

BOARD OF LIBRARY TRUSTEES

**TUESDAY, OCTOBER 17, 2023
7:00 P.M.**

RICHARD FRISBIE BOARD ROOM

(Meeting may be viewed on the Library's YouTube channel [here](#))

- AGENDA -

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. PUBLIC COMMENT
- V. LIAISON REPORTS
 - FRIENDS OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY
 - ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION
- VI. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF SEPTEMBER 19, 2023 (Action Item 1)

VII. APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF OCTOBER 2, 2023 (Action Item 2)

VIII. REVIEW OF THE FINANCIAL REPORT FOR THE PERIOD ENDED SEPTEMBER 30, 2023 (Item 3)

IX. REVIEW OF THE CHECK REGISTER FOR THE PERIOD ENDED SEPTEMBER 30, 2023 (Action Item 4)

X. EXECUTIVE DIRECTOR'S REPORT

XI. OLD BUSINESS

- ADOPTION OF 2023 TAX LEVY (Action Item 5)

The board will review and consider adoption of the proposed 2023 tax levy

- ADOPTION OF 2024 BUDGET (Action Item 6)

The board will review and consider adoption of the proposed budget for 2024

- ADOPTION OF PROPOSED REVISIONS TO HUMAN RESOURCE POLICY ALCOHOL AND DRUG USE (Action Item 7)

The board will consider adoption of proposed revisions to human resource policy Alcohol and Drug Use

- ADOPTION OF PROPOSED REVISIONS TO HUMAN RESOURCE POLICY PROGRESSIVE DISCIPLINE (Action Item 8)

The board will consider adoption of proposed revisions to human resource policy Progressive Discipline

- KIDS' WORLD REFRESH PROJECT UPDATE (Item 9)

Staff will provide an update on the Kids' World refresh project, including project progress and timeline

XII. NEW BUSINESS

XIII. OTHER

XIV. ADJOURNMENT

Public comment for this meeting can be made either in person or in advance via email. Please email comments to LibraryDirector@ahml.info by 5:00 p.m., October 17, 2023. Comments will be shared during the Public Comment section of the agenda.

Final vote or action may be taken at the meeting on any agenda item subject matter listed above, unless the agenda line item specifically states otherwise.

Individuals with disabilities who plan to attend this meeting and who require certain accommodations to allow them to observe and/or participate are requested to contact the library's Business Office (phone 847-506-2611; text 847-665-1491) 48 hours in advance, if possible, to allow for the arrangement of reasonable accommodations.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY HELD ON TUESDAY, SEPTEMBER 19, 2023.

09.23.01 A regular meeting of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Richard Frisbie Board Room of the Arlington Heights Memorial Library on Tuesday, September 19, 2023, at 7:00 p.m. by President Amy Somary.

09.23.02 Upon **ROLL CALL**, the following answered Present: Trustees Borrell, Galla, Kelly, Ruhl and Somary. Trustee Zyck participated in the meeting via Zoom due to employment related business.

Absent: Trustee Medal

Also present: Michael Driskell, Executive Director; Dana Revilla, Deputy Director; April Harder, Interim Director of Communications and Marketing; Traci Sara, Finance Manager; Janet Moravec, Executive Administrative Assistant; Teresa Katsogianos, Administrative Assistant; Brian Repsher, Friends of the Library President, Dan Blum Resident; and Ann Blum, Resident.

09.23.03 President Somary led the **PLEDGE OF ALLEGIANCE**.

Trustee Borrell moved **THE BOARD OF LIBRARY TRUSTEES ALLOWS TRUSTEE GREG ZYCK TO ATTEND THE MEETING ELECTRONICALLY DUE TO EMPLOYMENT RELATED BUSINESS**. Trustee Ruhl seconded. All were in favor and the motion carried.

09.23.04 **PUBLIC COMMENT** – President Somary read a comment submitted via email from Melissa Cayer requesting the purchase of audio options for eBooks. Resident Dan Blum commented on the library’s policy regarding circulation and the borrowing of library items.

09.23.05 **LIAISON REPORTS**

- **FRIENDS OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY** – Brian Repsher, President of the Friends of the Library reported the Friends August book sale brought in \$26,000. The Friends generously approved funds for the Hendrickson Room audio visual equipment installation project including the optional equipment package. An increase in membership was reported with 67 new members for a total of 536 members.

- **ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION** – Michael Driskell reported there was no report from the Foundation.

09.23.06 Trustee Borrell moved **APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF AUGUST 15, 2023 (Action Item 1)**. Trustee Kelly seconded.

Upon **ROLL CALL**, the following answered Aye: Trustees Borrell, Galla, Kelly, Ruhl, Zyck and Somary. Nay: none. The motion carried.

09.23.07 Trustee Kelly moved **APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF SEPTEMBER 5, 2023 (Action Item 2)**. Trustee Galla seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Borrell, Galla, Kelly, Ruhl, Zyck and Somary. Nay: none. The motion carried.

09.23.08 **REVIEW OF THE FINANCIAL REPORT FOR THE PERIOD ENDED AUGUST 31, 2023 (Item 3)** – Mr. Driskell reported the library’s real estate tax revenue totaled \$97,380.63 for the month of August. The library received personal property replacement taxes (PPRT) in the amount of \$9,206.04. The library received \$32,233.54 in interest income in August. The library received a \$90,000 donation for a partial distribution of an estate trust in which the library was named as a beneficiary. With 67% of the fiscal year lapsed, 57% of the unaudited annual operating budget has been expensed and 14% of the total annual capital budget has been expensed.

09.23.09 **REVIEW OF THE CHECK REGISTER FOR THE PERIOD ENDED AUGUST 31, 2023 (Action Item 4)** – Mr. Driskell provided information in response to trustees’ questions regarding individual expenditures.

Trustee Galla moved **THE BOARD OF LIBRARY TRUSTEES APPROVES THE ACCOUNTS PAYABLE CHECK REGISTER FOR THE ARLINGTON HEIGHTS MEMORIAL LIBRARY OF AUGUST 31, 2023, IN THE AMOUNT OF \$1,246,751.82.** Trustee Ruhl seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Borrell, Galla, Kelly, Ruhl, Zyck and Somary. Nay: none. The motion carried.

09.23.10 **EXECUTIVE DIRECTOR’S REPORT** – Mr. Driskell highlighted the September 2023 Director’s Report.

09.23.11 **OLD BUSINESS**

- ADOPTION OF REVISIONS TO POLICY 1.101 RULES OF THE BOARD OF LIBRARY TRUSTEES (Action Item 5) – The board adopted proposed revisions to Policy 1.101 Rules of the Board of Library Trustees to include recent changes to the Illinois Open Meetings Act to authorize a member of a public body to attend a meeting remotely if the absence is due to an unexpected childcare obligation.

Trustee Galla moved **THE BOARD OF LIBRARY TRUSTEES ADOPTS REVISIONS TO POLICY 1.101 RULES OF THE BOARD OF LIBRARY TRUSTEES.** Trustee Ruhl seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Borrell, Galla, Kelly, Ruhl, Zyck and Somary. Nay: none. The motion carried.

- KIDS’ WORLD REFRESH PROJECT UPDATE (Item 6) – Mr. Driskell gave an update on the Kids’ World refresh project, including project progress and timeline.

09.23.12 There was no **NEW BUSINESS** to be discussed.

09.23.13 **OTHER**

- Mr. Driskell and President Somary celebrated staff's successful presentation of the 10th Annual One Book One Village selection to the Arlington Heights Village Board at their meeting on September 18, 2023.
- President Somary commended staff for the strong safety protocols that are in place.
- Mr. Driskell outlined the progress in the process toward hiring the Director of Communications and Marketing.
- President Somary discussed trustees attending a live virtual meeting on Monday, October 2, 2023, at 7 p.m. entitled *Book Challenges on the Rise: Support Your Freedom to Read*. The scheduled Committee of the Whole meeting would then begin at 8 p.m.
- Trustee Ruhl initiated a discussion focused on the continued consideration of extending or adjusting Makerplace hours.
- Trustees Ruhl and Borrell complimented staff on the phenomenal success of the Makerplace 2nd Anniversary celebration.

There being no further business to discuss, Trustee Ruhl moved **ADJOURNMENT**. Trustee Borrell seconded. All were in favor and the meeting was adjourned at 8:10 p.m.

Andi Ruhl, Vice President/Secretary

Teresa Katsogianos, Recorder

BOARD OF LIBRARY TRUSTEES

COMMITTEE OF THE WHOLE

10.23.01 A meeting of the Committee of the Whole of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Richard Frisbie Board Room of the Arlington Heights Memorial Library on Monday, October 2, 2023, at 8:05 p.m. by President Amy Somary.

Upon **ROLL CALL**, the following answered Present: Trustees Borrell, Galla, Kelly, Medal, Zyck and Somary.

Absent: Trustee Ruhl

Also present: Michael Driskell, Executive Director; Dana Revilla, Deputy Director; April Harder, Interim Director of Communications and Marketing; Traci Sara, Finance Manager; Lisa Haack, Human Resources Manager; and Janet Moravec, Executive Administrative Assistant.

10.23.02 President Somary led the **PLEDGE OF ALLEGIANCE**.

Trustee Ruhl joined the meeting at 8:07 p.m.

10.23.03 There was no **PUBLIC COMMENT**.

10.23.04 **REVIEW OF PROPOSED BUDGET FOR 2024 (Item 1)** – President Somary invited Finance Manager Traci Sara to join the table. Ms. Sara presented a second draft of the 2023 budget highlighting changes from the first version presented at the September 5 Committee of the Whole meeting.

10.23.05 **REVIEW OF PROPOSED 2023 TAX LEVY (Item 2)** – Staff are proposing a 0% tax levy increase, over the 2022 levy, for 2023, in the amount of \$14,828,000.

10.23.06 **REVIEW OF PROPOSED REVISIONS TO HUMAN RESOURCE POLICY ALCOHOL AND DRUG USE (Item 3)** – President Somary invited Human Resources Manager Lisa Haack to join the table. Ms. Haack presented proposed revisions to human resource policy - Alcohol and Drug Use for the committee to review.

10.23.07 **REVIEW OF PROPOSED REVISIONS TO HUMAN RESOURCE POLICY PROGRESSIVE DISCIPLINE (Item 4)** – Ms. Haack presented proposed revisions to human resource policy – Progressive Discipline for the committee to review.

10.23.08 **OTHER**

- President Somary commented on the program *Book Challenges on the Rise: Support Your Freedom to Read* viewed by the committee prior to the meeting.

There being no further business to be discussed, Trustee Zyck moved **ADJOURNMENT**. Trustee Medal seconded. All were in favor and the meeting was adjourned at 9:15 p.m.

Janet Moravec, Recorder

ARLINGTON HEIGHTS MEMORIAL LIBRARY

PREPARED 10/12/2023 11:30:47 AM

Arlington Heights Memorial
LIBRARY ▶

REVENUE REPORT 75.00% OF YEAR LAPSED

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ACCOUNTING PERIOD 9/2023

| | ACCOUNT | ACCOUNT DESCRIPTION | ***** CURRENT ***** | | | ***** YEAR-TO-DATE ***** | | | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|-----|------------------------------|------------------------------------|---------------------|------------------|---------------|--------------------------|---------------------|-----------------|----------------------|---------------------|
| | | | ESTIMATED | ACTUAL | %REV | ESTIMATED | ACTUAL | %REV | | |
| 291 | Memorial Library Fund | | | | | | | | | |
| | 01 | REAL ESTATE TAXES | | | | | | | | |
| | 291-0000-401030- | Real Estate Tax IMRF | 77,833.33 | 0.00 | 0.00% | 700,500.00 | 502,336.75 | 71.71% | 934,000.00 | 431,663.25 |
| | 291-0000-401040- | Real Estate Tax FICA | 55,583.33 | 0.00 | 0.00% | 500,250.00 | 358,778.27 | 71.72% | 667,000.00 | 308,221.73 |
| | 291-0000-401050- | Real Estate Tax | 1,102,250.00 | 0.00 | 0.00% | 9,920,250.00 | 7,119,703.60 | 71.77% | 13,227,000.00 | 6,107,296.40 |
| | | Total for REAL ESTATE TAXES | 1,235,666.67 | 0.00 | 0.00% | 11,121,000.00 | 7,980,818.62 | 71.76% | 14,828,000.00 | 6,847,181.38 |
| | 03 | INTERGOV TAXES | | | | | | | | |
| | 291-0000-403250- | Intergov Taxes Replacemnt Tax | 32,000.00 | 0.00 | 0.00% | 288,000.00 | 263,177.97 | 91.38% | 384,000.00 | 120,822.03 |
| | | Total for INTERGOV TAXES | 32,000.00 | 0.00 | 0.00% | 288,000.00 | 263,177.97 | 91.38% | 384,000.00 | 120,822.03 |
| | 11 | INTERGOV REV | | | | | | | | |
| | 291-0000-411650- | Intergov Rev Per Cap Grnt/Gift | 9,547.67 | 0.00 | 0.00% | 85,929.00 | 114,572.10 | 133.33% | 114,572.00 | -0.10 |
| | 291-0000-411700- | Intergov Rev Other Grants | 0.00 | 0.00 | | 0.00 | -13,897.92 | | 0.00 | 13,897.92 |
| | 291-0000-411900- | Intergov Rev Contrib Ord. Libr | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 | 0.00 |
| | | Total for INTERGOV REV | 9,547.67 | 0.00 | 0.00% | 85,929.00 | 100,674.18 | 117.16% | 114,572.00 | 13,897.82 |
| | 36 | LIBRARY FEES | | | | | | | | |
| | 291-0000-436720- | Fees Library Non Resident | 66.67 | 237.00 | 355.50% | 600.00 | 679.00 | 113.17% | 800.00 | 121.00 |
| | 291-0000-436740- | Fees Library Copy/Read/Print | 2,500.00 | 4,156.70 | 166.27% | 22,500.00 | 33,689.95 | 149.73% | 30,000.00 | -3,689.95 |
| | 291-0000-436750- | Fees Library Meeting Room | 66.67 | 375.00 | 562.50% | 600.00 | 1,825.00 | 304.17% | 800.00 | -1,025.00 |
| | | Total for LIBRARY FEES | 2,633.33 | 4,768.70 | 1.26% | 23,700.00 | 36,193.95 | 152.72% | 31,600.00 | -4,593.95 |
| | 42 | LIBRARY FINES | | | | | | | | |
| | 291-0000-442200- | Fines Lib Late Charges | 0.00 | 40.00 | | 0.00 | 700.00 | | 0.00 | -700.00 |
| | 291-0000-442250- | Fines Lib Lost/Damaged Item | 833.33 | 900.13 | 108.02% | 7,500.00 | 10,222.42 | 136.30% | 10,000.00 | -222.42 |
| | | Total for LIBRARY FINES | 833.33 | 940.13 | 0.78% | 7,500.00 | 10,922.42 | 145.63% | 10,000.00 | -922.42 |
| | 61 | INTEREST INCOME | | | | | | | | |
| | 291-0000-461020- | Int Inc on Investments | 416.67 | 31,274.14 | 7505.79% | 3,750.00 | 324,816.25 | 8661.77% | 5,000.00 | -319,816.25 |
| | | Total for INTEREST INCOME | 416.67 | 31,274.14 | 52.12% | 3,750.00 | 324,816.25 | 8661.77% | 5,000.00 | -319,816.25 |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

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Arlington Heights Memorial
LIBRARY▶

REVENUE REPORT
75.00% OF YEAR LAPSED

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ACCOUNTING PERIOD 9/2023

| | | ***** CURRENT ***** | | | ***** YEAR-TO-DATE ***** | | | ANNUAL | UNREALIZED |
|---------|---|---------------------|------------------|--------------|--------------------------|----------------------|----------------|----------------------|----------------------|
| ACCOUNT | ACCOUNT DESCRIPTION | ESTIMATED | ACTUAL | %REV | ESTIMATED | ACTUAL | %REV | ESTIMATE | BALANCE |
| 291 62 | INVESTMENT INCOME | | | | | | | | |
| | 291-0000-462100- Invest Inc Invstmnt Inc IMET | 0.00 | 0.00 | | 0.00 | 1,862.84 | | 0.00 | -1,862.84 |
| | Total for INVESTMENT INCOME | 0.00 | 0.00 | | 0.00 | 1,862.84 | | 0.00 | -1,862.84 |
| 81 | SPECIAL EVENTS | | | | | | | | |
| | 291-0000-481550- Special Events Premium Sponsor | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 | 0.00 |
| | Total for SPECIAL EVENTS | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 | 0.00 |
| 83 | DONATIONS | | | | | | | | |
| | 291-0000-483700- Other Donations- Library | 416.67 | 152.78 | 36.67% | 3,750.00 | 1,221.07 | 32.56% | 5,000.00 | 3,778.93 |
| | Total for DONATIONS | 416.67 | 152.78 | 0.25% | 3,750.00 | 1,221.07 | 32.56% | 5,000.00 | 3,778.93 |
| 89 | OTHER | | | | | | | | |
| | 291-0000-489900- Other Income | 833.33 | 613.25 | 73.59% | 7,500.00 | 9,375.63 | 125.01% | 10,000.00 | 624.37 |
| | 291-0000-489940- Other FOL Reimbursements | 14,083.33 | 30,352.39 | 215.52% | 126,750.00 | 65,596.21 | 51.75% | 169,000.00 | 103,403.79 |
| | 291-0000-489950- Other Foundation Reimbursement | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 | 0.00 |
| | 291-0000-489960- Other IL Vehicle Renewal Stick | 200.00 | 226.00 | 113.00% | 1,800.00 | 2,689.50 | 149.42% | 2,400.00 | -289.50 |
| | 291-0000-489970- Other Misc Revenue Makerspace | 208.33 | 506.48 | 243.11% | 1,875.00 | 4,467.87 | 238.29% | 2,500.00 | -1,967.87 |
| | 291-0000-489980- Other Makerspace Rent Revenue | 208.33 | 0.00 | 0.00% | 1,875.00 | 0.00 | 0.00% | 2,500.00 | 2,500.00 |
| | Total for OTHER | 15,533.33 | 31,698.12 | 1.42% | 139,800.00 | 82,129.21 | 58.75% | 186,400.00 | 104,270.79 |
| 91 | OTHER FINANCE USE | | | | | | | | |
| | 291-0000-491050- Other Fin Src Oper Transfer In | 0.00 | 0.00 | | 0.00 | 3,000,000.00 | | 0.00 | -3,000,000.00 |
| | Total for OTHER FINANCE USE | 0.00 | 0.00 | | 0.00 | 3,000,000.00 | | 0.00 | -3,000,000.00 |
| | Total for Fund 291-Memorial Library Fund | 1,297,047.67 | 68,833.87 | 0.04% | 11,673,429.00 | 11,801,816.51 | 101.10% | 15,564,572.00 | 3,762,755.49 |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

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Arlington Heights Memorial
LIBRARY▶

REVENUE REPORT
75.00% OF YEAR LAPSED

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ACCOUNTING PERIOD 9/2023

| | ACCOUNT | ACCOUNT DESCRIPTION | ***** CURRENT ***** | | | ***** YEAR-TO-DATE ***** | | | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|-----|---------------------------------|--|---------------------|-------------|--------------|--------------------------|------------------|----------------|-----------------|--------------------|
| | | | ESTIMATED | ACTUAL | %REV | ESTIMATED | ACTUAL | %REV | | |
| 491 | Capital Projects-Library | | | | | | | | | |
| | 61 | INTEREST INCOME | | | | | | | | |
| | 491-0000-461020- | Int Inc on Investments | 625.00 | 0.00 | 0.00% | 5,625.00 | 20,603.88 | 366.29% | 7,500.00 | -13,103.88 |
| | | Total for INTEREST INCOME | 625.00 | 0.00 | 0.00% | 5,625.00 | 20,603.88 | 366.29% | 7,500.00 | -13,103.88 |
| | 62 | INVESTMENT INCOME | | | | | | | | |
| | 491-0000-462100- | Invest Inc Invstmnt Inc IMET | 0.00 | 0.00 | | 0.00 | 4,091.80 | | 0.00 | -4,091.80 |
| | | Total for INVESTMENT INCOME | 0.00 | 0.00 | | 0.00 | 4,091.80 | | 0.00 | -4,091.80 |
| | 89 | OTHER | | | | | | | | |
| | 491-0000-489900- | Other Income | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 | 0.00 |
| | | Total for OTHER | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 | 0.00 |
| | 91 | OTHER FINANCE USE | | | | | | | | |
| | 491-0000-491050- | Other Fin Src Oper Transfer In | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 | 0.00 |
| | | Total for OTHER FINANCE USE | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 | 0.00 |
| | | Total for Fund 491-Capital Projects-Library | 625.00 | 0.00 | 0.00% | 5,625.00 | 24,695.68 | 439.03% | 7,500.00 | -17,195.68 |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

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Arlington Heights Memorial
LIBRARY ▶

EXPENDITURE REPORT 75.00% OF YEAR LAPSED

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ACCOUNTING PERIOD 9/2023

| ACCOUNT | ACCOUNT DESCRIPTION | ***** CURRENT ***** | | | ***** YEAR-TO-DATE ***** | | | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|---------|---|---------------------|------------------|---------------|--------------------------|-------------------|---------------|-------------------|--------------------|
| | | ESTIMATED | ACTUAL | %EXP | ESTIMATED | ACTUAL | %EXP | | |
| 291 | Memorial Library Fund | | | | | | | | |
| 6001 | Exec Office Admin | | | | | | | | |
| | E1 PERSONAL SERVICES | | | | | | | | |
| | 291-6001-611685- Lib Pers Svcs Salaries | 33,540.50 | 30,479.58 | 90.87% | 301,864.50 | 281,222.97 | 93.16% | 402,486.00 | 121,263.03 |
| | 291-6001-611692- Lib Pers Svcs Achievement Awrđ | 250.00 | 1,000.00 | 400.00% | 2,250.00 | 1,000.00 | 44.44% | 3,000.00 | 2,000.00 |
| | 291-6001-611805- Lib Pers Svcs Overtime Civil | 83.33 | 39.24 | 47.09% | 750.00 | 409.32 | 54.58% | 1,000.00 | 590.68 |
| | Total for PERSONAL SERVICES | 33,873.83 | 31,518.82 | 93.05% | 304,864.50 | 282,632.29 | 92.71% | 406,486.00 | 123,853.71 |
| | E2 EMPLOYEE BENEFITS | | | | | | | | |
| | 291-6001-611905- Lib Empl Benefits Medical Ins | 2,537.50 | 2,681.33 | 105.67% | 22,837.50 | 24,131.97 | 105.67% | 30,450.00 | 6,318.03 |
| | 291-6001-611910- Lib Empl Benefits IMRF | 3,809.00 | 2,374.35 | 62.34% | 34,281.00 | 21,926.37 | 63.96% | 45,708.00 | 23,781.63 |
| | 291-6001-611911- Lib Empl Benefits Social Sec | 2,058.92 | 1,832.80 | 89.02% | 18,530.25 | 16,939.27 | 91.41% | 24,707.00 | 7,767.73 |
| | 291-6001-611912- Lib Empl Benefits Medicare | 481.50 | 428.64 | 89.02% | 4,333.50 | 3,961.64 | 91.42% | 5,778.00 | 1,816.36 |
| | 291-6001-611953- Lib Empl Benefits Flex Spend | 250.00 | 171.00 | 68.40% | 2,250.00 | 2,554.25 | 113.52% | 3,000.00 | 445.75 |
| | Total for EMPLOYEE BENEFITS | 9,136.92 | 7,488.12 | 81.95% | 82,232.25 | 69,513.50 | 84.53% | 109,643.00 | 40,129.50 |
| | E3 CONTRACTUAL SERVICES | | | | | | | | |
| | 291-6001-612005- Lib Prof Tech Svcs Prof Svcs | 2,416.67 | 1,721.83 | 71.25% | 21,750.00 | 12,230.43 | 56.23% | 29,000.00 | 16,769.57 |
| | 291-6001-612008- Lib Prof Tech Svcs Consult Svc | 2,189.58 | 0.00 | 0.00% | 19,706.25 | 12,375.00 | 62.80% | 26,275.00 | 13,900.00 |
| | 291-6001-612020- Lib Prof Tech Svcs Legal Svc | 1,333.33 | 0.00 | 0.00% | 12,000.00 | 7,010.00 | 58.42% | 16,000.00 | 8,990.00 |
| | 291-6001-612040- Lib Prof Tech Svcs General Ins | 17,164.25 | 0.00 | 0.00% | 154,478.25 | 150,502.62 | 97.43% | 205,971.00 | 55,468.38 |
| | 291-6001-612201- Lib Other Cont Svcs Advertisng | 50.00 | 0.00 | 0.00% | 450.00 | 402.30 | 89.40% | 600.00 | 197.70 |
| | 291-6001-612202- Lib Other Cont Svcs Dues | 499.75 | 0.00 | 0.00% | 4,497.75 | 2,840.00 | 63.14% | 5,997.00 | 3,157.00 |
| | 291-6001-612203- Lib Other Cont Svcs Training | 6,779.42 | 1,694.16 | 24.99% | 61,014.75 | 37,684.96 | 61.76% | 81,353.00 | 43,668.04 |
| | 291-6001-612205- Lib Other Cont Svcs Postage | 3,375.00 | 3,644.10 | 107.97% | 30,375.00 | 23,558.95 | 77.56% | 40,500.00 | 16,941.05 |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

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Arlington Heights Memorial
LIBRARY ▶

EXPENDITURE REPORT 75.00% OF YEAR LAPSED

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ACCOUNTING PERIOD 9/2023

| | | | ***** CURRENT ***** | | | ***** YEAR-TO-DATE ***** | | | | |
|----------|---------------------|--|---------------------|------------------|---------------|--------------------------|-------------------|---------------|-------------------|--------------------|
| ACCOUNT | ACCOUNT DESCRIPTION | | ESTIMATED | ACTUAL | %EXP | ESTIMATED | ACTUAL | %EXP | ANNUAL ESTIMATE | UNREALIZED BALANCE |
| 291 6001 | E3 | Total for CONTRACTUAL SERVICES | 33,808.00 | 7,060.09 | 20.88% | 304,272.00 | 246,604.26 | 81.05% | 405,696.00 | 159,091.74 |
| | E4 | COMMODITIES | | | | | | | | |
| | | 291-6001-613005- Lib Genl Supp Office Supp Equip | 564.17 | 60.79 | 10.78% | 5,077.50 | 2,106.64 | 41.49% | 6,770.00 | 4,663.36 |
| | | 291-6001-613185- Lib Supplies Small Tools Equip | 208.33 | 0.00 | 0.00% | 1,875.00 | 0.00 | 0.00% | 2,500.00 | 2,500.00 |
| | | 291-6001-613272- Lib Supplies Special Events | 108.33 | 104.95 | 96.88% | 975.00 | 385.78 | 39.57% | 1,300.00 | 914.22 |
| | | Total for COMMODITIES | 880.83 | 165.74 | 18.82% | 7,927.50 | 2,492.42 | 31.44% | 10,570.00 | 8,077.58 |
| | E5 | OTHER CHARGES | | | | | | | | |
| | | 291-6001-614096- Lib Other Charges Oper Conting | 666.67 | 7.47 | 1.12% | 6,000.00 | 290.16 | 4.84% | 8,000.00 | 7,709.84 |
| | | Total for OTHER CHARGES | 666.67 | 7.47 | 1.12% | 6,000.00 | 290.16 | 4.84% | 8,000.00 | 7,709.84 |
| | E6 | CAPITAL | | | | | | | | |
| | | 291-6001-615015- Lib Capital Other Equipment | 2,083.33 | 1,224.69 | 58.79% | 18,750.00 | 11,566.44 | 61.69% | 25,000.00 | 13,433.56 |
| | | Total for CAPITAL | 2,083.33 | 1,224.69 | 58.79% | 18,750.00 | 11,566.44 | 61.69% | 25,000.00 | 13,433.56 |
| | | Total for 6001-Exec Office Admin | 80,449.58 | 47,464.93 | 59.00% | 724,046.25 | 613,099.07 | 84.68% | 965,395.00 | 352,295.93 |
| 6002 | | Exec Office Commun & Mrkting | | | | | | | | |
| | E1 | PERSONAL SERVICES | | | | | | | | |
| | | 291-6002-611685- Lib Pers Svcs Salaries | 39,725.50 | 39,213.01 | 98.71% | 357,529.50 | 348,549.44 | 97.49% | 476,706.00 | 128,156.56 |
| | | 291-6002-611805- Lib Pers Svcs Overtime Civil | 100.00 | 9.44 | 9.44% | 900.00 | 80.02 | 8.89% | 1,200.00 | 1,119.98 |
| | | Total for PERSONAL SERVICES | 39,825.50 | 39,222.45 | 98.49% | 358,429.50 | 348,629.46 | 97.27% | 477,906.00 | 129,276.54 |
| | E2 | EMPLOYEE BENEFITS | | | | | | | | |
| | | 291-6002-611905- Lib Empl Benefits Medical Ins | 7,348.67 | 7,763.00 | 105.64% | 66,138.00 | 69,867.00 | 105.64% | 88,184.00 | 18,317.00 |
| | | 291-6002-611910- Lib Empl Benefits IMRF | 4,499.75 | 3,051.51 | 67.82% | 40,497.75 | 27,131.33 | 66.99% | 53,997.00 | 26,865.67 |
| | | 291-6002-611911- Lib Empl Benefits Social Sec | 2,432.25 | 2,315.93 | 95.22% | 21,890.25 | 20,567.58 | 93.96% | 29,187.00 | 8,619.42 |

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| | | | ***** CURRENT ***** | | | ***** YEAR-TO-DATE ***** | | | ANNUAL | UNREALIZED |
|-------------|--|------------------|---------------------|---------------|-------------------|--------------------------|----------------|-------------------|-------------------|------------|
| ACCOUNT | ACCOUNT DESCRIPTION | ESTIMATED | ACTUAL | %EXP | ESTIMATED | ACTUAL | %EXP | ESTIMATE | BALANCE | |
| 291 6002 E2 | 291-6002-611912- Lib Empl Benefits Medicare | 568.83 | 541.65 | 95.22% | 5,119.50 | 4,810.29 | 93.96% | 6,826.00 | 2,015.71 | |
| | Total for EMPLOYEE BENEFITS | 14,849.50 | 13,672.09 | 92.07% | 133,645.50 | 122,376.20 | 91.57% | 178,194.00 | 55,817.80 | |
| | E3 CONTRACTUAL SERVICES | | | | | | | | | |
| | 291-6002-612102- Lib Prop Svcs Equipment Mnt | 143.92 | 652.00 | 453.04% | 1,295.25 | 1,856.00 | 143.29% | 1,727.00 | -129.00 | |
| | 291-6002-612165- Lib Prop Svcs Other Svcs | 1,297.92 | 20.58 | 1.59% | 11,681.25 | 10,459.77 | 89.54% | 15,575.00 | 5,115.23 | |
| | 291-6002-612202- Lib Other Cont Svcs Dues | 66.67 | 0.00 | 0.00% | 600.00 | 56.00 | 9.33% | 800.00 | 744.00 | |
| | 291-6002-612203- Lib Other Cont Svcs Training | 87.58 | 0.00 | 0.00% | 788.25 | 83.66 | 10.61% | 1,051.00 | 967.34 | |
| | 291-6002-612210- Lib Other Cont Svcs Printing | 15,891.33 | 16,558.20 | 104.20% | 143,022.00 | 147,303.89 | 102.99% | 190,696.00 | 43,392.11 | |
| | Total for CONTRACTUAL SERVICES | 17,487.42 | 17,230.78 | 98.53% | 157,386.75 | 159,759.32 | 101.51% | 209,849.00 | 50,089.68 | |
| | E4 COMMODITIES | | | | | | | | | |
| | 291-6002-613005- Lib Genl Supp Office Supp Equip | 1,311.17 | -783.59 | -59.76% | 11,800.50 | 15,988.89 | 135.49% | 15,734.00 | -254.89 | |
| | 291-6002-613185- Lib Supplies Small Tools Equip | 505.00 | 3,266.16 | 646.76% | 4,545.00 | 5,390.61 | 118.61% | 6,060.00 | 669.39 | |
| | 291-6002-613272- Lib Supplies Special Events | 1,352.83 | 602.36 | 44.53% | 12,175.50 | 9,012.71 | 74.02% | 16,234.00 | 7,221.29 | |
| | Total for COMMODITIES | 3,169.00 | 3,084.93 | 97.35% | 28,521.00 | 30,392.21 | 106.56% | 38,028.00 | 7,635.79 | |
| | Total for 6002-Exec Office Commun & Mrkting | 75,331.42 | 73,210.25 | 97.18% | 677,982.75 | 661,157.19 | 97.52% | 903,977.00 | 242,819.81 | |
| 6003 | Exec Office Human Resources | | | | | | | | | |
| | E1 PERSONAL SERVICES | | | | | | | | | |
| | 291-6003-611685- Lib Pers Svcs Salaries | 17,495.17 | 14,852.69 | 84.90% | 157,456.50 | 142,049.01 | 90.21% | 209,942.00 | 67,892.99 | |
| | 291-6003-611805- Lib Pers Svcs Overtime Civil | 25.00 | 1.29 | 5.16% | 225.00 | 247.01 | 109.78% | 300.00 | 52.99 | |
| | Total for PERSONAL SERVICES | 17,520.17 | 14,853.98 | 84.78% | 157,681.50 | 142,296.02 | 90.24% | 210,242.00 | 67,945.98 | |
| | E2 EMPLOYEE BENEFITS | | | | | | | | | |
| | 291-6003-611905- Lib Empl Benefits Medical Ins | 3,495.00 | 3,692.00 | 105.64% | 31,455.00 | 33,228.00 | 105.64% | 41,940.00 | 8,712.00 | |

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| ACCOUNT | ACCOUNT DESCRIPTION | ***** CURRENT ***** | | | ***** YEAR-TO-DATE ***** | | | ANNUAL ESTIMATE | UNREALIZED BALANCE | | | |
|----------|---------------------|---|---------------------------------------|--------------------------------|--------------------------|---------------|-------------------|-------------------|--------------------|-------------------|-------------------|------------------|
| | | ESTIMATED | ACTUAL | %EXP | ESTIMATED | ACTUAL | %EXP | | | | | |
| 291 6003 | E2 | 291-6003-611910- | Lib Empl Benefits IMRF | 1,853.25 | 1,155.64 | 62.36% | 16,679.25 | 11,076.38 | 66.41% | 22,239.00 | 11,162.62 | |
| | | 291-6003-611911- | Lib Empl Benefits Social Sec | 1,001.75 | 851.26 | 84.98% | 9,015.75 | 8,184.30 | 90.78% | 12,021.00 | 3,836.70 | |
| | | 291-6003-611912- | Lib Empl Benefits Medicare | 234.25 | 199.08 | 84.99% | 2,108.25 | 1,913.97 | 90.78% | 2,811.00 | 897.03 | |
| | | 291-6003-611950- | Lib Empl Benefits Empl Asst Pg | 500.00 | 0.00 | 0.00% | 4,500.00 | 5,300.66 | 117.79% | 6,000.00 | 699.34 | |
| | | Total for EMPLOYEE BENEFITS | | 7,084.25 | 5,897.98 | 83.25% | 63,758.25 | 59,703.31 | 93.64% | 85,011.00 | 25,307.69 | |
| | | E3 | CONTRACTUAL SERVICES | | | | | | | | | |
| | | | 291-6003-612165- | Lib Prop Svcs Other Svcs | 741.67 | 811.04 | 109.35% | 6,675.00 | 5,458.32 | 81.77% | 8,900.00 | 3,441.68 |
| | | | 291-6003-612201- | Lib Other Cont Svcs Advertisng | 108.33 | 0.00 | 0.00% | 975.00 | 0.00 | 0.00% | 1,300.00 | 1,300.00 |
| | | | 291-6003-612202- | Lib Other Cont Svcs Dues | 306.50 | 0.00 | 0.00% | 2,758.50 | 3,823.00 | 138.59% | 3,678.00 | -145.00 |
| | | | 291-6003-612203- | Lib Other Cont Svcs Training | 108.33 | 0.00 | 0.00% | 975.00 | 1,273.94 | 130.66% | 1,300.00 | 26.06 |
| | | | 291-6003-612255- | Lib Other Cont Svcs In Svc Trg | 833.33 | 0.00 | 0.00% | 7,500.00 | 10,329.72 | 137.73% | 10,000.00 | -329.72 |
| | | | Total for CONTRACTUAL SERVICES | | 2,098.17 | 811.04 | 38.65% | 18,883.50 | 20,884.98 | 110.60% | 25,178.00 | 4,293.02 |
| | | E4 | COMMODITIES | | | | | | | | | |
| | | | 291-6003-613201- | Lib Supplies Program Supplies | 33.33 | 0.00 | 0.00% | 300.00 | 263.39 | 87.80% | 400.00 | 136.61 |
| | | | Total for COMMODITIES | | 33.33 | 0.00 | 0.00% | 300.00 | 263.39 | 87.80% | 400.00 | 136.61 |
| | | E5 | OTHER CHARGES | | | | | | | | | |
| | | | 291-6003-614062- | Lib Other Charges Tuition Rmb | 2,083.33 | 0.00 | 0.00% | 18,750.00 | 802.20 | 4.28% | 25,000.00 | 24,197.80 |
| | | | 291-6003-614070- | Lib Other Charges Empl Recog P | 1,797.00 | 272.02 | 15.14% | 16,173.00 | 12,007.07 | 74.24% | 21,564.00 | 9,556.93 |
| | | | Total for OTHER CHARGES | | 3,880.33 | 272.02 | 7.01% | 34,923.00 | 12,809.27 | 36.68% | 46,564.00 | 33,754.73 |
| | | Total for 6003-Exec Office Human Resources | | 30,616.25 | 21,835.02 | 71.32% | 275,546.25 | 235,956.97 | 85.63% | 367,395.00 | 131,438.03 | |

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| ACCOUNT | ACCOUNT DESCRIPTION | ***** CURRENT ***** | | | ***** YEAR-TO-DATE ***** | | | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|----------|--|---------------------|------------------|----------------|--------------------------|------------------|----------------|----------------------------|--------------------|
| | | ESTIMATED | ACTUAL | %EXP | ESTIMATED | ACTUAL | %EXP | | |
| 291 6004 | Exec Offc Pd by Gifts & Grants | | | | | | | | |
| | E3 CONTRACTUAL SERVICES | | | | | | | | |
| | 291-6004-612165- Lib Prop Svcs Other Svcs | 416.67 | 254.97 | 61.19% | 3,750.00 | 4,228.33 | 112.76% | 5,000.00 771.67 | |
| | 291-6004-612202- Lib Other Cont Svcs Dues | 41.67 | 0.00 | 0.00% | 375.00 | 0.00 | 0.00% | 500.00 500.00 | |
| | 291-6004-612203- Lib Other Cont Svcs Training | 0.00 | 0.00 | | 0.00 | 5.10 | | 0.00 -5.10 | |
| | 291-6004-612210- Lib Other Cont Svcs Printing | 41.67 | 0.00 | 0.00% | 375.00 | 586.40 | 156.37% | 500.00 -86.40 | |
| | 291-6004-612218- Lib Other Cont Svcs Pgrms Exhb | 2,083.33 | 13,124.25 | 629.96% | 18,750.00 | 29,866.45 | 159.29% | 25,000.00 -4,866.45 | |
| | Total for CONTRACTUAL SERVICES | 2,583.33 | 13,379.22 | 517.91% | 23,250.00 | 34,686.28 | 149.19% | 31,000.00 -3,686.28 | |
| | E4 COMMODITIES | | | | | | | | |
| | 291-6004-613185- Lib Supplies Small Tools Equip | 166.67 | 214.48 | 128.69% | 1,500.00 | 610.17 | 40.68% | 2,000.00 1,389.83 | |
| | 291-6004-613201- Lib Supplies Program Supplies | 250.00 | 0.00 | 0.00% | 2,250.00 | 356.03 | 15.82% | 3,000.00 2,643.97 | |
| | 291-6004-613202- Lib Supplies Program Events | 708.33 | 413.30 | 58.35% | 6,375.00 | 10,622.01 | 166.62% | 8,500.00 -2,122.01 | |
| | 291-6004-613232- Lib Supplies Software | 41.67 | 0.00 | 0.00% | 375.00 | 0.00 | 0.00% | 500.00 500.00 | |
| | 291-6004-613272- Lib Supplies Special Events | 1,333.33 | 0.00 | 0.00% | 12,000.00 | 5,792.00 | 48.27% | 16,000.00 10,208.00 | |
| | 291-6004-613275- Lib Supplies Audio Visual | 41.67 | 0.00 | 0.00% | 375.00 | 11.06 | 2.95% | 500.00 488.94 | |
| | 291-6004-613278- Lib Supplies Electronic Resour | 83.33 | 0.00 | 0.00% | 750.00 | 0.00 | 0.00% | 1,000.00 1,000.00 | |
| | 291-6004-613280- Lib Supplies Books | 125.00 | 152.78 | 122.22% | 1,125.00 | 1,164.08 | 103.47% | 1,500.00 335.92 | |
| | Total for COMMODITIES | 2,750.00 | 780.56 | 28.38% | 24,750.00 | 18,555.35 | 74.97% | 33,000.00 14,444.65 | |
| | E6 CAPITAL | | | | | | | | |
| | 291-6004-615015- Lib Capital Other Equipment | 208.33 | 0.00 | 0.00% | 1,875.00 | 0.00 | 0.00% | 2,500.00 2,500.00 | |
| | 291-6004-615055- Lib Capital Other Captl Outlay | 208.33 | 0.00 | 0.00% | 1,875.00 | 0.00 | 0.00% | 2,500.00 2,500.00 | |
| | Total for CAPITAL | 416.67 | 0.00 | 0.00% | 3,750.00 | 0.00 | 0.00% | 5,000.00 5,000.00 | |
| | Total for 6004-Exec Offc Pd by Gifts & Grants | 5,750.00 | 14,159.78 | 246.26% | 51,750.00 | 53,241.63 | 102.88% | 69,000.00 15,758.37 | |

