.00%	44,000.00	32,480.23	73.82%	264,000.00	231,519.77
	11	INTERGOV REV								
	291-0000-411650-	Intergov Rev Per Cap Grnt/Gift	9,547.67	0.00	0.00%	19,095.33	0.00	0.00%	114,572.00	114,572.00
	291-0000-411700-	Intergov Rev Other Grants	0.00	0.00		0.00	0.00		0.00	0.00
	291-0000-411900-	Intergov Rev Contrib Ord. Libr	416.67	0.00	0.00%	833.33	0.00	0.00%	5,000.00	5,000.00
		Total for INTERGOV REV	9,964.33	0.00	0.00%	19,928.67	0.00	0.00%	119,572.00	119,572.00
	36	LIBRARY FEES								
	291-0000-436720-	Fees Library Non Resident	66.67	0.00	0.00%	133.33	0.00	0.00%	800.00	800.00
	291-0000-436740-	Fees Library Copy/Read/Print	3,541.67	3,836.81	108.33%	7,083.33	7,215.15	101.86%	42,500.00	35,284.85
	291-0000-436750-	Fees Library Meeting Room	187.50	25.00	13.33%	375.00	200.00	53.33%	2,250.00	2,050.00
		Total for LIBRARY FEES	3,795.83	3,861.81	0.71%	7,591.67	7,415.15	97.67%	45,550.00	38,134.85
	42	LIBRARY FINES								
	291-0000-442200-	Fines Lib Late Charges	41.67	60.00	144.00%	83.33	150.00	180.00%	500.00	350.00
	291-0000-442250-	Fines Lib Lost/Damaged Item	1,000.00	784.05	78.41%	2,000.00	1,843.02	92.15%	12,000.00	10,156.98
		Total for LIBRARY FINES	1,041.67	844.05	0.56%	2,083.33	1,993.02	95.66%	12,500.00	10,506.98
	61	INTEREST INCOME								
	291-0000-461020-	Int Inc on Investments	33,333.33	27,320.93	81.96%	66,666.67	69,240.95	103.86%	400,000.00	330,759.05
		Total for INTEREST INCOME	33,333.33	27,320.93	0.57%	66,666.67	69,240.95	103.86%	400,000.00	330,759.05

ARLINGTON HEIGHTS MEMORIAL LIBRARY

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REVENUE REPORT 16.67% OF YEAR LAPSED

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ACCOUNTING PERIOD 2/2024

		***** CURRENT *****			***** YEAR-TO-DATE *****			ANNUAL	UNREALIZED
ACCOUNT	ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
291 62	INVESTMENT INCOME								
	291-0000-462100- Invest Inc Invstmnt Inc IMET	0.00	0.00		0.00	1,156.16		0.00	-1,156.16
	Total for INVESTMENT INCOME	0.00	0.00		0.00	1,156.16		0.00	-1,156.16
81	SPECIAL EVENTS								
	291-0000-481550- Special Events Premium Sponsor	0.00	0.00		0.00	0.00		0.00	0.00
	Total for SPECIAL EVENTS	0.00	0.00		0.00	0.00		0.00	0.00
83	DONATIONS								
	291-0000-483700- Other Donations- Library	7,916.67	435.28	5.50%	15,833.33	497.82	3.14%	95,000.00	94,502.18
	Total for DONATIONS	7,916.67	435.28	0.04%	15,833.33	497.82	3.14%	95,000.00	94,502.18
89	OTHER								
	291-0000-489900- Other Income	1,262.50	1,700.46	134.69%	2,525.00	2,517.68	99.71%	15,150.00	12,632.32
	291-0000-489940- Other FOL Reimbursements	5,883.33	9,258.57	157.37%	11,766.67	9,258.57	78.68%	70,600.00	61,341.43
	291-0000-489950- Other Foundation Reimbursement	0.00	0.00		0.00	0.00		0.00	0.00
	291-0000-489960- Other IL Vehicle Renewal Stick	250.00	253.00	101.20%	500.00	527.00	105.40%	3,000.00	2,473.00
	291-0000-489970- Other Misc Revenue Makerspace	416.67	496.73	119.22%	833.33	824.17	98.90%	5,000.00	4,175.83
	291-0000-489980- Other Makerspace Rent Revenue	208.33	50.00	24.00%	416.67	50.00	12.00%	2,500.00	2,450.00
	Total for OTHER	8,020.83	11,758.76	1.02%	16,041.67	13,177.42	82.14%	96,250.00	83,072.58
91	OTHER FINANCE USE								
	291-0000-491050- Other Fin Src Oper Transfer In	0.00	0.00		0.00	0.00		0.00	0.00
	Total for OTHER FINANCE USE	0.00	0.00		0.00	0.00		0.00	0.00
	Total for Fund 291-Memorial Library Fund	1,321,739.33	1,758,419.28	0.92%	2,643,478.67	1,840,159.20	69.61%	15,860,872.00	14,020,712.80

ARLINGTON HEIGHTS MEMORIAL LIBRARY
REVENUE REPORT
16.67% OF YEAR LAPSED

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ACCOUNTING PERIOD 2/2024

Arlington Heights Memorial
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	ACCOUNT	ACCOUNT DESCRIPTION	***** CURRENT *****			***** YEAR-TO-DATE *****			ANNUAL ESTIMATE	UNREALIZED BALANCE
			ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV		
491	Capital Projects-Library									
	61 INTEREST INCOME									
	491-0000-461020-	Int Inc on Investments	3,333.33	0.00	0.00%	6,666.67	0.00	0.00%	40,000.00	40,000.00
		Total for INTEREST INCOME	3,333.33	0.00	0.00%	6,666.67	0.00	0.00%	40,000.00	40,000.00
	62 INVESTMENT INCOME									
	491-0000-462100-	Invest Inc Invstmnt Inc IMET	0.00	0.00		0.00	0.00		0.00	0.00
		Total for INVESTMENT INCOME	0.00	0.00		0.00	0.00		0.00	0.00
	89 OTHER									
	491-0000-489900-	Other Income	0.00	0.00		0.00	0.00		0.00	0.00
		Total for OTHER	0.00	0.00		0.00	0.00		0.00	0.00
	91 OTHER FINANCE USE									
	491-0000-491050-	Other Fin Src Oper Transfer In	68,750.00	0.00	0.00%	137,500.00	0.00	0.00%	825,000.00	825,000.00
		Total for OTHER FINANCE USE	68,750.00	0.00	0.00%	137,500.00	0.00	0.00%	825,000.00	825,000.00
		Total for Fund 491-Capital Projects-Library	72,083.33	0.00	0.00%	144,166.67	0.00	0.00%	865,000.00	865,000.00

ARLINGTON HEIGHTS MEMORIAL LIBRARY

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EXPENDITURE REPORT 16.67% OF YEAR LAPSED

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ACCOUNTING PERIOD 2/2024

ACCOUNT	ACCOUNT DESCRIPTION	***** CURRENT *****			***** YEAR-TO-DATE *****			ANNUAL ESTIMATE	UNREALIZED BALANCE
		ESTIMATED	ACTUAL	%EXP	ESTIMATED	ACTUAL	%EXP		
291	Memorial Library Fund								
6001	Exec Office Admin								
	E1 PERSONAL SERVICES								
	291-6001-611685- Lib Pers Svcs Salaries	34,177.42	31,722.01	92.82%	68,354.83	63,456.50	92.83%	410,129.00	346,672.50
	291-6001-611692- Lib Pers Svcs Achievement Awrđ	250.00	0.00	0.00%	500.00	0.00	0.00%	3,000.00	3,000.00
	291-6001-611805- Lib Pers Svcs Overtime Civil	83.33	5.61	6.73%	166.67	19.84	11.90%	1,000.00	980.16
	Total for PERSONAL SERVICES	34,510.75	31,727.62	91.94%	69,021.50	63,476.34	91.97%	414,129.00	350,652.66
	E2 EMPLOYEE BENEFITS								
	291-6001-611905- Lib Empl Benefits Medical Ins	5,215.83	5,214.67	99.98%	10,431.67	10,429.34	99.98%	62,590.00	52,160.66
	291-6001-611910- Lib Empl Benefits IMRF	3,920.17	2,420.81	61.75%	7,840.33	4,843.23	61.77%	47,042.00	42,198.77
	291-6001-611911- Lib Empl Benefits Social Sec	2,119.00	1,901.98	89.76%	4,238.00	3,805.27	89.79%	25,428.00	21,622.73
	291-6001-611912- Lib Empl Benefits Medicare	495.58	444.81	89.75%	991.17	889.92	89.79%	5,947.00	5,057.08
	291-6001-611953- Lib Empl Benefits Flex Spend	666.67	185.25	27.79%	1,333.33	370.50	27.79%	8,000.00	7,629.50
	Total for EMPLOYEE BENEFITS	12,417.25	10,167.52	81.88%	24,834.50	20,338.26	81.90%	149,007.00	128,668.74
	E3 CONTRACTUAL SERVICES								
	291-6001-612005- Lib Prof Tech Svcs Prof Svcs	2,296.67	1,390.10	60.53%	4,593.33	2,665.41	58.03%	27,560.00	24,894.59
	291-6001-612008- Lib Prof Tech Svcs Consult Svc	2,250.00	0.00	0.00%	4,500.00	0.00	0.00%	27,000.00	27,000.00
	291-6001-612020- Lib Prof Tech Svcs Legal Svc	1,166.67	0.00	0.00%	2,333.33	0.00	0.00%	14,000.00	14,000.00
	291-6001-612040- Lib Prof Tech Svcs General Ins	16,458.33	-2,178.00	-13.23%	32,916.67	167,818.04	509.83%	197,500.00	29,681.96
	291-6001-612165- Lib Prop Svcs Other Svcs	222.58	588.22	264.27%	445.17	588.22	132.13%	2,671.00	2,082.78
	291-6001-612201- Lib Other Cont Svcs Advertisng	41.67	0.00	0.00%	83.33	0.00	0.00%	500.00	500.00
	291-6001-612202- Lib Other Cont Svcs Dues	503.58	218.00	43.29%	1,007.17	565.00	56.10%	6,043.00	5,478.00
	291-6001-612203- Lib Other Cont Svcs Training	11,726.25	854.66	7.29%	23,452.50	18,893.51	80.56%	140,715.00	121,821.49

ARLINGTON HEIGHTS MEMORIAL LIBRARY

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Arlington Heights Memorial
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EXPENDITURE REPORT 16.67% OF YEAR LAPSED

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ACCOUNTING PERIOD 2/2024

	ACCOUNT	ACCOUNT DESCRIPTION	***** CURRENT *****			***** YEAR-TO-DATE *****			ANNUAL ESTIMATE	UNREALIZED BALANCE		
			ESTIMATED	ACTUAL	%EXP	ESTIMATED	ACTUAL	%EXP				
291	6001	E3	291-6001-612205-	Lib Other Cont Svcs Postage	4,020.83	6,497.55	161.60%	8,041.67	17,597.55	218.83%	48,250.00	30,652.45
			Total for CONTRACTUAL SERVICES		38,686.58	7,370.53	19.05%	77,373.17	208,127.73	268.99%	464,239.00	256,111.27
		E4	COMMODITIES									
			291-6001-613005-	Lib Genl Supp Office Supp Equip	425.83	37.21	8.74%	851.67	177.05	20.79%	5,110.00	4,932.95
			291-6001-613185-	Lib Supplies Small Tools Equip	104.17	0.00	0.00%	208.33	0.00	0.00%	1,250.00	1,250.00
			291-6001-613272-	Lib Supplies Special Events	108.33	0.00	0.00%	216.67	27.15	12.53%	1,300.00	1,272.85
			291-6001-613299-	Lib Supplies Items Reimb Empl	0.00	-1,330.17		0.00	173.09		0.00	-173.09
			Total for COMMODITIES		638.33	-1,292.96	-202.55%	1,276.67	377.29	29.55%	7,660.00	7,282.71
		E5	OTHER CHARGES									
			291-6001-614096-	Lib Other Charges Oper Conting	666.67	0.00	0.00%	1,333.33	0.00	0.00%	8,000.00	8,000.00
			Total for OTHER CHARGES		666.67	0.00	0.00%	1,333.33	0.00	0.00%	8,000.00	8,000.00
		E6	CAPITAL									
			291-6001-615015-	Lib Capital Other Equipment	4,145.83	1,504.75	36.30%	8,291.67	20,124.63	242.71%	49,750.00	29,625.37
			Total for CAPITAL		4,145.83	1,504.75	36.30%	8,291.67	20,124.63	242.71%	49,750.00	29,625.37
			Total for 6001-Exec Office Admin		91,065.42	49,477.46	54.33%	182,130.83	312,444.25	171.55%	1,092,785.00	780,340.75
	6002		Exec Office Commun & Mrkting									
		E1	PERSONAL SERVICES									
			291-6002-611685-	Lib Pers Svcs Salaries	39,045.50	35,429.32	90.74%	78,091.00	73,403.34	94.00%	468,546.00	395,142.66
			291-6002-611805-	Lib Pers Svcs Overtime Civil	100.00	26.43	26.43%	200.00	31.16	15.58%	1,200.00	1,168.84
			Total for PERSONAL SERVICES		39,145.50	35,455.75	90.57%	78,291.00	73,434.50	93.80%	469,746.00	396,311.50

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ACCOUNT	ACCOUNT DESCRIPTION	***** CURRENT *****			***** YEAR-TO-DATE *****			ANNUAL ESTIMATE	UNREALIZED BALANCE
		ESTIMATED	ACTUAL	%EXP	ESTIMATED	ACTUAL	%EXP		
291 6002 E2	EMPLOYEE BENEFITS								
	291-6002-611905- Lib Empl Benefits Medical Ins	9,650.50	9,651.00	100.01%	19,301.00	19,302.00	100.01%	115,806.00	96,504.00
	291-6002-611910- Lib Empl Benefits IMRF	4,478.50	2,705.27	60.41%	8,957.00	5,603.05	62.55%	53,742.00	48,138.95
	291-6002-611911- Lib Empl Benefits Social Sec	2,420.83	2,045.93	84.51%	4,841.67	4,248.30	87.74%	29,050.00	24,801.70
	291-6002-611912- Lib Empl Benefits Medicare	566.17	478.48	84.51%	1,132.33	993.56	87.74%	6,794.00	5,800.44
	Total for EMPLOYEE BENEFITS	17,116.00	14,880.68	86.94%	34,232.00	30,146.91	88.07%	205,392.00	175,245.09
	E3 CONTRACTUAL SERVICES								
	291-6002-612102- Lib Prop Svcs Equipment Mnt	145.33	0.00	0.00%	290.67	0.00	0.00%	1,744.00	1,744.00
	291-6002-612165- Lib Prop Svcs Other Svcs	2,035.83	5,416.00	266.03%	4,071.67	10,336.44	253.86%	24,430.00	14,093.56
	291-6002-612202- Lib Other Cont Svcs Dues	67.33	58.00	86.14%	134.67	58.00	43.07%	808.00	750.00
	291-6002-612203- Lib Other Cont Svcs Training	87.58	163.20	186.34%	175.17	163.20	93.17%	1,051.00	887.80
	291-6002-612210- Lib Other Cont Svcs Printing	16,199.92	15,881.95	98.04%	32,399.83	49,067.38	151.44%	194,399.00	145,331.62
	Total for CONTRACTUAL SERVICES	18,536.00	21,519.15	116.09%	37,072.00	59,625.02	160.84%	222,432.00	162,806.98
	E4 COMMODITIES								
	291-6002-613005- Lib Genl Supp Office Supp Equip	1,324.25	526.87	39.79%	2,648.50	3,314.07	125.13%	15,891.00	12,576.93
	291-6002-613185- Lib Supplies Small Tools Equip	1,736.92	985.10	56.72%	3,473.83	1,529.10	44.02%	20,843.00	19,313.90
	291-6002-613272- Lib Supplies Special Events	1,352.83	0.00	0.00%	2,705.67	225.00	8.32%	16,234.00	16,009.00
	Total for COMMODITIES	4,414.00	1,511.97	34.25%	8,828.00	5,068.17	57.41%	52,968.00	47,899.83
	Total for 6002-Exec Office Commun & Mrkting	79,211.50	73,367.55	92.62%	158,423.00	168,274.60	106.22%	950,538.00	782,263.40
6003	Exec Office Human Resources								
	E1 PERSONAL SERVICES								
	291-6003-611685- Lib Pers Svcs Salaries	17,898.83	15,485.00	86.51%	35,797.67	30,973.09	86.52%	214,786.00	183,812.91
	291-6003-611805- Lib Pers Svcs Overtime Civil	25.00	0.00	0.00%	50.00	50.13	100.26%	300.00	249.87

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			***** CURRENT *****			***** YEAR-TO-DATE *****				
ACCOUNT	ACCOUNT DESCRIPTION		ESTIMATED	ACTUAL	%EXP	ESTIMATED	ACTUAL	%EXP	ANNUAL ESTIMATE	UNREALIZED BALANCE
291 6003	E1	Total for PERSONAL SERVICES	17,923.83	15,485.00	86.39%	35,847.67	31,023.22	86.54%	215,086.00	184,062.78
	E2	EMPLOYEE BENEFITS								
		291-6003-611905- Lib Empl Benefits Medical Ins	4,225.50	4,226.00	100.01%	8,451.00	8,452.00	100.01%	50,706.00	42,254.00
		291-6003-611910- Lib Empl Benefits IMRF	1,909.58	1,181.52	61.87%	3,819.17	2,367.09	61.98%	22,915.00	20,547.91
		291-6003-611911- Lib Empl Benefits Social Sec	1,032.25	895.55	86.76%	2,064.50	1,794.41	86.92%	12,387.00	10,592.59
		291-6003-611912- Lib Empl Benefits Medicare	241.42	209.44	86.75%	482.83	419.66	86.92%	2,897.00	2,477.34
		291-6003-611950- Lib Empl Benefits Empl Asst Pg	500.00	0.00	0.00%	1,000.00	1,800.41	180.04%	6,000.00	4,199.59
		Total for EMPLOYEE BENEFITS	7,908.75	6,512.51	82.35%	15,817.50	14,833.57	93.78%	94,905.00	80,071.43
	E3	CONTRACTUAL SERVICES								
		291-6003-612165- Lib Prop Svcs Other Svcs	1,583.33	3,227.06	203.81%	3,166.67	6,764.73	213.62%	19,000.00	12,235.27
		291-6003-612201- Lib Other Cont Svcs Advertisng	108.33	0.00	0.00%	216.67	0.00	0.00%	1,300.00	1,300.00
		291-6003-612202- Lib Other Cont Svcs Dues	325.50	100.00	30.72%	651.00	344.00	52.84%	3,906.00	3,562.00
		291-6003-612203- Lib Other Cont Svcs Training	109.42	0.00	0.00%	218.83	0.00	0.00%	1,313.00	1,313.00
		291-6003-612255- Lib Other Cont Svcs In Svc Trg	1,166.67	193.99	16.63%	2,333.33	1,017.49	43.61%	14,000.00	12,982.51
		Total for CONTRACTUAL SERVICES	3,293.25	3,521.05	106.92%	6,586.50	8,126.22	123.38%	39,519.00	31,392.78
	E4	COMMODITIES								
		291-6003-613201- Lib Supplies Program Supplies	33.33	0.00	0.00%	66.67	0.00	0.00%	400.00	400.00
		Total for COMMODITIES	33.33	0.00	0.00%	66.67	0.00	0.00%	400.00	400.00
	E5	OTHER CHARGES								
		291-6003-614062- Lib Other Charges Tuition Rmb	2,083.33	0.00	0.00%	4,166.67	0.00	0.00%	25,000.00	25,000.00
		291-6003-614070- Lib Other Charges Empl Recog P	1,856.58	425.43	22.91%	3,713.17	979.42	26.38%	22,279.00	21,299.58
		Total for OTHER CHARGES	3,939.92	425.43	10.80%	7,879.83	979.42	12.43%	47,279.00	46,299.58

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		ESTIMATED	ACTUAL	%EXP	ESTIMATED	ACTUAL	%EXP		
291 6003	Total for 6003-Exec Office Human Resources	33,099.08	25,943.99	78.38%	66,198.17	54,962.43	83.03%	397,189.00	342,226.57
6004	Exec Offc Pd by Gifts & Grants								
	E3 CONTRACTUAL SERVICES								
	291-6004-612165- Lib Prop Svcs Other Svcs	500.00	254.97	50.99%	1,000.00	764.91	76.49%	6,000.00	5,235.09
	291-6004-612210- Lib Other Cont Svcs Printing	50.00	0.00	0.00%	100.00	0.00	0.00%	600.00	600.00
	291-6004-612218- Lib Other Cont Svcs Pgrms Exhb	2,083.33	0.00	0.00%	4,166.67	2,800.00	67.20%	25,000.00	22,200.00
	Total for CONTRACTUAL SERVICES	2,633.33	254.97	9.68%	5,266.67	3,564.91	67.69%	31,600.00	28,035.09
	E4 COMMODITIES								
	291-6004-613185- Lib Supplies Small Tools Equip	791.67	0.00	0.00%	1,583.33	0.00	0.00%	9,500.00	9,500.00
	291-6004-613201- Lib Supplies Program Supplies	250.00	118.53	47.41%	500.00	118.53	23.71%	3,000.00	2,881.47
	291-6004-613202- Lib Supplies Program Events	875.00	2,065.90	236.10%	1,750.00	2,065.90	118.05%	10,500.00	8,434.10
	291-6004-613272- Lib Supplies Special Events	1,250.00	513.85	41.11%	2,500.00	633.85	25.35%	15,000.00	14,366.15
	291-6004-613275- Lib Supplies Audio Visual	41.67	0.00	0.00%	83.33	0.00	0.00%	500.00	500.00
	291-6004-613280- Lib Supplies Books	125.00	435.28	348.22%	250.00	497.82	199.13%	1,500.00	1,002.18
	Total for COMMODITIES	3,333.33	3,133.56	94.01%	6,666.67	3,316.10	49.74%	40,000.00	36,683.90
	E6 CAPITAL								
	291-6004-615015- Lib Capital Other Equipment	166.67	0.00	0.00%	333.33	0.00	0.00%	2,000.00	2,000.00
	291-6004-615055- Lib Capital Other Captl Outlay	166.67	0.00	0.00%	333.33	0.00	0.00%	2,000.00	2,000.00
	Total for CAPITAL	333.33	0.00	0.00%	666.67	0.00	0.00%	4,000.00	4,000.00
	Total for 6004-Exec Offc Pd by Gifts & Grants	6,300.00	3,388.53	53.79%	12,600.00	6,881.01	54.61%	75,600.00	68,718.99

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		ESTIMATED	ACTUAL	%EXP	ESTIMATED	ACTUAL	%EXP		
291 6008	Exec Office Finance								
	E1 PERSONAL SERVICES								
	291-6008-611685- Lib Pers Svcs Salaries	21,864.42	20,350.81	93.08%	43,728.83	40,743.26	93.17%	262,373.00	221,629.74
	291-6008-611805- Lib Pers Svcs Overtime Civil	83.33	2.84	3.41%	166.67	17.96	10.78%	1,000.00	982.04
	Total for PERSONAL SERVICES	21,947.75	20,353.65	92.74%	43,895.50	40,761.22	92.86%	263,373.00	222,611.78
	E2 EMPLOYEE BENEFITS								
	291-6008-611905- Lib Empl Benefits Medical Ins	8,466.33	8,466.00	100.00%	16,932.67	16,932.00	100.00%	101,596.00	84,664.00
	291-6008-611910- Lib Empl Benefits IMRF	2,507.83	1,552.98	61.93%	5,015.67	3,110.06	62.01%	30,094.00	26,983.94
	291-6008-611911- Lib Empl Benefits Social Sec	1,355.58	1,154.11	85.14%	2,711.17	2,311.56	85.26%	16,267.00	13,955.44
	291-6008-611912- Lib Empl Benefits Medicare	317.00	269.90	85.14%	634.00	540.59	85.27%	3,804.00	3,263.41
	Total for EMPLOYEE BENEFITS	12,646.75	11,442.99	90.48%	25,293.50	22,894.21	90.51%	151,761.00	128,866.79
	E3 CONTRACTUAL SERVICES								
	291-6008-612005- Lib Prof Tech Svcs Prof Svcs	788.33	1,250.00	158.56%	1,576.67	1,250.00	79.28%	9,460.00	8,210.00
	291-6008-612165- Lib Prop Svcs Other Svcs	338.67	246.53	72.79%	677.33	453.62	66.97%	4,064.00	3,610.38
	291-6008-612202- Lib Other Cont Svcs Dues	37.50	0.00	0.00%	75.00	500.00	666.67%	450.00	-50.00
	291-6008-612203- Lib Other Cont Svcs Training	100.00	121.34	121.34%	200.00	142.14	71.07%	1,200.00	1,057.86
	291-6008-612225- Lib Other Cont Svcs IT/GIS Svc	11,500.00	11,500.00	100.00%	23,000.00	23,000.00	100.00%	138,000.00	115,000.00
	Total for CONTRACTUAL SERVICES	12,764.50	13,117.87	102.77%	25,529.00	25,345.76	99.28%	153,174.00	127,828.24
	E4 COMMODITIES								
	291-6008-613005- Lib Genl Supp Office Supp Equip	62.50	50.98	81.57%	125.00	104.24	83.39%	750.00	645.76
	Total for COMMODITIES	62.50	50.98	81.57%	125.00	104.24	83.39%	750.00	645.76
	Total for 6008-Exec Office Finance	47,421.50	44,965.49	94.82%	94,843.00	89,105.43	93.95%	569,058.00	479,952.57

