

BOARD OF LIBRARY TRUSTEES

COMMITTEE OF THE WHOLE

08.22.01 A meeting of the Committee of the Whole of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Richard Frisbie Board Room of the Arlington Heights Memorial Library on Monday, August 1, 2022, at 7:03 p.m. by President Greg Zyck.

Upon **ROLL CALL**, the following answered Present: Trustees Galla, Medal, Ruhl, Smart, Somary, Supplitt and Zyck.

Absent: None

Also present: Michael Driskell, Executive Director; Dana Revilla, Deputy Director; Janet Moravec, Executive Administrative Assistant; Julie Doren, Business Office Assistant; and Jennifer Borrell, Resident. Mary Hastings, Director of Communications and Marketing, participated in the meeting via Zoom.

08.22.02 There was no **PUBLIC COMMENT**.

Michael Driskell introduced Deputy Director Dana Revilla.

08.22.03 **PROPOSED REVISIONS TO POLICY 2.006 CODE OF ETHICS** (Item 1) – Michael Driskell presented proposed revisions to Policy 2.006 Code of Ethics. The committee was in favor of the proposed revisions.

08.22.04 **2023 LIBRARY HOLIDAY DATES AND CLOSINGS** (Item 2) – Michael Driskell presented a schedule of proposed library holiday dates and closings for 2023. The committee was in favor of approving the proposed schedule.

08.22.05 **2023 BOARD MEETING SCHEDULE** (Item 3) – Michael Driskell presented a schedule of proposed dates for the 2023 board and Committee of the Whole meetings. After discussion, the committee recommended canceling the January and July Committee of the Whole meetings for 2023 and scheduling the September Committee of the Whole meeting for September 5.

08.22.06 **OTHER**

- **ARLINGTON HEIGHTS PARK DISTRICT BOARD OF COMMISSIONERS JOINT MEETING – SATURDAY, OCTOBER 15, 8:30 A.M. ARLINGTON LAKES GOLF CLUB** – A joint meeting with the Arlington Heights Park District Board of Commissioners has been scheduled for Saturday, October 15 at Arlington Lakes Golf Club.

- Trustee Somary complimented staff on the library's participation in the Arlington Heights Garden Club's garden walk.

The committee took a five-minute break before going into closed session to provide trustees an opportunity to greet Ms. Revilla.

08.22.07 Trustee Supplitt moved **THE COMMITTEE OF THE WHOLE ADJOURN TO CLOSED SESSION IN ACCORDANCE WITH 5 ILCS 120/2 (C) (1) TO REVIEW EXECUTIVE DIRECTOR'S PERFORMANCE GOALS.** Trustee Smart seconded. All were in favor and the committee went into closed session at 7:37 p.m.

The committee returned to open session at 8:19 p.m.

Trustee Smart moved **APPROVAL OF THE WRITTEN CLOSED SESSION MINUTES OF AUGUST 1, 2022.** Trustee Ruhl seconded. All were in favor and the motion carried. The written minutes and audio recording were sealed until further action by the board.

There being no further business to be discussed, Trustee Medal moved **ADJOURNMENT.** Trustee Ruhl seconded. All were in favor and the meeting was adjourned at 8:21 p.m.

Julie Doren, Recorder