

BOARD OF LIBRARY TRUSTEES

COMMITTEE OF THE WHOLE

10.23.01 A meeting of the Committee of the Whole of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Richard Frisbie Board Room of the Arlington Heights Memorial Library on Monday, October 2, 2023, at 8:05 p.m. by President Amy Somary.

Upon **ROLL CALL**, the following answered Present: Trustees Borrell, Galla, Kelly, Medal, Zyck and Somary.

Absent: Trustee Ruhl

Also present: Michael Driskell, Executive Director; Dana Revilla, Deputy Director; April Harder, Interim Director of Communications and Marketing; Traci Sara, Finance Manager; Lisa Haack, Human Resources Manager; and Janet Moravec, Executive Administrative Assistant.

10.23.02 President Somary led the **PLEDGE OF ALLEGIANCE**.

Trustee Ruhl joined the meeting at 8:07 p.m.

10.23.03 There was no **PUBLIC COMMENT**.

10.23.04 **REVIEW OF PROPOSED BUDGET FOR 2024 (Item 1)** – President Somary invited Finance Manager Traci Sara to join the table. Ms. Sara presented a second draft of the 2023 budget highlighting changes from the first version presented at the September 5 Committee of the Whole meeting.

10.23.05 **REVIEW OF PROPOSED 2023 TAX LEVY (Item 2)** – Staff are proposing a 0% tax levy increase, over the 2022 levy, for 2023, in the amount of \$14,828,000.

10.23.06 **REVIEW OF PROPOSED REVISIONS TO HUMAN RESOURCE POLICY ALCOHOL AND DRUG USE (Item 3)** – President Somary invited Human Resources Manager Lisa Haack to join the table. Ms. Haack presented proposed revisions to human resource policy - Alcohol and Drug Use for the committee to review.

10.23.07 **REVIEW OF PROPOSED REVISIONS TO HUMAN RESOURCE POLICY PROGRESSIVE DISCIPLINE (Item 4)** – Ms. Haack presented proposed revisions to human resource policy – Progressive Discipline for the committee to review.

10.23.08 **OTHER**

- President Somary commented on the program *Book Challenges on the Rise: Support Your Freedom to Read* viewed by the committee prior to the meeting.

There being no further business to be discussed, Trustee Zyck moved **ADJOURNMENT**. Trustee Medal seconded. All were in favor and the meeting was adjourned at 9:15 p.m.

Janet Moravec, Recorder