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		ESTIMATED	ACTUAL	%EXP	ESTIMATED	ACTUAL	%EXP		
291 6010	Exec Office IT								
E1	PERSONAL SERVICES								
	291-6010-611685- Lib Pers Svcs Salaries	58,514.42	48,238.50	82.44%	117,028.83	96,312.08	82.30%	702,173.00	605,860.92
	291-6010-611805- Lib Pers Svcs Overtime Civil	20.83	3.44	16.51%	41.67	77.10	185.04%	250.00	172.90
	Total for PERSONAL SERVICES	58,535.25	48,241.94	82.42%	117,070.50	96,389.18	82.33%	702,423.00	606,033.82
E2	EMPLOYEE BENEFITS								
	291-6010-611905- Lib Empl Benefits Medical Ins	14,890.58	14,891.00	100.00%	29,781.17	29,782.00	100.00%	178,687.00	148,905.00
	291-6010-611910- Lib Empl Benefits IMRF	6,545.50	3,589.87	54.84%	13,091.00	7,187.20	54.90%	78,546.00	71,358.80
	291-6010-611911- Lib Empl Benefits Social Sec	3,627.92	2,848.44	78.51%	7,255.83	5,694.12	78.48%	43,535.00	37,840.88
	291-6010-611912- Lib Empl Benefits Medicare	848.50	666.17	78.51%	1,697.00	1,331.69	78.47%	10,182.00	8,850.31
	Total for EMPLOYEE BENEFITS	25,912.50	21,995.48	84.88%	51,825.00	43,995.01	84.89%	310,950.00	266,954.99
E3	CONTRACTUAL SERVICES								
	291-6010-612005- Lib Prof Tech Svcs Prof Svcs	491.25	739.81	150.60%	982.50	793.91	80.81%	5,895.00	5,101.09
	291-6010-612008- Lib Prof Tech Svcs Consult Svc	291.67	0.00	0.00%	583.33	1,490.00	255.43%	3,500.00	2,010.00
	291-6010-612102- Lib Prop Svcs Equipment Mnt	17,309.17	11,640.23	67.25%	34,618.33	154,110.69	445.17%	207,710.00	53,599.31
	291-6010-612165- Lib Prop Svcs Other Svcs	185.83	153.27	82.48%	371.67	290.34	78.12%	2,230.00	1,939.66
	291-6010-612203- Lib Other Cont Svcs Training	537.50	0.00	0.00%	1,075.00	0.00	0.00%	6,450.00	6,450.00
	291-6010-612242- Lib Other Cont Svcs Intnt Acc	5,222.25	805.30	15.42%	10,444.50	7,097.81	67.96%	62,667.00	55,569.19
	Total for CONTRACTUAL SERVICES	24,037.67	13,338.61	55.49%	48,075.33	163,782.75	340.68%	288,452.00	124,669.25
E4	COMMODITIES								
	291-6010-613005- Lib Genl Supp Office Supp Equip	56.92	0.00	0.00%	113.83	0.00	0.00%	683.00	683.00
	291-6010-613030- Lib Genl Supp Data System Supp	1,822.50	3,195.76	175.35%	3,645.00	4,156.98	114.05%	21,870.00	17,713.02
	291-6010-613032- Lib Genl Supp Software Libr	12,924.33	12,609.61	97.56%	25,848.67	103,933.57	402.08%	155,092.00	51,158.43

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		ESTIMATED	ACTUAL	%EXP	ESTIMATED	ACTUAL	%EXP					
291 6010	E4	291-6010-613033-	Lib Genl Supp Document Libr	8.33	0.00	0.00%	16.67	0.00	0.00%	100.00	100.00	
		291-6010-613185-	Lib Supplies Small Tools Equip	1,102.17	974.41	88.41%	2,204.33	1,418.98	64.37%	13,226.00	11,807.02	
		291-6010-613205-	Lib Supplies Processing Suppl	25.00	0.00	0.00%	50.00	0.00	0.00%	300.00	300.00	
		291-6010-613232-	Lib Supplies Software	823.92	622.50	75.55%	1,647.83	922.50	55.98%	9,887.00	8,964.50	
		Total for COMMODITIES		16,763.17	17,402.28	103.81%	33,526.33	110,432.03	329.39%	201,158.00	90,725.97	
		E6	CAPITAL									
			291-6010-615012-	Lib Capital Computer Equipment	2,573.00	0.00	0.00%	5,146.00	0.00	0.00%	30,876.00	30,876.00
			Total for CAPITAL		2,573.00	0.00	0.00%	5,146.00	0.00	0.00%	30,876.00	30,876.00
		Total for 6010-Exec Office IT		127,821.58	100,978.31	79.00%	255,643.17	414,598.97	162.18%	1,533,859.00	1,119,260.03	
	6015	Exec Office Security										
E1		PERSONAL SERVICES										
		291-6015-611685-	Lib Pers Svcs Salaries	23,926.50	23,052.94	96.35%	47,853.00	46,212.23	96.57%	287,118.00	240,905.77	
		291-6015-611805-	Lib Pers Svcs Overtime Civil	166.67	201.47	120.88%	333.33	251.18	75.35%	2,000.00	1,748.82	
		Total for PERSONAL SERVICES		24,093.17	23,254.41	96.52%	48,186.33	46,463.41	96.42%	289,118.00	242,654.59	
E2		EMPLOYEE BENEFITS										
		291-6015-611905-	Lib Empl Benefits Medical Ins	8,133.50	8,134.00	100.01%	16,267.00	16,268.00	100.01%	97,602.00	81,334.00	
		291-6015-611910-	Lib Empl Benefits IMRF	2,593.08	1,636.76	63.12%	5,186.17	3,264.58	62.95%	31,117.00	27,852.42	
		291-6015-611911-	Lib Empl Benefits Social Sec	1,483.42	1,338.17	90.21%	2,966.83	2,673.50	90.11%	17,801.00	15,127.50	
		291-6015-611912-	Lib Empl Benefits Medicare	346.92	312.96	90.21%	693.83	625.26	90.12%	4,163.00	3,537.74	
		Total for EMPLOYEE BENEFITS		12,556.92	11,421.89	90.96%	25,113.83	22,831.34	90.91%	150,683.00	127,851.66	
E3		CONTRACTUAL SERVICES										
		291-6015-612203-	Lib Other Cont Svcs Training	83.33	0.00	0.00%	166.67	0.00	0.00%	1,000.00	1,000.00	
		Total for CONTRACTUAL SERVICES		83.33	0.00	0.00%	166.67	0.00	0.00%	1,000.00	1,000.00	

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		ESTIMATED	ACTUAL	%EXP	ESTIMATED	ACTUAL	%EXP		
291 6015 E4	COMMODITIES								
	291-6015-613005- Lib Genl Supp Office Supp Equip	36.25	0.00	0.00%	72.50	0.00	0.00%	435.00	435.00
	Total for COMMODITIES	36.25	0.00	0.00%	72.50	0.00	0.00%	435.00	435.00
	Total for 6015-Exec Office Security	36,769.67	34,676.30	94.31%	73,539.33	69,294.75	94.23%	441,236.00	371,941.25
6020	Exec Office Facilities								
	E1 PERSONAL SERVICES								
	291-6020-611685- Lib Pers Svcs Salaries	36,397.75	35,446.69	97.39%	72,795.50	73,360.54	100.78%	436,773.00	363,412.46
	291-6020-611805- Lib Pers Svcs Overtime Civil	375.00	590.85	157.56%	750.00	1,112.66	148.35%	4,500.00	3,387.34
	Total for PERSONAL SERVICES	36,772.75	36,037.54	98.00%	73,545.50	74,473.20	101.26%	441,273.00	366,799.80
	E2 EMPLOYEE BENEFITS								
	291-6020-611905- Lib Empl Benefits Medical Ins	11,548.25	11,548.00	100.00%	23,096.50	23,096.00	100.00%	138,579.00	115,483.00
	291-6020-611910- Lib Empl Benefits IMRF	4,045.58	2,669.68	65.99%	8,091.17	5,526.96	68.31%	48,547.00	43,020.04
	291-6020-611911- Lib Empl Benefits Social Sec	2,256.67	2,097.38	92.94%	4,513.33	4,340.35	96.17%	27,080.00	22,739.65
	291-6020-611912- Lib Empl Benefits Medicare	527.75	490.50	92.94%	1,055.50	1,015.08	96.17%	6,333.00	5,317.92
	Total for EMPLOYEE BENEFITS	18,378.25	16,805.56	91.44%	36,756.50	33,978.39	92.44%	220,539.00	186,560.61
	E3 CONTRACTUAL SERVICES								
	291-6020-612102- Lib Prop Svcs Equipment Mnt	4,939.58	5,936.73	120.19%	9,879.17	11,712.72	118.56%	59,275.00	47,562.28
	291-6020-612107- Lib Prop Svcs Veh Equipment Mt	760.08	2,343.53	308.33%	1,520.17	3,730.69	245.41%	9,121.00	5,390.31
	291-6020-612111- Lib Prop Svcs Building Maint	16,587.83	15,687.18	94.57%	33,175.67	44,844.88	135.17%	199,054.00	154,209.12
	291-6020-612136- Lib Prop Svcs Equipment Rental	83.33	0.00	0.00%	166.67	0.00	0.00%	1,000.00	1,000.00

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		ESTIMATED	ACTUAL	%EXP	ESTIMATED	ACTUAL	%EXP		
291 6020 E3	291-6020-612160- Lib Prop Svcs Water Sewer Svc	1,789.33	0.00	0.00%	3,578.67	83.24	2.33%	21,472.00	21,388.76
	291-6020-612203- Lib Other Cont Svcs Training	36.00	0.00	0.00%	72.00	0.00	0.00%	432.00	432.00
	Total for CONTRACTUAL SERVICES	24,196.17	23,967.44	99.05%	48,392.33	60,371.53	124.75%	290,354.00	229,982.47
E4	COMMODITIES								
	291-6020-613005- Lib Genl Supp Office Supp Equip	8.33	0.00	0.00%	16.67	100.81	604.86%	100.00	-0.81
	291-6020-613050- Lib Genl Supp Petroleum Prods	333.33	342.49	102.75%	666.67	359.10	53.87%	4,000.00	3,640.90
	291-6020-613051- Lib Genl Supp Heating Fuel	5,211.42	10,447.00	200.46%	10,422.83	10,970.73	105.26%	62,537.00	51,566.27
	291-6020-613145- Lib Supplies Janitorial Suppl	2,053.08	1,533.17	74.68%	4,106.17	4,655.31	113.37%	24,637.00	19,981.69
	Total for COMMODITIES	7,606.17	12,322.66	162.01%	15,212.33	16,085.95	105.74%	91,274.00	75,188.05
E6	CAPITAL								
	291-6020-615015- Lib Capital Other Equipment	1,666.67	0.00	0.00%	3,333.33	0.00	0.00%	20,000.00	20,000.00
	Total for CAPITAL	1,666.67	0.00	0.00%	3,333.33	0.00	0.00%	20,000.00	20,000.00
	Total for 6020-Exec Office Facilities	88,620.00	89,133.20	100.58%	177,240.00	184,909.07	104.33%	1,063,440.00	878,530.93
6401	User Svcs Youth Svcs								
E1	PERSONAL SERVICES								
	291-6401-611685- Lib Pers Svcs Salaries	87,444.83	72,456.36	82.86%	174,889.67	144,811.87	82.80%	1,049,338.00	904,526.13
	291-6401-611805- Lib Pers Svcs Overtime Civil	166.67	0.00	0.00%	333.33	0.00	0.00%	2,000.00	2,000.00
	Total for PERSONAL SERVICES	87,611.50	72,456.36	82.70%	175,223.00	144,811.87	82.64%	1,051,338.00	906,526.13
E2	EMPLOYEE BENEFITS								
	291-6401-611905- Lib Empl Benefits Medical Ins	14,853.00	14,853.00	100.00%	29,706.00	29,706.00	100.00%	178,236.00	148,530.00
	291-6401-611910- Lib Empl Benefits IMRF	9,255.08	5,313.46	57.41%	18,510.17	10,589.40	57.21%	111,061.00	100,471.60
	291-6401-611911- Lib Empl Benefits Social Sec	5,421.58	4,189.92	77.28%	10,843.17	8,376.72	77.25%	65,059.00	56,682.28

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		ESTIMATED	ACTUAL	%EXP	ESTIMATED	ACTUAL	%EXP		
291 6410	User Svcs Info Svcs								
E1	PERSONAL SERVICES								
	291-6410-611685- Lib Pers Svcs Salaries	98,113.58	84,375.27	86.00%	196,227.17	171,022.71	87.16%	1,177,363.00	1,006,340.29
	291-6410-611805- Lib Pers Svcs Overtime Civil	83.33	98.20	117.84%	166.67	196.31	117.79%	1,000.00	803.69
	Total for PERSONAL SERVICES	98,196.92	84,473.47	86.02%	196,393.83	171,219.02	87.18%	1,178,363.00	1,007,143.98
E2	EMPLOYEE BENEFITS								
	291-6410-611905- Lib Empl Benefits Medical Ins	14,094.67	14,095.00	100.00%	28,189.33	28,190.00	100.00%	169,136.00	140,946.00
	291-6410-611910- Lib Empl Benefits IMRF	9,922.50	5,632.53	56.77%	19,845.00	11,388.17	57.39%	119,070.00	107,681.83
	291-6410-611911- Lib Empl Benefits Social Sec	6,083.00	5,086.92	83.63%	12,166.00	10,300.83	84.67%	72,996.00	62,695.17
	291-6410-611912- Lib Empl Benefits Medicare	1,422.67	1,189.69	83.62%	2,845.33	2,409.12	84.67%	17,072.00	14,662.88
	Total for EMPLOYEE BENEFITS	31,522.83	26,004.14	82.49%	63,045.67	52,288.12	82.94%	378,274.00	325,985.88
E3	CONTRACTUAL SERVICES								
	291-6410-612202- Lib Other Cont Svcs Dues	222.42	686.00	308.43%	444.83	686.00	154.22%	2,669.00	1,983.00
	291-6410-612203- Lib Other Cont Svcs Training	225.00	41.91	18.63%	450.00	340.44	75.65%	2,700.00	2,359.56
	291-6410-612218- Lib Other Cont Svcs Pgrms Exhb	420.00	525.00	125.00%	840.00	795.00	94.64%	5,040.00	4,245.00
	Total for CONTRACTUAL SERVICES	867.42	1,252.91	144.44%	1,734.83	1,821.44	104.99%	10,409.00	8,587.56
E4	COMMODITIES								
	291-6410-613005- Lib Genl Supp Office Supp Equip	157.33	67.33	42.79%	314.67	157.03	49.90%	1,888.00	1,730.97
	291-6410-613201- Lib Supplies Program Supplies	187.50	61.42	32.76%	375.00	126.29	33.68%	2,250.00	2,123.71
	291-6410-613290- Lib Supplies Circulation Suppl	149.58	24.46	16.35%	299.17	121.36	40.57%	1,795.00	1,673.64
	Total for COMMODITIES	494.42	153.21	30.99%	988.83	404.68	40.92%	5,933.00	5,528.32
	Total for 6410-User Svcs Info Svcs	131,081.58	111,883.73	85.35%	262,163.17	225,733.26	86.10%	1,572,979.00	1,347,245.74

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291 6420	User Svcs Customer Svcs								
E1	PERSONAL SERVICES								
	291-6420-611685- Lib Pers Svcs Salaries	111,824.92	97,431.12	87.13%	223,649.83	196,047.85	87.66%	1,341,899.00	1,145,851.15
	291-6420-611805- Lib Pers Svcs Overtime Civil	45.83	89.64	195.58%	91.67	210.56	229.70%	550.00	339.44
	Total for PERSONAL SERVICES	111,870.75	97,520.76	87.17%	223,741.50	196,258.41	87.72%	1,342,449.00	1,146,190.59
E2	EMPLOYEE BENEFITS								
	291-6420-611905- Lib Empl Benefits Medical Ins	9,567.42	9,567.00	100.00%	19,134.83	19,134.00	100.00%	114,809.00	95,675.00
	291-6420-611910- Lib Empl Benefits IMRF	10,450.67	6,134.74	58.70%	20,901.33	12,364.65	59.16%	125,408.00	113,043.35
	291-6420-611911- Lib Empl Benefits Social Sec	6,933.17	5,939.18	85.66%	13,866.33	11,947.53	86.16%	83,198.00	71,250.47
	291-6420-611912- Lib Empl Benefits Medicare	1,621.50	1,388.98	85.66%	3,243.00	2,794.15	86.16%	19,458.00	16,663.85
	Total for EMPLOYEE BENEFITS	28,572.75	23,029.90	80.60%	57,145.50	46,240.33	80.92%	342,873.00	296,632.67
E3	CONTRACTUAL SERVICES								
	291-6420-612165- Lib Prop Svcs Other Svcs	166.33	265.95	159.89%	332.67	265.95	79.94%	1,996.00	1,730.05
	291-6420-612202- Lib Other Cont Svcs Dues	115.92	0.00	0.00%	231.83	40.00	17.25%	1,391.00	1,351.00
	291-6420-612203- Lib Other Cont Svcs Training	196.42	138.85	70.69%	392.83	178.15	45.35%	2,357.00	2,178.85
	Total for CONTRACTUAL SERVICES	478.67	404.80	84.57%	957.33	484.10	50.57%	5,744.00	5,259.90
E4	COMMODITIES								
	291-6420-613005- Lib Genl Supp Office Supp Equip	145.58	9.98	6.86%	291.17	226.00	77.62%	1,747.00	1,521.00
	291-6420-613201- Lib Supplies Program Supplies	84.17	132.10	156.95%	168.33	578.24	343.51%	1,010.00	431.76
	291-6420-613290- Lib Supplies Circulation Suppl	686.25	61.92	9.02%	1,372.50	61.92	4.51%	8,235.00	8,173.08
	Total for COMMODITIES	916.00	204.00	22.27%	1,832.00	866.16	47.28%	10,992.00	10,125.84
	Total for 6420-User Svcs Customer Svcs	141,838.17	121,159.46	85.42%	283,676.33	243,849.00	85.96%	1,702,058.00	1,458,209.00

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291 6425	User Svcs Bookmobile								
E1	PERSONAL SERVICES								
291-6425-611685-	Lib Pers Svcs Salaries	13,704.58	8,967.70	65.44%	27,409.17	18,100.91	66.04%	164,455.00	146,354.09
291-6425-611805-	Lib Pers Svcs Overtime Civil	37.50	133.46	355.89%	75.00	136.13	181.51%	450.00	313.87
	Total for PERSONAL SERVICES	13,742.08	9,101.16	66.23%	27,484.17	18,237.04	66.35%	164,905.00	146,667.96
E2	EMPLOYEE BENEFITS								
291-6425-611905-	Lib Empl Benefits Medical Ins	3,305.50	3,306.00	100.02%	6,611.00	6,612.00	100.02%	39,666.00	33,054.00
291-6425-611910-	Lib Empl Benefits IMRF	1,571.92	694.42	44.18%	3,143.83	1,391.49	44.26%	18,863.00	17,471.51
291-6425-611911-	Lib Empl Benefits Social Sec	849.67	537.29	63.24%	1,699.33	1,076.74	63.36%	10,196.00	9,119.26
291-6425-611912-	Lib Empl Benefits Medicare	198.75	125.66	63.23%	397.50	251.81	63.35%	2,385.00	2,133.19
	Total for EMPLOYEE BENEFITS	5,925.83	4,663.37	78.70%	11,851.67	9,332.04	78.74%	71,110.00	61,777.96
E3	CONTRACTUAL SERVICES								
291-6425-612202-	Lib Other Cont Svcs Dues	8.33	0.00	0.00%	16.67	135.00	810.00%	100.00	-35.00
291-6425-612203-	Lib Other Cont Svcs Training	10.00	0.00	0.00%	20.00	0.00	0.00%	120.00	120.00
	Total for CONTRACTUAL SERVICES	18.33	0.00	0.00%	36.67	135.00	368.18%	220.00	85.00
E4	COMMODITIES								
291-6425-613005-	Lib Genl Supp Office Supp Equip	8.33	0.00	0.00%	16.67	0.00	0.00%	100.00	100.00
291-6425-613290-	Lib Supplies Circulation Suppl	25.00	0.00	0.00%	50.00	0.00	0.00%	300.00	300.00
	Total for COMMODITIES	33.33	0.00	0.00%	66.67	0.00	0.00%	400.00	400.00
	Total for 6425-User Svcs Bookmobile	19,719.58	13,764.53	69.80%	39,439.17	27,704.08	70.25%	236,635.00	208,930.92

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		ESTIMATED	ACTUAL	%EXP	ESTIMATED	ACTUAL	%EXP		
291 6430	User Svcs Accessible Svcs								
E1	PERSONAL SERVICES								
	291-6430-611685- Lib Pers Svcs Salaries	22,114.17	19,317.53	87.35%	44,228.33	37,816.01	85.50%	265,370.00	227,553.99
	Total for PERSONAL SERVICES	22,114.17	19,317.53	87.35%	44,228.33	37,816.01	85.50%	265,370.00	227,553.99
E2	EMPLOYEE BENEFITS								
	291-6430-611905- Lib Empl Benefits Medical Ins	1,192.83	1,193.00	100.01%	2,385.67	2,386.00	100.01%	14,314.00	11,928.00
	291-6430-611910- Lib Empl Benefits IMRF	2,476.83	1,473.92	59.51%	4,953.67	2,885.37	58.25%	29,722.00	26,836.63
	291-6430-611911- Lib Empl Benefits Social Sec	1,371.08	1,146.80	83.64%	2,742.17	2,242.82	81.79%	16,453.00	14,210.18
	291-6430-611912- Lib Empl Benefits Medicare	320.67	268.19	83.64%	641.33	524.51	81.78%	3,848.00	3,323.49
	Total for EMPLOYEE BENEFITS	5,361.42	4,081.91	76.13%	10,722.83	8,038.70	74.97%	64,337.00	56,298.30
E3	CONTRACTUAL SERVICES								
	291-6430-612202- Lib Other Cont Svcs Dues	37.50	0.00	0.00%	75.00	0.00	0.00%	450.00	450.00
	291-6430-612203- Lib Other Cont Svcs Training	66.25	0.00	0.00%	132.50	0.00	0.00%	795.00	795.00
	291-6430-612218- Lib Other Cont Svcs Pgrms Exhb	807.08	745.00	92.31%	1,614.17	2,200.48	136.32%	9,685.00	7,484.52
	Total for CONTRACTUAL SERVICES	910.83	745.00	81.79%	1,821.67	2,200.48	120.79%	10,930.00	8,729.52
E4	COMMODITIES								
	291-6430-613005- Lib Genl Supp Office Supp Equip	58.75	0.00	0.00%	117.50	0.00	0.00%	705.00	705.00
	291-6430-613201- Lib Supplies Program Supplies	154.67	38.96	25.19%	309.33	68.38	22.11%	1,856.00	1,787.62
	291-6430-613202- Lib Supplies Program Events	50.00	0.00	0.00%	100.00	0.00	0.00%	600.00	600.00
	291-6430-613290- Lib Supplies Circulation Suppl	70.83	0.00	0.00%	141.67	0.00	0.00%	850.00	850.00
	Total for COMMODITIES	334.25	38.96	11.66%	668.50	68.38	10.23%	4,011.00	3,942.62
	Total for 6430-User Svcs Accessible Svcs	28,720.67	24,183.40	84.20%	57,441.33	48,123.57	83.78%	344,648.00	296,524.43

