

BOARD OF LIBRARY TRUSTEES

**TUESDAY, AUGUST 16, 2022
7:00 P.M.**

RICHARD FRISBIE BOARD ROOM

(Meeting may be viewed on the Library's YouTube channel [here](#))

- AGENDA -

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENT
- IV. LIAISON REPORTS
 - FRIENDS OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY
 - ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION
- V. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF JULY 19, 2022 (Action Item 1)
- VI. APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF AUGUST 1, 2022 (Action Item 2)
- VII. REVIEW OF THE FINANCIAL REPORT FOR THE PERIOD ENDED JULY 31, 2022 (Item 3)

VIII. REVIEW OF THE CHECK REGISTER FOR THE PERIOD ENDED JULY 31, 2022 (Action Item 4)

IX. EXECUTIVE DIRECTOR'S REPORT

- MAKERPLACE CULINARY PROGRAMMING
Programs and Exhibits Manager Jennifer Czajka will present on culinary programming at the Makerspace since opening last September.

X. OLD BUSINESS

- ADOPTION OF PROPOSED REVISIONS TO POLICY 2.006 CODE OF ETHICS (Action Item 5)
The board will consider adoption of proposed revisions to Policy 2.006 Code of Ethics.

- APPROVAL OF 2023 LIBRARY HOLIDAY DATES AND CLOSINGS SCHEDULE (Action Item 6)
The board will consider approval of a schedule of proposed library holiday dates and closing for 2023

- APPROVAL OF 2023 BOARD MEETING SCHEDULE (Action Item 7)
The board will consider approval of a schedule of proposed dates for the 2023 Board and Committee of the Whole meetings

XI. NEW BUSINESS

- STAFF PRESENTATION ON 2022 ONE BOOK, ONE VILLAGE PROMOTIONAL PLAN AND RELATED PROGRAMMING (Item 8)
Staff will give an update on the library's annual One Book, One Village community read and share highlights of some of the exciting programs happening this fall

XII. OTHER

- 2022 ILLINOIS LIBRARY ASSOCIATION ANNUAL
CONFERENCE OCTOBER 18-20, 2022

The Illinois Library Association Annual Conference will be held at
the Stephens Convention Center in Rosemont, IL October 18-20

XIII. CLOSED SESSION IN ACCORDANCE WITH 5 ILCS 120/2
(C) (21) FOR THE PURPOSE OF REVIEWING CLOSED
SESSION MINUTES

XIV. REVIEW OF CLOSED SESSION MINUTES AND OTHER
ITEM(S) FROM CLOSED SESSION FOR ACTION

XV. ADJOURNMENT

Public comment for this meeting can be made either in person or in
advance via email. Please email comments to LibraryDirector@ahml.info by
5:00 p.m., August 16, 2022. Comments will be shared during the Public
Comment section of the agenda.

Final vote or action may be taken at the meeting on any agenda item subject
matter listed above, unless the agenda line item specifically states otherwise.

Individuals with disabilities who plan to attend this meeting and who require
certain accommodations to allow them to observe and/or participate are
requested to contact the library's Business Office (phone 847-506-2611; TTY
847-392-1119) 48 hours in advance, if possible, to allow for the arrangement
of reasonable accommodations.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY HELD ON TUESDAY, JULY 19, 2022.

07.22.01 A regular meeting of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Richard Frisbie Board Room of the Arlington Heights Memorial Library on Tuesday, July 19, 2022, at 7:00 p.m. by Vice President/Secretary Carole Medal.

07.22.02 Upon **ROLL CALL**, the following answered Present: Trustees Galla, Medal, Smart and Supplitt.

Absent: Trustees Ruhl, Somary and Zyck

Also present: Michael Driskell, Executive Director; Traci Sara, Finance Manager; Jolie Duncan, Info Services Manager; Janet Moravec, Business Office Administrator; and Melissa Cayer, Resident. Mary Hastings, Director of Communications and Marketing, participated in the meeting via Zoom.

07.22.03 **PUBLIC COMMENT** – Resident Melissa Cayer requested the library not request permit fee waivers from the Village of Arlington Heights.

Trustee Ruhl arrived at 7:03 p.m.

07.22.04 **LIAISON REPORTS**

- **FRIENDS OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY** – Michael Driskell reported there was no report from the Friends of the Library.

- **ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION** – Michael Driskell reported there was no report from the Foundation.

07.22.05 Trustee Smart moved **APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF JUNE 21, 2022 (Action Item 1)**. Trustee Galla seconded. All were in favor and the minutes were approved as submitted.

07.22.06 **REVIEW OF THE FINANCIAL REPORT FOR THE PERIOD ENDED JUNE 30, 2022 (Item 2)** – Michael Driskell reported the library's real estate tax revenue totaled \$34,067.66 for the month of June. The library was awarded \$114,572.10 for the 2022 Illinois Public Library Per Capita grant. With 50% of the fiscal year lapsed, 45% of the unaudited annual operating budget has been expensed and 60% of the total annual capital budget has been expensed.

07.22.07 **REVIEW OF THE CHECK REGISTER FOR THE PERIOD ENDED JUNE 30, 2022 (Action Item 3)** – Michael Driskell provided information in response to trustees' questions regarding individual expenditures.

Trustee Supplitt moved **THE BOARD OF LIBRARY TRUSTEES APPROVES THE ACCOUNTS PAYABLE CHECK REGISTER FOR THE ARLINGTON HEIGHTS MEMORIAL LIBRARY OF JUNE 30, 2022, IN THE AMOUNT OF \$1,148,840.63.**

Trustee Smart seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Galla, Medal, Ruhl, Smart and Supplitt. Nay: none. The motion carried.

07.22.08 **EXECUTIVE DIRECTOR'S REPORT** – The executive director highlighted the July 2022 Director's Report.

07.22.09 There was no **OLD BUSINESS** to be discussed.

07.22.10 **NEW BUSINESS**

- **ADOPTION OF PROPOSED REVISIONS TO POLICY 2.006 CODE OF ETHICS (Action Item 4)** – The board discussed language used in the American Library Association Code of Ethics. The board tabled adoption of proposed revisions to Policy 2.006 Code of Ethics, with discussion to continue at the August Committee of the Whole meeting.

- **ADOPTION OF PROPOSED REVISIONS TO POLICY 5.002 ISSUANCE OF LIBRARY CARDS AND CONDITIONS OF USE (Action Item 5)** – The board reviewed and adopted revisions to Policy 5.002 Issuance of Library Cards and Conditions of Use in response to recent changes to the State of Illinois Public Library Act.

Trustee Smart moved **THE BOARD OF LIBRARY TRUSTEES ADOPTS REVISIONS TO POLICY 5.002 ISSUANCE OF LIBRARY CARDS AND CONDITIONS OF USE.** Trustee Ruhl seconded. All were in favor and the motion carried.

07.22.11 **OTHER**

- Trustee Smart reported on her attendance at the recent American Library Association Conference in Washington D.C.

- Michael Driskell reported Collection Services Manager Lisa Bobis was awarded the 2022 Illinois Library Association's TBS, Inc. Technical Services Award.

- Michael Driskell reported he will be out of the office July 21–25.

There being no further business to discuss, Trustee Supplitt moved **ADJOURNMENT**. Trustee Ruhl seconded. All were in favor and the meeting was adjourned at 7:48 p.m.

Carole Medal, Vice President/Secretary

Janet Moravec, Recorder

BOARD OF LIBRARY TRUSTEES

COMMITTEE OF THE WHOLE

08.22.01 A meeting of the Committee of the Whole of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Richard Frisbie Board Room of the Arlington Heights Memorial Library on Monday, August 1, 2022, at 7:03 p.m. by President Greg Zyck.

Upon **ROLL CALL**, the following answered Present: Trustees Galla, Medal, Ruhl, Smart, Somary, Supplitt and Zyck.

Absent: None

Also present: Michael Driskell, Executive Director; Dana Revilla, Deputy Director; Janet Moravec, Executive Administrative Assistant; Julie Doren, Business Office Assistant; and Jennifer Borrell, Resident. Mary Hastings, Director of Communications and Marketing, participated in the meeting via Zoom.

08.22.02 There was no **PUBLIC COMMENT**.

Michael Driskell introduced Deputy Director Dana Revilla.

08.22.03 **PROPOSED REVISIONS TO POLICY 2.006 CODE OF ETHICS** (Item 1) – Michael Driskell presented proposed revisions to Policy 2.006 Code of Ethics. The committee was in favor of the proposed revisions.

08.22.04 **2023 LIBRARY HOLIDAY DATES AND CLOSINGS** (Item 2) – Michael Driskell presented a schedule of proposed library holiday dates and closings for 2023. The committee was in favor of approving the proposed schedule.

08.22.05 **2023 BOARD MEETING SCHEDULE** (Item 3) – Michael Driskell presented a schedule of proposed dates for the 2023 board and Committee of the Whole meetings. After discussion, the committee recommended canceling the January and July Committee of the Whole meetings for 2023 and scheduling the September Committee of the Whole meeting for September 5.

08.22.06 **OTHER**

- **ARLINGTON HEIGHTS PARK DISTRICT BOARD OF COMMISSIONERS JOINT MEETING – SATURDAY, OCTOBER 15, 8:30 A.M. ARLINGTON LAKES GOLF CLUB** – A joint meeting with the Arlington Heights Park District Board of Commissioners has been scheduled for Saturday, October 15 at Arlington Lakes Golf Club.

- Trustee Somary complimented staff on the library's participation in the Arlington Heights Garden Club's garden walk.

The committee took a five-minute break before going into closed session to provide trustees an opportunity to greet Ms. Revilla.

08.22.07 Trustee Supplitt moved **THE COMMITTEE OF THE WHOLE ADJOURN TO CLOSED SESSION IN ACCORDANCE WITH 5 ILCS 120/2 (C) (1) TO REVIEW EXECUTIVE DIRECTOR'S PERFORMANCE GOALS.** Trustee Smart seconded. All were in favor and the committee went into closed session at 7:37 p.m.

The committee returned to open session at 8:19 p.m.

Trustee Smart moved **APPROVAL OF THE WRITTEN CLOSED SESSION MINUTES OF AUGUST 1, 2022.** Trustee Ruhl seconded. All were in favor and the motion carried. The written minutes and audio recording were sealed until further action by the board.

There being no further business to be discussed, Trustee Medal moved **ADJOURNMENT.** Trustee Ruhl seconded. All were in favor and the meeting was adjourned at 8:21 p.m.

Julie Doren, Recorder

Village of Arlington Heights

ITEM 3

FUND 291 Memorial Library Fund

ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
400	Taxes								
401	Real Estate Taxes								
03 00	Real Estate Tax IMRF	72,482	2,031.52	3	507,374	490,530.97	97	869,788	379,257.03
04 00	Real Estate Tax FICA	55,261	1,461.17	3	386,827	352,812.93	91	663,141	310,328.07
05 00	Real Estate Tax	1,095,666	30,161.07	3	7,669,662	7,282,684.10	95	13,147,993	5,865,308.90
401 **	Real Estate Taxes	1,223,409	33,653.76	3	8,563,863	8,126,028.00	95	14,680,922	6,554,894.00
403	Intergovernmental Taxes								
25 00	Replacement Tax	12,240	56,850.02	465	85,680	282,766.74	330	146,880	135,886.74-
403 **	Intergovernmental Taxes	12,240	56,850.02	465	85,680	282,766.74	330	146,880	135,886.74-
400 ***	Taxes	1,235,649	90,503.78	7	8,649,543	8,408,794.74	97	14,827,802	6,419,007.26
410	Intergovernmental Revenue								
411	Intergovernmental								
65 00	Per Capita Grant & Gifts	9,231	.00		64,617	114,572.10	177	110,774	3,798.10-
70 00	Other Grants	0	.00		0	20,735.00		0	20,735.00-
90 00	Contribution Ord. Library	0	1,435.41		0	1,435.41		0	1,435.41-
411 **	Intergovernmental	9,231	1,435.41	16	64,617	136,742.51	212	110,774	25,968.51-
410 ***	Intergovernmental Revenue	9,231	1,435.41	16	64,617	136,742.51	212	110,774	25,968.51-
430	Fees								
436	Library Fees								
72 00	Non Resident Fees	50	.00		350	681.00	195	600	81.00-
74 00	Copier/Reader Printer Fee	2,108	3,056.87	145	14,756	21,640.42	147	25,296	3,655.58
75 00	Meeting Room Fees	33	125.00	379	231	1,075.00	465	400	675.00-
436 **	Library Fees	2,191	3,181.87	145	15,337	23,396.42	153	26,296	2,899.58
430 ***	Fees	2,191	3,181.87	145	15,337	23,396.42	153	26,296	2,899.58
440	Fines								
442	Library								
20 00	Late Charges	0	160.00		0	750.00		0	750.00-
25 00	Lost/Damaged Item Charges	797	1,081.23	136	5,579	6,883.65	123	9,564	2,680.35
442 **	Library	797	1,241.23	156	5,579	7,633.65	137	9,564	1,930.35
440 ***	Fines	797	1,241.23	156	5,579	7,633.65	137	9,564	1,930.35
460	Interest Income								
461	Simple Interest								
02 00	Interest on Investments	293	.00		2,051	5,105.53	249	3,520	1,585.53-
461 **	Simple Interest	293	.00		2,051	5,105.53	249	3,520	1,585.53-

Village of Arlington Heights

FUND 291 Memorial Library Fund

ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
460	Interest Income								
461	Simple Interest								
462	Investment Inc								
10 00	Market Value Adj IMET	0	.00		0	1,047.30		0	1,047.30-
462	** Investment Inc	0	.00		0	1,047.30		0	1,047.30-
460	*** Interest Income	293	.00		2,051	6,152.83	300	3,520	2,632.83-
470	Sales Reimbursable Rents								
472	Sales and Rents								
472	** Sales and Rents	0	.00		0	.00		0	.00
470	*** Sales Reimbursable Rents	0	.00		0	.00		0	.00
480	Other								
481	Special Events								
481	** Special Events	0	.00		0	.00		0	.00
482	Library Other								
482	** Library Other	0	.00		0	.00		0	.00
483	Donations								
70 00	Donations - Library	1,250	49.91	4	8,750	2,323.89	27	15,000	12,676.11
483	** Donations	1,250	49.91	4	8,750	2,323.89	27	15,000	12,676.11
489	Other								
90 00	Other Income	416	797.01	192	2,912	6,641.86	228	5,000	1,641.86-
94 00	FOL Reimbursements	4,166	.00		29,162	7,852.52	27	50,000	42,147.48
95 00	Foundation Reimbursements	0	.00		0	27.20		0	27.20-
96 00	IL Vehicle Renewal Stickr	0	304.00		0	1,716.00		0	1,716.00-
97 00	Misc. Revenue Makerspace	0	420.59		0	1,690.25		0	1,690.25-
489	** Other	4,582	1,521.60	33	32,074	17,927.83	56	55,000	37,072.17
480	*** Other	5,832	1,571.51	27	40,824	20,251.72	50	70,000	49,748.28
490	Other Financing Sources								
491	Other Financing Sources								
491	** Other Financing Sources	0	.00		0	.00		0	.00
490	*** Other Financing Sources	0	.00		0	.00		0	.00
FUND TOTAL Memorial Library Fund		1,253,993	97,933.80	8	8,777,951	8,602,971.87	98	15,047,956	6,444,984.13

Village of Arlington Heights
 REVENUE REPORT
 58% OF YEAR LAPSED

ACCOUNTING PERIOD 07/2022

Village of Arlington Heights

FUND 491 Capital Projects-Library

ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
460	Interest Income								
461	Simple Interest								
02 00	Interest on Investments	416	.00		2,912	4,993.17	172	5,000	6.83
461	** Simple Interest	416	.00		2,912	4,993.17	172	5,000	6.83
462	Investment Inc								
10 00	Market Value Adj IMET	0	.00		0	1,704.99		0	1,704.99-
462	** Investment Inc	0	.00		0	1,704.99		0	1,704.99-
460	*** Interest Income	416	.00		2,912	6,698.16	230	5,000	1,698.16-
480	Other								
489	Other								
489	** Other	0	.00		0	.00		0	.00
480	*** Other	0	.00		0	.00		0	.00
490	Other Financing Sources								
491	Other Financing Sources								
491	** Other Financing Sources	0	.00		0	.00		0	.00
490	*** Other Financing Sources	0	.00		0	.00		0	.00
FUND TOTAL Capital Projects-Library		416	.00		2,912	6,698.16	230	5,000	1,698.16-

PREPARED 08/11/2022, 13:47:54
PROGRAM: GM267L
Village of Arlington Heights

DETAIL BUDGET REPORT
58% OF YEAR LAPSED

PAGE 1
ACCOUNTING PERIOD 07/2022

REPORT SELECTIONS

Fiscal year : 2022
Fund : 291
All Departments
All Divisions
Suppress accounts with zero balances : Y

PROGRAM: GM267L
Village of Arlington Heights

FUND 291 Memorial Library Fund		DEPT/DIV 6001 Executive Office/Administration										
BA	ELE OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	31458	31938.78	102	220206	148056.10	67	.00	377496	229439.90	39
	16 92	Achievement Awards	250	500.00	200	1750	500.00	29	.00	3000	2500.00	17
	16 **	Library Personal Services	31708	32438.78	102	221956	148556.10	67	.00	380496	231939.90	39
	18	Other Personal Services										
	18 05	Overtime Civilian	83	.00	0	581	779.40	134	.00	1000	220.60	78
	18 **	Other Personal Services	83	.00	0	581	779.40	134	.00	1000	220.60	78
	19	Employee Benefits										
	19 05	Medical Insurance	3285	2383.78	73	22995	16686.54	73	.00	39421	22734.46	42
	19 10	IMRF	3608	3321.65	92	25256	15478.94	61	.00	43299	27820.06	36
	19 11	Social Security	1950	1939.59	100	13650	8954.68	66	.00	23405	14450.32	38
	19 12	Medicare	456	453.61	100	3192	2094.19	66	.00	5474	3379.81	38
	19 53	Flexible Spending	250	152.00	61	1750	1073.50	61	.00	3000	1926.50	36
	19 55	Unemployment Compensation	536	.00	0	3752	.00	0	.00	6432	6432.00	0
	19 **	Employee Benefits	10085	8250.63	82	70595	44287.85	63	.00	121031	76743.15	37
	20	Prof Technical Services										
	20 05	Professional Services	1708	.00	0	11956	16000.00	134	.00	20500	4500.00	78
	20 08	Consulting Services Libr	3500	.00	0	24500	.00	0	.00	42000	42000.00	0
	20 20	Legal Services	1333	9787.50	734	9331	14091.25	151	.00	16000	1908.75	88
	20 40	General Insurance	14898	.00	0	104286	151892.00	146	.00	178780	26888.00	85
	20 **	Prof Technical Services	21439	9787.50	46	150073	181983.25	121	.00	257280	75296.75	71
	21	Property Services										
	21 65	Other Services	250	.00	0	1750	.00	0	.00	3000	3000.00	0
	21 **	Property Services	250	.00	0	1750	.00	0	.00	3000	3000.00	0
	22	Other Contractual Service										
	22 01	Advertising	50	.00	0	350	.00	0	.00	600	600.00	0
	22 02	Dues	477	167.00	35	3339	2214.00	66	.00	5729	3515.00	39
	22 03	Training	8594	4455.45	52	60158	49060.02	82	.00	103128	54067.98	48
	22 05	Postage	3375	.00	0	23625	23259.01	99	.00	40500	17240.99	57
	22 70	Telephone Services	416	354.25	85	2912	3125.27	107	.00	5000	1874.73	63
	22 **	Other Contractual Service	12912	4976.70	39	90384	77658.30	86	.00	154957	77298.70	50
	30	General Supplies										
	30 05	Office Supplies & Equip	1149	778.36	68	8043	2452.69	31	.00	13795	11342.31	18
	30 **	General Supplies	1149	778.36	68	8043	2452.69	31	.00	13795	11342.31	18
	31	Public Works Supplies										
	31 85	Small Tools and Equipment	208	.00	0	1456	45.90	3	.00	2500	2454.10	2
	31 **	Public Works Supplies	208	.00	0	1456	45.90	3	.00	2500	2454.10	2