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| ACCOUNT | ACCOUNT DESCRIPTION | ***** CURRENT ***** | | | ***** YEAR-TO-DATE ***** | | | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|----------|---|---------------------|------------------|----------------|--------------------------|-------------------|---------------|------------------------------|--------------------|
| | | ESTIMATED | ACTUAL | %EXP | ESTIMATED | ACTUAL | %EXP | | |
| 291 6008 | Exec Office Finance | | | | | | | | |
| | E1 PERSONAL SERVICES | | | | | | | | |
| | 291-6008-611685- Lib Pers Svcs Salaries | 21,477.58 | 19,509.01 | 90.83% | 193,298.25 | 185,622.61 | 96.03% | 257,731.00 72,108.39 | |
| | 291-6008-611805- Lib Pers Svcs Overtime Civil | 83.33 | 48.80 | 58.56% | 750.00 | 565.18 | 75.36% | 1,000.00 434.82 | |
| | Total for PERSONAL SERVICES | 21,560.92 | 19,557.81 | 90.71% | 194,048.25 | 186,187.79 | 95.95% | 258,731.00 72,543.21 | |
| | E2 EMPLOYEE BENEFITS | | | | | | | | |
| | 291-6008-611905- Lib Empl Benefits Medical Ins | 6,038.75 | 6,379.00 | 105.63% | 54,348.75 | 57,411.00 | 105.63% | 72,465.00 15,054.00 | |
| | 291-6008-611910- Lib Empl Benefits IMRF | 2,439.08 | 1,521.60 | 62.38% | 21,951.75 | 14,491.27 | 66.01% | 29,269.00 14,777.73 | |
| | 291-6008-611911- Lib Empl Benefits Social Sec | 1,318.42 | 1,119.84 | 84.94% | 11,865.75 | 10,711.59 | 90.27% | 15,821.00 5,109.41 | |
| | 291-6008-611912- Lib Empl Benefits Medicare | 308.33 | 261.88 | 84.93% | 2,775.00 | 2,504.99 | 90.27% | 3,700.00 1,195.01 | |
| | Total for EMPLOYEE BENEFITS | 10,104.58 | 9,282.32 | 91.86% | 90,941.25 | 85,118.85 | 93.60% | 121,255.00 36,136.15 | |
| | E3 CONTRACTUAL SERVICES | | | | | | | | |
| | 291-6008-612005- Lib Prof Tech Svcs Prof Svcs | 650.42 | 1,305.00 | 200.64% | 5,853.75 | 7,805.00 | 133.33% | 7,805.00 0.00 | |
| | 291-6008-612136- Lib Prop Svcs Equipment Rental | 189.17 | 0.00 | 0.00% | 1,702.50 | 1,680.01 | 98.68% | 2,270.00 589.99 | |
| | 291-6008-612165- Lib Prop Svcs Other Svcs | 520.92 | 533.35 | 102.39% | 4,688.25 | 3,977.09 | 84.83% | 6,251.00 2,273.91 | |
| | 291-6008-612202- Lib Other Cont Svcs Dues | 62.50 | 0.00 | 0.00% | 562.50 | 81.00 | 14.40% | 750.00 669.00 | |
| | 291-6008-612203- Lib Other Cont Svcs Training | 100.00 | 20.00 | 20.00% | 900.00 | 506.00 | 56.22% | 1,200.00 694.00 | |
| | 291-6008-612225- Lib Other Cont Svcs IT/GIS Svc | 11,587.50 | 11,500.00 | 99.24% | 104,287.50 | 103,500.00 | 99.24% | 139,050.00 35,550.00 | |
| | Total for CONTRACTUAL SERVICES | 13,110.50 | 13,358.35 | 101.89% | 117,994.50 | 117,549.10 | 99.62% | 157,326.00 39,776.90 | |
| | Total for 6008-Exec Office Finance | 44,776.00 | 42,198.48 | 94.24% | 402,984.00 | 388,855.74 | 96.49% | 537,312.00 148,456.26 | |

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| ACCOUNT | | ACCOUNT DESCRIPTION | ***** CURRENT ***** ESTIMATED | ACTUAL | %EXP | ***** YEAR-TO-DATE ***** ESTIMATED | ACTUAL | %EXP | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|---------|-----------|--|----------------------------------|------------------|---------------|---------------------------------------|-------------------|----------------|-------------------|--------------------|
| 291 | 6010 | Exec Office IT | | | | | | | | |
| | E1 | PERSONAL SERVICES | | | | | | | | |
| | | 291-6010-611685- Lib Pers Svcs Salaries | 58,581.25 | 50,817.79 | 86.75% | 527,231.25 | 499,049.66 | 94.65% | 702,975.00 | 203,925.34 |
| | | 291-6010-611805- Lib Pers Svcs Overtime Civil | 20.83 | 10.72 | 51.46% | 187.50 | 507.50 | 270.67% | 250.00 | -257.50 |
| | | Total for PERSONAL SERVICES | 58,602.08 | 50,828.51 | 86.73% | 527,418.75 | 499,557.16 | 94.72% | 703,225.00 | 203,667.84 |
| | E2 | EMPLOYEE BENEFITS | | | | | | | | |
| | | 291-6010-611905- Lib Empl Benefits Medical Ins | 14,407.67 | 15,221.00 | 105.65% | 129,669.00 | 136,989.00 | 105.65% | 172,892.00 | 35,903.00 |
| | | 291-6010-611910- Lib Empl Benefits IMRF | 6,489.17 | 3,862.46 | 59.52% | 58,402.50 | 38,060.64 | 65.17% | 77,870.00 | 39,809.36 |
| | | 291-6010-611911- Lib Empl Benefits Social Sec | 3,596.08 | 3,035.96 | 84.42% | 32,364.75 | 29,571.80 | 91.37% | 43,153.00 | 13,581.20 |
| | | 291-6010-611912- Lib Empl Benefits Medicare | 841.00 | 710.02 | 84.43% | 7,569.00 | 6,915.88 | 91.37% | 10,092.00 | 3,176.12 |
| | | Total for EMPLOYEE BENEFITS | 25,333.92 | 22,829.44 | 90.11% | 228,005.25 | 211,537.32 | 92.78% | 304,007.00 | 92,469.68 |
| | E3 | CONTRACTUAL SERVICES | | | | | | | | |
| | | 291-6010-612005- Lib Prof Tech Svcs Prof Svcs | 491.25 | 54.10 | 11.01% | 4,421.25 | 2,740.90 | 61.99% | 5,895.00 | 3,154.10 |
| | | 291-6010-612008- Lib Prof Tech Svcs Consult Svc | 299.17 | 0.00 | 0.00% | 2,692.50 | 500.00 | 18.57% | 3,590.00 | 3,090.00 |
| | | 291-6010-612102- Lib Prop Svcs Equipment Mnt | 15,224.83 | 2,885.67 | 18.95% | 137,023.50 | 187,125.40 | 136.56% | 182,698.00 | -4,427.40 |
| | | 291-6010-612203- Lib Other Cont Svcs Training | 537.50 | 79.00 | 14.70% | 4,837.50 | 1,074.00 | 22.20% | 6,450.00 | 5,376.00 |
| | | 291-6010-612242- Lib Other Cont Svcs Intnt Acc | 5,222.25 | 4,459.88 | 85.40% | 47,000.25 | 45,572.16 | 96.96% | 62,667.00 | 17,094.84 |
| | | Total for CONTRACTUAL SERVICES | 21,775.00 | 7,478.65 | 34.35% | 195,975.00 | 237,012.46 | 120.94% | 261,300.00 | 24,287.54 |
| | E4 | COMMODITIES | | | | | | | | |
| | | 291-6010-613005- Lib Genl Supp Office Supp Equip | 56.92 | 0.00 | 0.00% | 512.25 | 796.34 | 155.46% | 683.00 | -113.34 |
| | | 291-6010-613030- Lib Genl Supp Data System Supp | 1,822.50 | 3,228.43 | 177.14% | 16,402.50 | 18,559.63 | 113.15% | 21,870.00 | 3,310.37 |
| | | 291-6010-613032- Lib Genl Supp Software Libr | 12,770.42 | 4,494.33 | 35.19% | 114,933.75 | 137,875.67 | 119.96% | 153,245.00 | 15,369.33 |
| | | 291-6010-613033- Lib Genl Supp Document Libr | 8.33 | 0.00 | 0.00% | 75.00 | 0.00 | 0.00% | 100.00 | 100.00 |

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| ACCOUNT | ACCOUNT DESCRIPTION | ***** CURRENT ***** | | | ***** YEAR-TO-DATE ***** | | | ANNUAL ESTIMATE | UNREALIZED BALANCE | | | |
|----------|---------------------------------------|--------------------------------------|--------------------------------|--------------------------------|--------------------------|---------------|---------------------|---------------------|--------------------|---------------------|-------------------|-----------------|
| | | ESTIMATED | ACTUAL | %EXP | ESTIMATED | ACTUAL | %EXP | | | | | |
| 291 6010 | E4 | 291-6010-613185- | Lib Supplies Small Tools Equip | 1,102.17 | 858.04 | 77.85% | 9,919.50 | 13,565.57 | 136.76% | 13,226.00 | -339.57 | |
| | | 291-6010-613205- | Lib Supplies Processing Suppl | 25.00 | 0.00 | 0.00% | 225.00 | 28.93 | 12.86% | 300.00 | 271.07 | |
| | | 291-6010-613232- | Lib Supplies Software | 907.25 | 0.00 | 0.00% | 8,165.25 | 1,072.55 | 13.14% | 10,887.00 | 9,814.45 | |
| | | Total for COMMODITIES | | 16,692.58 | 8,580.80 | 51.40% | 150,233.25 | 171,898.69 | 114.42% | 200,311.00 | 28,412.31 | |
| | | E6 | CAPITAL | | | | | | | | | |
| | | | 291-6010-615012- | Lib Capital Computer Equipment | 3,215.83 | 499.00 | 15.52% | 28,942.50 | 37,298.42 | 128.87% | 38,590.00 | 1,291.58 |
| | | | Total for CAPITAL | | 3,215.83 | 499.00 | 15.52% | 28,942.50 | 37,298.42 | 128.87% | 38,590.00 | 1,291.58 |
| | | Total for 6010-Exec Office IT | | 125,619.42 | 90,216.40 | 71.82% | 1,130,574.75 | 1,157,304.05 | 102.36% | 1,507,433.00 | 350,128.95 | |
| | 6015 | Exec Office Security | | | | | | | | | | |
| | | E1 | PERSONAL SERVICES | | | | | | | | | |
| | | 291-6015-611685- | Lib Pers Svcs Salaries | 23,668.75 | 22,046.97 | 93.15% | 213,018.75 | 206,327.96 | 96.86% | 284,025.00 | 77,697.04 | |
| | | 291-6015-611805- | Lib Pers Svcs Overtime Civil | 166.67 | 101.69 | 61.01% | 1,500.00 | 561.15 | 37.41% | 2,000.00 | 1,438.85 | |
| | | Total for PERSONAL SERVICES | | 23,835.42 | 22,148.66 | 92.92% | 214,518.75 | 206,889.11 | 96.44% | 286,025.00 | 79,135.89 | |
| E2 | | EMPLOYEE BENEFITS | | | | | | | | | | |
| | | 291-6015-611905- | Lib Empl Benefits Medical Ins | 7,371.92 | 7,788.00 | 105.64% | 66,347.25 | 70,092.00 | 105.64% | 88,463.00 | 18,371.00 | |
| | | 291-6015-611910- | Lib Empl Benefits IMRF | 2,520.08 | 1,604.00 | 63.65% | 22,680.75 | 14,959.21 | 65.96% | 30,241.00 | 15,281.79 | |
| | | 291-6015-611911- | Lib Empl Benefits Social Sec | 1,446.58 | 1,276.85 | 88.27% | 13,019.25 | 11,960.24 | 91.87% | 17,359.00 | 5,398.76 | |
| | | 291-6015-611912- | Lib Empl Benefits Medicare | 338.33 | 298.61 | 88.26% | 3,045.00 | 2,796.99 | 91.86% | 4,060.00 | 1,263.01 | |
| | | Total for EMPLOYEE BENEFITS | | 11,676.92 | 10,967.46 | 93.92% | 105,092.25 | 99,808.44 | 94.97% | 140,123.00 | 40,314.56 | |
| E3 | | CONTRACTUAL SERVICES | | | | | | | | | | |
| | | 291-6015-612203- | Lib Other Cont Svcs Training | 41.67 | 0.00 | 0.00% | 375.00 | 0.00 | 0.00% | 500.00 | 500.00 | |
| | Total for CONTRACTUAL SERVICES | | 41.67 | 0.00 | 0.00% | 375.00 | 0.00 | 0.00% | 500.00 | 500.00 | | |

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| ACCOUNT | ACCOUNT DESCRIPTION | ***** CURRENT ***** | | | ***** YEAR-TO-DATE ***** | | | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|-------------|--|---------------------|------------------|---------------|--------------------------|-------------------|---------------|-------------------|--------------------|
| | | ESTIMATED | ACTUAL | %EXP | ESTIMATED | ACTUAL | %EXP | | |
| 291 6015 E4 | COMMODITIES | | | | | | | | |
| | 291-6015-613005- Lib Genl Supp Office Supp Equip | 36.25 | 0.00 | 0.00% | 326.25 | 279.54 | 85.68% | 435.00 | 155.46 |
| | Total for COMMODITIES | 36.25 | 0.00 | 0.00% | 326.25 | 279.54 | 85.68% | 435.00 | 155.46 |
| | Total for 6015-Exec Office Security | 35,590.25 | 33,116.12 | 93.05% | 320,312.25 | 306,977.09 | 95.84% | 427,083.00 | 120,105.91 |
| 6020 | Exec Office Facilities | | | | | | | | |
| | E1 PERSONAL SERVICES | | | | | | | | |
| | 291-6020-611685- Lib Pers Svcs Salaries | 35,578.92 | 32,962.02 | 92.64% | 320,210.25 | 315,917.67 | 98.66% | 426,947.00 | 111,029.33 |
| | 291-6020-611805- Lib Pers Svcs Overtime Civil | 375.00 | 308.20 | 82.19% | 3,375.00 | 3,332.24 | 98.73% | 4,500.00 | 1,167.76 |
| | Total for PERSONAL SERVICES | 35,953.92 | 33,270.22 | 92.54% | 323,585.25 | 319,249.91 | 98.66% | 431,447.00 | 112,197.09 |
| | E2 EMPLOYEE BENEFITS | | | | | | | | |
| | 291-6020-611905- Lib Empl Benefits Medical Ins | 9,256.25 | 9,778.00 | 105.64% | 83,306.25 | 88,002.00 | 105.64% | 111,075.00 | 23,073.00 |
| | 291-6020-611910- Lib Empl Benefits IMRF | 3,910.92 | 2,514.26 | 64.29% | 35,198.25 | 24,094.57 | 68.45% | 46,931.00 | 22,836.43 |
| | 291-6020-611911- Lib Empl Benefits Social Sec | 2,180.92 | 1,922.62 | 88.16% | 19,628.25 | 18,530.67 | 94.41% | 26,171.00 | 7,640.33 |
| | 291-6020-611912- Lib Empl Benefits Medicare | 510.08 | 449.65 | 88.15% | 4,590.75 | 4,333.78 | 94.40% | 6,121.00 | 1,787.22 |
| | Total for EMPLOYEE BENEFITS | 15,858.17 | 14,664.53 | 92.47% | 142,723.50 | 134,961.02 | 94.56% | 190,298.00 | 55,336.98 |
| | E3 CONTRACTUAL SERVICES | | | | | | | | |
| | 291-6020-612102- Lib Prop Svcs Equipment Mnt | 4,065.33 | 2,774.25 | 68.24% | 36,588.00 | 33,665.30 | 92.01% | 48,784.00 | 15,118.70 |
| | 291-6020-612107- Lib Prop Svcs Veh Equipment Mt | 760.08 | 0.00 | 0.00% | 6,840.75 | 17,770.70 | 259.78% | 9,121.00 | -8,649.70 |
| | 291-6020-612111- Lib Prop Svcs Building Maint | 16,940.00 | 13,770.99 | 81.29% | 152,460.00 | 149,556.24 | 98.10% | 203,280.00 | 53,723.76 |
| | 291-6020-612136- Lib Prop Svcs Equipment Rental | 83.33 | 0.00 | 0.00% | 750.00 | 0.00 | 0.00% | 1,000.00 | 1,000.00 |

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| | | ***** CURRENT ***** | | | ***** YEAR-TO-DATE ***** | | | ANNUAL | UNREALIZED | | | |
|----------|---------------------|---------------------------------------|--|---------------------------------|--------------------------|------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------------|
| ACCOUNT | ACCOUNT DESCRIPTION | ESTIMATED | ACTUAL | %EXP | ESTIMATED | ACTUAL | %EXP | ESTIMATE | BALANCE | | | |
| 291 6020 | E3 | 291-6020-612160- | Lib Prop Svcs Water Sewer Svc | 1,372.67 | 7,291.78 | 531.21% | 12,354.00 | 16,754.22 | 135.62% | 16,472.00 | -282.22 | |
| | | 291-6020-612203- | Lib Other Cont Svcs Training | 36.00 | 0.00 | 0.00% | 324.00 | 0.00 | 0.00% | 432.00 | 432.00 | |
| | | Total for CONTRACTUAL SERVICES | | 23,257.42 | 23,837.02 | 102.49% | 209,316.75 | 217,746.46 | 104.03% | 279,089.00 | 61,342.54 | |
| | | E4 | COMMODITIES | | | | | | | | | |
| | | | 291-6020-613005- | Lib Genl Supp Office Supp Equip | 0.00 | 0.00 | | 0.00 | 32.74 | | 0.00 | -32.74 |
| | | | 291-6020-613050- | Lib Genl Supp Petroleum Prods | 333.33 | 474.42 | 142.33% | 3,000.00 | 2,241.51 | 74.72% | 4,000.00 | 1,758.49 |
| | | | 291-6020-613051- | Lib Genl Supp Heating Fuel | 5,211.42 | 3,732.96 | 71.63% | 46,902.75 | 30,343.26 | 64.69% | 62,537.00 | 32,193.74 |
| | | | 291-6020-613145- | Lib Supplies Janitorial Suppl | 2,053.08 | 3,509.99 | 170.96% | 18,477.75 | 18,798.62 | 101.74% | 24,637.00 | 5,838.38 |
| | | | Total for COMMODITIES | | 7,597.83 | 7,717.37 | 101.57% | 68,380.50 | 51,416.13 | 75.19% | 91,174.00 | 39,757.87 |
| | | E6 | CAPITAL | | | | | | | | | |
| | | | 291-6020-615015- | Lib Capital Other Equipment | 1,666.67 | 4,392.95 | 263.58% | 15,000.00 | 5,020.24 | 33.47% | 20,000.00 | 14,979.76 |
| | | | Total for CAPITAL | | 1,666.67 | 4,392.95 | 263.58% | 15,000.00 | 5,020.24 | 33.47% | 20,000.00 | 14,979.76 |
| | | | Total for 6020-Exec Office Facilities | | 84,334.00 | 83,882.09 | 99.46% | 759,006.00 | 728,393.76 | 95.97% | 1,012,008.00 | 283,614.24 |
| | 6401 | | User Svcs Youth Svcs | | | | | | | | | |
| | | | E1 | PERSONAL SERVICES | | | | | | | | |
| | | | 291-6401-611685- | Lib Pers Svcs Salaries | 91,528.50 | 71,881.25 | 78.53% | 823,756.50 | 695,156.67 | 84.39% | 1,098,342.00 | 403,185.33 |
| | | | 291-6401-611805- | Lib Pers Svcs Overtime Civil | 166.67 | 0.00 | 0.00% | 1,500.00 | 0.00 | 0.00% | 2,000.00 | 2,000.00 |
| | | | Total for PERSONAL SERVICES | | 91,695.17 | 71,881.25 | 78.39% | 825,256.50 | 695,156.67 | 84.24% | 1,100,342.00 | 405,185.33 |
| | | E2 | EMPLOYEE BENEFITS | | | | | | | | | |
| | | | 291-6401-611905- | Lib Empl Benefits Medical Ins | 12,221.67 | 12,911.00 | 105.64% | 109,995.00 | 116,199.00 | 105.64% | 146,660.00 | 30,461.00 |
| | | 291-6401-611910- | Lib Empl Benefits IMRF | 9,479.33 | 5,411.57 | 57.09% | 85,314.00 | 50,804.03 | 59.55% | 113,752.00 | 62,947.97 | |
| | | 291-6401-611911- | Lib Empl Benefits Social Sec | 5,516.67 | 4,269.59 | 77.39% | 49,650.00 | 41,325.51 | 83.23% | 66,200.00 | 24,874.49 | |

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| | | | ***** CURRENT ***** | | | ***** YEAR-TO-DATE ***** | | | ANNUAL | UNREALIZED |
|------------------|---------------------------------------|------------------|---------------------|---------------|-------------------|--------------------------|---------------|---------------------|-------------------|------------|
| ACCOUNT | ACCOUNT DESCRIPTION | ESTIMATED | ACTUAL | %EXP | ESTIMATED | ACTUAL | %EXP | ESTIMATE | BALANCE | |
| 291 6405 E4 | COMMODITIES | | | | | | | | | |
| 6410 | User Svcs Info Svcs | | | | | | | | | |
| E1 | PERSONAL SERVICES | | | | | | | | | |
| 291-6410-611685- | Lib Pers Svcs Salaries | 97,963.83 | 76,502.16 | 78.09% | 881,674.50 | 785,116.64 | 89.05% | 1,175,566.00 | 390,449.36 | |
| 291-6410-611805- | Lib Pers Svcs Overtime Civil | 83.33 | 48.42 | 58.10% | 750.00 | 408.29 | 54.44% | 1,000.00 | 591.71 | |
| | Total for PERSONAL SERVICES | 98,047.17 | 76,550.58 | 78.08% | 882,424.50 | 785,524.93 | 89.02% | 1,176,566.00 | 391,041.07 | |
| E2 | EMPLOYEE BENEFITS | | | | | | | | | |
| 291-6410-611905- | Lib Empl Benefits Medical Ins | 12,188.83 | 12,877.00 | 105.65% | 109,699.50 | 115,893.00 | 105.65% | 146,266.00 | 30,373.00 | |
| 291-6410-611910- | Lib Empl Benefits IMRF | 9,736.08 | 5,089.57 | 52.28% | 87,624.75 | 53,723.76 | 61.31% | 116,833.00 | 63,109.24 | |
| 291-6410-611911- | Lib Empl Benefits Social Sec | 5,966.33 | 4,570.80 | 76.61% | 53,697.00 | 46,984.89 | 87.50% | 71,596.00 | 24,611.11 | |
| 291-6410-611912- | Lib Empl Benefits Medicare | 1,395.33 | 1,068.96 | 76.61% | 12,558.00 | 10,988.39 | 87.50% | 16,744.00 | 5,755.61 | |
| | Total for EMPLOYEE BENEFITS | 29,286.58 | 23,606.33 | 80.60% | 263,579.25 | 227,590.04 | 86.35% | 351,439.00 | 123,848.96 | |
| E3 | CONTRACTUAL SERVICES | | | | | | | | | |
| 291-6410-612202- | Lib Other Cont Svcs Dues | 246.42 | 0.00 | 0.00% | 2,217.75 | 1,424.00 | 64.21% | 2,957.00 | 1,533.00 | |
| 291-6410-612203- | Lib Other Cont Svcs Training | 225.00 | 14.60 | 6.49% | 2,025.00 | 617.53 | 30.50% | 2,700.00 | 2,082.47 | |
| 291-6410-612218- | Lib Other Cont Svcs Pgrms Exhb | 420.00 | 600.00 | 142.86% | 3,780.00 | 2,280.00 | 60.32% | 5,040.00 | 2,760.00 | |
| | Total for CONTRACTUAL SERVICES | 891.42 | 614.60 | 68.95% | 8,022.75 | 4,321.53 | 53.87% | 10,697.00 | 6,375.47 | |
| E4 | COMMODITIES | | | | | | | | | |
| 291-6410-613005- | Lib Genl Supp Office Supp Equip | 157.33 | 121.38 | 77.15% | 1,416.00 | 698.29 | 49.31% | 1,888.00 | 1,189.71 | |
| 291-6410-613201- | Lib Supplies Program Supplies | 229.17 | 31.74 | 13.85% | 2,062.50 | 992.69 | 48.13% | 2,750.00 | 1,757.31 | |
| 291-6410-613290- | Lib Supplies Circulation Suppl | 149.58 | 0.00 | 0.00% | 1,346.25 | 688.61 | 51.15% | 1,795.00 | 1,106.39 | |
| | Total for COMMODITIES | 536.08 | 153.12 | 28.56% | 4,824.75 | 2,379.59 | 49.32% | 6,433.00 | 4,053.41 | |

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| ACCOUNT | ACCOUNT DESCRIPTION | ***** CURRENT ***** | | | ***** YEAR-TO-DATE ***** | | | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|------------------|---|---------------------|-------------------|---------------|--------------------------|---------------------|----------------|---------------------|--------------------|
| | | ESTIMATED | ACTUAL | %EXP | ESTIMATED | ACTUAL | %EXP | | |
| 291 6410 | Total for 6410-User Svcs Info Svcs | 128,761.25 | 100,924.63 | 78.38% | 1,158,851.25 | 1,019,816.09 | 88.00% | 1,545,135.00 | 525,318.91 |
| 6420 | User Svcs Customer Svcs | | | | | | | | |
| E1 | PERSONAL SERVICES | | | | | | | | |
| 291-6420-611685- | Lib Pers Svcs Salaries | 122,798.17 | 104,412.05 | 85.03% | 1,105,183.50 | 974,480.23 | 88.17% | 1,473,578.00 | 499,097.77 |
| 291-6420-611805- | Lib Pers Svcs Overtime Civil | 83.33 | 64.12 | 76.94% | 750.00 | 925.54 | 123.41% | 1,000.00 | 74.46 |
| | Total for PERSONAL SERVICES | 122,881.50 | 104,476.17 | 85.02% | 1,105,933.50 | 975,405.77 | 88.20% | 1,474,578.00 | 499,172.23 |
| E2 | EMPLOYEE BENEFITS | | | | | | | | |
| 291-6420-611905- | Lib Empl Benefits Medical Ins | 8,499.67 | 8,979.00 | 105.64% | 76,497.00 | 80,811.00 | 105.64% | 101,996.00 | 21,185.00 |
| 291-6420-611910- | Lib Empl Benefits IMRF | 11,526.00 | 6,877.94 | 59.67% | 103,734.00 | 63,655.24 | 61.36% | 138,312.00 | 74,656.76 |
| 291-6420-611911- | Lib Empl Benefits Social Sec | 7,434.00 | 6,360.62 | 85.56% | 66,906.00 | 59,451.48 | 88.86% | 89,208.00 | 29,756.52 |
| 291-6420-611912- | Lib Empl Benefits Medicare | 1,738.58 | 1,487.58 | 85.56% | 15,647.25 | 13,903.99 | 88.86% | 20,863.00 | 6,959.01 |
| | Total for EMPLOYEE BENEFITS | 29,198.25 | 23,705.14 | 81.19% | 262,784.25 | 217,821.71 | 82.89% | 350,379.00 | 132,557.29 |
| E3 | CONTRACTUAL SERVICES | | | | | | | | |
| 291-6420-612165- | Lib Prop Svcs Other Svcs | 164.67 | 108.35 | 65.80% | 1,482.00 | 1,122.90 | 75.77% | 1,976.00 | 853.10 |
| 291-6420-612202- | Lib Other Cont Svcs Dues | 115.92 | 25.00 | 21.57% | 1,043.25 | 307.00 | 29.43% | 1,391.00 | 1,084.00 |
| 291-6420-612203- | Lib Other Cont Svcs Training | 206.42 | 17.82 | 8.63% | 1,857.75 | 803.92 | 43.27% | 2,477.00 | 1,673.08 |
| | Total for CONTRACTUAL SERVICES | 487.00 | 151.17 | 31.04% | 4,383.00 | 2,233.82 | 50.97% | 5,844.00 | 3,610.18 |
| E4 | COMMODITIES | | | | | | | | |
| 291-6420-613005- | Lib Genl Supp Office Supp Equip | 153.92 | 151.70 | 98.56% | 1,385.25 | 1,254.94 | 90.59% | 1,847.00 | 592.06 |
| 291-6420-613201- | Lib Supplies Program Supplies | 83.33 | 17.85 | 21.42% | 750.00 | 660.79 | 88.11% | 1,000.00 | 339.21 |
| 291-6420-613290- | Lib Supplies Circulation Suppl | 621.67 | 57.39 | 9.23% | 5,595.00 | 6,696.82 | 119.69% | 7,460.00 | 763.18 |
| | Total for COMMODITIES | 858.92 | 226.94 | 26.42% | 7,730.25 | 8,612.55 | 111.41% | 10,307.00 | 1,694.45 |
| | Total for 6420-User Svcs Customer Svcs | 153,425.67 | 128,559.42 | 83.79% | 1,380,831.00 | 1,204,073.85 | 87.20% | 1,841,108.00 | 637,034.15 |

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|----------|--|---------------------|------------------|----------------|--------------------------|-------------------|----------------|-------------------|--------------------|
| | | ESTIMATED | ACTUAL | %EXP | ESTIMATED | ACTUAL | %EXP | | |
| 291 6430 | User Svcs Accessible Svcs | | | | | | | | |
| E1 | PERSONAL SERVICES | | | | | | | | |
| | 291-6430-611685- Lib Pers Svcs Salaries | 21,282.17 | 18,946.86 | 89.03% | 191,539.50 | 180,092.80 | 94.02% | 255,386.00 | 75,293.20 |
| | Total for PERSONAL SERVICES | 21,282.17 | 18,946.86 | 89.03% | 191,539.50 | 180,092.80 | 94.02% | 255,386.00 | 75,293.20 |
| E2 | EMPLOYEE BENEFITS | | | | | | | | |
| | 291-6430-611905- Lib Empl Benefits Medical Ins | 1,177.75 | 1,244.00 | 105.63% | 10,599.75 | 11,196.00 | 105.63% | 14,133.00 | 2,937.00 |
| | 291-6430-611910- Lib Empl Benefits IMRF | 2,344.75 | 1,474.06 | 62.87% | 21,102.75 | 14,018.97 | 66.43% | 28,137.00 | 14,118.03 |
| | 291-6430-611911- Lib Empl Benefits Social Sec | 1,293.83 | 1,122.44 | 86.75% | 11,644.50 | 10,680.57 | 91.72% | 15,526.00 | 4,845.43 |
| | 291-6430-611912- Lib Empl Benefits Medicare | 302.58 | 262.51 | 86.76% | 2,723.25 | 2,497.96 | 91.73% | 3,631.00 | 1,133.04 |
| | Total for EMPLOYEE BENEFITS | 5,118.92 | 4,103.01 | 80.15% | 46,070.25 | 38,393.50 | 83.34% | 61,427.00 | 23,033.50 |
| E3 | CONTRACTUAL SERVICES | | | | | | | | |
| | 291-6430-612202- Lib Other Cont Svcs Dues | 45.00 | 0.00 | 0.00% | 405.00 | 175.00 | 43.21% | 540.00 | 365.00 |
| | 291-6430-612203- Lib Other Cont Svcs Training | 62.50 | 0.00 | 0.00% | 562.50 | 679.50 | 120.80% | 750.00 | 70.50 |
| | 291-6430-612218- Lib Other Cont Svcs Pgrms Exhb | 799.17 | 970.00 | 121.38% | 7,192.50 | 7,794.39 | 108.37% | 9,590.00 | 1,795.61 |
| | Total for CONTRACTUAL SERVICES | 906.67 | 970.00 | 106.99% | 8,160.00 | 8,648.89 | 105.99% | 10,880.00 | 2,231.11 |
| E4 | COMMODITIES | | | | | | | | |
| | 291-6430-613005- Lib Genl Supp Office Supp Equip | 42.08 | 162.21 | 385.45% | 378.75 | 425.52 | 112.35% | 505.00 | 79.48 |
| | 291-6430-613201- Lib Supplies Program Supplies | 153.17 | 142.57 | 93.08% | 1,378.50 | 1,605.56 | 116.47% | 1,838.00 | 232.44 |
| | 291-6430-613202- Lib Supplies Program Events | 50.00 | 42.55 | 85.10% | 450.00 | 398.96 | 88.66% | 600.00 | 201.04 |
| | 291-6430-613290- Lib Supplies Circulation Suppl | 87.50 | 34.27 | 39.17% | 787.50 | 138.94 | 17.64% | 1,050.00 | 911.06 |
| | Total for COMMODITIES | 332.75 | 381.60 | 114.68% | 2,994.75 | 2,568.98 | 85.78% | 3,993.00 | 1,424.02 |
| | Total for 6430-User Svcs Accessible Svcs | 27,640.50 | 24,401.47 | 88.28% | 248,764.50 | 229,704.17 | 92.34% | 331,686.00 | 101,981.83 |

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|----------|---|---------------------|------------------|----------------|--------------------------|-------------------|----------------|-------------------|--------------------|
| | | ESTIMATED | ACTUAL | %EXP | ESTIMATED | ACTUAL | %EXP | | |
| 291 6440 | User Svcs Programs & Exhibits | | | | | | | | |
| | E1 PERSONAL SERVICES | | | | | | | | |
| | 291-6440-611685- Lib Pers Svcs Salaries | 23,274.00 | 20,353.98 | 87.45% | 209,466.00 | 191,545.03 | 91.44% | 279,288.00 | 87,742.97 |
| | 291-6440-611805- Lib Pers Svcs Overtime Civil | 20.83 | 0.97 | 4.66% | 187.50 | 86.21 | 45.98% | 250.00 | 163.79 |
| | Total for PERSONAL SERVICES | 23,294.83 | 20,354.95 | 87.38% | 209,653.50 | 191,631.24 | 91.40% | 279,538.00 | 87,906.76 |
| | E2 EMPLOYEE BENEFITS | | | | | | | | |
| | 291-6440-611905- Lib Empl Benefits Medical Ins | 3,622.25 | 3,827.00 | 105.65% | 32,600.25 | 34,443.00 | 105.65% | 43,467.00 | 9,024.00 |
| | 291-6440-611910- Lib Empl Benefits IMRF | 2,637.25 | 1,583.61 | 60.05% | 23,735.25 | 14,908.97 | 62.81% | 31,647.00 | 16,738.03 |
| | 291-6440-611911- Lib Empl Benefits Social Sec | 1,425.58 | 1,188.65 | 83.38% | 12,830.25 | 11,213.75 | 87.40% | 17,107.00 | 5,893.25 |
| | 291-6440-611912- Lib Empl Benefits Medicare | 333.42 | 278.00 | 83.38% | 3,000.75 | 2,622.64 | 87.40% | 4,001.00 | 1,378.36 |
| | Total for EMPLOYEE BENEFITS | 8,018.50 | 6,877.26 | 85.77% | 72,166.50 | 63,188.36 | 87.56% | 96,222.00 | 33,033.64 |
| | E3 CONTRACTUAL SERVICES | | | | | | | | |
| | 291-6440-612202- Lib Other Cont Svcs Dues | 96.33 | 0.00 | 0.00% | 867.00 | 1,109.00 | 127.91% | 1,156.00 | 47.00 |
| | 291-6440-612203- Lib Other Cont Svcs Training | 120.17 | 18.34 | 15.26% | 1,081.50 | 331.15 | 30.62% | 1,442.00 | 1,110.85 |
| | 291-6440-612218- Lib Other Cont Svcs Pgrms Exhb | 7,083.75 | 3,785.66 | 53.44% | 63,753.75 | 51,762.53 | 81.19% | 85,005.00 | 33,242.47 |
| | Total for CONTRACTUAL SERVICES | 7,300.25 | 3,804.00 | 52.11% | 65,702.25 | 53,202.68 | 80.98% | 87,603.00 | 34,400.32 |
| | E4 COMMODITIES | | | | | | | | |
| | 291-6440-613201- Lib Supplies Program Supplies | 0.00 | 49.97 | | 0.00 | 49.97 | | 0.00 | -49.97 |
| | 291-6440-613202- Lib Supplies Program Events | 684.92 | 5,188.16 | 757.49% | 6,164.25 | 13,085.48 | 212.28% | 8,219.00 | -4,866.48 |
| | Total for COMMODITIES | 684.92 | 5,238.13 | 764.78% | 6,164.25 | 13,135.45 | 213.09% | 8,219.00 | -4,916.45 |
| | Total for 6440-User Svcs Programs & Exhibits | 39,298.50 | 36,274.34 | 92.30% | 353,686.50 | 321,157.73 | 90.80% | 471,582.00 | 150,424.27 |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

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| ACCOUNT | ACCOUNT DESCRIPTION | ***** CURRENT ***** | | | ***** YEAR-TO-DATE ***** | | | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|----------|--|---------------------|------------------|---------------|--------------------------|-------------------|----------------|-------------------|--------------------|
| | | ESTIMATED | ACTUAL | %EXP | ESTIMATED | ACTUAL | %EXP | | |
| 291 6450 | User Svcs Digital Svcs | | | | | | | | |
| E1 | PERSONAL SERVICES | | | | | | | | |
| | 291-6450-611685- Lib Pers Svcs Salaries | 49,422.58 | 45,343.97 | 91.75% | 444,803.25 | 415,963.66 | 93.52% | 593,071.00 | 177,107.34 |
| | 291-6450-611805- Lib Pers Svcs Overtime Civil | 0.00 | 11.97 | | 0.00 | 11.97 | | 0.00 | -11.97 |
| | Total for PERSONAL SERVICES | 49,422.58 | 45,355.94 | 91.77% | 444,803.25 | 415,975.63 | 93.52% | 593,071.00 | 177,095.37 |
| E2 | EMPLOYEE BENEFITS | | | | | | | | |
| | 291-6450-611905- Lib Empl Benefits Medical Ins | 3,541.83 | 3,742.00 | 105.65% | 31,876.50 | 33,678.00 | 105.65% | 42,502.00 | 8,824.00 |
| | 291-6450-611910- Lib Empl Benefits IMRF | 4,960.50 | 3,056.74 | 61.62% | 44,644.50 | 29,588.82 | 66.28% | 59,526.00 | 29,937.18 |
| | 291-6450-611911- Lib Empl Benefits Social Sec | 3,018.08 | 2,748.48 | 91.07% | 27,162.75 | 25,220.20 | 92.85% | 36,217.00 | 10,996.80 |
| | 291-6450-611912- Lib Empl Benefits Medicare | 705.83 | 642.80 | 91.07% | 6,352.50 | 5,898.35 | 92.85% | 8,470.00 | 2,571.65 |
| | Total for EMPLOYEE BENEFITS | 12,226.25 | 10,190.02 | 83.35% | 110,036.25 | 94,385.37 | 85.78% | 146,715.00 | 52,329.63 |
| E3 | CONTRACTUAL SERVICES | | | | | | | | |
| | 291-6450-612202- Lib Other Cont Svcs Dues | 166.25 | 160.00 | 96.24% | 1,496.25 | 1,053.00 | 70.38% | 1,995.00 | 942.00 |
| | 291-6450-612203- Lib Other Cont Svcs Training | 41.67 | 0.00 | 0.00% | 375.00 | 120.30 | 32.08% | 500.00 | 379.70 |
| | 291-6450-612242- Lib Other Cont Svcs Intnt Acc | 320.00 | 0.00 | 0.00% | 2,880.00 | 3,840.00 | 133.33% | 3,840.00 | 0.00 |
| | 291-6450-612266- Lib Other Cont Svcs Otsd Ref S | 308.25 | 0.00 | 0.00% | 2,774.25 | 3,685.00 | 132.83% | 3,699.00 | 14.00 |
| | Total for CONTRACTUAL SERVICES | 836.17 | 160.00 | 19.13% | 7,525.50 | 8,698.30 | 115.58% | 10,034.00 | 1,335.70 |
| E4 | COMMODITIES | | | | | | | | |
| | 291-6450-613005- Lib Genl Supp Office Supp Equip | 58.33 | 92.16 | 157.99% | 525.00 | 906.81 | 172.73% | 700.00 | -206.81 |
| | 291-6450-613007- Lib Genl Supp Supp Reimb Patrn | 45.83 | 0.00 | 0.00% | 412.50 | 527.32 | 127.84% | 550.00 | 22.68 |
| | 291-6450-613185- Lib Supplies Small Tools Equip | 516.67 | 463.49 | 89.71% | 4,650.00 | 4,302.64 | 92.53% | 6,200.00 | 1,897.36 |
| | 291-6450-613201- Lib Supplies Program Supplies | 58.33 | 0.00 | 0.00% | 525.00 | 82.81 | 15.77% | 700.00 | 617.19 |
| | 291-6450-613278- Lib Supplies Electronic Resour | 30,959.00 | 4,719.67 | 15.24% | 278,631.00 | 348,086.09 | 124.93% | 371,508.00 | 23,421.91 |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

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ACCOUNTING PERIOD 9/2023

| ACCOUNT | ACCOUNT DESCRIPTION | ***** CURRENT ***** | | | ***** YEAR-TO-DATE ***** | | | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|-------------|---|---------------------|------------------|---------------|--------------------------|-------------------|----------------|---------------------|--------------------|
| | | ESTIMATED | ACTUAL | %EXP | ESTIMATED | ACTUAL | %EXP | | |
| 291 6450 E4 | 291-6450-613290- Lib Supplies Circulation Suppl | 131.25 | 0.00 | 0.00% | 1,181.25 | 292.29 | 24.74% | 1,575.00 | 1,282.71 |
| | Total for COMMODITIES | 31,769.42 | 5,275.32 | 16.61% | 285,924.75 | 354,197.96 | 123.88% | 381,233.00 | 27,035.04 |
| | E6 CAPITAL | | | | | | | | |
| | Total for 6450-User Svcs Digital Svcs | 94,254.42 | 60,981.28 | 64.70% | 848,289.75 | 873,257.26 | 102.94% | 1,131,053.00 | 257,795.74 |
| 6470 | User Svcs Collection Svcs | | | | | | | | |
| | E1 PERSONAL SERVICES | | | | | | | | |
| | 291-6470-611685- Lib Pers Svcs Salaries | 78,961.92 | 68,947.48 | 87.32% | 710,657.25 | 656,313.48 | 92.35% | 947,543.00 | 291,229.52 |
| | 291-6470-611805- Lib Pers Svcs Overtime Civil | 12.50 | 1.82 | 14.56% | 112.50 | 44.07 | 39.17% | 150.00 | 105.93 |
| | Total for PERSONAL SERVICES | 78,974.42 | 68,949.30 | 87.31% | 710,769.75 | 656,357.55 | 92.34% | 947,693.00 | 291,335.45 |
| | E2 EMPLOYEE BENEFITS | | | | | | | | |
| | 291-6470-611905- Lib Empl Benefits Medical Ins | 16,501.83 | 17,433.00 | 105.64% | 148,516.50 | 156,897.00 | 105.64% | 198,022.00 | 41,125.00 |
| | 291-6470-611910- Lib Empl Benefits IMRF | 8,741.83 | 5,364.28 | 61.36% | 78,676.50 | 51,080.16 | 64.92% | 104,902.00 | 53,821.84 |
| | 291-6470-611911- Lib Empl Benefits Social Sec | 4,825.08 | 4,052.68 | 83.99% | 43,425.75 | 38,770.35 | 89.28% | 57,901.00 | 19,130.65 |
| | 291-6470-611912- Lib Empl Benefits Medicare | 1,128.42 | 947.77 | 83.99% | 10,155.75 | 9,067.07 | 89.28% | 13,541.00 | 4,473.93 |
| | Total for EMPLOYEE BENEFITS | 31,197.17 | 27,797.73 | 89.10% | 280,774.50 | 255,814.58 | 91.11% | 374,366.00 | 118,551.42 |
| | E3 CONTRACTUAL SERVICES | | | | | | | | |
| | 291-6470-612081- Lib Prof Tech Svcs OCLC Svc | 5,249.83 | 0.00 | 0.00% | 47,248.50 | 47,720.32 | 101.00% | 62,998.00 | 15,277.68 |
| | 291-6470-612164- Lib Prop Svcs Access Svcs | 333.33 | 265.44 | 79.63% | 3,000.00 | 3,059.41 | 101.98% | 4,000.00 | 940.59 |
| | 291-6470-612202- Lib Other Cont Svcs Dues | 206.50 | 0.00 | 0.00% | 1,858.50 | 472.00 | 25.40% | 2,478.00 | 2,006.00 |
| | 291-6470-612203- Lib Other Cont Svcs Training | 83.33 | 32.84 | 39.41% | 750.00 | 749.06 | 99.87% | 1,000.00 | 250.94 |
| | 291-6470-612285- Lib Other Cont Svcs Proc Svc | 9,741.67 | 2,570.15 | 26.38% | 87,675.00 | 34,310.67 | 39.13% | 116,900.00 | 82,589.33 |
| | Total for CONTRACTUAL SERVICES | 15,614.67 | 2,868.43 | 18.37% | 140,532.00 | 86,311.46 | 61.42% | 187,376.00 | 101,064.54 |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