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291 6440	User Svcs Programs & Exhibits								
	E1 PERSONAL SERVICES								
	291-6440-611685- Lib Pers Svcs Salaries	22,530.42	21,150.29	93.87%	45,060.83	42,551.48	94.43%	270,365.00	227,813.52
	291-6440-611805- Lib Pers Svcs Overtime Civil	20.83	2.71	13.01%	41.67	74.85	179.64%	250.00	175.15
	Total for PERSONAL SERVICES	22,551.25	21,153.00	93.80%	45,102.50	42,626.33	94.51%	270,615.00	227,988.67
	E2 EMPLOYEE BENEFITS								
	291-6440-611905- Lib Empl Benefits Medical Ins	5,877.42	5,877.00	99.99%	11,754.83	11,754.00	99.99%	70,529.00	58,775.00
	291-6440-611910- Lib Empl Benefits IMRF	2,584.25	1,613.96	62.45%	5,168.50	3,252.36	62.93%	31,011.00	27,758.64
	291-6440-611911- Lib Empl Benefits Social Sec	1,396.92	1,204.03	86.19%	2,793.83	2,427.92	86.90%	16,763.00	14,335.08
	291-6440-611912- Lib Empl Benefits Medicare	326.67	281.58	86.20%	653.33	567.79	86.91%	3,920.00	3,352.21
	Total for EMPLOYEE BENEFITS	10,185.25	8,976.57	88.13%	20,370.50	18,002.07	88.37%	122,223.00	104,220.93
	E3 CONTRACTUAL SERVICES								
	291-6440-612202- Lib Other Cont Svcs Dues	96.33	162.00	168.17%	192.67	162.00	84.08%	1,156.00	994.00
	291-6440-612203- Lib Other Cont Svcs Training	120.17	30.00	24.97%	240.33	79.00	32.87%	1,442.00	1,363.00
	291-6440-612218- Lib Other Cont Svcs Pgrms Exhb	7,083.75	2,269.99	32.05%	14,167.50	9,783.98	69.06%	85,005.00	75,221.02
	Total for CONTRACTUAL SERVICES	7,300.25	2,461.99	33.72%	14,600.50	10,024.98	68.66%	87,603.00	77,578.02
	E4 COMMODITIES								
	291-6440-613202- Lib Supplies Program Events	893.25	508.16	56.89%	1,786.50	1,858.27	104.02%	10,719.00	8,860.73
	Total for COMMODITIES	893.25	508.16	56.89%	1,786.50	1,858.27	104.02%	10,719.00	8,860.73
	Total for 6440-User Svcs Programs & Exhibits	40,930.00	33,099.72	80.87%	81,860.00	72,511.65	88.58%	491,160.00	418,648.35

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ACCOUNTING PERIOD 2/2024

ACCOUNT	ACCOUNT DESCRIPTION	***** CURRENT *****			***** YEAR-TO-DATE *****			ANNUAL ESTIMATE	UNREALIZED BALANCE
		ESTIMATED	ACTUAL	%EXP	ESTIMATED	ACTUAL	%EXP		
291 6450	User Svcs Digital Svcs								
	E1 PERSONAL SERVICES								
	291-6450-611685- Lib Pers Svcs Salaries	47,971.17	47,453.48	98.92%	95,942.33	96,731.88	100.82%	575,654.00	478,922.12
	Total for PERSONAL SERVICES	47,971.17	47,453.48	98.92%	95,942.33	96,731.88	100.82%	575,654.00	478,922.12
	E2 EMPLOYEE BENEFITS								
	291-6450-611905- Lib Empl Benefits Medical Ins	5,310.08	5,310.00	100.00%	10,620.17	10,620.00	100.00%	63,721.00	53,101.00
	291-6450-611910- Lib Empl Benefits IMRF	4,919.42	3,072.41	62.45%	9,838.83	6,321.55	64.25%	59,033.00	52,711.45
	291-6450-611911- Lib Empl Benefits Social Sec	2,974.25	2,846.10	95.69%	5,948.50	5,802.24	97.54%	35,691.00	29,888.76
	291-6450-611912- Lib Empl Benefits Medicare	695.58	665.59	95.69%	1,391.17	1,356.93	97.54%	8,347.00	6,990.07
	Total for EMPLOYEE BENEFITS	13,899.33	11,894.10	85.57%	27,798.67	24,100.72	86.70%	166,792.00	142,691.28
	E3 CONTRACTUAL SERVICES								
	291-6450-612202- Lib Other Cont Svcs Dues	166.25	314.00	188.87%	332.50	818.00	246.02%	1,995.00	1,177.00
	291-6450-612203- Lib Other Cont Svcs Training	41.67	0.00	0.00%	83.33	3.95	4.74%	500.00	496.05
	291-6450-612242- Lib Other Cont Svcs Intnt Acc	323.17	0.00	0.00%	646.33	0.00	0.00%	3,878.00	3,878.00
	291-6450-612266- Lib Other Cont Svcs Otsd Ref S	339.08	0.00	0.00%	678.17	3,814.00	562.40%	4,069.00	255.00
	Total for CONTRACTUAL SERVICES	870.17	314.00	36.09%	1,740.33	4,635.95	266.38%	10,442.00	5,806.05
	E4 COMMODITIES								
	291-6450-613005- Lib Genl Supp Office Supp Equip	58.92	137.49	233.36%	117.83	206.15	174.95%	707.00	500.85
	291-6450-613007- Lib Genl Supp Supp Reimb Patrn	58.83	131.53	223.56%	117.67	181.47	154.22%	706.00	524.53
	291-6450-613185- Lib Supplies Small Tools Equip	516.67	870.52	168.49%	1,033.33	929.91	89.99%	6,200.00	5,270.09
	291-6450-613201- Lib Supplies Program Supplies	58.33	0.00	0.00%	116.67	0.00	0.00%	700.00	700.00
	291-6450-613278- Lib Supplies Electronic Resour	34,564.00	17,065.56	49.37%	69,128.00	270,716.80	391.62%	414,768.00	144,051.20
	291-6450-613290- Lib Supplies Circulation Suppl	131.25	0.00	0.00%	262.50	0.00	0.00%	1,575.00	1,575.00

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ACCOUNTING PERIOD 2/2024

			***** CURRENT *****			***** YEAR-TO-DATE *****						
ACCOUNT	ACCOUNT DESCRIPTION		ESTIMATED	ACTUAL	%EXP	ESTIMATED	ACTUAL	%EXP	ANNUAL ESTIMATE	UNREALIZED BALANCE		
291	6450	E4	Total for COMMODITIES		35,388.00	18,205.10	51.44%	70,776.00	272,034.33	384.36%	424,656.00	152,621.67
		E6	CAPITAL									
			Total for 6450-User Svcs Digital Svcs		98,128.67	77,866.68	79.35%	196,257.33	397,502.88	202.54%	1,177,544.00	780,041.12
	6470		User Svcs Collection Svcs									
		E1	PERSONAL SERVICES									
			291-6470-611685-	Lib Pers Svcs Salaries	79,207.17	69,337.02	87.54%	158,414.33	142,171.20	89.75%	950,486.00	808,314.80
			291-6470-611805-	Lib Pers Svcs Overtime Civil	12.50	9.10	72.80%	25.00	17.86	71.44%	150.00	132.14
			Total for PERSONAL SERVICES		79,219.67	69,346.12	87.54%	158,439.33	142,189.06	89.74%	950,636.00	808,446.94
		E2	EMPLOYEE BENEFITS									
			291-6470-611905-	Lib Empl Benefits Medical Ins	19,427.42	19,427.00	100.00%	38,854.83	38,854.00	100.00%	233,129.00	194,275.00
			291-6470-611910-	Lib Empl Benefits IMRF	9,085.08	5,291.10	58.24%	18,170.17	10,848.98	59.71%	109,021.00	98,172.02
			291-6470-611911-	Lib Empl Benefits Social Sec	4,910.83	4,077.61	83.03%	9,821.67	8,387.88	85.40%	58,930.00	50,542.12
			291-6470-611912-	Lib Empl Benefits Medicare	1,148.50	953.64	83.03%	2,297.00	1,961.71	85.40%	13,782.00	11,820.29
			Total for EMPLOYEE BENEFITS		34,571.83	29,749.35	86.05%	69,143.67	60,052.57	86.85%	414,862.00	354,809.43
		E3	CONTRACTUAL SERVICES									
			291-6470-612081-	Lib Prof Tech Svcs OCLC Svc	5,416.50	0.00	0.00%	10,833.00	16,221.75	149.74%	64,998.00	48,776.25
			291-6470-612164-	Lib Prop Svcs Access Svcs	333.33	379.78	113.93%	666.67	392.77	58.92%	4,000.00	3,607.23
			291-6470-612202-	Lib Other Cont Svcs Dues	206.50	0.00	0.00%	413.00	11.00	2.66%	2,478.00	2,467.00
			291-6470-612203-	Lib Other Cont Svcs Training	83.33	28.69	34.43%	166.67	28.69	17.21%	1,000.00	971.31
			291-6470-612285-	Lib Other Cont Svcs Proc Svc	7,950.00	1,825.50	22.96%	15,900.00	14,267.32	89.73%	95,400.00	81,132.68
			Total for CONTRACTUAL SERVICES		13,989.67	2,233.97	15.97%	27,979.33	30,921.53	110.52%	167,876.00	136,954.47
		E4	COMMODITIES									
			291-6470-613005-	Lib Genl Supp Office Supp Equip	125.00	46.36	37.09%	250.00	106.74	42.70%	1,500.00	1,393.26

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ACCOUNTING PERIOD 2/2024

ACCOUNT	ACCOUNT DESCRIPTION	***** CURRENT *****			***** YEAR-TO-DATE *****			ANNUAL ESTIMATE	UNREALIZED BALANCE	
		ESTIMATED	ACTUAL	%EXP	ESTIMATED	ACTUAL	%EXP			
291 6470 E4	291-6470-613033-	Lib Genl Supp Document Libr	75.92	0.00	0.00%	151.83	0.00	0.00%	911.00	911.00
	291-6470-613203-	Lib Supplies Binding	16.67	0.00	0.00%	33.33	0.00	0.00%	200.00	200.00
	291-6470-613205-	Lib Supplies Processing Suppl	1,416.67	714.01	50.40%	2,833.33	2,673.81	94.37%	17,000.00	14,326.19
	291-6470-613275-	Lib Supplies Audio Visual	43,215.08	29,301.30	67.80%	86,430.17	71,103.58	82.27%	518,581.00	447,477.42
	291-6470-613280-	Lib Supplies Books	59,064.08	34,433.45	58.30%	118,128.17	89,235.51	75.54%	708,769.00	619,533.49
	291-6470-613290-	Lib Supplies Circulation Suppl	537.50	0.00	0.00%	1,075.00	0.00	0.00%	6,450.00	6,450.00
	291-6470-613295-	Lib Supplies Periodicals	8,453.33	20,176.72	238.68%	16,906.67	50,740.09	300.12%	101,440.00	50,699.91
	Total for COMMODITIES		112,904.25	84,671.84	74.99%	225,808.50	213,859.73	94.71%	1,354,851.00	1,140,991.27
Total for 6470-User Svcs Collection Svcs		240,685.42	186,001.28	77.28%	481,370.83	447,022.89	92.86%	2,888,225.00	2,441,202.11	
6480	User Svcs Belmont Makerspace									
E1	PERSONAL SERVICES									
	291-6480-611685-	Lib Pers Svcs Salaries	29,249.83	23,801.41	81.37%	58,499.67	47,216.75	80.71%	350,998.00	303,781.25
	291-6480-611805-	Lib Pers Svcs Overtime Civil	20.83	2.92	14.02%	41.67	10.43	25.03%	250.00	239.57
Total for PERSONAL SERVICES		29,270.67	23,804.33	81.32%	58,541.33	47,227.18	80.67%	351,248.00	304,020.82	
E2	EMPLOYEE BENEFITS									
	291-6480-611905-	Lib Empl Benefits Medical Ins	5,457.92	2,758.00	50.53%	10,915.83	5,516.00	50.53%	65,495.00	59,979.00
	291-6480-611910-	Lib Empl Benefits IMRF	3,176.00	1,816.27	57.19%	6,352.00	3,607.25	56.79%	38,112.00	34,504.75
	291-6480-611911-	Lib Empl Benefits Social Sec	1,813.50	1,440.57	79.44%	3,627.00	2,860.59	78.87%	21,762.00	18,901.41
	291-6480-611912-	Lib Empl Benefits Medicare	424.08	336.93	79.45%	848.17	669.03	78.88%	5,089.00	4,419.97
Total for EMPLOYEE BENEFITS		10,871.50	6,351.77	58.43%	21,743.00	12,652.87	58.19%	130,458.00	117,805.13	
E3	CONTRACTUAL SERVICES									
	291-6480-612005-	Lib Prof Tech Svcs Prof Svcs	166.67	0.00	0.00%	333.33	0.00	0.00%	2,000.00	2,000.00
	291-6480-612040-	Lib Prof Tech Svcs General Ins	18.00	0.00	0.00%	36.00	0.00	0.00%	216.00	216.00
	291-6480-612102-	Lib Prop Svcs Equipment Mnt	910.83	16.14	1.77%	1,821.67	1,188.42	65.24%	10,930.00	9,741.58
	291-6480-612111-	Lib Prop Svcs Building Maint	6,947.17	1,931.84	27.81%	13,894.33	6,595.98	47.47%	83,366.00	76,770.02

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ACCOUNTING PERIOD 2/2024

ACCOUNT	ACCOUNT DESCRIPTION	***** CURRENT *****			***** YEAR-TO-DATE *****			ANNUAL ESTIMATE	UNREALIZED BALANCE
		ESTIMATED	ACTUAL	%EXP	ESTIMATED	ACTUAL	%EXP		
291 6480 E3	291-6480-612136- Lib Prop Svcs Equipment Rental	83.33	0.00	0.00%	166.67	0.00	0.00%	1,000.00	1,000.00
	291-6480-612160- Lib Prop Svcs Water Sewer Svc	41.67	0.00	0.00%	83.33	0.00	0.00%	500.00	500.00
	291-6480-612165- Lib Prop Svcs Other Svcs	25.00	45.87	183.48%	50.00	71.96	143.92%	300.00	228.04
	291-6480-612202- Lib Other Cont Svcs Dues	48.83	0.00	0.00%	97.67	0.00	0.00%	586.00	586.00
	291-6480-612203- Lib Other Cont Svcs Training	83.33	33.64	40.37%	166.67	108.64	65.18%	1,000.00	891.36
	291-6480-612228- Lib Other Cont Svcs Prog Exb-A	2,615.67	2,950.00	112.78%	5,231.33	9,454.00	180.72%	31,388.00	21,934.00
	291-6480-612238- Lib Other Cont Svcs Prog Exb-Y	458.33	800.00	174.55%	916.67	975.00	106.36%	5,500.00	4,525.00
	291-6480-612242- Lib Other Cont Svcs Intnt Acc	256.25	515.42	201.14%	512.50	972.21	189.70%	3,075.00	2,102.79
	Total for CONTRACTUAL SERVICES	11,655.08	6,292.91	53.99%	23,310.17	19,366.21	83.08%	139,861.00	120,494.79
E4	COMMODITIES								
	291-6480-613005- Lib Genl Supp Office Supp Equip	243.33	72.85	29.94%	486.67	82.84	17.02%	2,920.00	2,837.16
	291-6480-613007- Lib Genl Supp Supp Reimb Patrn	685.92	96.72	14.10%	1,371.83	96.72	7.05%	8,231.00	8,134.28
	291-6480-613032- Lib Genl Supp Software Libr	722.50	5,542.20	767.09%	1,445.00	7,850.64	543.30%	8,670.00	819.36
	291-6480-613051- Lib Genl Supp Heating Fuel	833.33	819.45	98.33%	1,666.67	1,482.17	88.93%	10,000.00	8,517.83
	291-6480-613145- Lib Supplies Janitorial Suppl	133.33	0.00	0.00%	266.67	676.06	253.52%	1,600.00	923.94
	291-6480-613185- Lib Supplies Small Tools Equip	488.17	109.73	22.48%	976.33	192.99	19.77%	5,858.00	5,665.01
	291-6480-613212- Lib Supplies Program EventsAdl	1,625.00	1,174.39	72.27%	3,250.00	2,646.63	81.43%	19,500.00	16,853.37
	291-6480-613222- Lib Supplies Program EventsYth	666.67	223.38	33.51%	1,333.33	506.72	38.00%	8,000.00	7,493.28
	291-6480-613232- Lib Supplies Software	83.33	4.39	5.27%	166.67	4.39	2.63%	1,000.00	995.61
	Total for COMMODITIES	5,481.58	8,043.11	146.73%	10,963.17	13,539.16	123.50%	65,779.00	52,239.84

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ACCOUNTING PERIOD 2/2024

ACCOUNT	ACCOUNT DESCRIPTION	***** CURRENT *****			***** YEAR-TO-DATE *****			ANNUAL ESTIMATE	UNREALIZED BALANCE
		ESTIMATED	ACTUAL	%EXP	ESTIMATED	ACTUAL	%EXP		
291 6480 E6	CAPITAL								
	291-6480-615015- Lib Capital Other Equipment	1,333.33	0.00	0.00%	2,666.67	0.00	0.00%	16,000.00	16,000.00
	Total for CAPITAL	1,333.33	0.00	0.00%	2,666.67	0.00	0.00%	16,000.00	16,000.00
	Total for 6480-User Svcs Belmont Makerspace	58,612.17	44,492.12	75.91%	117,224.33	92,785.42	79.15%	703,346.00	610,560.58
9901	Non-Operating								
	E5 OTHER CHARGES								
	E9 OTHER FINANCE USE								
	291-9901-590050- Other Fin Use Oper Trans Out	68,750.00	0.00	0.00%	137,500.00	0.00	0.00%	825,000.00	825,000.00
	Total for OTHER FINANCE USE	68,750.00	0.00	0.00%	137,500.00	0.00	0.00%	825,000.00	825,000.00
	Total for 9901-Non-Operating	68,750.00	0.00	0.00%	137,500.00	0.00	0.00%	825,000.00	825,000.00
	Total for 291-Memorial Library Fund	1,463,144.42	1,135,890.42	77.63%	2,926,288.83	3,058,219.63	104.51%	17,557,733.00	14,499,513.37
491	Capital Projects-Library								
6001	Exec Office Admin								
	E6 CAPITAL								
	491-6001-615015- Lib Capital Other Equipment	0.00	0.00		0.00	1,385.00		0.00	-1,385.00
	491-6001-615055- Lib Capital Other Captl Outlay	63,670.83	8,652.51	13.59%	127,341.67	9,107.38	7.15%	764,050.00	754,942.62
	Total for CAPITAL	63,670.83	8,652.51	13.59%	127,341.67	10,492.38	8.24%	764,050.00	753,557.62
	Total for 6001-Exec Office Admin	63,670.83	8,652.51	13.59%	127,341.67	10,492.38	8.24%	764,050.00	753,557.62
6004	Exec Offc Pd by Gifts & Grants								
	E6 CAPITAL								

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ACCOUNTING PERIOD 2/2024

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ACCOUNT	ACCOUNT DESCRIPTION	***** CURRENT *****			***** YEAR-TO-DATE *****			ANNUAL ESTIMATE	UNREALIZED BALANCE
		ESTIMATED	ACTUAL	%EXP	ESTIMATED	ACTUAL	%EXP		
491 6010	Exec Office IT								
	E6 CAPITAL								
	491-6010-615012- Lib Capital Computer Equipment	1,500.00	0.00	0.00%	3,000.00	0.00	0.00%	18,000.00	18,000.00
	491-6010-615015- Lib Capital Other Equipment	416.67	0.00	0.00%	833.33	0.00	0.00%	5,000.00	5,000.00
	Total for CAPITAL	1,916.67	0.00	0.00%	3,833.33	0.00	0.00%	23,000.00	23,000.00
	Total for 6010-Exec Office IT	1,916.67	0.00	0.00%	3,833.33	0.00	0.00%	23,000.00	23,000.00
6020	Exec Office Facilities								
	E6 CAPITAL								
	491-6020-615015- Lib Capital Other Equipment	10,000.00	0.00	0.00%	20,000.00	0.00	0.00%	120,000.00	120,000.00
	491-6020-615055- Lib Capital Other Captl Outlay	46,857.25	94,742.00	202.19%	93,714.50	116,342.00	124.15%	562,287.00	445,945.00
	Total for CAPITAL	56,857.25	94,742.00	166.63%	113,714.50	116,342.00	102.31%	682,287.00	565,945.00
	Total for 6020-Exec Office Facilities	56,857.25	94,742.00	166.63%	113,714.50	116,342.00	102.31%	682,287.00	565,945.00
6480	User Svcs Belmont Makerspace								
	E3 CONTRACTUAL SERVICES								
	E6 CAPITAL								
9901	Non-Operating								
	E5 OTHER CHARGES								
	E9 OTHER FINANCE USE								
	Total for 491-Capital Projects-Library	122,444.75	103,394.51	84.44%	244,889.50	126,834.38	51.79%	1,469,337.00	1,342,502.62
	Grand Total	1,585,589.17	1,239,284.93	78.16%	3,171,178.33	3,185,054.01	100.44%	19,027,070.00	15,842,015.99

March 19, 2024

(Action Item 4)

**ACCOUNTS PAYABLE
CHECK REGISTER
ARLINGTON HEIGHTS MEMORIAL LIBRARY
February 29, 2024**

Fund Number	Fund Name	Fund Total
291	General Fund - Library	\$255,399.59
491	Capital Projects Fund - Library	\$185,231.07
Total Disbursements		<u>\$440,630.66</u>
Payrolls Paid		
2/9/2024		\$327,502.67
2/23/2024		\$327,979.45
Total Payroll Disbursements		<u>\$655,482.12</u>
Journal Entry Expenditures by Village On Behalf Of the Library		
2/29/2024	Group Insurance	\$138,516.67
2/29/2024	IMRF	\$46,799.70
2/29/2024	Social Security	\$38,749.98
2/29/2024	Medicare	\$9,062.45
		<u>\$233,128.80</u>
Total Disbursed		<u><u>\$1,329,241.58</u></u>



Fund	Fund Description	Total Transaction Amount
291	Memorial Library Fund	255,399.59
491	Capital Projects-Library	185,231.07
	TOTAL ALL FUNDS	440,630.66

**ARLINGTON HEIGHTS
MEMORIAL LIBRARY
WARRANT REGISTER FOR
CHECK DATE: 3/19/2024**

ARLINGTON HEIGHTS MEMORIAL LIBRARY

WARRANT REGISTER CHECK DATE: 3/19/2024

Arlington Heights Memorial
LIBRARY ▶

Department 0000

CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT	
Non Departmental						
102076	291-0000-489900-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Corporate Cashback	-219.07	9,796.87
102083	291-0000-140050-	38255	BIBLIOTHECA LLC	Prepaid AV Materials	916.67	5,500.00
102113	291-0000-210970-	37303	GROUP ADMINISTRATORS	FSA Med February	4,707.18	5,969.35
102113	291-0000-210990-	37303	GROUP ADMINISTRATORS	FSA Dep February	1,076.92	
102144	291-0000-140050-	37886	MNJ TECHNOLOGIES DIRECT INC	Support Renewal for Primary Servs	699.17	32,202.32
102144	291-0000-140050-	37886	MNJ TECHNOLOGIES DIRECT INC	2024 Adobe Creative Suite Licenses	985.28	
102144	291-0000-140050-	37886	MNJ TECHNOLOGIES DIRECT INC	2024 Adobe Creative Suite Licenses B	1,108.44	
102144	291-0000-140050-	37886	MNJ TECHNOLOGIES DIRECT INC	2026 HYCU Server Backup Software	3,437.50	
102144	291-0000-140050-	37886	MNJ TECHNOLOGIES DIRECT INC	2025 HYCU Server Backup Software	3,750.00	
102165	491-0000-200050-	37361	SHALES MCNUTT CONSTRUCTION	Kids' World Renovation December'23	44,494.85	89,899.56
102165	491-0000-200150-	37361	SHALES MCNUTT CONSTRUCTION	Kids' World Renov December'23 Retainage	37,341.71	
102169	291-0000-210830-	39128	SONTIQ, INC	Jan Ultrasecure Identity Prote	95.50	95.50
				DEPARTMENT 0000 TOTAL:	98,394.15	