FUND 291 Memorial Library Fund			DEPT/DIV 6001 Executive Office/Administration									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	32	Library Supplies										
	32 72	Special Events	70	.00	0	490	817.92	167	.00	850	32.08	96
	32 99	Items Reimb by Employees	0	.00	0	0	15.38	0	.00	0	15.38-	0
	32 **	Library Supplies	70	.00	0	490	833.30	170	.00	850	16.70	98
	40	Other Charges										
	40 96	Operating Contingency	416	82.14	20	2912	82.14	3	.00	5000	4917.86	2
	40 **	Other Charges	416	82.14	20	2912	82.14	3	.00	5000	4917.86	2
	50	Property										
	50 15	Other Equipment	2083	194.78	9	14581	3670.94	25	.00	25000	21329.06	15
	50 **	Property	2083	194.78	9	14581	3670.94	25	.00	25000	21329.06	15
601	** **	Library	80403	56508.89	70	562821	460349.87	82	.00	964909	504559.13	48
60	** **	Culture/Recreation	80403	56508.89	70	562821	460349.87	82	.00	964909	504559.13	48
DIV	6001	TOTAL ***** Administration	80403	56508.89	70	562821	460349.87	82	.00	964909	504559.13	48

FUND 291 Memorial Library Fund			DEPT/DIV 6002 Executive Office/Communications & Mrkting									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	36595	51110.77	140	256165	255218.82	100	.00	439144	183925.18	58
	16 **	Library Personal Services	36595	51110.77	140	256165	255218.82	100	.00	439144	183925.18	58
	18	Other Personal Services										
	18 05	Overtime Civilian	100	23.14	23	700	596.97	85	.00	1200	603.03	50
	18 **	Other Personal Services	100	23.14	23	700	596.97	85	.00	1200	603.03	50
	19	Employee Benefits										
	19 05	Medical Insurance	7051	6903.43	98	49357	48324.01	98	.00	84621	36296.99	57
	19 10	IMRF	4208	5317.93	126	29456	26604.77	90	.00	50496	23891.23	53
	19 11	Social Security	2274	3060.96	135	15918	15157.30	95	.00	27295	12137.70	56
	19 12	Medicare	532	715.87	135	3724	3544.79	95	.00	6384	2839.21	56
	19 **	Employee Benefits	14065	15998.19	114	98455	93630.87	95	.00	168796	75165.13	56
	20	Prof Technical Services										
	20 05	Professional Services	250	.00	0	1750	.00	0	.00	3000	3000.00	0
	20 **	Prof Technical Services	250	.00	0	1750	.00	0	.00	3000	3000.00	0
	21	Property Services										
	21 02	Equipment Maintenance	142	552.00	389	994	2602.00	262	.00	1710	892.00	152
	21 65	Other Services	1256	113.94	9	8792	7752.83	88	.00	15075	7322.17	51
	21 **	Property Services	1398	665.94	48	9786	10354.83	106	.00	16785	6430.17	62
	22	Other Contractual Service										
	22 02	Dues	78	.00	0	546	729.00	134	.00	945	216.00	77
	22 03	Training	4	90.63	2266	28	90.63	324	.00	50	40.63	181
	22 10	Printing	13537	29.39	0	94759	93563.42	99	.00	162450	68886.58	58
	22 **	Other Contractual Service	13619	120.02	1	95333	94383.05	99	.00	163445	69061.95	58
	30	General Supplies										
	30 05	Office Supplies & Equip	1298	2328.99	179	9086	10475.71	115	.00	15579	5103.29	67
	30 **	General Supplies	1298	2328.99	179	9086	10475.71	115	.00	15579	5103.29	67
	31	Public Works Supplies										
	31 85	Small Tools and Equipment	500	78.48	16	3500	925.95	27	.00	6000	5074.05	15
	31 **	Public Works Supplies	500	78.48	16	3500	925.95	27	.00	6000	5074.05	15
	32	Library Supplies										
	32 72	Special Events	1339	753.41	56	9373	10884.90	116	.00	16073	5188.10	68
	32 **	Library Supplies	1339	753.41	56	9373	10884.90	116	.00	16073	5188.10	68
601	** **	Library	69164	71078.94	103	484148	476471.10	98	.00	830022	353550.90	57
60	** **	Culture/Recreation	69164	71078.94	103	484148	476471.10	98	.00	830022	353550.90	57
DIV	6002	TOTAL ***** Communications & Mrkting	69164	71078.94	103	484148	476471.10	98	.00	830022	353550.90	57

FUND 291 Memorial Library Fund			DEPT/DIV 6003 Executive Office/Human Resources									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	15031	20878.40	139	105217	104572.95	99	.00	180373	75800.05	58
	16 **	Library Personal Services	15031	20878.40	139	105217	104572.95	99	.00	180373	75800.05	58
	18	Other Personal Services										
	18 05	Overtime Civilian	25	14.21	57	175	295.19	169	.00	300	4.81	98
	18 **	Other Personal Services	25	14.21	57	175	295.19	169	.00	300	4.81	98
	19	Employee Benefits										
	19 05	Medical Insurance	3928	3283.25	84	27496	22982.75	84	.00	47145	24162.25	49
	19 10	IMRF	1724	2172.85	126	12068	10911.57	90	.00	20689	9777.43	53
	19 11	Social Security	931	1212.03	130	6517	6015.49	92	.00	11183	5167.51	54
	19 12	Medicare	217	283.46	131	1519	1406.84	93	.00	2615	1208.16	54
	19 50	Employee Asst. Program	500	.00	0	3500	5115.17	146	.00	6000	884.83	85
	19 **	Employee Benefits	7300	6951.59	95	51100	46431.82	91	.00	87632	41200.18	53
	21	Property Services										
	21 65	Other Services	2958	957.00	32	20706	10242.29	50	.00	35500	25257.71	29
	21 **	Property Services	2958	957.00	32	20706	10242.29	50	.00	35500	25257.71	29
	22	Other Contractual Service										
	22 01	Advertising	108	.00	0	756	249.00	33	.00	1300	1051.00	19
	22 02	Dues	296	250.00	85	2072	3538.00	171	.00	3558	20.00	99
	22 03	Training	108	.00	0	756	150.00	20	.00	1300	1150.00	12
	22 55	In Service Training	833	128.68	15	5831	8076.78	139	.00	10000	1923.22	81
	22 **	Other Contractual Service	1345	378.68	28	9415	12013.78	128	.00	16158	4144.22	74
	32	Library Supplies										
	32 01	Program Supplies	33	.00	0	231	22.98	10	.00	400	377.02	6
	32 **	Library Supplies	33	.00	0	231	22.98	10	.00	400	377.02	6
	40	Other Charges										
	40 62	Tuition Reimbursement	2083	.00	0	14581	5474.81	38	.00	25000	19525.19	22
	40 70	Employee Recognition Prog	1779	374.66	21	12453	5549.12	45	.00	21350	15800.88	26
	40 **	Other Charges	3862	374.66	10	27034	11023.93	41	.00	46350	35326.07	24
601	** **	Library	30554	29554.54	97	213878	184602.94	86	.00	366713	182110.06	50
60	** **	Culture/Recreation	30554	29554.54	97	213878	184602.94	86	.00	366713	182110.06	50
DIV	6003	TOTAL ***** Human Resources	30554	29554.54	97	213878	184602.94	86	.00	366713	182110.06	50

FUND 291 Memorial Library Fund			DEPT/DIV 6004 Executive Office/Paid by Gifts and Grants							ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.			
60		Culture/Recreation										
601		Library										
20	05	Prof Technical Services	25	.00	0	175	.00	0	.00	300	300.00	0
20	**	Prof Technical Services	25	.00	0	175	.00	0	.00	300	300.00	0
21		Property Services										
21	65	Other Services	177	236.97	134	1239	4403.03	355	.00	2125	2278.03-	207
21	**	Property Services	177	236.97	134	1239	4403.03	355	.00	2125	2278.03-	207
22		Other Contractual Service										
22	02	Dues	41	.00	0	287	125.00	44	.00	500	375.00	25
22	10	Printing	41	.00	0	287	555.50	194	.00	500	55.50-	111
22	18	Contr Programs & Exhibits	1666	2050.00	123	11662	10925.00	94	.00	20000	9075.00	55
22	**	Other Contractual Service	1748	2050.00	117	12236	11605.50	95	.00	21000	9394.50	55
31		Public Works Supplies										
31	85	Small Tools and Equipment	333	22.50	7	1331	409.07	31	.00	3000	2590.93	14
31	**	Public Works Supplies	333	22.50	7	1331	409.07	31	.00	3000	2590.93	14
32		Library Supplies										
32	01	Program Supplies	604	.00	0	2812	1134.83	40	.00	5835	4700.17	19
32	02	Program Events	194	86.00	44	2526	6837.43	271	.00	3500	3337.43-	195
32	32	Software	84-	.00	0	912	.00	0	.00	500	500.00	0
32	72	Special Events	1979	.00	0	6101	238.49	4	.00	16000	15761.51	2
32	75	Audio Visual	605-	.00	0	3517	247.95	7	.00	500	252.05	50
32	78	Electronic Resources	166	.00	0	662	.00	0	.00	1500	1500.00	0
32	80	Books	188	27.41	15	1064	405.90	38	.00	2000	1594.10	20
32	90	Circulation Supplies	41	.00	0	787	.00	0	.00	1000	1000.00	0
32	**	Library Supplies	2483	113.41	5	18381	8864.60	48	.00	30835	21970.40	29
50		Property										
50	15	Other Equipment	208	27.99	14	1456	377.98	26	.00	2500	2122.02	15
50	55	Other Capital Outlay	208	.00	0	1456	.00	0	.00	2500	2500.00	0
50	**	Property	416	27.99	7	2912	377.98	13	.00	5000	4622.02	8
601	**	** Library	5182	2450.87	47	36274	25660.18	71	.00	62260	36599.82	41
60	**	** Culture/Recreation	5182	2450.87	47	36274	25660.18	71	.00	62260	36599.82	41
DIV	6004	TOTAL ***** Paid by Gifts and Grants	5182	2450.87	47	36274	25660.18	71	.00	62260	36599.82	41

FUND 291 Memorial Library Fund			DEPT/DIV 6008 Executive Office/Finance									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
16		Library Personal Services										
16	85	Salaries	19629	27570.96	141	137403	135663.44	99	.00	235552	99888.56	58
16	**	Library Personal Services	19629	27570.96	141	137403	135663.44	99	.00	235552	99888.56	58
18		Other Personal Services										
18	05	Overtime Civilian	20	73.81	369	140	630.84	451	.00	250	380.84-	252
18	**	Other Personal Services	20	73.81	369	140	630.84	451	.00	250	380.84-	252
19		Employee Benefits										
19	05	Medical Insurance	4518	5672.93	126	31626	39710.51	126	.00	54220	14509.49	73
19	10	IMRF	2251	2875.05	128	15757	14174.60	90	.00	27018	12843.40	53
19	11	Social Security	1217	1649.54	136	8519	8044.47	94	.00	14604	6559.53	55
19	12	Medicare	284	385.78	136	1988	1881.36	95	.00	3416	1534.64	55
19	**	Employee Benefits	8270	10583.30	128	57890	63810.94	110	.00	99258	35447.06	64
20		Prof Technical Services										
20	05	Professional Services	656	.00	0	4592	.00	0	.00	7875	7875.00	0
20	**	Prof Technical Services	656	.00	0	4592	.00	0	.00	7875	7875.00	0
21		Property Services										
21	36	Equipment Rental	136	.00	0	952	939.44	99	.00	1639	699.56	57
21	65	Other Services	515	495.77	96	3605	3778.45	105	.00	6189	2410.55	61
21	**	Property Services	651	495.77	76	4557	4717.89	104	.00	7828	3110.11	60
22		Other Contractual Service										
22	02	Dues	68	.00	0	476	.00	0	.00	825	825.00	0
22	03	Training	100	245.00	245	700	279.02	40	.00	1200	920.98	23
22	25	IT/GIS Service Charge	11095	11250.00	101	77665	78750.00	101	.00	133145	54395.00	59
22	**	Other Contractual Service	11263	11495.00	102	78841	79029.02	100	.00	135170	56140.98	59
601	**	** Library	40489	50218.84	124	283423	283852.13	100	.00	485933	202080.87	58
60	**	** Culture/Recreation	40489	50218.84	124	283423	283852.13	100	.00	485933	202080.87	58
DIV	6008	TOTAL ***** Finance	40489	50218.84	124	283423	283852.13	100	.00	485933	202080.87	58

FUND 291 Memorial Library Fund			DEPT/DIV 6010 Executive Office/Information Technology									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	54292	74866.70	138	380044	372754.73	98	.00	651505	278750.27	57
	16 **	Library Personal Services	54292	74866.70	138	380044	372754.73	98	.00	651505	278750.27	57
	18	Other Personal Services										
	18 05	Overtime Civilian	20	358.19	1791	140	418.47	299	.00	250	168.47-	167
	18 **	Other Personal Services	20	358.19	1791	140	418.47	299	.00	250	168.47-	167
	19	Employee Benefits										
	19 05	Medical Insurance	13219	13534.79	102	92533	94743.53	102	.00	158638	63894.47	60
	19 10	IMRF	6062	7652.41	126	42434	38119.29	90	.00	72747	34627.71	52
	19 11	Social Security	3366	4512.31	134	23562	22075.27	94	.00	40393	18317.73	55
	19 12	Medicare	787	1055.30	134	5509	5162.75	94	.00	9447	4284.25	55
	19 **	Employee Benefits	23434	26754.81	114	164038	160100.84	98	.00	281225	121124.16	57
	20	Prof Technical Services										
	20 05	Professional Services	491	155.17	32	3437	1342.17	39	.00	5895	4552.83	23
	20 08	Consulting Services Libr	299	.00	0	2093	.00	0	.00	3590	3590.00	0
	20 **	Prof Technical Services	790	155.17	20	5530	1342.17	24	.00	9485	8142.83	14
	21	Property Services										
	21 02	Equipment Maintenance	14249	4803.97	34	99743	165255.31	166	.00	170989	5733.69	97
	21 **	Property Services	14249	4803.97	34	99743	165255.31	166	.00	170989	5733.69	97
	22	Other Contractual Service										
	22 03	Training	537	.00	0	3759	.00	0	.00	6450	6450.00	0
	22 42	Internet Access	4805	2595.08	54	33635	29423.38	88	.00	57667	28243.62	51
	22 **	Other Contractual Service	5342	2595.08	49	37394	29423.38	79	.00	64117	34693.62	46
	30	General Supplies										
	30 05	Office Supplies & Equip	56	.00	0	392	107.85	28	.00	683	575.15	16
	30 30	Data System Supplies	2100	246.53	12	14700	9616.86	65	.00	25204	15587.14	38
	30 32	Software Library	12191	6251.82	51	85337	118502.01	139	.00	146292	27789.99	81
	30 33	Documentation Library	8	.00	0	56	.00	0	.00	100	100.00	0
	30 **	General Supplies	14355	6498.35	45	100485	128226.72	128	.00	172279	44052.28	74
	31	Public Works Supplies										
	31 85	Small Tools and Equipment	1102	585.08	53	7714	8757.19	114	.00	13226	4468.81	66
	31 **	Public Works Supplies	1102	585.08	53	7714	8757.19	114	.00	13226	4468.81	66
	32	Library Supplies										
	32 05	Processing Supplies	25	.00	0	175	.00	0	.00	300	300.00	0
	32 32	Software	907	.00	0	6349	.00	0	.00	10887	10887.00	0
	32 **	Library Supplies	932	.00	0	6524	.00	0	.00	11187	11187.00	0

FUND 291 Memorial Library Fund			DEPT/DIV 6010 Executive Office/Information Technology							ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	50	Property										
	50 12	Computer Equipment	2649	1446.29	55	18543	13116.25	71	.00	31790	18673.75	41
	50 15	Other Equipment	1050	.00	0	7350	.00	0	.00	12600	12600.00	0
	50 **	Property	3699	1446.29	39	25893	13116.25	51	.00	44390	31273.75	30
601	** **	Library	118215	118063.64	100	827505	879395.06	106	.00	1418653	539257.94	62
60	** **	Culture/Recreation	118215	118063.64	100	827505	879395.06	106	.00	1418653	539257.94	62
DIV	6010	TOTAL *****										
		Information Technology	118215	118063.64	100	827505	879395.06	106	.00	1418653	539257.94	62

FUND 291 Memorial Library Fund			DEPT/DIV 6015 Executive Office/Security									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	21994	30309.42	138	153958	151996.38	99	.00	263937	111940.62	58
	16 **	Library Personal Services	21994	30309.42	138	153958	151996.38	99	.00	263937	111940.62	58
	18	Other Personal Services										
	18 05	Overtime Civilian	166	94.71	57	1162	783.61	67	.00	2000	1216.39	39
	18 **	Other Personal Services	166	94.71	57	1162	783.61	67	.00	2000	1216.39	39
	19	Employee Benefits										
	19 05	Medical Insurance	6929	6925.32	100	48503	48477.24	100	.00	83155	34677.76	58
	19 10	IMRF	2371	2898.64	122	16597	14619.17	88	.00	28462	13842.83	51
	19 11	Social Security	1342	1786.23	133	9394	8821.39	94	.00	16104	7282.61	55
	19 12	Medicare	313	417.76	134	2191	2063.09	94	.00	3766	1702.91	55
	19 **	Employee Benefits	10955	12027.95	110	76685	73980.89	97	.00	131487	57506.11	56
	22	Other Contractual Service										
	22 03	Training	125	.00	0	875	952.08	109	.00	1500	547.92	64
	22 **	Other Contractual Service	125	.00	0	875	952.08	109	.00	1500	547.92	64
	30	General Supplies										
	30 05	Office Supplies & Equip	36	.00	0	252	55.59	22	.00	435	379.41	13
	30 **	General Supplies	36	.00	0	252	55.59	22	.00	435	379.41	13
601	** **	Library	33276	42432.08	128	232932	227768.55	98	.00	399359	171590.45	57
60	** **	Culture/Recreation	33276	42432.08	128	232932	227768.55	98	.00	399359	171590.45	57
DIV	6015	TOTAL ***** Security	33276	42432.08	128	232932	227768.55	98	.00	399359	171590.45	57

FUND 291 Memorial Library Fund			DEPT/DIV 6020 Executive Office/Facilities									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	33538	46133.07	138	234766	231519.45	99	.00	402462	170942.55	58
	16 **	Library Personal Services	33538	46133.07	138	234766	231519.45	99	.00	402462	170942.55	58
	18	Other Personal Services										
	18 05	Overtime Civilian	375	614.53	164	2625	2547.97	97	.00	4500	1952.03	57
	18 **	Other Personal Services	375	614.53	164	2625	2547.97	97	.00	4500	1952.03	57
	19	Employee Benefits										
	19 05	Medical Insurance	8870	8695.46	98	62090	60868.22	98	.00	106451	45582.78	57
	19 10	IMRF	3592	4718.41	131	25144	23394.29	93	.00	43110	19715.71	54
	19 11	Social Security	2079	2746.85	132	14553	13559.32	93	.00	24953	11393.68	54
	19 12	Medicare	486	642.43	132	3402	3171.15	93	.00	5836	2664.85	54
	19 **	Employee Benefits	15027	16803.15	112	105189	100992.98	96	.00	180350	79357.02	56
	21	Property Services										
	21 02	Equipment Maintenance	3414	2602.90	76	23898	17185.66	72	.00	40976	23790.34	42
	21 07	Vehicle Equipment Maint	760	30.00	4	5320	2679.07	50	.00	9121	6441.93	29
	21 11	Building Maintenance	17255	16098.86	93	120785	130902.98	108	.00	207066	76163.02	63
	21 36	Equipment Rental	83	.00	0	581	.00	0	.00	1000	1000.00	0
	21 60	Water and Sewer Service	1372	5475.51	399	9604	8336.77	87	.00	16472	8135.23	51
	21 **	Property Services	22884	24207.27	106	160188	159104.48	99	.00	274635	115530.52	58
	22	Other Contractual Service										
	22 03	Training	36	.00	0	252	.00	0	.00	432	432.00	0
	22 **	Other Contractual Service	36	.00	0	252	.00	0	.00	432	432.00	0
	30	General Supplies										
	30 05	Office Supplies & Equip	8	.00	0	56	4.91	9	.00	100	95.09	5
	30 50	Petroleum Products	333	.00	0	2331	2748.92	118	.00	4000	1251.08	69
	30 51	Heating Fuel	5211	3747.06	72	36477	31965.65	88	.00	62537	30571.35	51
	30 **	General Supplies	5552	3747.06	68	38864	34719.48	89	.00	66637	31917.52	52
	31	Public Works Supplies										
	31 45	Janitorial Supplies	1948	1873.41	96	13636	11021.87	81	.00	23387	12365.13	47
	31 **	Public Works Supplies	1948	1873.41	96	13636	11021.87	81	.00	23387	12365.13	47
	50	Property										
	50 15	Other Equipment	1666	.00	0	11662	.00	0	.00	20000	20000.00	0
	50 **	Property	1666	.00	0	11662	.00	0	.00	20000	20000.00	0
601	** **	Library	81026	93378.49	115	567182	539906.23	95	.00	972403	432496.77	56
60	** **	Culture/Recreation	81026	93378.49	115	567182	539906.23	95	.00	972403	432496.77	56
DIV	6020	TOTAL ***** Facilities	81026	93378.49	115	567182	539906.23	95	.00	972403	432496.77	56

