

**BOARD OF LIBRARY TRUSTEES**

**COMMITTEE OF THE WHOLE**

09.23.01 A meeting of the Committee of the Whole of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Richard Frisbie Board Room of the Arlington Heights Memorial Library on Tuesday, September 5, 2023, at 7:00 p.m. by President Amy Somary.

Upon **ROLL CALL**, the following answered Present: Trustees Borrell, Galla, Kelly, Medal, Ruhl and Somary.

Absent: Trustee Zyck

Also present: Michael Driskell, Executive Director; Dana Revilla, Deputy Director; Traci Sara, Finance Manager; Janet Moravec, Executive Administrative Assistant; Teresa Katsogianos, Administrative Assistant; and Bob Kamish, Resident.

09.23.02 President Somary led the **PLEDGE OF ALLEGIANCE**.

09.23.03 There was no **PUBLIC COMMENT**.

09.23.04 **REVISIONS TO POLICY 1.101 RULES OF THE BOARD OF LIBRARY TRUSTEES (Item 1)** – The committee reviewed and discussed proposed revisions to Policy 1.101 Rules of the Board of Library Trustees to include recent changes to the Illinois Open Meetings Act to authorize a member of a public body to attend a meeting remotely if the absence is due to an unexpected childcare obligation.

09.23.05 **REVIEW OF DRAFT OF 2024 BUDGET (Item 2)** – President Somary invited Finance Manager Traci Sara to join the table. Staff presented a first draft of the 2024 budget for consideration by the committee.

09.23.06 **LONG RANGE FISCAL PLAN (Item 3)** – Ms. Sara presented a preliminary draft of the long-range fiscal plan for review by the committee.

09.23.07 **OTHER**

- Executive Director Mike Driskell gave an update on the search to fill the Director of Communications and Marketing position.
- Mr. Driskell gave an update on the pick-up locker project.

- Deputy Director Dana Revilla reported the Friends of the Library approved additional funds for the upcoming Hendrickson Room audio visual equipment installation project.
- President Somary invited trustees to library staff's One Book, One Village 2023 presentation at the Village Board meeting.

There being no further business to be discussed, Trustee Galla moved **ADJOURNMENT**. Trustee Borrell seconded. All were in favor and the meeting was adjourned at 7:46 p.m.

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Teresa Katsogianos, Recorder