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| | | | ***** CURRENT ***** | | | ***** YEAR-TO-DATE ***** | | | ANNUAL | UNREALIZED |
|-------------|--|-------------------|---------------------|---------------|---------------------|--------------------------|---------------|---------------------|-------------------|------------|
| ACCOUNT | ACCOUNT DESCRIPTION | ESTIMATED | ACTUAL | %EXP | ESTIMATED | ACTUAL | %EXP | ESTIMATE | BALANCE | |
| 291 6470 E4 | COMMODITIES | | | | | | | | | |
| | 291-6470-613005- Lib Genl Supp Office Supp Equip | 125.00 | 201.05 | 160.84% | 1,125.00 | 1,101.34 | 97.90% | 1,500.00 | 398.66 | |
| | 291-6470-613033- Lib Genl Supp Document Libr | 75.92 | 197.00 | 259.50% | 683.25 | 879.90 | 128.78% | 911.00 | 31.10 | |
| | 291-6470-613203- Lib Supplies Binding | 83.33 | 0.00 | 0.00% | 750.00 | 0.00 | 0.00% | 1,000.00 | 1,000.00 | |
| | 291-6470-613205- Lib Supplies Processing Suppl | 1,666.67 | 762.42 | 45.75% | 15,000.00 | 7,052.03 | 47.01% | 20,000.00 | 12,947.97 | |
| | 291-6470-613275- Lib Supplies Audio Visual | 42,798.42 | 25,983.24 | 60.71% | 385,185.75 | 335,660.36 | 87.14% | 513,581.00 | 177,920.64 | |
| | 291-6470-613280- Lib Supplies Books | 57,814.08 | 37,017.73 | 64.03% | 520,326.75 | 446,033.07 | 85.72% | 693,769.00 | 247,735.93 | |
| | 291-6470-613290- Lib Supplies Circulation Suppl | 537.50 | 0.00 | 0.00% | 4,837.50 | 1,580.37 | 32.67% | 6,450.00 | 4,869.63 | |
| | 291-6470-613295- Lib Supplies Periodicals | 9,947.08 | 2,529.77 | 25.43% | 89,523.75 | 113,472.28 | 126.75% | 119,365.00 | 5,892.72 | |
| | Total for COMMODITIES | 113,048.00 | 66,691.21 | 58.99% | 1,017,432.00 | 905,779.35 | 89.03% | 1,356,576.00 | 450,796.65 | |
| | Total for 6470-User Svcs Collection Svcs | 238,834.25 | 166,306.67 | 69.63% | 2,149,508.25 | 1,904,262.94 | 88.59% | 2,866,011.00 | 961,748.06 | |
| 6480 | User Svcs Belmont Makerspace | | | | | | | | | |
| | E1 PERSONAL SERVICES | | | | | | | | | |
| | 291-6480-611685- Lib Pers Svcs Salaries | 25,897.17 | 21,670.67 | 83.68% | 233,074.50 | 216,283.76 | 92.80% | 310,766.00 | 94,482.24 | |
| | 291-6480-611805- Lib Pers Svcs Overtime Civil | 20.83 | 9.97 | 47.86% | 187.50 | 24.49 | 13.06% | 250.00 | 225.51 | |
| | Total for PERSONAL SERVICES | 25,918.00 | 21,680.64 | 83.65% | 233,262.00 | 216,308.25 | 92.73% | 311,016.00 | 94,707.75 | |
| | E2 EMPLOYEE BENEFITS | | | | | | | | | |
| | 291-6480-611905- Lib Empl Benefits Medical Ins | 2,265.67 | 2,393.00 | 105.62% | 20,391.00 | 21,537.00 | 105.62% | 27,188.00 | 5,651.00 | |
| | 291-6480-611910- Lib Empl Benefits IMRF | 2,900.17 | 1,665.62 | 57.43% | 26,101.50 | 16,811.50 | 64.41% | 34,802.00 | 17,990.50 | |
| | 291-6480-611911- Lib Empl Benefits Social Sec | 1,567.67 | 1,316.10 | 83.95% | 14,109.00 | 13,160.90 | 93.28% | 18,812.00 | 5,651.10 | |
| | 291-6480-611912- Lib Empl Benefits Medicare | 366.67 | 307.80 | 83.95% | 3,300.00 | 3,077.92 | 93.27% | 4,400.00 | 1,322.08 | |
| | Total for EMPLOYEE BENEFITS | 7,100.17 | 5,682.52 | 80.03% | 63,901.50 | 54,587.32 | 85.42% | 85,202.00 | 30,614.68 | |
| | E3 CONTRACTUAL SERVICES | | | | | | | | | |
| | 291-6480-612040- Lib Prof Tech Svcs General Ins | 18.00 | 0.00 | 0.00% | 162.00 | 0.00 | 0.00% | 216.00 | 216.00 | |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

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| ACCOUNT | ACCOUNT DESCRIPTION | ***** CURRENT ***** | | | ***** YEAR-TO-DATE ***** | | | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|-------------|--|---------------------|------------------|----------------|--------------------------|------------------|----------------|------------------|--------------------|
| | | ESTIMATED | ACTUAL | %EXP | ESTIMATED | ACTUAL | %EXP | | |
| 291 6480 E3 | 291-6480-612102- Lib Prop Svcs Equipment Mnt | 874.17 | 291.10 | 33.30% | 7,867.50 | 9,766.67 | 124.14% | 10,490.00 | 723.33 |
| | 291-6480-612111- Lib Prop Svcs Building Maint | 3,405.50 | 4,050.38 | 118.94% | 30,649.50 | 39,843.81 | 130.00% | 40,866.00 | 1,022.19 |
| | 291-6480-612136- Lib Prop Svcs Equipment Rental | 83.33 | 0.00 | 0.00% | 750.00 | 0.00 | 0.00% | 1,000.00 | 1,000.00 |
| | 291-6480-612160- Lib Prop Svcs Water Sewer Svc | 41.67 | 110.80 | 265.92% | 375.00 | 439.40 | 117.17% | 500.00 | 60.60 |
| | 291-6480-612165- Lib Prop Svcs Other Svcs | 25.00 | 21.53 | 86.12% | 225.00 | 204.24 | 90.77% | 300.00 | 95.76 |
| | 291-6480-612202- Lib Other Cont Svcs Dues | 40.58 | 0.00 | 0.00% | 365.25 | 424.00 | 116.08% | 487.00 | 63.00 |
| | 291-6480-612203- Lib Other Cont Svcs Training | 83.33 | 52.40 | 62.88% | 750.00 | 470.21 | 62.69% | 1,000.00 | 529.79 |
| | 291-6480-612228- Lib Other Cont Svcs Prog Exb-A | 2,442.50 | 5,725.88 | 234.43% | 21,982.50 | 21,477.68 | 97.70% | 29,310.00 | 7,832.32 |
| | 291-6480-612238- Lib Other Cont Svcs Prog Exb-Y | 125.00 | 500.00 | 400.00% | 1,125.00 | 1,150.00 | 102.22% | 1,500.00 | 350.00 |
| | 291-6480-612242- Lib Other Cont Svcs Intnt Acc | 256.25 | 335.33 | 130.86% | 2,306.25 | 3,473.70 | 150.62% | 3,075.00 | -398.70 |
| | Total for CONTRACTUAL SERVICES | 7,395.33 | 11,087.42 | 149.92% | 66,558.00 | 77,249.71 | 116.06% | 88,744.00 | 11,494.29 |
| E4 | COMMODITIES | | | | | | | | |
| | 291-6480-613005- Lib Genl Supp Office Supp Equip | 166.67 | 84.96 | 50.98% | 1,500.00 | 1,792.19 | 119.48% | 2,000.00 | 207.81 |
| | 291-6480-613007- Lib Genl Supp Supp Reimb Patrn | 685.92 | 200.48 | 29.23% | 6,173.25 | 4,107.25 | 66.53% | 8,231.00 | 4,123.75 |
| | 291-6480-613032- Lib Genl Supp Software Libr | 562.50 | 95.88 | 17.05% | 5,062.50 | 7,233.87 | 142.89% | 6,750.00 | -483.87 |
| | 291-6480-613051- Lib Genl Supp Heating Fuel | 833.33 | 368.82 | 44.26% | 7,500.00 | 4,032.81 | 53.77% | 10,000.00 | 5,967.19 |
| | 291-6480-613145- Lib Supplies Janitorial Suppl | 133.33 | 54.51 | 40.88% | 1,200.00 | 1,085.73 | 90.48% | 1,600.00 | 514.27 |
| | 291-6480-613185- Lib Supplies Small Tools Equip | 483.33 | 266.84 | 55.21% | 4,350.00 | 3,528.20 | 81.11% | 5,800.00 | 2,271.80 |
| | 291-6480-613212- Lib Supplies Program EventsAdl | 1,333.33 | 961.41 | 72.11% | 12,000.00 | 8,974.82 | 74.79% | 16,000.00 | 7,025.18 |
| | 291-6480-613222- Lib Supplies Program EventsYth | 250.00 | 17.97 | 7.19% | 2,250.00 | 1,809.33 | 80.41% | 3,000.00 | 1,190.67 |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

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| | | | ***** CURRENT ***** | | | ***** YEAR-TO-DATE ***** | | | ANNUAL | UNREALIZED | |
|---------|---------------------|------------------|--|---------------------|---------------------|--------------------------|----------------------|----------------------|---------------|----------------------|---------------------|
| ACCOUNT | ACCOUNT DESCRIPTION | | ESTIMATED | ACTUAL | %EXP | ESTIMATED | ACTUAL | %EXP | ESTIMATE | BALANCE | |
| 291 | 6480 | E4 | Total for COMMODITIES | 4,448.42 | 2,050.87 | 46.10% | 40,035.75 | 32,564.20 | 81.34% | 53,381.00 | 20,816.80 |
| | | E6 | CAPITAL | | | | | | | | |
| | | 291-6480-615012- | Lib Capital Computer Equipment | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 | 0.00 |
| | | 291-6480-615015- | Lib Capital Other Equipment | 833.33 | 539.99 | 64.80% | 7,500.00 | 539.99 | 7.20% | 10,000.00 | 9,460.01 |
| | | | Total for CAPITAL | 833.33 | 539.99 | 64.80% | 7,500.00 | 539.99 | 7.20% | 10,000.00 | 9,460.01 |
| | | | Total for 6480-User Svcs Belmont Makerspace | 45,695.25 | 41,041.44 | 89.82% | 411,257.25 | 381,249.47 | 92.70% | 548,343.00 | 167,093.53 |
| | 9901 | | Non-Operating | | | | | | | | |
| | | E5 | OTHER CHARGES | | | | | | | | |
| | | E9 | OTHER FINANCE USE | | | | | | | | |
| | | | Total for 291-Memorial Library Fund | 1,337,150.50 | 1,063,330.18 | 79.52% | 12,034,354.50 | 11,036,199.88 | 91.71% | 16,045,806.00 | 5,009,606.12 |
| 491 | | | Capital Projects-Library | | | | | | | | |
| | 6001 | | Exec Office Admin | | | | | | | | |
| | | E6 | CAPITAL | | | | | | | | |
| | | 491-6001-615015- | Lib Capital Other Equipment | 3,541.67 | 0.00 | 0.00% | 31,875.00 | 0.00 | 0.00% | 42,500.00 | 42,500.00 |
| | | 491-6001-615055- | Lib Capital Other Captl Outlay | 63,191.92 | 26,664.40 | 42.20% | 568,727.25 | 62,424.22 | 10.98% | 758,303.00 | 695,878.78 |
| | | | Total for CAPITAL | 66,733.58 | 26,664.40 | 39.96% | 600,602.25 | 62,424.22 | 10.39% | 800,803.00 | 738,378.78 |
| | | | Total for 6001-Exec Office Admin | 66,733.58 | 26,664.40 | 39.96% | 600,602.25 | 62,424.22 | 10.39% | 800,803.00 | 738,378.78 |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

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| ACCOUNT | ACCOUNT DESCRIPTION | ***** CURRENT ***** | | | ***** YEAR-TO-DATE ***** | | | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|----------|--|---------------------|------------------|----------------|--------------------------|-------------------|----------------|-------------------|--------------------|
| | | ESTIMATED | ACTUAL | %EXP | ESTIMATED | ACTUAL | %EXP | | |
| 491 6004 | Exec Offc Pd by Gifts & Grants | | | | | | | | |
| | E6 CAPITAL | | | | | | | | |
| | 491-6004-615055- Lib Capital Other Captl Outlay | 8,750.00 | 49,022.28 | 560.25% | 78,750.00 | 56,481.28 | 71.72% | 105,000.00 | 48,518.72 |
| | Total for CAPITAL | 8,750.00 | 49,022.28 | 560.25% | 78,750.00 | 56,481.28 | 71.72% | 105,000.00 | 48,518.72 |
| | Total for 6004-Exec Offc Pd by Gifts & Grants | 8,750.00 | 49,022.28 | 560.25% | 78,750.00 | 56,481.28 | 71.72% | 105,000.00 | 48,518.72 |
| 6010 | Exec Office IT | | | | | | | | |
| | E6 CAPITAL | | | | | | | | |
| | 491-6010-615055- Lib Capital Other Captl Outlay | 17,884.17 | 0.00 | 0.00% | 160,957.50 | 168,631.10 | 104.77% | 214,610.00 | 45,978.90 |
| | Total for CAPITAL | 17,884.17 | 0.00 | 0.00% | 160,957.50 | 168,631.10 | 104.77% | 214,610.00 | 45,978.90 |
| | Total for 6010-Exec Office IT | 17,884.17 | 0.00 | 0.00% | 160,957.50 | 168,631.10 | 104.77% | 214,610.00 | 45,978.90 |
| 6020 | Exec Office Facilities | | | | | | | | |
| | E6 CAPITAL | | | | | | | | |
| | 491-6020-615015- Lib Capital Other Equipment | 1,250.00 | 0.00 | 0.00% | 11,250.00 | 0.00 | 0.00% | 15,000.00 | 15,000.00 |
| | 491-6020-615055- Lib Capital Other Captl Outlay | 49,583.33 | 0.00 | 0.00% | 446,250.00 | 14,625.00 | 3.28% | 595,000.00 | 580,375.00 |
| | Total for CAPITAL | 50,833.33 | 0.00 | 0.00% | 457,500.00 | 14,625.00 | 3.20% | 610,000.00 | 595,375.00 |
| | Total for 6020-Exec Office Facilities | 50,833.33 | 0.00 | 0.00% | 457,500.00 | 14,625.00 | 3.20% | 610,000.00 | 595,375.00 |
| 6480 | User Svcs Belmont Makerspace | | | | | | | | |
| | E3 CONTRACTUAL SERVICES | | | | | | | | |
| | E6 CAPITAL | | | | | | | | |
| | 491-6480-615055- Lib Capital Other Captl Outlay | 4,166.67 | 0.00 | 0.00% | 37,500.00 | 16,258.75 | 43.36% | 50,000.00 | 33,741.25 |
| | Total for CAPITAL | 4,166.67 | 0.00 | 0.00% | 37,500.00 | 16,258.75 | 43.36% | 50,000.00 | 33,741.25 |
| | Total for 6480-User Svcs Belmont Makerspace | 4,166.67 | 0.00 | 0.00% | 37,500.00 | 16,258.75 | 43.36% | 50,000.00 | 33,741.25 |

ARLINGTON HEIGHTS MEMORIAL LIBRARY
EXPENDITURE REPORT
75.00% OF YEAR LAPSED

PREPARED 10/12/2023 11:30:01 AM

PAGE 22 OF 22

ACCOUNTING PERIOD 9/2023

Arlington Heights Memorial
LIBRARY ▶

| ACCOUNT | ACCOUNT DESCRIPTION | ***** CURRENT ***** | | | ***** YEAR-TO-DATE ***** | | | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|----------|---|---------------------|---------------------|---------------|--------------------------|----------------------|----------------|----------------------|----------------------|
| | | ESTIMATED | ACTUAL | %EXP | ESTIMATED | ACTUAL | %EXP | | |
| 491 9901 | Non-Operating | | | | | | | | |
| | E5 OTHER CHARGES | | | | | | | | |
| | E9 OTHER FINANCE USE | | | | | | | | |
| | 491-9901-590050- Other Fin Use Oper Trans Out | 0.00 | 0.00 | | 0.00 | 3,000,000.00 | | 0.00 | -3,000,000.00 |
| | Total for OTHER FINANCE USE | 0.00 | 0.00 | | 0.00 | 3,000,000.00 | | 0.00 | -3,000,000.00 |
| | Total for 9901-Non-Operating | 0.00 | 0.00 | | 0.00 | 3,000,000.00 | | 0.00 | -3,000,000.00 |
| | Total for 491-Capital Projects-Library | 148,367.75 | 75,686.68 | 51.01% | 1,335,309.75 | 3,318,420.35 | 248.51% | 1,780,413.00 | -1,538,007.35 |
| | Grand Total | 1,485,518.25 | 1,139,016.86 | 76.67% | 13,369,664.25 | 14,354,620.23 | 107.37% | 17,826,219.00 | 3,471,598.77 |

October 17, 2023

(Action Item 4)

**ACCOUNTS PAYABLE
CHECK REGISTER
ARLINGTON HEIGHTS MEMORIAL LIBRARY
September 30, 2023**

| Fund Number | Fund Name | Fund Total |
|---|---------------------------------|-------------------------------------|
| 291 | General Fund - Library | \$223,274.13 |
| 491 | Capital Projects Fund - Library | \$75,686.68 |
| Total Disbursements | | <u>\$298,960.81</u> |
| Payrolls Paid | | |
| 9/8/2023 | | \$317,832.99 |
| 9/22/2023 | | \$321,913.15 |
| Total Payroll Disbursements | | <u>\$639,746.14</u> |
| Journal Entry Expenditures by Village On Behalf Of the Library | | |
| 9/30/2023 | Group Insurance | \$169,628.23 |
| 9/30/2023 | IMRF | \$85,609.26 |
| 9/30/2023 | Social Security | \$58,507.06 |
| 9/30/2023 | Medicare | \$36,123.38 |
| | | <u>\$349,867.93</u> |
| Total Disbursed | | <u><u>\$1,288,574.88</u></u> |



| Fund | Fund Description | Total Transaction Amount |
|------|--------------------------|--------------------------|
| 291 | Memorial Library Fund | 223,274.13 |
| 491 | Capital Projects-Library | 75,686.68 |
| | TOTAL ALL FUNDS | 298,960.81 |

**ARLINGTON HEIGHTS
MEMORIAL LIBRARY
WARRANT REGISTER FOR
CHECK DATE: 10/17/2023**

ARLINGTON HEIGHTS MEMORIAL LIBRARY

WARRANT REGISTER

CHECK DATE: 10/17/2023

Arlington Heights Memorial
LIBRARY ▶

Department 0000

| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-------------------------------|------------------|--------------------------------------|--------------------------------|-----------|------------------|
| Non Departmental | | | | | |
| 101317 | 291-0000-489900- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Corporate Cashback | -118.87 | 8,830.07 |
| 101326 | 291-0000-140050- | 38900 BAMBOOHR,LLC | Prepaid BambooHR Advantage | 9,172.64 | 10,006.52 |
| 101336 | 291-0000-140050- | 38493 CFRA | Prepaid MarketScope Advisor Ac | 5,683.33 | 6,200.00 |
| 101365 | 291-0000-210970- | 37303 GROUP ADMINISTRATORS | FSA Med September | 4,281.04 | 5,605.90 |
| 101365 | 291-0000-210990- | 37303 GROUP ADMINISTRATORS | FSA Dep September | 1,153.86 | |
| 101431 | 291-0000-140050- | 36530 SENSOURCE | Prepaid Data Hosting Servs w/V | 1,500.00 | 1,500.00 |
| 101437 | 291-0000-210830- | 39128 SONTIQ, INC | Aug Ultrasecure Identity Pro | 104.39 | 104.39 |
| DEPARTMENT 0000 TOTAL: | | | | 21,776.39 | |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

WARRANT REGISTER

CHECK DATE: 10/17/2023

Arlington Heights Memorial
LIBRARY ▶

Department 6001

| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|--------------------------|------------------|-----------------|--------------------------------|-------------------------------|--------------|
| Exec Office Admin | | | | | |
| 101310 | 291-6001-613005- | 39393 | AMAZON CAPITAL SERVICES, INC | Scissors | 9.99 |
| 101310 | 291-6001-613005- | 39393 | AMAZON CAPITAL SERVICES, INC | Paper Clips | 13.97 |
| 101310 | 291-6001-613005- | 39393 | AMAZON CAPITAL SERVICES, INC | Envelopes | 21.55 |
| 101310 | 491-6001-615055- | 39393 | AMAZON CAPITAL SERVICES, INC | Mobile Workstation-Tween Area | 362.63 |
| 101315 | 291-6001-612203- | 30669 | ARLINGTON HTS MEMORIAL LIBRARY | Mileage-- Katsogianos | 2.75 |
| 101315 | 291-6001-612203- | 30669 | ARLINGTON HTS MEMORIAL LIBRARY | Coffee cups for Open Mike | 31.98 |
| 101315 | 291-6001-612205- | 30669 | ARLINGTON HTS MEMORIAL LIBRARY | Postage FedEx | 17.45 |
| 101315 | 291-6001-614096- | 30669 | ARLINGTON HTS MEMORIAL LIBRARY | Ice for Hydration Station | 7.47 |
| 101316 | 291-6001-612005- | 35145 | ARLINGTON HTS MEMORIAL LIBRARY | KW Bag Cleaning | 524.25 |
| 101317 | 291-6001-612203- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | YALSA Registration-A.Belford | 199.00 |
| 101317 | 291-6001-613272- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Refund | -116.76 |
| 101317 | 291-6001-613272- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Donuts & Coffee | 104.95 |
| 101317 | 291-6001-613272- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Donuts & Coffee | 116.76 |
| 101317 | 291-6001-615015- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Circulation Desk Shelf | -1.56 |
| 101317 | 291-6001-615015- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Circulation Desk Shelf | 32.55 |
| 101351 | 291-6001-613005- | 35305 | FINER LINE | Name Badges | 15.28 |
| 101356 | 291-6001-615015- | 37124 | GARVEYS OFFICE PRODUCTS | Workroom Chair Circulation | 1,193.70 |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

WARRANT REGISTER

CHECK DATE: 10/17/2023

Arlington Heights Memorial
LIBRARY ▶

Department 6001

| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|---------|------------------|---|-------------------------------|-----------|------------------|
| 101365 | 291-6001-611953- | 37303 GROUP ADMINISTRATORS | FSA Fees September | 171.00 | 5,605.90 |
| 101381 | 291-6001-612203- | 38620 KARIM, TRACY | Printer Row Lit Fest Expenses | 113.11 | 113.11 |
| 101391 | 491-6001-615055- | 36013 LIBRARY FURNITURE INTERNATIONAL INC | KW Refresh - Shelving | 9,654.60 | 9,654.60 |
| 101392 | 291-6001-612203- | 39484 LIBRARY MARKETING CONFERENCE GROUP | LMC Conf - Aichele P | 475.00 | 950.00 |
| 101392 | 291-6001-612203- | 39484 LIBRARY MARKETING CONFERENCE GROUP | LMC Conf - Tolan W | 475.00 | |
| 101399 | 491-6001-615055- | 36305 MENARDS-MOUNT PROSPECT | KW Project | 122.25 | 134.03 |
| 101407 | 491-6001-615055- | 36691 MOUNT PROSPECT PAINT INC | KW Project Paint | 5.99 | 1,872.11 |
| 101407 | 491-6001-615055- | 36691 MOUNT PROSPECT PAINT INC | KW Project Paint | 97.98 | |
| 101407 | 491-6001-615055- | 36691 MOUNT PROSPECT PAINT INC | KW Project Paint | 105.90 | |
| 101407 | 491-6001-615055- | 36691 MOUNT PROSPECT PAINT INC | KW Project - Paint | 244.95 | |
| 101407 | 491-6001-615055- | 36691 MOUNT PROSPECT PAINT INC | KW Project - Paint | 313.93 | |
| 101407 | 491-6001-615055- | 36691 MOUNT PROSPECT PAINT INC | KW Project Paint | 333.47 | |
| 101407 | 491-6001-615055- | 36691 MOUNT PROSPECT PAINT INC | KW Project - Paint | 769.89 | |
| 101408 | 291-6001-612203- | 39317 MURPHY, DIANE | ALA Conf Expenses Reimburs | 397.32 | 397.32 |
| 101418 | 291-6001-612205- | 38919 POSTMASTER | Permit591 Oct Newsletter Post | 3,613.44 | 3,613.44 |
| 101421 | 291-6001-612005- | 36954 QUICK DELIVERY SERVICE INC | Sept Delivery Servs | 108.90 | 417.45 |
| 101421 | 291-6001-612005- | 36954 QUICK DELIVERY SERVICE INC | Sept Delivery Servs | 108.90 | |
| 101421 | 291-6001-612005- | 36954 QUICK DELIVERY SERVICE INC | Sept Delivery Servs | 199.65 | |
| 101433 | 491-6001-615055- | 37361 SHALES MCNUTT CONSTRUCTION | KW Proj Construct Servs Sept | 13,812.50 | 13,812.50 |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

WARRANT REGISTER

CHECK DATE: 10/17/2023

Arlington Heights Memorial
LIBRARY ▶

Department 6001

| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-------------------------------|------------------|--------------------------------------|-------------------------------|-----------|---------------|
| 101434 | 491-6001-615055- | 31677 SHERWIN ACE HARDWARE INC | KW Project Supplies | 46.95 | 166.87 |
| 101442 | 491-6001-615055- | 39477 TAKEFORM | KW Refresh - Deposit Magazine | 793.36 | 793.36 |
| 101446 | 291-6001-612205- | 36360 UPS | Postage | 13.21 | 13.21 |
| 101452 | 291-6001-612005- | 38880 WILLIAMS ASSOCIATES ARCHITECTS | August Prof Servs | 780.13 | 780.13 |
| DEPARTMENT 6001 TOTAL: | | | | 35,293.39 | |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

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Arlington Heights Memorial
LIBRARY ▶

Department 6002

| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT | |
|---|------------------|-----------------|-------------------------------------|-------------------------------|--------------|------------------|
| Exec Office Commun & Mrkting | | | | | | |
| 101306 | 291-6002-613185- | 36693 | ACRYLIC FABRICATORS / CLEAR INDUSTR | Paperback Sign Holders | 1,237.58 | 1,237.58 |
| 101310 | 291-6002-613005- | 39393 | AMAZON CAPITAL SERVICES, INC | Office Supplies | 57.39 | 11,630.54 |
| 101310 | 291-6002-613272- | 39393 | AMAZON CAPITAL SERVICES, INC | Recipe Card Envelopes | 395.36 | |
| 101317 | 291-6002-612165- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Facebook Boost | 1.59 | 8,830.07 |
| 101317 | 291-6002-612165- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Facebook Boost | 18.99 | |
| 101317 | 291-6002-612210- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Stickers for OBOV Giveaway | 231.50 | |
| 101332 | 291-6002-612210- | 37764 | CARDINAL COLORGROUP | October Newsletter | 16,098.00 | 16,098.00 |
| 101393 | 291-6002-613005- | 35739 | LINDENMEYR MUNROE | Cardstock Paper | 1,187.60 | 1,187.60 |
| 101420 | 291-6002-613272- | 39482 | THE PROMO CORP | OBOV Event T-Shirts | 207.00 | 460.00 |
| 101429 | 291-6002-612102- | 37394 | SCHLESINGER MACHINERY INC | Cutter Blade Sharpening | 652.00 | 652.00 |
| 101440 | 291-6002-612210- | 39154 | STATE GRAPHICS | Volunteer Birthday Cards | 228.70 | 228.70 |
| | | | | DEPARTMENT 6002 TOTAL: | 20,315.71 | |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

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Arlington Heights Memorial
LIBRARY ▶

Department 6003

| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|------------------------------------|------------------|---|---------------------------------|--------|-----------------|
| Exec Office Human Resources | | | | | |
| 101305 | 291-6003-612165- | 38487 ACCURATE EMPLOYMENT SCREENING LLC | Employment & Vol Screening | 235.04 | 235.04 |
| 101309 | 291-6003-612165- | 38692 ALBERTSONS COMPANIES-OSCO DRUG 3278 | 2023 Flu Shot Clinic Staff&Vol | 576.00 | 576.00 |
| 101315 | 291-6003-614070- | 30669 ARLINGTON HTS MEMORIAL LIBRARY | Paper Cups DSSC Apple Cider Bar | 22.07 | 617.41 |
| 101317 | 291-6003-614070- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Supplies for DSSC | 59.95 | 8,830.07 |
| 101335 | 291-6003-614070- | 38992 CERTIF-A-GIFT COMPANY | Volunteer Gift Redemption | 20.00 | 40.00 |
| 101335 | 291-6003-614070- | 38992 CERTIF-A-GIFT COMPANY | Volunteer Gift Redemption | 20.00 | |
| DEPARTMENT 6003 TOTAL: | | | | 933.06 | |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

WARRANT REGISTER

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Arlington Heights Memorial
LIBRARY ▶

Department 6004

| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|---|------------------|--------------------------------------|--------------------------------|-----------|------------------|
| Exec Offc Pd by Gifts & Grants | | | | | |
| 101310 | 291-6004-613202- | 39393 AMAZON CAPITAL SERVICES, INC | Library Card Sign Up Month | 123.37 | 11,630.54 |
| 101310 | 291-6004-613280- | 39393 AMAZON CAPITAL SERVICES, INC | Books - Donation | 27.49 | |
| 101311 | 291-6004-612165- | 38743 AMBIUS (19) | September Reg Servs | 254.97 | 254.97 |
| 101313 | 291-6004-612218- | 39479 APPLAUSE INTL INC | 11/19 Sunday Musicale | 1,025.00 | 1,025.00 |
| 101317 | 291-6004-613202- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Library Card Sign Up Month | 39.46 | 8,830.07 |
| 101317 | 291-6004-613202- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Gift Cards | 85.00 | |
| 101317 | 291-6004-613202- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Library Card Sign Up Month | 165.47 | |
| 101320 | 291-6004-612218- | 38770 AUTHORS UNBOUND AGENCY | OBOV Author A.West Visit 10/26 | 4,125.00 | 4,125.00 |
| 101321 | 491-6004-615055- | 36228 AVI SYSTEMS | A/V System Equipment for Hendr | 49,022.28 | 49,022.28 |
| 101328 | 291-6004-612218- | 36496 RAYMOND BENSON | 11/9 Movie Club | 350.00 | 350.00 |
| 101329 | 291-6004-612218- | 39321 BILL YOUNG MEDIA | OBOV BBQ Event 9/26 | 274.25 | 274.25 |
| 101359 | 291-6004-612218- | 36706 DANN GIRE | 11/9 Movie Club | 350.00 | 350.00 |
| 101374 | 291-6004-613280- | 30564 INGRAM LIBRARY SERVICES | Books - Donation | 37.42 | 9,199.44 |
| 101374 | 291-6004-613280- | 30564 INGRAM LIBRARY SERVICES | Books - Donation | 50.81 | |
| 101430 | 291-6004-613185- | 39490 LUCY SEARS | Butterfly Garden Supplies | 214.48 | 214.48 |
| 101450 | 291-6004-612218- | 39478 JASMINE NAZEK WARGA | 11/6-7 Author Visit | 7,000.00 | 7,000.00 |
| DEPARTMENT 6004 TOTAL: | | | | 63,145.00 | |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

WARRANT REGISTER

CHECK DATE: 10/17/2023

Arlington Heights Memorial
LIBRARY ▶

Department 6008

| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-------------------------------|------------------|--|--------------------------------|-----------------|-----------------|
| Exec Office Finance | | | | | |
| 101304 | 291-6008-612165- | 37970 ACCURATE DOCUMENT DESTRUCTION INC | Shredding Service 8/29 | 152.22 | 152.22 |
| 101367 | 291-6008-612203- | 33915 IL GOVERNMENT FINANCE OFFICERS ASS | Webinar 1099 Reporting -T Sara | 20.00 | 20.00 |
| 101435 | 291-6008-612005- | 36270 SIKICH | Fin Statement 2022 Audit Servs | 1,305.00 | 1,305.00 |
| DEPARTMENT 6008 TOTAL: | | | | 1,477.22 | |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

WARRANT REGISTER

CHECK DATE: 10/17/2023

Arlington Heights Memorial
LIBRARY ▶

Department 6010

| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-----------------------|------------------|--------------------------------------|-----------------------------------|--------|------------------|
| Exec Office IT | | | | | |
| 101310 | 291-6010-613030- | 39393 AMAZON CAPITAL SERVICES, INC | Toner order | 885.30 | 11,630.54 |
| 101310 | 291-6010-613185- | 39393 AMAZON CAPITAL SERVICES, INC | USB-C cable | 14.98 | |
| 101310 | 291-6010-613185- | 39393 AMAZON CAPITAL SERVICES, INC | Keyboard for Catalog Computer | 23.99 | |
| 101310 | 291-6010-613185- | 39393 AMAZON CAPITAL SERVICES, INC | Wireless Mouse for MP Manager | 69.99 | |
| 101310 | 291-6010-613185- | 39393 AMAZON CAPITAL SERVICES, INC | Anker wall outlets/HDMI cables | 72.96 | |
| 101310 | 291-6010-613185- | 39393 AMAZON CAPITAL SERVICES, INC | Phone Lanyard & bluetooth speaker | 90.63 | |
| 101310 | 291-6010-613185- | 39393 AMAZON CAPITAL SERVICES, INC | Android Phones | 199.98 | |
| 101310 | 291-6010-613185- | 39393 AMAZON CAPITAL SERVICES, INC | TV for Call Center | 237.89 | |
| 101310 | 291-6010-615012- | 39393 AMAZON CAPITAL SERVICES, INC | Staff Printer for MP | 499.00 | |
| 101317 | 291-6010-612005- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | PayFlow Pro Subscription | 54.10 | |
| 101317 | 291-6010-612203- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Test Preparation Training | 79.00 | |
| 101317 | 291-6010-612242- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | AHML Cable, 9/1/23-9/30/23 | 21.04 | |
| 101317 | 291-6010-612242- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Emergency Texting Service | 94.98 | |
| 101317 | 291-6010-612242- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | SC Internet, 8/21/23-9/20/23 | 150.48 | |
| 101317 | 291-6010-613032- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Amazon FreeTime Subscription | 7.99 | |
| 101317 | 291-6010-613032- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | YouTube Premium Subscription | 13.99 | |
| 101317 | 291-6010-613032- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Spotify Subscription | 16.99 | |
| 101317 | 291-6010-613032- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Trello Subscription | 43.75 | |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

WARRANT REGISTER CHECK DATE: 10/17/2023

Arlington Heights Memorial
LIBRARY ▶

| | CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT | |
|-----------------|---------|------------------|-----------------|------------------------------------|--------------------------------------|--------------|------------------|
| Department 6010 | 101317 | 291-6010-613032- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Riddle Subscription | 49.00 | |
| | 101317 | 291-6010-613032- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Google Phone Management Subscription | 54.00 | |
| | 101317 | 291-6010-613032- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Google Gsuite Subscription | 102.78 | |
| | 101317 | 291-6010-613032- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Volunteer Software Subscription | 165.00 | |
| | 101317 | 291-6010-613032- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | LAT Zoom Subscription | 280.00 | |
| | 101317 | 291-6010-613032- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Font Subscription AHML Fonts | 299.00 | |
| | 101317 | 291-6010-613032- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Amazon S3 Backup Storage | 431.35 | |
| | 101317 | 291-6010-613032- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Staff Scheduling Subscription | 780.00 | |
| | 101317 | 291-6010-613185- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | MacBook Air Battery for Hub | 78.79 | |
| | 101322 | 291-6010-613030- | 36532 | B & H PHOTO VIDEO | Epson Roll Paper for Graphics | 620.00 | 620.00 |
| | 101326 | 291-6010-613032- | 38900 | BAMBOOHR,LLC | BambooHR Advantage | 833.88 | 10,006.52 |
| | 101339 | 291-6010-612242- | 37399 | COMCAST | Oct Internet Servs AHML | 1,554.95 | 1,554.95 |
| | 101371 | 291-6010-612102- | 38619 | IMAGE SYSTEMS & BUSINESS SOLUTIONS | Equipment Maintenance | 466.26 | 466.26 |
| | 101372 | 291-6010-612102- | 37125 | IMPACT NETWORKING LLC | Equipment Maintenance | 388.47 | 2,419.41 |
| | 101372 | 291-6010-612102- | 37125 | IMPACT NETWORKING LLC | Equipment Maintenance | 396.39 | |
| | 101372 | 291-6010-612102- | 37125 | IMPACT NETWORKING LLC | Equipment Maintenance | 434.39 | |
| | 101372 | 291-6010-612102- | 37125 | IMPACT NETWORKING LLC | Equipment Maintenance | 486.20 | |
| | 101372 | 291-6010-612102- | 37125 | IMPACT NETWORKING LLC | Equipment Maintenance | 713.96 | |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

WARRANT REGISTER

CHECK DATE: 10/17/2023

Arlington Heights Memorial
LIBRARY ▶

Department 6010

| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-------------------------------|------------------|-----------------------------------|--------------------------------|------------------|-----------------|
| 101404 | 291-6010-613032- | 37886 MNJ TECHNOLOGIES DIRECT INC | Azure Premium License Qty205 | 106.60 | 106.60 |
| 101405 | 291-6010-613185- | 36881 MONOPRICE INC | Wall Mount for New Call Senter | 68.83 | 68.83 |
| 101422 | 291-6010-613032- | 37932 RAILS | Gale Analytics PI One Time Rep | 1,310.00 | 1,310.00 |
| 101425 | 291-6010-612242- | 39262 RCN | Internet 9/13-10/12 | 2,285.17 | 2,285.17 |
| 101439 | 291-6010-613030- | 37477 STAPLES | Paper | 1,723.13 | 2,679.34 |
| 101447 | 291-6010-612242- | 36068 VERIZON WIRELESS | Telephone 8/26-9/25 | 353.26 | 353.26 |
| DEPARTMENT 6010 TOTAL: | | | | 16,558.45 | |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

WARRANT REGISTER CHECK DATE: 10/17/2023

Arlington Heights Memorial
LIBRARY ▶

Department 6020

| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-------------------------------|------------------|--|--------------------------------|----------|------------------|
| Exec Office Facilities | | | | | |
| 101303 | 291-6020-612111- | 37504 1000BULBS.COM | Light Bulbs | 196.67 | 196.67 |
| 101310 | 291-6020-613145- | 39393 AMAZON CAPITAL SERVICES, INC | Janitorial Supplies | 32.12 | 11,630.54 |
| 101310 | 291-6020-613145- | 39393 AMAZON CAPITAL SERVICES, INC | Janitorial Supplies | 49.00 | |
| 101310 | 291-6020-613145- | 39393 AMAZON CAPITAL SERVICES, INC | Janitorial Supplies | 152.32 | |
| 101310 | 291-6020-613145- | 39393 AMAZON CAPITAL SERVICES, INC | Janitorial Supplies | 174.95 | |
| 101312 | 291-6020-612111- | 39324 ANDERSON PEST SOLUTIONS | Exterminating Servs AHML | 93.45 | 170.29 |
| 101314 | 291-6020-612111- | 37355 AQUARIUM ADVENTURE | Reg Servs September | 286.69 | 286.69 |
| 101317 | 291-6020-612111- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Vacuum Parts Refund | -32.04 | 8,830.07 |
| 101317 | 291-6020-612111- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Refund IKEA | -9.03 | |
| 101317 | 291-6020-612111- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Refund IKEA | -1.13 | |
| 101317 | 291-6020-612111- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Vac parts | 59.30 | |
| 101317 | 291-6020-613145- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Janitorial Supplies | -39.95 | |
| 101317 | 291-6020-613145- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Janitorial Supplies | -39.95 | |
| 101317 | 291-6020-613145- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Janitorial Supplies | 79.90 | |
| 101319 | 291-6020-612111- | 37760 ASSA ABLOY ENTRANCE SYSTEMS US INC | Automatic Door Function Inspec | 407.00 | 4,799.95 |
| 101319 | 291-6020-615015- | 37760 ASSA ABLOY ENTRANCE SYSTEMS US INC | North Core Doors Repair | 4,392.95 | |
| 101323 | 291-6020-613145- | 31544 BADE SUPPLY | Janitorial Supplies | 1,615.70 | 1,615.70 |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