PREPARED 08/11/2022, 13:47:54
 PROGRAM: GM267L
 Village of Arlington Heights

DETAIL BUDGET REPORT
 58% OF YEAR LAPSED

FUND 291 Memorial Library Fund			DEPT/DIV 6020 Executive Office/Facilities									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
DEPT	60	TOTAL *****										
		Executive Office	458309	463686.29	101	3208163	3078006.06	96	.00	5500252	2422245.94	56

FUND 291 Memorial Library Fund			DEPT/DIV 6401 User Services/Youth Services									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	84360	113010.03	134	590520	533716.17	90	.00	1012329	478612.83	53
	16 **	Library Personal Services	84360	113010.03	134	590520	533716.17	90	.00	1012329	478612.83	53
	18	Other Personal Services										
	18 05	Overtime Civilian	166	.00	0	1162	220.44	19	.00	2000	1779.56	11
	18 **	Other Personal Services	166	.00	0	1162	220.44	19	.00	2000	1779.56	11
	19	Employee Benefits										
	19 05	Medical Insurance	13721	13712.44	100	96047	95987.08	100	.00	164662	68674.92	58
	19 10	IMRF	8673	10342.76	119	60711	51556.24	85	.00	104084	52527.76	50
	19 11	Social Security	5230	6794.60	130	36610	31708.90	87	.00	62764	31055.10	51
	19 12	Medicare	1223	1589.08	130	8561	7415.70	87	.00	14679	7263.30	51
	19 **	Employee Benefits	28847	32438.88	113	201929	186667.92	92	.00	346189	159521.08	54
	22	Other Contractual Service										
	22 02	Dues	379	667.00	176	2653	1562.00	59	.00	4548	2986.00	34
	22 03	Training	331	74.66	23	2317	242.98	11	.00	3979	3736.02	6
	22 18	Contr Programs & Exhibits	1456	1200.00	82	10192	7009.00	69	.00	17480	10471.00	40
	22 **	Other Contractual Service	2166	1941.66	90	15162	8813.98	58	.00	26007	17193.02	34
	30	General Supplies										
	30 05	Office Supplies & Equip	234	244.64	105	1638	1051.91	64	.00	2819	1767.09	37
	30 **	General Supplies	234	244.64	105	1638	1051.91	64	.00	2819	1767.09	37
	32	Library Supplies										
	32 01	Program Supplies	912	1494.20	164	6384	5460.62	86	.00	10948	5487.38	50
	32 02	Program Events	2577	1610.43	63	18039	11870.81	66	.00	30930	19059.19	38
	32 90	Circulation Supplies	702	79.45	11	4914	2090.15	43	.00	8427	6336.85	25
	32 **	Library Supplies	4191	3184.08	76	29337	19421.58	66	.00	50305	30883.42	39
601	** **	Library	119964	150819.29	126	839748	749892.00	89	.00	1439649	689757.00	52
60	** **	Culture/Recreation	119964	150819.29	126	839748	749892.00	89	.00	1439649	689757.00	52
DIV	6401	TOTAL *****										
		Youth Services	119964	150819.29	126	839748	749892.00	89	.00	1439649	689757.00	52

FUND 291 Memorial Library Fund			DEPT/DIV 6410 User Services/Info Services									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16	85 Salaries	91858	124616.25	136	643006	611288.77	95	.00	1102307	491018.23	56
	16	** Library Personal Services	91858	124616.25	136	643006	611288.77	95	.00	1102307	491018.23	56
	18	Other Personal Services										
	18	05 Overtime Civilian	83	101.88	123	581	369.85	64	.00	1000	630.15	37
	18	** Other Personal Services	83	101.88	123	581	369.85	64	.00	1000	630.15	37
	19	Employee Benefits										
	19	05 Medical Insurance	12311	15805.52	128	86177	110638.64	128	.00	147736	37097.36	75
	19	10 IMRF	9258	11459.44	124	64806	56081.81	87	.00	111098	55016.19	51
	19	11 Social Security	5695	7537.64	132	39865	36655.93	92	.00	68343	31687.07	54
	19	12 Medicare	1331	1762.84	132	9317	8572.74	92	.00	15983	7410.26	54
	19	** Employee Benefits	28595	36565.44	128	200165	211949.12	106	.00	343160	131210.88	62
	22	Other Contractual Service										
	22	02 Dues	233	300.00	129	1631	1547.00	95	.00	2802	1255.00	55
	22	03 Training	275	8.62	3	1925	475.19	25	.00	3300	2824.81	14
	22	18 Contr Programs & Exhibits	480	150.00	31	3360	1290.00	38	.00	5760	4470.00	22
	22	** Other Contractual Service	988	458.62	46	6916	3312.19	48	.00	11862	8549.81	28
	30	General Supplies										
	30	05 Office Supplies & Equip	157	339.30	216	1099	925.22	84	.00	1888	962.78	49
	30	** General Supplies	157	339.30	216	1099	925.22	84	.00	1888	962.78	49
	32	Library Supplies										
	32	01 Program Supplies	229	195.02	85	1603	1172.13	73	.00	2750	1577.87	43
	32	90 Circulation Supplies	174	69.96	40	1218	371.18	31	.00	2095	1723.82	18
	32	** Library Supplies	403	264.98	66	2821	1543.31	55	.00	4845	3301.69	32
601	**	** Library	122084	162346.47	133	854588	829388.46	97	.00	1465062	635673.54	57
60	**	** Culture/Recreation	122084	162346.47	133	854588	829388.46	97	.00	1465062	635673.54	57
DIV	6410	TOTAL ***** Info Services	122084	162346.47	133	854588	829388.46	97	.00	1465062	635673.54	57

FUND 291 Memorial Library Fund			DEPT/DIV 6420 User Services/Customer Services									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	115039	141692.62	123	805273	700057.03	87	.00	1380472	680414.97	51
	16 **	Library Personal Services	115039	141692.62	123	805273	700057.03	87	.00	1380472	680414.97	51
	18	Other Personal Services										
	18 05	Overtime Civilian	83	869.47	1048	581	3144.65	541	.00	1000	2144.65-	315
	18 **	Other Personal Services	83	869.47	1048	581	3144.65	541	.00	1000	2144.65-	315
	19	Employee Benefits										
	19 05	Medical Insurance	9735	5637.18	58	68145	39460.26	58	.00	116828	77367.74	34
	19 10	IMRF	10992	12267.83	112	76944	60329.92	78	.00	131907	71577.08	46
	19 11	Social Security	7132	8731.76	122	49924	42970.57	86	.00	85589	42618.43	50
	19 12	Medicare	1668	2042.08	122	11676	10049.52	86	.00	20017	9967.48	50
	19 **	Employee Benefits	29527	28678.85	97	206689	152810.27	74	.00	354341	201530.73	43
	21	Property Services										
	21 65	Other Services	292	364.45	125	2044	1046.70	51	.00	3513	2466.30	30
	21 **	Property Services	292	364.45	125	2044	1046.70	51	.00	3513	2466.30	30
	22	Other Contractual Service										
	22 02	Dues	125	40.00	32	875	349.00	40	.00	1505	1156.00	23
	22 03	Training	231	311.38	135	1617	1419.84	88	.00	2773	1353.16	51
	22 **	Other Contractual Service	356	351.38	99	2492	1768.84	71	.00	4278	2509.16	41
	30	General Supplies										
	30 05	Office Supplies & Equip	169	291.01	172	1183	951.29	80	.00	2033	1081.71	47
	30 **	General Supplies	169	291.01	172	1183	951.29	80	.00	2033	1081.71	47
	32	Library Supplies										
	32 01	Program Supplies	83	.00	0	581	.00	0	.00	1000	1000.00	0
	32 90	Circulation Supplies	721	677.40	94	5047	3307.66	66	.00	8660	5352.34	38
	32 **	Library Supplies	804	677.40	84	5628	3307.66	59	.00	9660	6352.34	34
601	** **	Library	146270	172925.18	118	1023890	863086.44	84	.00	1755297	892210.56	49
60	** **	Culture/Recreation	146270	172925.18	118	1023890	863086.44	84	.00	1755297	892210.56	49
DIV	6420	TOTAL ***** Customer Services	146270	172925.18	118	1023890	863086.44	84	.00	1755297	892210.56	49

FUND 291 Memorial Library Fund			DEPT/DIV 6430 User Services/Accessible Services									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	19996	26537.21	133	139972	135493.05	97	.00	239959	104465.95	57
	16 **	Library Personal Services	19996	26537.21	133	139972	135493.05	97	.00	239959	104465.95	57
	19	Employee Benefits										
	19 05	Medical Insurance	1041	1106.39	106	7287	7744.73	106	.00	12495	4750.27	62
	19 10	IMRF	2252	2759.88	123	15764	14096.50	89	.00	27030	12933.50	52
	19 11	Social Security	1239	1573.13	127	8673	8031.00	93	.00	14875	6844.00	54
	19 12	Medicare	289	367.89	127	2023	1878.20	93	.00	3479	1600.80	54
	19 **	Employee Benefits	4821	5807.29	121	33747	31750.43	94	.00	57879	26128.57	55
	22	Other Contractual Service										
	22 02	Dues	43	.00	0	301	45.00	15	.00	518	473.00	9
	22 03	Training	77	.00	0	539	4.09	1	.00	930	925.91	0
	22 18	Contr Programs & Exhibits	799	490.00	61	5593	4279.88	77	.00	9590	5310.12	45
	22 **	Other Contractual Service	919	490.00	53	6433	4328.97	67	.00	11038	6709.03	39
	30	General Supplies										
	30 05	Office Supplies & Equip	41	17.77	43	287	176.75	62	.00	500	323.25	35
	30 **	General Supplies	41	17.77	43	287	176.75	62	.00	500	323.25	35
	32	Library Supplies										
	32 01	Program Supplies	151	.00	0	1057	906.76	86	.00	1820	913.24	50
	32 02	Program Events	50	.00	0	350	72.46	21	.00	600	527.54	12
	32 90	Circulation Supplies	87	.00	0	609	63.26	10	.00	1050	986.74	6
	32 **	Library Supplies	288	.00	0	2016	1042.48	52	.00	3470	2427.52	30
601	** **	Library	26065	32852.27	126	182455	172791.68	95	.00	312846	140054.32	55
60	** **	Culture/Recreation	26065	32852.27	126	182455	172791.68	95	.00	312846	140054.32	55
DIV	6430	TOTAL ***** Accessible Services	26065	32852.27	126	182455	172791.68	95	.00	312846	140054.32	55

FUND 291 Memorial Library Fund			DEPT/DIV 6440 User Services/Programs and Exhibits									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	20327	21534.23	106	142289	126940.20	89	.00	243924	116983.80	52
	16 **	Library Personal Services	20327	21534.23	106	142289	126940.20	89	.00	243924	116983.80	52
	18	Other Personal Services										
	18 05	Overtime Civilian	20	5.81	29	140	53.74	38	.00	250	196.26	22
	18 **	Other Personal Services	20	5.81	29	140	53.74	38	.00	250	196.26	22
	19	Employee Benefits										
	19 05	Medical Insurance	3944	4000.42	101	27608	28002.94	101	.00	47336	19333.06	59
	19 10	IMRF	2333	2240.16	96	16331	13207.37	81	.00	28007	14799.63	47
	19 11	Social Security	1260	1271.11	101	8820	7489.24	85	.00	15123	7633.76	50
	19 12	Medicare	294	297.26	101	2058	1751.52	85	.00	3537	1785.48	50
	19 **	Employee Benefits	7831	7808.95	100	54817	50451.07	92	.00	94003	43551.93	54
	22	Other Contractual Service										
	22 02	Dues	96	279.00	291	672	627.00	93	.00	1156	529.00	54
	22 03	Training	119	3.80	3	833	99.30	12	.00	1428	1328.70	7
	22 18	Contr Programs & Exhibits	7351	3289.40	45	51457	28965.17	56	.00	88213	59247.83	33
	22 **	Other Contractual Service	7566	3572.20	47	52962	29691.47	56	.00	90797	61105.53	33
	32	Library Supplies										
	32 02	Program Events	678	1747.69	258	4746	7918.01	167	.00	8138	219.99	97
	32 **	Library Supplies	678	1747.69	258	4746	7918.01	167	.00	8138	219.99	97
601	** **	Library	36422	34668.88	95	254954	215054.49	84	.00	437112	222057.51	49
60	** **	Culture/Recreation	36422	34668.88	95	254954	215054.49	84	.00	437112	222057.51	49
DIV	6440	TOTAL ***** Programs and Exhibits	36422	34668.88	95	254954	215054.49	84	.00	437112	222057.51	49

FUND 291 Memorial Library Fund			DEPT/DIV 6450 User Services/Digital Services									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	45235	60003.43	133	316645	300924.93	95	.00	542823	241898.07	55
	16 **	Library Personal Services	45235	60003.43	133	316645	300924.93	95	.00	542823	241898.07	55
	19	Employee Benefits										
	19 05	Medical Insurance	4380	4187.92	96	30660	29315.44	96	.00	52569	23253.56	56
	19 10	IMRF	4615	5721.35	124	32305	28778.11	89	.00	55387	26608.89	52
	19 11	Social Security	2804	3673.46	131	19628	18106.93	92	.00	33655	15548.07	54
	19 12	Medicare	655	859.13	131	4585	4234.68	92	.00	7871	3636.32	54
	19 **	Employee Benefits	12454	14441.86	116	87178	80435.16	92	.00	149482	69046.84	54
	22	Other Contractual Service										
	22 02	Dues	166	.00	0	1162	894.00	77	.00	1995	1101.00	45
	22 03	Training	41	32.62	80	287	181.62	63	.00	500	318.38	36
	22 42	Internet Access	320	.00	0	2240	3840.00	171	.00	3840	.00	100
	22 66	Outside Reference Service	256	.00	0	1792	3078.00	172	.00	3078	.00	100
	22 **	Other Contractual Service	783	32.62	4	5481	7993.62	146	.00	9413	1419.38	85
	30	General Supplies										
	30 05	Office Supplies & Equip	58	.00	0	406	299.12	74	.00	700	400.88	43
	30 07	Supplies Reimb by Patrons	45	.00	0	315	91.54	29	.00	550	458.46	17
	30 **	General Supplies	103	.00	0	721	390.66	54	.00	1250	859.34	31
	31	Public Works Supplies										
	31 85	Small Tools and Equipment	516	1408.46	273	3612	4668.58	129	.00	6200	1531.42	75
	31 **	Public Works Supplies	516	1408.46	273	3612	4668.58	129	.00	6200	1531.42	75
	32	Library Supplies										
	32 01	Program Supplies	58	.00	0	406	29.16	7	.00	700	670.84	4
	32 78	Electronic Resources	31291	7901.78	25	219037	335007.93	153	.00	375497	40489.07	89
	32 90	Circulation Supplies	131	.00	0	917	389.51	43	.00	1575	1185.49	25
	32 **	Library Supplies	31480	7901.78	25	220360	335426.60	152	.00	377772	42345.40	89
601	** **	Library	90571	83788.15	93	633997	729839.55	115	.00	1086940	357100.45	67
60	** **	Culture/Recreation	90571	83788.15	93	633997	729839.55	115	.00	1086940	357100.45	67
DIV	6450	TOTAL ***** Digital Services	90571	83788.15	93	633997	729839.55	115	.00	1086940	357100.45	67

PREPARED 08/11/2022, 13:47:54
 PROGRAM: GM267L
 Village of Arlington Heights

DETAIL BUDGET REPORT
 58% OF YEAR LAPSED

FUND 291 Memorial Library Fund			DEPT/DIV 6470 User Services/Collection Services									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
		Collection Services	235595	191051.46	81	1649165	1457531.87	88	.00	2827224	1369692.13	52

FUND 291 Memorial Library Fund			DEPT/DIV 6480 User Services/Belmont Makerspace									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16	85 Salaries	29468	32799.12	111	206276	156952.30	76	.00	353626	196673.70	44
	16	** Library Personal Services	29468	32799.12	111	206276	156952.30	76	.00	353626	196673.70	44
	18	Other Personal Services										
	18	05 Overtime Civilian	20	10.46	52	140	37.14	27	.00	250	212.86	15
	18	** Other Personal Services	20	10.46	52	140	37.14	27	.00	250	212.86	15
	19	Employee Benefits										
	19	05 Medical Insurance	1173	2128.37	181	8211	14898.59	181	.00	14084	814.59	106
	19	10 IMRF	3213	3412.20	106	22491	16303.74	73	.00	38562	22258.26	42
	19	11 Social Security	1827	2008.82	110	12789	9565.42	75	.00	21925	12359.58	44
	19	12 Medicare	427	469.79	110	2989	2236.97	75	.00	5128	2891.03	44
	19	** Employee Benefits	6640	8019.18	121	46480	43004.72	93	.00	79699	36694.28	54
	20	Prof Technical Services										
	20	40 General Insurance	18	.00	0	126	.00	0	.00	216	216.00	0
	20	** Prof Technical Services	18	.00	0	126	.00	0	.00	216	216.00	0
	21	Property Services										
	21	02 Equipment Maintenance	627	90.00	14	4389	2180.65	50	.00	7530	5349.35	29
	21	11 Building Maintenance	4613	2504.24	54	32291	28597.55	89	.00	55366	26768.45	52
	21	36 Equipment Rental	83	.00	0	581	.00	0	.00	1000	1000.00	0
	21	60 Water and Sewer Service	100	97.53	98	700	280.82	40	.00	1200	919.18	23
	21	65 Other Services	25	13.95	56	175	85.72	49	.00	300	214.28	29
	21	** Property Services	5448	2705.72	50	38136	31144.74	82	.00	65396	34251.26	48
	22	Other Contractual Service										
	22	02 Dues	66	.00	0	462	264.00	57	.00	802	538.00	33
	22	03 Training	83	.00	0	581	134.41	23	.00	1000	865.59	13
	22	28 Contr Prog & Exhib-Adult	1750	300.00	17	12250	14134.52	115	.00	21000	6865.48	67
	22	38 Contr Prog & Exhib-Youth	125	.00	0	875	.00	0	.00	1500	1500.00	0
	22	42 Internet Access	256	231.99	91	1792	1623.93	91	.00	3075	1451.07	53
	22	** Other Contractual Service	2280	531.99	23	15960	16156.86	101	.00	27377	11220.14	59
	30	General Supplies										
	30	05 Office Supplies & Equip	166	74.99	45	1162	1114.60	96	.00	2000	885.40	56
	30	07 Supplies Reimb by Patrons	685	961.49	140	4795	2483.33	52	.00	8231	5747.67	30
	30	32 Software Library	562	.00	0	3934	3098.99	79	.00	6750	3651.01	46
	30	51 Heating Fuel	3345	168.98	5	23415	3469.10	15	.00	40140	36670.90	9
	30	** General Supplies	4758	717.52	15	33306	10166.02	31	.00	57121	46954.98	18
	31	Public Works Supplies										
	31	45 Janitorial Supplies	689	.00	0	4823	668.06	14	.00	8270	7601.94	8
	31	85 Small Tools and Equipment	1044	1277.15	122	7308	4257.71	58	.00	12529	8271.29	34
	31	** Public Works Supplies	1733	1277.15	74	12131	4925.77	41	.00	20799	15873.23	24