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Department 6001

CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
Exec Office Admin					
102069	291-6001-612202-	30610 ALA MEMBERSHIP	ALA Dues - Borrell J	218.00	1,080.00
102070	291-6001-613005-	39393 AMAZON CAPITAL SERVICES, INC	Office Supplies	5.98	11,599.80
102073	291-6001-612203-	30875 ARLINGTON HTS CHAMBER OF COMMERCE	Gala Tickets	170.00	170.00
102074	291-6001-612203-	30669 ARLINGTON HTS MEMORIAL LIBRARY	Costco popcorn for Open Mike	22.38	666.59
102074	291-6001-612203-	30669 ARLINGTON HTS MEMORIAL LIBRARY	Beverages for Open Mike	27.98	
102074	291-6001-612203-	30669 ARLINGTON HTS MEMORIAL LIBRARY	Donuts for Open Mike	48.00	
102076	291-6001-612203-	39400 ARLINGTON HTS MEMORIAL LIBRARY	AH Hearts of Gold Tickets	135.00	9,796.87
102076	291-6001-612203-	39400 ARLINGTON HTS MEMORIAL LIBRARY	IUG Conf Airfare - L Bobis	304.20	
102076	291-6001-612205-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Office Supplies	262.20	
102107	291-6001-613005-	35305 FINER LINE	Name Badges	15.23	31.23
102107	291-6001-613005-	35305 FINER LINE	Name Badges	16.00	
102113	291-6001-611953-	37303 GROUP ADMINISTRATORS	FSA Fees February	185.25	5,969.35
102117	291-6001-612203-	33483 ILA CONFERENCE	Trustee Forum 2/18 - Kelly S	40.00	40.00
102125	291-6001-615015-	32980 INTERIOR INVESTMENTS LLC	Digital Servs Desk Stools	1,504.75	1,504.75
102128	291-6001-612203-	38620 KARIM,TRACY	ITBE Conference Expenses Reimb	107.10	107.10
102155	291-6001-612205-	38919 POSTMASTER	Permit#591 March Newsletter Postage	3,700.00	3,700.00

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Department 6001

CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
102158	291-6001-612165-	38949 QUADIENT, INC. (B2/24/2020:NEOPOST)	Premier Maintenance & Meter	588.22	588.22
102159	291-6001-612005-	36954 QUICK DELIVERY SERVICE INC	Feb Delivery Servs	239.40	1,390.10
102159	291-6001-612005-	36954 QUICK DELIVERY SERVICE INC	February Delivery Servs	256.50	
102159	291-6001-612005-	36954 QUICK DELIVERY SERVICE INC	Feb Delivery Servs	288.15	
102159	291-6001-612005-	36954 QUICK DELIVERY SERVICE INC	March Delivery Servs	293.25	
102159	291-6001-612005-	36954 QUICK DELIVERY SERVICE INC	Feb-Mar Delivery Servs	312.80	
102165	491-6001-615055-	37361 SHALES MCNUTT CONSTRUCTION	Kids' World Renovation February	8,063.00	89,899.56
102181	291-6001-612205-	36360 UPS	Postage	16.12	35.35
102181	291-6001-612205-	36360 UPS	Postage	19.23	
102182	291-6001-612205-	38351 US POSTAL SERVICE-QUADIENT POSTAGE	Cust#60829310 Acct#8028351 Pos	2,500.00	2,500.00
102185	491-6001-615055-	38880 WILLIAMS ASSOCIATES ARCHITECTS	January Kids' World Project	252.01	589.51
102185	491-6001-615055-	38880 WILLIAMS ASSOCIATES ARCHITECTS	January Lib Int Renovation Pr	337.50	
DEPARTMENT 6001 TOTAL:				19,928.25	

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Department 6002

CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT	
Exec Office Commun & Mrktng						
102076	291-6002-612165-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Permit #591 USPS Marketing	320.00	9,796.87
102076	291-6002-612165-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Flowcode Annual Subscription	550.00	
102076	291-6002-612210-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Tax refund	-9.01	
102076	291-6002-612210-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Business Cards-Malik, Kristan	69.96	
102076	291-6002-613005-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Xyron Permanent Adhesive Refill	396.99	
102076	291-6002-613185-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Shelf Sign Holders	317.86	
102089	291-6002-612210-	37764	CARDINAL COLORGROUP	March AHML Newsletter	15,821.00	15,821.00
102091	291-6002-613185-	39543	CLEAR INDUSTRIES CORPORATION	Acrylic Sign Holder	508.00	508.00
102140	291-6002-612203-	38577	MELE,COLLEEN	MagicCon Expenses Reimbursement	163.20	163.20
102167	291-6002-613185-	37038	SIGNS BY TOMORROW	Bookmobile Visit Sign	61.03	159.24
102167	291-6002-613185-	37038	SIGNS BY TOMORROW	Drive-up Sign	98.21	
102170	291-6002-612165-	39077	SPROUT SOCIAL INC	Media Tool Subscription	3,852.00	3,852.00
102173	291-6002-613005-	39154	STATE GRAPHICS	Letterhead Blank Sheets	129.88	129.88
102178	291-6002-612165-	38227	TOWN SQUARE PUBLICATIONS	5/11 Chamber of Commerce Ad	752.00	752.00
				DEPARTMENT 6002 TOTAL:	23,031.12	

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Department 6003

CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
Exec Office Human Resources					
102065	291-6003-612255-	38122 4ALL PROMOTIONS	Pens	105.00	105.00
102067	291-6003-612165-	38487 ACCURATE EMPLOYMENT SCREENING LLC	Employment & Vol Screening	477.06	477.06
102070	291-6003-612255-	39393 AMAZON CAPITAL SERVICES, INC	Notebooks for Staff Day	88.99	11,599.80
102076	291-6003-614070-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Food for 2/24 Volunteer Event	125.43	9,796.87
102151	291-6003-612202-	38135 NORTHWEST COMMUNITY HOSPITAL	Consortium Dues 2024	100.00	100.00
102187	291-6003-612165-	39175 WORKFORCE SCIENCE ASSOCIATES	Employee Engagement Survey	2,750.00	2,750.00
DEPARTMENT 6003 TOTAL:				3,646.48	

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Department 6004

CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
Exec Offc Pd by Gifts & Grants					
102066	291-6004-613202-	37597 4IMPRINT	AHML Branded Zip Pouch ID Holders	2,065.90	2,065.90
102071	291-6004-612165-	38743 AMBIUS (19)	March Reg Servs	254.97	254.97
102074	291-6004-613272-	30669 ARLINGTON HTS MEMORIAL LIBRARY	Extra bowls for chili cook off	13.85	666.59
102075	291-6004-613272-	35145 ARLINGTON HTS MEMORIAL LIBRARY	Chili cook off sponsorship	500.00	545.98
102079	291-6004-613280-	30603 BAKER & TAYLOR	Books	38.62	14,750.95
102101	291-6004-613201-	36592 DRISKELL,MIKE	Chili Cookoff Supplies	61.54	61.54
102124	291-6004-613280-	30564 INGRAM LIBRARY SERVICES	Books	11.49	8,737.64
102124	291-6004-613280-	30564 INGRAM LIBRARY SERVICES	Books	17.09	
102124	291-6004-613280-	30564 INGRAM LIBRARY SERVICES	Books - Donation	99.77	
102124	291-6004-613280-	30564 INGRAM LIBRARY SERVICES	Books	268.31	
102162	291-6004-613201-	39438 TRACI M. SARA	Lions Chili Cookoff 2024	56.99	56.99
DEPARTMENT 6004 TOTAL:				3,388.53	

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Department 6008

CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
Exec Office Finance					
102070	291-6008-613005-	39393 AMAZON CAPITAL SERVICES, INC	Office Supplies	50.98	11,599.80
102074	291-6008-612203-	30669 ARLINGTON HTS MEMORIAL LIBRARY	Mileage-Dukhovna	1.34	666.59
102115	291-6008-612203-	33915 IL GOVERNMENT FINANCE OFFICERS ASS	May Webinar Series - Traci S	120.00	120.00
102168	291-6008-612005-	36270 SIKICH	2023 Audit Prof Servs	1,250.00	1,250.00
DEPARTMENT 6008 TOTAL:				1,422.32	

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Department 6010

CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
Exec Office IT					
102070	291-6010-613185-	39393 AMAZON CAPITAL SERVICES, INC	Small Tools & Equipment	19.72	11,599.80
102070	291-6010-613185-	39393 AMAZON CAPITAL SERVICES, INC	IT Supplies	34.99	
102070	291-6010-613185-	39393 AMAZON CAPITAL SERVICES, INC	Small Tools & Equipment	338.84	
102070	291-6010-613185-	39393 AMAZON CAPITAL SERVICES, INC	Keyboards, power supply, print heads	399.32	
102076	291-6010-612005-	39400 ARLINGTON HTS MEMORIAL LIBRARY	ahml.net domain renewal	42.99	9,796.87
102076	291-6010-612005-	39400 ARLINGTON HTS MEMORIAL LIBRARY	PayPal PayFlow Pro Monthly Sub	54.10	
102076	291-6010-612242-	39400 ARLINGTON HTS MEMORIAL LIBRARY	AHML Cable, 2/1-2/29	20.98	
102076	291-6010-612242-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Emergency Texting Service	94.98	
102076	291-6010-612242-	39400 ARLINGTON HTS MEMORIAL LIBRARY	SC Internet, 1/21/24-2/20/24	194.00	
102076	291-6010-613032-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Amazon Freetime Monthly Subs	7.99	
102076	291-6010-613032-	39400 ARLINGTON HTS MEMORIAL LIBRARY	YouTube Monthly Subscription	13.99	
102076	291-6010-613032-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Spotify Monthly Subscription	16.99	
102076	291-6010-613032-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Trello Monthly Subscription	43.75	
102076	291-6010-613032-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Riddle.com Monthly Subscription	49.00	
102076	291-6010-613032-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Google Device Manager Subs	54.00	
102076	291-6010-613032-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Office 365 Monthly Subs	57.72	
102076	291-6010-613032-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Backblaze Backup Storage Service	60.47	

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	CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT	
Department 6010	102076	291-6010-613032-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Google Workspace Montly Subscr	108.00	
	102076	291-6010-613032-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Office 365 Subscription	158.19	
	102076	291-6010-613032-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Volunteer Software	165.00	
	102076	291-6010-613032-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Volunteer Software Monthly Sub	165.00	
	102076	291-6010-613032-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Amazon S3 Backup Storage Service	208.61	
	102076	291-6010-613032-	39400	ARLINGTON HTS MEMORIAL LIBRARY	LAT Zoom Subscription	280.00	
	102076	291-6010-613185-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Webcam for Badge Printing Comp	9.06	
	102076	291-6010-613185-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Replacement Macbook Air Battery	69.51	
	102076	291-6010-613232-	39400	ARLINGTON HTS MEMORIAL LIBRARY	PHPStorm Development Software	223.50	
	102076	291-6010-613232-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Boardmaker Software for YS	399.00	
	102078	291-6010-612242-	37679	AT&T MOBILITY	Internet 1/28-2/27	141.69	141.69
	102087	291-6010-613032-	38126	BOOKSITE	Annual Base Fee & Widgets Subscr	2,232.00	2,232.00
	102121	291-6010-612102-	38619	IMAGE SYSTEMS & BUSINESS SOLUTIONS	Equipment Maintenance	35.94	35.94
	102122	291-6010-612102-	37125	IMPACT NETWORKING LLC	Equipment Maintenance	310.00	3,913.46
	102122	291-6010-612102-	37125	IMPACT NETWORKING LLC	Equipment Maintenance	435.49	
	102122	291-6010-612102-	37125	IMPACT NETWORKING LLC	Equipment Maintenance	450.78	
	102122	291-6010-612102-	37125	IMPACT NETWORKING LLC	Equipment Maintenance	466.22	
	102122	291-6010-612102-	37125	IMPACT NETWORKING LLC	Equipment Maintenance	1,061.91	

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	CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT	
Department 6010	102122	291-6010-612102-	37125	IMPACT NETWORKING LLC	Equipment Maintenance	1,189.06	
	102144	291-6010-612102-	37886	MNJ TECHNOLOGIES DIRECT INC	Support Renewal for Primary Servs	7,690.83	32,202.32
	102144	291-6010-613032-	37886	MNJ TECHNOLOGIES DIRECT INC	HYCU Server Backup Software	4,062.50	
	102144	291-6010-613032-	37886	MNJ TECHNOLOGIES DIRECT INC	Adobe Creative suite Licenses	4,926.40	
	102146	291-6010-613185-	36881	MONOPRICE INC	Display Port Cables	102.97	102.97
	102160	291-6010-613030-	30340	QUILL LLC	Toner Makerplace & AHML Printers	324.34	1,965.31
	102160	291-6010-613030-	30340	QUILL LLC	Toner for Library Printers	395.98	
	102160	291-6010-613030-	30340	QUILL LLC	Toner Makerplace & AHML Printers	459.04	
	102160	291-6010-613030-	30340	QUILL LLC	Samsung Toner	785.95	
	102172	291-6010-613030-	37477	STAPLES	Copier Paper	1,230.45	2,458.48
	102177	291-6010-612005-	32517	TODAYS BUSINESS SOLUTIONS	Fax Program 4th Qtr 2023	642.72	642.72
	102183	291-6010-612242-	36068	VERIZON WIRELESS	Telephone 1/26-2/25	353.65	353.65
DEPARTMENT 6010 TOTAL:					30,587.62		

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Department 6020

CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
Exec Office Facilities					
102063	291-6020-612111-	37504 1000BULBS.COM	Light Bulbs	822.00	822.00
102068	291-6020-612107-	39540 ACE TECH AUTO, INC	Ford Breaks Repair	490.83	990.83
102068	291-6020-612107-	39540 ACE TECH AUTO, INC	Ford ABS Replacement	500.00	
102070	291-6020-612111-	39393 AMAZON CAPITAL SERVICES, INC	Building Maintenance	89.70	11,599.80
102070	291-6020-612111-	39393 AMAZON CAPITAL SERVICES, INC	Building Maintenance	283.92	
102070	291-6020-613145-	39393 AMAZON CAPITAL SERVICES, INC	Janitorial Supplies	69.80	
102070	291-6020-613145-	39393 AMAZON CAPITAL SERVICES, INC	Janitorial Supplies	235.34	
102072	291-6020-612111-	39324 ANDERSON PEST SOLUTIONS	Exterminating Servs AHML	93.45	271.45
102072	291-6020-612111-	39324 ANDERSON PEST SOLUTIONS	Exterminating Servs AHML	93.45	
102076	291-6020-612102-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Vacuum Hose Assembly	45.35	9,796.87
102076	291-6020-612107-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Auto Repair	169.85	
102076	291-6020-612111-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Maintenance Supplies	19.00	
102076	291-6020-612111-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Maintenance Supplies	30.99	
102076	291-6020-612111-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Ceiling Tile	119.99	
102077	291-6020-612111-	30843 ARLINGTON POWER EQUIPMENT	Walk-Behind Broom Sweeper Repa	-120.03	243.02
102077	291-6020-612111-	30843 ARLINGTON POWER EQUIPMENT	Walk-Behind Broom Sweeper Repa	56.71	
102077	291-6020-612111-	30843 ARLINGTON POWER EQUIPMENT	Walk-Behind Broom Sweeper Repa	306.34	
102092	291-6020-613051-	30129 COMED	Heating 1/9-2/7	2.99	125.02

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CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT	
Department 6020	102092	291-6020-613051- 30129	COMED	Heating 1/9-2/7	122.03	
	102093	291-6020-612111- 34615	COMPLETE TEMPERATURE SYSTEMS	Air Compressor Repair	335.00	2,010.00
	102093	291-6020-612111- 34615	COMPLETE TEMPERATURE SYSTEMS	HVAC Preventative Maintenance	1,675.00	
	102094	291-6020-612111- 33638	CONSERV FS INC	Snow and Ice Melter	3,272.10	3,272.10
	102096	291-6020-612111- 38711	CROWTHER ROOFING & SHEET METAL INC	Roof Maintenance Main Bldg	1,000.00	1,000.00
	102097	491-6020-615055- 38669	DAHME MECHANICAL INDUSTRIES	Chiller Cooling Tower Replacem	94,742.00	94,742.00
	102103	291-6020-612111- 30988	ESPOSITO PIANO SERVICE	Piano Tuning	130.00	130.00
	102104	291-6020-612102- 39222	ESSCOE, LLC	KW New Camera Installation	2,036.97	4,314.47
	102104	291-6020-612102- 39222	ESSCOE, LLC	KW New Camera Installation	2,277.50	
	102106	291-6020-612111- 38380	FILTER SERVICES INC	Filters	962.12	962.12
	102108	291-6020-612107- 36455	FRIES AUTOMOTIVE SERVICES	Bookmobile Repair	1,182.85	1,182.85
	102114	291-6020-613051- 37744	IGS ENERGY	January Natural Gas	6,453.53	6,453.53
	102120	291-6020-612102- 34238	ILLINOIS OFFICE-STATE FIRE MARSHAL	Certificate Fee - Air Tanks	210.00	210.00
	102134	291-6020-612111- 37655	MASTER MAINTENANCE SERVICE INC	March Janitorial Servs AHML	4,599.00	6,249.00
	102141	291-6020-612111- 36305	MENARDS-MOUNT PROSPECT	Building Maintenance	22.46	231.45
	102141	291-6020-612111- 36305	MENARDS-MOUNT PROSPECT	Building Maintenance	208.99	
	102142	291-6020-612111- 38872	MIDWEST PAPER RETRIEVER	Feb Recycling Servs	96.60	96.60
	102147	291-6020-612111- 36691	MOUNT PROSPECT PAINT INC	Paint	263.71	263.71

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Department 6020

CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
102149	291-6020-613051-	30676 NICOR GAS	Natural Gas February	450.65	4,687.90
102149	291-6020-613051-	30676 NICOR GAS	Natural Gas January	556.45	
102149	291-6020-613051-	30676 NICOR GAS	Natural Gas February	1,201.75	
102149	291-6020-613051-	30676 NICOR GAS	Natural Gas January	1,659.60	
102163	291-6020-612102-	39088 SECURITAS TECHNOLOGY CORPORATION	Elevator Monitoring Mar-May	71.13	266.37
102163	291-6020-612102-	39088 SECURITAS TECHNOLOGY CORPORATION	Elevator Monitoring Mar-May	71.13	
102163	291-6020-612102-	39088 SECURITAS TECHNOLOGY CORPORATION	Alarm Monitoring Mar-May	124.11	
102166	291-6020-612111-	31677 SHERWIN ACE HARDWARE INC	Building Maintenance	12.58	68.51
102166	291-6020-612111-	31677 SHERWIN ACE HARDWARE INC	Building Maintenance	29.98	
102171	291-6020-612102-	30596 STANDARD ELEVATOR CORPORATION	Regular Servs March AHML	1,100.54	1,381.68
102172	291-6020-613145-	37477 STAPLES	Janitorial Products	1,228.03	2,458.48
102184	291-6020-613050-	30614 VILLAGE OF ARLINGTON HEIGHTS	Fuel February	342.49	342.49
102186	291-6020-612111-	39082 WM CORPORATE SERVICES INC	Mar Waste, Recycling & Green	561.78	1,284.12
102186	291-6020-612111-	39082 WM CORPORATE SERVICES INC	Feb Waste, Recycling & Green	722.34	
DEPARTMENT 6020 TOTAL:				131,032.10	

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Department 6401

CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT	
User Svcs Youth Svcs						
102070	291-6401-613005-	39393 AMAZON CAPITAL SERVICES, INC	Office Supplies	8.98	11,599.80	
102070	291-6401-613005-	39393 AMAZON CAPITAL SERVICES, INC	Office Supplies	12.98		
102070	291-6401-613201-	39393 AMAZON CAPITAL SERVICES, INC	Tween DIY 2/2024	17.63		
102070	291-6401-613201-	39393 AMAZON CAPITAL SERVICES, INC	Passive Supplies for Hub	28.54		
102070	291-6401-613201-	39393 AMAZON CAPITAL SERVICES, INC	Cord Cover for Tween Space	30.66		
102070	291-6401-613201-	39393 AMAZON CAPITAL SERVICES, INC	Tween DIY 2/2024	35.26		
102070	291-6401-613201-	39393 AMAZON CAPITAL SERVICES, INC	Make Your Own Bug Stickers	53.95		
102070	291-6401-613201-	39393 AMAZON CAPITAL SERVICES, INC	Make-a-Face Stickers	54.95		
102070	291-6401-613202-	39393 AMAZON CAPITAL SERVICES, INC	Space Lego	19.98		
102070	291-6401-613202-	39393 AMAZON CAPITAL SERVICES, INC	Space Lego	19.99		
102070	291-6401-613202-	39393 AMAZON CAPITAL SERVICES, INC	Tween String Art 2/21	22.97		
102070	291-6401-613202-	39393 AMAZON CAPITAL SERVICES, INC	Supplies for Tween Program	31.93		
102070	291-6401-613202-	39393 AMAZON CAPITAL SERVICES, INC	Tween String Art 2/21	37.12		
102070	291-6401-613202-	39393 AMAZON CAPITAL SERVICES, INC	Supplies for Fun Night 3/6	44.02		
102070	291-6401-613202-	39393 AMAZON CAPITAL SERVICES, INC	Supplies for Winter Carnival	53.96		
102070	291-6401-613202-	39393 AMAZON CAPITAL SERVICES, INC	Astronaut Boot Camp 2/16	78.98		
102070	291-6401-613202-	39393 AMAZON CAPITAL SERVICES, INC	Play mat for baby time programs	99.99		
102070	291-6401-613202-	39393 AMAZON CAPITAL SERVICES, INC	Space Lego	115.36		
102074	291-6401-612203-	30669 ARLINGTON HTS MEMORIAL LIBRARY	Mileage-Parker	8.17		666.59
102074	291-6401-612203-	30669 ARLINGTON HTS MEMORIAL LIBRARY	Mileage-Eyman	9.12		

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	CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT	
Department 6401	102074	291-6401-612203-	30669	ARLINGTON HTS MEMORIAL LIBRARY	Mileage-McGuire	15.48	
	102074	291-6401-612203-	30669	ARLINGTON HTS MEMORIAL LIBRARY	Mileage-Dantis	39.78	
	102074	291-6401-612203-	30669	ARLINGTON HTS MEMORIAL LIBRARY	Mileage-Parker	45.03	
	102074	291-6401-613005-	30669	ARLINGTON HTS MEMORIAL LIBRARY	2024 date book	5.99	
	102074	291-6401-613201-	30669	ARLINGTON HTS MEMORIAL LIBRARY	Imagination Station Supplies	3.98	
	102074	291-6401-613202-	30669	ARLINGTON HTS MEMORIAL LIBRARY	Teen Advisory Board Meeting	8.99	
	102074	291-6401-613202-	30669	ARLINGTON HTS MEMORIAL LIBRARY	March Tinker Days	17.97	
	102074	291-6401-613202-	30669	ARLINGTON HTS MEMORIAL LIBRARY	Teen Advisory Board Meeting	19.48	
	102074	291-6401-613202-	30669	ARLINGTON HTS MEMORIAL LIBRARY	Snacks for Otaku Teens United	20.56	
	102074	291-6401-613202-	30669	ARLINGTON HTS MEMORIAL LIBRARY	Items for Winter Carnival prep	31.10	
	102074	291-6401-613202-	30669	ARLINGTON HTS MEMORIAL LIBRARY	KW Celebration 1/8	34.98	
	102074	291-6401-613202-	30669	ARLINGTON HTS MEMORIAL LIBRARY	Teen Advisory Board Meeting	43.35	
	102076	291-6401-613201-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Tween Space Restock	39.51	9,796.87
	102076	291-6401-613201-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Plastic Balloon Pumps	244.99	
	102076	291-6401-613201-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Marshmallow Art in KW and Hub	269.99	
	102076	291-6401-613202-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Tweens Make Valentines	18.56	
	102081	291-6401-612218-	39556	BELOVED BABY CONSULTING LLC	3/29 Play, Learn & Grow Family Work	125.00	125.00

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Department 6401

CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
102098	291-6401-613202-	30141 DEMCO INC	Homeschool Hangouts	145.08	201.89
102099	291-6401-613202-	36946 DISCOUNT SCHOOL SUPPLY	Paper Roll for Family Art Program	57.49	57.49
102105	291-6401-612218-	38670 FAMBRO MANAGEMENT	3/17 Chess Club	190.00	190.00
102129	291-6401-613202-	35697 LAKESHORE LEARNING MATERIALS	STEM Activities Set for 3/11 Home	254.15	276.13
102131	291-6401-612218-	39537 JASON LINDSEY	3/28 Pockemon Science With Mr. S	500.00	500.00
102135	291-6401-612218-	39550 LAURIE ANN MCDEVITT	4/2 Special Education & Your Child	100.00	100.00
102137	291-6401-612218-	38467 ANTHONY MELE	1/19 Dice Guild	150.00	150.00
102138	291-6401-612218-	38467 ANTHONY MELE	2/16 Dice Guild	150.00	150.00
102139	291-6401-612218-	38467 ANTHONY MELE	3/15 Dice Guild	150.00	150.00
102148	291-6401-612218-	39551 SUSAN MRAZEK	3/8 Play, Learn & Grow Family Works	150.00	150.00
102157	291-6401-612218-	39156 PROSPECT MUSIC THERAPY LLC	3/15 Play, Learn & Grow Family Wo	100.00	100.00
DEPARTMENT 6401 TOTAL:				3,716.00	