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Department 6020

| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|---------|------------------|---|--------------------------------|----------|-----------------|
| 101340 | 291-6020-613051- | 30129 COMED | Heating 8/7-9/6 | 2.99 | 29.82 |
| 101340 | 291-6020-613051- | 30129 COMED | Heating 8/7-9/6 | 26.83 | |
| 101341 | 291-6020-612111- | 34615 COMPLETE TEMPERATURE SYSTEMS | HVAC New Cartridge Pump | 1,502.00 | 1,902.00 |
| 101349 | 291-6020-612102- | 39483 FACILITY GATEWAY CORPORATION | UPS Maintenance Contract Yr1 | 2,125.15 | 2,125.15 |
| 101355 | 291-6020-612111- | 38958 GARDEN GUY, INC. | Sept Landscape Mainten AHML | 750.00 | 1,036.25 |
| 101363 | 291-6020-612111- | 30189 GRAINGER INC,W W | Light Bulbs | 760.00 | 1,561.13 |
| 101363 | 291-6020-612111- | 30189 GRAINGER INC,W W | Maintenance Supplies | 801.13 | |
| 101366 | 291-6020-613051- | 37744 IGS ENERGY | Natural Gas August | 2,497.48 | 2,497.48 |
| 101377 | 291-6020-612102- | 38655 JOHNSON CONTROLS SECURITY SOLUTIONS | Fire Alarm Monitoring Oct-Dec | 219.00 | 219.00 |
| 101394 | 291-6020-612111- | 37655 MASTER MAINTENANCE SERVICE INC | Janitorial Servs Oct AHML | 4,599.00 | 6,249.00 |
| 101399 | 291-6020-612111- | 36305 MENARDS-MOUNT PROSPECT | Building Maintenance | 11.78 | 134.03 |
| 101400 | 291-6020-612111- | 38872 MIDWEST PAPER RETRIEVER | Recycling Servs September | 96.60 | 96.60 |
| 101411 | 291-6020-612111- | 39308 NEHER ELECTRIC SUPPLY, INC | Light Bulbs | 705.00 | 705.00 |
| 101412 | 291-6020-613051- | 30676 NICOR GAS | Natural Gas August | 248.15 | 1,574.48 |
| 101412 | 291-6020-613051- | 30676 NICOR GAS | Natural Gas August | 957.51 | |
| 101419 | 291-6020-612111- | 38260 PREMISTAR-NORTH | Camus Boiler Maintenance Oct-D | 2,992.00 | 2,992.00 |
| 101423 | 291-6020-612111- | 39272 RAINMAKERS IRRIGATION & MAINTENANCE | Irrigation Repair | 315.00 | 315.00 |
| 101424 | 291-6020-613145- | 32245 RAMROD DISTRIBUTORS INC | Janitorial Supplies | 749.34 | 749.34 |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

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Department 6020

| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-------------------------------|------------------|-------------------------------------|-----------------------|------------------|-----------------|
| 101434 | 291-6020-612111- | 31677 SHERWIN ACE HARDWARE INC | Building Maintenance | 80.97 | 166.87 |
| 101438 | 291-6020-612102- | 30596 STANDARD ELEVATOR CORPORATION | 8/11 Fire Testing | 430.10 | 721.20 |
| 101439 | 291-6020-612111- | 37477 STAPLES | Building Maintenance | 156.60 | 2,679.34 |
| 101439 | 291-6020-613145- | 37477 STAPLES | Janitorial Products | 736.56 | |
| 101448 | 291-6020-612160- | 30614 VILLAGE OF ARLINGTON HEIGHTS | Water/Sewer 6/28-8/30 | 83.24 | 7,877.00 |
| 101448 | 291-6020-612160- | 30614 VILLAGE OF ARLINGTON HEIGHTS | Water/Sewer 6/28-8/29 | 7,208.54 | |
| 101448 | 291-6020-613050- | 30614 VILLAGE OF ARLINGTON HEIGHTS | Fuel August | 474.42 | |
| DEPARTMENT 6020 TOTAL: | | | | 35,947.34 | |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

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Arlington Heights Memorial
LIBRARY ▶

Department 6401

| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-----------------------------|------------------|--------------------------------------|----------------------------------|--------|------------------|
| User Svcs Youth Svcs | | | | | |
| 101310 | 291-6401-613005- | 39393 AMAZON CAPITAL SERVICES, INC | Desk Fan | 8.99 | 11,630.54 |
| 101310 | 291-6401-613005- | 39393 AMAZON CAPITAL SERVICES, INC | Office Supplies | 45.08 | |
| 101310 | 291-6401-613201- | 39393 AMAZON CAPITAL SERVICES, INC | Supplies for craft project | 13.99 | |
| 101310 | 291-6401-613201- | 39393 AMAZON CAPITAL SERVICES, INC | Supplies for 9/23 tween DIY | 43.48 | |
| 101310 | 291-6401-613202- | 39393 AMAZON CAPITAL SERVICES, INC | Counters for programs | 13.89 | |
| 101310 | 291-6401-613202- | 39393 AMAZON CAPITAL SERVICES, INC | YS Outreach CAP Materials | 20.14 | |
| 101310 | 291-6401-613202- | 39393 AMAZON CAPITAL SERVICES, INC | Badge Holders | 24.99 | |
| 101310 | 291-6401-613202- | 39393 AMAZON CAPITAL SERVICES, INC | Random Prize Drawing | 29.99 | |
| 101310 | 291-6401-613202- | 39393 AMAZON CAPITAL SERVICES, INC | Fabric Scissors | 37.69 | |
| 101310 | 291-6401-613202- | 39393 AMAZON CAPITAL SERVICES, INC | Teen Halloween Party | 43.87 | |
| 101310 | 291-6401-613202- | 39393 AMAZON CAPITAL SERVICES, INC | Supplies for Books 'n Bites 9/28 | 55.80 | |
| 101310 | 291-6401-613202- | 39393 AMAZON CAPITAL SERVICES, INC | Acrylic Sheet for Storytime | 116.94 | |
| 101310 | 291-6401-613290- | 39393 AMAZON CAPITAL SERVICES, INC | October Tween LitCrates | 12.99 | |
| 101315 | 291-6401-612203- | 30669 ARLINGTON HTS MEMORIAL LIBRARY | Mileage-Eyman | 8.98 | 617.41 |
| 101315 | 291-6401-612203- | 30669 ARLINGTON HTS MEMORIAL LIBRARY | Mileage-- Segalla | 17.09 | |
| 101315 | 291-6401-612203- | 30669 ARLINGTON HTS MEMORIAL LIBRARY | Mileage-Mijalski | 22.18 | |
| 101315 | 291-6401-613202- | 30669 ARLINGTON HTS MEMORIAL LIBRARY | Snacks for Dice Guilt | 14.99 | |
| 101315 | 291-6401-613202- | 30669 ARLINGTON HTS MEMORIAL LIBRARY | Pop tart pillow | 20.46 | |
| 101315 | 291-6401-613202- | 30669 ARLINGTON HTS MEMORIAL LIBRARY | Snacks for Otaku Teens United | 21.55 | |

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| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT | |
|-----------------|-----------|------------------------|--------------------------------|----------------------------------|--------------|-----------------|
| Department 6401 | 101315 | 291-6401-613202- 30669 | ARLINGTON HTS MEMORIAL LIBRARY | Teen Advisory Board Meeting 9/17 | 29.98 | |
| | 101317 | 291-6401-613202- 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Refund Tax | -4.23 | 8,830.07 |
| | 101317 | 291-6401-613202- 39400 | ARLINGTON HTS MEMORIAL LIBRARY | October Tween LitCrates | 6.74 | |
| | 101317 | 291-6401-613202- 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Storytime Puppet | 42.67 | |
| | 101317 | 291-6401-613202- 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Our Time play items | 90.22 | |
| | 101317 | 291-6401-613290- 39400 | ARLINGTON HTS MEMORIAL LIBRARY | October Tween LitCrates | 58.39 | |
| | 101317 | 291-6401-613290- 39400 | ARLINGTON HTS MEMORIAL LIBRARY | October Tween LitCrates | 66.35 | |
| | 101331 | 291-6401-612218- 39481 | HEATHER BOOTH | 10/24 Teen Culinary: Macarons | 300.00 | 300.00 |
| | 101344 | 291-6401-613202- 30141 | DEMCO INC | Bookmarks for YS Outreach, Pro | 125.45 | 133.82 |
| | 101344 | 291-6401-613290- 30141 | DEMCO INC | Bookmarks for YS Outreach, Pro | 8.37 | |
| | 101350 | 291-6401-612218- 38670 | FAMBRO MANAGEMENT | 11/19 Chess Club | 190.00 | 190.00 |
| | 101353 | 291-6401-613202- 38448 | FUN EXPRESS LLC | Halloween Fun Supplies | 84.59 | 299.36 |
| | 101353 | 291-6401-613290- 38448 | FUN EXPRESS LLC | October Tween LitCrates | 69.92 | |
| | 101375 | 291-6401-612218- 35948 | JIM GILL, INC | 11/18 Jim Gill Concert | 1,000.00 | 1,000.00 |
| | 101396 | 291-6401-612218- 38467 | ANTHONY MELE | 9/22 Dice Guild | 150.00 | 150.00 |
| | 101397 | 291-6401-612218- 38467 | ANTHONY MELE | 10/20 Dice Guild | 150.00 | 150.00 |
| | 101398 | 291-6401-612218- 38467 | ANTHONY MELE | 11/17 Dice Guild | 150.00 | 150.00 |
| | 101402 | 291-6401-612203- 39489 | DANA MIJALSKI | Laconi Stem Training Travel | 56.33 | 56.33 |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

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Department 6401

| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-------------------------------|------------------|--|--------------------|----------|-----------------|
| 101413 | 291-6401-612203- | 38660 NORTHWEST SPECIAL RECREATION ASSOCIATION | Inclusion Training | 75.00 | 75.00 |
| 101439 | 291-6401-613202- | 37477 STAPLES | YS Outreach CAP | 63.05 | 2,679.34 |
| DEPARTMENT 6401 TOTAL: | | | | 3,285.92 | |

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Department 6410

| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-------------------------------|------------------|--|--------------------------------|--------|------------------|
| User Svcs Info Svcs | | | | | |
| 101310 | 291-6410-613005- | 39393 AMAZON CAPITAL SERVICES, INC | Wall Mounted Coat Hook | -43.99 | 11,630.54 |
| 101310 | 291-6410-613005- | 39393 AMAZON CAPITAL SERVICES, INC | Info Services Office Supplies | 9.37 | |
| 101310 | 291-6410-613005- | 39393 AMAZON CAPITAL SERVICES, INC | Office Supplies | 17.99 | |
| 101310 | 291-6410-613005- | 39393 AMAZON CAPITAL SERVICES, INC | Info Services Office Supplies | 24.19 | |
| 101310 | 291-6410-613005- | 39393 AMAZON CAPITAL SERVICES, INC | ISG Office Supplies | 24.79 | |
| 101310 | 291-6410-613005- | 39393 AMAZON CAPITAL SERVICES, INC | Wall Mounted Coat Hook | 43.99 | |
| 101315 | 291-6410-612203- | 30669 ARLINGTON HTS MEMORIAL LIBRARY | Mileage--Malik | 14.60 | 617.41 |
| 101327 | 291-6410-612218- | 37599 BRUCE BENNETT | Oct Resume Reviews | 300.00 | 300.00 |
| 101360 | 291-6410-613005- | 35317 GLOBAL EQUIPMENT COMPANY INC | Bulletin Board New Call Center | 45.04 | 45.04 |
| 101384 | 291-6410-612218- | 39258 LAINA KRISIK | Resumer Reviews | 150.00 | 150.00 |
| 101410 | 291-6410-612218- | 39462 NATIONAL CYBER SECURITY ALLIANCE | 11/2 Cybersecure My Business | 150.00 | 150.00 |
| 101427 | 291-6410-613201- | 38733 ROUNDY'S INC | Business After Hours Event | 31.74 | 394.11 |
| DEPARTMENT 6410 TOTAL: | | | | 767.72 | |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

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Department 6420

| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|--------------------------------|------------------|--------------------------------------|----------------------|--------|------------------|
| User Svcs Customer Svcs | | | | | |
| 101310 | 291-6420-613005- | 39393 AMAZON CAPITAL SERVICES, INC | Circ Office Supplies | 11.99 | 11,630.54 |
| 101310 | 291-6420-613005- | 39393 AMAZON CAPITAL SERVICES, INC | ESL supplies | 12.17 | |
| 101310 | 291-6420-613005- | 39393 AMAZON CAPITAL SERVICES, INC | Stapler | 16.91 | |
| 101310 | 291-6420-613005- | 39393 AMAZON CAPITAL SERVICES, INC | ESL supplies | 54.84 | |
| 101310 | 291-6420-613005- | 39393 AMAZON CAPITAL SERVICES, INC | Office Supplies | 55.79 | |
| 101310 | 291-6420-613201- | 39393 AMAZON CAPITAL SERVICES, INC | ESL supplies | 17.85 | |
| 101310 | 291-6420-613290- | 39393 AMAZON CAPITAL SERVICES, INC | ESL folders | 57.39 | |
| 101315 | 291-6420-612203- | 30669 ARLINGTON HTS MEMORIAL LIBRARY | Mileage-Maier | 17.82 | 617.41 |
| 101369 | 291-6420-612202- | 30659 ILA MEMBERSHIP | ILA Dues - Meyer S | 25.00 | 25.00 |
| 101445 | 291-6420-612165- | 36808 UNIQUE MANAGEMENT SERVICES INC | Sept Placements | 108.35 | 108.35 |
| DEPARTMENT 6420 TOTAL: | | | | 378.11 | |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

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Department 6430

| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|----------------------------------|------------------|-----------------|--------------------------------|-------------------------------------|-----------------|
| User Svcs Accessible Svcs | | | | | |
| 101310 | 291-6430-613005- | 39393 | AMAZON CAPITAL SERVICES, INC | Office Supplies | 11.99 |
| 101310 | 291-6430-613005- | 39393 | AMAZON CAPITAL SERVICES, INC | Office Supplies | 14.44 |
| 101310 | 291-6430-613005- | 39393 | AMAZON CAPITAL SERVICES, INC | Office Supplies | 64.08 |
| 101310 | 291-6430-613005- | 39393 | AMAZON CAPITAL SERVICES, INC | Office Supplies | 71.70 |
| 101310 | 291-6430-613201- | 39393 | AMAZON CAPITAL SERVICES, INC | Art Supplies | 21.99 |
| 101310 | 291-6430-613201- | 39393 | AMAZON CAPITAL SERVICES, INC | SAS - Program Supplies | 34.96 |
| 101310 | 291-6430-613290- | 39393 | AMAZON CAPITAL SERVICES, INC | Circulation Supplies | 34.27 |
| 101315 | 291-6430-613201- | 30669 | ARLINGTON HTS MEMORIAL LIBRARY | Supplies for Princess Bride Program | 22.50 |
| 101315 | 291-6430-613201- | 30669 | ARLINGTON HTS MEMORIAL LIBRARY | Program Supplies | 35.00 |
| 101315 | 291-6430-613202- | 30669 | ARLINGTON HTS MEMORIAL LIBRARY | Refreshments for Current Events | 42.55 |
| 101317 | 291-6430-613201- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | SAS Art Supplies | 28.12 |
| 101352 | 291-6430-612218- | 37557 | FRENCH BATTLEFIELDS | 11/10 The Generals: Patton, Ro | 150.00 |
| 101379 | 291-6430-612218- | 38561 | PATRICIA SHORE KADEN | 10/30 Job Seeking for People w | 130.00 |
| 101395 | 291-6430-612218- | 38416 | ALAYNE MCNULTY | October Creative Aging: Art | 490.00 |
| 101426 | 291-6430-612218- | 39278 | GARRET ROSIEK | 10/30 Job Seeking for People w | 200.00 |
| | | | | DEPARTMENT 6430 TOTAL: | 1,351.60 |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

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Department 6440

| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT | |
|--|------------------|-----------------|--------------------------------|-----------------------------|--------------|------------------|
| User Svcs Programs & Exhibits | | | | | | |
| 101310 | 291-6440-612218- | 39393 | AMAZON CAPITAL SERVICES, INC | Canvases for Tiny Art Show | 71.98 | 11,630.54 |
| 101315 | 291-6440-612203- | 30669 | ARLINGTON HTS MEMORIAL LIBRARY | Mileage-Camp | 18.34 | 617.41 |
| 101315 | 291-6440-613201- | 30669 | ARLINGTON HTS MEMORIAL LIBRARY | New Friend Network 9/19 | 49.97 | |
| 101315 | 291-6440-613202- | 30669 | ARLINGTON HTS MEMORIAL LIBRARY | No sew blankets 9/5 | 20.64 | |
| 101316 | 291-6440-612218- | 35145 | ARLINGTON HTS MEMORIAL LIBRARY | Pizzas for Lego Train setup | 100.84 | 3,297.07 |
| 101316 | 291-6440-613202- | 35145 | ARLINGTON HTS MEMORIAL LIBRARY | One Book BBQ Rentals 9/23 | 218.90 | |
| 101316 | 291-6440-613202- | 35145 | ARLINGTON HTS MEMORIAL LIBRARY | One Book BBQ Rentals 9/23 | 2,413.10 | |
| 101317 | 291-6440-613202- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Extra Bingo Prize | 5.00 | 8,830.07 |
| 101317 | 291-6440-613202- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Extra Bingo Prize | 5.00 | |
| 101317 | 291-6440-613202- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Extra Bingo Prize | 5.00 | |
| 101317 | 291-6440-613202- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Adult Recess Supplies | 37.92 | |
| 101317 | 291-6440-613202- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Books and Brews Food 9/20 | 40.00 | |
| 101317 | 291-6440-613202- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Pizza for author visit | 61.65 | |
| 101317 | 291-6440-613202- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Movie for November | 73.29 | |
| 101317 | 291-6440-613202- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | OBOV no-sew blanket | 175.91 | |
| 101317 | 291-6440-613202- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Porky's BBQ | 1,470.00 | |

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Department 6440

| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-------------------------------|------------------|-----------------------------------|--------------------------------|----------|-----------------|
| 101318 | 291-6440-612218- | 38830 ARLINGTONES | 11/12 Performance at Veteran's | 400.00 | 400.00 |
| 101337 | 291-6440-613202- | 39167 CHICAGO DISTRIBUTION CENTER | Banned Books Week Giveaways | 43.70 | 43.70 |
| 101345 | 291-6440-612218- | 38844 DEBRA M DUDEK | 10/19 Maleficarum & Misfortune | 350.00 | 350.00 |
| 101346 | 291-6440-612218- | 39464 AMY DUFFEY | Lawn Games Supplies | 58.42 | 58.42 |
| 101353 | 291-6440-613202- | 38448 FUN EXPRESS LLC | Recipe Boxes for 10/17 Program | 65.93 | 299.36 |
| 101353 | 291-6440-613202- | 38448 FUN EXPRESS LLC | Bubbles for OBOV BBQ Party | 78.92 | |
| 101361 | 291-6440-612218- | 38388 CLARENCE GOODMAN | 10/19 MLK Last Year | 650.00 | 650.00 |
| 101382 | 291-6440-612218- | 39487 ERIN KENNEDY LUNSFORD | 10/28 Hair We Go: Wigs | 550.00 | 550.00 |
| 101383 | 291-6440-612218- | 38050 JACOB S KNABB | 11/8 Writer's Ink | 200.00 | 200.00 |
| 101403 | 291-6440-612218- | 39069 MLINARIC,JESSICA | 11/2 Chicagi Trivia | 200.00 | 200.00 |
| 101406 | 291-6440-612218- | 39485 NATALIE Y. MOORE | OBOV An Evening with Author | 1,000.00 | 1,000.00 |
| 101409 | 291-6440-613202- | 38163 MUSZYNSKI,EMILY | OBOV BBQ Event 9/26 Refreshm | 194.24 | 194.24 |
| 101420 | 291-6440-613202- | 39482 THE PROMO CORP | OBOV Event T-Shirts | 253.00 | 460.00 |
| 101427 | 291-6440-613202- | 38733 ROUNDY'S INC | Lucy Score 9/5 | 25.96 | 394.11 |
| 101451 | 291-6440-612218- | 39488 CATHERINE ADEL WEST | 10/26 OBOV Author Visit Travel | 54.42 | 54.42 |
| 101453 | 291-6440-612218- | 39243 MARK ZELKOWITZ | 11/14 Guided Meditation | 150.00 | 150.00 |
| DEPARTMENT 6440 TOTAL: | | | | 9,042.13 | |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

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Department 6450

| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-------------------------------|------------------|------------------------------------|------------------------------|----------|------------------|
| User Svcs Digital Svcs | | | | | |
| 101307 | 291-6450-612202- | 30610 ALA MEMBERSHIP | ALA Dues - Berger G | 160.00 | 160.00 |
| 101310 | 291-6450-613005- | 39393 AMAZON CAPITAL SERVICES, INC | Flashdrives | 92.16 | 11,630.54 |
| 101310 | 291-6450-613185- | 39393 AMAZON CAPITAL SERVICES, INC | iPad for SAS Department | 463.49 | |
| 101336 | 291-6450-613278- | 38493 CFRA | MarketScope Advisor Academic | 516.67 | 6,200.00 |
| 101347 | 291-6450-613278- | 30170 EBSCO INFORMATION SERVICES | MyHeritage Library Subscr | 4,203.00 | 4,203.00 |
| DEPARTMENT 6450 TOTAL: | | | | 5,435.32 | |

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Department 6470

| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|----------------------------------|------------------|------------------------------------|-------------------------------|--------|------------------|
| User Svcs Collection Svcs | | | | | |
| 101308 | 291-6470-613033- | 38666 ALA/RDA TOOLKIT | ID#0111655 Annual Institution | 197.00 | 197.00 |
| 101310 | 291-6470-613005- | 39393 AMAZON CAPITAL SERVICES, INC | Office Supplies | 54.96 | 11,630.54 |
| 101310 | 291-6470-613205- | 39393 AMAZON CAPITAL SERVICES, INC | Processing Supplies | 34.88 | |
| 101310 | 291-6470-613275- | 39393 AMAZON CAPITAL SERVICES, INC | AV Materials | -11.99 | |
| 101310 | 291-6470-613275- | 39393 AMAZON CAPITAL SERVICES, INC | AV Materials | -1.00 | |
| 101310 | 291-6470-613275- | 39393 AMAZON CAPITAL SERVICES, INC | AV Materials | -0.99 | |
| 101310 | 291-6470-613275- | 39393 AMAZON CAPITAL SERVICES, INC | AV Materials | -0.99 | |
| 101310 | 291-6470-613275- | 39393 AMAZON CAPITAL SERVICES, INC | AV Materials | -0.33 | |
| 101310 | 291-6470-613275- | 39393 AMAZON CAPITAL SERVICES, INC | AV Materials | -0.22 | |
| 101310 | 291-6470-613275- | 39393 AMAZON CAPITAL SERVICES, INC | AV Materials | 5.53 | |
| 101310 | 291-6470-613275- | 39393 AMAZON CAPITAL SERVICES, INC | AV Materials | 6.89 | |
| 101310 | 291-6470-613275- | 39393 AMAZON CAPITAL SERVICES, INC | AV Materials | 6.99 | |
| 101310 | 291-6470-613275- | 39393 AMAZON CAPITAL SERVICES, INC | AV Materials | 7.50 | |
| 101310 | 291-6470-613275- | 39393 AMAZON CAPITAL SERVICES, INC | AV Materials | 7.50 | |
| 101310 | 291-6470-613275- | 39393 AMAZON CAPITAL SERVICES, INC | AV Materials | 7.98 | |
| 101310 | 291-6470-613275- | 39393 AMAZON CAPITAL SERVICES, INC | AV Materials | 7.99 | |
| 101310 | 291-6470-613275- | 39393 AMAZON CAPITAL SERVICES, INC | AV Materials | 9.89 | |
| 101310 | 291-6470-613275- | 39393 AMAZON CAPITAL SERVICES, INC | AV Materials | 9.93 | |
| 101310 | 291-6470-613275- | 39393 AMAZON CAPITAL SERVICES, INC | AV Materials | 9.96 | |
| 101310 | 291-6470-613275- | 39393 AMAZON CAPITAL SERVICES, INC | AV Materials | 9.97 | |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

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| | CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-----------------|---------|------------------|-----------------|------------------------------|--------------|--------------|
| Department 6470 | 101310 | 291-6470-613275- | 39393 | AMAZON CAPITAL SERVICES, INC | AV Materials | 9.98 |
| | 101310 | 291-6470-613275- | 39393 | AMAZON CAPITAL SERVICES, INC | AV Materials | 9.99 |
| | 101310 | 291-6470-613275- | 39393 | AMAZON CAPITAL SERVICES, INC | AV Materials | 9.99 |
| | 101310 | 291-6470-613275- | 39393 | AMAZON CAPITAL SERVICES, INC | AV Materials | 9.99 |
| | 101310 | 291-6470-613275- | 39393 | AMAZON CAPITAL SERVICES, INC | AV Materials | 9.99 |
| | 101310 | 291-6470-613275- | 39393 | AMAZON CAPITAL SERVICES, INC | AV Materials | 10.00 |
| | 101310 | 291-6470-613275- | 39393 | AMAZON CAPITAL SERVICES, INC | AV Materials | 10.99 |
| | 101310 | 291-6470-613275- | 39393 | AMAZON CAPITAL SERVICES, INC | AV Materials | 10.99 |
| | 101310 | 291-6470-613275- | 39393 | AMAZON CAPITAL SERVICES, INC | AV Materials | 10.99 |
| | 101310 | 291-6470-613275- | 39393 | AMAZON CAPITAL SERVICES, INC | AV Materials | 11.04 |
| | 101310 | 291-6470-613275- | 39393 | AMAZON CAPITAL SERVICES, INC | AV Materials | 11.49 |
| | 101310 | 291-6470-613275- | 39393 | AMAZON CAPITAL SERVICES, INC | AV Materials | 11.89 |
| | 101310 | 291-6470-613275- | 39393 | AMAZON CAPITAL SERVICES, INC | AV Materials | 11.97 |
| | 101310 | 291-6470-613275- | 39393 | AMAZON CAPITAL SERVICES, INC | AV Materials | 11.98 |
| | 101310 | 291-6470-613275- | 39393 | AMAZON CAPITAL SERVICES, INC | AV Materials | 11.99 |
| | 101310 | 291-6470-613275- | 39393 | AMAZON CAPITAL SERVICES, INC | AV Materials | 12.50 |
| | 101310 | 291-6470-613275- | 39393 | AMAZON CAPITAL SERVICES, INC | AV Materials | 12.69 |
| | 101310 | 291-6470-613275- | 39393 | AMAZON CAPITAL SERVICES, INC | AV Materials | 13.00 |
| | 101310 | 291-6470-613275- | 39393 | AMAZON CAPITAL SERVICES, INC | AV Materials | 13.11 |
| | 101310 | 291-6470-613275- | 39393 | AMAZON CAPITAL SERVICES, INC | AV Materials | 13.49 |
| | 101310 | 291-6470-613275- | 39393 | AMAZON CAPITAL SERVICES, INC | AV Materials | 13.49 |
| | 101310 | 291-6470-613275- | 39393 | AMAZON CAPITAL SERVICES, INC | AV Materials | 13.59 |

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| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-----------------|-----------|------------------------|---|--------|--------------|
| Department 6470 | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 13.98 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 14.99 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 15.99 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 16.99 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 16.99 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 17.97 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 18.97 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 19.77 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 19.93 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 19.98 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 20.50 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 20.82 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 21.00 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 21.00 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 23.98 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 24.99 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 27.76 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 29.98 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 30.00 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 32.99 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 35.98 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 37.49 | |

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| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-----------------|-----------|------------------------|---|--------|--------------|
| Department 6470 | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 37.99 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 38.99 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 39.99 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 39.99 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 55.96 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 59.99 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 60.95 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 69.89 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 99.98 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 120.21 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 144.95 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 149.99 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 161.10 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 174.92 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 207.99 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 220.00 | |
| | 101310 | 291-6470-613275- 39393 | AMAZON CAPITAL SERVICES, INC AV Materials | 489.92 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | -37.82 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | -17.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | -7.66 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 4.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 6.49 | |

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| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-----------------|-----------|------------------------|------------------------------------|--------|--------------|
| Department 6470 | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 6.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 7.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 8.67 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 8.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 9.49 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 9.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 10.01 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 10.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 10.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 10.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 10.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 10.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 11.00 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 11.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 11.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 11.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 12.03 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 12.24 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 12.44 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 12.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 12.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 13.45 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 13.49 | |

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| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-----------------|-----------|------------------------|------------------------------------|--------|--------------|
| Department 6470 | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 13.54 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 13.87 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 14.49 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 14.65 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 14.65 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 14.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 14.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 14.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 14.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 14.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 14.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 14.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 15.30 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 16.61 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 16.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 16.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 16.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 16.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 17.04 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 17.09 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 17.18 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 17.19 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 17.30 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 17.99 | |

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| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-----------------|-----------|------------------------|------------------------------------|--------|--------------|
| Department 6470 | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 17.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 17.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 17.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 18.18 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 18.43 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 18.47 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 18.95 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 18.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 19.79 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 19.95 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 19.95 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 19.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 20.45 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 20.53 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 20.69 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 21.26 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 21.80 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 21.95 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 21.95 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 21.95 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 21.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 22.10 | |

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| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-----------------|-----------|------------------------|------------------------------------|--------|--------------|
| Department 6470 | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 22.95 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 23.35 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 23.49 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 23.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 24.80 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 24.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 25.16 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 25.20 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 26.06 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 26.22 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 26.99 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 27.00 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 28.00 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 29.83 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 29.95 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 29.95 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 31.49 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 31.96 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 34.95 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 36.95 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 37.82 | |
| | 101310 | 291-6470-613280- 39393 | AMAZON CAPITAL SERVICES, INC Books | 41.47 | |

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| | CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-----------------|---------|------------------|--------------------------------------|------------------------------|--------|-----------------|
| Department 6470 | 101310 | 291-6470-613280- | 39393 AMAZON CAPITAL SERVICES, INC | Books | 68.97 | |
| | 101310 | 291-6470-613280- | 39393 AMAZON CAPITAL SERVICES, INC | Books | 167.80 | |
| | 101310 | 291-6470-613295- | 39393 AMAZON CAPITAL SERVICES, INC | Periodicals | 13.99 | |
| | 101310 | 291-6470-613295- | 39393 AMAZON CAPITAL SERVICES, INC | Periodicals | 14.99 | |
| | 101310 | 291-6470-613295- | 39393 AMAZON CAPITAL SERVICES, INC | Periodicals | 16.00 | |
| | 101310 | 291-6470-613295- | 39393 AMAZON CAPITAL SERVICES, INC | Periodicals | 22.00 | |
| | 101310 | 291-6470-613295- | 39393 AMAZON CAPITAL SERVICES, INC | Periodicals | 23.65 | |
| | 101310 | 291-6470-613295- | 39393 AMAZON CAPITAL SERVICES, INC | Periodicals | 25.98 | |
| | 101310 | 291-6470-613295- | 39393 AMAZON CAPITAL SERVICES, INC | Periodicals | 29.12 | |
| | 101310 | 291-6470-613295- | 39393 AMAZON CAPITAL SERVICES, INC | Periodicals | 33.96 | |
| | 101310 | 291-6470-613295- | 39393 AMAZON CAPITAL SERVICES, INC | Periodicals | 37.98 | |
| | 101315 | 291-6470-612203- | 30669 ARLINGTON HTS MEMORIAL LIBRARY | Paint for department project | 8.34 | 617.41 |
| | 101315 | 291-6470-612203- | 30669 ARLINGTON HTS MEMORIAL LIBRARY | Mileage--Bobis | 24.50 | |
| | 101315 | 291-6470-613005- | 30669 ARLINGTON HTS MEMORIAL LIBRARY | Cake for party | 15.99 | |
| | 101315 | 291-6470-613280- | 30669 ARLINGTON HTS MEMORIAL LIBRARY | Books | 28.93 | |
| | 101315 | 291-6470-613295- | 30669 ARLINGTON HTS MEMORIAL LIBRARY | Periodicals | 28.98 | |
| | 101316 | 291-6470-613275- | 35145 ARLINGTON HTS MEMORIAL LIBRARY | AV Materials | 19.99 | 3,297.07 |
| | 101316 | 291-6470-613275- | 35145 ARLINGTON HTS MEMORIAL LIBRARY | AV Materials | 19.99 | |
| | 101317 | 291-6470-613205- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Processing Supplies | 218.90 | 8,830.07 |

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| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-----------------|-----------|------------------------|--------------------------------|---------------------|--------------|
| Department 6470 | 101317 | 291-6470-613205- 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Processing Supplies | 354.00 |
| | 101317 | 291-6470-613275- 39400 | ARLINGTON HTS MEMORIAL LIBRARY | AV Materials | -107.23 |
| | 101317 | 291-6470-613275- 39400 | ARLINGTON HTS MEMORIAL LIBRARY | AV Materials | 14.99 |
| | 101317 | 291-6470-613275- 39400 | ARLINGTON HTS MEMORIAL LIBRARY | AV Materials | 14.99 |
| | 101317 | 291-6470-613275- 39400 | ARLINGTON HTS MEMORIAL LIBRARY | AV Materials | 14.99 |
| | 101317 | 291-6470-613275- 39400 | ARLINGTON HTS MEMORIAL LIBRARY | AV Materials | 15.99 |
| | 101317 | 291-6470-613275- 39400 | ARLINGTON HTS MEMORIAL LIBRARY | AV Materials | 15.99 |
| | 101317 | 291-6470-613275- 39400 | ARLINGTON HTS MEMORIAL LIBRARY | AV Materials | 19.99 |
| | 101317 | 291-6470-613275- 39400 | ARLINGTON HTS MEMORIAL LIBRARY | AV Materials | 19.99 |
| | 101317 | 291-6470-613275- 39400 | ARLINGTON HTS MEMORIAL LIBRARY | AV Materials | 19.99 |
| | 101317 | 291-6470-613275- 39400 | ARLINGTON HTS MEMORIAL LIBRARY | AV Materials | 25.90 |
| | 101317 | 291-6470-613275- 39400 | ARLINGTON HTS MEMORIAL LIBRARY | AV Materials | 26.32 |
| | 101317 | 291-6470-613275- 39400 | ARLINGTON HTS MEMORIAL LIBRARY | AV Materials | 60.00 |
| | 101317 | 291-6470-613275- 39400 | ARLINGTON HTS MEMORIAL LIBRARY | AV Materials | 66.21 |
| | 101317 | 291-6470-613275- 39400 | ARLINGTON HTS MEMORIAL LIBRARY | AV Materials | 298.99 |
| | 101317 | 291-6470-613275- 39400 | ARLINGTON HTS MEMORIAL LIBRARY | AV Materials | 759.68 |
| | 101317 | 291-6470-613280- 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Books | -14.60 |

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| | CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-----------------|---------|------------------|--------------------------------------|---------------------|--------|------------------|
| Department 6470 | 101317 | 291-6470-613280- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Books | 31.51 | |
| | 101317 | 291-6470-613280- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Books | 36.79 | |
| | 101317 | 291-6470-613280- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Books | 37.34 | |
| | 101317 | 291-6470-613280- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Books | 37.99 | |
| | 101317 | 291-6470-613280- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Books | 119.85 | |
| | 101317 | 291-6470-613295- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Periodicals | 12.00 | |
| | 101317 | 291-6470-613295- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Periodicals | 19.98 | |
| | 101317 | 291-6470-613295- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Periodicals | 29.95 | |
| | 101317 | 291-6470-613295- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Periodicals | 29.97 | |
| | 101317 | 291-6470-613295- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Periodicals | 29.99 | |
| | 101317 | 291-6470-613295- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Periodicals | 41.69 | |
| | 101317 | 291-6470-613295- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Periodicals | 47.94 | |
| | 101317 | 291-6470-613295- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Periodicals | 59.66 | |
| | 101317 | 291-6470-613295- | 39400 ARLINGTON HTS MEMORIAL LIBRARY | Periodicals | 97.00 | |
| | 101324 | 291-6470-612285- | 30603 BAKER & TAYLOR | Processing Services | -11.75 | 17,404.27 |
| | 101324 | 291-6470-612285- | 30603 BAKER & TAYLOR | Processing Services | -7.60 | |
| | 101324 | 291-6470-612285- | 30603 BAKER & TAYLOR | Processing Services | -6.93 | |
| | 101324 | 291-6470-612285- | 30603 BAKER & TAYLOR | Processing Services | -3.80 | |

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| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-----------------|-----------|------------------------|----------------|---------------------|--------------|
| Department 6470 | 101324 | 291-6470-612285- 30603 | BAKER & TAYLOR | Processing Services | 46.64 |
| | 101324 | 291-6470-612285- 30603 | BAKER & TAYLOR | Processing Services | 72.20 |
| | 101324 | 291-6470-612285- 30603 | BAKER & TAYLOR | Processing Services | 76.00 |
| | 101324 | 291-6470-612285- 30603 | BAKER & TAYLOR | Processing Services | 76.00 |
| | 101324 | 291-6470-612285- 30603 | BAKER & TAYLOR | Processing Services | 76.00 |
| | 101324 | 291-6470-612285- 30603 | BAKER & TAYLOR | Processing Services | 77.98 |
| | 101324 | 291-6470-612285- 30603 | BAKER & TAYLOR | Processing Services | 79.80 |
| | 101324 | 291-6470-612285- 30603 | BAKER & TAYLOR | Processing Services | 83.99 |
| | 101324 | 291-6470-612285- 30603 | BAKER & TAYLOR | Processing Services | 87.40 |
| | 101324 | 291-6470-612285- 30603 | BAKER & TAYLOR | Processing Services | 87.40 |
| | 101324 | 291-6470-612285- 30603 | BAKER & TAYLOR | Processing Services | 91.20 |
| | 101324 | 291-6470-612285- 30603 | BAKER & TAYLOR | Processing Services | 95.00 |
| | 101324 | 291-6470-612285- 30603 | BAKER & TAYLOR | Processing Services | 102.60 |
| | 101324 | 291-6470-612285- 30603 | BAKER & TAYLOR | Processing Services | 102.60 |
| | 101324 | 291-6470-612285- 30603 | BAKER & TAYLOR | Processing Services | 106.40 |
| | 101324 | 291-6470-612285- 30603 | BAKER & TAYLOR | Processing Services | 110.20 |
| | 101324 | 291-6470-612285- 30603 | BAKER & TAYLOR | Processing Services | 114.00 |
| | 101324 | 291-6470-612285- 30603 | BAKER & TAYLOR | Processing Services | 117.80 |
| | 101324 | 291-6470-612285- 30603 | BAKER & TAYLOR | Processing Services | 136.80 |
| | 101324 | 291-6470-613275- 30603 | BAKER & TAYLOR | AV Materials | 16.57 |
| | 101324 | 291-6470-613275- 30603 | BAKER & TAYLOR | AV Materials | 19.34 |
| | 101324 | 291-6470-613275- 30603 | BAKER & TAYLOR | AV Materials | 19.34 |

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| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-----------------|-----------|------------------------|----------------|--------------|--------------|
| Department 6470 | 101324 | 291-6470-613275- 30603 | BAKER & TAYLOR | AV Materials | 27.64 |
| | 101324 | 291-6470-613280- 30603 | BAKER & TAYLOR | Books | 17.03 |
| | 101324 | 291-6470-613280- 30603 | BAKER & TAYLOR | Books | 96.08 |
| | 101324 | 291-6470-613280- 30603 | BAKER & TAYLOR | Books | 110.75 |
| | 101324 | 291-6470-613280- 30603 | BAKER & TAYLOR | Books | 116.96 |
| | 101324 | 291-6470-613280- 30603 | BAKER & TAYLOR | Books | 123.66 |
| | 101324 | 291-6470-613280- 30603 | BAKER & TAYLOR | Books | 175.74 |
| | 101324 | 291-6470-613280- 30603 | BAKER & TAYLOR | Books | 179.52 |
| | 101324 | 291-6470-613280- 30603 | BAKER & TAYLOR | Books | 182.83 |
| | 101324 | 291-6470-613280- 30603 | BAKER & TAYLOR | Books | 193.38 |
| | 101324 | 291-6470-613280- 30603 | BAKER & TAYLOR | Books | 199.27 |
| | 101324 | 291-6470-613280- 30603 | BAKER & TAYLOR | Books | 200.42 |
| | 101324 | 291-6470-613280- 30603 | BAKER & TAYLOR | Books | 219.26 |
| | 101324 | 291-6470-613280- 30603 | BAKER & TAYLOR | Books | 226.78 |
| | 101324 | 291-6470-613280- 30603 | BAKER & TAYLOR | Books | 237.36 |
| | 101324 | 291-6470-613280- 30603 | BAKER & TAYLOR | Books | 256.92 |
| | 101324 | 291-6470-613280- 30603 | BAKER & TAYLOR | Books | 257.14 |
| | 101324 | 291-6470-613280- 30603 | BAKER & TAYLOR | Books | 259.67 |
| | 101324 | 291-6470-613280- 30603 | BAKER & TAYLOR | Books | 263.17 |
| | 101324 | 291-6470-613280- 30603 | BAKER & TAYLOR | Books | 265.67 |
| | 101324 | 291-6470-613280- 30603 | BAKER & TAYLOR | Books | 268.74 |
| | 101324 | 291-6470-613280- 30603 | BAKER & TAYLOR | Books | 270.67 |

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| | CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-----------------|---------|------------------|----------------------|-------------|----------|--------------|
| Department 6470 | 101324 | 291-6470-613280- | 30603 BAKER & TAYLOR | Books | 310.70 | |
| | 101324 | 291-6470-613280- | 30603 BAKER & TAYLOR | Books | 314.21 | |
| | 101324 | 291-6470-613280- | 30603 BAKER & TAYLOR | Books | 326.77 | |
| | 101324 | 291-6470-613280- | 30603 BAKER & TAYLOR | Books | 327.58 | |
| | 101324 | 291-6470-613280- | 30603 BAKER & TAYLOR | Books | 327.95 | |
| | 101324 | 291-6470-613280- | 30603 BAKER & TAYLOR | Books | 331.56 | |
| | 101324 | 291-6470-613280- | 30603 BAKER & TAYLOR | Books | 354.87 | |
| | 101324 | 291-6470-613280- | 30603 BAKER & TAYLOR | Books | 359.54 | |
| | 101324 | 291-6470-613280- | 30603 BAKER & TAYLOR | Books | 368.71 | |
| | 101324 | 291-6470-613280- | 30603 BAKER & TAYLOR | Books | 391.31 | |
| | 101324 | 291-6470-613280- | 30603 BAKER & TAYLOR | Books | 396.84 | |
| | 101324 | 291-6470-613280- | 30603 BAKER & TAYLOR | Books | 403.08 | |
| | 101324 | 291-6470-613280- | 30603 BAKER & TAYLOR | Books | 403.40 | |
| | 101324 | 291-6470-613280- | 30603 BAKER & TAYLOR | Books | 415.03 | |
| | 101324 | 291-6470-613280- | 30603 BAKER & TAYLOR | Books | 420.11 | |
| | 101324 | 291-6470-613280- | 30603 BAKER & TAYLOR | Books | 431.44 | |
| | 101324 | 291-6470-613280- | 30603 BAKER & TAYLOR | Books | 466.60 | |
| | 101324 | 291-6470-613280- | 30603 BAKER & TAYLOR | Books | 541.50 | |
| | 101324 | 291-6470-613280- | 30603 BAKER & TAYLOR | Books | 643.57 | |
| | 101324 | 291-6470-613280- | 30603 BAKER & TAYLOR | Books | 667.54 | |
| | 101324 | 291-6470-613280- | 30603 BAKER & TAYLOR | Books | 721.76 | |
| | 101324 | 291-6470-613280- | 30603 BAKER & TAYLOR | Books | 1,139.38 | |