FUND 291 Memorial Library Fund			DEPT/DIV 6480 User Services/Belmont Makerspace									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	32	Library Supplies										
	32 12	Program Events-Adult	1250	633.94	51	8750	4673.02	53	.00	15000	10326.98	31
	32 22	Program Events-Youth	250	234.29	94	1750	249.61	14	.00	3000	2750.39	8
	32 **	Library Supplies	1500	868.23	58	10500	4922.63	47	.00	18000	13077.37	27
	50	Property										
	50 12	Computer Equipment	166	.00	0	1162	1199.00	103	.00	2000	801.00	60
	50 15	Other Equipment	1268	.00	0	8876	245.71	3	.00	15221	14975.29	2
	50 **	Property	1434	.00	0	10038	1444.71	14	.00	17221	15776.29	8
601	** **	Library	53299	45494.33	85	373093	268754.89	72	.00	639705	370950.11	42
60	** **	Culture/Recreation	53299	45494.33	85	373093	268754.89	72	.00	639705	370950.11	42
DIV	6480	TOTAL ***** Belmont Makerspace	53299	45494.33	85	373093	268754.89	72	.00	639705	370950.11	42
DEPT	64	TOTAL ***** User Services	830270	873946.03	105	5811890	5286339.38	91	.00	9963835	4677495.62	53
FUND	291	TOTAL ***** Memorial Library Fund	1288579	1337632.32	104	9020053	8364345.44	93	.00	15464087	7099741.56	54
GRAND		TOTAL *****	1288579	1337632.32	104	9020053	8364345.44	93	.00	15464087	7099741.56	54

PREPARED 08/11/2022, 13:47:59
PROGRAM: GM267L
Village of Arlington Heights

DETAIL BUDGET REPORT
58% OF YEAR LAPSED

REPORT SELECTIONS

Fiscal year : 2022
Fund : 491
All Departments
All Divisions
Suppress accounts with zero balances : Y

FUND 491 Capital Projects-Library			DEPT/DIV 6001 Executive Office/Administration									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	50	Property										
	50	55 Other Capital Outlay	33333	9801.71	29	233331	21867.00	9	.00	400000	378133.00	6
	50	** Property	33333	9801.71	29	233331	21867.00	9	.00	400000	378133.00	6
601	**	** Library	33333	9801.71	29	233331	21867.00	9	.00	400000	378133.00	6
60	**	** Culture/Recreation	33333	9801.71	29	233331	21867.00	9	.00	400000	378133.00	6
DIV	6001	TOTAL ***** Administration	33333	9801.71	29	233331	21867.00	9	.00	400000	378133.00	6

FUND 491 Capital Projects-Library			DEPT/DIV 6020 Executive Office/Facilities						ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
	50	Property									
	50 15	Other Equipment	85743	.00	0	600201	874545.00	146	.00	1028926	154381.00 85
	50 **	Property	85743	.00	0	600201	874545.00	146	.00	1028926	154381.00 85
601 ** **		Library	85743	.00	0	600201	874545.00	146	.00	1028926	154381.00 85
60 ** **		Culture/Recreation	85743	.00	0	600201	874545.00	146	.00	1028926	154381.00 85
DIV	6020	TOTAL ***** Facilities	85743	.00	0	600201	874545.00	146	.00	1028926	154381.00 85
DEPT	60	TOTAL ***** Executive Office	119076	9801.71	8	833532	896412.00	108	.00	1428926	532514.00 63

FUND 491 Capital Projects-Library			DEPT/DIV 6480 User Services/Belmont Makerspace									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	50	Property										
	50	55 Other Capital Outlay	5416	.00	0	37912	6488.50	17	.00	65000	58511.50	10
	50	** Property	5416	.00	0	37912	6488.50	17	.00	65000	58511.50	10
601	**	** Library	5416	.00	0	37912	6488.50	17	.00	65000	58511.50	10
60	**	** Culture/Recreation	5416	.00	0	37912	6488.50	17	.00	65000	58511.50	10
DIV	6480	TOTAL *****										
		Belmont Makerspace	5416	.00	0	37912	6488.50	17	.00	65000	58511.50	10
DEPT	64	TOTAL *****										
		User Services	5416	.00	0	37912	6488.50	17	.00	65000	58511.50	10
FUND	491	TOTAL *****										
		Capital Projects-Library	124492	9801.71	8	871444	902900.50	104	.00	1493926	591025.50	60
GRAND		TOTAL *****	124492	9801.71	8	871444	902900.50	104	.00	1493926	591025.50	60

August 16, 2022

(Action Item 4)

**ACCOUNTS PAYABLE
CHECK REGISTER
ARLINGTON HEIGHTS MEMORIAL LIBRARY
July 31, 2022**

Fund Number	Fund Name	Fund Total
291	General Fund - Library	\$175,656.59
491	Capital Projects Fund - Library	\$9,801.71
Total Disbursements		<u>\$185,458.30</u>
Payrolls Paid		
7/1/2022		\$300,375.34
7/15/2022		\$295,568.49
7/29/2022		\$306,128.02
Total Payroll Disbursements		<u>\$902,071.85</u>
Journal Entry Expenditures by Village On Behalf Of the Library		
7/31/2022	Group Insurance	\$110,483.33
7/31/2022	IMRF	\$87,183.99
7/31/2022	Social Security	\$54,286.68
7/31/2022	Medicare	\$12,696.06
		<u>\$264,650.06</u>
Total Disbursed		<u>\$1,352,180.21</u>

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
83711	ARLINGTON HTS MEMORIAL LIBRARY	291-0000-489.90-00	CORPORATE CASHBACK	194.88-	194.88-
83753	GROUP ADMINISTRATORS	291-0000-210.97-00 291-0000-210.99-00	FSA MED JULY FSA DEP JULY	5,226.96 1,730.79	6,957.75
83787	MNJ TECHNOLOGIES DIRECT INC	291-0000-140.05-00	PREPAID MNJ TECHNOLOGIES	4,201.17	4,201.17
83811	SONTIQ, INC	291-0000-210.83-00	JUNE ULTRASECURE IDENTITY	88.36	88.36
83818	TUTOR.COM	291-0000-140.05-00	PREPAID TUTOR ONLINE TUTO	2,870.00	2,870.00
***** DIVISION TOTAL ****					13,922.40
***** DEPARTMENT TOTAL **					13,922.40

DEPARTMENT: 60	Executive Office	DIVISION: 01			
83701	ABSOLUTE ACCESS ID, LLC	291-6001-601.30-05	SECURITY BADGE PROXIMITY	670.00	670.00
83705	AMAZON.COM CREDIT	291-6001-601.30-05 291-6001-601.30-05 291-6001-601.30-05 291-6001-601.50-15 291-6001-601.30-05	MONTHLY PLANNERS PENS KN95 MASK RESTOCK CANE HOLDERS FOR ROLLATOR SHIPPING/PACKAGING TAPE	39.06 9.89 19.98 33.20 20.29	122.42
83709	ARLINGTON HTS MEMORIAL LIBRARY	291-6001-601.40-96 291-6001-601.22-03 291-6001-601.40-96 291-6001-601.22-03	MILEAGE - DOREN OPEN MIKE SUPPLIES MILEAGE - DOREN REFRESHMENTS - OPEN MIKE	33.38 45.60 48.76 5.00	132.74
83711	ARLINGTON HTS MEMORIAL LIBRARY	291-6001-601.22-02 291-6001-601.22-03 291-6001-601.22-03 291-6001-601.22-03 291-6001-601.50-15	SAM'S CLUB MEMBERSHIP ALSC REG - E RICHARDSON ALA HOTEL - D SMART ALA HOTEL - A HARDER CANE/CRUTCH HOLDER	45.00 350.00 893.16 893.16 161.58	2,342.90
83725	BORRELL, JENNIFER	291-6001-601.22-03	ALA CONF- BORRELL J	378.94	378.94
83744	FINER LINE	291-6001-601.30-05	NAME BADGES	19.14	19.14
83753	GROUP ADMINISTRATORS	291-6001-601.19-53	FSA FEES JULY	152.00	152.00
83775	LIBRARY FURNITURE INTERNATIONAL INC	491-6001-601.50-55	KIDS' WORLD SHELVES DEPOS	5,608.00	5,608.00
83795	OLICHWIER, DAVID	291-6001-601.22-03	ALA CONF EXPENSES REIMBUR	1,632.63	1,632.63
83796	PEREGRINE STIME NEWMAN RITZMAN &	291-6001-601.20-20	LEGAL SERVS 4/1-6/30/2022	9,787.50	9,787.50
83801	ROTARY CLUB OF ARLINGTON HEIGHTS	291-6001-601.22-02	3RD QUARTER DUES AHML	122.00	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6001-601.22-03	INSTALLATION DINNER	37.50	159.50
83810	SMART,DEBBIE	291-6001-601.22-03	ALA CONF - WASHINGTON DC	219.46	219.46
83822	VERIZON WIRELESS	<- 291-6001-601.22-70	TELEPHONE 6/26-7/25	354.25	354.25
83827	WILLIAMS ASSOCIATES ARCHITECTS	491-6001-601.50-55	JUNE KIDS' WORLD CONSTRUC	4,193.71	4,193.71
***** DIVISION TOTAL ****					25,773.19

Communications and Marketing

DEPARTMENT:	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
60	Executive Office	DIVISION: 02			
83705	AMAZON.COM CREDIT	291-6002-601.31-85	END OF STACK SHELF	29.99	
		291-6002-601.30-05	FOAM TAPE	48.80	
		291-6002-601.31-85	FLOATING SHELF	48.49	127.28
83711	ARLINGTON HTS MEMORIAL LIBRARY	291-6002-601.21-65	MEETUP SUBSCRIPTION	98.94	
		291-6002-601.21-65	FACEBOOK BOOST	15.00	
		291-6002-601.30-05	FONTS	187.00	
		291-6002-601.22-10	BUSINESS CARDS-D REVILLA	29.39	330.33
83712	ARTGRAFIX/STOVER GRAPHICS	291-6002-601.30-05	BLACK FOAM BOARD	521.85	521.85
83782	MELE,COLLEEN	291-6002-601.22-03	C2E2, 8/6	90.63	90.63
83806	SCHLESINGER MACHINERY INC	291-6002-601.21-02	CUTTER BLADE SHARPENING	552.00	552.00
83809	SIGNS BY TOMORROW	291-6002-601.30-05	PARADE BANNER	495.99	495.99
83814	STATE GRAPHICS	291-6002-601.30-05	SECURITY WINDOW ENVELOPES	965.29	965.29
83819	ULINE	291-6002-601.30-05	BADGE HOLDERS	110.06	110.06
83829	4ALL PROMOTIONS	291-6002-601.32-72	SEED PAPER BOOKMARKS	753.41	753.41
***** DIVISION TOTAL ****					3,946.84

Human Resources

DEPARTMENT:	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
60	Executive Office	DIVISION: 03			
83702	ACCURATE EMPLOYMENT SCREENING LLC	291-6003-601.21-65	EMPLOYMENT &VOL SCREENING	957.00	957.00
83710	ARLINGTON HTS MEMORIAL LIBRARY	291-6003-601.22-02	NORTH SUBURBAN ROUNDTABLE	250.00	250.00
83727	CAMP,NICOLE	291-6003-601.40-70	DSSC ICE CREAM SOCIAL SUP	148.61	148.61
83732	CERTIF-A-GIFT COMPANY	291-6003-601.40-70	VOLUNTEER GIFT REDEMPTION	48.00	
		291-6003-601.40-70	VOLUNTEER GIFT REDEMPTION	40.00	88.00
83807	SCHOOL SPECIALTY LLC	291-6003-601.22-55	STAFF DAY DRAGON SUPPLY 3	116.73	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					116.73

***** DIVISION TOTAL **** *Gifts and Grants* 1,560.34

DEPARTMENT:	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
60	Executive Office	DIVISION: 04			
83705	AMAZON.COM CREDIT	291-6004-601.50-15	ELECTRONICS FOR KW FLOOR	27.99	
		291-6004-601.31-85	REPLACEMENT BASKET FOR	22.50	50.49
83706	AMBIUS (19)	291-6004-601.21-65	REG SERVS AUGUST	254.97	
		291-6004-601.21-65	REG SERVS AUGUST	18.00-	236.97
83716	BAKER & TAYLOR	291-6004-601.32-80	BOOKS	7.94	7.94
83720	BENSON, RAYMOND	291-6004-601.22-18	9/8 MOVIE CLUB	350.00	350.00
83725	BORRELL, JENNIFER	291-6004-601.32-72	ALA CONF- BORRELL J	378.93	
		291-6004-601.32-72	ALA CONF - BORRELL J	378.93-	
83749	GIRE, DANN	291-6004-601.22-18	9/8 MOVIE CLUB	350.00	350.00
83762	INGRAM LIBRARY SERVICES	291-6004-601.32-02	BOOKS-SUMMER READING INCE	37.71	
		291-6004-601.32-80	BOOKS	19.47	57.18
83780	MCGETTRICK, THOMAS A.	291-6004-601.22-18	7/24 SUNDAY MUSICALE	900.00	900.00
83815	THOMAS, BETHANY	291-6004-601.22-18	9/18 SUNDAY MUSICALE	750.00	750.00

***** DIVISION TOTAL **** *Finance* 2,702.58

DEPARTMENT:	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
60	Executive Office	DIVISION: 08			
83756	IL GOVERNMENT FINANCE OFFICERS ASS	291-6008-601.22-03	11/8 SEMINAR REG- T SARA	225.00	
		291-6008-601.22-03	PROPERTY TAX LEVY-T SARA	20.00	245.00

***** DIVISION TOTAL **** *Information Technology* 245.00

DEPARTMENT:	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
60	Executive Office	DIVISION: 10			
83705	AMAZON.COM CREDIT	291-6010-601.31-85	PRINTER FOR STAFF OFFICES	149.99	
		291-6010-601.50-12	PRINTER FOR STAFF OFFICES	259.99	
		291-6010-601.31-85	HDMI CABLES	123.71	
		291-6010-601.31-85	JOLIE'S MOUSE	63.52	
		291-6010-601.50-12	LOW VISION KEY BOARD	43.98	
		291-6010-601.31-85	BATTERIES	15.52	
		291-6010-601.50-12	SURFACE EQUIPMENT	103.98	
		291-6010-601.30-30	SURFACE KEYBOARD	173.03	
		291-6010-601.31-85	USB HUB FOR MP ASST MGR	79.49	1,013.21
83711	ARLINGTON HTS MEMORIAL LIBRARY	291-6010-601.22-42	EMERGENCY TEXTING SERVICE	94.98	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6010-601.30-32	LAT ZOOM SUBSCRIPTION	280.00	
		291-6010-601.31-85	CABLE TIE MOUNTS	27.62	
		291-6010-601.20-05	PROTECTION PLAN FOR KEYBO	9.99	
		291-6010-601.20-05	SSL CERTIFICATE EZPROXY	91.08	
		291-6010-601.20-05	PAYFLOW PRO SUBSCRIPTION	54.10	
		291-6010-601.22-42	BUSINESS CABLE 7/1-7/31	21.04	
		291-6010-601.22-42	SC INTERNET, 6/21-7/20	140.57	
		291-6010-601.22-42	ADT MONTHLY SUBSCRIPTION	53.32	
		291-6010-601.30-32	YOUTUBE PREMIUM SUBSCRIP	11.99	
		291-6010-601.30-32	VOLUNTEER SOFTWARE SUBSCR	165.00	
		291-6010-601.30-32	AUDIO CONFERENCE BRIDGE S	1.50	
		291-6010-601.30-32	AVID PROTOOLS FOR STUDIO	249.00	
		291-6010-601.30-32	KINDLE UNLIMITED SUBSCRIP	9.99	
		291-6010-601.30-32	AMAZON FREETIME SUBSCRIP	4.99	
		291-6010-601.30-32	BACKUP STORAGE AMAZON S3	404.34	
		291-6010-601.30-32	TRELLO MONTHLY SUBSCRIPTI	35.00	
		291-6010-601.30-32	GOOGLE GSUITE MONTHLY SUB	54.00	
		291-6010-601.30-32	AUDIO HIJACK, TAX REFUND	2.90-	
		291-6010-601.30-32	SPOTIFY MONTHLY SUBSCRIP	15.99	
		291-6010-601.30-32	DOMAIN PRIVACY RENEWAL	5.97	
		291-6010-601.30-32	AMAZON MUSIC SUBSCRIPTION	9.99	
		291-6010-601.30-32	ABLETON LIVE SUITE 11 FOR	229.00	
		291-6010-601.30-32	RIDDLE.COM SUBSCRIPTION	49.00	
		291-6010-601.31-85	BATTERY FOR PORTABLE PA S	24.84	
		291-6010-601.31-85	SURFACE CASE AND KEYBOARD	62.69	
		291-6010-601.31-85	CASES FOR MICROSOFT SURFA	37.70	2,140.79
83730	CDW GOVERNMENT INC	291-6010-601.50-12	SURFACE PRO F/DEPUTY DIRE	1,038.34	1,038.34
83760	IMAGE SYSTEMS & BUSINESS SOLUTIONS	291-6010-601.21-02	EQUIPMENT MAINTENANCE	1,659.13	
		291-6010-601.30-30	CARTRIDGE REFILL	54.00	1,713.13
83761	IMPACT NETWORKING LLC	291-6010-601.21-02	EQUIPMENT MAINTENANCE	527.93	
		291-6010-601.30-30	TONER FOR COPIERS	19.50	
		291-6010-601.21-02	EQUIPMENT MAINTENANCE	283.91	831.34
83787	MNJ TECHNOLOGIES DIRECT INC	291-6010-601.21-02	BARRACUDA SOFTWARE RENEWA	2,333.00	
		291-6010-601.30-32	BARRACUDA SOFTWARE RENEWA	1,190.00	
		291-6010-601.30-32	BARRACUDA SOFTWARE RENEWA	3,000.83	6,523.83
83800	RCN	291-6010-601.22-42	ACCT#443884401 INTERNET 7	2,285.17	2,285.17
83816	TIMECLOCK PLUS	291-6010-601.30-32	HARDWARE SUPPORT & MAINT	538.13	538.13
***** DIVISION TOTAL **** <i>Facilities</i>					16,083.94

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6020-601.21-11	MAINTENANCE VACUUM	150.27	317.88
83707	ANDERSON PEST SOLUTIONS	291-6020-601.21-11	REG SERVS AUGUST	93.45	93.45
83708	AQUARIUM ADVENTURE	291-6020-601.21-11	REG SERVS JULY	280.00	
		291-6020-601.21-11	REG SERVS JUNE	280.00	560.00
83709	ARLINGTON HTS MEMORIAL LIBRARY	291-6020-601.21-07	BOOKMOBILE SAFETY STICKER	30.00	30.00
83715	BADE SUPPLY	291-6020-601.31-45	JANITORIAL SUPPLIES	1,145.84	1,145.84
83733	COMED	291-6020-601.30-51	HEATING 6/8-7/8	25.08	
		291-6020-601.30-51	HEATING 6/8-7/8	2.99	28.07
83735	COMPLETE TEMPERATURE SYSTEMS	291-6020-601.21-11	HVAC MAINTENANCE 3 OF 4	1,650.00	
		291-6020-601.21-11	HVAC MAINTENANCE 2 OF 4	1,650.00	3,300.00
83747	GARDEN GUY, INC.	291-6020-601.21-11	LANDSCAPE MAINT AHML	682.00	682.00
83751	GRAINGER INC,W W	291-6020-601.21-11	MAINTENANCE SUPPLIES	109.67	109.67
83755	IGS ENERGY	291-6020-601.30-51	NATURAL GAS JUNE	2,593.80	2,593.80
83763	JOHNSON CONTROLS FIRE PROTECTION LP	291-6020-601.21-11	FIRE ALARM/FM200 TESTING	3,365.94	3,365.94
83766	JUST FAUCETS	291-6020-601.21-11	VALVET STEM BRASS	47.60	47.60
83777	MASTER MAINTENANCE SERVICE INC	291-6020-601.21-11	JANITORIAL SERV AUGUST	4,599.00	4,599.00
83783	MENARDS-MOUNT PROSPECT	291-6020-601.21-11	BUILDING MAINTENANCE	100.17	
		291-6020-601.21-11	BUILDING MAINTENANCE	73.88	174.05
83784	MIDWEST PAPER RETRIEVER	291-6020-601.21-11	RECYCLING SERVS JUNE	69.00	
		291-6020-601.21-11	RECYCLING SERVS JULY	69.00	138.00
83788	MOUNT PROSPECT PAINT INC	291-6020-601.21-11	PAINT	10.44	10.44
83790	NICOR GAS	291-6020-601.30-51	NATURAL GAS JUNE	238.97	
		291-6020-601.30-51	NATURAL GAS JUNE	886.22	1,125.19
83792	OAK BROOK MECHANICAL SERVICES	291-6020-601.21-11	REPROGRAM CHILLER BOARD	2,016.00	2,016.00
83799	RAMROD DISTRIBUTORS INC	291-6020-601.31-45	JANITORIAL SUPPLIES	695.12	695.12
83808	SHERWIN ACE HARDWARE INC	291-6020-601.21-11	BLDG MAINTENANCE	40.95	
		291-6020-601.21-11	BLDG MAINTENANCE	2.75	
		291-6020-601.21-11	BLDG MAINTENANCE	34.96	
		291-6020-601.21-11	BLDG MAINTENANCE	19.18	97.84
83812	STANDARD ELEVATOR CO	291-6020-601.21-02	FIRE SAFETY TESTING	1,312.35	
		291-6020-601.21-02	REG SERVS AUGUST AHML	1,017.60	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6020-601.21-02	REG SERVS AUGUST BELMONT	272.95	2,602.90
83813	STAPLES	291-6020-601.21-11	BLDG MAINTENANCE	152.99	152.99
83823	VILLAGE OF ARLINGTON HEIGHTS	291-6020-601.21-60	WATER/SEWER 4/29-6/29	83.24	
		291-6020-601.21-60	WATER/SEWER 4/27-6/28	5,392.27	5,475.51
83828	WM CORPORATE SERVICES INC	291-6020-601.21-11	WASTE, RECYCLING & GREEN	466.45	466.45
***** DIVISION TOTAL ****					29,827.74
***** DEPARTMENT TOTAL **					80,139.63