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Department 6410

CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
User Svcs Info Svcs					
102069	291-6410-612202-	30610 ALA MEMBERSHIP	ALA Dues - Powers B	153.00	1,080.00
102069	291-6410-612202-	30610 ALA MEMBERSHIP	ALA Dues - Slavick S	233.00	
102070	291-6410-613005-	39393 AMAZON CAPITAL SERVICES, INC	Office Supplies	12.99	11,599.80
102070	291-6410-613005-	39393 AMAZON CAPITAL SERVICES, INC	Office Supplies	14.59	
102070	291-6410-613005-	39393 AMAZON CAPITAL SERVICES, INC	Office Supplies	14.77	
102070	291-6410-613005-	39393 AMAZON CAPITAL SERVICES, INC	Office Supplies	24.98	
102074	291-6410-612203-	30669 ARLINGTON HTS MEMORIAL LIBRARY	Snacks for SNAAZ Meeting	14.36	666.59
102074	291-6410-612203-	30669 ARLINGTON HTS MEMORIAL LIBRARY	Mileage-Malik	27.55	
102074	291-6410-613201-	30669 ARLINGTON HTS MEMORIAL LIBRARY	Food for Chamber Meeting 1/23	12.00	
102074	291-6410-613201-	30669 ARLINGTON HTS MEMORIAL LIBRARY	Litcrate goodies	18.75	
102082	291-6410-612218-	37599 BRUCE BENNETT	February Resume Reviews	315.00	315.00
102118	291-6410-612202-	30659 ILA MEMBERSHIP	ILA Dues - Slavick S	150.00	300.00
102118	291-6410-612202-	30659 ILA MEMBERSHIP	ILA Dues - Buttera M	150.00	
102132	291-6410-612218-	37738 JULIE I MADAY	February Resume Reviews	210.00	210.00
102161	291-6410-613201-	38733 ROUNDY'S INC	Small Business group 2/7	30.67	874.96
102161	291-6410-613290-	38733 ROUNDY'S INC	Refreshments for Discussion 2/5	24.46	
DEPARTMENT 6410 TOTAL:				1,406.12	

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Department 6420

CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
User Svcs Customer Svcs					
102070	291-6420-612203-	39393 AMAZON CAPITAL SERVICES, INC	Training Supplies	38.85	11,599.80
102070	291-6420-613005-	39393 AMAZON CAPITAL SERVICES, INC	Office Supplies	9.98	
102070	291-6420-613290-	39393 AMAZON CAPITAL SERVICES, INC	Circulation Supplies	36.66	
102074	291-6420-613201-	30669 ARLINGTON HTS MEMORIAL LIBRARY	Balloons for Open House	30.00	666.59
102074	291-6420-613290-	30669 ARLINGTON HTS MEMORIAL LIBRARY	Student Certificate	25.26	
102130	291-6420-612203-	39001 LIBRARYWORKS INC	Webinar 4 CCS Staff - Customer Interact	100.00	100.00
102161	291-6420-613201-	38733 ROUNDY'S INC	Program supplies	102.10	874.96
102180	291-6420-612165-	36808 UNIQUE MANAGEMENT SERVICES INC	February Placements	88.65	265.95
102180	291-6420-612165-	36808 UNIQUE MANAGEMENT SERVICES INC	January Placements	177.30	
				DEPARTMENT 6420 TOTAL:	608.80

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Department 6430

CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT	
User Svcs Accessible Svcs						
102070	291-6430-613201-	39393	AMAZON CAPITAL SERVICES, INC	SAS- Program Supplies	15.98	11,599.80
102070	291-6430-613201-	39393	AMAZON CAPITAL SERVICES, INC	SAS Art Supplies	22.98	
102126	291-6430-612218-	38403	STEVEN H JUSTMAN	3/26 The 1950s/60s Jukebox	225.00	225.00
102136	291-6430-612218-	38416	ALAYNE MCNULTY	March Creative Aging: Art	520.00	520.00
DEPARTMENT 6430 TOTAL:					783.96	

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Department 6440

CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
User Svcs Programs & Exhibits					
102069	291-6440-612202-	30610 ALA MEMBERSHIP	ALA Dues - Muszynski E	162.00	1,080.00
102070	291-6440-613202-	39393 AMAZON CAPITAL SERVICES, INC	Bingo Cards	27.53	11,599.80
102076	291-6440-612203-	39400 ARLINGTON HTS MEMORIAL LIBRARY	ServSafe Training-Eyman	15.00	9,796.87
102076	291-6440-612203-	39400 ARLINGTON HTS MEMORIAL LIBRARY	ServSafe Training-Segalla	15.00	
102076	291-6440-612218-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Women's Day Event Pack	244.99	
102076	291-6440-613202-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Prize for Bingo	10.00	
102076	291-6440-613202-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Prize for Bingo	10.00	
102076	291-6440-613202-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Supplies for RW&RB Watch Party	29.50	
102076	291-6440-613202-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Dessert for Mix and Mingle	367.35	
102102	291-6440-612218-	38844 DEBRA M DUDEK	3/21 Researching Irish Genealogy	225.00	225.00
102110	291-6440-612218-	37357 LESLIE E. GODDARD	3/25 Life of Lady Bird Johnson	400.00	400.00
102123	291-6440-612218-	39547 IMPACTPARENTS	3/10 Elevating Voices Partnership	500.00	500.00
102150	291-6440-612218-	39552 NORTHWEST CENTER AGAINST SEXUAL ASSAULT	4/4 Overcoming the Bystander Effect	500.00	500.00
102161	291-6440-613202-	38733 ROUNDY'S INC	Program supplies	63.78	874.96
102174	291-6440-612218-	37278 SWANK MOVIE LICENSING USA	Wider Lens 2/22 License	125.00	250.00
102174	291-6440-612218-	37278 SWANK MOVIE LICENSING USA	Oscar 3/9 Movie License	125.00	

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	CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
Department 6440	102188	291-6440-612218-	39243 MARK ZELKOWITZ	4/16 Guided Meditation	150.00	150.00
				DEPARTMENT 6440 TOTAL:	2,970.15	

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Department 6450

CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
User Svcs Digital Svcs					
102069	291-6450-612202-	30610 ALA MEMBERSHIP	ALA Dues - Pardue B	314.00	1,080.00
102070	291-6450-613005-	39393 AMAZON CAPITAL SERVICES, INC	Office Supplies	6.97	11,599.80
102070	291-6450-613005-	39393 AMAZON CAPITAL SERVICES, INC	Office Supplies	57.95	
102070	291-6450-613005-	39393 AMAZON CAPITAL SERVICES, INC	Office Supplies	57.95	
102070	291-6450-613007-	39393 AMAZON CAPITAL SERVICES, INC	CD/DVD slim cases	40.42	
102070	291-6450-613007-	39393 AMAZON CAPITAL SERVICES, INC	Reimbursed Supplies	91.11	
102070	291-6450-613185-	39393 AMAZON CAPITAL SERVICES, INC	Replacement Joysticks	10.99	
102070	291-6450-613185-	39393 AMAZON CAPITAL SERVICES, INC	Cable & Charger	24.44	
102070	291-6450-613185-	39393 AMAZON CAPITAL SERVICES, INC	Studio Purchase	89.95	
102070	291-6450-613185-	39393 AMAZON CAPITAL SERVICES, INC	Bass Guitar	245.15	
102070	291-6450-613185-	39393 AMAZON CAPITAL SERVICES, INC	Scanner	499.99	
102074	291-6450-613005-	30669 ARLINGTON HTS MEMORIAL LIBRARY	Donuts for Department	14.62	666.59
102100	291-6450-613278-	39232 DOW JONES & COMPANY INC.	Electronic Resources Feb'24-	2,500.00	2,500.00
102145	291-6450-613278-	38392 MOCARO INC	World Access for Findmypass Li	995.00	995.00
102176	291-6450-613278-	37426 THOMSON REUTERS-WEST PAYMENT CENTER	Westlaw Proflex Subscr 2024	13,570.56	13,570.56
DEPARTMENT 6450 TOTAL:				18,519.10	

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Department 6470

CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT	
User Svcs Collection Svcs						
102064	291-6470-613295-	38775	2600 BACK ISSUES	Periodicals	31.00	31.00
102070	291-6470-613005-	39393	AMAZON CAPITAL SERVICES, INC	Office Supplies	9.48	11,599.80
102070	291-6470-613005-	39393	AMAZON CAPITAL SERVICES, INC	Office Supplies	9.99	
102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	-443.52	
102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	5.36	
102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	6.04	
102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	6.62	
102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	8.49	
102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	9.58	
102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	9.98	
102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	9.99	
102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	10.93	
102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	11.41	
102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	11.83	
102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	11.98	
102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	12.95	
102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	12.98	
102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	12.99	
102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	13.98	
102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	13.99	

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	CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
Department 6470	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	14.94
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	14.99
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	16.99
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	17.53
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	17.98
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	17.98
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	17.98
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	18.57
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	18.98
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	19.89
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	19.98
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	19.98
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	19.99
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	19.99
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	19.99
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	20.99
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	22.63
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	23.41
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	24.69
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	24.70
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	24.99
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	26.98
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	31.77

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	CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
Department 6470	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	39.88
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	39.96
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	39.96
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	40.31
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	41.95
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	44.95
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	49.17
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	52.19
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	59.99
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	69.99
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	79.98
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	89.97
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	119.98
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	124.00
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	139.98
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	148.00
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	149.98
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	189.95
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	249.70
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	377.06
	102070	291-6470-613275-	39393	AMAZON CAPITAL SERVICES, INC	AV Materials	443.52
	102070	291-6470-613280-	39393	AMAZON CAPITAL SERVICES, INC	Books	-53.67

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	CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
Department 6470	102070	291-6470-613280-	39393	AMAZON CAPITAL SERVICES, INC Books		5.68
	102070	291-6470-613280-	39393	AMAZON CAPITAL SERVICES, INC Books		6.99
	102070	291-6470-613280-	39393	AMAZON CAPITAL SERVICES, INC Books		7.51
	102070	291-6470-613280-	39393	AMAZON CAPITAL SERVICES, INC Books		7.69
	102070	291-6470-613280-	39393	AMAZON CAPITAL SERVICES, INC Books		7.99
	102070	291-6470-613280-	39393	AMAZON CAPITAL SERVICES, INC Books		7.99
	102070	291-6470-613280-	39393	AMAZON CAPITAL SERVICES, INC Books		8.24
	102070	291-6470-613280-	39393	AMAZON CAPITAL SERVICES, INC Books		10.31
	102070	291-6470-613280-	39393	AMAZON CAPITAL SERVICES, INC Books		10.39
	102070	291-6470-613280-	39393	AMAZON CAPITAL SERVICES, INC Books		10.61
	102070	291-6470-613280-	39393	AMAZON CAPITAL SERVICES, INC Books		11.30
	102070	291-6470-613280-	39393	AMAZON CAPITAL SERVICES, INC Books		11.49
	102070	291-6470-613280-	39393	AMAZON CAPITAL SERVICES, INC Books		11.69
	102070	291-6470-613280-	39393	AMAZON CAPITAL SERVICES, INC Books		11.69
	102070	291-6470-613280-	39393	AMAZON CAPITAL SERVICES, INC Books		11.72
	102070	291-6470-613280-	39393	AMAZON CAPITAL SERVICES, INC Books		11.95
	102070	291-6470-613280-	39393	AMAZON CAPITAL SERVICES, INC Books		12.59
	102070	291-6470-613280-	39393	AMAZON CAPITAL SERVICES, INC Books		12.64
	102070	291-6470-613280-	39393	AMAZON CAPITAL SERVICES, INC Books		12.66
	102070	291-6470-613280-	39393	AMAZON CAPITAL SERVICES, INC Books		12.70
	102070	291-6470-613280-	39393	AMAZON CAPITAL SERVICES, INC Books		12.79
	102070	291-6470-613280-	39393	AMAZON CAPITAL SERVICES, INC Books		12.79

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	CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
Department 6470	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		12.81
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		12.99
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		12.99
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		12.99
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		12.99
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		13.48
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		13.48
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		13.49
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		13.49
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		13.99
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		13.99
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		13.99
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		14.07
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		14.99
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		14.99
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		14.99
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		14.99
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		14.99
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		15.99
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		16.19
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		16.19
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		16.20
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		16.43

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	CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
Department 6470	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		16.51
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		17.09
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		17.99
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		17.99
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		17.99
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		18.00
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		18.86
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		18.99
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		18.99
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		19.05
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		19.95
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		19.95
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		20.00
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		20.99
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		20.99
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		21.49
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		21.99
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		22.26
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		22.49
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		22.78
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		23.00
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		23.64
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		24.46

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	CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
Department 6470	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		26.00
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		26.09
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		26.99
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		26.99
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		27.99
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		28.45
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		29.95
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		29.95
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		29.99
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		31.99
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		35.97
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		39.57
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		39.99
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		40.00
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		40.00
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		41.96
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		43.20
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		44.65
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		49.36
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		50.79
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		50.97
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		53.67

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	CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
Department 6470	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		53.83
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		56.00
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		59.37
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		60.56
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		64.26
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		69.86
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		74.97
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		76.23
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		77.13
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		84.59
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		87.23
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		97.86
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		140.69
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		151.06
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		159.60
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		163.66
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		164.89
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		176.40
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		205.94
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		222.74
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		251.30
	102070	291-6470-613280-	39393 AMAZON CAPITAL SERVICES, INC	Books		251.86

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	CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
Department 6470	102070	291-6470-613295-	39393 AMAZON CAPITAL SERVICES, INC	Periodicals	14.99	
	102070	291-6470-613295-	39393 AMAZON CAPITAL SERVICES, INC	Periodicals	14.99	
	102070	291-6470-613295-	39393 AMAZON CAPITAL SERVICES, INC	Periodicals	18.99	
	102070	291-6470-613295-	39393 AMAZON CAPITAL SERVICES, INC	Periodicals	29.98	
	102074	291-6470-612203-	30669 ARLINGTON HTS MEMORIAL LIBRARY	Mileage-Hamann	28.69	666.59
	102075	291-6470-613275-	35145 ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	22.99	545.98
	102075	291-6470-613275-	35145 ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	22.99	
	102076	291-6470-613005-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Office Supplies	26.89	9,796.87
	102076	291-6470-613205-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Processing Supplies	29.53	
	102076	291-6470-613205-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Processing Supplies	92.30	
	102076	291-6470-613275-	39400 ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	15.99	
	102076	291-6470-613275-	39400 ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	15.99	
	102076	291-6470-613275-	39400 ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	16.94	
	102076	291-6470-613275-	39400 ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	17.99	
	102076	291-6470-613275-	39400 ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	17.99	
	102076	291-6470-613275-	39400 ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	17.99	
	102076	291-6470-613275-	39400 ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	22.99	
	102076	291-6470-613275-	39400 ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	22.99	

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	CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
Department 6470	102076	291-6470-613275-	39400	ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	22.99
	102076	291-6470-613275-	39400	ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	25.88
	102076	291-6470-613275-	39400	ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	27.98
	102076	291-6470-613275-	39400	ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	27.98
	102076	291-6470-613275-	39400	ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	30.76
	102076	291-6470-613275-	39400	ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	34.99
	102076	291-6470-613275-	39400	ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	37.69
	102076	291-6470-613275-	39400	ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	37.99
	102076	291-6470-613275-	39400	ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	43.85
	102076	291-6470-613275-	39400	ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	45.00
	102076	291-6470-613275-	39400	ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	49.99
	102076	291-6470-613275-	39400	ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	60.00
	102076	291-6470-613275-	39400	ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	66.81
	102076	291-6470-613275-	39400	ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	69.99
	102076	291-6470-613275-	39400	ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	92.37
	102076	291-6470-613275-	39400	ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	97.64
	102076	291-6470-613275-	39400	ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	99.00

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	CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
Department 6470	102076	291-6470-613275-	39400	ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	99.99
	102076	291-6470-613275-	39400	ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	126.85
	102076	291-6470-613275-	39400	ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	186.40
	102076	291-6470-613275-	39400	ARLINGTON HTS MEMORIAL LIBRARY	AV Materials	379.75
	102076	291-6470-613280-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Books	-5.58
	102076	291-6470-613280-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Books	30.94
	102076	291-6470-613280-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Books	30.99
	102076	291-6470-613280-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Books	32.99
	102076	291-6470-613280-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Books	46.00
	102076	291-6470-613280-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Books	55.65
	102076	291-6470-613280-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Books	66.37
	102076	291-6470-613295-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Periodicals	2.00
	102076	291-6470-613295-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Periodicals	8.56
	102076	291-6470-613295-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Periodicals	9.89
	102076	291-6470-613295-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Periodicals	10.00
	102076	291-6470-613295-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Periodicals	10.99
	102076	291-6470-613295-	39400	ARLINGTON HTS MEMORIAL LIBRARY	Periodicals	11.18

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	CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
Department 6470	102076	291-6470-613295-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Periodicals	14.23	
	102076	291-6470-613295-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Periodicals	14.29	
	102076	291-6470-613295-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Periodicals	29.99	
	102076	291-6470-613295-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Periodicals	30.00	
	102076	291-6470-613295-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Periodicals	35.70	
	102076	291-6470-613295-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Periodicals	69.95	
	102076	291-6470-613295-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Periodicals	108.69	
	102076	291-6470-613295-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Periodicals	275.00	
	102079	291-6470-612285-	30603 BAKER & TAYLOR	Processing Services	-19.25	14,750.95
	102079	291-6470-612285-	30603 BAKER & TAYLOR	Processing Services	-9.25	
	102079	291-6470-612285-	30603 BAKER & TAYLOR	Processing Services	-7.60	
	102079	291-6470-612285-	30603 BAKER & TAYLOR	Processing Services	-3.84	
	102079	291-6470-612285-	30603 BAKER & TAYLOR	Processing Services	-3.80	
	102079	291-6470-612285-	30603 BAKER & TAYLOR	Processing Services	-0.32	
	102079	291-6470-612285-	30603 BAKER & TAYLOR	Processing Services	41.54	
	102079	291-6470-612285-	30603 BAKER & TAYLOR	Processing Services	45.80	
	102079	291-6470-612285-	30603 BAKER & TAYLOR	Processing Services	49.40	
	102079	291-6470-612285-	30603 BAKER & TAYLOR	Processing Services	54.99	
	102079	291-6470-612285-	30603 BAKER & TAYLOR	Processing Services	64.60	
	102079	291-6470-612285-	30603 BAKER & TAYLOR	Processing Services	64.80	

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	CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
Department 6470	102079	291-6470-612285-	30603 BAKER & TAYLOR	Processing Services	73.00	
	102079	291-6470-612285-	30603 BAKER & TAYLOR	Processing Services	76.00	
	102079	291-6470-612285-	30603 BAKER & TAYLOR	Processing Services	83.60	
	102079	291-6470-612285-	30603 BAKER & TAYLOR	Processing Services	88.40	
	102079	291-6470-612285-	30603 BAKER & TAYLOR	Processing Services	132.77	
	102079	291-6470-613275-	30603 BAKER & TAYLOR	AV Materials	25.24	
	102079	291-6470-613275-	30603 BAKER & TAYLOR	AV Materials	50.48	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	-16.38	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	10.94	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	35.74	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	71.98	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	79.57	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	80.01	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	107.55	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	111.91	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	126.79	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	155.51	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	174.43	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	182.14	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	183.91	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	185.40	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	204.30	

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	CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
Department 6470	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	207.10	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	209.77	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	242.29	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	245.32	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	245.90	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	248.23	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	253.66	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	274.66	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	330.02	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	332.30	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	361.14	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	362.73	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	372.71	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	404.16	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	434.27	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	450.30	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	552.03	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	626.89	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	646.35	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	736.20	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	868.38	
	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	1,823.03	

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	CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
Department 6470	102079	291-6470-613280-	30603 BAKER & TAYLOR	Books	1,984.53	
	102080	291-6470-613275-	34208 BAKER & TAYLOR ENTERTAINMENT	AV Materials	4.40	48.48
	102080	291-6470-613275-	34208 BAKER & TAYLOR ENTERTAINMENT	AV Materials	14.69	
	102080	291-6470-613275-	34208 BAKER & TAYLOR ENTERTAINMENT	AV Materials	29.39	
	102083	291-6470-613275-	38255 BIBLIOTHECA LLC	AV Materials	4,583.33	5,500.00
	102084	291-6470-613275-	32691 BLACKSTONE PUBLISHING	AV Materials	43.45	43.45
	102090	291-6470-613280-	35233 CENTER POINT LARGE PRINT	Books	24.57	98.28
	102090	291-6470-613280-	35233 CENTER POINT LARGE PRINT	Books	73.71	
	102095	291-6470-613295-	35995 COX SUBSCRIPTIONS,W T	Periodicals	-26.00	19,367.35
	102095	291-6470-613295-	35995 COX SUBSCRIPTIONS,W T	Periodicals	-18.22	
	102095	291-6470-613295-	35995 COX SUBSCRIPTIONS,W T	Periodicals	27.32	
	102095	291-6470-613295-	35995 COX SUBSCRIPTIONS,W T	Periodicals	30.31	
	102095	291-6470-613295-	35995 COX SUBSCRIPTIONS,W T	Periodicals	80.86	
	102095	291-6470-613295-	35995 COX SUBSCRIPTIONS,W T	Periodicals	133.57	
	102095	291-6470-613295-	35995 COX SUBSCRIPTIONS,W T	Periodicals	180.02	
	102095	291-6470-613295-	35995 COX SUBSCRIPTIONS,W T	Periodicals	200.77	
	102095	291-6470-613295-	35995 COX SUBSCRIPTIONS,W T	Periodicals	354.20	
	102095	291-6470-613295-	35995 COX SUBSCRIPTIONS,W T	Periodicals	454.51	
	102095	291-6470-613295-	35995 COX SUBSCRIPTIONS,W T	Periodicals	483.42	
	102095	291-6470-613295-	35995 COX SUBSCRIPTIONS,W T	Periodicals	485.87	

ARLINGTON HEIGHTS MEMORIAL LIBRARY

WARRANT REGISTER CHECK DATE: 3/19/2024

Arlington Heights Memorial
LIBRARY ▶

CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT	
Department 6470	102095	291-6470-613295- 35995	COX SUBSCRIPTIONS,W T	Periodicals	564.22	
	102095	291-6470-613295- 35995	COX SUBSCRIPTIONS,W T	Periodicals	628.45	
	102095	291-6470-613295- 35995	COX SUBSCRIPTIONS,W T	Periodicals	989.04	
	102095	291-6470-613295- 35995	COX SUBSCRIPTIONS,W T	Periodicals	1,040.62	
	102095	291-6470-613295- 35995	COX SUBSCRIPTIONS,W T	Periodicals	1,156.14	
	102095	291-6470-613295- 35995	COX SUBSCRIPTIONS,W T	Periodicals	1,161.41	
	102095	291-6470-613295- 35995	COX SUBSCRIPTIONS,W T	Periodicals	1,423.07	
	102095	291-6470-613295- 35995	COX SUBSCRIPTIONS,W T	Periodicals	1,608.76	
	102095	291-6470-613295- 35995	COX SUBSCRIPTIONS,W T	Periodicals	1,643.40	
	102095	291-6470-613295- 35995	COX SUBSCRIPTIONS,W T	Periodicals	1,744.75	
	102095	291-6470-613295- 35995	COX SUBSCRIPTIONS,W T	Periodicals	1,764.35	
	102095	291-6470-613295- 35995	COX SUBSCRIPTIONS,W T	Periodicals	3,256.51	
	102098	291-6470-613205- 30141	DEMCO INC	Processing Supplies	56.81	201.89
	102109	291-6470-613280- 30191	GALE/CENGAGE LEARNING	Books	26.39	1,558.62
	102109	291-6470-613280- 30191	GALE/CENGAGE LEARNING	Books	29.59	
	102109	291-6470-613280- 30191	GALE/CENGAGE LEARNING	Books	48.73	
	102109	291-6470-613280- 30191	GALE/CENGAGE LEARNING	Books	56.78	
	102109	291-6470-613280- 30191	GALE/CENGAGE LEARNING	Books	59.97	
	102109	291-6470-613280- 30191	GALE/CENGAGE LEARNING	Books	79.18	
	102109	291-6470-613280- 30191	GALE/CENGAGE LEARNING	Books	79.96	
	102109	291-6470-613280- 30191	GALE/CENGAGE LEARNING	Books	80.77	
	102109	291-6470-613280- 30191	GALE/CENGAGE LEARNING	Books	83.96	