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| | CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT | |
|-----------------|---------|------------------|-----------------|------------------------------|--------------|--------------|---------------|
| Department 6470 | 101324 | 291-6470-613280- | 30603 | BAKER & TAYLOR | Books | 1,426.98 | |
| | 101325 | 291-6470-613275- | 34208 | BAKER & TAYLOR ENTERTAINMENT | AV Materials | 11.03 | 638.92 |
| | 101325 | 291-6470-613275- | 34208 | BAKER & TAYLOR ENTERTAINMENT | AV Materials | 20.96 | |
| | 101325 | 291-6470-613275- | 34208 | BAKER & TAYLOR ENTERTAINMENT | AV Materials | 23.76 | |
| | 101325 | 291-6470-613275- | 34208 | BAKER & TAYLOR ENTERTAINMENT | AV Materials | 27.64 | |
| | 101325 | 291-6470-613275- | 34208 | BAKER & TAYLOR ENTERTAINMENT | AV Materials | 48.49 | |
| | 101325 | 291-6470-613275- | 34208 | BAKER & TAYLOR ENTERTAINMENT | AV Materials | 77.12 | |
| | 101325 | 291-6470-613275- | 34208 | BAKER & TAYLOR ENTERTAINMENT | AV Materials | 79.54 | |
| | 101325 | 291-6470-613275- | 34208 | BAKER & TAYLOR ENTERTAINMENT | AV Materials | 87.52 | |
| | 101325 | 291-6470-613275- | 34208 | BAKER & TAYLOR ENTERTAINMENT | AV Materials | 262.86 | |
| | 101330 | 291-6470-613275- | 32691 | BLACKSTONE PUBLISHING | AV Materials | 38.94 | 38.94 |
| | 101333 | 291-6470-613280- | 30628 | CCH INCORPORATED | Books | 317.41 | 317.41 |
| | 101334 | 291-6470-613280- | 35233 | CENTER POINT LARGE PRINT | Books | 23.37 | 217.53 |
| | 101334 | 291-6470-613280- | 35233 | CENTER POINT LARGE PRINT | Books | 23.37 | |
| | 101334 | 291-6470-613280- | 35233 | CENTER POINT LARGE PRINT | Books | 72.51 | |
| | 101334 | 291-6470-613280- | 35233 | CENTER POINT LARGE PRINT | Books | 98.28 | |
| | 101338 | 291-6470-613295- | 33956 | CHICAGO TRIBUNE | Periodicals | 399.00 | 399.00 |
| | 101342 | 291-6470-613295- | 39198 | COUNTRY SAMPLER | Periodicals | 18.00 | 18.00 |

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Department 6470

| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|---------|------------------|----------------------------------|-------------|--------|-----------------|
| 101343 | 291-6470-613295- | 35995 COX SUBSCRIPTIONS,W T | Periodicals | -40.48 | 130.49 |
| 101343 | 291-6470-613295- | 35995 COX SUBSCRIPTIONS,W T | Periodicals | 26.31 | |
| 101343 | 291-6470-613295- | 35995 COX SUBSCRIPTIONS,W T | Periodicals | 39.47 | |
| 101343 | 291-6470-613295- | 35995 COX SUBSCRIPTIONS,W T | Periodicals | 40.43 | |
| 101343 | 291-6470-613295- | 35995 COX SUBSCRIPTIONS,W T | Periodicals | 64.76 | |
| 101348 | 291-6470-613295- | 33690 ELGIN GENEALOGICAL SOCIETY | Periodicals | 22.00 | 22.00 |
| 101354 | 291-6470-613280- | 30191 GALE/CENGAGE LEARNING | Books | 21.59 | 3,143.31 |
| 101354 | 291-6470-613280- | 30191 GALE/CENGAGE LEARNING | Books | 27.99 | |
| 101354 | 291-6470-613280- | 30191 GALE/CENGAGE LEARNING | Books | 27.99 | |
| 101354 | 291-6470-613280- | 30191 GALE/CENGAGE LEARNING | Books | 30.39 | |
| 101354 | 291-6470-613280- | 30191 GALE/CENGAGE LEARNING | Books | 31.19 | |
| 101354 | 291-6470-613280- | 30191 GALE/CENGAGE LEARNING | Books | 31.19 | |
| 101354 | 291-6470-613280- | 30191 GALE/CENGAGE LEARNING | Books | 31.19 | |
| 101354 | 291-6470-613280- | 30191 GALE/CENGAGE LEARNING | Books | 47.98 | |
| 101354 | 291-6470-613280- | 30191 GALE/CENGAGE LEARNING | Books | 51.18 | |
| 101354 | 291-6470-613280- | 30191 GALE/CENGAGE LEARNING | Books | 62.38 | |
| 101354 | 291-6470-613280- | 30191 GALE/CENGAGE LEARNING | Books | 83.96 | |
| 101354 | 291-6470-613280- | 30191 GALE/CENGAGE LEARNING | Books | 127.97 | |
| 101354 | 291-6470-613280- | 30191 GALE/CENGAGE LEARNING | Books | 167.95 | |
| 101354 | 291-6470-613280- | 30191 GALE/CENGAGE LEARNING | Books | 220.74 | |
| 101354 | 291-6470-613280- | 30191 GALE/CENGAGE LEARNING | Books | 243.13 | |

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| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-----------------|-----------|------------------------|---|----------|-----------------|
| Department 6470 | 101354 | 291-6470-613280- 30191 | GALE/CENGAGE LEARNING Books | 324.71 | |
| | 101354 | 291-6470-613280- 30191 | GALE/CENGAGE LEARNING Books | 1,611.78 | |
| | 101368 | 291-6470-613280- 30502 | IL INST CONTINUING LEGAL EDUC Books | 30.00 | 375.00 |
| | 101368 | 291-6470-613280- 30502 | IL INST CONTINUING LEGAL EDUC Books | 82.50 | |
| | 101368 | 291-6470-613280- 30502 | IL INST CONTINUING LEGAL EDUC Books | 131.25 | |
| | 101368 | 291-6470-613280- 30502 | IL INST CONTINUING LEGAL EDUC Books | 131.25 | |
| | 101370 | 291-6470-612164- 37505 | ILLINOIS HEARTLAND LIBRARY SYSTEM Access servs August | 265.44 | 265.44 |
| | 101373 | 291-6470-613280- 33297 | INFORMATION TODAY INC Books | 395.31 | 1,154.31 |
| | 101373 | 291-6470-613280- 33297 | INFORMATION TODAY INC Books | 413.55 | |
| | 101373 | 291-6470-613295- 33297 | INFORMATION TODAY INC Periodicals | 99.95 | |
| | 101373 | 291-6470-613295- 33297 | INFORMATION TODAY INC Periodicals | 245.50 | |
| | 101374 | 291-6470-612285- 30564 | INGRAM LIBRARY SERVICES Processing Services | 3.22 | 9,199.44 |
| | 101374 | 291-6470-612285- 30564 | INGRAM LIBRARY SERVICES Processing Services | 3.22 | |
| | 101374 | 291-6470-612285- 30564 | INGRAM LIBRARY SERVICES Processing Services | 6.44 | |
| | 101374 | 291-6470-612285- 30564 | INGRAM LIBRARY SERVICES Processing Services | 8.02 | |
| | 101374 | 291-6470-612285- 30564 | INGRAM LIBRARY SERVICES Processing Services | 25.66 | |
| | 101374 | 291-6470-612285- 30564 | INGRAM LIBRARY SERVICES Processing Services | 30.36 | |
| | 101374 | 291-6470-612285- 30564 | INGRAM LIBRARY SERVICES Processing Services | 35.16 | |
| | 101374 | 291-6470-613275- 30564 | INGRAM LIBRARY SERVICES AV Materials | 19.46 | |
| | 101374 | 291-6470-613275- 30564 | INGRAM LIBRARY SERVICES AV Materials | 19.51 | |
| | 101374 | 291-6470-613280- 30564 | INGRAM LIBRARY SERVICES Books | -37.97 | |

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| | CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-----------------|---------|------------------|-----------------|-------------------------|--------|--------------|
| Department 6470 | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | -10.19 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 4.35 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 5.99 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 7.05 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 7.14 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 7.14 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 7.79 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 8.44 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 8.44 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 9.49 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 10.19 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 10.20 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 10.20 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 10.39 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 10.39 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 10.77 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 10.77 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 10.77 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 10.80 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 12.42 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 12.43 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 12.57 |

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| | CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-----------------|---------|------------------|-------------------------------|-------------|--------|--------------|
| Department 6470 | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | | 13.19 |
| | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | | 13.19 |
| | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | | 14.12 |
| | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | | 14.29 |
| | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | | 14.69 |
| | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | | 14.99 |
| | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | | 15.26 |
| | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | | 16.24 |
| | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | | 16.38 |
| | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | | 16.88 |
| | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | | 16.94 |
| | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | | 16.95 |
| | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | | 17.37 |
| | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | | 17.66 |
| | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | | 17.68 |
| | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | | 19.76 |
| | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | | 20.51 |
| | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | | 26.95 |
| | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | | 28.25 |
| | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | | 29.89 |
| | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | | 30.52 |
| | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | | 30.52 |

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| | CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-----------------|---------|------------------|-----------------|-------------------------|--------|--------------|
| Department 6470 | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 31.16 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 31.80 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 32.75 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 45.42 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 67.42 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 69.06 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 166.90 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 167.51 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 186.45 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 191.01 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 194.05 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 203.93 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 214.00 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 231.72 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 250.98 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 261.64 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 288.15 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 296.63 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 323.94 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 362.78 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 368.40 |
| | 101374 | 291-6470-613280- | 30564 | INGRAM LIBRARY SERVICES | Books | 371.65 |

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| | CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-----------------|---------|------------------|------------------------------------|---------------------|----------|------------------|
| Department 6470 | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | 376.38 | |
| | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | 398.47 | |
| | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | 412.89 | |
| | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | 442.01 | |
| | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | 473.74 | |
| | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | 564.06 | |
| | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | 634.75 | |
| | 101374 | 291-6470-613280- | 30564 INGRAM LIBRARY SERVICES | Books | 728.71 | |
| | 101380 | 291-6470-613275- | 38437 KANOPY INC | AV Materials | 975.00 | 975.00 |
| | 101386 | 291-6470-613275- | 35697 LAKESHORE LEARNING MATERIALS | AV Materials | 26.98 | 26.98 |
| | 101401 | 291-6470-612285- | 34037 MIDWEST TAPE | Processing Services | -5.97 | 25,641.09 |
| | 101401 | 291-6470-612285- | 34037 MIDWEST TAPE | Processing Services | 754.11 | |
| | 101401 | 291-6470-613275- | 34037 MIDWEST TAPE | AV Materials | 27.99 | |
| | 101401 | 291-6470-613275- | 34037 MIDWEST TAPE | AV Materials | 42.99 | |
| | 101401 | 291-6470-613275- | 34037 MIDWEST TAPE | AV Materials | 62.97 | |
| | 101401 | 291-6470-613275- | 34037 MIDWEST TAPE | AV Materials | 122.43 | |
| | 101401 | 291-6470-613275- | 34037 MIDWEST TAPE | AV Materials | 125.77 | |
| | 101401 | 291-6470-613275- | 34037 MIDWEST TAPE | AV Materials | 307.89 | |
| | 101401 | 291-6470-613275- | 34037 MIDWEST TAPE | AV Materials | 458.33 | |
| | 101401 | 291-6470-613275- | 34037 MIDWEST TAPE | AV Materials | 503.82 | |
| | 101401 | 291-6470-613275- | 34037 MIDWEST TAPE | AV Materials | 1,129.78 | |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

WARRANT REGISTER

CHECK DATE: 10/17/2023

Arlington Heights Memorial
LIBRARY ▶

| | CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT | |
|-------------------------------|---------|------------------|-----------------|-----------------------------------|------------------------------|--------------|-----------------|
| Department 6470 | 101401 | 291-6470-613275- | 34037 | MIDWEST TAPE | AV Materials | 1,317.90 | |
| | 101401 | 291-6470-613275- | 34037 | MIDWEST TAPE | AV Materials | 1,444.88 | |
| | 101401 | 291-6470-613275- | 34037 | MIDWEST TAPE | AV Materials | 1,583.72 | |
| | 101401 | 291-6470-613275- | 34037 | MIDWEST TAPE | AV Materials | 1,695.45 | |
| | 101401 | 291-6470-613275- | 34037 | MIDWEST TAPE | AV Materials | 11,020.34 | |
| | 101401 | 291-6470-613280- | 34037 | MIDWEST TAPE | Books | 5,048.69 | |
| | 101414 | 291-6470-613295- | 37407 | OVERDRIVE INC | Periodicals | 1,000.00 | 1,000.00 |
| | 101417 | 291-6470-613280- | 39362 | PLAYAWAY PRODUCTS LLC | Books | 68.94 | 241.91 |
| | 101417 | 291-6470-613280- | 39362 | PLAYAWAY PRODUCTS LLC | Books | 172.97 | |
| | 101432 | 291-6470-613280- | 39122 | SENTRUM MARKETING LLC | Books | 37.80 | 37.80 |
| | 101441 | 291-6470-613275- | 39491 | SUPER DUPER PUBLICATIONS | AV Materials | 25.90 | 25.90 |
| | 101443 | 291-6470-613280- | 36437 | TASTE OF HOME BOOKS/TRUSTED MEDIA | Inv1010 Taste of Home Christ | 165.67 | 165.67 |
| | 101444 | 291-6470-613205- | 32870 | ULINE | Processing Supplies | 154.64 | 154.64 |
| | 101449 | 291-6470-613005- | 31345 | WAREHOUSE DIRECT, INC | Offoce Supplies | 130.10 | 130.10 |
| DEPARTMENT 6470 TOTAL: | | | | | 69,596.70 | | |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

WARRANT REGISTER

CHECK DATE: 10/17/2023

Arlington Heights Memorial
LIBRARY ▶

Department 6480

| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-------------------------------------|------------------|-----------------|--------------------------------|------------------------------------|--------------|
| User Svcs Belmont Makerspace | | | | | |
| 101310 | 291-6480-612203- | 39393 | AMAZON CAPITAL SERVICES, INC | Training Materials | 52.40 |
| 101310 | 291-6480-613005- | 39393 | AMAZON CAPITAL SERVICES, INC | Office Supplies | 28.29 |
| 101310 | 291-6480-613005- | 39393 | AMAZON CAPITAL SERVICES, INC | Office Supplies for MP | 56.67 |
| 101310 | 291-6480-613145- | 39393 | AMAZON CAPITAL SERVICES, INC | Janitorial Supplies | 54.51 |
| 101310 | 291-6480-613185- | 39393 | AMAZON CAPITAL SERVICES, INC | Magnetic Bowl For Screws | 9.89 |
| 101310 | 291-6480-613185- | 39393 | AMAZON CAPITAL SERVICES, INC | Tech for MP | 94.84 |
| 101310 | 291-6480-613185- | 39393 | AMAZON CAPITAL SERVICES, INC | Inspired By Materials | 113.73 |
| 101310 | 291-6480-613212- | 39393 | AMAZON CAPITAL SERVICES, INC | Crafting Supplies | 35.42 |
| 101310 | 291-6480-613212- | 39393 | AMAZON CAPITAL SERVICES, INC | Craft Swap & Paint Pouring | 77.15 |
| 101310 | 291-6480-613212- | 39393 | AMAZON CAPITAL SERVICES, INC | Oct/Nov Program Supplies | 239.30 |
| 101310 | 291-6480-615015- | 39393 | AMAZON CAPITAL SERVICES, INC | Art Room TV for Makerplace | -518.49 |
| 101310 | 291-6480-615015- | 39393 | AMAZON CAPITAL SERVICES, INC | Art Room TV for Makerplace | 518.49 |
| 101310 | 291-6480-615015- | 39393 | AMAZON CAPITAL SERVICES, INC | Art Room TV for Makerplace | 539.99 |
| 101312 | 291-6480-612111- | 39324 | ANDERSON PEST SOLUTIONS | Exterminating Services Belmont | 76.84 |
| 101315 | 291-6480-613185- | 30669 | ARLINGTON HTS MEMORIAL LIBRARY | Cupcake Decorating 9/13 | 18.38 |
| 101315 | 291-6480-613212- | 30669 | ARLINGTON HTS MEMORIAL LIBRARY | Napkins for craft/discussion at MP | 35.95 |
| 101315 | 291-6480-613222- | 30669 | ARLINGTON HTS MEMORIAL LIBRARY | Sew a Dino Plush on 9/6 | 17.97 |
| 101317 | 291-6480-612242- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | ADT Security Service | 58.65 |
| 101317 | 291-6480-612242- | 39400 | ARLINGTON HTS MEMORIAL LIBRARY | MP Internet, 9/1/23-9/30/23 | 276.68 |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

WARRANT REGISTER

CHECK DATE: 10/17/2023

Arlington Heights Memorial
LIBRARY ▶

| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT | |
|-----------------|-----------|------------------------|-------------------------------------|--------------------------------|--------------|-----------------|
| Department 6480 | 101317 | 291-6480-613032- 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Cricut Access Subscription | 95.88 | |
| | 101317 | 291-6480-613185- 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Dremel 3D45 Return Shipping | 30.00 | |
| | 101317 | 291-6480-613212- 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Kitchen Supplies | 83.75 | |
| | 101317 | 291-6480-613212- 39400 | ARLINGTON HTS MEMORIAL LIBRARY | Beyond the Book Recipe Boxes | 108.96 | |
| | 101341 | 291-6480-612111- 34615 | COMPLETE TEMPERATURE SYSTEMS | HVAC Condenser Fan Blade Fix | 400.00 | 1,902.00 |
| | 101355 | 291-6480-612111- 38958 | GARDEN GUY, INC. | Sept Landscape Mainten Belm | 286.25 | 1,036.25 |
| | 101357 | 291-6480-612228- 39486 | JAMIE E GILMORE | 10/18 Culinary: Chicken & Waff | 1,000.00 | 1,000.00 |
| | 101358 | 291-6480-612228- 39486 | JAMIE E GILMORE | 10/25 Culinary: Shrimp & Grits | 1,000.00 | 1,000.00 |
| | 101362 | 291-6480-612228- 39163 | GRACE GOUDIE | 10/28 Cilunary: Chef's Choice | 800.00 | 800.00 |
| | 101364 | 291-6480-612111- 39149 | GROOT, INC. | Oct Recycling Servs | 174.34 | 174.34 |
| | 101376 | 291-6480-612111- 38686 | JOHNSON CONTROLS FIRE PROTECTION LP | Fire Alarm Inspection Belmont | 1,424.00 | 1,424.00 |
| | 101378 | 291-6480-613007- 39170 | JOHNSON PLASTICS PLUS | Sublimation Mugs for Sale at M | 200.48 | 200.48 |
| | 101385 | 291-6480-613212- 36735 | KRUEGER,CHRISTOPHER | Anniversary Refreshments | 53.95 | 53.95 |
| | 101387 | 291-6480-612238- 39236 | LEAN BELLAS KITCHEN | 11/21 Tween Culinary:Hand Pies | 250.00 | 250.00 |
| | 101388 | 291-6480-612238- 39236 | LEAN BELLAS KITCHEN | 11/21 Tween Culinary:Hand Pies | 250.00 | 250.00 |
| | 101389 | 291-6480-612228- 38909 | NATASHA LEHRER LEWIS | 10/18 Felting 2 Sessions | 602.00 | 602.00 |
| | 101390 | 291-6480-612228- 38909 | NATASHA LEHRER LEWIS | 11/8 Felting 2 Sessions | 602.00 | 602.00 |

ARLINGTON HEIGHTS MEMORIAL LIBRARY

WARRANT REGISTER

CHECK DATE: 10/17/2023

Arlington Heights Memorial
LIBRARY ▶

Department 6480

| CHECK # | ACCOUNT # | VENDOR # / NAME | DESCRIPTION | AMOUNT | CHECK AMOUNT |
|-------------------------------|------------------|--------------------------------------|--------------------------------|-------------------|-----------------|
| 101394 | 291-6480-612111- | 37655 MASTER MAINTENANCE SERVICE INC | Janitorial Servs Oct Belmont | 1,650.00 | 6,249.00 |
| 101412 | 291-6480-613051- | 30676 NICOR GAS | Natural Gas 6/15-7/17 IGS Belm | 9.77 | 1,574.48 |
| 101412 | 291-6480-613051- | 30676 NICOR GAS | Natural Gas 8/16-9/14 IGS Belm | 10.90 | |
| 101412 | 291-6480-613051- | 30676 NICOR GAS | Natural Gas 6/15-7/17 Belmont | 173.40 | |
| 101412 | 291-6480-613051- | 30676 NICOR GAS | Natural Gas 8/16-9/14 Belmont | 174.75 | |
| 101415 | 291-6480-612228- | 38845 PASTER EMILY | 11/11 Culinary: Pie Dough | 300.00 | 300.00 |
| 101416 | 291-6480-612228- | 38845 PASTER EMILY | 11/18 Culinary: Muffins & Sco | 400.00 | 400.00 |
| 101427 | 291-6480-612228- | 38733 ROUNDY'S INC | August Inspired By | 9.48 | 394.11 |
| 101427 | 291-6480-613212- | 38733 ROUNDY'S INC | Programs Supplies | 326.93 | |
| 101428 | 291-6480-612228- | 39476 KRISTEN RYAN | 11/2 Culinary: Macarons | 350.00 | 350.00 |
| 101434 | 291-6480-612111- | 31677 SHERWIN ACE HARDWARE INC | Building Maintenance | 38.95 | 166.87 |
| 101436 | 291-6480-612228- | 38895 KRISTYN SLICK | 10/21 Culinary: Polish Favori | 662.40 | 662.40 |
| 101438 | 291-6480-612102- | 30596 STANDARD ELEVATOR CORPORATION | 8/25 Fire Testing | 291.10 | 721.20 |
| 101448 | 291-6480-612160- | 30614 VILLAGE OF ARLINGTON HEIGHTS | Water/Sewer 6/27-8/23 | 110.80 | 7,877.00 |
| DEPARTMENT 6480 TOTAL: | | | | 13,656.75 | |
| WARRANT TOTAL: | | | | 298,960.81 | |

October 17, 2023

**Arlington Heights Memorial Library
American Express Card Summary
9/30/2023**

| # | Count | Cardholder | Account | Amount | Description | Vendor | PO # |
|----|-------|------------|-----------|-------------|--------------------------------------|----------------------|-------|
| | 93 | | | | | | |
| 1 | | Czajka | 6440-3202 | \$ 40.00 | Books and Brews Food 9/20 | EDDIES RESTAURANT AN | 22267 |
| 2 | | Czajka | 6440-3202 | \$ 37.92 | Adult Recess Supplies | TARGET 009423 CHICAG | 25028 |
| 3 | | Czajka | 6440-3202 | \$ 5.00 | Extra Bingo Prize | AROUND CAFE AND SHOP | 25201 |
| 4 | | Czajka | 6440-3202 | \$ 5.00 | Extra Bingo Prize | THE BAKESTER 00-0803 | 25203 |
| 5 | | Czajka | 6440-3202 | \$ 5.00 | Extra Bingo Prize | KILWIN'S 43684555861 | 25205 |
| 6 | | Driskell | 6010-3032 | \$ 280.00 | LAT Zoom Subscription | ZOOM.US 888-799-9666 | 8669 |
| 7 | | Driskell | 6010-2242 | \$ 94.98 | Emergency Texting Service | ONTIMETEL DIALMYCAL | 11939 |
| 8 | | Driskell | 6020-2111 | \$ (9.03) | Refund IKEA | IKEA 440646606 BALTI | 24751 |
| 9 | | Driskell | 6020-2111 | \$ (1.13) | Refund IKEA | 440927610 BALTIMORE | 24836 |
| 10 | | Driskell | 6020-2111 | \$ (32.04) | Vacuum Parts Refund | MICHIGAN COMPANY LAN | 24872 |
| 11 | | Driskell | 6470-3205 | \$ 218.90 | Processing Supplies | WALMART.COM 80096665 | 24963 |
| 12 | | Driskell | 6020-2111 | \$ 59.30 | Vac parts | MICHIGAN COMPANY 031 | 24999 |
| 13 | | Driskell | 6401-3290 | \$ 58.39 | October Tween LitCrates | JOANN STORES ONLINE | 25136 |
| 14 | | Driskell | 6401-3202 | \$ 6.74 | October Tween LitCrates | JOANN STORES ONLINE | 25136 |
| 15 | | Driskell | 6440-3202 | \$ 175.91 | OBOV no-sew blanket | JOANN STORES ONLINE | 25026 |
| 16 | | Driskell | 6401-3202 | \$ 90.22 | Our Time play items | KIWICO, INC. LOS ALT | 25041 |
| 17 | | Driskell | 6004-3202 | \$ 85.00 | Gift Cards | TARGET.COM 3991 BROO | 25063 |
| 18 | | Driskell | 6004-3202 | \$ 165.47 | Library Card Sign Up Month | LEGO BRAND RETAIL IN | 25067 |
| 19 | | Driskell | 6004-3202 | \$ 39.46 | Library Card Sign Up Month | KIWICO, INC. LOS ALT | 25069 |
| 20 | | Driskell | 6002-2165 | \$ 1.59 | Facebook Boost | FACEBK*9NPRNTPNS2 ME | 25089 |
| 21 | | Driskell | 6002-2165 | \$ 18.99 | Facebook Boost | FACEBK*LUZDTTFNS2 ME | 25089 |
| 22 | | Driskell | 6401-3202 | \$ (4.23) | Refund Tax | QP* FOLKMANISI SALT | 25105 |
| 23 | | Driskell | 6401-3202 | \$ 42.67 | Storytime Puppet | QP* FOLKMANISI SALT | 25105 |
| 24 | | Driskell | 6430-3201 | \$ 28.12 | SAS Art Supplies | BLICK ART MATERIAL 8 | 25134 |
| 25 | | Driskell | 6401-3290 | \$ 66.35 | October Tween LitCrates | MICHAELS #9490 800-6 | 25143 |
| 26 | | Driskell | 6002-2210 | \$ 231.50 | Stickers for OBOV Giveaway | STICKER MULE AMSTERD | 25149 |
| 27 | | Driskell | 6440-3202 | \$ 73.29 | Movie for November | USA*PBS PUB BRD SVC | 25175 |
| 28 | | Driskell | 6470-3205 | \$ 354.00 | Processing Supplies | INKNTECH.COM 909-248 | 25186 |
| 29 | | Driskell | 6480-3212 | \$ 108.96 | Beyond the Book Recipe Boxes | MICHAELS #9490 800-6 | 25193 |
| 30 | | Driskell | 6020-3145 | \$ (39.95) | Janitorial Supplies | WALMART.COM WALMART. | 25235 |
| 31 | | Driskell | 6020-3145 | \$ (39.95) | Janitorial Supplies | WALMART.COM WALMART. | 25235 |
| 32 | | Driskell | 6020-3145 | \$ 79.90 | Janitorial Supplies | WALMART.COM WALMART. | 25235 |
| 33 | | Driskell | 6010-3185 | \$ 78.79 | MacBook Air Battery for Hub | SP IFIXIT SAN LUIS O | 25247 |
| 34 | | Driskell | 6001-2203 | \$ 199.00 | YALSA Registration-A.Belford | AMERLIBASSOC ECOMMER | 25258 |
| 35 | | Driskell | 6001-5015 | \$ (1.56) | Circulation Desk Shelf | 442804550 BALTIMORE | 25301 |
| 36 | | Driskell | 6001-5015 | \$ 32.55 | Circulation Desk Shelf | 442804550 BALTIMORE | 25301 |
| 37 | | Driskell | 6480-3212 | \$ 83.75 | Kitchen Supplies | The Webstaurant Stor | 25362 |
| 38 | | Driskell | 6003-4070 | \$ 59.95 | Supplies for DSSC | GFS ecomm #1913 0000 | 25370 |
| 39 | | Driskell | 6440-3202 | \$ 1,470.00 | Porky's BBQ | TST* PORKY'S BBQ 300 | |
| 40 | | Driskell | 489-90 | \$ (118.87) | Corporate Cashback | CORPORATE CASHBACK C | |
| 41 | | Dworianyn | 6480-2242 | \$ 276.68 | MP Internet, 9/1/23-9/30/23 | COMCAST CHICAGO | |
| 42 | | Dworianyn | 6010-3032 | \$ 13.99 | YouTube Premium Subscription | GOOGLE *YOUTUBEPREMI | |
| 43 | | Dworianyn | 6010-3032 | \$ 165.00 | Volunteer Software Subscription | WWW.VOLGISTICS.COM | |
| 44 | | Dworianyn | 6010-3032 | \$ 780.00 | Staff Scheduling Subscription | WHENTOWORK INC 0000 | |
| 45 | | Dworianyn | 6010-2242 | \$ 21.04 | AHML Cable, 9/1-9/30 | COMCAST CHICAGO | |
| 46 | | Dworianyn | 6010-2442 | \$ 150.48 | SC Internet, 8/21/23-9/20/23 | COMCAST CHICAGO | |
| 47 | | Dworianyn | 6010-3032 | \$ 7.99 | Amazon FreeTime Subscription | CLDTKN AMAZON KIDS+* | |
| 48 | | Dworianyn | 6010-2005 | \$ 54.10 | PayFlow Pro Subscription | PAYFLOW/PAYPAL 0045 | |
| 49 | | Dworianyn | 6010-3032 | \$ 299.00 | Font Subscription AHML Fonts | HOEFLE & CO. | |
| 50 | | Dworianyn | 6010-3032 | \$ 431.35 | Amazon S3 Backup Storage | AMAZON WEB SERVICES | |
| 51 | | Dworianyn | 6010-3032 | \$ 43.75 | Trello Subscription | TRELLO.COM* ATLISSIA | |
| 52 | | Dworianyn | 6010-3032 | \$ 16.99 | Spotify Subscription | CLDTKN SPOTIFY USA | |
| 53 | | Dworianyn | 6010-3032 | \$ 102.78 | Google Gsuite Subscription | GOOGLE *GSUITE_AHML. | |
| 54 | | Dworianyn | 6010-3032 | \$ 54.00 | Google Phone Management Subscription | GOOGLE*GSUITE_AHML.N | |
| 55 | | Dworianyn | 6480-2242 | \$ 58.65 | ADT Security Service | ADT SECURITY*4038885 | |
| 56 | | Dworianyn | 6010-2203 | \$ 79.00 | Test Preparation Training | DRI*CISCO | |
| 57 | | Dworianyn | 6010-3032 | \$ 49.00 | Riddle Subscription | RIDDLE.COM SUBSCRIPT | |

| <u>#</u> | <u>Cardholder</u> | <u>Account</u> | <u>Amount</u> | <u>Description</u> | <u>Vendor</u> | <u>PO #</u> |
|----------|-------------------|----------------|---------------|-----------------------------|-----------------------|-------------|
| 58 | Krueger | 6480-3185 | \$ 30.00 | Dremel 3D45 Return Shipping | ROBERT BOSCH TOOL CO | 25116 |
| 59 | Krueger | 6480-3032 | \$ 95.88 | Cricut Access Subscription | CRICUT SOUTH JORDAN | 25459 |
| 60 | Moravec | 6001-3272 | \$ 116.76 | Donuts & Coffee | DD/BR #341408 ARLING | |
| 61 | Moravec | 6001-3272 | \$ 104.95 | Donuts & Coffee | DD/BR #341408 ARLING | |
| 62 | Moravec | 6001-3272 | \$ (116.76) | Refund | DD/BR #341408 ARLING | |
| 63 | Moravec | 6440-3202 | \$ 61.65 | Pizza for author visit | SLICE*GARIBALDISITAL | 25611 |
| 64 | Szymanek | 6470-3275 | \$ 19.99 | AV Materials | NETFLIX.COM | |
| 65 | Szymanek | 6470-3275 | \$ 25.90 | AV Materials | SUPER DUPER PUBLICAT | |
| 66 | Szymanek | 6470-3295 | \$ 12.00 | Periodicals | TRAVEL TASTE + TOUR | |
| 67 | Szymanek | 6470-3275 | \$ 15.99 | AV Materials | HELP.MAX.COM | |
| 68 | Szymanek | 6470-3295 | \$ 29.97 | Periodicals | PIONEER WOMAN MAGAZI | |
| 69 | Szymanek | 6470-3275 | \$ 14.99 | AV Materials | HULU 877-8244858 CA | |
| 70 | Szymanek | 6470-3295 | \$ 29.99 | Periodicals | WSJ/BARRONS SUBSCRIP | |
| 71 | Szymanek | 6470-3275 | \$ 14.99 | AV Materials | HULU 877-8244858 CA | |
| 72 | Szymanek | 6470-3275 | \$ 14.99 | AV Materials | HULU 877-8244858 CA | |
| 73 | Szymanek | 6470-3295 | \$ 97.00 | Periodicals | ALPHA INVESTOR | |
| 74 | Szymanek | 6470-3280 | \$ 37.99 | Books | BARNES&NOBLE PAPERSON | |
| 75 | Szymanek | 6470-3275 | \$ 19.99 | AV Materials | NETFLIX.COM | |
| 76 | Szymanek | 6470-3295 | \$ 29.95 | Periodicals | THE CLAREMONT INSTIT | |
| 77 | Szymanek | 6470-3280 | \$ 31.51 | Books | RDA*SHOP TASTE OF HO | |
| 78 | Szymanek | 6470-3295 | \$ 47.94 | Periodicals | SP MISSOURI STAR QUI | |
| 79 | Szymanek | 6470-3295 | \$ 19.98 | Periodicals | WOMAN'S DAY 80023429 | |
| 80 | Szymanek | 6470-3275 | \$ 19.99 | AV Materials | NETFLIX.COM | |
| 81 | Szymanek | 6470-3295 | \$ 59.66 | Periodicals | FORKSOVERKNIVES.COM | |
| 82 | Szymanek | 6470-3280 | \$ (14.60) | Books | AMZN MKTP UK | |
| 83 | Szymanek | 6470-3275 | \$ 66.21 | AV Materials | SP THEROLLINGSTONES | |
| 84 | Szymanek | 6470-3275 | \$ (107.23) | AV Materials | SP TONIES US | |
| 85 | Szymanek | 6470-3275 | \$ 759.68 | AV Materials | SP TONIES US | |
| 86 | Szymanek | 6470-3280 | \$ 119.85 | Books | COOKINGWITHPAULADEEN | |
| 87 | Szymanek | 6470-3295 | \$ 41.69 | Periodicals | SP MAGAZINE CAFE | |
| 88 | Szymanek | 6470-3275 | \$ 26.32 | AV Materials | CONSTRUCTIVE PLAYTHI | |
| 89 | Szymanek | 6470-3275 | \$ 15.99 | AV Materials | HELP.MAX.COM | |
| 90 | Szymanek | 6470-3275 | \$ 298.99 | AV Materials | SP WHO UK | |
| 91 | Szymanek | 6470-3280 | \$ 37.34 | Books | AMZN MKTP UK*1U86N6P | |
| 92 | Szymanek | 6470-3275 | \$ 60.00 | AV Materials | SLING.COM | |
| 93 | Szymanek | 6470-3280 | \$ 36.79 | Books | AMZN MKTP UK*1M51R6P | |
| | | | \$ 8,830.07 | | | |

October 17, 2023

Arlington Heights Memorial Library
Mastercard Summary
9/30/2023

| | Count | | | | | |
|---|-------------------|----------------|--------------------|-----------------------------|----------------------|-------------|
| # | <u>Cardholder</u> | <u>Account</u> | <u>Amount</u> | <u>Description</u> | <u>Vendor</u> | <u>PO #</u> |
| 1 | Sara | 6001-2005 | \$ 524.25 | KW Bag Cleaning | Tide Dry Cleaners 13 | 25053 |
| 2 | Sara | 6440-3202 | \$ 2,413.10 | One Book BBQ Rentals 9/23 | FSP*ROSE PARTY RENTA | 25183 |
| 3 | Sara | 6440-3202 | \$ 218.90 | One Book BBQ Rentals 9/23 | FSP*ROSE PARTY RENTA | 25183 |
| 4 | Sara | 6440-2218 | \$ 100.84 | Pizzas for Lego Train setup | TORTORICES PIZZA | 25199 |
| 5 | Szymanek | 6470-3275 | \$ 19.99 | AV Materials | NETFLIX.COM | |
| 6 | Szymanek | 6470-3275 | \$ 19.99 | AV Materials | NETFLIX.COM | |
| | | | <u>\$ 3,297.07</u> | | | |

October 17, 2023

**Arlington Heights Memorial Library
Special Funds Summary
9/30/2023**

Count 28

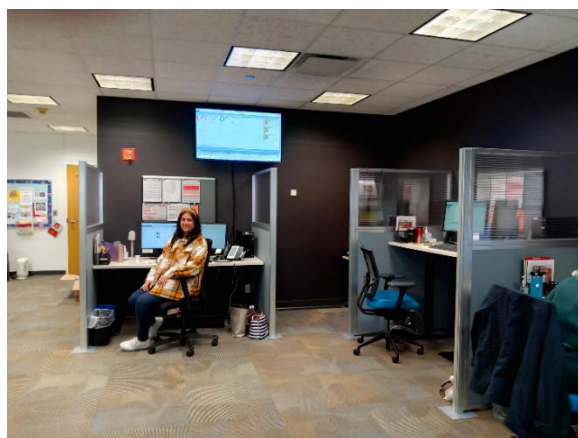
| <u>#</u> | <u>Check #</u> | <u>Account</u> | <u>Amount</u> | <u>Description</u> | <u>Staff</u> |
|---|----------------|----------------|------------------|-------------------------------------|---------------|
| Check # 1635 – AHML – Petty Cash | | | | | |
| 1 | 9/11/2023 | 6401-3202 | \$ 20.46 | Pop tart pillow | S.Hollars |
| 2 | | 6401-2203 | \$ 17.09 | Mileage-- Segalla | A.Segalla |
| 3 | 9/18/2023 | 6440-3202 | \$ 20.64 | No sew blankets 9/5 | E.Muszynski |
| 4 | | 6480-3185 | \$ 18.38 | Cupcake Decorating 9/13 | E.Muszynski |
| 5 | | 6440-2203 | \$ 18.34 | Mileage-Camp | N.Camp |
| 6 | | 6401-3202 | \$ 21.55 | Snacks for Otaku Teens United | S.Eyman |
| 7 | | 6401-2203 | \$ 8.98 | Mileage-Eyman | S.Eyman |
| 8 | | 6401-2203 | \$ 22.18 | Mileage-Mijalski | D.Mijalski |
| 9 | | 6420-2203 | \$ 17.82 | Mileage-Maier | M.Maier |
| 10 | | 6430-3202 | \$ 42.55 | Refreshments for Current Events | M.Lepo |
| 11 | 9/25/2023 | 6430-3201 | \$ 22.50 | Supplies for Princess Bride Program | K.Myers |
| 12 | | 6470-3280 | \$ 28.93 | Books | M.Szymanek |
| 13 | | 6470-3295 | \$ 28.98 | Periodicals | M.Szymanek |
| 14 | | 6480-3222 | \$ 17.97 | Sew a Dino Plush on 9/6 | A.Galarza |
| 15 | | 6401-3202 | \$ 29.98 | Teen Advisory Board Meeting 9/17 | A.Galarza |
| 16 | | 6440-3201 | \$ 49.97 | New Friend Network 9/19 | T.Karim |
| 17 | | 6001-4096 | \$ 7.47 | Ice for Hydration Station | T.Katsogianos |
| 18 | | 6001-2203 | \$ 31.98 | Coffee cups for Open Mike | T.Katsogianos |
| 19 | | 6001-2205 | \$ 17.45 | Postage FedEx | T.Katsogianos |
| 20 | | 6001-2203 | \$ 2.75 | Mileage-- Katsogianos | T.Katsogianos |
| 21 | 10/2/2023 | 6480-3212 | \$ 35.95 | Napkins for craft/discussion at MP | S.Tader |
| 22 | | 6430-3201 | \$ 35.00 | Program Supplies | K.Myers |
| 23 | | 6410-2203 | \$ 14.60 | Mileage--Malik | D.Malik |
| 24 | | 6470-2203 | \$ 8.34 | Paint for department project | L.Bobis |
| 25 | | 6401-3202 | \$ 14.99 | Snacks for Dice Guilt | A.Galarza |
| 26 | | 6470-3005 | \$ 15.99 | Cake for party | L.Bobis |
| 27 | | 6470-2203 | \$ 24.50 | Mileage--Bobis | L.Bobis |
| 28 | | 6003-4070 | \$ 22.07 | Paper Cups DSSC Apple Cider Bar | J.Begich |
| | | | <u>\$ 617.41</u> | | |

Executive Director's Report October 2023

What's New @ AHML

Call Center Move

After almost 11 years, the call center moved to a new location. A larger space was needed to accommodate staff and the busy service point. As a result of thoughtful planning, there was no disruption to service, everyone is happy in the new bigger, brighter space. The new call center is now located on the 2nd floor near the admin area and will include areas for the info services supervisors and librarians, bring the group closer together for greater collaboration and better service to our customers.



Talk & Taste

Makerspace Culinary Advisor Brian Baseggio piloted a new drop-in kitchen program this month called Talk& Taste. Customers were invited to stop in and chat with Chef Brian about any culinary questions they had while sampling some of his cooking. **10** customers stopped and were lucky to sample September's treat, biscuits with honey butter and bacon jam.



Family Foodies: Pretzels



On Tuesday, September 19, **25** customers visited the Makerplace kitchen for the launch of Family Foodies, a new series intended for children age four to six with their caregivers. After donning their kitchen whites, the kiddos employed lots of early learning skills: measuring, counting, gripping whisks and shaping dough. Special stools were purchased to keep the smaller chefs safe and stable while they cook. Through story and song, the chefs could enjoy the fruits of their labors: soft and tasty pretzels, shaped in classic twists, alphabet letters and even snails.



Middle School Volunteer Panel (MVP)

Our first ever Middle School volunteer group met on Sunday, September 10. In attendance were **7** middle schoolers, many who have moved on from the Tween Advisory Group. These returning volunteers brought new ideas and learned about the many opportunities the HUB has to offer by participating in a scavenger hunt.