Youth Services

DEPARTMENT: 64 User Services
 83703 ALA MEMBERSHIP

DIVISION: 01

291-6401-601.22-02	ALA DUES - RICHARDSON E	55.00	
291-6401-601.22-02	ALA DUES - DANTIS T	290.00	
291-6401-601.22-02	ALA DUES - KING R	278.00	623.00

83705 AMAZON.COM CREDIT

291-6401-601.30-05	OFFICE SUPPLIES	11.06	
291-6401-601.30-05	OFFICE SUPPLIES	17.26	
291-6401-601.32-02	STOOL FOR SUM RDG DESK	94.95	
291-6401-601.32-90	TEEN LITCRATE BOXES	79.45	
291-6401-601.32-02	WINGS OF FIRE SUPPLIES	7.00	
291-6401-601.32-02	SUMMMER RDG TWEEN KIT	10.99	
291-6401-601.32-02	SVS CRAFT CREW SUPPLIES	22.02	
291-6401-601.32-02	SVS CRAFT CREW SUPPLIES	22.02-	
291-6401-601.32-02	SVS CRAFT CREW SUPPLIES	5.99	
291-6401-601.32-02	SVS CRAFT CREW SUPPLIES	64.02	
291-6401-601.32-02	SVS CRAFT CREW SUPPLIES	133.13	
291-6401-601.32-01	IMAGINATION STATION JULY	23.78	
291-6401-601.32-01	IMAGINATION STATION JULY	19.99	
291-6401-601.30-05	LABEL CASSETTES AND BLACK	79.51	
291-6401-601.32-01	TEEN DIY KIT AUG 2022	36.99	
291-6401-601.32-02	FUN IN THE SUN STEM 7/19	38.77	
291-6401-601.30-05	LAMINATOR REFILL NOTE PAD	62.81	
291-6401-601.32-01	JULY DIY SUPPLIES	54.97	
291-6401-601.32-01	JULY TEEN DIY SUPPLIES	9.99	
291-6401-601.32-01	JULY TEEN DIY SUPPLIES	37.36	
291-6401-601.32-01	TWEEN DIY AUGUST	7.32	
291-6401-601.32-02	TWEEN SELF CARE AUG 9	69.71	
291-6401-601.32-01	TWEEN SELF CARE AUG 9	11.99	
291-6401-601.32-01	CRINKLE CUT PAPER	28.99	
291-6401-601.32-01	TEEN DIY AUGUST PART 2	57.22	
291-6401-601.32-01	JULY IMAGINATION STATION	25.99	
291-6401-601.32-02	100 BBHS KIT SUPPLIES	67.84	
291-6401-601.32-02	100 BBHS KIT SUPPLIES	148.26	
291-6401-601.32-02	100 BBHS KIT SUPPLIES	29.40	
291-6401-601.32-01	PASSIVE CRAFT SUPPLIES	9.50	
291-6401-601.32-01	PASSIVE CRAFT SUPPLIES	8.27	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6401-601.32-02	MAKE SOME NOISE 8/2	16.99	
		291-6401-601.32-02	MAKE SOME NOISE 8/2	39.77	
		291-6401-601.32-02	MAKE SOME NOISE 8/2	10.78	
		291-6401-601.30-05	CLAX BASKETS	74.00	1,394.05
83709	ARLINGTON HTS MEMORIAL LIBRARY	291-6401-601.22-03	MILEAGE - MCGUIRE	24.68	
		291-6401-601.32-01	7/4 CRAFT SUPPLIES	39.44	
		291-6401-601.32-02	WONDER TIME TABLECLOTHS	4.94	
		291-6401-601.22-03	MILEAGE - DAKAS	49.98	
		291-6401-601.32-02	SUMMER READING SUPPLIES	38.75	
		291-6401-601.32-02	PROGRAM SUPPLIES	16.24	
		291-6401-601.32-02	WONDER TIME SUPPLIES	44.97	
		291-6401-601.22-02	ALA DUES - E RICHARDSON	44.00	
		291-6401-601.32-02	TEEN MAKERPLACE TOUR, 7/20	14.98	
		291-6401-601.32-01	PLAYGROUP ITEMS	20.48	
		291-6401-601.32-02	TABLETOP RPG PROGRAM SUPP	10.98	
		291-6401-601.32-02	LASER CUT KEYCHAIN, 7/7	27.15	
		291-6401-601.32-02	TEEN PROGRAM, 7/27	17.39	353.98
83711	ARLINGTON HTS MEMORIAL LIBRARY	291-6401-601.32-02	100 BBHS SURVIVAL KIT SUP	275.00	
		291-6401-601.32-02	100 BBHS SURVIVAL KIT PEN	299.00	
		291-6401-601.32-02	WINGS OF FIRE ESCAPE ROOM	18.71	
		291-6401-601.32-02	WINGS OF FIRE ESCAPE ROOM	6.50-	
		291-6401-601.32-02	WINGS OF FIRE ESCAPE ROOM	71.48	657.69
83724	BOCHENEK, ANNETTE	291-6401-601.22-18	8/26 JUDGING @ TEEN FILM	250.00	250.00
83728	CAMPOS, KELLY	291-6401-601.22-18	8/27 FIFTYLEVEL THINGS TO	325.00	325.00
83741	DISCOUNT SCHOOL SUPPLY	291-6401-601.32-01	PICTURE STORY NEWSPRINT S	45.92	45.92
83743	FAMBRO MANAGEMENT	291-6401-601.22-18	9/18 CHESS CLUB	75.00	75.00
83745	FUN EXPRESS LLC	291-6401-601.32-02	SUMMER READING REG PRIZE	38.74	38.74
83770	KODO KIDS	291-6401-601.32-01	STEAM ITEMS FOR LITTLES	1,056.00	1,056.00
83772	LAKESHORE LEARNING MATERIALS	291-6401-601.32-02	SVS WONDER TIME PROGRAM	30.98	30.98
83773	LAUTERBACH, MATTHEW R	291-6401-601.22-18	8/26 JUDGING @ TEEN FILM	250.00	250.00
83779	MCADOO, MECHELLE NICOLE	291-6401-601.22-18	8/26 JUDGING @ TEEN FILM	250.00	250.00
83793	OFFICE DEPOT BUSINESS ACCOUNT	291-6401-601.32-02	BASTILLE DAY CRAFT SUPPLI	14.88	14.88
83826	WENTE, TIA	291-6401-601.22-18	9/7 STORK CHAT BREASTFEED	50.00	50.00

***** DIVISION TOTAL *****

5,415.24

Info Services

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
83705	AMAZON.COM CREDIT	291-6410-601.32-01	TREATS FOR JULY LITCRATE	35.98	
		291-6410-601.32-90	CLEANER FOR CATALOG	69.96	
		291-6410-601.30-05	STAND MATS FOR CALL CTR	257.32	
		291-6410-601.30-05	CLEANING SUPPLY CADDY	12.99	
		291-6410-601.30-05	CLEANING SUPPLIES	19.99	396.24
83709	ARLINGTON HTS MEMORIAL LIBRARY	291-6410-601.32-01	LIT CRATE LABELS	17.19	
		291-6410-601.22-03	MILEAGE - MALIK	3.74	
		291-6410-601.22-03	MILEAGE - MALIK	4.88	25.81
83758	ILA MEMBERSHIP	291-6410-601.22-02	ILA DUES - DUNCAN J	200.00	
		291-6410-601.22-02	ILA DUES - CAMP N	100.00	300.00
83771	KRISIK,LAINA	291-6410-601.22-18	RESUME REVIEWS JUNE	150.00	150.00
83793	OFFICE DEPOT BUSINESS ACCOUNT	291-6410-601.30-05	CLOROX WIPES	20.00	20.00
83819	ULINE	291-6410-601.32-01	CRINKLE PAPER F/LIT CRATE	141.85	141.85
83825	WAREHOUSE DIRECT	291-6410-601.30-05	OFFICE SUPPLIES	29.00	29.00
***** DIVISION TOTAL *****					1,062.90

Circulation

83705	AMAZON.COM CREDIT	291-6420-601.30-05	ESL OFFICE SUPPLIES	7.94	
		291-6420-601.32-90	ESL OFFICE SUPPLIES	43.96	
		291-6420-601.30-05	ESL BUSINESS CARD HOLDER	7.89	
		291-6420-601.32-90	ESL NOTEBOOKS	22.78	
		291-6420-601.30-05	TAPE DISPENSERS/STAPLERS	46.86	
		291-6420-601.30-05	CIR OFFICE SUPPLIES	7.76	
		291-6420-601.30-05	ESL ACRYLIC TABLE DISPLAY	34.78	
		291-6420-601.30-05	ESL 2023 DESK CALENDARS	19.98	
		291-6420-601.30-05	LIT CRATE SIGNAGE	7.78	
		291-6420-601.32-90	FACE MASKS	25.62	
		291-6420-601.30-05	ESL OFFICE SUPPLIES	68.27	293.62
83709	ARLINGTON HTS MEMORIAL LIBRARY	291-6420-601.22-03	MILEAGE - MEYER	15.38	15.38
83711	ARLINGTON HTS MEMORIAL LIBRARY	291-6420-601.22-02	ITBE RENEWAL-T KARIM	40.00	
		291-6420-601.22-03	SERVICE WEBINAR-M MAIER	99.00	
		291-6420-601.22-03	INTERACTIVE DASHBOARDS IN	197.00	
		291-6420-601.32-90	CLEAR PANEL MASKS	130.62	466.62
83740	DEMCO INC	291-6420-601.32-90	COLOR CODED PAPER TAPE	454.42	454.42
83820	UNIQUE MANAGEMENT SERVICES INC	291-6420-601.21-65	JUNE PLACEMENTS	118.20	
		291-6420-601.21-65	JULY PLACEMENTS	246.25	364.45
83825	WAREHOUSE DIRECT	291-6420-601.30-05	OFFICE SUPPLIES	89.75	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
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/PAYM #					89.75
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***** DIVISION TOTAL **** *Senior and Accessible Services* 1,684.24

DEPARTMENT: 64	User Services	DIVISION: 30			
83705	AMAZON.COM CREDIT	291-6430-601.30-05	WHITE BOARD CONDITIONER	11.98	11.98
83748	GARVEYS OFFICE PRODUCTS	291-6430-601.30-05	OFFICE SUPPLIES	5.79	5.79
83781	MCNULTY,ALAYNE	291-6430-601.22-18	AUGUST CREATIVE AGING ART	490.00	490.00

***** DIVISION TOTAL **** *Programs and Exhibits* 507.77

DEPARTMENT: 64	User Services	DIVISION: 40			
83703	ALA MEMBERSHIP	291-6440-601.22-02	ALA DUES - PARKER N	54.00	54.00
83705	AMAZON.COM CREDIT	291-6440-601.32-02	FANCON TRIVIA PRIZES	8.99	
		291-6440-601.32-02	FANCON TRIVIA PRIZES	92.62	
		291-6440-601.32-02	FANCON CRAFTS- BRACELETS	114.90	
		291-6440-601.32-02	FANCON TEA PARTY SUPPLIES	88.94	
		291-6440-601.32-02	STAR WARS TRIVIA PRIZES	86.98	
		291-6440-601.32-02	EMBROIDERY SUPPLIES 2	63.74	
		291-6440-601.32-02	FAN CON BUCKLE REFUND	39.96-	416.21
83709	ARLINGTON HTS MEMORIAL LIBRARY	291-6440-601.32-02	FANCON SUPPLIES	44.00	
		291-6440-601.32-02	FANCON SUPPLIES	33.98	77.98
83711	ARLINGTON HTS MEMORIAL LIBRARY	291-6440-601.22-18	LIT STROLL VENUE + APPS	250.00	
		291-6440-601.32-02	FANCON SHRINKY DINK SUPPL	45.57	
		291-6440-601.32-02	FANCON TEA PARTY REFRESHM	34.51	
		291-6440-601.32-02	FANCON CRAFTS MISC	7.16	
		291-6440-601.32-02	LIT STROLL DESSERTS	259.98	
		291-6440-601.32-02	LIT STROLL NAPKINS	24.70	
		291-6440-601.32-02	LIT STROLL FLOWERS	35.95	
		291-6440-601.32-02	FANCON LUNCH	611.91	
		291-6440-601.32-02	FAVORITE THINGS REFRESHME	40.00	
		291-6440-601.32-02	EMBROIDERY WORKSHOP SUPPL	16.87	
		291-6440-601.32-02	FANCON JARS & RINGS	77.85	1,404.50
83718	BAUM,CORNELIA	291-6440-601.22-18	8/21 MACRAME WORKSHOP	544.40	544.40
83754	IGLORIA,REGIN	291-6440-601.22-18	9/10 OBOV STAB BOOKBINDIN	600.00	600.00
83758	ILA MEMBERSHIP	291-6440-601.22-02	ILA DUES - CZAJKA J	150.00	
		291-6440-601.22-02	ILA DUES - PARKER N	75.00	225.00
83768	KNABB,JACOB S	291-6440-601.22-18	8/17 WRITER'S INK	150.00	150.00
83769	KNABB,JACOB S	291-6440-601.22-18	9/14 WRITER'S INK	150.00	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					150.00
83774	LIBRARIES FIRST	291-6440-601.22-18	MUSEUM ADVENTURE PASS '22	465.00	465.00
83778	MATSUNAGA, ERIK	291-6440-601.22-18	9/13 30 YERS OF LAKEVIEW	500.00	500.00
83786	MINUSKIN, LYNN	291-6440-601.22-18	8/20 YOGA IN THE PARK	80.00	80.00
83791	NIEMIEC, DANIEL	291-6440-601.22-18	9/19 ITALIAN GENEALOGY BE	150.00	150.00
83794	OKNER, SARAH	291-6440-601.22-18	9/20 OBOV LIFE IN JAPANES	300.00	300.00
83795	OLICHWIER, DAVID	291-6440-601.22-03	MILEAGE	3.80	
		291-6440-601.32-02	FANCON PRIZES	82.90	86.70
83802	ROUNDY'S INC	291-6440-601.32-02	PROGRAM EVENTS	64.39	64.39
83804	SCARCE	291-6440-601.22-18	9/6 OUTDOOR COMPOSTING	300.00	300.00

***** DIVISION TOTAL **** 5,568.18

Digital Services

DEPARTMENT: 64 User Services
83705 AMAZON.COM CREDIT

DIVISION: 50

		291-6450-601.31-85	TECH BAR SUPPLIES	45.03	
		291-6450-601.31-85	CAPTURE CARD FOR STUDIO	86.98	
		291-6450-601.31-85	STUDIO APPLE CABLES	128.97	
		291-6450-601.31-85	STUDIO WEBCAMERA	285.60	
		291-6450-601.31-85	STUDIO SPEAKERS	99.95	
		291-6450-601.31-85	STUDIO HEADPHONES	96.95	
		291-6450-601.31-85	STUDIO USB HUB	48.99	
		291-6450-601.31-85	GALAXY TABLET	209.02	1,001.49
83709	ARLINGTON HTS MEMORIAL LIBRARY	291-6450-601.22-03	MILEAGE - FABITS	32.62	32.62
83710	ARLINGTON HTS MEMORIAL LIBRARY	291-6450-601.32-78	LOTE DATABASE SUBSCRIPTIO	951.75	
		291-6450-601.32-78	LOTE DATABASE SUBSCRIPTIO	19.03	970.78
83711	ARLINGTON HTS MEMORIAL LIBRARY	291-6450-601.31-85	STUDIO WEIGHTS FOR BACKDR	114.41-	
		291-6450-601.31-85	STUDIO WEIGHTS FOR BACKDR	94.53	
		291-6450-601.31-85	STUDIO WEIGHTS FOR BACKDR	114.41	94.53
83713	B & H PHOTO VIDEO	291-6450-601.31-85	COLORED BACKDROPS	262.45	262.45
83721	BEST BUY BUSINESS ADVANTAGE	291-6450-601.31-85	FANCON GOPRO DUAL BATTERY	49.99	49.99
83742	EBSCO INFORMATION SERVICES	291-6450-601.32-78	MYHERITAGE LIBRARY EDITIO	4,061.00	4,061.00
83818	TUTOR.COM	291-6450-601.32-78	ONLINE TUTORING PROGRAM	2,870.00	2,870.00