ARLINGTON HEIGHTS MEMORIAL LIBRARY

WARRANT REGISTER CHECK DATE: 3/19/2024

Arlington Heights Memorial
LIBRARY ▶

	CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT	
Department 6470	102109	291-6470-613280-	30191	GALE/CENGAGE LEARNING	Books	87.17	
	102109	291-6470-613280-	30191	GALE/CENGAGE LEARNING	Books	111.97	
	102109	291-6470-613280-	30191	GALE/CENGAGE LEARNING	Books	145.56	
	102109	291-6470-613280-	30191	GALE/CENGAGE LEARNING	Books	318.30	
	102109	291-6470-613280-	30191	GALE/CENGAGE LEARNING	Books	350.29	
	102116	291-6470-613280-	30502	IL INST CONTINUING LEGAL EDUC	Books	108.75	243.75
	102116	291-6470-613280-	30502	IL INST CONTINUING LEGAL EDUC	Books	135.00	
	102119	291-6470-612164-	37505	ILLINOIS HEARTLAND LIBRARY SYSTEM	January Access Servs	379.78	379.78
	102124	291-6470-612285-	30564	INGRAM LIBRARY SERVICES	Processing Services	0.58	8,737.64
	102124	291-6470-612285-	30564	INGRAM LIBRARY SERVICES	Processing Services	1.16	
	102124	291-6470-612285-	30564	INGRAM LIBRARY SERVICES	Processing Services	6.44	
	102124	291-6470-612285-	30564	INGRAM LIBRARY SERVICES	Processing Services	9.66	
	102124	291-6470-612285-	30564	INGRAM LIBRARY SERVICES	Processing Services	21.54	
	102124	291-6470-612285-	30564	INGRAM LIBRARY SERVICES	Processing Services	31.68	
	102124	291-6470-613275-	30564	INGRAM LIBRARY SERVICES	AV Materials	22.11	
	102124	291-6470-613275-	30564	INGRAM LIBRARY SERVICES	AV Materials	66.90	
	102124	291-6470-613280-	30564	INGRAM LIBRARY SERVICES	Books	3.22	
	102124	291-6470-613280-	30564	INGRAM LIBRARY SERVICES	Books	8.99	
	102124	291-6470-613280-	30564	INGRAM LIBRARY SERVICES	Books	13.73	
	102124	291-6470-613280-	30564	INGRAM LIBRARY SERVICES	Books	29.94	
	102124	291-6470-613280-	30564	INGRAM LIBRARY SERVICES	Books	41.99	

ARLINGTON HEIGHTS MEMORIAL LIBRARY

WARRANT REGISTER CHECK DATE: 3/19/2024

Arlington Heights Memorial
LIBRARY ▶

	CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
Department 6470	102124	291-6470-613280-	30564 INGRAM LIBRARY SERVICES	Books		46.00
	102124	291-6470-613280-	30564 INGRAM LIBRARY SERVICES	Books		58.93
	102124	291-6470-613280-	30564 INGRAM LIBRARY SERVICES	Books		68.40
	102124	291-6470-613280-	30564 INGRAM LIBRARY SERVICES	Books		93.21
	102124	291-6470-613280-	30564 INGRAM LIBRARY SERVICES	Books		99.31
	102124	291-6470-613280-	30564 INGRAM LIBRARY SERVICES	Books		109.80
	102124	291-6470-613280-	30564 INGRAM LIBRARY SERVICES	Books		118.41
	102124	291-6470-613280-	30564 INGRAM LIBRARY SERVICES	Books		133.29
	102124	291-6470-613280-	30564 INGRAM LIBRARY SERVICES	Books		138.00
	102124	291-6470-613280-	30564 INGRAM LIBRARY SERVICES	Books		139.38
	102124	291-6470-613280-	30564 INGRAM LIBRARY SERVICES	Books		149.50
	102124	291-6470-613280-	30564 INGRAM LIBRARY SERVICES	Books		174.17
	102124	291-6470-613280-	30564 INGRAM LIBRARY SERVICES	Books		197.28
	102124	291-6470-613280-	30564 INGRAM LIBRARY SERVICES	Books		200.05
	102124	291-6470-613280-	30564 INGRAM LIBRARY SERVICES	Books		211.65
	102124	291-6470-613280-	30564 INGRAM LIBRARY SERVICES	Books		223.15
	102124	291-6470-613280-	30564 INGRAM LIBRARY SERVICES	Books		223.58
	102124	291-6470-613280-	30564 INGRAM LIBRARY SERVICES	Books		228.56
	102124	291-6470-613280-	30564 INGRAM LIBRARY SERVICES	Books		242.97
	102124	291-6470-613280-	30564 INGRAM LIBRARY SERVICES	Books		247.31
	102124	291-6470-613280-	30564 INGRAM LIBRARY SERVICES	Books		261.58
	102124	291-6470-613280-	30564 INGRAM LIBRARY SERVICES	Books		277.26

ARLINGTON HEIGHTS MEMORIAL LIBRARY

WARRANT REGISTER CHECK DATE: 3/19/2024

Arlington Heights Memorial
LIBRARY ▶

	CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT	
Department 6470	102124	291-6470-613280-	30564	INGRAM LIBRARY SERVICES	Books	288.47	
	102124	291-6470-613280-	30564	INGRAM LIBRARY SERVICES	Books	331.66	
	102124	291-6470-613280-	30564	INGRAM LIBRARY SERVICES	Books	353.95	
	102124	291-6470-613280-	30564	INGRAM LIBRARY SERVICES	Books	362.36	
	102124	291-6470-613280-	30564	INGRAM LIBRARY SERVICES	Books	382.58	
	102124	291-6470-613280-	30564	INGRAM LIBRARY SERVICES	Books	636.38	
	102124	291-6470-613280-	30564	INGRAM LIBRARY SERVICES	Books	669.65	
	102124	291-6470-613280-	30564	INGRAM LIBRARY SERVICES	Books	1,416.20	
	102127	291-6470-613275-	38437	KANOPY INC	AV Materials	1,180.00	1,180.00
	102129	291-6470-613275-	35697	LAKESHORE LEARNING MATERIALS	AV Materials	21.98	276.13
	102133	291-6470-612285-	37630	MARCIVE INC	Feb Authority Processing	270.09	270.09
	102143	291-6470-612285-	34037	MIDWEST TAPE	Processing Services	753.51	24,908.91
	102143	291-6470-613205-	34037	MIDWEST TAPE	Processing Supplies	157.99	
	102143	291-6470-613275-	34037	MIDWEST TAPE	AV Materials	18.38	
	102143	291-6470-613275-	34037	MIDWEST TAPE	AV Materials	49.99	
	102143	291-6470-613275-	34037	MIDWEST TAPE	AV Materials	52.47	
	102143	291-6470-613275-	34037	MIDWEST TAPE	AV Materials	220.41	
	102143	291-6470-613275-	34037	MIDWEST TAPE	AV Materials	447.84	
	102143	291-6470-613275-	34037	MIDWEST TAPE	AV Materials	480.60	
	102143	291-6470-613275-	34037	MIDWEST TAPE	AV Materials	518.52	
	102143	291-6470-613275-	34037	MIDWEST TAPE	AV Materials	945.31	

ARLINGTON HEIGHTS MEMORIAL LIBRARY

WARRANT REGISTER CHECK DATE: 3/19/2024



	CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT	
Department 6470	102143	291-6470-613275-	34037	MIDWEST TAPE	AV Materials	1,867.05	
	102143	291-6470-613275-	34037	MIDWEST TAPE	AV Materials	1,902.45	
	102143	291-6470-613275-	34037	MIDWEST TAPE	AV Materials	12,125.57	
	102143	291-6470-613280-	34037	MIDWEST TAPE	Books	5,368.82	
	102154	291-6470-613280-	39362	PLAYAWAY PRODUCTS LLC	Books	54.94	54.94
	102164	291-6470-613280-	39122	SENTRUM MARKETING LLC	Books	263.50	263.50
	102175	291-6470-613295-	37228	SZYMANEK,MARIE	Periodicals	68.95	68.95
	102179	291-6470-613205-	32870	ULINE	Processing Supplies	377.38	377.38
DEPARTMENT 6470 TOTAL:					86,905.81		

ARLINGTON HEIGHTS MEMORIAL LIBRARY

WARRANT REGISTER CHECK DATE: 3/19/2024

Arlington Heights Memorial
LIBRARY ▶

Department 6480

CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
User Svcs Belmont Makerspace					
102070	291-6480-613005-	39393 AMAZON CAPITAL SERVICES, INC	Office Supplies	72.85	11,599.80
102070	291-6480-613185-	39393 AMAZON CAPITAL SERVICES, INC	Small Tools & Equipment	18.87	
102070	291-6480-613185-	39393 AMAZON CAPITAL SERVICES, INC	Cleaning Swabs	22.88	
102070	291-6480-613185-	39393 AMAZON CAPITAL SERVICES, INC	USB C Adapter, Cutting Mats	39.62	
102070	291-6480-613212-	39393 AMAZON CAPITAL SERVICES, INC	ESL program supplies	25.79	
102070	291-6480-613212-	39393 AMAZON CAPITAL SERVICES, INC	Passive Program	45.28	
102070	291-6480-613212-	39393 AMAZON CAPITAL SERVICES, INC	Program supplies	48.62	
102070	291-6480-613212-	39393 AMAZON CAPITAL SERVICES, INC	Cricut Supplies	54.62	
102070	291-6480-613212-	39393 AMAZON CAPITAL SERVICES, INC	Class Cutter Kit/Pen/Container	65.82	
102070	291-6480-613222-	39393 AMAZON CAPITAL SERVICES, INC	YS Outreach Scout troop	19.58	
102070	291-6480-613222-	39393 AMAZON CAPITAL SERVICES, INC	Spring Break Elementary Program	84.90	
102072	291-6480-612111-	39324 ANDERSON PEST SOLUTIONS	Exterminating Servs Belmont	84.55	271.45
102074	291-6480-612203-	30669 ARLINGTON HTS MEMORIAL LIBRARY	Mileage-Hale	33.64	666.59
102074	291-6480-613212-	30669 ARLINGTON HTS MEMORIAL LIBRARY	Beef Stock 3 Qts	17.94	
102074	291-6480-613222-	30669 ARLINGTON HTS MEMORIAL LIBRARY	Culinary Kids Cake Pops 2/7	26.25	
102076	291-6480-612102-	39400 ARLINGTON HTS MEMORIAL LIBRARY	Epilog Encoder Strip and Board	-265.00	9,796.87
102076	291-6480-612242-	39400 ARLINGTON HTS MEMORIAL LIBRARY	ADT Security Service for MP	58.65	
102076	291-6480-612242-	39400 ARLINGTON HTS MEMORIAL LIBRARY	MP Internet, 2/1/24-2/29/24	268.95	

ARLINGTON HEIGHTS MEMORIAL LIBRARY

WARRANT REGISTER CHECK DATE: 3/19/2024

Arlington Heights Memorial
LIBRARY ▶

CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT	
Department 6480	102076	291-6480-613007- 39400	ARLINGTON HTS MEMORIAL LIBRARY	Pint Glasses	96.72	
	102076	291-6480-613185- 39400	ARLINGTON HTS MEMORIAL LIBRARY	Pencils for Laser Cutters	28.36	
	102076	291-6480-613212- 39400	ARLINGTON HTS MEMORIAL LIBRARY	Chicken Teriyaki Supplies	6.12	
	102076	291-6480-613212- 39400	ARLINGTON HTS MEMORIAL LIBRARY	Chicken Teriyaki Supplies	40.94	
	102076	291-6480-613212- 39400	ARLINGTON HTS MEMORIAL LIBRARY	Pint Glasses	48.36	
	102076	291-6480-613212- 39400	ARLINGTON HTS MEMORIAL LIBRARY	Food Supplies for Pizza	166.95	
	102076	291-6480-613222- 39400	ARLINGTON HTS MEMORIAL LIBRARY	Color Changing Mugs 2/28	33.43	
	102076	291-6480-613222- 39400	ARLINGTON HTS MEMORIAL LIBRARY	Color Changing Mugs 2/28	59.22	
	102076	291-6480-613232- 39400	ARLINGTON HTS MEMORIAL LIBRARY	iPad App for Makerplace Stats	4.39	
	102085	291-6480-612228- 39553	BLISFUEL LLC	3/27 Blue Zone Foods: Japan 2 ses	600.00	600.00
	102086	291-6480-612228- 39553	BLISFUEL LLC	4/11 Blue Zone Foods: Costa Rica 2	600.00	600.00
	102088	291-6480-612242- 39231	BUSINESS SOLUTIONS GROUP, LLC	Eagle Eye Software February	187.82	187.82
	102111	291-6480-612238- 39163	GRACE GOUDIE	3/26 Tween/Teen Fresh Pasta 2	800.00	800.00
	102112	291-6480-612111- 39149	GROOT, INC.	Mar Recycling Servs Belmont	171.34	171.34
	102134	291-6480-612111- 37655	MASTER MAINTENANCE SERVICE INC	March Janitorial Servs Belmont	1,650.00	6,249.00
	102144	291-6480-613032- 37886	MNJ TECHNOLOGIES DIRECT INC	Adobe Creative suite Licenses B	5,542.20	32,202.32
	102149	291-6480-613051- 30676	NICOR GAS	Natural Gas 1/12-2/13 Belmont	403.35	4,687.90

ARLINGTON HEIGHTS MEMORIAL LIBRARY

WARRANT REGISTER CHECK DATE: 3/19/2024

Arlington Heights Memorial
LIBRARY ▶

	CHECK #	ACCOUNT #	VENDOR # / NAME	DESCRIPTION	AMOUNT	CHECK AMOUNT
Department 6480	102149	291-6480-613051-	30676 NICOR GAS	Natural Gas 1/12-2/13 IGS Belmont	416.10	
	102152	291-6480-612228-	38845 PASTER EMILY	3/20 Passover Foods 2 Sessions	600.00	600.00
	102153	291-6480-612228-	39378 LYNNANNE PEARSON	4/4 Mystery Crochet-a-long Kickoff 2 Se	500.00	500.00
	102156	291-6480-612228-	38724 ANDREA PRACHT	4/13 Honey Whole Wheat Sandwich	650.00	650.00
	102161	291-6480-613212-	38733 ROUNDY'S INC	Program supplies	653.95	874.96
	102166	291-6480-612111-	31677 SHERWIN ACE HARDWARE INC	Building Maintenance	25.95	68.51
	102171	291-6480-612102-	30596 STANDARD ELEVATOR CORPORATION	Regular Servs March Belmont	281.14	1,381.68
DEPARTMENT 6480 TOTAL:					14,290.15	
WARRANT TOTAL:					440,630.66	

March 19, 2024

**Arlington Heights Memorial Library
American Express Card Summary
2/29/2024**

#	Cardholder	Account	Amount	Description	Vendor	PO #
		Count				
		115				
1	Czajka	6440-3202	\$ 29.50	Supplies for RW&RB Watch Party	PARTY CITY 196	27603
2	Czajka	6480-3212	\$ 6.12	Chicken Teriyaki Supplies	BK SCHAUMBURG INC 36	27789
3	Czajka	6480-3212	\$ 40.94	Chicken Teriyaki Supplies	MITSUWA MRKTPLACE CH	27791
4	Czajka	6480-3212	\$ 166.95	Food Supplies for Pizza	JEWEL OSCO 3422 3422	27793
5	Czajka	6440-3202	\$ 367.35	Dessert for Mix and Mingle	SWEET TS BAKERY & CA	27812
6	Czajka	6440-3202	\$ 10.00	Prize for Bingo	KILWIN'S 43684555861	27814
7	Czajka	6440-3202	\$ 10.00	Prize for Bingo	COCO & BLU	27816
	Driskell		\$ 75.98	<i>fraudulent - do not pay</i>	SP LKJ LIMITED	
	Driskell		\$ (288.19)	<i>fraudulent - do not pay</i>	SP CREEDBOUTIQUE.COM	
	Driskell		\$ 288.19	<i>fraudulent - do not pay</i>	SP CREEDBOUTIQUE.COM	
	Driskell		\$ 230.34	<i>fraudulent - do not pay</i>	SP NUPHY	
8	Driskell	6010-3032	\$ 280.00	LAT Zoom Subscription	ZOOM.US 888-799-9666	8669
9	Driskell	6010-2242	\$ 94.98	Emergency Texting Service	ONTIMETEL DIALMYCAL	11939
10	Driskell	6002-2165	\$ 550.00	Flowcode Annual Subscription	FLOWCODE PRO	
11	Driskell	6002-2210	\$ (9.01)	Tax refund	MOO INC MOO INC	25803
12	Driskell	6002-3005	\$ 396.99	Xyron Permanent Adhesive Refill	ACCO BRANDS DIRECT	27029
13	Driskell	6440-2203	\$ 15.00	ServSafe Training -- Eyman	NTLREST SERVSAFE 650	27208
14	Driskell	6440-2203	\$ 15.00	ServSafe Training -- Segalla	NTLREST SERVSAFE 650	27212
15	Driskell	6401-3201	\$ 269.99	Marshmallow Art in KW and Hub	Dollar Tree, Inc. 00	27281
16	Driskell	6470-3205	\$ 29.53	Processing Supplies	BT*ONLINE LABELS, IN	27331
17	Driskell	6470-3005	\$ 26.89	Office Supplies	BT*ONLINE LABELS, IN	27331
18	Driskell	6020-2111	\$ 119.99	Ceiling Tile	BT*PROCEILINGTILES.C	27333
19	Driskell	6401-3201	\$ 244.99	Plastic Balloon Pumps	Dollar Tree, Inc. 00	27342
20	Driskell	6010-3232	\$ 399.00	Boardmaker Software for YS	TOBII DYNAVOX SYSTEM	27404
21	Driskell	6440-2218	\$ 244.99	Women's Day Event Pack	AURORA VENTURES	27448
22	Driskell	6480-3185	\$ 28.36	Pencils for Laser Cutters	EBAY O*07-11119-0611	27455
23	Driskell	6480-3007	\$ 96.72	Pint Glasses	THE WEBSTAUANT STOR	27466
24	Driskell	6480-3212	\$ 48.36	Pint Glasses	THE WEBSTAUANT STOR	27466
25	Driskell	6003-4070	\$ 125.43	Food for 2/24 Volunteer Event	GFS ecomm #1913 0000	27528
26	Driskell	6401-3202	\$ 18.56	Tweens Make Valentines	MICHAELS #9490	27536
27	Driskell	6401-3201	\$ 39.51	Tween Space Restock	MICHAELS #9490	27536
28	Driskell	6470-3205	\$ 92.30	Processing Supplies	JOANN STORES ONLINE*	27592
29	Driskell	6020-2107	\$ 169.85	Auto Repair	EBAY O*27-11146-9011	27601
30	Driskell	6480-3222	\$ 59.22	Color Changing Mugs 2/28	FAVOR CREATIONS 0688	27606
31	Driskell	6480-3222	\$ 33.43	Color Changing Mugs 2/28	JOANN STORES ONLINE*	27608
32	Driskell	6002-2210	\$ 69.96	Business Cards-Malik, Kristan, Slavick	VISTAPRINT	27612
33	Driskell	6001-2203	\$ 304.20	IUG Conf Airfare - L Bobis	DELTA AIR LINES	27656
34	Driskell	6020-2111	\$ 19.00	Maintenance Supplies	SWEETWATER SOUND	27667
35	Driskell	6020-2111	\$ 30.99	Maintenance Supplies	SWEETWATER SOUND	27667
36	Driskell	6002-3185	\$ 317.86	Shelf Sign Holders	SHELFWIZ	27696
37	Driskell	6020-2102	\$ 45.35	Vacuum Hose Assembly	MICHIGAN COMPANY 031	27708
38	Driskell	6010-3185	\$ 69.51	Replacement Macbook Air Battery	SP IFIXIT	27720
39	Driskell	6002-2165	\$ 320.00	Permit #591 USPS Marketing	USPS PO 1602820004 0	
40	Driskell	489-90	\$ (219.07)	Corporate Cashback	CORPORATE CASHBACK C	
41	Dworianyyn	6480-2242	\$ 268.95	MP Internet, 2/1/24-2/29/24	COMCAST CHICAGO	
42	Dworianyyn	6010-3032	\$ 13.99	YouTube Monthly Subscription	GOOGLE *YOUTUBEPREMI	
43	Dworianyyn	6010-3032	\$ 165.00	Volunteer Software	CLDTKN WWW.VOLGISTIC	
44	Dworianyyn	6010-2242	\$ 20.98	AHML Cable, 2/1-2/29	COMCAST CHICAGO	
45	Dworianyyn	6010-2242	\$ 194.00	SC Internet, 1/21/24-2/20/24	COMCAST CHICAGO	
46	Dworianyyn	6010-3032	\$ 57.72	Office 365 Monthly Subs	MNJTECHNOLOGIESDIREC	
47	Dworianyyn	6010-3032	\$ 7.99	Amazon Freetime Monthly Subs	CLDTKN AMAZON KIDS+*	
48	Dworianyyn	6010-3185	\$ 9.06	Webcam for Badge Printing Comp	CLDTKN AMZN MKTP US*	
49	Dworianyyn	6010-3232	\$ 223.50	PHPStorm Development Software	JETBRAINS AMERICAS I	
50	Dworianyyn	6010-2005	\$ 42.99	ahml.net domain renewal	WEB*NETWORKSOLUTIONS	