Arlington Heights Landmark Series

Genealogy Librarian Eddie Kristan launched a new and flourishing local history program series focusing on the history of Arlington Heights landmarks. The first in the series recounted the F.W. Muller Carbonated Beverage Factory located at the corner of North Vail Avenue and West Fremont Street. This initial program served **28** interested attendees who asked engaging questions and patiently anticipate the next new landmark to be discovered.



Pathmakers Meet Up at Makerplace



Info Services Supervisor Megan Buttera hosted the inaugural meeting of the Pathmakers Meet Up group at the Makerplace. The networking group is focused on fostering peer connections among small business owners and entrepreneurs. **12** participants represented a wide range of businesses and expressed a high level of enthusiasm and appreciation for the new monthly program. Attendees starting creative side hustles, focusing on social entrepreneurship, or growing traditional brick and mortar businesses were left with a greater sense of community and the support the Makerplace offers their endeavors.

Outreach and Community Engagement

OBOV Pop-up at the Farmers' Market

OBOV outreach kicked off with a lively Pop-Up table at the Arlington Heights Farmers Market. Visitors had the chance to enjoy 1960s music, enter a raffle for a chance to win a Sam Cooke Vinyl, and grab carefully curated recipes inspired by *The Two Lives of Sara*, among other exciting offerings.



WGN Morning News Around Town visits the Makerplace

Library staff and Makerplace volunteers answered the early morning call to assist in making WGN's Around Town live broadcast a big success the morning of Wednesday, September 13. The live TV segments during the WGN Morning News broadcast were planned to air in advance of the Makerplace's second anniversary celebration on Sunday, September 17, helping showcase the Makerplace to a wider audience.

Makerplace staff created custom props for the host, Ana Belaval, to feature in her segments, and staff members Chris Krueger and Brian Baseggio were both interviewed on camera. Other library staff and volunteers appeared in the background action as well. The seven filmed segments were location scouted and scripted in advance by the library's Communications and Marketing staff, with lots of added improvisation from Belaval. A variety of equipment and spaces were featured. The morning ended with a live cooking segment in the Kitchen with Belaval and Baseggio. Makerplace staff has seen an uptick in visitors since the broadcast, many mentioning seeing us on TV!

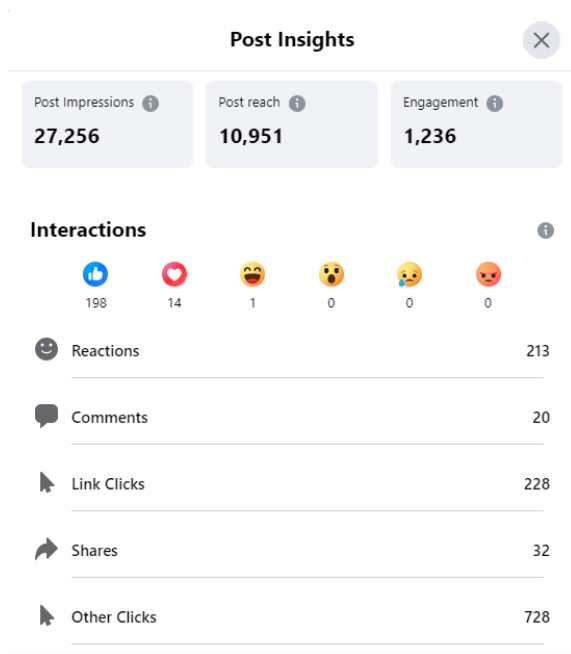


One Book, One Village 10th Anniversary - Featured Social Media Engagement

One Book, One Village (OBOV) kicked off its 10th year of community reading with an invitation to the Arlington Heights community to "read the book" and "join the conversation," with a featured video on the library's social media channels highlighting the author of *The Two Lives of Sara*, Catherine Adel West, in her own words; the debut of an interactive music-listening station on the library's first floor; many related programs and book discussions; and a variety of community outreach events including Harmony Fest in downtown Arlington Heights and a food- and music-filled BBQ Party in Recreation Park.

More than 1,200 followers directly engaged with the library's OBOV announcement post on Facebook in September by liking, sharing and commenting on the kickoff announcement, including the following comments from readers:

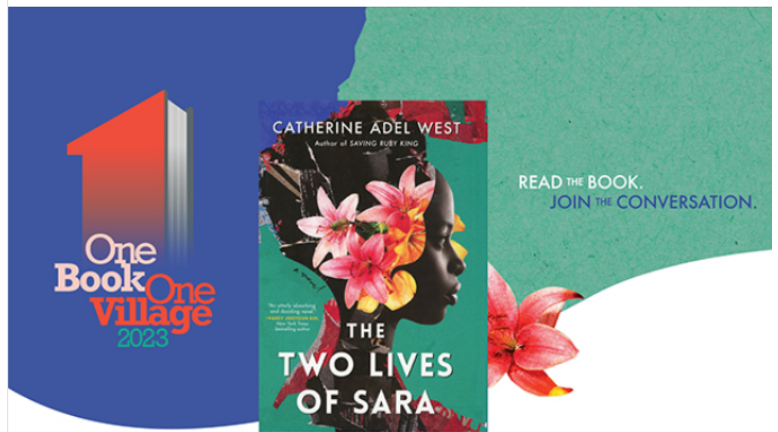
- *Reading it now. Great descriptions, great characters - a touch of history with a new perspective for me. Love it! Looking forward to the book talk in October.*
- *I'm on Chapter 18, and I am loving this novel! So much honesty and wisdom in it.*
- *I am almost done with this great book! Love it!!*



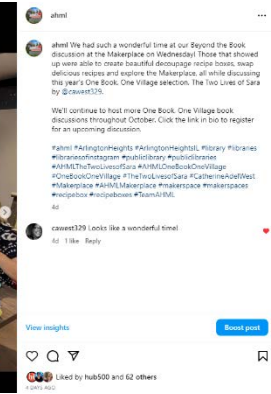
It's time for the Arlington Heights Memorial Library's One Book, One Village! 🎉 Celebrate the 10th anniversary of One Book, One Village with this year's selection, *The Two Lives of Sara* by Catherine Adel West.

Set in 1960s segregated Memphis, *The Two Lives of Sara* is a compelling, unforgettable work of historical fiction. This book tells the story of Sara King who leaves Chicago and finds her way to Memphis to escape the ghosts of her past and carve a new life for herself and her son, Lebanon. *The Two Lives of Sara* is a story of hope, the limitations of resilience and unexpected love.

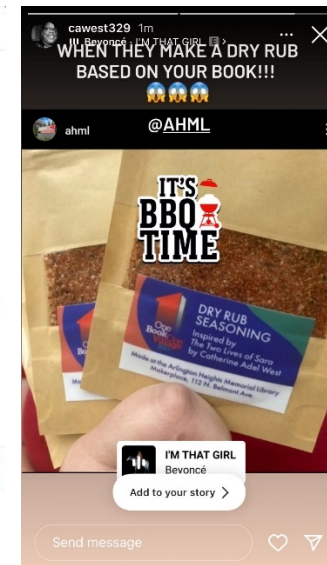
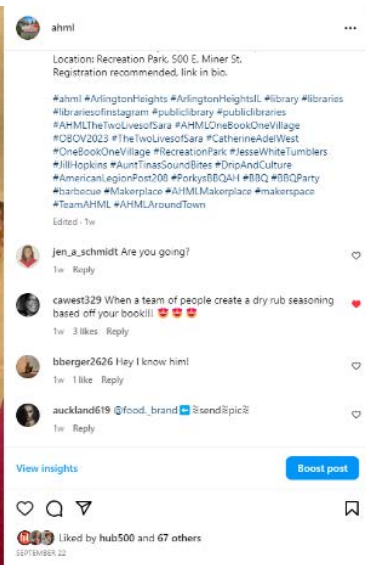
One Book, One Village invites the community to read the same book at the same time and share in the experience through related programs and discussions. Learn more and get your copy of *The Two Lives of Sara* today at <http://www.ahml.info/onebook>.



A post highlighting the popular OBOV Beyond the Book - Craft and Discussion at the Makerplace also received higher than average engagement in September - on both Instagram and Facebook - with 65 likes and shares on Instagram and 729 unique customer engagements on Facebook. The book's author, Catherine Adel West, who has been actively commenting and sharing on the library's Instagram account, added: *Looks like a wonderful time!*



Another social media post that resonated with the community was the unveiling of the custom dry rub created, packaged and distributed by library staff, inspired by the OBOV title, with 74 direct post interactions on Instagram and 392 engagements on Facebook. Adel West added her own post on her channels and commented: *When a team of people create a dry rub seasoning based off your book!!!*



A Facebook post celebrating the OBOV BBQ kickoff party on September 23, featuring many photos of the event, Jesse White Tumblers in action, and various community partners and food vendors, also performed well, with 347 unique engagements, likes and shares. Similar content on Instagram captured throughout the day (three unique posts, one Instagram Reel and several Instagram Stories) resulted in more than 300 engagements from library account followers. Event partners also created their own unique social media content that day, helping to create additional awareness, with tags to the library's account, including WBEZ contributor and DJ Jill Hopkins, the American Legion Post 208, Drip and Culture, Aunt Tina's Sound Bites, and author Catherine Adel West. These community partner accounts also received excellent engagement this day, exposing new audiences to the library with tags to the library's accounts.

One Book BBQ Party

To celebrate *The Two Lives of Sara* and the 10th anniversary of OBOV, Programs and Exhibits staff worked hard to plan a large-scale community BBQ party, featuring themes from the book – community, food, and music. 325 residents came to Recreation Park on September 23 - a beautiful and sunny Saturday - to enjoy food trucks (Black-owned Aunt Tina’s Sound bites, Drip and Culture), corn from the American Legion, and free BBQ samples from Porky’s in Arlington Heights. DJ Jill Hopkins was the soundtrack for the day playing 60s soul and R&B music. The Jesse White Tumblers provided jaw-dropping entertainment that day as well. Arlington Heights community organizations WINGS and NWCASA tabled at the event and provided information regarding the resources they provide to the community.



Harmony Fest

Staff members actively engaged with 390 participants at the two-day village festival, Harmony Fest encouraging festivalgoers to learn about the OBOV selection and associated programs. The excitement was palpable as people received the dry rub giveaway inspired by the book (a taste of OBOV), recipes and a chance to win a Nina Simone vinyl in a library raffle. Additionally, staff shared the great news that, for those who may not own a record player, they can always check one out with their library card from the Library of Things.



National Library Sign Up Month Pop-Up

Staff celebrated National Library Card Sign-Up Month with a pop-up event at the Arlington Heights Farmers Market. Two hundred individuals were eager to engage in games, register for a library card, and learn about this month's iPad raffles (sponsored by the Friends of the Library). It was an excellent opportunity to inspire existing library cardholders to make the most use of their cards and to enthruse those without cards by offering on-site issuance.



Community Food Drive and Pantry Distribution Visit

Community Engagement Liaison Catalina Shin and Info Services Assistant Carrie Ann Hill partnered with "Faith Feeds," a coalition of local churches dedicated to providing food assistance to residents in Arlington Heights, Palatine and Rolling Meadows to host a community food drive. Through their food pantry and mobile pantry initiatives, Faith Feeds strives to address hunger in the community, and from September 8 to September 30, the library was able to help support their mission with the community donating over 600 unopened, nonperishable food items via a designated collection bin on the first floor of the library. In conjunction with the community food drive, Catalina was able to visit with community members benefiting from the "Faith Feeds" pantry. In total, 157 families availed themselves of the pantry services, and in addition to their groceries, they received giveaways from the library, the library's newsletter and information about ESL (English as a Second Language) services. Remarkably, 95% of the people in this community are English Language Learners.



After Hours Chamber Event at Makerplace

Business Services Advisor Diane Malik hosted an Arlington Heights Chamber of Commerce Business After Hours event at the Makerplace. Thirty-four chamber members attended to network and see in-person what the Makerplace has to offer. Attendees had tours of the Makerplace and were able to use the fabrication room to make a takeaway wooden birdhouse branded with their own business logo using a laser cutter.



Serving Our Community

OBOV Service Project- No Sew Blankets

A central theme in our One Book One Village pick, *The Two Lives of Sara*, is community. To celebrate community, OBOV programming kicked off on Tuesday, September 5 with a service project. Twelve community members worked together to make eight no-sew tie blankets for children and teens in the hospital. The blankets will be donated to the North and Central Chicagoland chapter of Project Linus, a non-profit that uses handmade blankets to provide a sense of security, warmth and comfort to children. A second session will follow in October.

Wider Lens: I Am Not Your Negro

As part of the suite of OBOV programming this year, Programs and Exhibits Specialist Neal Parker, screened the documentary *I Am Not Your Negro* to 11 attendees and facilitated the discussion that followed. The 2016 documentary, based on James Baldwin's unfinished manuscript *Remember This House*, explores the history of racism in the United States. The attendees really enjoyed the film and discussion. The discussion went deep as participants drew on themes of racism from the documentary to talk about present day examples. This led to a discussion about current issues regarding race and book banning. One couple who just finished *The Two Lives of Sara* were happy to hear Catherine's author visit would be live streamed again this year because they are out of town that day.

Youth Compassion Project

Youth Services Outreach Specialist Amy Segalla worked with multiple library groups to create a Compassion Project, which focused on making no-sew pillows throughout September for the memory support residents at Lutheran Home in Arlington Heights. Adult volunteers prepared materials and members of the library's Tween Advisory Group (TAG) and Teen Advisory Board (TAB) finished cutting, tying and stuffing the pillows. **80** pillows were delivered to Lutheran Home. One pillow will be given to each current resident, and one will be on the bed of each new resident with a welcome sign. The current and future memory support residents may never know who created the beautiful pillows for them, but so many people in various departments played a role in providing residents with love and comfort from their community.



Lucy Score

New York Times bestselling author and booktok star Lucy Score came to Arlington Heights for a book release event celebrating her newest novel, *Things We Left Behind*. Programs and Exhibits and Info Services Advisory staff partnered to welcome Lucy and present this exciting event (with Q&A facilitated by Sherri Tader). **168** readers gathered in the Hendrickson Room for their chance to meet Lucy and have books signed. Lucy spent time with each person in line making them feel extremely special. We are grateful to Book Stall for supporting book sales and the strong relationships with publishers and history of successful author events. Extra thanks to Lucy herself who donated **\$1,000** to the library as a thank you for hosting her and the tour.

The Academy at Forest View Visit

Two groups of District 214 Academy at Forest View students (ages 18-22) visited the library on Tuesday, September 26. Their program for students needing a smaller setting and socio-emotional support focuses on post-secondary success. Students listened to a presentation highlighting job and career resources, volunteer opportunities, community services, how to apply for a library card, recreation/leisure services and computer labs. Students then went on a scavenger hunt to highlight areas of the library that may be of interest or help to them. At the end of the visit each student received a giveaway bag.



LEGO Train Returns

Programs and Exhibits Specialist Emily Muszynski coordinated the return of the fan-favorite LEGO Train exhibit. The Northern Illinois LEGO Train Club pulled into Hendrickson Room the weekend of September 9-10 to greet almost **2,000** visitors of all ages that visited over the weekend (**1,144** on Saturday and **739** on Sunday). Attendees marveled at its construction and chatted with LEGO Train Club members. Multiple families visited the exhibit both days to be sure to see every detail. The details are very impressive -- over 500,000 LEGO pieces were used to create the cityscapes, which featured well-known characters from movies, TV, and books. Youth Services staff created a LEGO themed scavenger hunt and crafts to bring the LEGO fun into Kids' World.



The Ready to Assemble Sears Dream Home

On September 12, Programs and Exhibits Specialist Emily Muszynski welcomed **98** history and architecture buffs to this local interest event with Sears homes expert Lara Solonickne. Lara overviewed the history of the ready-to-build home market, how to authenticate one today, and had pictures of local Sears homes. The audience loved the historical pictures and local focus – one couple even lived close to one of the homes and promised to get Lara in touch with the owner. The crowd stuck around after the presentation to talk with Lara and each other about homes they believe to be Sears homes in their neighborhood.

Your Landscape in the Fall

Programs and Exhibits Assistant Jay Semla delivered a successful seasonal gardening program on September 7. Your Landscape in the Fall welcomed **22** gardeners and two presenters – one staffer from University of Illinois Extension (an ecologist by training) and a local Master Gardener/volunteer. As with all gardening programs, there were an abundance of questions, all addressed wonderfully by our guest experts.

Sunday Musicale: Chris Greene

103 music lovers attended this fabulous show. Selected by Programs and Exhibits Assistant Jay Semla, Chris Greene and his band played a number of originals and some lesser-known gems by well-known artists. Their style is a diverse mix of jazz, funk, and blues and the songs vary significantly. They played 20 minutes extra to the crowd's delight. The audience absolutely loved this group and gave them a standing ovation.

The Makerplace Turns Two

The Makerplace held its second-anniversary party on September 17. The event was attended by **187** guests, some of whom would call themselves makers, and some that just didn't know it yet. Ten interactive and demonstration booths dotted the Makerplace's floor plan. The event was a great success and has led to many return visits in the weeks following.



Garden and Produce Swap

Programs and Exhibits Specialist Emily Muszynski and University of Illinois Master Gardener John Kapica finished the monthly garden and produce swaps on Sunday, September 24 in front of the Makerplace. **36** gardeners and plant parents came by to swap seeds, houseplants, and gardening secrets. Produce from the library's St. Viatorian giving garden plot were also shared with families who stopped by the table. Staff look forward to next year, when they will continue to grow community-centered gardening with monthly swaps.

One Book One Village Beyond the Book Discussion

There were several book discussions focused on the One Book One Village title *The Two Lives of Sara*. Seventeen attendees for the Beyond the Book Discussion at the Makerplace discussed the book while making a decoupage recipe box. Makerspace Specialist Kate Henry taught customers how to decoupage their own boxes and then showed off the Dremel laser, which was used to make the recipe label for each box, as well as an assortment of other cooking gear.



League of Women Voters Pop-Up Event

Info Services Librarian Barb Powers coordinated a pop-up event with the League of Women Voters in honor of Voter Registration Day. They set up a table in the library to interact with customers and register voters on the spot.

Inspired by Art Night

In the September installment of the monthly “Inspired By” art night series, staff hosted 17 artists in the creative arts space in the Makerplace. Artists learned about Charles Schulz, Jackie Ormes, and Chester Gould and were inspired to create their own comic strips. Inspired directly by Snoopy and his friends, pets were the main character of many of the strips, while others went the autobiographical route.



Teens Make: Sew a Dino Nugget

On Wednesday, September 6, teens joined Teen Librarian Alejandria Galarza in the Makerplace sewing area to make dino nugget plushies. The group learned how to safely use the sewing machines, stuff their dinos and learned some hand-sewing to finish off their creations. All seven teens commented about how much they enjoyed the project. One teen mentioned that they ate dino nuggets before coming to the class to sew their own dino nugget. For many of the teens, this was their first introduction to the Makerplace, and they were amazed that they had access to sewing machines at the library.



Updated Equipment Guides and Shelf-talkers

Makerplace Specialist Lisa Hale updated the Dremel laser cutter quick start guide adding more pictures to the step-by-step instructions. Staff and customers alike are appreciative of this updated user-friendly guide as customers are successfully following along with the guide with minimal help from staff.



Lisa also created display “call out” signs for projects displayed on shelves at the Makerplace. Signage includes the resource or tool used and links to tutorial videos or instructions.

Inspired By Cooking Night: Giada DeLaurentiis

On September 21, staff brought Italy to the Makerplace with September’s Inspired by Cooking Night. Inspired by recipes from Giada De Laurentiis, 18 foodies worked together to make Italian wedding cookies, mini Positano pizzas, and Antipasto jars to take home. Everyone had a wonderful time meeting their tablemates, chatting about their own favorite recipes, and learning a bit about Giada, Italy, and even a little bit of Italian.

“First time visit to Makerplace and was very impressed with the facility and programs. I will be watching for more programs. Good Job!”

“It was really nice atmosphere. The instructors were courteous and nice. I like the interaction with people from the community too. Learned three recipes that I think I can manage at home.”



Cupcake Decorating

Chef Jen Paleracio returned to the Makerplace Kitchen, setting a casual and fun tone for 33 eager decorators over two sessions. Jen engaged the attendees with the tips and tricks of decorating and there was a lot of talking and laughing at each table. Jen used the Makerplace camera and spent time at each table to help groups and individuals as needed. Attendees were able to bring home cupcakes at the end of the program and were so proud of their work.

Library Cards

This month, 403 new residents signed up for library cards. This is an increase of 19.9% over the same month last year (336). This increase seems to be due to a collaborative effort library-wide to promote Library Card Sign-up Month and multiple contests for new and existing cardholders throughout the community.

Educator Cards

Circulation Assistants worked efficiently to process a large batch of educator cards from District 25 schools. Overall, 124 new cards were issued and 434 were renewed granting teachers access to library services and materials.

Staff Highlights

United States Citizen

Congratulations to Liza Dukhovna, Finance Clerk, who recently became a United States citizen. Liza was an ESL student at the library before she became a staff member in 2022. She moved to Arlington Heights from Lutsk, Ukraine in 2018 and quickly thought to take advantage of the many services the library has available for its customers (her favorite program was “Tea and Talk”!). She worked hard with her tutor to prepare for her interview and exam, and she is very proud to now hold all the same rights as a natural born U.S. citizen.



Arlington Heights Memorial Library

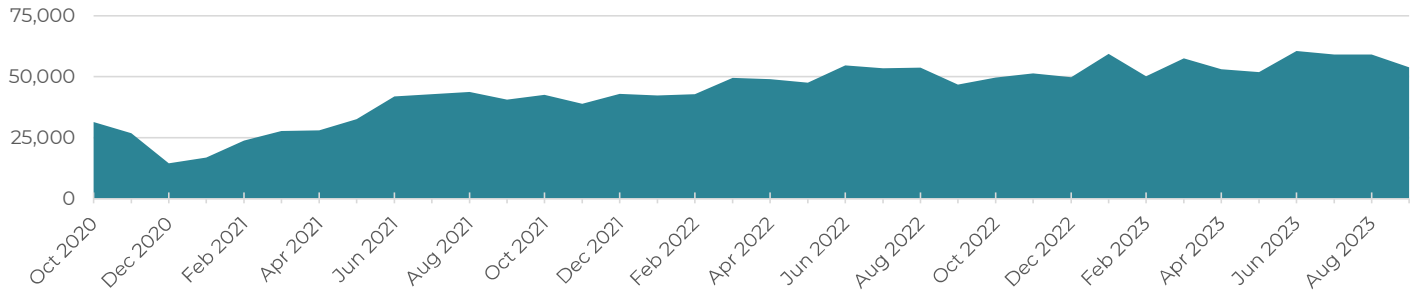
September 2023 Dashboard

Library Visits

80.3% of library customers in September visited the Main Library. Year to date, library visits are up 14.7%.

| | September | | 2023 YTD | 2022 YTD | Change |
|---------------|---------------|-------------|----------------|----------------|--------------|
| Main Library | 43,255 | 80.3% | 419,233 | 357,784 | 17.2% |
| Drive-Up | 4,989 | 9.3% | 45,888 | 48,592 | -5.6% |
| Bookmobile | 2,898 | 5.4% | 19,332 | 15,250 | 26.8% |
| Makerplace | 1,640 | 3.0% | 10,988 | 9,408 | 16.8% |
| Senior Center | 1,086 | 2.0% | 9,452 | 9,097 | 3.9% |
| Total | 53,868 | 100% | 504,893 | 440,131 | 14.7% |

Total Visits



| Room Use | September | 2023 YTD | 2022 YTD | Change | Trend |
|------------------|--------------|---------------|--------------|--------------|------------------------------------|
| Hendrickson Room | 7 | 105 | 76 | 38.2% | <p>October 2022-September 2023</p> |
| Conference Rooms | 1,123 | 10,430 | 8,635 | 20.8% | |
| Total | 1,130 | 10,535 | 8,711 | 20.9% | |

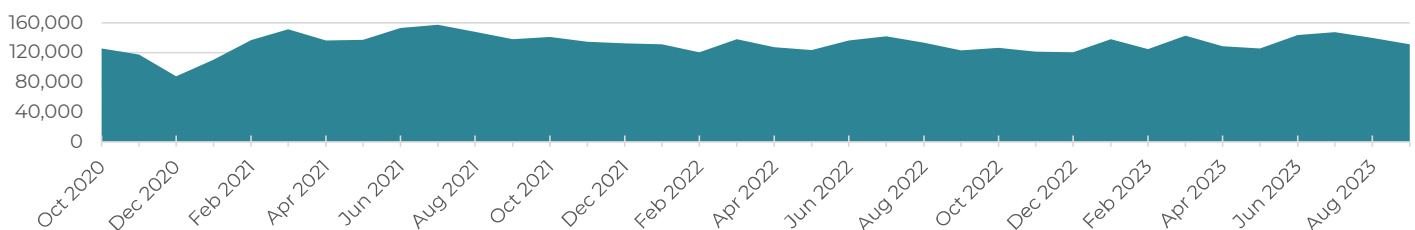
| Library Cards ¹ | September | 2023 YTD | 2022 YTD | Change | Trend |
|----------------------------|------------|--------------|--------------|--------------|------------------------------------|
| Resident | 403 | 3,783 | 3,599 | 5.1% | <p>October 2022-September 2023</p> |
| Reciprocal | 131 | 1,171 | 850 | 37.8% | |
| Total | 535 | 4,958 | 4,453 | 11.3% | |

Circulation

16.5% of checkouts in September were Downloadable items. Year to date, total checkouts are up 3.9%.

| | September | | 2023 YTD | 2022 YTD | Change |
|--------------|----------------|-------------|------------------|------------------|-------------|
| Print | 76,664 | 58.6% | 707,802 | 683,528 | 3.6% |
| Audiovisual | 23,935 | 18.3% | 230,991 | 240,521 | -4.0% |
| Downloadable | 21,647 | 16.5% | 196,705 | 176,212 | 11.6% |
| Other | 8,218 | 6.3% | 80,748 | 70,693 | 14.2% |
| ILL | 379 | 0.3% | 3,314 | 3,255 | 1.8% |
| Total | 130,843 | 100% | 1,219,560 | 1,174,209 | 3.9% |

Total Checkouts



¹ New cards only. Does not include renewals.

Arlington Heights Memorial Library

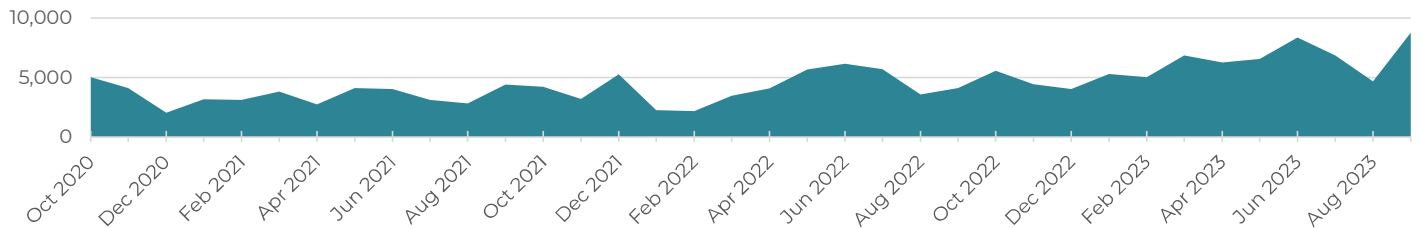
September 2023 Dashboard

Programs

5,691 customers attended Adult programs in September, which represents 65% of all program attendees. Year to date, program attendance is up 57.3% across all audiences and program sessions are up 5.7%.

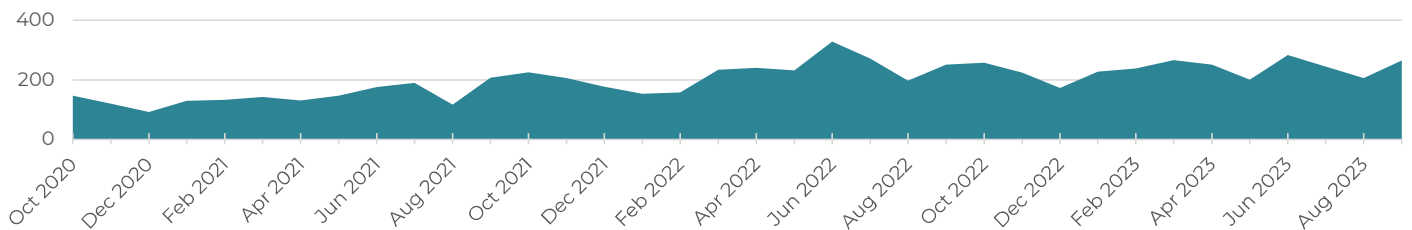
| | Attendance | September | | 2023 YTD | 2022 YTD | Change |
|----------|--------------|-------------|-----------------------------------|---------------|---------------|--------------|
| Adult | 5,691 | 65.0% | <div style="width: 65%;"></div> | 28,216 | 19,976 | 41.2% |
| Children | 2,847 | 32.5% | <div style="width: 32.5%;"></div> | 27,464 | 13,981 | 96.4% |
| Teen | 219 | 2.5% | <div style="width: 2.5%;"></div> | 2,995 | 3,352 | -10.7% |
| | 8,757 | 100% | | 58,675 | 37,309 | 57.3% |

Attendance



| | Sessions | September | | 2023 YTD | 2022 YTD | Change |
|----------|------------|-------------|-----------------------------------|--------------|--------------|-------------|
| Adult | 174 | 65.7% | <div style="width: 65.7%;"></div> | 1,419 | 1,352 | 5.0% |
| Children | 77 | 29.1% | <div style="width: 29.1%;"></div> | 623 | 562 | 10.9% |
| Teen | 14 | 5.3% | <div style="width: 5.3%;"></div> | 141 | 152 | -7.2% |
| | 265 | 100% | | 2,183 | 2,066 | 5.7% |

Sessions



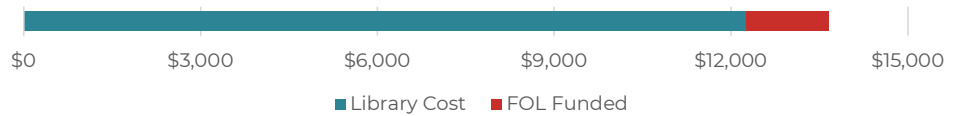
Total Program Cost

\$13,657.17

FOL Funded

\$1,400.00

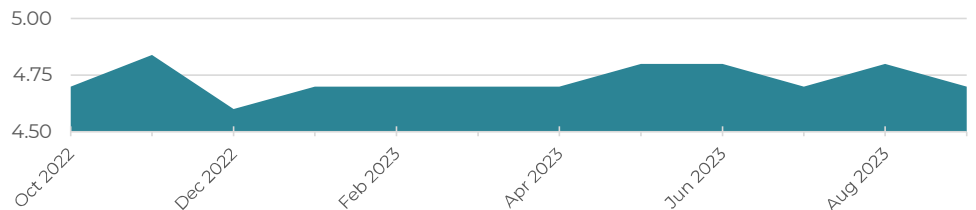
10.3%



Program Satisfaction

4.7 / 5

out of 86 programs



Supplementary Programs and Activities²

| | September | Trend | 2023 YTD | 2022 YTD | Change |
|------------|-----------|-------|----------|----------|--------|
| Attendance | 1,478 | | 36,753 | 24,690 | 48.9% |
| Sessions | 20 | | 201 | 202 | -0.5% |

October 2022-September 2023

²Supplementary programs and activities are planned events where customers participate on their own, instead of at a designated time with a group. Registration is not required.

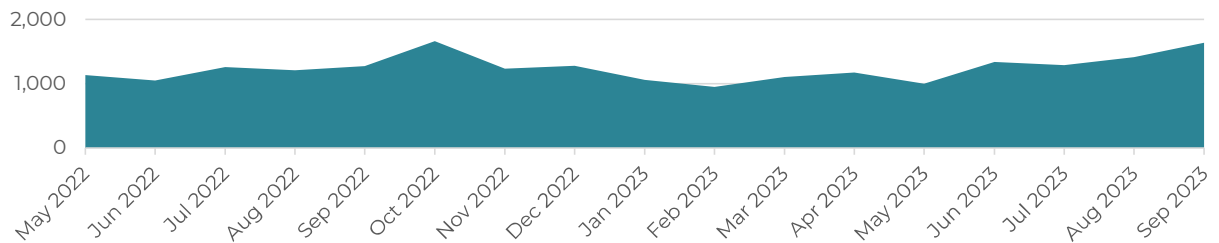
Arlington Heights Memorial Library Makerplace

September 2023 Dashboard

| | September | % New Users | 2023 YTD | 2022 YTD | Change |
|--------------------------|-----------|-------------|----------|----------|--------|
| Makerplace Visits | 1,640 | 6.6% | 10,988 | 9,408 | 16.8% |

| | September | | 2023 YTD | 2022 YTD | Change |
|------------------------------|------------|-------------|------------|------------|---------------|
| New Users³ | | | | | |
| Makerplace | 70 | 64.2% | 534 | 415 | 28.7% |
| Kitchen | 18 | 16.5% | 143 | 222 | -35.6% |
| Makerplace & Kitchen | 21 | 19.3% | 114 | 270 | -57.8% |
| Total | 109 | 100% | 791 | 907 | -12.8% |

Total Visits



| | September | | 2023 YTD | 2022 YTD | Change |
|------------------------------------|------------|-------------|--------------|--------------|--------------|
| Equipment Usage⁴ | | | | | |
| Fabrication | 212 | 55.1% | 1,481 | 947 | 56.4% |
| Small Tools | 76 | 19.7% | 474 | 126 | 276.2% |
| Sewing | 52 | 13.5% | 395 | 267 | 47.9% |
| Technology | 36 | 9.4% | 306 | 166 | 84.3% |
| Art | 9 | 2.3% | 38 | 18 | 111.1% |
| Total | 385 | 100% | 2,694 | 1,524 | 76.8% |

| | September | | 2023 YTD | 2022 YTD | Change |
|---------------------------------------|------------|-------------|--------------|--------------|--------------|
| Program Attendance⁵ | | | | | |
| Culinary | 124 | 27.5% | 1,000 | 917 | 9.1% |
| Maker | 109 | 24.2% | 791 | 586 | 35.0% |
| Tour | 23 | 5.1% | 151 | 171 | -11.7% |
| Other | 195 | 43.2% | 228 | 143 | 59.4% |
| Total | 451 | 100% | 2,170 | 1,817 | 19.4% |

| | September | | 2023 YTD | 2022 YTD | Change |
|----------------------|-----------|--|----------|----------|--------|
| 3D Print Jobs | 180 | | 1,256 | 577 | 118% |

| | September |
|------------------------------|-----------|
| eLearning⁶ | 244 |

³ Measured by number of waivers signed for maker/fabrication, kitchen, or both

⁴ **Fabrication**: all fabrication room equipment except 3D printers; **Small Tools**: soldering irons, hand tools; **Technology**: design computers

⁵ **Culinary**: kitchen programming; **Maker**: hands on making programs (3D printing, laser cutting, sewing); **Tour**: attendance of facility tours prescheduled or drop-in

⁶ Niche Academy views of Makerplace resources

**ARLINGTON HEIGHTS MEMORIAL LIBRARY
FINANCIAL DASHBOARD
OCTOBER 2023 BOARD MEETING**

| 75% of Fiscal Year Lapsed | | | | |
|-------------------------------------|----------------------|----------------------|------------|--|
| Fiscal Year - 2023 | | | | |
| | Full Year | Year to Date | | |
| | <u>Budget</u> | <u>Actual</u> | <u>%</u> | |
| REVENUES | | | | |
| Taxes | \$ 15,212,000 | \$ 8,243,997 | 54% | |
| Intergovernmental | \$ 114,572 | \$ 100,674 | 88% | |
| Fees | \$ 31,600 | \$ 36,194 | 115% | |
| Fines | \$ 10,000 | \$ 10,922 | 109% | |
| Interest | \$ 5,000 | \$ 351,375 | 7027% | |
| Other | \$ 191,400 | \$ 83,350 | 44% | |
| Total Revenues | \$ 15,564,572 | \$ 8,826,512 | 57% | |
| EXPENDITURES | | | | |
| Personal Services | \$ 11,848,627 | \$ 8,054,688 | 68% | |
| Contractual Services | \$ 1,797,123 | \$ 1,292,191 | 72% | |
| Commodities | \$ 2,246,902 | \$ 1,621,263 | 72% | |
| Other Charges | \$ 54,564 | \$ 13,099 | 24% | |
| Property | \$ 98,590 | \$ 54,959 | 56% | |
| Total Operating Expenditures | \$ 16,045,806 | \$ 11,036,200 | 69% | |
| <i>YTD b/(w)</i> | <i>\$998,155</i> | | | |
| Capital Expenditures | \$ 1,780,413 | \$ 318,420 | 18% | |
| Total Expenditures | \$ 17,826,219 | \$ 11,354,620 | 64% | |

| Personnel | | | |
|----------------------------|-----------|----------------|--------|
| | Full Time | Part Time | FTE |
| 2023 Budget | 86 | 164 | 158.56 |
| Actual Headcount 8/31/2023 | 85 | 133 | |
| New Hires September | | 1 | |
| Separations September | 1 | 1 | |
| All Other, Net September | 1 | 2 | |
| Actual Headcount 9/30/2023 | 84 | 133 | 146.77 |
| YTD Volunteer Hrs | 17,796 | Annualized FTE | 9.13 |

| Capital Projects | | | |
|---------------------------------------|---------------------|-----------------------|--|
| | 2023 Budget | 2023 Expenses to Date | Status/Notes |
| <i>KW Redesign (Phases 1 & 2)</i> | \$ 699,253 | \$ 62,424 | In progress |
| <i>Circ Lockers</i> | \$ 42,500 | \$ - | |
| <i>Hendrickson AV Equipment</i> | \$ 100,000 | \$ 56,481 | In progress |
| <i>Staff/Public Computers</i> | \$ 187,110 | \$ 168,631 | Complete |
| <i>Door Access Controllers</i> | \$ 27,500 | \$ - | |
| <i>South Parking Lot Lighting</i> | \$ 15,000 | \$ - | |
| <i>Chillers and Cooling Towers</i> | \$ 565,000 | \$ 14,625 | NTE \$576,912 (\$549,440 + 5% contingency) |
| <i>All Gender Restroom</i> | \$ 30,000 | \$ - | |
| <i>Makerspace</i> | | | |
| <i>Partnership on Belmont Lot</i> | \$ 64,050 | \$ - | |
| <i>Replace Windows</i> | \$ 50,000 | \$ 16,259 | In progress |
| Total Capital Project Fund | \$ 1,780,413 | \$ 318,420 | 18% |

To: Board of Library Trustees
From: Michael Driskell and Traci Sara
Date: October 17, 2023
Re: Adoption of 2023 Tax Levy

As discussed at the October Committee of the Whole meeting, in conjunction with the review of the proposed 2024 budget and long-range fiscal plan [LRFP], the Board of Library Trustees will need to approve the annual tax levy. As noted in the proposed 2024 budget and LRFP, the proposed 2023 tax levy for the 2024 budget year is a 0% increase over the 2022 levy for the 2023 budget year. The attached “Truth in Taxation” calculation compares the year-over-year levy amounts. The 2023 tax levy would be in the amount of \$14,828,000. A 2% loss and cost factor will be added by Cook County when preparing the tax bills and extending the levy.

Suggested motion: The Board of Library Trustees adopts the 2023 tax levy in the amount of \$14,828,000.

**ARLINGTON HEIGHTS MEMORIAL LIBRARY
TRUTH IN TAXATION CALCULATIONS
2023 Tax Levy for the 2024 Budget**

2023 EAV 3,724,866,333 (EST.)
2022 EAV 3,724,866,333

| LIBRARY | 2022 LEVY FOR 2023 <u>BUDGET YEAR</u> | PROPOSED 2023 LEVY FOR 2024 <u>BUDGET YEAR</u> | <u>DOLLAR CHANGE</u> | <u>% CHANGE</u> | <u>EST. 2023 LEVY RATES</u> |
|-------------------------------|---|---|--------------------------|---------------------|-------------------------------------|
| LIBRARY | 13,227,000 | 13,193,000 | (34,000) | -0.26% | 0.3542 |
| IMRF | 934,000 | 953,000 | 19,000 | 2.03% | 0.0256 |
| SOCIAL SECURITY | 667,000 | 682,000 | 15,000 | 2.25% | 0.0183 |
| TOTAL LIBRARY TAX LEVY | 14,828,000 | 14,828,000 | 0 | 0.00% | 0.3981 |

Notes: IMRF and Social Security levies are based on 2024 budget figures. To present a 0% levy increase over the 2022 levy, the proposed 2023 Library levy equals the 2022 levy less the proposed 2023 IMRF and Social Security levies.

To: Board of Library Trustees
From: Traci Sara and Mike Driskell
Date: October 17, 2023
Re: Adoption of the 2024 Budget

The Committee of the Whole met on September 5 and October 2, 2023, to review drafts of the proposed 2024 budget. Staff will present any changes since the last iteration for final discussion.

In the full Village of Arlington Heights budget book, the library's portion will include the following cover page, organization chart, and fund summaries (included in the budget narrative). Attached is the final draft of the 2024 budget for review and approval.