***** DIVISION TOTAL **** 9,342.86

DEPARTMENT: 64 User Services

DIVISION: 70

Collection Services

CHECK #	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
83700	ABC-CLIO LLC	291-6470-601.32-80	BOOKS	56.40	56.40
83703	ALA MEMBERSHIP	291-6470-601.22-02	ALA DUES - BOBIS L	228.00	
		291-6470-601.22-02	ALA DUES - ROSSIN C	228.00	456.00
83704	ALA/RDA TOOLKIT	291-6470-601.30-33	ID#0111655 ANNUAL INSTITU	197.00	197.00
83705	AMAZON.COM CREDIT	291-6470-601.30-05	OFFICE SUPPLIES	5.31	
		291-6470-601.32-80	BOOKS	18.99	
		291-6470-601.32-80	BOOKS	25.50	
		291-6470-601.32-80	BOOKS	9.99	
		291-6470-601.32-80	BOOKS	12.39	
		291-6470-601.32-80	BOOKS	7.94	
		291-6470-601.32-80	BOOKS	25.95	
		291-6470-601.32-80	BOOKS	26.99	
		291-6470-601.32-80	BOOKS	25.70	
		291-6470-601.32-80	BOOKS	29.99	
		291-6470-601.32-80	BOOKS	71.50	
		291-6470-601.32-80	BOOKS	9.69	
		291-6470-601.32-80	BOOKS	23.99	
		291-6470-601.30-05	OFFICE SUPPLIES	85.98	
		291-6470-601.30-05	OFFICE SUPPLIES	69.08	
		291-6470-601.30-05	MOUSE PAD	7.99	
		291-6470-601.32-95	PERIODICALS	22.94	
		291-6470-601.32-95	PERIODICALS	12.69	
		291-6470-601.32-75	AV MATERIALS	44.99	
		291-6470-601.32-75	AV MATERIALS	27.99	
		291-6470-601.32-75	AV MATERIALS	143.63	
		291-6470-601.32-75	AV MATERIALS	12.99	
		291-6470-601.32-75	AV MATERIALS	5.99	
		291-6470-601.32-75	AV MATERIALS	9.99	
		291-6470-601.32-75	AV MATERIALS	10.99	
		291-6470-601.32-75	AV MATERIALS	7.09	
		291-6470-601.32-75	AV MATERIALS	34.99	
		291-6470-601.32-75	AV MATERIALS	13.99	
		291-6470-601.32-80	BOOKS	17.99	
		291-6470-601.32-80	BOOKS	11.39	
		291-6470-601.32-80	BOOKS	9.89	
		291-6470-601.32-80	BOOKS	15.87	
		291-6470-601.32-80	BOOKS	25.20	
		291-6470-601.32-80	BOOKS	12.99	
		291-6470-601.32-80	BOOKS	8.99	
		291-6470-601.32-80	BOOKS	13.45	
		291-6470-601.32-80	BOOKS	21.61	
		291-6470-601.32-80	BOOKS	12.99	
		291-6470-601.32-80	BOOKS	20.19	
		291-6470-601.32-80	BOOKS	8.36	
		291-6470-601.32-80	BOOKS	29.39	
		291-6470-601.32-80	BOOKS	14.90	
		291-6470-601.32-80	BOOKS	221.60	
		291-6470-601.32-80	BOOKS	15.99	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-75	AV MATERIALS	3.74	
		291-6470-601.32-75	AV MATERIALS	9.11	
		291-6470-601.32-75	AV MATERIALS	43.01	
		291-6470-601.32-75	AV MATERIALS	.51-	
		291-6470-601.32-75	AV MATERIALS	5.00-	
		291-6470-601.32-75	AV MATERIALS	55.32	
		291-6470-601.32-75	AV MATERIALS	11.99	
		291-6470-601.32-75	AV MATERIALS	20.86	
		291-6470-601.32-75	AV MATERIALS	22.97	
		291-6470-601.32-75	AV MATERIALS	115.00	
		291-6470-601.32-75	AV MATERIALS	6.50	
		291-6470-601.32-75	AV MATERIALS	40.62	
		291-6470-601.32-75	AV MATERIALS	9.99	
		291-6470-601.32-75	AV MATERIALS	29.99	
		291-6470-601.32-75	AV MATERIALS	6.50	
		291-6470-601.32-75	AV MATERIALS	9.99	
		291-6470-601.32-80	BOOKS	18.99	
		291-6470-601.32-80	BOOKS	13.99	
		291-6470-601.32-80	BOOKS	8.36-	
		291-6470-601.32-80	BOOKS	17.58	
		291-6470-601.32-80	BOOKS	17.00	
		291-6470-601.32-80	BOOKS	31.54	
		291-6470-601.32-80	BOOKS	22.87	
		291-6470-601.32-80	BOOKS	24.95	
		291-6470-601.32-80	BOOKS	17.84	
		291-6470-601.32-80	BOOKS	9.59	
		291-6470-601.32-80	BOOKS	41.00	
		291-6470-601.32-80	BOOKS	19.99	
		291-6470-601.32-80	BOOKS	17.99	
		291-6470-601.32-80	BOOKS	26.98	
		291-6470-601.32-80	BOOKS	14.90	
		291-6470-601.32-75	AV MATERIALS	14.93	
		291-6470-601.32-75	AV MATERIALS	38.49	
		291-6470-601.32-80	BOOKS	14.99	
		291-6470-601.32-80	BOOKS	17.59	
		291-6470-601.32-80	BOOKS	13.69	
		291-6470-601.32-80	BOOKS	53.88	
		291-6470-601.32-95	PERIODICALS	29.98	
		291-6470-601.32-95	PERIODICALS	29.98	
		291-6470-601.32-95	PERIODICALS	29.98	
		291-6470-601.32-95	PERIODICALS	29.98	
		291-6470-601.32-95	PERIODICALS	27.98	
		291-6470-601.32-95	PERIODICALS	18.50	
		291-6470-601.32-95	PERIODICALS	29.98	
		291-6470-601.30-05	DRY ERASE MARKERS	6.79	
		291-6470-601.32-95	PERIODICALS	19.99	
		291-6470-601.32-95	PERIODICALS	18.99	
		291-6470-601.32-75	AV MATERIALS	23.11	
		291-6470-601.32-75	AV MATERIALS	35.07	
		291-6470-601.32-75	AV MATERIALS	6.99	
		291-6470-601.32-75	AV MATERIALS	27.48	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-75	AV MATERIALS	11.98	
		291-6470-601.32-75	AV MATERIALS	24.99	
		291-6470-601.32-75	AV MATERIALS	9.99	
		291-6470-601.32-75	AV MATERIALS	10.99	
		291-6470-601.32-75	AV MATERIALS	26.49	
		291-6470-601.32-75	AV MATERIALS	19.95	
		291-6470-601.32-75	AV MATERIALS	32.99	
		291-6470-601.32-75	AV MATERIALS	14.96	
		291-6470-601.32-75	AV MATERIALS	56.24	
		291-6470-601.32-80	BOOKS	24.90	
		291-6470-601.32-80	BOOKS	14.47	
		291-6470-601.32-80	BOOKS	13.87	
		291-6470-601.32-80	BOOKS	11.70	
		291-6470-601.32-80	BOOKS	22.49	
		291-6470-601.32-80	BOOKS	14.70	
		291-6470-601.32-80	BOOKS	14.61	
		291-6470-601.32-80	BOOKS	16.95	
		291-6470-601.32-80	BOOKS	17.99	
		291-6470-601.32-80	BOOKS	16.90	
		291-6470-601.32-80	BOOKS	23.40	
		291-6470-601.32-80	BOOKS	18.99	
		291-6470-601.32-80	BOOKS	39.95	2,880.85
83709	ARLINGTON HTS MEMORIAL LIBRARY	291-6470-601.32-95	PERIODICALS	6.99	6.99
83710	ARLINGTON HTS MEMORIAL LIBRARY	291-6470-601.22-03	DASHBOARD CLASS	497.00	
		291-6470-601.32-75	AV MATERIALS	19.99	
		291-6470-601.32-75	AV MATERIALS	19.99	
		291-6470-601.32-95	PERIODICALS	112.95	
		291-6470-601.32-95	PERIODICALS	2.25	652.18
83711	ARLINGTON HTS MEMORIAL LIBRARY	291-6470-601.32-75	AV MATERIALS	19.99	
		291-6470-601.32-75	AV MATERIALS	14.99	
		291-6470-601.32-75	AV MATERIALS	12.99	
		291-6470-601.32-75	AV MATERIALS	12.99	
		291-6470-601.32-75	AV MATERIALS	12.99	
		291-6470-601.32-75	AV MATERIALS	30.00	
		291-6470-601.32-75	AV MATERIALS	19.99	
		291-6470-601.32-75	AV MATERIALS	169.96	
		291-6470-601.32-75	AV MATERIALS	19.99	
		291-6470-601.32-75	AV MATERIALS	23.20	
		291-6470-601.32-75	AV MATERIALS	27.50	
		291-6470-601.32-75	AV MATERIALS	467.42	
		291-6470-601.32-75	AV MATERIALS	14.99	
		291-6470-601.32-75	AV MATERIALS	50.00	
		291-6470-601.32-80	BOOKS	39.80	
		291-6470-601.32-80	BOOKS	20.95	
		291-6470-601.32-80	BOOKS	75.60	
		291-6470-601.32-75	AV MATERIALS	26.94	
		291-6470-601.32-95	PERIODICALS	149.00	
		291-6470-601.32-95	PERIODICALS	18.00	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-95	PERIODICALS	8.79	
		291-6470-601.32-95	PERIODICALS	31.98	
		291-6470-601.32-95	PERIODICALS	9.84	
		291-6470-601.32-95	PERIODICALS	68.00	
		291-6470-601.32-95	PERIODICALS	29.99	
		291-6470-601.32-95	PERIODICALS	340.00	1,660.89
83714	BACKSTORY BLOODHOUND, LLC	291-6470-601.32-80	BOOKS	90.00	90.00
83716	BAKER & TAYLOR	291-6470-601.22-85	PROCESSING SERVICES	95.00	
		291-6470-601.22-85	PROCESSING SERVICES	91.20	
		291-6470-601.22-85	PROCESSING SERVICES	87.40	
		291-6470-601.22-85	PROCESSING SERVICES	83.60	
		291-6470-601.32-80	BOOKS	235.93	
		291-6470-601.32-80	BOOKS	346.58	
		291-6470-601.32-80	BOOKS	245.61	
		291-6470-601.32-80	BOOKS	362.18	
		291-6470-601.32-80	BOOKS	630.04	
		291-6470-601.32-80	BOOKS	234.06	
		291-6470-601.32-80	BOOKS	194.88	
		291-6470-601.22-85	PROCESSING SERVICES	45.60	
		291-6470-601.32-80	BOOKS	579.65	
		291-6470-601.32-80	BOOKS	124.46	
		291-6470-601.32-80	BOOKS	299.83	
		291-6470-601.32-80	BOOKS	218.16	
		291-6470-601.32-80	BOOKS	402.53	
		291-6470-601.32-80	BOOKS	49.86	
		291-6470-601.32-80	BOOKS	598.04	
		291-6470-601.32-75	AV MATERIALS	34.80	
		291-6470-601.22-85	PROCESSING SERVICES	125.40	
		291-6470-601.22-85	PROCESSING SERVICES	95.00	
		291-6470-601.22-85	PROCESSING SERVICES	98.80	
		291-6470-601.22-85	PROCESSING SERVICES	22.80	
		291-6470-601.22-85	PROCESSING SERVICES	30.40	
		291-6470-601.22-85	PROCESSING SERVICES	72.20	
		291-6470-601.22-85	PROCESSING SERVICES	91.20	
		291-6470-601.22-85	PROCESSING SERVICES	148.20	
		291-6470-601.22-85	PROCESSING SERVICES	22.75	
		291-6470-601.22-85	PROCESSING SERVICES	65.75	
		291-6470-601.22-85	PROCESSING SERVICES	96.15	
		291-6470-601.22-85	PROCESSING SERVICES	57.00	
		291-6470-601.22-85	PROCESSING SERVICES	68.40	
		291-6470-601.32-80	BOOKS	515.57	
		291-6470-601.32-80	BOOKS	373.95	
		291-6470-601.32-80	BOOKS	372.99	
		291-6470-601.32-80	BOOKS	68.28	
		291-6470-601.32-80	BOOKS	106.41	
		291-6470-601.32-80	BOOKS	302.83	
		291-6470-601.32-80	BOOKS	351.02	
		291-6470-601.32-80	BOOKS	31.23	
		291-6470-601.32-80	BOOKS	228.91	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	47.01-	
		291-6470-601.32-80	BOOKS	370.68	
		291-6470-601.32-80	BOOKS	454.70	
		291-6470-601.32-80	BOOKS	417.31	
		291-6470-601.32-80	BOOKS	538.81	
		291-6470-601.32-80	BOOKS	207.19	
		291-6470-601.32-80	BOOKS	399.19	
		291-6470-601.32-80	BOOKS	144.42	
		291-6470-601.32-80	BOOKS	240.36	
		291-6470-601.32-80	BOOKS	210.80	
		291-6470-601.32-80	BOOKS	352.06	
		291-6470-601.32-80	BOOKS	316.82	
		291-6470-601.32-80	BOOKS	244.06	
		291-6470-601.22-85	PROCESSING SERVICES	91.20	
		291-6470-601.22-85	PROCESSING SERVICES	110.20	
		291-6470-601.22-85	PROCESSING SERVICES	64.60	
		291-6470-601.22-85	PROCESSING SERVICES	34.20	
		291-6470-601.22-85	PROCESSING SERVICES	45.60	
		291-6470-601.32-80	BOOKS	230.79	
		291-6470-601.32-80	BOOKS	142.24	
		291-6470-601.32-80	BOOKS	378.94	
		291-6470-601.32-80	BOOKS	419.40	
		291-6470-601.32-80	BOOKS	454.90	
		291-6470-601.32-80	BOOKS	174.84	
		291-6470-601.32-80	BOOKS	70.30	
		291-6470-601.32-80	BOOKS	97.65	14,423.40
83717	BAKER & TAYLOR ENTERTAINMENT	291-6470-601.32-75	AV MTLs	40.12	
		291-6470-601.32-75	AV MTLs	115.10	
		291-6470-601.32-75	AV MATERIALS	82.24	
		291-6470-601.32-75	AV MATERIALS	105.14	
		291-6470-601.32-75	AV MATERIALS	56.56	
		291-6470-601.32-75	AV MATERIALS	29.39	
		291-6470-601.32-75	AV MATERIALS	116.01	
		291-6470-601.32-75	AV MATERIALS	291.73	836.29
83722	BIBLIOTHECA LLC	291-6470-601.32-75	AV MTLs	575.55	
		291-6470-601.32-80	BOOKS	1,205.08	
		291-6470-601.32-80	BOOKS	314.42	
		291-6470-601.32-75	AV MTLs	185.57	2,280.62
83723	BLACKSTONE PUBLISHING	291-6470-601.32-80	BOOKS	22.79	22.79
83726	BRODART CO	291-6470-601.32-05	BOOK JACKET COVER ROLLS	1,294.42	1,294.42
83729	CAVENDISH SQUARE PUBLISHING	291-6470-601.32-80	BOOKS	201.48	201.48
83731	CENTER POINT LARGE PRINT	291-6470-601.32-80	BOOKS	75.96	
		291-6470-601.32-80	BOOKS	50.64	
		291-6470-601.32-80	BOOKS	103.88	
		291-6470-601.32-80	BOOKS	25.32	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	27.62	283.42
83734	COMIX REVOLUTION	291-6470-601.32-80	BOOKS	10.97	10.97
83736	COMPUTYPE INC	291-6470-601.32-05	PROCESSING SUPPLIES	877.28	877.28
83737	COOKING LIGHT	291-6470-601.32-95	PERIODICALS	20.00	20.00
83738	COX SUBSCRIPTIONS,W T	291-6470-601.32-95	PERIODICALS	637.94	
		291-6470-601.32-95	PERIODICALS	20.22	
		291-6470-601.32-95	PERIODICALS	99.18	
		291-6470-601.32-95	PERIODICALS	34.41	
		291-6470-601.32-95	PERIODICALS	45.54	
		291-6470-601.32-95	PERIODICALS	60.72	
		291-6470-601.32-95	PERIODICALS	61.68	959.69
83739	CROCHET WORLD	291-6470-601.32-95	PERIODICALS	20.00	20.00
83740	DEMCO INC	291-6470-601.32-05	PROCESSING SUPPLIES	205.56	
		291-6470-601.32-90	STEEL BOOKTRUCK WITH 6 SL	716.10	
		291-6470-601.32-05	PROCESSING SUPPLIES	49.43	
		291-6470-601.32-05	PROCESSING SUPPLIES	298.32	1,269.41
83746	GALE/CENGAGE LEARNING	291-6470-601.32-80	BOOKS	51.98	
		291-6470-601.32-80	BOOKS	86.38	
		291-6470-601.32-80	BOOKS	29.59	
		291-6470-601.32-80	BOOKS	27.19	
		291-6470-601.32-80	BOOKS	467.07	
		291-6470-601.32-80	BOOKS	151.96	
		291-6470-601.32-80	BOOKS	86.38	
		291-6470-601.32-80	BOOKS	47.23	
		291-6470-601.32-80	BOOKS	83.98	
		291-6470-601.32-80	BOOKS	198.35	
		291-6470-601.32-80	BOOKS	55.98	
		291-6470-601.32-80	BOOKS	27.99	
		291-6470-601.32-80	BOOKS	55.98	
		291-6470-601.32-80	BOOKS	30.39	
		291-6470-601.32-80	BOOKS	29.59	
		291-6470-601.32-80	BOOKS	73.56	
		291-6470-601.32-80	BOOKS	151.96	1,655.56
83757	IL INST CONTINUING LEGAL EDUC	291-6470-601.32-80	BOOKS	131.25	
		291-6470-601.32-80	BOOKS	78.75	210.00
83758	ILA MEMBERSHIP	291-6470-601.22-02	ILA DUES - SZYMANEK M	150.00	150.00
83759	ILLINOIS HEARTLAND LIBRARY SYSTEM	291-6470-601.21-64	ACCESS SERVS JUNE	464.50	464.50
83762	INGRAM LIBRARY SERVICES	291-6470-601.32-75	AV MTLs	19.41	
		291-6470-601.32-80	BOOKS	258.80	
		291-6470-601.32-80	BOOKS	350.89	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	326.77	
		291-6470-601.32-80	BOOKS	18.69-	
		291-6470-601.32-80	BOOKS	14.71-	
		291-6470-601.32-80	BOOKS	3.59-	
		291-6470-601.32-80	BOOKS	430.73	
		291-6470-601.32-80	BOOKS	293.08	
		291-6470-601.32-80	BOOKS	200.48	
		291-6470-601.32-80	BOOKS	208.10	
		291-6470-601.32-80	BOOKS	222.91	
		291-6470-601.32-80	BOOKS	169.09	
		291-6470-601.32-75	AV MATERIALS	26.02	
		291-6470-601.32-80	BOOKS	358.82	
		291-6470-601.32-80	BOOKS	300.42	
		291-6470-601.32-80	BOOKS	244.82	
		291-6470-601.32-80	BOOKS	218.86	
		291-6470-601.32-80	BOOKS	8.44	
		291-6470-601.32-80	BOOKS	7.14	
		291-6470-601.32-80	BOOKS	12.99	
		291-6470-601.32-80	BOOKS	25.83	
		291-6470-601.32-80	BOOKS	5.64	
		291-6470-601.32-80	BOOKS	22.50	
		291-6470-601.32-80	BOOKS	199.50	
		291-6470-601.32-80	BOOKS	25.84	
		291-6470-601.32-80	BOOKS	12.57	
		291-6470-601.32-80	BOOKS	19.80	
		291-6470-601.32-80	BOOKS	21.54	
		291-6470-601.32-80	BOOKS	14.36	
		291-6470-601.32-80	BOOKS	21.54	
		291-6470-601.32-80	BOOKS	22.50	
		291-6470-601.32-80	BOOKS	16.20	
		291-6470-601.32-80	BOOKS	26.40	
		291-6470-601.32-80	BOOKS	24.30	
		291-6470-601.32-80	BOOKS	184.26	
		291-6470-601.32-80	BOOKS	284.99	
		291-6470-601.32-80	BOOKS	526.90	
		291-6470-601.32-80	BOOKS	447.58	
		291-6470-601.32-80	BOOKS	183.51	
		291-6470-601.32-80	BOOKS	266.60	
		291-6470-601.32-80	BOOKS	237.52	
		291-6470-601.32-75	AV MTLs	10.90	
		291-6470-601.32-80	BOOKS	163.50	6,385.06
83767	KANOPY INC	291-6470-601.32-75	AV MTLs	869.00	869.00
83772	LAKESHORE LEARNING MATERIALS	291-6470-601.32-75	AV MTLs	126.48	126.48
83776	MANUFACTURERS NEWS INC	291-6470-601.32-80	BOOKS	167.00	167.00
83785	MIDWEST TAPE	291-6470-601.32-75	AV MTLs	1,059.95	
		291-6470-601.32-75	AV MATERIALS	2,338.33	
		291-6470-601.22-85	PROC SERVS	607.25	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	3,727.38	
		291-6470-601.32-75	AV MTLs	9,692.65	
		291-6470-601.32-75	AV MTLs	357.63	
		291-6470-601.32-75	AV MTLs	69.29	
		291-6470-601.32-75	AV MTLs	48.99	
		291-6470-601.32-75	AV MTLs	738.06	
		291-6470-601.32-75	AV MTLs	167.96	
		291-6470-601.32-75	AV MTLs	167.94	18,975.43
83789	MUELLER, TREVOR	291-6470-601.32-80	BOOKS	80.00	80.00
83793	OFFICE DEPOT BUSINESS ACCOUNT	291-6470-601.30-05	OFFICE SUPPLIES	55.84	55.84
83798	POLONIA BOOKSTORE INC	291-6470-601.32-80	BOOKS	36.40	
		291-6470-601.32-95	PERIODICALS	949.50	
		291-6470-601.32-80	BOOKS	41.15	1,027.05
83803	ROWMAN & LITTLEFIELD PUBLISHING GRP	291-6470-601.32-80	BOOKS	71.16	
		291-6470-601.32-80	BOOKS	44.38	
		291-6470-601.32-80	BOOKS	78.38	
		291-6470-601.32-80	BOOKS	162.60	
		291-6470-601.32-80	BOOKS	153.14	509.66
83805	SCHAUMBURG TOWNSHIP DIST LIBRARY	291-6470-601.21-64	ILL#211705959 REPLACEMENT	20.00	20.00
83817	TSAI FONG BOOKS INC	291-6470-601.32-80	BOOKS	43.08	
		291-6470-601.32-80	BOOKS	61.35	
		291-6470-601.32-80	BOOKS	50.75	155.18
83819	ULINE	291-6470-601.32-05	PROCESSING SUPPLIES	73.45	73.45
83821	VALUE LINE PUBLISHING LLC	291-6470-601.32-95	PERIODICALS	1,000.00	1,000.00
83824	WALL STREET JOURNAL	291-6470-601.32-95	PERIODICALS	659.88	659.88
83825	WAREHOUSE DIRECT	291-6470-601.30-05	OFFICE SUPPLIES	4.65	4.65
***** DIVISION TOTAL ****					61,088.82