<u>#</u>	<u>Cardholder</u>	<u>Account</u>	<u>Amount</u>	<u>Description</u>	<u>Vendor</u>	<u>PO #</u>
51	Dworianyn	6010-3032	\$ 208.61	Amazon S3 Backup Storage Service	AMAZON WEB SERVICES	
52	Dworianyn	6010-3032	\$ 43.75	Trello Monthly Subscription	CLDTKN TRELLO.COM* A	
53	Dworianyn	6010-2005	\$ 54.10	PayPal PayFlow Pro Monthly Sub	PAYFLOW/PAYPAL 0045	
54	Dworianyn	6010-3032	\$ 16.99	Spotify Monthly Subscription	CLDTKN SPOTIFY USA	
55	Dworianyn	6010-3032	\$ 108.00	Google Workspace Montly Subscr	GOOGLE *GSUITE_AHML.	
56	Dworianyn	6010-3032	\$ 54.00	Google Device Manager Subs	GOOGLE*GSUITE AHML.N	
57	Dworianyn	6480-2242	\$ 58.65	ADT Security Service for MP	ADT SECURITY*4038885	
58	Dworianyn	6010-3032	\$ 60.47	Backblaze Backup Storage Service	BACKBLAZE.COM	
59	Dworianyn	6010-3032	\$ 49.00	Riddle.com Monthly Subscription	CLDTKN RIDDLE.COM SU	
60	Dworianyn	6010-3032	\$ 165.00	Volunteer Software Monthly Sub	CLDTKN WWW.VOLGISTIC	
61	Dworianyn	6010-3032	\$ 158.19	Office 365 Subscription	MNJTECHNOLOGIESDIREC	
62	Krueger	6480-2102	\$ (265.00)	Epilog Encoder Strip and Board	EPILOG LASER	27025
63	Krueger	6480-3232	\$ 4.39	iPad App for Makerplace Stats	APPLE.COM/BILL	27509
64	Moravec	6001-2205	\$ 262.20	Office Supplies	QUADIENT INC ORACLE	27354
65	Moravec	6001-2203	\$ 135.00	AH Hearts of Gold Tickets	VILLAGE OF ARLINGTON	27718
66	Szymanek	6470-3275	\$ 15.99	AV Materials	CLDTKN HELP.MAX.COM	
67	Szymanek	6470-3275	\$ 379.75	AV Materials	B&H PHOTO MOTO 00000	
68	Szymanek	6470-3275	\$ 45.00	AV Materials	SP SHOP ELITESCREENS	
69	Szymanek	6470-3280	\$ 30.94	Books	BARNES&NOBLE PAPERSON	
70	Szymanek	6470-3275	\$ 17.99	AV Materials	HULU 877-8244858 CA	
71	Szymanek	6470-3275	\$ 17.99	AV Materials	HULU 877-8244858 CA	
72	Szymanek	6470-3275	\$ 17.99	AV Materials	HULU 877-8244858 CA	
73	Szymanek	6470-3275	\$ 99.00	AV Materials	SHOWTIME	
74	Szymanek	6470-3295	\$ 14.23	Periodicals	CLDTKN EBAY O*04-112	
75	Szymanek	6470-3275	\$ 22.99	AV Materials	NETFLIX.COM	
76	Szymanek	6470-3275	\$ 34.99	AV Materials	NUGS.NET	
77	Szymanek	6470-3280	\$ 30.99	Books	BARNES&NOBLE PAPERSON	
78	Szymanek	6470-3275	\$ 37.69	AV Materials	NUGS.NET MUSIC	
79	Szymanek	6470-3280	\$ 55.65	Books	BARNES&NOBLE PAPERSON	
80	Szymanek	6470-3275	\$ 22.99	AV Materials	NETFLIX.COM	
81	Szymanek	6470-3275	\$ 186.40	AV Materials	SP BOB DYLAN	
82	Szymanek	6470-3295	\$ 69.95	Periodicals	THE WINE SPECTATOR	
83	Szymanek	6470-3275	\$ 69.99	AV Materials	CLDTKN ACORN TV ANNU	
84	Szymanek	6470-3275	\$ 99.99	AV Materials	CLDTKN VIKI.COM	
85	Szymanek	6470-3295	\$ 11.18	Periodicals	CLDTKN EBAY O*05-111	
86	Szymanek	6470-3295	\$ 8.56	Periodicals	CLDTKN EBAY O*07-111	
87	Szymanek	6470-3275	\$ 22.99	AV Materials	NETFLIX.COM	
88	Szymanek	6470-3280	\$ (5.58)	Books	BOOKSHOP.ORG	
89	Szymanek	6470-3275	\$ 37.99	AV Materials	NUGS.NET	
90	Szymanek	6470-3295	\$ 29.99	Periodicals	D J*BARRON'S	
91	Szymanek	6470-3295	\$ 275.00	Periodicals	THE ECONOMIST The Ec	
92	Szymanek	6470-3275	\$ 92.37	AV Materials	WTTW CHANNEL 11 0000	
93	Szymanek	6470-3280	\$ 32.99	Books	ANDERSONS BKSH 0510	
94	Szymanek	6470-3280	\$ 66.37	Books	BOOKSHOP.ORG	
95	Szymanek	6470-3275	\$ 97.64	AV Materials	LEGO BRAND RETAIL IN	
96	Szymanek	6470-3275	\$ 49.99	AV Materials	ZEE5 - ASIA TV LTD	
97	Szymanek	6470-3275	\$ 16.94	AV Materials	CLDTKN PAYPAL *NAPAL	
98	Szymanek	6470-3280	\$ 46.00	Books	HARVARDHEALTH PUBS	
99	Szymanek	6470-3295	\$ 2.00	Periodicals	PAYPAL *DIRECTYOU	
100	Szymanek	6470-3275	\$ 66.81	AV Materials	SP TAYLOR SWIFT SHOP	
101	Szymanek	6470-3295	\$ 108.69	Periodicals	CLDTKN WWW.ICEBERGPR	
102	Szymanek	6470-3295	\$ 10.00	Periodicals	BARNES&NOBLE PAPERSON	
103	Szymanek	6470-3295	\$ 30.00	Periodicals	BARNES&NOBLE PAPERSON	
104	Szymanek	6470-3275	\$ 25.88	AV Materials	TARGET.COM 3991	
105	Szymanek	6470-3295	\$ 10.99	Periodicals	CLDTKN EBAY O*26-111	
106	Szymanek	6470-3275	\$ 30.76	AV Materials	OTC BRANDS INC 0848	
107	Szymanek	6470-3295	\$ 9.89	Periodicals	CLDTKN EBAY O*03-111	
108	Szymanek	6470-3295	\$ 35.70	Periodicals	LOVECRAFTS INC	
109	Szymanek	6470-3295	\$ 14.29	Periodicals	CLDTKN EBAY O*14-111	
110	Szymanek	6470-3275	\$ 15.99	AV Materials	CLDTKN HELP.MAX.COM	

<u>#</u>	<u>Cardholder</u>	<u>Account</u>	<u>Amount</u>	<u>Description</u>	<u>Vendor</u>	<u>PO #</u>
111	Szymanek	6470-3275	\$ 126.85	AV Materials	WWW.RELISH-LIFE.COM	
112	Szymanek	6470-3275	\$ 60.00	AV Materials	SLING.COM	
113	Szymanek	6470-3275	\$ 27.98	AV Materials	PAYPAL *RELISH	
114	Szymanek	6470-3275	\$ 27.98	AV Materials	WWW.RELISH-LIFE.COM	
115	Szymanek	6470-3275	\$ 43.85	AV Materials	CLDTKN PAYPAL *ALZST	
			\$ 10,103.19	Balance due		
			\$ (306.32)	Fraudulent charges		
			\$ 9,796.87	Total to pay		

March 19, 2024

**Arlington Heights Memorial Library
MasterCard Summary
2/29/2024**

<u>#</u>	<u>Cardholder</u>	<u>Account</u>	<u>Amount</u>	<u>Description</u>	<u>Vendor</u>	<u>PO #</u>
	Count	3				
1	Sara	6004-3272	\$ 500.00	Chili cook off sponsorship	SQ *LIONS OF ARLINGT	27646
2	Szymanek	6470-3275	\$ 22.99	AV Materials	NETFLIX.COM	
3	Szymanek	6470-3275	\$ 22.99	AV Materials	NETFLIX.COM	
			<u>\$ 545.98</u>			

March 19, 2024

**Arlington Heights Memorial Library
Special Funds Summary
2/29/2024**

#	Check #	Count	Account	Amount	Description	Staff
Check # 1645 – AHML – Petty Cash						
1		2/12/2024	6001-2203	\$ 22.38	Costco popcorn for Open Mike	T.Katsogianos
2			6401-3202	\$ 34.98	KW Celebration 1/8	A.Son
3			6420-3201	\$ 30.00	Balloons for Open House	T.Karim
4			6401-2203	\$ 15.48	Mileage--McGuire	K.McGuire
5		2/19/2024	6401-2203	\$ 9.12	Mileage-- Eyman	S.Eyman
6			6401-3202	\$ 20.56	Snacks for Otaku Teens United	S.Eyman
7			6401-2203	\$ 39.78	Mileage-- Dantis	T.Dantis
8			6470-2203	\$ 28.69	Mileage-- Hamann	C.Hamann
9			6401-3202	\$ 8.99	Teen Advisory Board Meeting 2/11	A.Galarza
10			6401-3202	\$ 43.35	Teen Advisory Board Meeting 2/11	A.Galarza
11			6401-3202	\$ 19.48	Teen Advisory Board Meeting 2/12	A.Galarza
12		2/26/2024	6001-2203	\$ 48.00	Donuts for Open Mike	T.Katsogianos
13			6008-2203	\$ 1.34	Mileage-- Dukhovna	L.Dukhovna
14			6480-2203	\$ 33.64	Mileage-- Hale	L.Hale
15			6480-3212	\$ 17.94	Beef Stock 3 Qts	B.Baseggio
16			6001-2203	\$ 27.98	Beverages for Open Mike	T.Katsogianos
17			6410-2203	\$ 14.36	Snacks for SNAAZ Networking Meeting	J.Duncan
18		3/4/2024	6401-2203	\$ 8.17	Mileage-- Parker	A.Parker
19			6480-3222	\$ 26.25	Culinary Kids Cake Pops 2/7	A.Parker
20			6401-2203	\$ 45.03	Mileage-- Parker	A.Parker
21			6401-3005	\$ 5.99	2024 date book	R.King
22			6401-3201	\$ 3.98	Supplies for Imagination Station play	R.King
23			6410-3201	\$ 18.75	Litcrate goodies	L.Lasky
24			6401-3202	\$ 17.97	Watercolor Pencils for March Tinker Days	A.Galarza
25			6450-3005	\$ 14.62	Donuts for Department	G.Berger
26			6410-3201	\$ 12.00	Food for Chamber Meeting 1/23	D.Malik
27			6410-2203	\$ 27.55	Mileage-- Malik	D.Malik
28			6401-3202	\$ 31.10	Items for Winter Carnival prep	A.Belford
29			6420-3290	\$ 25.26	Student Certificate	T.Karim
30			6004-3272	\$ 13.85	Extra bowls for chili cook off	M.Driskell
				\$ 666.59		

To: Board of Library Trustees

From: Michael Driskell

Date: March 19, 2024

Re: Approval of Contract for Construction Management Services for 2024
Renovation Project

As discussed at the March Committee of the Whole meeting, we will again be working with a construction manager to assist with the bidding process, construction oversight and general project consulting for the 2024 library renovation project. The library has worked with Shales McNutt Construction (SMC) in the past, most extensively during the \$2.8M renovation of the library in 2012 and most recently during the Kids' World Refresh project. Staff recommend that we engage with SMC for construction management services for the 2024 Renovation project based on their excellent reputation, our previous work history and positive experiences working with them. According to the library attorney, a satisfactory working relationship with the contractor permits us to engage with them without going to bid.

The scope of work includes construction consulting services to the library regarding the public bidding, coordination, logistics and communication within the project. SMC will lend expertise and wisdom to the library and the selected contractors for:

1. Pre-Construction Management Services – This phase of the project includes preparation of scope and project development leading up to and including the bid process. SMC will assist in projecting costs for the project, define the scope of the project for contractors, manage the bid process, and provide recommendations of award. Once the design documents are complete, SMC will advise on how to divide the project up for bidding out the main elements, develop the scopes of work, drum up interest in bidding the project from trade contractors, assist the library on bid opening day, and review the apparent low bidder's scope of work for accuracy and grey areas. They will provide a report of findings of this bid review. This part of the proposal is a fixed cost of \$8,000.

2. Construction Management – SMC will provide subcontractor planning and preparation, pay app review, scheduling of construction, onsite supervision, and general administrative coordination. The construction management fee is 4.75% of the construction costs, estimated to be no more than \$650,000. This fee is expected to be \$30,875.
3. General Liability Expense – The standard general liability insurance assumes acceptance of the pre-construction services and SMC holding the contracts of subcontractors. The cost for this coverage is 0.75% of the project cost, estimated at \$4,875.
4. Project Staff Expense – This includes the on-site supervision and administrative related expenses. The cost for the part time supervision is \$12,947/month. Due to the phasing of this project, to accommodate a minimum number of restrooms available to the public throughout the project, we estimate four months of supervision will be needed.
5. General Expenses - These are the costs associated with managing the project and are not directly attributable to trade contractor bid packages. The General Expenses typically include items such as project information management software (ProCore), general clean up labor, general use dumpsters, general safety reviews / measures, safety inspections, and other similar items. The budget for this item for this project is 2% of the construction costs and is estimated to be \$13,000.

Service estimates	Cost
Pre-Construction Management Services	\$8,000
Construction Management	\$30,875
General Liability Expense	\$4,875
Project Staff Expense (4 months)	\$51,788
General Expenses	\$13,000
Proposed Total	\$108,538

Suggested motion: **The Board of Library Trustees approves entering into a contract with Shales McNutt Construction for construction management services for the 2024 Renovation project, upon review by the library attorney.**

To: Board of Library Trustees
From: Mike Driskell and Gary Leclair
Date: March 19, 2024
Re: Authorization of Library Pickup Truck Replacement Purchase

As discussed at the March Committee of the Whole meeting, staff propose to replace the library's pickup truck with a new model. The current truck is a 2010 Ford F250 with 22,850 miles on it and is showing its age through a decrease in reliability. It is used extensively to plow the parking lot and spread salt, which is especially hard on vehicles. The truck experienced extensive repairs in 2023 resulting in a prolonged period of downtime, as many parts are no longer produced by Ford and used parts had to be sourced. After 14 years of service, the truck is at the end of its useful life and should be replaced.

We budgeted \$70,000 in the 2024 budget for the replacement of the pickup truck, and plan to purchase it through the Northwest Municipal Conference (NWMC) purchasing cooperative. We used this cooperative in 2010 when the Ford Transit Connect was purchased. The appropriate options for plowing were selected and a quote was received from Currie Motors in Franklin Park, the holder of the NWMC contract. The proposed truck is a 2024 Chevrolet Silverado 2500, currently in stock at the dealer.

Staff reviewed specifications for Ford, Dodge, and Chevrolet vehicles, including height, drivetrain, included equipment, reviews, cost, and availability. The Chevrolet Silverado 2500 will fit the library's needs best, is below the budgeted amount, and will be provided with a plow and salt spreader from the dealer.

The purchase price for the vehicle is \$52,575, which includes the \$10,000 allowance for the trade in of the current truck and does not include title or licensing fees. We've inspected and test driven the vehicle and it will work well for our needs.

Suggested motion: **The Board of Library Trustees approves the purchase of a 2024 Chevrolet Silverado 2500 with a purchase amount not to exceed \$52,575 plus registration and licensing fees.**

To: Board of Library Trustees
From: Chris Krueger, Makerspace Branch Assistant Manager
CC: Mike Driskell
Date: March 19, 2024
Re: Authorization of Purchase for Replacement Laser Cutter

As discussed at the March Committee of the Whole meeting, the library's Epilog Mini Laser Cutter is in need of replacement. The cutter has been an integral part of the makerspace, fostering creativity and learning among customers. In 2023 alone, the Epilog Mini was used almost 900 times, making it one of the most heavily used pieces of equipment in the Makerplace. However, due to its high usage and older design, parts have been failing at an accelerated rate. This has led to more frequent and longer downtime, an increase in staff time dedicated to repairs and less availability for customers.

After careful review of the unit, available parts, and cost to maintain, we believe it would be more cost-effective and beneficial to replace the current machine rather than repair it when it fails. We have evaluated many manufacturers of this size and style laser cutter and would like to continue our partnership with Epilog Laser, the manufacturer of our current machine. The specifications of the machine coupled with their commitment to customer service, including 9am-5pm phone support, local vendors for on-site repairs, and overnight delivery of parts when needed, has been invaluable.

We have identified the Epilog Fusion Edge 24 Laser series as a replacement. This machine is a professional/industrial grade laser cutter. It will increase the engraving area from 12x24" to 24x24" and the maximum material thickness from 8" to 10". This new model is not only larger, but more robust, less prone to failure, and offers specific features such as faster speed, and a positioning camera that sets it apart from others in this price range. These new features not only improve efficiency but also make it easier for new users to learn to use the laser.

The new Epilog Fusion includes a two-year parts warranty. This warranty can be extended beyond the initial two years for \$1,200 annually, if we so choose. In our research, we have found the reliability of this model to be excellent. This is evident from the experience of the Elmhurst Library's makerspace, which has not required any repairs in their two years of ownership.

Below is a cost breakdown of the proposed unit:

QTY	Description	Total
1	Epilog Fusion Edge 24 CO2 60-Watt Laser System	\$22,800
1	Rim Driver Rotary Attachment	\$1,495
1	On-site Training	\$0
	Shipping	\$625
	TOTAL	\$24,920

The lead time for the new laser cutter is approximately three weeks.

After replacement, the plans for the current unit are to use it as a backup or secondary machine. The current secondary laser cutter is a smaller, consumer grade, desktop cutter manufactured by Dremel. While this has been a great tool, the model has been discontinued and parts are no longer being produced. As the Dremel cutter is reaching its end of life, the Epilog Mini will serve as a backup or eventual replacement unit.

The Friends of the Library have committed to the purchase price of the new laser cutter at their February meeting. The library will be responsible for the shipping charges.

Suggested motion: The Board of Library Trustees approves the purchase of an Epilog Fusion Edge 24 with a purchase amount not to exceed \$24,920.

To: Board of Library Trustees
From: Mike Driskell and Rich Dworianyn
Date: March 19, 2024
Re: Authorization of Copier Lease Agreement

Library staff are proposing the library enter into a five-year lease agreement with ISBS for the supply and maintenance of copiers throughout the library. The library has traditionally purchased two new copiers each year to replace the oldest units in the fleet and maintains separate service agreements for the upkeep and print costs each month. Due to rising print costs, difficulty finding parts, and compatibility issues with our current software, it is our recommendation to replace the existing copier fleet with all new machines. Our recommendation is to engage in a lease agreement for the costs to purchase, install, maintain, and print for the next five years.

Project Description

This project includes the replacement of eight copiers and two high-volume printers. The copiers are of mixed use for both staff and public consumption throughout the building.

The following copiers and printers are included in the agreement:

- Graphics department copier responsible for producing many of our high-quality marketing materials.
- Three copiers to replace the aging fleet in the staff office/administration areas
- Four copiers and the two high-volume printers for customer use in the Digital Services and Genealogy departments

Timeline and Impact

If approved, this project will begin immediately and be completed by April 30, 2024. Due to the number of copiers throughout the library, the impact on the customer is expected to be minimal while we exchange each of the units. Since these copiers are heavily utilized across the organization, there are many benefits to replacing these devices. First and foremost, the reliability and maintenance of

the copiers has become a burden. We often have 2-3 service calls per week related to decreased reliability of the existing units and these calls would all but be eliminated. This will allow customers to complete their business in a timelier manner and eliminate the need for staff to constantly troubleshoot issues.

Financials

The library is currently budgeted to spend \$50,000 annually on replacement, maintenance and consumables of the copiers. Of this amount, \$38,000 is allocated for the printing and maintenance costs with the remaining \$12,000 for the replacement of the oldest copiers. To reduce the cost of our copier program over the next five years (and beyond), we have sought proposals for lease programs that would significantly reduce our expenditure while improving reliability and accessibility for our customers. Assuming no increases in our currently budgeted figures, the budgeted outlook for the next five years is \$250,000. The five-year lease agreement would reduce those costs by almost \$90,000 over the term of the lease.

The library received four proposals from local vendors that expressed interest in providing a lease agreement as well as the accompanying equipment maintenance. As part of the proposal, each vendor was asked to provide a leasing agreement that includes a specific number of pages anticipated to be printed per machine. These figures were calculated based on the average copier use across the library. If printed volumes exceed the volumes included in the lease agreement, a per page fee would increase the total cost of the agreement. Included monthly prints are 32,000 B&W and 28,000 color copies for the eight copier devices. The high-volume printers include 25,000 B&W pages per month.

Tallied results are listed below:

Company	Equipment Lease (Monthly)	Maintenance Agreement (Monthly)	Agreement Total (Monthly)	Annual Total	5-Year Total
Image Systems & Business Solutions	\$980	\$1,700	\$2,680.00	\$32,160.00	\$160,800.00
Impact Networking, LLC*	\$1,283.18	\$1,438	\$2,721.18	\$34,400.85	\$172,004.27
Canon Solutions America, Inc.	\$1,419.75	\$1,280.25	\$2,700.00	\$32,400.00	\$162,000.00
CDS Technologies*	\$1,378.96	\$1,516.00	\$2,894.96	\$34,739.52	\$173,697.60

*Includes average of annual increases to lease charges

Award of contract

It is the recommendation of library staff to enter into a lease agreement with Image Systems & Business Solutions. This recommendation is a result of price, confirmation of accurate proposal, equipment specified, and existing positive relationship.

Suggested motion: The Board of Library Trustees authorizes entering into a lease agreement for the copier replacement project, with Image Systems & Business Solutions, pending attorney review of the contract.

Director's Report

March 2024

Arlington Heights Memorial Library

Spotlight

AHML Named One of the Best Chicagoland Libraries by *Chicago Parent*

Chicago Parent published a blog post on their website on February 28 naming the best Chicagoland libraries to visit with kids. AHML was featured under the Best Children's Libraries in North/Northwest Suburbs section. The blog post highlighted the newly refreshed Kids' World and included a shout out to our dedicated librarians and their expertise in recommending books for kids, especially those who are struggling to find their next read.

Soft Launch of New 24/7 Hold Pickup Lockers

The library's new 24/7 Hold Pickup Lockers softly launched to customers on Monday, February 19, offering customers a convenient location to pick up items any time. When placing holds customers will now see the lockers as a pickup option, along with an ADA option. Circulation Staff have been training and testing the lockers over the last month to ensure the process goes smoothly.

The lockers webpage is live on the library's website under About > Using the Library. The webpage features information on how to place a hold for locker pickup, how to pick up a hold at the lockers and frequently asked questions. The Communications & Marketing team is collaborating with the Circulation

Supervisors on a video tutorial on how to use the lockers which will be posted in April. More information about the official launch will be featured in the library's April newsletter.

The library's 24/7 Hold Pickup Lockers have been generously funded by Gallagher Insurance through a donation to the Arlington Heights Memorial Library Foundation.





Strengthen the library's service outside its walls

Library Representation in the Community



- The Senior and Accessible Services staff welcomed visitors from Clearbrook on Senior Center Day at the Arlington Heights Senior Center. Clearbrook is an organization that empowers adults and children with intellectual/developmental disabilities to live their fullest lives possible. Visitors checked out our collection, computer lab and decorated sun visors.

- Over 200 participants at the Ivy Hill Multicultural Night at Ivy Hill Elementary School engaged in library activities. Community & Circulation Services and Youth Services staff interacted with families and offered library card registrations.

- Catalina, Community Engagement Liaison, represented the library at a Northwest Hispanic Chamber of Commerce event at the Bell Works collaborative workspace in Hoffman Estates. She promoted the library's role as a valuable resource in Arlington Heights, fostered connections with members and highlighted upcoming programs.



Elevating Voices Partnership Kicks Off Black History Month

February marked the first event in a new series presented in partnership with District 214 Community Education and League of Women Voters of Arlington Heights, Mount Prospect and Buffalo Grove. The Programs & Exhibits department has been working with the partners since fall to develop a series of events celebrating traditionally marginalized voices and practicing diversity, equity and inclusion through a variety of formats and topics. Seventeen community members attended February's event launch at the library on the topic of finding your purpose featuring educator and speaker Dr. Michael Allen.



GOAL

Making Genealogy Services More Accessible

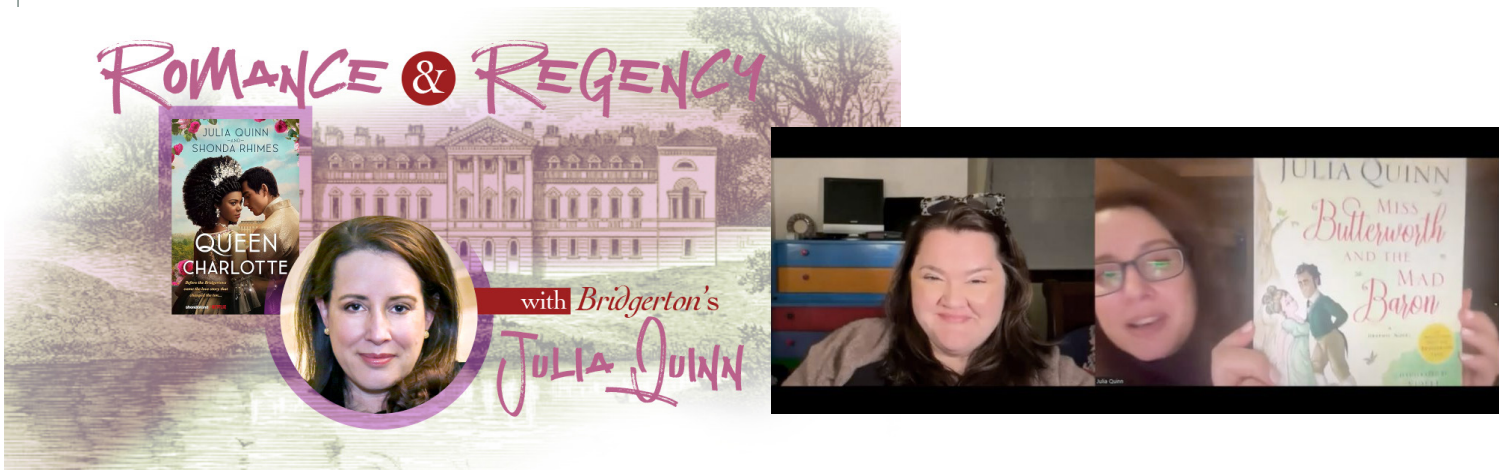
Eddie, Info Services Librarian, collaborated with the Senior and Accessible Services department to present Beginning Genealogy at the Arlington Heights Senior Center. Jacquie, Genealogy Volunteer, assisted 22 new genealogy customers at The Moorings Assisted Living Community in beginning their genealogy research. Eddie and Jacquie both distributed large print genealogy forms and tailored their presentations to the unique needs and sensitivities of the audience.