Suggested motion: **The Board of Library Trustees adopts the 2024 Arlington Heights Memorial Library Budget.**

| | 2023 Amended Budget | 2023 Projected Actual | 2024 Budget Draft | \$ Change Budget vs 2023 Budget | % Change 2023 vs 2024 |
|--|----------------------|-----------------------|----------------------|---------------------------------|-----------------------|
| GENERAL FUND | | | | | |
| Beginning Fund Balance | \$ 11,963,108 | \$ 11,963,108 | \$ 13,006,984 | \$ 1,043,876 | 8.7% |
| Revenues | | | | | |
| Taxes | \$ 14,828,000 | \$ 14,679,720 | \$ 14,828,000 | \$ - | 0.0% |
| PPRT | \$ 384,000 | \$ 393,744 | \$ 264,000 | \$ (120,000) | -31.3% |
| Intergovernmental | \$ 114,572 | \$ 124,572 | \$ 119,572 | \$ 5,000 | 4.4% |
| Fees | \$ 31,600 | \$ 47,985 | \$ 45,550 | \$ 13,950 | 44.1% |
| Fines | \$ 10,000 | \$ 14,817 | \$ 12,500 | \$ 2,500 | 25.0% |
| Interest Income | \$ 5,000 | \$ 434,016 | \$ 400,000 | \$ 395,000 | 7900.0% |
| Other | \$ 191,400 | \$ 194,370 | \$ 191,250 | \$ (150) | -0.1% |
| Total Revenue [a] | \$ 15,564,572 | \$ 15,889,223 | \$ 15,860,872 | \$ 296,300 | 1.9% |
| Expenditures | | | | | |
| Salaries | \$ 8,912,250 | \$ 8,319,194 | \$ 8,945,726 | \$ 33,476 | 0.4% |
| Fringe Benefits | \$ 2,936,374 | \$ 2,628,466 | \$ 3,343,735 | \$ 407,361 | 13.9% |
| Total Personal Services | \$ 11,848,624 | \$ 10,947,660 | \$ 12,289,461 | \$ 440,837 | 3.7% |
| Contractual Services | \$ 1,797,123 | \$ 1,642,059 | \$ 1,950,037 | \$ 152,914 | 8.5% |
| Commodities | \$ 2,246,902 | \$ 2,167,538 | \$ 2,317,328 | \$ 70,426 | 3.1% |
| Other Charges | \$ 54,564 | \$ 18,869 | \$ 55,279 | \$ 715 | 1.3% |
| Property | \$ 98,590 | \$ 69,220 | \$ 120,626 | \$ 22,036 | 22.4% |
| Total Contract, Comm, Other, Prop | \$ 4,197,179 | \$ 3,897,686 | \$ 4,443,270 | \$ 246,091 | 5.9% |
| Total Operating Expenditures [b] | \$ 16,045,804 | \$ 14,845,346 | \$ 16,732,731 | \$ 686,927 | 4.3% |
| Revenues over/(under) expenditures | \$ (481,232) | \$ 1,043,876 | \$ (871,859) | \$ (390,627) | 81.2% |
| Transfer to Capital Projects Fund [c] | \$ 105,000 | \$ - | \$ 825,000 | \$ 720,000 | 685.7% |
| Total Expenditures/Transfers | \$ 16,150,804 | \$ 14,845,346 | \$ 17,557,731 | \$ 1,406,927 | 8.7% |
| Ending Fund Balance | \$ 11,376,876 | \$ 13,006,984 | \$ 11,310,125 | \$ (66,751) | -0.6% |
| CAPITAL PROJECTS FUND | | | | | |
| Beginning Fund Balance | \$ 3,493,986 | \$ 3,493,986 | \$ 2,378,651 | \$ (1,115,335) | -31.9% |
| Transfer from General Fund | \$ 105,000 | \$ - | \$ 825,000 | \$ 720,000 | N/A |
| Interest Income | \$ 7,500 | \$ 42,272 | \$ 40,000 | \$ 32,500 | 433.3% |
| Total Capital Projects Revenue [d] | \$ 112,500 | \$ 42,272 | \$ 865,000 | \$ 752,500 | 668.9% |
| Capital Expenditures [e] | \$ 1,780,413 | \$ 1,157,607 | \$ 1,469,337 | \$ (311,076) | -17.5% |
| Ending Fund Balance | \$ 1,826,073 | \$ 2,378,651 | \$ 1,774,314 | \$ (51,759) | -2.8% |
| COMBINED FUNDS | | | | | |
| Beginning Fund Balance | \$ 15,457,094 | \$ 15,457,094 | \$ 15,385,635 | \$ (71,459) | -0.5% |
| Total Revenue including transfer [f] | \$ 15,677,072 | \$ 15,931,495 | \$ 16,725,872 | \$ 1,048,800 | 6.7% |
| Total Expenditures [excluding transfer] [g] | \$ 17,826,217 | \$ 16,002,954 | \$ 18,202,068 | \$ 375,851 | 2.1% |
| Revenues Over/(Under) Expenditures | \$ (2,149,145) | \$ (71,459) | \$ (1,476,196) | \$ 672,949 | -31.3% |
| Ending Fund Balance | \$ 13,202,949 | \$ 15,385,635 | \$ 13,084,439 | \$ (118,510) | -0.9% |

Approved Target is 0%; 2% loss and cost factor will be included in the extended levy when Cook County prepares the tax bills.

Approved Target (pre-Add-ons) is 1%. Excluding non-personnel Add-ons approved for 2024, this line would have decreased by 2.9%.

Excluding property = 4.2%; Approved Target excl. Property is 4.0%

2023 included AV project funded by FOL

2023 included FOL commitment for AV

Approved Target is 4.9%

Approved Target is 5.9%

ARLINGTON HEIGHTS MEMORIAL LIBRARY

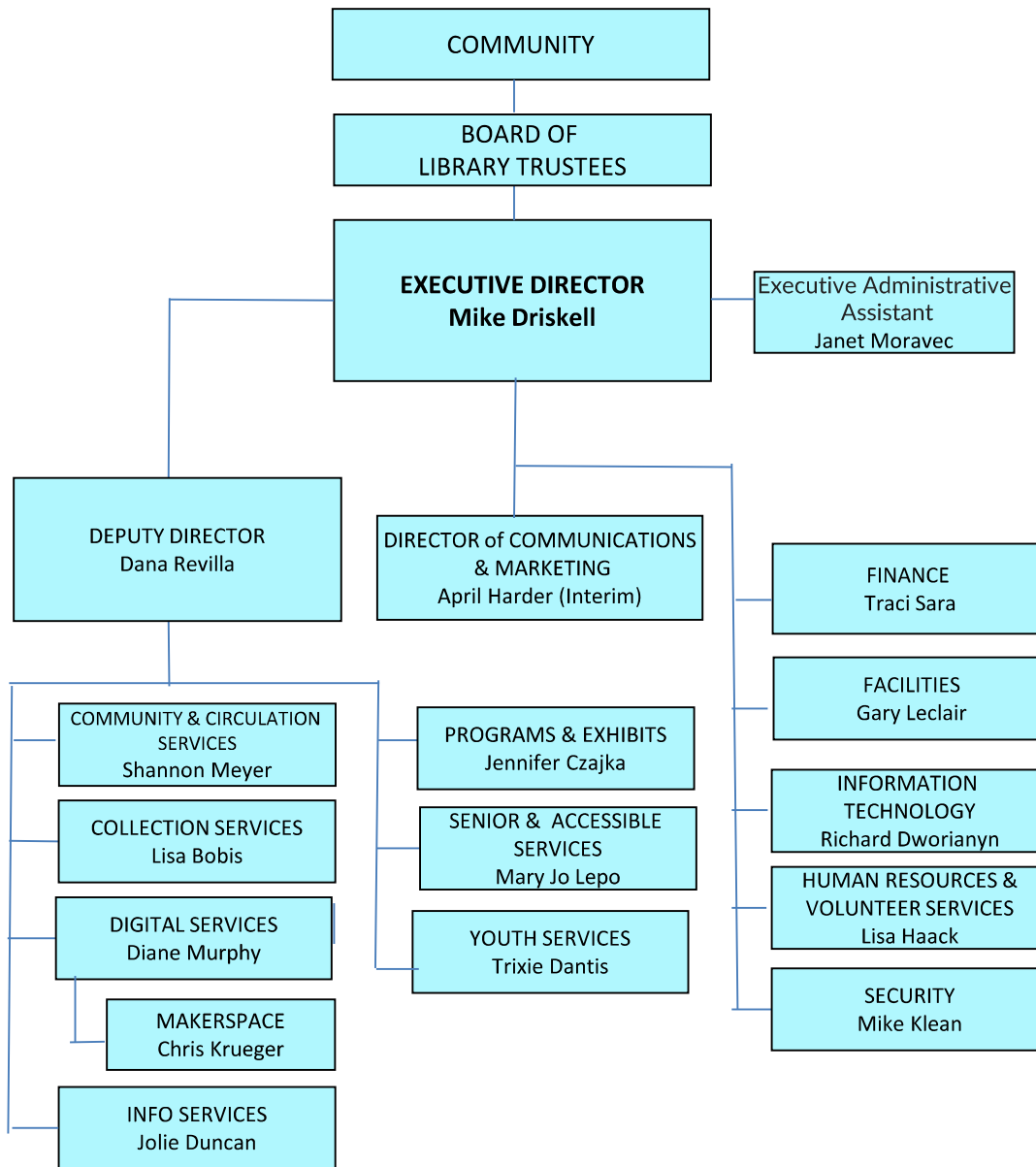
OPERATING BUDGET FOR THE FISCAL YEAR 2024 BEGINNING JANUARY 1, 2024

LIBRARY BOARD

Jennifer Borrell
Sarah Galla
Stacey Kelly
Carole Medal
Andi Ruhl
Amy Somary
Greg Zyck

EXECUTIVE DIRECTOR

Michael Driskell



Fund at a Glance

The Arlington Heights Memorial Library uses two funds to account for its expenditures. The General Fund (291) is a subcategory of the special revenue fund type and is reported under Special Revenues in the Village of Arlington Heights' financial statements. The Capital Fund (491) accounts for a variety of capital improvements listed in the library's Long Range Fiscal Plan. The Memorial Library General and Capital Funds are for the operations of the library. No current debt service or capital expenditures are associated with bond issues by the village for library purposes.

Since 1926, library funding has been derived from a special revenue tax fund set up for the purpose of maintaining a library for village residents. For the most recent fiscal year ended December 31, 2022, the library received 95.3% of its total revenue from property taxes.

LIBRARY GOVERNANCE AND STAFF

- The library is governed by a seven-member Board of Library Trustees: Amy Somary (president), Andi Ruhl (vice president/secretary), Sarah Galla (treasurer), Jennifer Borrell, Stacey Kelly, Carole Medal, and Greg Zyck.
- The Board of Library Trustees regularly meets twice monthly. Board meetings are held on the third Tuesday of each month and Committee of the Whole meetings are held on the first Monday; all meetings are open to the public.
- As of August 31, 2023, the library had 218 staff members, including 85 full-time and 133 part-time. The total full-time equivalent (FTE) of employees was 147.48. 158.56 FTEs were budgeted in 2023.

SERVICE POINTS

- Main library, 500 N. Dunton Ave.
- Makerplace, 112 N. Belmont Ave.
- Reading Room at the Village of Arlington Heights Senior Center, 1801 W. Central Rd.
- Bookmobile

CAPITAL PROJECTS

Most items were recommended in the engineering assessment, by the Board of Library Trustees, and all are considered part of the library's strategic plan.

- Interior renovations including two updated second floor restrooms and Kids' World restrooms as well as new tile in elevators, second floor vending area, lower Dunton entrance, and core entrance
- Replacement of truck and van
- Replacement of 2 copiers in the ESL/Genealogy area and 2 printers in the public computer lab

SERVICES AND COLLECTIONS

Expenditures in professional services and collections for 2024 will reflect the Board of Library Trustee's priorities of timely access of new and popular materials, technology instruction, inclusion, and popular programs for all populations represented in Arlington Heights. Items to note:

- New engineering assessment
- Lighting assessment
- Consulting fees for a new Bookmobile

MEMORIAL LIBRARY FUND

(Continued)

- Inclusion, Diversity, Equity, and Accessibility training
- ADA-compliant furniture, door closures, and signage
- Additional programming
- New web-based data analytics and visualization application

ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION AND FRIENDS OF THE LIBRARY

The Arlington Heights Memorial Library is the beneficiary of two generous volunteer and nonprofit (501c3) fundraising entities that provide additional revenue through their gifts to the library.

The Friends of the Library has a long tenure of supporting the library with over \$1.8 million in donated funds to date. The group organizes several yearly used book sales and maintain a book boutique on the first floor of the library. Expenditures and reimbursements from the Friends of the Library are reflected in the Library's financials as paid by gifts and grants.

The Arlington Heights Memorial Library Foundation focuses on individual, foundation and corporate gifts and planned giving opportunities, and has supported the library with over \$243,577 (monetary) and \$157,639 (in-kind) donations as of September 22, 2023.

LEARN MORE ON THE LIBRARY'S WEBSITE

Visit <https://www.ahml.info>

Vision, Mission and Values
<https://bit.ly/3Zr8vaA>

2023-2026 Strategic Plan
<https://bit.ly/3RxqJoV>

2022 Annual Report
<http://bit.ly/3rnCqnx>

MEMORIAL LIBRARY FUND

REVENUES

| Account No. | Account Description | Actual 2021 | Actual 2022 | Proj Actual 2023 | Budget 2023 | Budget 2024 | \$ Inc / (Dec) | % Inc / (Dec) |
|--------------------|------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------|----------------|
| 291-0000-401.03-00 | Real Estate Tax IMRF | 906,979 | 886,111 | 924,660 | 934,000 | 953,000 | 19,000 | 2.0% |
| 291-0000-401.04-00 | Real Estate Tax FICA | 602,033 | 637,334 | 660,330 | 667,000 | 682,000 | 15,000 | 2.2% |
| 291-0000-401.05-00 | Real Estate Tax | 12,670,393 | 13,155,685 | 13,094,730 | 13,227,000 | 13,193,000 | (34,000) | (0.3%) |
| | Real Estate Taxes | 14,179,405 | 14,679,130 | 14,679,720 | 14,828,000 | 14,828,000 | 0 | 0.0% |
| 291-0000-403.25-00 | Replacement Tax | 302,194 | 390,900 | 393,744 | 384,000 | 264,000 | (120,000) | (31.3%) |
| | Intergovernmental Taxes | 302,194 | 390,900 | 393,744 | 384,000 | 264,000 | (120,000) | (31.3%) |
| 291-0000-411.65-00 | Per Capita Grant & Gifts | 110,774 | 114,572 | 114,572 | 114,572 | 114,572 | 0 | 0.0% |
| 291-0000-411.70-00 | Other Grants | 13,898 | 20,735 | 0 | 0 | 0 | 0 | N/A |
| 291-0000-411.90-00 | Contribution Ord. Library | 23,925 | 11,830 | 10,000 | 0 | 5,000 | 5,000 | N/A |
| | Intergovernmental | 148,597 | 147,138 | 124,572 | 114,572 | 119,572 | 5,000 | 4.4% |
| 291-0000-436.72-00 | Non Resident Fees | 1,132 | 681 | 884 | 800 | 800 | 0 | 0.0% |
| 291-0000-436.74-00 | Copier/Reader Printer Fees | 30,386 | 38,451 | 44,651 | 30,000 | 42,500 | 12,500 | 41.7% |
| 291-0000-436.75-00 | Meeting Room Fees | 750 | 1,775 | 2,450 | 800 | 2,250 | 1,450 | 181.3% |
| | Library Fees | 32,268 | 40,907 | 47,985 | 31,600 | 45,550 | 13,950 | 44.1% |
| 291-0000-442.20-00 | Late Charges | 820 | 1,280 | 880 | 0 | 500 | 500 | N/A |
| 291-0000-442.25-00 | Lost Item Charges | 11,400 | 11,837 | 13,937 | 10,000 | 12,000 | 2,000 | 20.0% |
| | Library Fines | 12,220 | 13,117 | 14,817 | 10,000 | 12,500 | 2,500 | 25.0% |
| 291-0000-461.02-00 | Interest on Investments | 1,967 | 82,025 | 434,016 | 5,000 | 400,000 | 395,000 | 7900.0% |
| 291-0000-462.10-00 | Market Value Adjustments | 1,336 | 3,462 | 0 | 0 | 0 | 0 | N/A |
| | Interest Income | 3,303 | 85,487 | 434,016 | 5,000 | 400,000 | 395,000 | 7900.0% |
| 291-0000-483.70-00 | Donations - Library | 10,058 | 3,225 | 44,487 | 5,000 | 95,000 | 90,000 | 1800.0% |
| 291-0000-489.90-00 | Other Income | 25,915 | 9,991 | 15,540 | 10,000 | 15,150 | 5,150 | 51.5% |
| 291-0000-489.94-00 | FOL Reimbursements | 72,996 | 23,399 | 125,298 | 169,000 | 70,600 | (98,400) | (58.2%) |
| 291-0000-489.95-00 | Foundation Reimbursements | 329 | 27 | 0 | 0 | 0 | 0 | N/A |
| 291-0000-489.96-00 | IL Vehicle Renewal Sticker | 2,044 | 3,127 | 3,583 | 2,400 | 3,000 | 600 | 25.0% |
| 291-0000-489.97-00 | Misc. Revenue Makerspace | 784 | 4,488 | 5,462 | 2,500 | 5,000 | 2,500 | 100.0% |
| 291-0000-489.98-00 | Makerspace Rental Revenue | 0 | 450 | 0 | 2,500 | 2,500 | 0 | 0.0% |
| | Other | 112,127 | 44,707 | 194,370 | 191,400 | 191,250 | (150) | (0.1%) |
| | Total Memorial Library Fund | 14,790,113 | 15,401,385 | 15,889,223 | 15,564,572 | 15,860,872 | 296,300 | 1.9% |

MEMORIAL LIBRARY FUND

EXPENDITURES

Administration

6001

| Account Number | Account Description | Actual 2021 | Actual 2022 | Proj. Act. 2023 | Budget 2023 | Budget 2024 | \$ Inc / (Dec) | % Inc / (Dec) |
|--------------------|-------------------------------|----------------|----------------|-----------------|----------------|------------------|----------------|----------------|
| 291-6001-601.16-85 | Salaries | 328,334 | 297,426 | 379,900 | 402,486 | 410,129 | 7,643 | 1.9% |
| 291-6001-601.16-92 | Achievement Awards | 500 | 1,000 | 3,000 | 3,000 | 3,000 | 0 | 0.0% |
| 291-6001-601.18-05 | Overtime Civilian | 841 | 1,724 | 726 | 1,000 | 1,000 | 0 | 0.0% |
| | Salaries | 329,675 | 300,151 | 383,625 | 406,486 | 414,129 | 7,643 | 1.9% |
| 291-6001-601.19-05 | Medical Insurance | 36,992 | 28,605 | 32,176 | 30,450 | 62,590 | 32,140 | 105.5% |
| 291-6001-601.19-10 | IMRF | 41,199 | 35,379 | 29,612 | 45,708 | 47,042 | 1,334 | 2.9% |
| 291-6001-601.19-11 | Social Security | 20,113 | 17,982 | 22,886 | 24,707 | 25,428 | 721 | 2.9% |
| 291-6001-601.19-12 | Medicare | 4,704 | 4,205 | 5,353 | 5,778 | 5,947 | 169 | 2.9% |
| 291-6001-601.19-53 | Flexible Spending | 3,399 | 4,919 | 2,083 | 3,000 | 8,000 | 5,000 | 166.7% |
| 291-6001-601.19-55 | Unemployment Compensation | 0 | 0 | 0 | 0 | 0 | 0 | N/A |
| | Fringe Benefits | 106,406 | 91,091 | 92,110 | 109,644 | 149,007 | 39,363 | 35.9% |
| 291-6001-601.20-05 | Professional Services | 2,090 | 16,000 | 21,264 | 29,000 | 27,560 | (1,440) | (5.0%) |
| 291-6001-601.20-08 | Consulting Services Library | 0 | 17,900 | 13,375 | 26,275 | 27,000 | 725 | 2.8% |
| 291-6001-601.20-20 | Legal Services | 6,714 | 16,116 | 10,000 | 16,000 | 14,000 | (2,000) | (12.5%) |
| 291-6001-601.20-40 | General Insurance | 143,223 | 151,892 | 150,503 | 205,971 | 197,500 | (8,471) | (4.1%) |
| 291-6001-601.21-65 | Other Services | 660 | 894 | 0 | 0 | 2,671 | 2,671 | N/A |
| 291-6001-601.22-01 | Advertising | 84 | 65 | 400 | 600 | 500 | (100) | (16.7%) |
| 291-6001-601.22-02 | Dues | 2,973 | 4,293 | 5,905 | 5,997 | 6,043 | 46 | 0.8% |
| 291-6001-601.22-03 | Training | 8,457 | 64,951 | 69,359 | 81,353 | 140,715 | 59,362 | 73.0% |
| 291-6001-601.22-05 | Postage | 23,099 | 26,097 | 44,287 | 40,500 | 48,250 | 7,750 | 19.1% |
| 291-6001-601.22-70 | Telephone Services | 0 | 4,893 | 0 | 0 | 0 | 0 | N/A |
| | Contractual Services | 187,300 | 303,100 | 315,093 | 405,696 | 464,239 | 58,543 | 14.4% |
| 291-6001-601.30-05 | Office Supplies & Equipment | 2,561 | 3,620 | 4,259 | 6,770 | 5,110 | (1,660) | (24.5%) |
| 291-6001-601.31-85 | Small Tools & Equipment | 0 | 46 | 500 | 2,500 | 1,250 | (1,250) | (50.0%) |
| 291-6001-601.32-72 | Special Events | 765 | 1,385 | 850 | 1,300 | 1,300 | 0 | 0.0% |
| 291-6001-601.32-99 | Items Reimbursed by Employees | 20 | 15 | 0 | 0 | 0 | 0 | N/A |
| | Commodities | 3,346 | 5,067 | 5,609 | 10,570 | 7,660 | (2,910) | (27.5%) |
| 291-6001-601.40-96 | Operating Contingency | 902 | 3,554 | 2,000 | 8,000 | 8,000 | 0 | 0.0% |
| | Other Charges | 902 | 3,554 | 2,000 | 8,000 | 8,000 | 0 | 0.0% |
| 291-6001-601.50-15 | Other Equipment | 30,180 | 16,469 | 25,000 | 25,000 | 49,750 | 24,750 | 99.0% |
| | Property | 30,180 | 16,469 | 25,000 | 25,000 | 49,750 | 24,750 | 99.0% |
| | Total Administration | 657,810 | 719,431 | 823,437 | 965,395 | 1,092,784 | 127,389 | 13.2% |

MEMORIAL LIBRARY FUND

EXPENDITURES

Communications & Marketing

6002

| Account Number | Account Description | Actual 2021 | Actual 2022 | Proj. Act. 2023 | Budget 2023 | Budget 2024 | \$ Inc / (Dec) | % Inc / (Dec) |
|--------------------|---|----------------|----------------|-----------------|----------------|----------------|----------------|---------------|
| 291-6002-601.16-85 | Salaries | 416,981 | 442,156 | 473,577 | 476,706 | 468,546 | (8,160) | (1.7%) |
| 291-6002-601.18-05 | Overtime Civilian | 337 | 698 | 112 | 1,200 | 1,200 | 0 | 0.0% |
| | Salaries | 417,318 | 442,854 | 473,689 | 477,906 | 469,746 | (8,160) | (1.7%) |
| 291-6002-601.19-05 | Medical Insurance | 80,176 | 82,841 | 93,156 | 88,184 | 115,806 | 27,622 | 31.3% |
| 291-6002-601.19-10 | IMRF | 52,126 | 51,044 | 36,869 | 53,997 | 53,742 | (255) | (0.5%) |
| 291-6002-601.19-11 | Social Security | 25,026 | 26,248 | 27,969 | 29,187 | 29,050 | (138) | (0.5%) |
| 291-6002-601.19-12 | Medicare | 5,853 | 6,139 | 6,541 | 6,826 | 6,794 | (32) | (0.5%) |
| | Fringe Benefits | 163,181 | 166,272 | 164,535 | 178,194 | 205,392 | 27,198 | 15.3% |
| 291-6002-601.20-05 | Professional Services | 75 | 0 | 0 | 0 | 0 | 0 | N/A |
| 291-6002-601.21-02 | Equipment Maintenance | 1,424 | 3,154 | 1,727 | 1,727 | 1,744 | 17 | 1.0% |
| 291-6002-601.21-65 | Other Services | 11,248 | 8,787 | 12,500 | 15,575 | 24,430 | 8,855 | 56.9% |
| 291-6002-601.22-02 | Dues | 228 | 729 | 56 | 800 | 808 | 8 | 1.0% |
| 291-6002-601.22-03 | Training | 0 | 94 | 1,309 | 1,051 | 1,051 | 0 | 0.0% |
| 291-6002-601.22-10 | Printing | 125,891 | 159,009 | 188,000 | 190,696 | 194,399 | 3,703 | 1.9% |
| | Contractual Services | 138,866 | 171,773 | 203,592 | 209,849 | 222,432 | 12,583 | 6.0% |
| 291-6002-601.30-05 | Office Supplies & Equipment | 12,305 | 15,806 | 15,734 | 15,734 | 15,891 | 157 | 1.0% |
| 291-6002-601.30-07 | Supplies Reimbursed by Patrons | 0 | 0 | 2,040 | 0 | 0 | 0 | N/A |
| 291-6002-601.31-85 | Small Tools & Equipment | 2,683 | 4,982 | 4,249 | 6,060 | 20,843 | 14,783 | 243.9% |
| 291-6002-601.32-72 | Special Events | 13,113 | 15,891 | 12,958 | 16,234 | 16,234 | 0 | 0.0% |
| | Commodities | 28,101 | 36,679 | 34,981 | 38,028 | 52,968 | 14,940 | 39.3% |
| | Total Communications & Marketing | 747,466 | 817,579 | 876,796 | 903,977 | 950,538 | 46,561 | 5.2% |

MEMORIAL LIBRARY FUND

EXPENDITURES

Human Resources

6003

| Account Number | Account Description | Actual 2021 | Actual 2022 | Proj. Act. 2023 | Budget 2023 | Budget 2024 | \$ Inc / (Dec) | % Inc / (Dec) |
|--------------------|------------------------------|----------------|----------------|-----------------|----------------|----------------|----------------|---------------|
| 291-6003-601.16-85 | Salaries | 171,306 | 181,669 | 195,001 | 209,942 | 214,786 | 4,844 | 2.3% |
| 291-6003-601.18-05 | Overtime Civilian | 185 | 677 | 479 | 300 | 300 | 0 | 0.0% |
| | Salaries | 171,491 | 182,346 | 195,479 | 210,242 | 215,086 | 4,844 | 2.3% |
| 291-6003-601.19-05 | Medical Insurance | 46,555 | 39,399 | 44,304 | 41,940 | 50,706 | 8,766 | 20.9% |
| 291-6003-601.19-10 | IMRF | 21,540 | 21,019 | 15,208 | 22,239 | 22,915 | 677 | 3.0% |
| 291-6003-601.19-11 | Social Security | 9,852 | 10,468 | 11,252 | 12,021 | 12,387 | 366 | 3.0% |
| 291-6003-601.19-12 | Medicare | 2,304 | 2,448 | 2,631 | 2,811 | 2,897 | 86 | 3.0% |
| 291-6003-601.19-50 | Employee Asst. Program | 5,366 | 5,115 | 5,301 | 6,000 | 6,000 | 0 | 0.0% |
| | Fringe Benefits | 85,617 | 78,449 | 78,697 | 85,011 | 94,905 | 9,894 | 11.6% |
| 291-6003-601.21-65 | Other Services | 6,502 | 34,265 | 9,450 | 8,900 | 19,000 | 10,100 | 113.5% |
| 291-6003-601.22-01 | Advertising | 674 | 249 | 300 | 1,300 | 1,300 | 0 | 0.0% |
| 291-6003-601.22-02 | Dues | 3,383 | 3,538 | 3,823 | 3,678 | 3,906 | 228 | 6.2% |
| 291-6003-601.22-03 | Training | 398 | 759 | 1,350 | 1,300 | 1,313 | 13 | 1.0% |
| 291-6003-601.22-55 | In Service Training | 9,971 | 7,720 | 10,330 | 10,000 | 14,000 | 4,000 | 40.0% |
| | Contractual Services | 20,928 | 46,531 | 25,253 | 25,178 | 39,519 | 14,341 | 57.0% |
| 291-6003-601.32-01 | Program Supplies | 19 | 23 | 300 | 400 | 400 | 0 | 0.0% |
| | Commodities | 19 | 23 | 300 | 400 | 400 | 0 | 0.0% |
| 291-6003-601.40-62 | Tuition Reimbursement | 22,313 | 15,203 | 3,176 | 25,000 | 25,000 | 0 | 0.0% |
| 291-6003-601.40-70 | Employee Recognition Program | 18,763 | 16,355 | 13,693 | 21,564 | 22,279 | 715 | 3.3% |
| | Other Charges | 41,076 | 31,558 | 16,869 | 46,564 | 47,279 | 715 | 1.5% |
| | Total Human Resources | 319,131 | 338,908 | 316,598 | 367,395 | 397,189 | 29,794 | 8.1% |

MEMORIAL LIBRARY FUND

EXPENDITURES

Paid by Gifts and Grants

6004

| Account Number | Account Description | Actual 2021 | Actual 2022 | Proj. Act. 2023 | Budget 2023 | Budget 2024 | \$ Inc / (Dec) | % Inc / (Dec) |
|--------------------|---------------------------------------|---------------|---------------|-----------------|---------------|---------------|----------------|----------------|
| 291-6004-601.21-65 | Other Services | 5,702 | 5,707 | 5,249 | 5,000 | 6,000 | 1,000 | 20.0% |
| 291-6004-601.22-02 | Dues | 0 | 125 | 0 | 500 | 0 | (500) | (100.0%) |
| 291-6004-601.22-10 | Printing | 0 | 556 | 586 | 500 | 600 | 100 | 20.0% |
| 291-6004-601.22-18 | Other Services - Programs/Exhib | 11,200 | 19,650 | 24,104 | 25,000 | 25,000 | 0 | 0.0% |
| | Contractual Services | 16,902 | 26,037 | 29,939 | 31,000 | 31,600 | 600 | 1.9% |
| 291-6004-601.31-85 | Small Tools and Equipment | 2,874 | 484 | 362 | 2,000 | 9,500 | 7,500 | 375.0% |
| 291-6004-601.32-01 | Program Supplies | 0 | 1,373 | 356 | 3,000 | 3,000 | 0 | 0.0% |
| 291-6004-601.32-02 | Program Events | 5,058 | 10,308 | 7,000 | 8,500 | 10,500 | 2,000 | 23.5% |
| 291-6004-601.32-32 | Software | 0 | 0 | 0 | 500 | 0 | (500) | (100.0%) |
| 291-6004-601.32-72 | Special Events | 0 | 238 | 6,151 | 16,000 | 15,000 | (1,000) | (6.3%) |
| 291-6004-601.32-75 | Audio Visual | 3,307 | 346 | 50 | 500 | 500 | 0 | 0.0% |
| 291-6004-601.32-78 | Electronic Resources | 0 | 0 | 0 | 1,000 | 0 | (1,000) | (100.0%) |
| 291-6004-601.32-80 | Books | 2,810 | 738 | 1,200 | 1,500 | 1,500 | 0 | 0.0% |
| | Commodities | 14,049 | 13,488 | 15,119 | 33,000 | 40,000 | 7,000 | 21.2% |
| 291-6004-601.50-15 | Other Equipment | 5,542 | 3,256 | 0 | 2,500 | 2,000 | (500) | (20.0%) |
| 291-6004-600.50.55 | Other Capital Outlay | 0 | 0 | 0 | 2,500 | 2,000 | (500) | (20.0%) |
| | Property | 5,542 | 3,256 | 0 | 5,000 | 4,000 | (1,000) | (20.0%) |
| | Total Paid by Gifts and Grants | 36,493 | 42,781 | 45,058 | 69,000 | 75,600 | 6,600 | 9.6% |

MEMORIAL LIBRARY FUND

EXPENDITURES

Finance

6008

| Account Number | Account Description | Actual 2021 | Actual 2022 | Proj. Act. 2023 | Budget 2023 | Budget 2024 | \$ Inc / (Dec) | % Inc / (Dec) |
|--------------------|-----------------------------|----------------|----------------|-----------------|----------------|----------------|----------------|---------------|
| 291-6008-601.16-85 | Salaries | 225,570 | 233,716 | 254,141 | 257,731 | 262,373 | 4,642 | 1.8% |
| 291-6008-601.18-05 | Overtime Civilian | 65 | 1,128 | 915 | 1,000 | 1,000 | 0 | 0.0% |
| | Salaries | 225,635 | 234,844 | 255,056 | 258,731 | 263,373 | 4,642 | 1.8% |
| 291-6008-601.19-05 | Medical Insurance | 65,664 | 68,075 | 76,548 | 72,465 | 101,596 | 29,130 | 40.2% |
| 291-6008-601.19-10 | IMRF | 28,249 | 27,096 | 19,843 | 29,269 | 30,094 | 825 | 2.8% |
| 291-6008-601.19-11 | Social Security | 13,539 | 13,857 | 14,697 | 15,821 | 16,267 | 446 | 2.8% |
| 291-6008-601.19-12 | Medicare | 3,166 | 3,241 | 3,437 | 3,700 | 3,804 | 104 | 2.8% |
| | Fringe Benefits | 110,618 | 112,269 | 114,525 | 121,255 | 151,761 | 30,506 | 25.2% |
| 291-6008-601.20-05 | Professional Services | 6,075 | 7,650 | 6,500 | 7,805 | 9,460 | 1,655 | 21.2% |
| 291-6008-601.21-36 | Equipment Rental | 1,689 | 1,947 | 2,268 | 2,270 | 0 | (2,270) | (100.0%) |
| 291-6008-601.21-65 | Other Services | 5,268 | 6,947 | 6,280 | 6,251 | 4,064 | (2,187) | (35.0%) |
| 291-6008-601.22-02 | Dues | 875 | 400 | 456 | 750 | 450 | (300) | (40.0%) |
| 291-6008-601.22-03 | Training | 139 | 133 | 725 | 1,200 | 1,200 | 0 | 0.0% |
| 291-6008-601.22-25 | IT Service Charge | 129,267 | 135,000 | 138,000 | 139,050 | 138,000 | (1,050) | (0.8%) |
| | Contractual Services | 143,313 | 152,077 | 154,229 | 157,326 | 153,174 | (4,152) | (2.6%) |
| 291-6008-601.30-05 | Office Supplies & Equipment | 0 | 0 | 0 | 0 | 750 | 750 | N/A |
| | Commodities | 0 | 0 | 0 | 0 | 750 | 750 | N/A |
| | Total Finance | 479,566 | 499,189 | 523,810 | 537,312 | 569,058 | 31,745 | 5.9% |

MEMORIAL LIBRARY FUND

EXPENDITURES

Information Technology

6010

| Account Number | Account Description | Actual 2021 | Actual 2022 | Proj. Act. 2023 | Budget 2023 | Budget 2024 | \$ Inc / (Dec) | % Inc / (Dec) |
|--------------------|-------------------------------------|------------------|------------------|------------------|------------------|------------------|----------------|----------------|
| 291-6010-601.16-85 | Salaries | 619,253 | 647,980 | 687,666 | 702,975 | 702,173 | (801) | (0.1%) |
| 291-6010-601.18-05 | Overtime Civilian | 589 | 580 | 600 | 250 | 250 | 0 | 0.0% |
| | Salaries | 619,842 | 648,561 | 688,266 | 703,225 | 702,423 | (801) | (0.1%) |
| 291-6010-601.19-05 | Medical Insurance | 146,844 | 162,417 | 182,652 | 172,892 | 178,687 | 5,795 | 3.4% |
| 291-6010-601.19-10 | IMRF | 75,566 | 73,388 | 52,419 | 77,870 | 78,546 | 675 | 0.9% |
| 291-6010-601.19-11 | Social Security | 37,016 | 38,394 | 40,736 | 43,153 | 43,535 | 382 | 0.9% |
| 291-6010-601.19-12 | Medicare | 8,657 | 8,979 | 9,527 | 10,092 | 10,182 | 89 | 0.9% |
| | Fringe Benefits | 268,083 | 283,179 | 285,334 | 304,007 | 310,949 | 6,941 | 2.3% |
| 291-6010-601.20-05 | Professional Services | 3,145 | 3,116 | 3,895 | 5,895 | 5,895 | 0 | 0.0% |
| 291-6010-601.20-08 | Consulting Services Library | 65 | 0 | 3,000 | 3,590 | 3,500 | (90) | (2.5%) |
| 291-6010-601.21-02 | Equipment Maintenance | 173,378 | 182,801 | 190,698 | 182,698 | 207,710 | 25,012 | 13.7% |
| 291-6010-601.21-65 | Other Services | 0 | 0 | 0 | 0 | 2,230 | 2,230 | N/A |
| 291-6010-601.22-03 | Travel & Training | 0 | 0 | 1,000 | 6,450 | 6,450 | 0 | 0.0% |
| 291-6010-601.22-42 | Internet Access | 43,907 | 49,042 | 62,667 | 62,667 | 62,667 | 0 | 0.0% |
| | Contractual Services | 220,495 | 234,960 | 261,260 | 261,300 | 288,452 | 27,152 | 10.4% |
| 291-6010-601.30-05 | Office Supplies & Equipment | 178 | 108 | 683 | 683 | 683 | 0 | 0.0% |
| 291-6010-601.30-30 | Data System Supplies | 18,172 | 18,205 | 21,870 | 21,870 | 21,870 | 0 | 0.0% |
| 291-6010-601.30-32 | Software Library | 140,778 | 141,495 | 150,025 | 153,245 | 155,092 | 1,847 | 1.2% |
| 291-6010-601.30-33 | Documentation Library | 0 | 0 | 0 | 100 | 100 | 0 | 0.0% |
| 291-6010-601.31-85 | Small Tools and Equipment | 10,287 | 11,687 | 13,401 | 13,226 | 13,226 | 0 | 0.0% |
| 291-6010-601.32-05 | Processing Supplies | 0 | 264 | 300 | 300 | 300 | 0 | 0.0% |
| 291-6010-601.32-32 | Software | 1,179 | 293 | 5,887 | 10,887 | 9,887 | (1,000) | (9.2%) |
| | Commodities | 170,594 | 172,052 | 192,166 | 200,311 | 201,158 | 847 | 0.4% |
| 291-6010-601.50-12 | Computer Equipment | 26,399 | 23,956 | 38,590 | 38,590 | 30,876 | (7,714) | (20.0%) |
| 291-6010-601.50-15 | Other Equipment | 0 | 12,274 | 0 | 0 | 0 | 0 | N/A |
| | Property | 26,399 | 36,230 | 38,590 | 38,590 | 30,876 | (7,714) | (20.0%) |
| | Total Information Technology | 1,305,413 | 1,374,981 | 1,465,616 | 1,507,433 | 1,533,858 | 26,425 | 1.8% |

MEMORIAL LIBRARY FUND

EXPENDITURES

Security

6015

| Account Number | Account Description | Actual 2021 | Actual 2022 | Proj. Act. 2023 | Budget 2023 | Budget 2024 | \$ Inc / (Dec) | % Inc / (Dec) |
|--------------------|-----------------------------|----------------|----------------|-----------------|----------------|----------------|----------------|---------------|
| 291-6015-601.16-85 | Salaries | 249,514 | 263,860 | 280,917 | 284,025 | 287,118 | 3,093 | 1.1% |
| 291-6015-601.18-05 | Overtime Civilian | 959 | 1,323 | 751 | 2,000 | 2,000 | 0 | 0.0% |
| | Salaries | 250,473 | 265,183 | 281,668 | 286,025 | 289,118 | 3,093 | 1.1% |
| 291-6015-601.19-05 | Medical Insurance | 80,152 | 83,104 | 93,456 | 88,463 | 97,602 | 9,139 | 10.3% |
| 291-6015-601.19-10 | IMRF | 29,093 | 28,216 | 20,365 | 30,241 | 31,117 | 876 | 2.9% |
| 291-6015-601.19-11 | Social Security | 14,617 | 15,327 | 16,292 | 17,359 | 17,801 | 442 | 2.5% |
| 291-6015-601.19-12 | Medicare | 3,419 | 3,585 | 3,810 | 4,060 | 4,163 | 103 | 2.5% |
| | Fringe Benefits | 127,281 | 130,231 | 133,924 | 140,123 | 150,684 | 10,561 | 7.5% |
| 291-6015-601.22-03 | Training | 184 | 952 | 0 | 500 | 1,000 | 500 | 100.0% |
| | Contractual Services | 184 | 952 | 0 | 500 | 1,000 | 500 | 100.0% |
| 291-6015-601.30-05 | Office Supplies & Equipment | 0 | 56 | 43 | 435 | 435 | 0 | 0.0% |
| | Commodities | 0 | 56 | 43 | 435 | 435 | 0 | 0.0% |
| | Total Security | 377,937 | 396,422 | 415,635 | 427,083 | 441,237 | 14,154 | 3.3% |

MEMORIAL LIBRARY FUND

EXPENDITURES

Facilities

6020

| Account Number | Account Description | Actual 2021 | Actual 2022 | Proj. Act. 2023 | Budget 2023 | Budget 2024 | \$ Inc / (Dec) | % Inc / (Dec) |
|--------------------|-------------------------------------|------------------|------------------|------------------|------------------|------------------|----------------|---------------|
| 291-6020-601.16-85 | Salaries | 380,525 | 401,640 | 433,929 | 426,947 | 436,773 | 9,826 | 2.3% |
| 291-6020-601.18-05 | Overtime Civilian | 4,219 | 4,116 | 4,739 | 4,500 | 4,500 | 0 | 0.0% |
| | Salaries | 384,744 | 405,757 | 438,667 | 431,447 | 441,273 | 9,826 | 2.3% |
| 291-6020-601.19-05 | Medical Insurance | 106,826 | 104,346 | 117,336 | 111,075 | 138,579 | 27,504 | 24.8% |
| 291-6020-601.19-10 | IMRF | 45,575 | 45,072 | 33,106 | 46,931 | 48,547 | 1,616 | 3.4% |
| 291-6020-601.19-11 | Social Security | 22,447 | 23,554 | 25,500 | 26,171 | 27,080 | 909 | 3.5% |
| 291-6020-601.19-12 | Medicare | 5,250 | 5,509 | 5,964 | 6,121 | 6,333 | 213 | 3.5% |
| | Fringe Benefits | 180,098 | 178,480 | 181,906 | 190,298 | 220,539 | 30,242 | 15.9% |
| 291-6020-601.21-02 | Equipment Maintenance | 35,612 | 48,743 | 48,784 | 48,784 | 59,275 | 10,491 | 21.5% |
| 291-6020-601.21-07 | Vehicle Maintenance | 3,627 | 3,184 | 18,900 | 9,121 | 9,121 | 0 | 0.0% |
| 291-6020-601.21-11 | Building Maintenance | 221,418 | 197,170 | 203,400 | 203,280 | 199,054 | (4,226) | (2.1%) |
| 291-6020-601.21-36 | Equipment Rental | 526 | 0 | 600 | 1,000 | 1,000 | 0 | 0.0% |
| 291-6020-601.21-60 | Water and Sewer Service | 23,830 | 24,174 | 21,066 | 16,472 | 21,472 | 5,000 | 30.4% |
| 291-6020-601.22-03 | Travel & Training | 0 | 0 | 432 | 432 | 432 | 0 | 0.0% |
| | Contractual Services | 285,013 | 273,271 | 293,182 | 279,089 | 290,354 | 11,265 | 4.0% |
| 291-6020-601.30-05 | Office Supplies | 0 | 92 | 49 | 0 | 100 | 100 | N/A |
| 291-6020-601.30-50 | Petroleum Products | 4,454 | 5,343 | 2,400 | 4,000 | 4,000 | 0 | 0.0% |
| 291-6020-601.30-51 | Heating Fuel | 48,384 | 60,748 | 52,000 | 62,537 | 62,537 | 0 | 0.0% |
| 291-6020-601.31-45 | Janitorial Supplies | 21,164 | 20,152 | 24,500 | 24,637 | 24,637 | 0 | 0.0% |
| | Commodities | 74,002 | 86,335 | 78,949 | 91,174 | 91,274 | 100 | 0.1% |
| 291-6020-601.50-15 | Other Equipment | 0 | 5,653 | 630 | 20,000 | 20,000 | 0 | 0.0% |
| | Property | 0 | 5,653 | 630 | 20,000 | 20,000 | 0 | 0.0% |
| | Total Facilities | 923,857 | 949,495 | 993,333 | 1,012,008 | 1,063,440 | 51,433 | 5.1% |
| | Total Admin Support Services | 4,847,674 | 5,138,787 | 5,460,284 | 5,789,603 | 6,123,705 | 334,101 | 5.8% |