Makerplace

DIVISION:	80		
291-6480-601.32-12	MP CRAFTY SUPPLIES	32.47	
291-6480-601.32-12	LASER SUPPLIES	62.88	
291-6480-601.31-85	TOOLS FOR FABRICATION	86.30	
291-6480-601.31-85	DEHUMIDIFIER	239.97	
291-6480-601.31-85	POWER STRIP	5.98	
291-6480-601.30-07	SUBLIMATION SUPPLIES	127.15	
291-6480-601.32-12	SUBLIMATION SUPPLIES	25.43	
291-6480-601.30-07	SUBLIMATION PRINTER INK	58.88	
291-6480-601.32-22	FRESH TART SUPPLIES	44.45	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6480-601.32-12	SEWING CLASS SUPPLIES	7.99	
		291-6480-601.32-12	SEWING CLASS SUPPLIES	69.82	
		291-6480-601.31-85	SUBLIMATION PRINT WASTE	31.20	
		291-6480-601.30-05	WEB CAM STAND	15.00	
		291-6480-601.31-85	FABRICATION ROOM	13.99	
		291-6480-601.30-05	FABRICATION ROOM	59.99	
		291-6480-601.31-85	FABRICATION RM EQUIPMENT	89.86	
		291-6480-601.32-22	FRESH FRUIT TART SUPPLIES	11.96	
		291-6480-601.31-85	3D PRINTER REPAIR TOOLS	11.98	
		291-6480-601.32-12	SUPPLIES F/PAINT POURING	29.30	
		291-6480-601.32-12	FABRICATION ROOM	12.89	
		291-6480-601.31-85	FABRICATION ROOM	315.63	
		291-6480-601.32-12	FABRICATION ROOM	57.58	1,410.70
83707	ANDERSON PEST SOLUTIONS	291-6480-601.21-11	EXTERMINATING SERVS JULY	68.00	68.00
83711	ARLINGTON HTS MEMORIAL LIBRARY	291-6480-601.31-85	SIZZIX DIE STORAGE	65.96	
		291-6480-601.31-85	KITCHEN EQUIPMENT	339.84	
		291-6480-601.32-12	KITCHEN EQUIPMENT	65.49	
		291-6480-601.32-12	JARS FOR CANNING CLASS	78.73	
		291-6480-601.32-22	FRESH FRUIT TART SUPPLIES	41.45	
		291-6480-601.31-85	3D PRINTER REPLACEMENT PA	76.44	667.91
83719	BEER ON THE WALL LLC	291-6480-601.22-28	8/20 BEER TASTING 2 SESSI	300.00	300.00
83747	GARDEN GUY, INC.	291-6480-601.21-11	LANDSCAPE MAINT BELMONT	270.00	270.00
83750	GOUDIE,GRACE	291-6480-601.22-28	9/6 CHEF'S CHOICE 2 SESSI	800.00	800.00
83752	GROOT, INC.	291-6480-601.21-11	AUGUST WASTE & RECYCLE CO	133.40	133.40
83764	JOHNSON CONTROLS SECURITY SOLUTIONS	291-6480-601.21-02	FIRE ALARM MONITORING 8/1	90.00	90.00
83765	JOHNSON PLASTICS PLUS	291-6480-601.30-07	SUBLIMATION MUGS F/MAKERP	179.80	
		291-6480-601.30-07	SUBLIMATION MUGS, REFUND	7.82-	171.98
83777	MASTER MAINTENANCE SERVICE INC	291-6480-601.21-11	JANITORIAL SERV AUGUST	1,650.00	1,650.00
83783	MENARDS-MOUNT PROSPECT	291-6480-601.21-11	BUILDING MAINTENANCE	336.94	336.94
83790	NICOR GAS	291-6480-601.30-51	NATURAL GAS 6/16-7/14 BEL	163.70	
		291-6480-601.30-51	NATURAL GAS 6/16-7/14 IGS	5.28	168.98
83797	PINOTTI,JANET	291-6480-601.32-22	SEW-A-TOTE PROGRAM SUPPLY	91.57	91.57
83800	RCN	291-6480-601.22-42	ACCT#410983001 INTERNET 7	231.99	231.99
83802	ROUNDY'S INC	291-6480-601.32-12	PROGRAM SUPPLIES	191.36	191.36
83808	SHERWIN ACE HARDWARE INC	291-6480-601.21-11	BLDG MAINTENANCE	16.94	
		291-6480-601.21-11	BLDG MAINTENANCE	28.96	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					45.90
83823	VILLAGE OF ARLINGTON HEIGHTS	291-6480-601.21-60	WATER/SEWER 4/26-6/24	90.42	
		291-6480-601.21-60	WATER/SEWER ADJUSTMENTS	7.11	
***** DIVISION TOTAL ****					6,726.26
***** DEPARTMENT TOTAL **					91,396.27
***** GRAND TOTAL *****					185,458.30

FUND TOTALS

FUND	FUND NAME	FUND TOTAL
291	Memorial Library Fund	175,656.59
491	Capital Projects-Library	9,801.71
**** TOTAL ALL FUNDS ****		185,458.30

August 16, 2022

**Arlington Heights Memorial Library
American Express Card Summary
7/31/2022**

#	Count	CARDHOLDER	ACCOUNT	AMOUNT	DESCRIPTION	VENDOR
	92					
1		Czajka	6440-2218	\$ 250.00	Lit Stroll Venue and Apps- La Tasca	LA TASCA TAPAS RESTA
2		Czajka	6440-3202	\$ 45.57	FanCon Shrinky Dink Supplies	JOANN STORES #2113 0
3		Czajka	6440-3202	\$ 34.51	FanCon Tea Party Refreshments	TRADER JOE'S #687 Q
4		Czajka	6440-3202	\$ 7.16	FanCon Crafts Misc	TRADER JOE'S #705 QP
5		Czajka	6440-3202	\$ 259.98	Lit Stroll Desserts- Fausto's	FAUSTOS ITALIAN KITC
6		Czajka	6440-3202	\$ 24.70	Lit Stroll Napkins	PARTY CITY 196
7		Czajka	6440-3202	\$ 35.95	Lit Stroll Flowers	TRADER JOE'S #687 Q
8		Driskell	489-90-00	\$ (194.88)	Corporate Cashback	CORPORATE CASHBACK CR
9		Driskell	6001-2202	\$ 45.00	Sam's Club Annual Membership	SAMSMEMBRSH#9647 96
10		Driskell	6001-2203	\$ 350.00	ALSC Institute Registration- E Richardson	AMERLIBASSOC ECOMMER
11		Driskell	6001-2203	\$ 893.16	ALA Conference Hotel- D Smart	WASRB PMS 1615603900
12		Driskell	6001-2203	\$ 893.16	ALA Conference Hotel- A Harder	WASRB PMS 1615603900
13		Driskell	6001-5015	\$ 161.58	Cane/Crutch Holder for Pride Mobility Scooters	BEST PRICE MOBILITY
14		Driskell	6002-2165	\$ 98.94	Meetup Subscription	MEETUP ORG SUB 6M
15		Driskell	6002-2165	\$ 15.00	Facebook Boost	FACEBK*4GMWGFKN2
16		Driskell	6002-3005	\$ 187.00	Fonts for Graphics	SP MYFONTS INC
17		Driskell	6002-2210	\$ 29.39	Business Cards- D Revilla	VISTAPRINT
18		Driskell	6010-2242	\$ 94.98	Emergency Texting Service	ONTIMETEL DIALMYCAL
19		Driskell	6010-3032	\$ 280.00	LAT Zoom Subscription	ZOOM.US 888-799-9666
20		Driskell	6010-3185	\$ 27.62	Cable Tie Mounts for Cable Management	MONOPRICE, INC.
21		Driskell	6401-3202	\$ 275.00	100 BBHS High School Kit Survival Kit Supplies	WWW.DHGATE.COM Centu
22		Driskell	6401-3202	\$ 299.00	100 BBHS High School Kit Pencil Bag	CUSTOMINK GROUPS
23		Driskell	6401-3202	\$ 18.71	Wings of Fire Escape Room 7/11 Supplies	JOANN STORES ONLINE.
24		Driskell	6401-3202	\$ (6.50)	Wings of Fire Escape Room 7/11 Decorations, Refund	HALLOWEENCOSTUMES.CO
25		Driskell	6401-3202	\$ 71.48	Wings of Fire Escape Room 7/11 Decorations	HALLOWEENCOSTUMES.CO
26		Driskell	6420-2202	\$ 40.00	ITBE Renewal- T Karim	ITBE ORG 00-08029634
27		Driskell	6420-2203	\$ 99.00	Library Service Webinar- M Maier	PAYPAL *STEVENDHARG
28		Driskell	6420-2203	\$ 197.00	Interactive Dashboards in Excel Training	DEPICT DATA STU
29		Driskell	6420-3290	\$ 130.62	Clear Panel Masks	SAFENCLEAR THE COMMU
30		Driskell	6440-3202	\$ 611.91	FanCon Lunch for Presenters and Staffs	JIMMY JOHNS - 748 -
31		Driskell	6440-3202	\$ 40.00	Refereshments for 7/13 Favorite Things	EDDIES RESTAURANT AN
32		Driskell	6440-3202	\$ 16.87	Embroidery Workshop Supplies	JOANN STORES ONLINE.
33		Driskell	6440-3202	\$ 77.85	Fan Con Jars and Rings	WALMART.COM AA 09920
34		Driskell	6450-3185	\$ (114.41)	Studio Weights for Colored Backdrops, Refund	HOG SLAT ONLINE NEWT
35		Driskell	6450-3185	\$ 94.53	Studio Weights for Colored Backdrops	WALMART.COM AA
36		Driskell	6450-3185	\$ 114.41	Studio Weights for Colored Backdrops	HOG SLAT ONLINE NEWT
37		Driskell	6480-3185	\$ 65.96	Sizzix Cutting Die Storage	EBAY O*13-08814-7035
38		Driskell	6480-3185	\$ 339.84	Makerplace Kitchen Equipment	The Webstaurant Stor
39		Driskell	6480-3212	\$ 65.49	Makerplace Kitchen Equipment	The Webstaurant Stor
40		Driskell	6480-3212	\$ 78.73	Jars for Canning Class	The Webstaurant Stor
41		Driskell	6480-3222	\$ 41.45	Supplies for Fresh Fruit Tarts Class	SP THE HAPPY COOK
42		Dworiany	6010-2005	\$ 9.99	Protection plan for keyboard and case	AMZN MKTP US*TT3NY6T
43		Dworiany	6010-2005	\$ 91.08	SSL Certificate for EZProxy	RAPID WEB SERVICES
44		Dworiany	6010-2005	\$ 54.10	PayPal Payflow Pro Monthly Subscription	PAYFLOW/PAYPAL 0045
45		Dworiany	6010-2242	\$ 21.04	Business Cable, 7/1-7/31	COMCAST CHICAGO
46		Dworiany	6010-2242	\$ 140.57	SC Internet Service, 6/21-7/20	COMCAST CHICAGO
47		Dworiany	6010-2242	\$ 53.32	ADT Monthly Subscription	ADT SECURITY*4038885
48		Dworiany	6010-3032	\$ 11.99	YouTube Premium Subscript for Kids World	GOOGLE *YOUTUBEPREMI
49		Dworiany	6010-3032	\$ 165.00	Volunteer Software Monthly Subscription	WWW.VOLGISTICS.COM
50		Dworiany	6010-3032	\$ 1.50	Monthly Subscription for Audio Conference Bridge	MSFT * E0400JE1E3 00
51		Dworiany	6010-3032	\$ 249.00	Avid ProTools for Studio Computers	DRI*AVID TECHNOLOGY
52		Dworiany	6010-3032	\$ 9.99	Kindle Unlimited Monthly Subscription	KINDLE UNLTD*MO7VJ59
53		Dworiany	6010-3032	\$ 4.99	Amazon Freetime Monthly Subscription	AMAZON KIDS+*K04XS10
54		Dworiany	6010-3032	\$ 404.34	Backup storage on Amazon S3	AMAZON WEB SERVICES
55		Dworiany	6010-3032	\$ 35.00	Trello Monthly Subscription	TRELLO.COM* ATLIASSIA
56		Dworiany	6010-3032	\$ 54.00	Google Gsuite Monthly Subscription	GOOGLE*GSUITE AHML.N
57		Dworiany	6010-3032	\$ (2.90)	Tax Refund for Audio Hijack on June 1st	PADDLE.NET* ROGUEAMO
58		Dworiany	6010-3032	\$ 15.99	Spotify Monthly Subscription	SPOTIFY USA
59		Dworiany	6010-3032	\$ 5.97	Domain Privacy Renewal	WEB*NETWORKSOLUTIONS
60		Dworiany	6010-3032	\$ 9.99	Amazon Music Unlimited Monthly Subscription	AMAZON MUSIC*AE2SQ8N

<u>#</u>	<u>CARDHOLDER</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>	<u>VENDOR</u>
61	Dworianyn	6010-3032	\$ 229.00	Ableton Live Suite 11 for Studio Computers	PARADISEPASSCERT AB
62	Dworianyn	6010-3032	\$ 49.00	Riddle.com Monthly Subscription	RIDDLE.COM SUBSCRIPT
63	Dworianyn	6010-3185	\$ 24.84	Battery for Portable PA System	AMZN MKTP US*6M0M94B
64	Dworianyn	6010-3185	\$ 62.69	Surface Case and Keyboard for staff	AMZN MKTP US*097WB7J
65	Dworianyn	6010-3185	\$ 37.70	Cases for Microsoft Surfaces for Staff	AMAZON.COM*TM2CB7EW3
66	Krueger	6480-3185	\$ 76.44	Makerplace 3D Printer Replacement Part	ROBERT BOSCH TOOL CO
67	Szymanek	6470-3275	\$ 19.99	AV Materials	NETFLIX.COM
68	Szymanek	6470-3275	\$ 14.99	AV Materials	HELP.HBOMAX.COM
69	Szymanek	6470-3275	\$ 12.99	AV Materials	HLU*HULU 17479794388
70	Szymanek	6470-3275	\$ 12.99	AV Materials	HLU*HULU 17479807853
71	Szymanek	6470-3275	\$ 12.99	AV Materials	HLU*HULU 17479817037
72	Szymanek	6470-3275	\$ 30.00	AV Materials	PAYPAL *EMERGEENTER
73	Szymanek	6470-3275	\$ 19.99	AV Materials	NETFLIX.COM
74	Szymanek	6470-3275	\$ 169.96	AV Materials	GAMESTOP.COM GameSto
75	Szymanek	6470-3275	\$ 19.99	AV Materials	NETFLIX.COM
76	Szymanek	6470-3275	\$ 23.20	AV Materials	NORTHERN SPEECH SERV
77	Szymanek	6470-3275	\$ (27.50)	AV Materials	GAMESTOP.COM GameSto
78	Szymanek	6470-3275	\$ 467.42	AV Materials	GAMESTOP.COM GameSto
79	Szymanek	6470-3275	\$ 14.99	AV Materials	HELP.HBOMAX.COM
80	Szymanek	6470-3275	\$ 50.00	AV Materials	SLING.COM
81	Szymanek	6470-3280	\$ 39.80	Books	HARVARDHEALTH PUBS
82	Szymanek	6470-3280	\$ 20.95	Books	SP WILLOW CREEK PRES
83	Szymanek	6470-3280	\$ 75.60	Books	SP THE CREATIVE COMP
84	Szymanek	6470-3275	\$ 26.94	AV Materials	ETSY.COM
85	Szymanek	6470-3295	\$ 149.00	Periodicals	TMF*MOTLEY.FOOL.COM
86	Szymanek	6470-3295	\$ 18.00	Periodicals	TV WEEKLY MAG. SUBSC
87	Szymanek	6470-3295	\$ 8.79	Periodicals	EBAY O*05-08859-0566
88	Szymanek	6470-3295	\$ 31.98	Periodicals	EBAY O*22-08849-9148
89	Szymanek	6470-3295	\$ 9.84	Periodicals	EBAY O*20-08842-1104
90	Szymanek	6470-3295	\$ 68.00	Periodicals	SP BTC MEDIA, LLC
91	Szymanek	6470-3295	\$ 29.99	Periodicals	D J*BARRON'S
92	Szymanek	6470-3295	\$ 340.00	Periodicals	CABOT HERITAGE
			\$ 9,571.28		

August 16, 2022

**Arlington Heights Memorial Library
Mastercard Summary
7/31/2022**

	Count					
#	<u>CARDHOLDER</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>	<u>VENDOR</u>	
1	Sara	6003-2202	\$ 250.00	N Suburban Roundtable- L Haack	MGMT ASSC OF IL	
2	Sara	6450-3278	\$ 951.75	Electronic Resources	STORYTIME PODS	
3	Sara	6450-3278	\$ 19.03	Electronic Resources	FOREIGN TRANSACTION F	
4	Sara	6470-2203	\$ 497.00	Dashboard Class	DEPICT DATA STU	
5	Szymanek	6470-3275	\$ 19.99	AV Materials	NETFLIX.COM	
6	Szymanek	6470-3275	\$ 19.99	AV Materials	NETFLIX.COM	
7	Szymanek	6470-3295	\$ 112.95	Periodicals	NEWSQUEST SPECIALIST	
8	Szymanek	6470-3295	\$ 2.25	Periodicals	FOREIGN TRANSACTION F	
			<u>\$ 1,872.96</u>			

August 16, 2022

Arlington Heights Memorial Library
Special Funds Summary
7/31/2022

Count 26

#		Account	Amount	Description	Staff
Check # 1611 – AHML – Petty Cash					
1	7/11/2022	6401-2203	\$ 24.68	Mileage- McGuire	K McGuire
2		6401-3201	\$ 39.44	Craft Supplies	M Vela
3		6401-3202	\$ 4.94	Tablecloths for Wonder Time	M Vela
4		6401-2203	\$ 49.98	Mileage- Dakas	L Dakas
5		6001-4096	\$ 33.38	Mileage- Doren	J Doren
6		6410-3201	\$ 17.19	Lit Crate Labels	A Stanfield
7		6401-3202	\$ 38.75	Summer Reading Supplies	K Bailey
8		6410-2203	\$ 3.74	Mileage- Malik	D Malik
9		6401-3202	\$ 16.24	PeeWee Artists supplies	S Hollars
10	7/18/2022	6401-3202	\$ 44.97	SVS Wonder Time Program Supplies	R King
11		6420-2203	\$ 15.38	Mileage- Meyer	S Meyer
12	7/25/2022	6470-3295	\$ 6.99	Periodicals	M Szymanek
13		6401-2202	\$ 44.00	ALA Membership- E Richardson	E Richardson
14		6401-3202	\$ 17.39	Program Supplies for 7/27	E Mather
15	8/1/2022	6401-3202	\$ 14.98	Teen Program 7/20	K Henry
16		6450-2203	\$ 32.62	Mileage- R Fabits	R Fabits
17		6401-3201	\$ 20.48	KW Playgroup Items	R King
18		6001-2203	\$ 45.60	Open Mike Supplies	J Doren
19		6440-3202	\$ 44.00	Fan Con Supplies	S Prince
20		6440-3202	\$ 33.98	Fan Con Supplies	S Prince
21		6001-4096	\$ 48.76	Mileage- J Doren	J Doren
22		6020-2107	\$ 30.00	Bookmobile Safety Sticker	R Moravec
23		6401-3202	\$ 10.98	Tweens Program Supplies	E Mather
24		6410-2203	\$ 4.88	Mileage- D Malik	D Malik
25		6001-2203	\$ 5.00	Refreshments for Open Mike	J Moravec
26		6401-3202	\$ 27.15	Teen Program 7/7	A Son
			\$ 675.50		

To: Board of Library Trustees
From: Michael Driskell and Jolie Duncan
Date: August 16, 2022
Re: Adoption of Proposed Revisions to Policy 2.006 Code of Ethics

As discussed latest at the August Committee of the Whole meeting, in preparation for creating intellectual freedom and library ethics training for staff, it was discovered Policy 2.006 Code of Ethics had not been updated with the American Library Association (ALA) Code of Ethics amended in June 2021.

The proposed revisions to the policy include the addition of point nine in the ALA Code of Ethics.

We affirm the inherent dignity and rights of every person. We work to recognize and dismantle systemic and individual biases; to confront inequity and oppression; to enhance diversity and inclusion; and to advance racial and social justice in our libraries, communities, profession, and associations through awareness, advocacy, education, collaboration, services, and allocation of resources and spaces.

Adopting the ALA Code of Ethics is a core standard of Illinois libraries as identified in the Illinois Public Library Core Standards. Because of this, and since the code of ethics was created, voted on, and passed by the ALA Council, staff recommend adopting the updated ALA Code of Ethics without modification.

Suggested motion: **The Board of Library Trustees adopts revisions to Policy 2.006 Code of Ethics.**

2.006 CODE OF ETHICS

The Board of Library Trustees adopts the American Library Association's Code of Ethics and expects the trustees and staff to interpret the Code as appropriate for our library environment.