Staff Continue to Offer Virtual & Hybrid Opportunities

Info Services Advisors continue to engage with readers in the library's Page Turners Facebook group. The group currently has 493 members. Last month, Advisors and group members published 30 posts and 197 comments. The post with the most engagement was published by Joan, Info Services Advisor, asking the group what they are reading for the forthcoming weekend. Join the group by searching "AHML Page Turners Adult Readers Discussion Group" on Facebook.



Forty-four attendees from AHML watched the virtual Illinois Libraries Present author event with bestselling author of the Bridgerton series, Julia Quinn.



Great Start to First Community Blood Drive of 2024

In February, the library hosted its first community blood drive of 2024 with community partner, Versiti. Thirty units were collected at the drive, which surpassed our goal of 28 units. The next community blood drive is Thursday, April 4.

Staff Highlights from Outside the Library Walls



The library trivia team, "Trivia Newton John," took first place at the Arlington Heights Historical Society Trivia Night. Congratulations to **Jon, Nikki, Neal, Elizabeth, Chris** and **Melissa** who aced everything from local trivia to vintage kitchen tools.



Chris, Makerspace Branch Assistant Manager and **Katie, Senior & Accessible Services Supervisor**, presented *Making Technology Accessible: Creating an Assistive Tools Kit* to RAILS (Reaching Across Illinois Library System) members via Zoom. This presentation, originally delivered at the Illinois Library Association Conference last year, was specifically requested by RAILS due to its significant impact.



Barb, Info Services Librarian, is serving on the 2024 Business Interest Group Financial Fitness Planning Committee, a regional group of libraries coordinating to plan personal finance programs in the fall.

Jennifer, Programs & Exhibits Manager, continues her work with LACONI (Library Administrators Council of Northern Illinois) as a member of the LACONI SAAM (Supervisors, Administrators and Managers) board.

Traci, Finance Manager, used the Makerplace Kitchen to prepare her famous chili which was entered in the Arlington Lion Club Annual Chili Cookoff on behalf of the library. While the chili did not defend its first-place title from last year, the event did raise funds to directly benefit our community. Library staff also volunteered to serve the chili at the event.





Grow the use of our services and resources

Meet Manny, the Makerplace 3D Printed Robot

Visitors to the Makerplace often express curiosity about the workings of 3D printing. While we often have community 3D prints in progress that customers can observe, there are times when this is not possible. To address this, we've typically used sample 3D print files, but none of these were unique to the Makerplace.

Chris, Makerspace Branch Assistant Manager, recognized this gap and designed a unique 3D print file. Drawing inspiration from Nir Dobovizki's "Articulated Robot In 10 Minutes," Chris enhanced the design by adding a Makerplace logo and LEGO-compatible hands. This resulted in a quick print that is not only intriguing to watch, but also fun to play with later. Named Manny, this robot can be printed in under 15 minutes and serves as an excellent demonstration of 3D printing technology for all ages.



The file has been added to all Makerplace printers as a demo and is also available on [Printables.com](https://www.printables.com). This allows the wider 3D printing community to download, print, remix and share this unique design.

Three New Culinary Classes (Six Sessions!) Offered by Partnering Chefs



Andrea Pracht of My Kitchen Clatter joined us for back-to-back sessions on making delicious pizza at home. Thirty attendees participated—many new to the Makerplace Kitchen. Participants loved the hands-on elements of the class and always appreciate Andrea's generous instruction and encouragement to try the recipe again at home.

Chef Grace Goudie was back with two hands-on sessions on how to make beef stroganoff. Eighteen customers

attended the afternoon session and 17 attended the evening session.

Chef Julie Yoon taught two sessions of her hands-on *Chicken Teriyaki for Two* class to 31 student chefs. Chef Julie loves teaching beginners how to use basic skills to create delicious meals and build confidence in the kitchen.



Increased Usage of the Hub Study Rooms

The use of the new Hub Study Rooms nearly doubled from 33 uses in January to 63 in February. This is only the second full month that the rooms have been available for teens. Teens use the rooms to work on group projects, play games together, have study sessions where they work through problems together on the dry erase boards and as a place to complete independent work.



New Adult Program Brings Community Together Around Same Interest

Nineteen customers attended a hands-on lesson in guitar fingerpicking hosted by Jay from Programs & Exhibits. Our guest instructors were Nahum Smith and Al Costis of local El Rey Music Center. The program attracted many male attendees—more than we typically see at library programs. Survey results indicated attendees would like more similar opportunities.



MVPs Host Successful First Winter Carnival

The library's Middle School Volunteer Panel (MVP) hosted their first Winter Carnival with 127 attendees. They enjoyed activities and games developed by the middle school volunteers. MVP was developed this school year by Amy, Kids' World Advisor, based on requests for volunteer opportunities for middle schoolers.





Welcoming New Visitors to the Makerplace through Programs

The ESL & Literacy Services Office partnered with the Makerplace team to host a fun and successful Open House event. Forty attendees learned about the Makerplace, created a custom laser-engraved pint glass in their native language, enjoyed a mini version of the popular "Inspired by Art Night" program and more.



The Info Services department hosted a Beyond the Book discussion of *The Seven Year Slip* at the Makerplace and had 16 attendees. Attendees discussed the book while making a needlefelt garland. This continues to be a successful way to introduce readers to the Makerplace and offers a fun way to deliver a book discussion.

The Youth Services department hosted two cake pop classes for kids ages 4-6 with their grownups. Each child mixed ingredients, formed cake balls and dipped them in melted chocolate, developing their fine motor skills. Allison, Early Learning Librarian, shared scrumptious stories while the pops cooled in the state-of-the-art chiller. With two sessions offered, 30 total attendees had a sweet experience with take-home treats for their family members.



Twenty-four tweens learned how to make custom designs in Cricut Design Space. After cutting their vinyl on the Cricut, they carefully

weeded and then transferred their designs to blank color changing mugs. The heat-activated vinyl will change from purple to teal when hot liquid is added to their mug.





Enhance the library's role in the everyday lives of the Arlington Heights community

Celebrating Black History Month



Youth grades 2-3 read and discussed *The Making of Butterflies* written by beloved African American folklorist Zora Neale Hurston and adapted by Ibram X. Kendi. After the discussion, participants created a unique mixed media collage inspired by the book's illustrations.

Neal and Jay from the Programs & Exhibits department hosted a Wider Lens screening of the 2019 documentary *Toni Morrison: The Pieces I Am*.



The film traces Morrison's life and writing from her childhood in the steel town of Lorain, Ohio through her brilliant career as one of America's most important authors. The enthusiastic audience of 12 attendees enjoyed the opportunity to learn more about Morrison's life and to view the film with neighbors. Survey results indicated that attendees are grateful AHML offered a robust series of ways to celebrate Black History Month.

Autodesk Foundation Grants Makerplace \$195,500 Worth of Software Licenses

Chris, Makerspace Branch Assistant Manager, successfully collaborated with the Autodesk Foundation to secure the renewal of a three-year software donation contract. This renewed contract grants the Makerplace access to 20 licenses of the Autodesk Product Design & Manufacturing Collection. The donation, valued at \$9,795 per license, culminates in a generous total contribution of \$195,500. As a result of this agreement, Makerplace customers will benefit from the use of premier 2D and 3D design tools, including renowned industry software such as AutoCAD and Fusion360.



Weekly Current Events Discussions Makes a Difference

The Arlington Heights Senior Center Current Events group hosted by the library's Senior and Accessible Services department marked the start of their 35th year of weekly discussions. Multiple participants said the group is not just a place to discuss, but also to connect with others and ponder other points of view. Following a recent agenda topic about the epidemic of loneliness in men, a group of men stayed after the program to organize going out to dinner together. The following week, another participant thanked the library for selecting the topic about loneliness in men because in response her husband (who also attends) reached out and called an old friend.



Collection Services Meets Popular Demand

The Collection Services department strives to make the library's collections community-responsive to make sure that we have high-interest materials and materials that our customers look for and love. Occasionally, when a particular collection or type of material is very popular and has a very high percentage of items always checked out, Collection Librarians will intentionally add several extra copies or similar materials to meet the demand of these collections.

The Dinosaur Picture Books are one of our most popular collections—approximately 78% of this collection is always checked out. In February, Collection Librarians added 70 additional dinosaur picture books to the collection—an increase of 30%. Nearly all of these titles have already been checked out!

Library Provides New Way for Emerging Adults to Engage

The Programs & Exhibits department hosted a RPG (Role-Playing Games) afternoon for adults. Game Masters from Rough Magic Games ran five different Dungeons and Dragons-based RPGs for 18 players of various experience levels. The four-hour program attracted people who play Dungeons and Dragons games regularly, some who hadn't played in over 10 years, and others who were interested in learning the basics.





Big Crowds for Little Miss Ann Concerts

Youth Services hosted Little Miss Ann for two shows on February 17. Nearly 80 participants joined us for the Our Time Celebration/supported show. One of the caregivers expressed that this was a big deal family outing for them. They were excited to make memories and have a safe place to go.

One hundred eighty-nine customers enjoyed the second show, including a Filipino family that shared they were so happy to see their culture represented at the library.



Increase in Resume Reviews This Month

This month our professional resume reviewers completed 15 resume reviews. Customers routinely provide positive feedback and share how the review helped them obtain a job. A comment below from a recent customer: ***"After being laid off mid-November, I am starting a new position on Friday, March 1. This position is more attractive than the one I previously held having a comparable base salary, more upside on the commissions structure, and equity options. This will be a stronger learning environment where I can leverage more of my skills and experience more professional development."***

More Than Fifty Customers Attended Needle Felting Programs

Needle Felting has always been a popular class at the Makerplace, and for good reason. Natasha Lehrer Lewis of Esther's Place brings locally sourced supplies and a wealth of knowledge to every class. In anticipation of demand, Makerspace Specialist Kate led two additional sessions, allowing customers on the waitlist a chance to attend sessions a week later. A total of 51 customers attended the programs, commenting ***"I love that you used a staff presenter in order to make additional sessions available."***





Update on Tax Services Usage

In February, AARP volunteers completed 199 tax assistance appointments. Of these appointments, 123 were with Arlington Heights residents. From the tax table near the Info Desk, 4,275 forms/instructions were distributed to customers and 28 books circulated from the display. An additional 2,905 sheets were printed from the tax station near the Dunton entrance.

Customer Hosts Women Breaking Barriers Panel in Hendrickson Room

One of our younger customers, Cecilia, and her mother used the Hendrickson Room to present *Women Breaking Barriers at Work and in the Community*. Cecilia hosted the panel discussion which included accomplished local women who talked about their experiences working and serving in traditionally male roles.



More New Displays Added

In Case You Missed It is a new display to highlight titles being moved out of New & Popular. The display unit is near the Info Desk and is one of the new ones purchased this year. In the first week, 40 items circulated off the display. The Collection Services department added three displays in Kids' World to highlight kids' nonfiction and increase circulation. This display will have rotating high-interest topics and be maintained by Collection Services staff. The first three topics are: *Dinosaurs*, *Under the Sea* and *People You Should Know*. In the first two days, 16 items were circulated off the display, with several more being used in-house.

Another Successful PADS Meals Prep

In February, AHML hosted another successful PADS (Public Action to Deliver Shelter) Meal Prep program. The participants orchestrated the preparation of dinner, dessert and packed lunches for 50 individuals in need. Since PADS Meal Prep began on MLK Day in 2023, 430 meals total have been prepared by our community over six sessions—215 lunches and 215 dinners. Over the course of this series, several attendees have been ignited by the simplicity and joy of the format and expressed interest in hosting their own PADS Meal Prep events with their churches or blocks.

What Customers Are Saying

"My mom loved being part of [the library's book club at Luther Village] all those years, and what a blessing it turned out to be that I was able to get involved with her. That was such a special thing for us to share during the final years of my mom's life."

-Luther Village Book Club Attendee

"I truly appreciate the library events. Your efforts are commendable. Lots of variety in programming. Special shoutout to the library staff for the personal attention and always making us feel welcome."

-Intro to Fingerpicking Program Attendee

"Very helpful." "Great way to learn how to build your resume." "Gave me a lot of guidance, thanks!"

-Get a Job! Workshop Attendees

"Staff via chat are always prompt, kind, and helpful. I know keeping chat assistance can be tough to staff and I appreciate that the library keeps the service running so smoothly."

-Library Chat User

"It's a great opportunity for local business to meet. Thank you!"

-Coffee and Connect Program Attendee

"I'm so excited! I've never soldered before! I look forward to the jewelry classes coming up."

-Customer commenting on a soldering one-on-one appointment with Lisa at the Makerplace

"Steven Khashchuk helped me so much today. I was trying to transfer 8mm film to my iPad. It was extremely difficult to do and without his expertise and patience, it never would have happened. He is such an asset to the library! THANK YOU!"

-Studio Customer

"I like that this class helped me get past being intimidated about using the Makerplace."

-Laser Etch a Glass Program Attendee

Arlington Heights Memorial Library

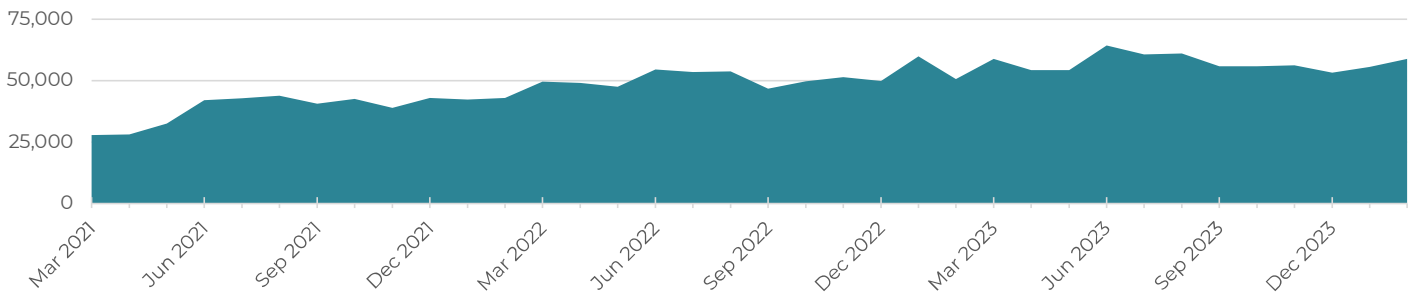
February 2024 Dashboard

Library Visits

83% of library customers in February visited the Main Library. Year to date, library visits are up 4.4%.

	February		2024 YTD	2023 YTD	Change
Main Library	48,784	83.0%	94,793	92,484	2.5%
Drive-Up	4,928	8.4%	10,370	10,688	-3.0%
Makerplace	1,495	2.5%	2,795	2,013	38.8%
Bookmobile	1,314	2.2%	2,235	2,335	-4.3%
Senior Center	1,253	2.1%	2,390	2,091	14.3%
Outreach	995	1.7%	1,825	N/A	-
Total	58,769	100%	114,408	109,611	4.4%

Total Visits



Room Use	February	2024 YTD	2023 YTD	Change	Trend
Hendrickson Room	8	16	24	-33.3%	<p>March 2023-February 2024</p>
Conference Rooms	1,332	2,544	2,316	9.8%	
Total	1,340	2,560	2,340	9.4%	

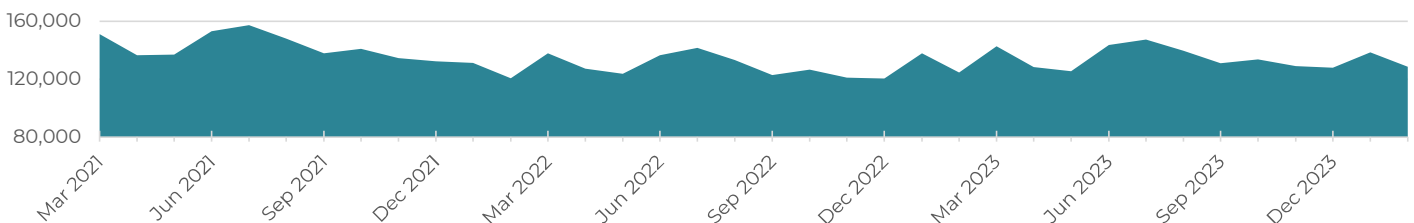
Library Cards ¹	February	2024 YTD	2023 YTD	Change	Trend
Resident	338	715	798	-10.4%	<p>March 2023-February 2024</p>
Reciprocal	120	224	294	-23.8%	
Total	458	940	1,095	-14.2%	

Circulation

17.2% of checkouts in February were Downloadable items. Year to date, total checkouts are up 1.8%.

	February		2024 YTD	2023 YTD	Change
Print	72,804	56.6%	149,405	148,869	0.4%
Audiovisual	23,942	18.6%	50,935	51,664	-1.4%
Downloadable	22,074	17.2%	46,314	43,054	7.6%
Other	9,329	7.3%	19,517	17,825	9.5%
ILL	397	0.3%	827	796	3.9%
Total	128,546	100%	266,998	262,208	1.8%

Total Checkouts



¹ New cards only. Does not include renewals.

Arlington Heights Memorial Library

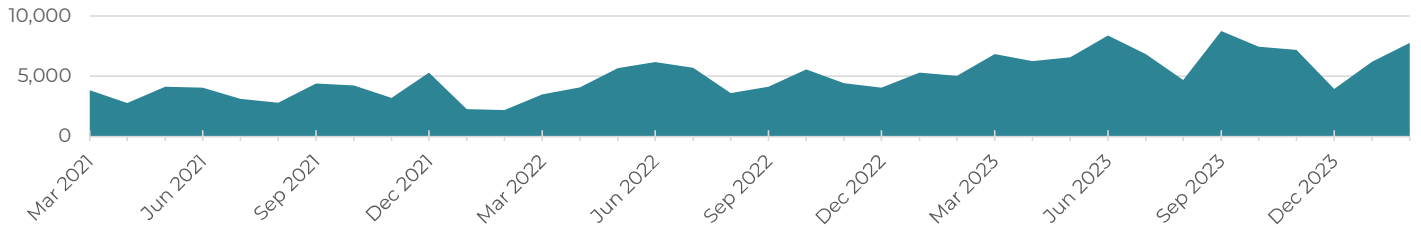
February 2024 Dashboard

Programs

4,788 customers attended Children programs in February, which represents 61.7% of all program attendees. Year to date, program attendance is up 35.3% across all audiences and program sessions are up 13.7%.

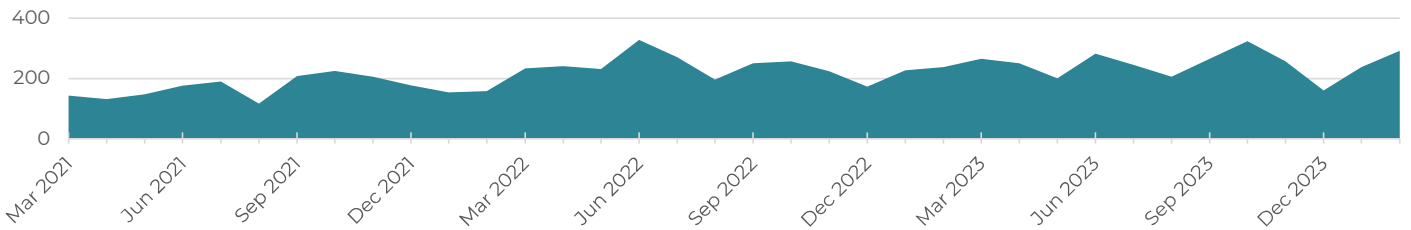
Attendance	February	2024 YTD	2023 YTD	Change
Children	4,788 61.7%	8,471	5,626	50.6%
Adult	2,668 34.4%	4,974	4,145	20.0%
Teen	299 3.9%	527	555	-5.0%
Total	7,755 100%	13,972	10,326	35.3%

Attendance



Sessions	February	2024 YTD	2023 YTD	Change
Adult	189 64.7%	345	302	14.2%
Children	89 30.5%	162	137	18.2%
Teen	14 4.8%	23	27	-14.8%
Total	292 100%	530	466	13.7%

Sessions



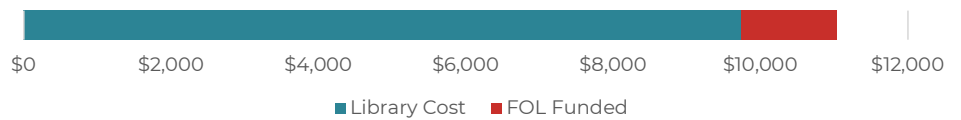
Total Program Cost

\$11,036.65

FOL Funded

\$1,300.00

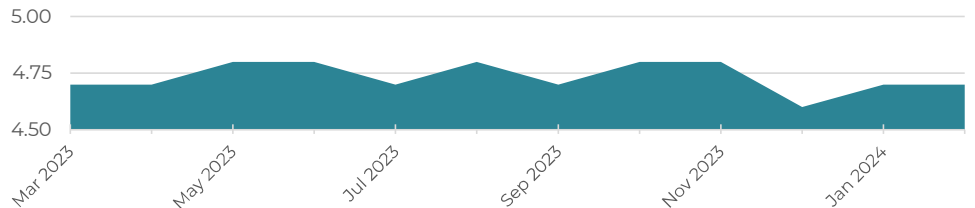
11.8%



Program Satisfaction

4.7 / 5

out of 84 programs



Supplementary Programs and Activities²

	February	Trend	2024 YTD	2023 YTD	Change
Attendance	960		2,453	8,111	-69.8%
Sessions	16		39	45	-13.3%

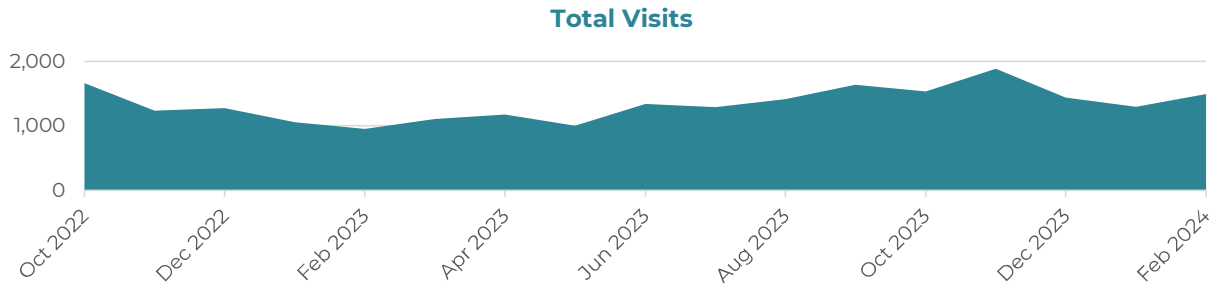
March 2023-February 2024

²Supplementary programs and activities are planned events where customers participate on their own, instead of at a designated time with a group. Registration is not required.

Arlington Heights Memorial Library Makerplace

February 2024 Dashboard

	February	% New Users	2024 YTD	2023 YTD	Change
Makerplace Visits	1,495	5.7%	2,795	2,013	38.8%
New Users³	February		2024 YTD	2023 YTD	Change
Makerplace	42	49.4%	112	113	-0.9%
Kitchen	27	31.8%	43	33	30.3%
Makerplace & Kitchen	16	18.8%	26	24	8.3%
Total	85	100%	181	170	6.5%



	February		2024 YTD	2023 YTD	Change
Equipment Usage⁴					
Fabrication	187	60.5%	337	237	42.2%
Small Tools	46	14.9%	92	96	-4.2%
Sewing	52	16.8%	116	91	27.5%
Technology	23	7.4%	56	45	24.4%
Art	1	0.3%	10	10	0.0%
Total	309	100%	611	479	27.6%

	February		2024 YTD	2023 YTD	Change
Program Attendance⁵					
Culinary	123	39.9%	206	195	5.6%
Maker	162	52.6%	273	169	61.5%
Tour	22	7.1%	33	37	-10.8%
Other	1	0.3%	135	0	-
Total	308	100%	647	401	61.3%

	February		2024 YTD	2023 YTD	Change
3D Print Jobs	165		382	243	57%

	February		2024 YTD	2023 YTD	Change
eLearning⁶	162		313	704	-56%

³ Measured by number of waivers signed for maker/fabrication, kitchen, or both

⁴ **Fabrication**: all fabrication room equipment except 3D printers; **Small Tools**: soldering irons, hand tools; **Technology**: design computers

⁵ **Culinary**: kitchen programming; **Maker**: hands on making programs (3D printing, laser cutting, sewing); **Tour**: attendance of facility tours prescheduled or drop-in

⁶ Niche Academy views of Makerplace resources