MEMORIAL LIBRARY FUND

EXPENDITURES

Youth Services

6401

| Account Number | Account Description | Actual 2021 | Actual 2022 | Proj. Act. 2023 | Budget 2023 | Budget 2024 | \$ Inc / (Dec) | % Inc / (Dec) |
|--------------------|--------------------------------|------------------|------------------|------------------|------------------|------------------|-----------------|----------------|
| 291-6401-601.16-85 | Salaries | 872,642 | 900,800 | 926,184 | 1,098,342 | 1,049,338 | (49,004) | (4.5%) |
| 291-6401-601.18-05 | Overtime Civilian | 0 | 707 | 0 | 2,000 | 2,000 | 0 | 0.0% |
| | Salaries | 872,642 | 901,506 | 926,184 | 1,100,342 | 1,051,338 | (49,004) | (4.5%) |
| 291-6401-601.19-05 | Medical Insurance | 126,637 | 164,549 | 154,932 | 146,660 | 178,236 | 31,576 | 21.5% |
| 291-6401-601.19-10 | IMRF | 102,216 | 97,419 | 68,136 | 113,752 | 111,061 | (2,692) | (2.4%) |
| 291-6401-601.19-11 | Social Security | 51,999 | 53,595 | 55,069 | 66,200 | 65,059 | (1,141) | (1.7%) |
| 291-6401-601.19-12 | Medicare | 12,161 | 12,534 | 12,879 | 15,482 | 15,215 | (267) | (1.7%) |
| | Fringe Benefits | 293,013 | 328,098 | 291,016 | 342,094 | 369,571 | 27,477 | 8.0% |
| 291-6401-601.22-02 | Dues | 2,499 | 2,962 | 3,375 | 4,548 | 4,548 | 0 | 0.0% |
| 291-6401-601.22-03 | Travel & Training | 1,152 | 1,742 | 2,500 | 3,979 | 3,979 | 0 | 0.0% |
| 291-6401-601.22-18 | Contracted Programs & Exhibits | 15,902 | 17,084 | 17,000 | 17,480 | 17,655 | 175 | 1.0% |
| | Contractual Services | 19,553 | 21,789 | 22,875 | 26,007 | 26,182 | 175 | 0.7% |
| 291-6401-601.30-05 | Office Supplies & Equipment | 1,290 | 1,799 | 2,000 | 2,438 | 2,438 | 0 | 0.0% |
| 291-6401-601.32-01 | Program Supplies | 7,823 | 8,069 | 8,500 | 10,948 | 10,948 | 0 | 0.0% |
| 291-6401-601.32-02 | Program Events | 16,440 | 21,553 | 23,045 | 33,430 | 25,930 | (7,500) | (22.4%) |
| 291-6401-601.32-90 | Circulation Supplies | 4,089 | 6,277 | 6,000 | 6,026 | 6,026 | 0 | 0.0% |
| | Commodities | 29,642 | 37,698 | 39,545 | 52,842 | 45,342 | (7,500) | (14.2%) |
| 291-6401-601.50-15 | Other Equipment | 0 | 0 | 534 | 0 | 0 | 0 | N/A |
| | Property | 0 | 0 | 534 | 0 | 0 | 0 | N/A |
| | Total Youth Services | 1,214,850 | 1,289,091 | 1,280,154 | 1,521,285 | 1,492,433 | (28,853) | (1.9%) |

MEMORIAL LIBRARY FUND

EXPENDITURES

Info Services

6410

| Account Number | Account Description | Actual 2021 | Actual 2022 | Proj. Act. 2023 | Budget 2023 | Budget 2024 | \$ Inc / (Dec) | % Inc / (Dec) |
|--------------------|--------------------------------|------------------|------------------|------------------|------------------|------------------|----------------|---------------|
| 291-6410-601.16-85 | Salaries | 951,493 | 1,041,524 | 1,077,458 | 1,175,566 | 1,177,363 | 1,796 | 0.2% |
| 291-6410-601.18-05 | Overtime Civilian | 566 | 533 | 526 | 1,000 | 1,000 | 0 | 0.0% |
| | Salaries | 952,059 | 1,042,057 | 1,077,984 | 1,176,566 | 1,178,363 | 1,796 | 0.2% |
| 291-6410-601.19-05 | Medical Insurance | 153,022 | 189,666 | 154,524 | 146,266 | 169,136 | 22,870 | 15.6% |
| 291-6410-601.19-10 | IMRF | 108,522 | 105,420 | 73,748 | 116,833 | 119,070 | 2,237 | 1.9% |
| 291-6410-601.19-11 | Social Security | 58,973 | 62,394 | 64,421 | 71,596 | 72,996 | 1,401 | 2.0% |
| 291-6410-601.19-12 | Medicare | 13,792 | 14,592 | 15,066 | 16,744 | 17,072 | 328 | 2.0% |
| | Fringe Benefits | 334,309 | 372,072 | 307,760 | 351,439 | 378,274 | 26,835 | 7.6% |
| 291-6410-601.22-02 | Dues | 1,755 | 2,404 | 2,600 | 2,957 | 2,669 | (288) | (9.7%) |
| 291-6410-601.22-03 | Travel & Training | 1,413 | 981 | 2,000 | 2,700 | 2,700 | 0 | 0.0% |
| 291-6410-601.22-18 | Contracted Programs & Exhibits | 1,410 | 2,610 | 4,500 | 5,040 | 5,040 | 0 | 0.0% |
| | Contractual Services | 4,578 | 5,995 | 9,100 | 10,697 | 10,409 | (288) | (2.7%) |
| 291-6410-601.30-05 | Office Supplies & Equipment | 885 | 1,926 | 1,888 | 1,888 | 1,888 | 0 | 0.0% |
| 291-6410-601.32-01 | Program Supplies | 1,688 | 2,266 | 2,475 | 2,750 | 2,250 | (500) | (18.2%) |
| 291-6410-601.32-90 | Circulation Supplies | 828 | 2,292 | 1,600 | 1,795 | 1,795 | 0 | 0.0% |
| | Commodities | 3,401 | 6,484 | 5,963 | 6,433 | 5,933 | (500) | (7.8%) |
| | Total Info Services | 1,294,348 | 1,426,608 | 1,400,807 | 1,545,135 | 1,572,978 | 27,843 | 1.8% |

MEMORIAL LIBRARY FUND

EXPENDITURES

Circulation

6420

| Account Number | Account Description | Actual 2021 | Actual 2022 | Proj. Act. 2023 | Budget 2023 | Budget 2024 | \$ Inc / (Dec) | % Inc / (Dec) |
|--------------------|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| 291-6420-601.16-85 | Salaries | 1,164,880 | 1,213,144 | 1,324,651 | 1,473,578 | 1,341,899 | (131,678) | (8.9%) |
| 291-6420-601.18-05 | Overtime Civilian | 232 | 7,469 | 1,591 | 1,000 | 550 | (450) | (45.0%) |
| | Salaries | 1,165,112 | 1,220,613 | 1,326,241 | 1,474,578 | 1,342,449 | (132,128) | (9.0%) |
| 291-6420-601.19-05 | Medical Insurance | 141,472 | 67,646 | 107,748 | 101,996 | 114,809 | 12,813 | 12.6% |
| 291-6420-601.19-10 | IMRF | 122,827 | 118,573 | 86,390 | 138,312 | 125,408 | (12,904) | (9.3%) |
| 291-6420-601.19-11 | Social Security | 71,026 | 74,608 | 80,841 | 89,208 | 83,198 | (6,010) | (6.7%) |
| 291-6420-601.19-12 | Medicare | 16,611 | 17,448 | 18,906 | 20,863 | 19,458 | (1,406) | (6.7%) |
| | Fringe Benefits | 351,936 | 278,275 | 293,885 | 350,379 | 342,873 | (7,507) | (2.1%) |
| 291-6420-601.21-65 | Other Services | 1,856 | 1,785 | 1,976 | 1,976 | 1,996 | 20 | 1.0% |
| 291-6420-601.22-02 | Dues | 1,070 | 738 | 1,200 | 1,391 | 1,391 | 0 | 0.0% |
| 291-6420-601.22-03 | Travel & Training | 1,733 | 2,383 | 2,000 | 2,477 | 2,357 | (120) | (4.8%) |
| | Contractual Services | 4,659 | 4,906 | 5,176 | 5,844 | 5,744 | (100) | (1.7%) |
| 291-6420-601.30-05 | Office Supplies & Equipment | 1,513 | 1,852 | 1,847 | 1,847 | 1,747 | (100) | (5.4%) |
| 291-6420-601.32-01 | Program Supplies | 155 | 903 | 1,000 | 1,000 | 1,010 | 10 | 1.0% |
| 291-6420-601.32-90 | Circulation Supplies | 6,534 | 8,427 | 7,460 | 7,460 | 8,235 | 775 | 10.4% |
| | Commodities | 8,202 | 11,182 | 10,307 | 10,307 | 10,992 | 685 | 6.6% |
| | Total Circulation | 1,529,909 | 1,514,976 | 1,635,610 | 1,841,108 | 1,702,058 | (139,050) | (7.6%) |

MEMORIAL LIBRARY FUND

EXPENDITURES

Bookmobile

6425

| Account Number | Account Description | Actual 2021 | Actual 2022 | Proj. Act. 2023 | Budget 2023 | Budget 2024 | \$ Inc / (Dec) | % Inc / (Dec) |
|--------------------|-----------------------------|-------------|-------------|-----------------|-------------|----------------|----------------|---------------|
| 291-6425-601.16-85 | Salaries | 0 | 0 | 0 | 0 | 164,455 | 164,455 | N/A |
| 291-6425-601.18-05 | Overtime Civilian | 0 | 0 | 0 | 0 | 450 | 450 | N/A |
| | Salaries | 0 | 0 | 0 | 0 | 164,905 | 164,905 | N/A |
| 291-6425-601.19-05 | Medical Insurance | 0 | 0 | 0 | 0 | 39,666 | 39,666 | N/A |
| 291-6425-601.19-10 | IMRF | 0 | 0 | 0 | 0 | 18,863 | 18,863 | N/A |
| 291-6425-601.19-11 | Social Security | 0 | 0 | 0 | 0 | 10,196 | 10,196 | N/A |
| 291-6425-601.19-12 | Medicare | 0 | 0 | 0 | 0 | 2,385 | 2,385 | N/A |
| | Fringe Benefits | 0 | 0 | 0 | 0 | 71,110 | 71,110 | N/A |
| 291-6425-601.22-02 | Dues | 0 | 0 | 0 | 0 | 100 | 100 | N/A |
| 291-6425-601.22-03 | Travel & Training | 0 | 0 | 0 | 0 | 120 | 120 | N/A |
| | Contractual Services | 0 | 0 | 0 | 0 | 220 | 220 | N/A |
| 291-6425-601.30-05 | Office Supplies & Equipment | 0 | 0 | 0 | 0 | 100 | 100 | N/A |
| 291-6425-601.32-90 | Circulation Supplies | 0 | 0 | 0 | 0 | 300 | 300 | N/A |
| | Commodities | 0 | 0 | 0 | 0 | 400 | 400 | N/A |
| | Total Bookmobile | 0 | 0 | 0 | 0 | 236,635 | 236,635 | N/A |

MEMORIAL LIBRARY FUND

EXPENDITURES

Senior and Accessibility Services (SAS)

6430

| Account Number | Account Description | Actual 2021 | Actual 2022 | Proj. Act. 2023 | Budget 2023 | Budget 2024 | \$ Inc / (Dec) | % Inc / (Dec) |
|--------------------|--------------------------------|----------------|----------------|-----------------|----------------|----------------|----------------|---------------|
| 291-6430-601.16-85 | Salaries | 219,251 | 233,441 | 247,029 | 255,386 | 265,370 | 9,985 | 3.9% |
| | Salaries | 219,251 | 233,441 | 247,029 | 255,386 | 265,370 | 9,985 | 3.9% |
| 291-6430-601.19-05 | Medical Insurance | 11,386 | 13,277 | 14,928 | 14,133 | 14,314 | 181 | 1.3% |
| 291-6430-601.19-10 | IMRF | 26,985 | 24,345 | 19,219 | 28,137 | 29,722 | 1,585 | 5.6% |
| 291-6430-601.19-11 | Social Security | 13,063 | 13,826 | 14,647 | 15,526 | 16,453 | 927 | 6.0% |
| 291-6430-601.19-12 | Medicare | 3,055 | 3,233 | 3,426 | 3,631 | 3,848 | 217 | 6.0% |
| | Fringe Benefits | 54,489 | 54,681 | 52,219 | 61,427 | 64,337 | 2,910 | 4.7% |
| 291-6430-601.22-02 | Dues | 35 | 295 | 495 | 540 | 450 | (90) | (16.7%) |
| 291-6430-601.22-03 | Travel & Training | 57 | 162 | 750 | 750 | 795 | 45 | 6.0% |
| 291-6430-601.22-18 | Contracted Programs & Exhibits | 7,090 | 6,840 | 9,590 | 9,590 | 9,685 | 95 | 1.0% |
| | Contractual Services | 7,182 | 7,296 | 10,835 | 10,880 | 10,930 | 50 | 0.5% |
| 291-6430-601.30-05 | Office Supplies & Equipment | 405 | 466 | 505 | 505 | 705 | 200 | 39.6% |
| 291-6430-601.32-01 | Program Supplies | 1,758 | 1,675 | 1,838 | 1,838 | 1,856 | 18 | 1.0% |
| 291-6430-601.32-02 | Program Events | 496 | 224 | 600 | 600 | 600 | 0 | 0.0% |
| 291-6430-601.32-90 | Circulation Supplies | 837 | 699 | 850 | 1,050 | 850 | (200) | (19.0%) |
| | Commodities | 3,496 | 3,065 | 3,793 | 3,993 | 4,011 | 18 | 0.5% |
| | Total SAS | 284,418 | 298,482 | 313,876 | 331,686 | 344,648 | 12,963 | 3.9% |

MEMORIAL LIBRARY FUND

EXPENDITURES

Programs and Exhibits

6440

| Account Number | Account Description | Actual 2021 | Actual 2022 | Proj. Act. 2023 | Budget 2023 | Budget 2024 | \$ Inc / (Dec) | % Inc / (Dec) |
|--------------------|------------------------------------|----------------|----------------|-----------------|----------------|----------------|----------------|---------------|
| 291-6440-601.16-85 | Salaries | 209,141 | 211,968 | 262,153 | 279,288 | 270,365 | (8,923) | (3.2%) |
| 291-6440-601.18-05 | Overtime Civilian | 249 | 64 | 163 | 250 | 250 | 0 | 0.0% |
| | Salaries | 209,390 | 212,032 | 262,315 | 279,538 | 270,615 | (8,923) | (3.2%) |
| 291-6440-601.19-05 | Medical Insurance | 64,410 | 48,005 | 45,924 | 43,467 | 70,529 | 27,062 | 62.3% |
| 291-6440-601.19-10 | IMRF | 22,694 | 24,924 | 20,408 | 31,647 | 31,011 | (636) | (2.0%) |
| 291-6440-601.19-11 | Social Security | 10,695 | 12,526 | 15,369 | 17,107 | 16,763 | (344) | (2.0%) |
| 291-6440-601.19-12 | Medicare | 2,501 | 2,929 | 3,594 | 4,001 | 3,920 | (80) | (2.0%) |
| | Fringe Benefits | 100,300 | 88,384 | 85,296 | 96,222 | 122,222 | 26,001 | 27.0% |
| 291-6440-601.22-02 | Dues | 927 | 756 | 1,100 | 1,156 | 1,156 | 0 | 0.0% |
| 291-6440-601.22-03 | Travel & Training | 390 | 522 | 1,000 | 1,442 | 1,442 | 0 | 0.0% |
| 291-6440-601.22-18 | Contracted Programs & Exhibits | 50,591 | 62,771 | 65,000 | 85,005 | 85,005 | 0 | 0.0% |
| | Contractual Services | 51,908 | 64,049 | 67,100 | 87,603 | 87,603 | 0 | 0.0% |
| 291-6440-601.32-02 | Program Events | 6,487 | 9,046 | 9,200 | 8,219 | 10,719 | 2,500 | 30.4% |
| | Commodities | 6,487 | 9,046 | 9,200 | 8,219 | 10,719 | 2,500 | 30.4% |
| | Total Programs and Exhibits | 368,086 | 373,510 | 423,911 | 471,582 | 491,159 | 19,578 | 4.2% |

MEMORIAL LIBRARY FUND

EXPENDITURES

Digital Services

6450

| Account Number | Account Description | Actual 2021 | Actual 2022 | Proj. Act. 2023 | Budget 2023 | Budget 2024 | \$ Inc / (Dec) | % Inc / (Dec) |
|--------------------|-------------------------------|------------------|------------------|------------------|------------------|------------------|-----------------|---------------|
| 291-6450-601.16-85 | Salaries | 492,814 | 517,278 | 565,187 | 593,071 | 575,654 | (17,417) | (2.9%) |
| | Salaries | 492,814 | 517,278 | 565,187 | 593,071 | 575,654 | (17,417) | (2.9%) |
| 291-6450-601.19-05 | Medical Insurance | 50,191 | 50,255 | 44,904 | 42,502 | 63,721 | 21,220 | 49.9% |
| 291-6450-601.19-10 | IMRF | 57,692 | 54,979 | 40,827 | 59,526 | 59,033 | (492) | (0.8%) |
| 291-6450-601.19-11 | Social Security | 29,910 | 31,326 | 34,270 | 36,217 | 35,691 | (526) | (1.5%) |
| 291-6450-601.19-12 | Medicare | 6,995 | 7,326 | 8,015 | 8,470 | 8,347 | (123) | (1.5%) |
| | Fringe Benefits | 144,788 | 143,886 | 128,016 | 146,715 | 166,792 | 20,078 | 13.7% |
| 291-6450-601.22-02 | Dues | 1,510 | 1,249 | 1,200 | 1,995 | 1,995 | 0 | 0.0% |
| 291-6450-601.22-03 | Travel & Training | 99 | 189 | 270 | 500 | 500 | 0 | 0.0% |
| 291-6450-601.22-42 | Internet Access | 3,840 | 3,840 | 3,720 | 3,840 | 3,878 | 38 | 1.0% |
| 291-6450-601.22-66 | Outside Reference Service | 2,974 | 3,203 | 3,685 | 3,699 | 4,069 | 370 | 10.0% |
| | Contractual Services | 8,423 | 8,481 | 8,875 | 10,034 | 10,442 | 408 | 4.1% |
| 291-6450-601.30-05 | Office Supplies & Equipment | 562 | 584 | 700 | 700 | 707 | 7 | 1.0% |
| 291-6450-601.30-07 | Supplies Reimbursed by Patron | 543 | 459 | 550 | 550 | 706 | 156 | 28.4% |
| 291-6450-601.31-85 | Small Tools and Equipment | 2,649 | 5,325 | 5,235 | 6,200 | 6,200 | 0 | 0.0% |
| 291-6450-601.32-01 | Program Supplies | 42 | 407 | 166 | 700 | 700 | 0 | 0.0% |
| 291-6450-601.32-78 | Electronic Resources | 363,065 | 355,053 | 364,184 | 371,508 | 414,768 | 43,260 | 11.6% |
| 291-6450-601.32-90 | Circulation Supplies | 1,364 | 1,107 | 500 | 1,575 | 1,575 | 0 | 0.0% |
| | Commodities | 368,225 | 362,935 | 371,335 | 381,233 | 424,656 | 43,423 | 11.4% |
| | Total Digital Services | 1,014,250 | 1,032,580 | 1,073,413 | 1,131,053 | 1,177,544 | 46,492 | 4.1% |

MEMORIAL LIBRARY FUND

EXPENDITURES

Collection Services

6470

| Account Number | Account Description | Actual 2021 | Actual 2022 | Proj. Act. 2023 | Budget 2023 | Budget 2024 | \$ Inc / (Dec) | % Inc / (Dec) |
|--------------------|----------------------------------|------------------|------------------|------------------|------------------|------------------|-----------------|----------------|
| 291-6470-601.16-85 | Salaries | 821,000 | 879,351 | 900,155 | 947,543 | 950,486 | 2,943 | 0.3% |
| 291-6470-601.18-05 | Overtime Civilian | 143 | 100 | 67 | 150 | 150 | 0 | 0.0% |
| | Salaries | 821,143 | 879,451 | 900,222 | 947,693 | 950,636 | 2,943 | 0.3% |
| 291-6470-601.19-05 | Medical Insurance | 222,891 | 198,073 | 209,196 | 198,022 | 233,129 | 35,107 | 17.7% |
| 291-6470-601.19-10 | IMRF | 102,617 | 101,816 | 70,045 | 104,902 | 109,021 | 4,119 | 3.9% |
| 291-6470-601.19-11 | Social Security | 49,006 | 52,042 | 53,307 | 57,901 | 58,930 | 1,029 | 1.8% |
| 291-6470-601.19-12 | Medicare | 11,461 | 12,171 | 12,467 | 13,541 | 13,782 | 241 | 1.8% |
| | Fringe Benefits | 385,975 | 364,102 | 345,014 | 374,366 | 414,862 | 40,495 | 10.8% |
| 291-6470-601.20-81 | OCLC Services | 63,750 | 64,160 | 62,997 | 62,998 | 64,998 | 2,000 | 3.2% |
| 291-6470-601.21-64 | Access Services | 4,549 | 3,306 | 4,150 | 4,000 | 4,000 | 0 | 0.0% |
| 291-6470-601.22-02 | Dues | 1,375 | 1,542 | 2,908 | 2,478 | 2,478 | 0 | 0.0% |
| 291-6470-601.22-03 | Travel & Training | 463 | 839 | 1,000 | 1,000 | 1,000 | 0 | 0.0% |
| 291-6470-601.22-85 | Processing Services | 58,831 | 54,883 | 70,000 | 116,900 | 95,400 | (21,500) | (18.4%) |
| | Contractual Services | 128,968 | 124,730 | 141,055 | 187,376 | 167,876 | (19,500) | (10.4%) |
| 291-6470-601.30-05 | Office Supplies & Equipment | 1,387 | 1,919 | 1,500 | 1,500 | 1,500 | 0 | 0.0% |
| 291-6470-601.30-33 | Documentation Library | 905 | 910 | 760 | 911 | 911 | 0 | 0.0% |
| 291-6470-601.32-03 | Binding | 1,098 | 452 | 0 | 1,000 | 200 | (800) | (80.0%) |
| 291-6470-601.32-05 | Processing Supplies | 13,626 | 14,727 | 12,000 | 20,000 | 17,000 | (3,000) | (15.0%) |
| 291-6470-601.32-75 | Audio Visual | 395,871 | 418,187 | 513,581 | 513,581 | 518,581 | 5,000 | 1.0% |
| 291-6470-601.32-80 | Books | 573,243 | 600,956 | 693,769 | 693,769 | 708,769 | 15,000 | 2.2% |
| 291-6470-601.32-90 | Circulation Supplies | 2,277 | 4,945 | 5,000 | 6,450 | 6,450 | 0 | 0.0% |
| 291-6470-601.32-95 | Periodicals | 111,056 | 112,485 | 118,611 | 119,365 | 101,440 | (17,925) | (15.0%) |
| | Commodities | 1,099,463 | 1,154,581 | 1,345,221 | 1,356,576 | 1,354,851 | (1,725) | (0.1%) |
| | Total Collection Services | 2,435,549 | 2,522,864 | 2,731,512 | 2,866,011 | 2,888,224 | 22,213 | 0.8% |

MEMORIAL LIBRARY FUND

EXPENDITURES

Belmont Makerspace

6480

| Account Number | Account Description | Actual 2021 | Actual 2022 | Proj. Act. 2023 | Budget 2023 | Budget 2024 | \$ Inc / (Dec) | % Inc / (Dec) |
|--------------------|--|-------------------|-------------------|-------------------|-------------------|-------------------|----------------|---------------|
| 291-6480-601.16-85 | Salaries | 183,832 | 276,061 | 297,557 | 310,766 | 350,998 | 40,232 | 12.9% |
| 291-6480-601.18-05 | Overtime Civilian | 167 | 60 | 23 | 250 | 250 | 0 | 0.0% |
| | Salaries | 183,999 | 276,120 | 297,580 | 311,016 | 351,248 | 40,232 | 12.9% |
| 291-6480-601.19-05 | Medical Insurance | 53,182 | 25,540 | 28,716 | 27,188 | 65,495 | 38,307 | 140.9% |
| 291-6480-601.19-10 | IMRF | 22,995 | 32,502 | 23,159 | 34,802 | 38,112 | 3,310 | 9.5% |
| 291-6480-601.19-11 | Social Security | 11,325 | 16,839 | 18,118 | 18,812 | 21,762 | 2,950 | 15.7% |
| 291-6480-601.19-12 | Medicare | 2,649 | 3,938 | 4,237 | 4,400 | 5,089 | 689 | 15.7% |
| | Fringe Benefits | 90,151 | 78,819 | 74,231 | 85,202 | 130,458 | 45,256 | 53.1% |
| 291-6480-601.20-05 | Professional Services | 0 | 0 | 0 | 0 | 2,000 | 2,000 | N/A |
| 291-6480-601.20-40 | General Insurance | 1,288 | 0 | 0 | 216 | 216 | 0 | 0.0% |
| 291-6480-601.21-02 | Equipment Maintenance | 9,848 | 5,015 | 9,530 | 10,490 | 10,930 | 440 | 4.2% |
| 291-6480-601.21-11 | Building Maintenance | 13,012 | 66,814 | 52,000 | 40,866 | 83,366 | 42,500 | 104.0% |
| 291-6480-601.21-36 | Equipment Rental | 0 | 0 | 0 | 1,000 | 1,000 | 0 | 0.0% |
| 291-6480-601.21-60 | Water and Sewer Service | 489 | 607 | 500 | 500 | 500 | 0 | 0.0% |
| 291-6480-601.21-65 | Other Services | 35 | 220 | 265 | 300 | 300 | 0 | 0.0% |
| 291-6480-601.22-02 | Dues | 680 | 308 | 500 | 487 | 586 | 99 | 20.3% |
| 291-6480-601.22-03 | Travel & Training | 452 | 389 | 1,000 | 1,000 | 1,000 | 0 | 0.0% |
| 291-6480-601.22-28 | Contracted Programs & Exhibits - Adult | 0 | 18,935 | 26,404 | 29,310 | 31,388 | 2,078 | 7.1% |
| 291-6480-601.22-38 | Contracted Programs & Exhibits - Youth | 0 | 0 | 1,300 | 1,500 | 5,500 | 4,000 | 266.7% |
| 291-6480-601.22-42 | Internet Access | 1,749 | 2,552 | 2,997 | 3,075 | 3,075 | 0 | 0.0% |
| | Contractual Services | 27,553 | 94,840 | 94,496 | 88,744 | 139,861 | 51,117 | 57.6% |
| 291-6480-601.30-05 | Office Supplies & Equipment | 1,517 | 1,713 | 2,000 | 2,000 | 2,920 | 920 | 46.0% |
| 291-6480-601.30-07 | Supplies Reimbursed by Patrons | 6,923 | 5,882 | 5,532 | 8,231 | 8,231 | 0 | 0.0% |
| 291-6480-601.30-32 | Software Library | 0 | 3,313 | 14,276 | 6,750 | 8,670 | 1,920 | 28.4% |
| 291-6480-601.30-51 | Heating Fuel & Electric | 3,736 | 5,225 | 8,000 | 10,000 | 10,000 | 0 | 0.0% |
| 291-6480-601.31-45 | Janitorial Supplies | 324 | 1,182 | 1,600 | 1,600 | 1,600 | 0 | 0.0% |
| 291-6480-601.31-85 | Small Tools & Equipment | 4,723 | 6,458 | 5,600 | 5,800 | 5,858 | 58 | 1.0% |
| 291-6480-601.32-01 | Program Supplies | 5,076 | 0 | 0 | 0 | 0 | 0 | N/A |
| 291-6480-601.32-12 | Program Events - Adult | 0 | 10,988 | 15,000 | 16,000 | 19,500 | 3,500 | 21.9% |
| 291-6480-601.32-22 | Program Events - Youth | 0 | 1,012 | 3,000 | 3,000 | 8,000 | 5,000 | 166.7% |
| 291-6480-601.32-32 | Software | 0 | 0 | 0 | 0 | 1,000 | 1,000 | N/A |
| | Commodities | 22,299 | 35,773 | 55,008 | 53,381 | 65,779 | 12,398 | 23.2% |
| 291-6480-601.50-12 | Computer Equipment | 0 | 1,199 | 0 | 0 | 0 | 0 | N/A |
| 291-6480-601.50-15 | Other Equipment | 0 | 10,774 | 5,000 | 10,000 | 16,000 | 6,000 | 60.0% |
| | Property | 0 | 11,973 | 5,000 | 10,000 | 16,000 | 6,000 | 60.0% |
| | Total Belmont Makerspace | 324,001 | 497,525 | 526,314 | 548,343 | 703,347 | 155,004 | 28.3% |
| | Total User Services | 8,465,410 | 8,955,637 | 9,385,597 | 10,256,204 | 10,609,027 | 352,824 | 3.4% |
| | Total Memorial Library Fund | 13,313,084 | 14,094,423 | 14,845,880 | 16,045,806 | 16,732,731 | 686,925 | 4.3% |

LIBRARY CAPITAL PROJECTS FUND

REVENUES

| Account No. | Account Description | Actual 2021 | Actual 2022 | Proj Actual 2023 | Budget 2023 | Budget 2024 | \$ Inc / (Dec) | % Inc / (Dec) |
|--------------------|--|--------------|---------------|------------------|--------------|---------------|----------------|---------------|
| 491-0000-461.02-00 | Interest on Investments | 1,024 | 36,364 | 34,952 | 7,500 | 40,000 | 32,500 | 433.3% |
| 491-0000-462.10-00 | Market Value Adjustments | 1,643 | 9,249 | 7,320 | 0 | 0 | 0 | N/A |
| | | 2,667 | 45,613 | 42,272 | 7,500 | 40,000 | 32,500 | 433.3% |
| 491-0000-489.90-00 | Other Income | 305 | 0 | 0 | 0 | 0 | 0 | N/A |
| | Other Financing Sources | 305 | 0 | 0 | 0 | 0 | 0 | N/A |
| | Total Library Capital Projects Fund | 2,972 | 45,613 | 42,272 | 7,500 | 40,000 | 32,500 | 433.3% |

EXPENDITURES

Administration

6001

| Account Number | Account Description | Actual 2021 | Actual 2022 | Proj. Act. 2023 | Budget 2023 | Budget 2024 | \$ Inc / (Dec) | % Inc / (Dec) |
|--------------------|-----------------------------|--------------|---------------|-----------------|----------------|----------------|-----------------|---------------|
| 491-6001-601.50-15 | Other Equipment | 0 | 0 | 42,500 | 42,500 | 0 | (42,500) | (100.0%) |
| 491-6001-601.50-55 | Other Capital Outlay | 9,265 | 37,197 | 699,253 | 758,303 | 764,050 | 5,747 | 0.8% |
| | Capital Outlay | 9,265 | 37,197 | 741,753 | 800,803 | 764,050 | (36,753) | (4.6%) |
| | Total Administration | 9,265 | 37,197 | 741,753 | 800,803 | 764,050 | (36,753) | (4.6%) |

Paid by Gifts and Grants

6004

| Account Number | Account Description | Actual 2021 | Actual 2022 | Proj. Act. 2023 | Budget 2023 | Budget 2024 | \$ Inc / (Dec) | % Inc / (Dec) |
|--------------------|---------------------------------------|--------------|--------------|-----------------|----------------|-------------|------------------|-----------------|
| 491-6004-601.50-15 | Other Equipment | 0 | 6,632 | 0 | 0 | 0 | 0 | N/A |
| 491-6004-601.50-55 | Other Capital Outlay | 4,657 | 0 | 125,298 | 105,000 | 0 | (105,000) | (100.0%) |
| | Capital Outlay | 4,657 | 6,632 | 125,298 | 105,000 | 0 | (105,000) | (100.0%) |
| | Total Paid by Gifts and Grants | 4,657 | 6,632 | 125,298 | 105,000 | 0 | (105,000) | (100.0%) |

Information Technology

6010

| Account Number | Account Description | Actual 2021 | Actual 2022 | Proj. Act. 2023 | Budget 2023 | Budget 2024 | \$ Inc / (Dec) | % Inc / (Dec) |
|--------------------|-------------------------------------|-------------|-------------|-----------------|----------------|---------------|------------------|----------------|
| 491-6010-601.50-12 | Computer Equipment | 0 | 0 | 0 | 0 | 18,000 | 18,000 | N/A |
| 491-6010-601.50-15 | Other Equipment | 0 | 0 | 0 | 0 | 5,000 | 5,000 | N/A |
| 491-6010-601.50-55 | Other Capital Outlay | 0 | 0 | 196,131 | 214,610 | 0 | (214,610) | (100.0%) |
| | Capital Outlay | 0 | 0 | 196,131 | 214,610 | 23,000 | (191,610) | (89.3%) |
| | Total Information Technology | 0 | 0 | 196,131 | 214,610 | 23,000 | (191,610) | (89.3%) |

Facilities

6020

| Account Number | Account Description | Actual 2021 | Actual 2022 | Proj. Act. 2023 | Budget 2023 | Budget 2024 | \$ Inc / (Dec) | % Inc / (Dec) |
|--------------------|-------------------------|-------------|----------------|-----------------|----------------|----------------|----------------|---------------|
| 491-6020-601.50-15 | Other Equipment | 0 | 889,855 | 0 | 15,000 | 120,000 | 105,000 | 700.0% |
| 491-6020-601.50-55 | Other Capital Outlay | 0 | 0 | 44,625 | 595,000 | 562,287 | (32,713) | (5.5%) |
| | Capital Outlay | 0 | 889,855 | 44,625 | 610,000 | 682,287 | 72,287 | 11.9% |
| | Total Facilities | 0 | 889,855 | 44,625 | 610,000 | 682,287 | 72,287 | 11.9% |

Belmont Makerspace

6480

| Account Number | Account Description | Actual 2021 | Actual 2022 | Proj. Act. 2023 | Budget 2023 | Budget 2024 | \$ Inc / (Dec) | % Inc / (Dec) |
|-----------------------|---|--------------------|--------------------|------------------------|--------------------|--------------------|-----------------------|----------------------|
| 491-6480-601.50-12 | Computer Equipment | 0 | 0 | 0 | 0 | 0 | 0 | N/A |
| 491-6480-601.50-55 | Other Capital Outlay | 1,024,203 | 43,760 | 49,800 | 50,000 | 0 | (50,000) | (100.0%) |
| | Capital Outlay | 1,024,203 | 43,760 | 49,800 | 50,000 | 0 | (50,000) | (100.0%) |
| | Total Belmont Makerspace | 1,024,203 | 43,760 | 49,800 | 50,000 | 0 | (50,000) | (100.0%) |
| | Total Memorial Library Capital Projects Fund | 1,038,125 | 977,445 | 1,157,607 | 1,780,413 | 1,469,337 | (311,076) | (17.5%) |

To: Board of Library Trustees

From: Michael Driskell and Lisa Haack

Date: October 17, 2023

Re: Adoption of Revisions to Human Resource Policy – Alcohol and Drug Use

As discussed at the October Committee of the Whole meeting, staff are presenting changes to the human resource Alcohol and Drug Use policy. This proposed policy contains updated language, the inclusion of reasonable suspicion and mandatory drug testing for CDL (Commercial Driver's License) drivers. Changes discussed at the Committee of the Whole meeting are included in the latest draft. Staff are seeking approval of the changes to the policy.

The library attorney has reviewed the proposed policy changes.

Suggested motion: **The Board of Library Trustees adopts revisions to human resource policy Alcohol and Drug Use.**

ALCOHOL AND DRUG USE

The Arlington Heights Memorial Library has a commitment to provide a safe and productive work environment. To eliminate unacceptable safety risks and to enhance the library's ability to operate effectively and efficiently, the library maintains strict standards regarding alcohol and drugs (including cannabis), in the workplace.

For purposes of this policy, "library location" means any library building, on any library premises, in any library-owned/rented vehicles, or at any library-sponsored activity where employees are engaged in activities under the jurisdiction of the library.

Prohibited Activity

Employees may not work under the influence of alcohol or drugs. While on duty, employees working at any library location are prohibited from the possession, consumption, purchase, sale, transfer, or distribution of alcohol or drugs.

The legal use of prescribed drugs is permitted on the job only if it does not impair an employee's ability to perform the essential functions of the job effectively and in a safe manner that does not endanger other individuals.

Positions Subject to Drug and Alcohol Testing

Employees working in positions requiring a commercial driver's license (CDL) are prohibited from using illegal drugs, including cannabis, pursuant to federal regulations established by the Department of Transportation (DOT). Employees in positions requiring CDL will be subject to random drug and/or alcohol testing. Employees will be randomly selected by a third-party vendor from a pool of other CDL drivers. Employees will be given information for the required random testing from Human Resources and must immediately go to the library designated clinic for the testing.

Testing for Alcohol and Drugs

The library may require drug and alcohol test of any employee where there is a reasonable suspicion to believe that they may be using or under the influence while working. "Reasonable suspicion" will be based on objective factors such as the employee's appearance, speech behavior, or other conduct or facts that indicate the employee is under the influence.

Employees who refuse to cooperate in required tests, fail to immediately report to the testing location upon request, fail to comply with testing procedures and/or fail to provide specimens (unless medically incapable), test positive for alcohol or drugs; are found to be under the influence of alcohol, cannabis, or illegal drugs; or use, possess, buy, sell, manufacture or dispense alcohol or drugs will be in violation of this policy.

Notification of Drug Conviction

An employee must notify the library of a criminal conviction for a drug-related activity occurring in the workplace within five days of the conviction.

Consequences

Violations of this policy may lead to disciplinary action, up to and including termination of employment. The library reserves the right to offer employees participation in an approved rehabilitation or substance misuse assistance program, at the employee's cost, as an alternative to, or in conjunction with, discipline. Depending on the circumstances, other action(s), including but not limited to notification of appropriate law enforcement agencies may be taken with respect to a violation of this policy.

Employee Assistance Program

The library may assist and support employees who voluntarily seek help for alcohol or drug problems before they become subject to disciplinary action under this or other library policies. Employees who seek such assistance may be allowed to use accrued paid time off, placed on leaves of

absence, where available, referred to treatment providers or otherwise accommodated as required by law. Such employees may be required to document that they are successfully following prescribed treatment and required to take and pass follow-up tests.

To: Board of Library Trustees

From: Michael Driskell and Lisa Haack

Date: October 17, 2023

Re: Adoption of Revisions to Human Resource Policy – Progressive Discipline

As discussed at the October Committee of the Whole meeting, staff are presenting proposed changes to the human resource Progressive Discipline policy. This proposed policy contains updated language to clarify the policy. Changes discussed at the Committee of the Whole meeting are included in the latest draft. Staff are seeking approval of the changes to the policy.

The library attorney has reviewed the proposed policy changes.

Suggested motion: **The Board of Library Trustees adopts revisions to human resource policy Progressive Discipline.**

PROGRESSIVE DISCIPLINE

The library's progressive discipline policy and procedures are designed to provide a structured corrective action process to improve and prevent a recurrence of undesirable employee behavior and performance issues.

The library reserves the right to combine or skip steps depending on the facts of each situation and the nature of the offense. Some of the factors that will be considered are whether the offense is repeated despite coaching, counseling or training; the employee's work record; and the impact the conduct and performance issues have on the organization.

Nothing in this policy provides any contractual rights regarding employee discipline or counseling, nor should anything in this policy be read or construed as modifying or altering the employment-at-will relationship between the library and its employees.

The library's own best interest lies in ensuring fair treatment of all employees and in making certain that disciplinary actions are prompt, uniform, and impartial.

If a supervisor determines that an employee is: 1) not fulfilling the duties and responsibilities of their position or 2) violating a procedure, rule, or policy, the following progressive discipline steps may be taken.

1. Step 1: Counseling and Verbal Warning.

Step 1 creates an opportunity for the supervisor to bring attention to the existing performance, conduct or attendance issues. The supervisor should discuss with the employee the nature of the problem and clearly describe expectations and steps the employee must take to improve performance or resolve the problem. The supervisor will prepare and maintain

documentation of the verbal counseling.

2. Step 2: Written Warning.

During Step 2, the supervisor will meet with the employee to review any additional incidents or information about the performance, conduct or attendance issues as well as any prior relevant corrective action plans. Via written document, management will outline the consequences for the employee should they fail to meet expectations.

3. Step 3: Final Written Warning/Performance Improvement Plan.

If satisfactory performance and corrective action is not achieved through steps one and two, the employee will receive a final written warning or be placed on a performance improvement plan (PIP). The length of the performance improvement plan is determined by the supervisor and Human Resources. To initiate a PIP, the supervisor must work with Human Resources to document the problem and prepare a list of performance objectives for the employee to complete during the plan. The supervisor must discuss the performance issues with the employee, emphasizing the written performance objective(s).

4. Step 4: Dismissal.

Based on the documentation on file, the employee will be dismissed if they fail to achieve the stated objectives or sustain acceptable performance. Management's recommendation to terminate employment must be approved by human resources and department director.

Some situations may warrant temporary removal of the employee from the workplace pending the results of an investigation. Depending on the seriousness of the infraction, the employee may be suspended without pay.

The employee will be provided with copies of all progressive discipline documentation, including all PIPs. The employee will be asked to sign copies of this documentation attesting to their receipt and understanding of the corrective action outlined in these documents. Copies of these documents will be placed in the employee's official personnel file.

To: Board of Library Trustees
From: Mike Driskell
Date: October 17, 2023
Re: Kids' World Refresh Project Update

Library staff will provide an update to the board on the progress and timeline of the construction.