American Library Association Code of Ethics Adopted by ALA Council, June 28, 1997; last amended June 29, 2021

As members of the American Library Association, we recognize the importance of codifying and making known to the profession and to the general public the ethical principles that guide the work of librarians, other professionals providing information services, library trustees and library staffs.

Ethical dilemmas occur when values are in conflict. The American Library Association Code of Ethics states the values to which we are committed, and embodies the ethical responsibilities of the profession in this changing information environment.

We significantly influence or control the selection, organization, preservation, and dissemination of information. In a political system grounded in an informed citizenry, we are members of a profession explicitly committed to intellectual freedom and the freedom of access to information. We have a special obligation to ensure the free flow of information and ideas to present and future generations.

The principles of this Code are expressed in broad statements to guide ethical decision making. These statements provide a framework; they cannot and do not dictate conduct to cover particular situations.

1. We provide the highest level of service to all library users through appropriate and usefully organized resources; equitable service policies; equitable access; and accurate, unbiased, and courteous responses to all requests.
2. We uphold the principles of intellectual freedom and resist all efforts to censor library resources.
3. We protect each library user's right to privacy and confidentiality with respect to information sought or received and resources consulted, borrowed, acquired or transmitted.
4. We respect intellectual property rights and advocate balance between the interests of information users and rights holders.
5. We treat co-workers and other colleagues with respect, fairness and good faith, and advocate conditions of employment that safeguard the rights and welfare of all employees of our institutions.
6. We do not advance private interests at the expense of library users, colleagues, or our employing institutions.
7. We distinguish between our personal convictions and professional duties and do not allow our personal beliefs to interfere with fair representation of the aims of our institutions or the provision of access to their information resources.

8. We strive for excellence in the profession by maintaining and enhancing our own knowledge and skills, by encouraging the professional development of co-workers, and by fostering the aspiration of potential members of the profession.
9. We affirm the inherent dignity and rights of every person. We work to recognize and dismantle systemic and individual biases; to confront inequity and oppression; to enhance diversity and inclusion; and to advance racial and social justice in our libraries, communities, profession, and associations through awareness, advocacy, education, collaboration, services, and allocation of resources and spaces.

To: Board of Library Trustees
From: Mike Driskell
Date: August 16, 2022
Re: 2023 Library Holiday Dates/Closings

As discussed at the August Committee of the Whole meeting, as in previous years the board will approve the following year's holiday and closing schedule. As you may remember, in 2021 Columbus Day was removed from the schedule and an additional observance day was included. Juneteenth was added to the schedule in 2022.

In accordance with our Holiday policy, full-time employees who work on these paid holidays may take compensatory time within three months following the holiday or December 31, whichever date occurs first.

Suggested motion: The Board of Library Trustees approves the 2023 Library Holiday Dates and Closings.

**ARLINGTON HEIGHTS MEMORIAL LIBRARY
HOLIDAY AND CLOSING SCHEDULE
2023**

HOLIDAY	LIBRARY CLOSED	PAID HOLIDAY
January 1 – New Year’s Day (Sunday)	Yes	Yes
January 16 – Martin Luther King Jr. Day (Monday)	No	Yes
February 20 – Presidents’ Day (Monday)	No	Yes
April 9 – Easter (Sunday)	Yes	No
May 19 – Staff Development Day (Friday)	Yes	No
May 29 – Memorial Day (Monday)	Yes	Yes
June 19 – Juneteenth (Monday)	No	Yes
July 4 – Independence Day (Tuesday)	Yes	Yes
September 4 – Labor Day (Monday)	Yes	Yes
November 11 – Veterans’ Day (Saturday)	No	Yes
November 22 – Thanksgiving Eve (Wednesday)	Close at 5 PM	No
November 23 – Thanksgiving (Thursday)	Yes	Yes
December 24 – Christmas Eve (Sunday)	Yes	Yes
December 25 – Christmas Day (Monday)	Yes	Yes
December 31 – New Year’s Eve (Sunday)	Close at 5 PM	No
Two Observance Days (floating holiday)	N/A	Yes

- ◆ Full-time employees receive the benefit of paid holidays. A schedule of holidays is approved annually by the Board of Library Trustees.
- ◆ Staff attending Staff Development Day on Friday, May 19 will be paid.
- ◆ On Thanksgiving Eve, Wednesday, November 22, and New Year’s Eve, Sunday, December 31, the library will close at 5:00 p.m.

To: Board of Library Trustees
From: Mike Driskell
Date: August 16, 2022
Re: 2023 Board of Library Trustees Schedule of Meetings

As discussed at the August Committee of the Whole meeting, each year the board reviews its meeting schedule for the next calendar year and approves it. The schedule includes the monthly board and Committee of the Whole meetings. Becky Hume, the Arlington Heights Village Clerk, provides the annual list of legal and religious holidays and elections that should be avoided when scheduling public meetings. According to the Open Meetings Act (5 ILCS 120/2.01) (from Ch. 102, par. 42. 01) Sec. 2.01 “All meetings required by this Act to be public shall be held at specified times and places which are convenient and open to the public. No meeting required by this Act to be public shall be held on a legal holiday unless the regular meeting day falls on that holiday.” Therefore, the Open Meetings Act does not require any of the regular board meeting dates be changed.

For the board’s 2023 meeting schedule, there are three dates the board may wish to review.

January Committee of the Whole – The Committee of the Whole meeting in January falls on the 2nd, which is the first Monday after the New Year holiday. After discussion the committee was in favor of cancelling this meeting.

July Committee of the Whole Meeting – The Committee of the Whole meeting in July falls on the 3rd, which is in between the 4th of July weekend and Independence Day. After discussion the committee was in favor of cancelling this meeting.

September Committee of the Whole Meeting – The first Monday in September is Labor Day, and the library is normally closed. After discussion the committee was in favor of rescheduling the September Committee of the Whole Meeting to Tuesday, September 5.

Suggested motion: **The Board of Library Trustees approves the 2023 Board of Library Trustees Schedule of Meetings.**

**ARLINGTON HEIGHTS MEMORIAL LIBRARY
 BOARD OF LIBRARY TRUSTEES
 2023 SCHEDULE OF REGULAR MEETINGS
 7 PM – RICHARD FRISBIE BOARD ROOM**

	Committee of the Whole Meeting (First Monday)	Board Meeting (Third Tuesday)
January 2023		January 17
February 2023	February 6	February 21
March 2023	March 6	March 21
April 2023	April 3	April 18
May 2023	May 1	May 16
June 2023	June 5	June 20
July 2023		July 18
August 2023	August 7	August 15
September 2023	September 5	September 19
October 2023	October 2	October 17
November 2023	November 6	November 21
December 2023	December 4	December 19

To: Board of Library Trustees
From: Elizabeth Ludemann, Sherri Tader and Neal Parker
CC: Mike Driskell
Date: August 16, 2022
Re: Staff Presentation of One Book, One Village Selection

Staff will give a presentation of the One Book, One Village (OBOV) selection for 2022. This is the library's ninth One Book, One Village selection and will culminate with a visit by the author on Thursday, October 27, which will be presented in both in-person and virtual formats. The OBOV title will be released to the public in late August and will be discussed at the meeting.

Executive Director's Report July 2022

What's New @ AHML

Service Project: Letters for Ukrainian Youth



Working with an Arlington Heights resident that volunteers for [Ukraine TrustChain](#), Youth Services staff developed a letter writing service project, bringing messages of hope and support from the library's young customers to Ukrainian children evacuated from active war zones.

Letter writing stations for kids, tweens and teens can be found in Kids' World, the Hub and online through our Volunteer in Place program. Interested teens can earn service hours for this project, including the library's Teen Advisory Board (TAB) who created the designs for the cards found in Kids' World. TAB's card designs allow our youngest customers to color in cards and contribute to the project even while they're still learning to read and write.

First In-Person Favorite Things

Info Services Advisors Jon Frier and Joan Lasky hosted the first in-person Favorite Things: Breezy Summer Fiction. Favorite Things is a series of virtual programs that became popular during COVID and garnered a loyal following. Each month Info Advisors showcase books around a specific topic and ask participants to share their favorites. There were 13 very engaged attendees who were excited to interact with other book lovers.



Arlington Heights Historical Hunt

Genealogy and Local History Librarian Nikki Camp partnered with the Arlington Heights Historical Museum to bring a village scavenger hunt to Arlington Heights. Sixty-five customers picked up a brochure from the library, the museum or the farmer's market to begin the hunt. The locations on the scavenger hunt were places of historical significance to Arlington Heights and included Arlington High School, Dunton Park, Wheeling Township Cemetery, Horath Fountain, The Muller House, Memorial Park, Courtland's Garage, Arlington Lakes Golf Course and the Makerplace! Once participants visited all nine places they could return to the library or museum for a prize, a bottle of pop and a scoop of ice cream from Kilwins.



Makerplace at Frontier Days

Makerplace and Circulation staff members took advantage of the prime location and set up a tent outside the Makerplace building during the Frontier Days Festival. The many resources and services offered at Makerplace were promoted along with craft demonstrations and giveaways. Staff interacted with over 200 visitors enjoying Frontier Days. The Makerplace's bike racks were in high demand during the festivities. Riders used the bike repair stand and pump as they tuned up their bikes and refilled their tires for their rides.



Outreach and Engagement

Mision San Juan Diego Festival

It has been almost three years since the last time the library visited the Hispanic community of Mision San Juan Diego Catholic Church of Arlington Heights. In partnership with Palatine Public Library, Community Engagement Liaison Catalina Shin, Circulation Assistant Mary Weber and Bookmobile Interim Supervisor Ron Moravec interacted with 94 people during their annual festival. Many customers used their library cards to check-out items, take ESL class schedules and said “¡Muchas Gracias!” for the fun giveaways. Bookmarks were in Spanish and offered a detailed description of library services.



Out and About at the Farmer's Market

Community Engagement Liaison, Catalina Shin, and Info Services Advisor, Jon Frier, joined the bookmobile and staff at the Farmer's Market for a fun pop-up outreach table. During this collaboration, they interacted with 102 people who learned more about book discussions and our readers' advisors' personalized book recommendations.



During another fun collaboration Digital Services Advisors, Mini Radhakrishnan and Chris Smith and Community Engagement Liaison, Catalina Shin hosted a pop-up table at the Farmer's Market on July 23. They interacted with 65 people, who learned more about our library of things, the studio and many of our digital services.



Serving Our Community

FanCon Returns!

On Saturday, July 16, FanCon was back in person for the first time since 2019. More than 650 people of all ages celebrated fandoms and pop culture during this library-wide event. Attendees made magic wands, Baby Yodas, sci-fi terrariums and more in the Hub and Kids' World craft areas.



In the Hendrickson Room, attendees shopped for art and books from local artists in the Artists Alley, watched performances from Raks Geek, and won prizes with Harry Potter and video game trivia. The Cardinal Room featured video games all day, including a Tetris High Score challenge and a Super Smash Bros Tournament.



New this year was registered sessions, where customers pre-registered for select small-group activities, including an Artemis Spaceship Simulator, Princess Tea Party, drawing workshops, and the always-popular Jedi Training, which was held outdoors at the Arlington Heights Historical Museum.



The festivities were captured on the library’s social media pages by social media takeover partner Sam of Black Zero Cosplay with Communications and Marketing Specialist William Tolan and Graphic Designer Stephanie Battista, who led production of this year’s video, now on YouTube: <https://bit.ly/FanCon2022>

Attendees received a custom event survey, providing a great snapshot of who attended: 55% were attending for the first time, 17% had attended once before and **28% of families and individuals attending have been to 3 or more FanCons!** Most participants spend their whole day with us and participated in as many activities as they can squeeze in. We saw as many tweens and younger teens (7th/8th graders) as younger children through 3rd grade. Survey respondents shared:



“Best 5-6 hours I’ve ever spent in one day. Would recommend.”

“Our family had a blast. Props to the organizers and staff!”

“Our family is not into video games, comic books, or superheroes, but my kids had a BLAST. They loved Jedi training and tea party. The crafts were engaging. We skipped nap time to stay and explore everything...I appreciated that we didn’t need to be super into comic-book stuff or have any video gaming knowledge to have a great time.”

Embroidery Workshops

Programs and Exhibits Specialist Emily Muszynski worked with returning artist Katie Vota to offer two hands-on embroidery workshops for adults. The two back-to-back sessions reached 32 stitchers of varying levels.

History of Chicago Taverns

Programs and Exhibits Specialist Neal Parker welcomed back historian and urbanologist Max Grinnell for a local history program focused on the history of taverns in Chicago. Twenty-

eight attended his interactive presentation tracing the history of taverns in Chicago from the first bar, the Sauganash Hotel, through the present.

Summer Volunteer Squads

This summer, 125 Arlington Heights teens grades 7-12 gave back through our Summer Volunteer Squads (SVS) program. In 2022, SVS was comprised of nine different squads that met weekly to focus on various service projects. In total, teen volunteers clocked around 989 service hours in June and July, presented 25 library programs, and completed other projects to support the library and our community.

This year's SVS lineup included the Maker Squad, a new Squad that focused on ways to introduce our community's teens to the Makerplace by creating project guides throughout the summer and leading interactive tours of the space on July 20 specifically for teens. Another new Squad was the Cemetery Sleuths who used library genealogy resources to discover more about notable figures buried



at Wheeling Township Arlington Heights Cemetery, including William Dunton – the namesake of the street on which the library resides. Their research was compiled into an informational pamphlet, which will be offered in the Shackley Room once finalized. Returning this year for the first time since 2019, the Reading Table Team Squad volunteers managed the Summer Reading Desk in Kids' World each day throughout the week. These teen volunteers helped register the 2,918 youth who signed up for Summer Reading through the end of July and are a



key component to the success of Summer Reading! Staff and 49 teen volunteers celebrated the end of the SVS season on July 27 at a fun picnic held at North School Park.

Sunday Musicale in the Park

After a long Covid hiatus, Sunday Musicale returned this year. New this season, the library will be offering a full twelve months of live performances. The series is being hosted and curated by Programs and Exhibits Assistant Jay Semla. Jay worked with the Arlington Heights Park District to prepare for the June and July concerts -- the first in the history of this long-running program to have been held outdoors! One-hundred and forty music lovers came to see Arlington Heights' own Big Brother's Vinyl on June 12 and 52 came for Chicago genre blenders Mar Caribe on July 24. Sunday Musicale continues to be generously sponsored by Friends of the Library. Attendees and performers alike appreciated the opportunity to enjoy an outdoor show in the summer.



Fresh Fruit Preserves

Culinary instructor Andrea Pracht of My Kitchen Clatter returned to the Makerplace kitchen to instruct two classes on making fresh fruit preserves. Andrea provided raspberries freshly picked at a local farm and baked loaves of fresh bread during each session so attendees could enjoy it with their preserves. Each attendee was able to take home a jar of preserves.

Cryptocurrency Basics Class

Info Services Librarian Lev Kalmens created and taught a “Basics of Cryptocurrency Investing” class. A hot topic in the tech and investing worlds, Lev’s class concentrated on introducing the concept of cryptocurrency and several different platforms to explore investing.

Staff Highlights

Congratulations to Collection Services Manager Lisa Bobis for winning the 2022 Illinois Library Association TBS, Inc. Technical Services Award. This annual citation is awarded “to an individual who has made a substantial contribution in the area of library technical services.” The press release can be found [here](#).



Setting the Standard for Safety

The Arlington Heights Memorial Library’s security department was recommended to the Director of the Oswego library by the Department of Homeland Security when she reached out to them for assistance with establishing security procedures and protocols. A copy of the library’s procedures and emergency flip charts were shared with Oswego library. Other libraries have and are reaching out to AHML’s security department for help and advice on building an effective security strategy and team.

PLA Committee Appointment

Info Services Supervisor Elizabeth Ludemann was appointed to the [Public Library Association Continuing Education Advisory Group](#). In this role, Elizabeth will serve for two years, contributing to the Public Library Association’s (PLA) continuing education offerings by reviewing webinar proposals and seeking out professional development programming for public library professionals.

Arlington Heights Memorial Library

July 2022 Dashboard

Program Satisfaction 4.8 / 5

Programs

Program Attendance

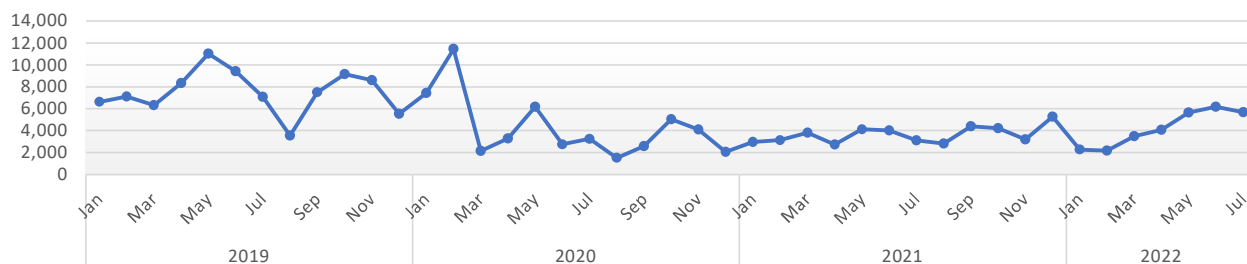
Audience	Current Month	Same Month Last Year	Change	Audience	YTD Total Current Year	YTD Total Last Year	Change
Adult	2,300	1,360	▲ 69.1%	Adult	15,074	13,520	▲ 11.5%
Children	3,189	1,526	▲ 109.0%	Children	11,621	9,463	▲ 22.8%
Teen	203	235	▼ -13.6%	Teen	2,896	940	▲ 208.1%
Total	5,692	3,121	▲ 82.4%	Total	29,591	23,923	▲ 23.7%

Number of Programs

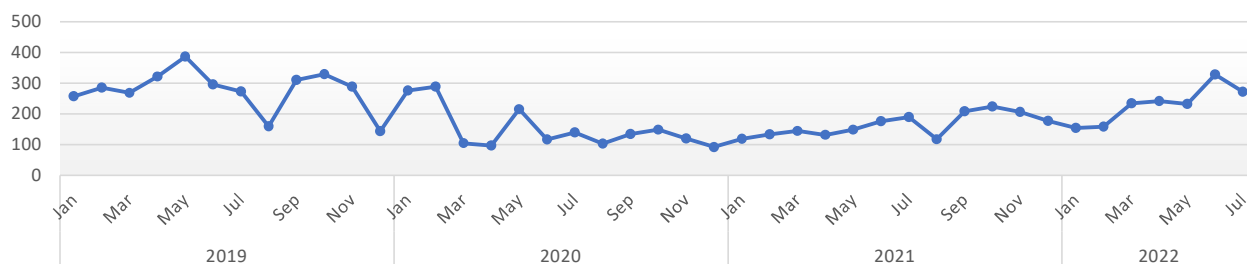
Audience	Current Month	Same Month Last Year	Change	Audience	YTD Total Current Year	YTD Total Last Year	Change
Adult	142	88	▲ 61.4%	Adult	1,015	599	▲ 69.4%
Children	96	63	▲ 52.4%	Children	474	339	▲ 39.8%
Teen	33	39	▼ -15.4%	Teen	129	103	▲ 25.2%
Total	271	190	▲ 42.6%	Total	1,618	1,041	▲ 55.4%

	Current Month	Same Month Last Year	Change		YTD Total Current Year	YTD Total Last Year	Change
Avg. Attendance	21	16	▲ 27.9%	Avg. Attendance	18	23	▼ -20.4%

Program Attendance



Number of Programs



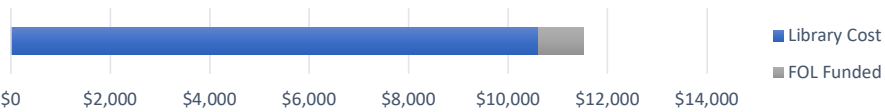
Total Program Cost

\$11,516.55

FOL Funded

\$900.00

8%



Supplementary Programs and Activities

Number of Programs and Activities

Type	Current Month	Same Month Last Year	Change
Passive	34	21	▲ 61.9%

Program and Activity Attendance

Type	Current Month	Same Month Last Year	Change
Passive	2,592	2,525	▲ 2.7%

PROGRAMS & EXHIBITS

Culinary Report

October 2021 – August 2022



Creating Community through Food & Cooking

Since the inception of the Makerplace project, AHML has known we wanted to push the definition of making and extend it to include food. We knew we wanted to build a kitchen to provide our community a space for connection, skill building, and even to grow their businesses. The Programs & Exhibits team is proud to be part of conceiving and growing this model.

Why culinary education? Cooking demos were among the most popular adult programs for years, indicating high demand for culinary skill building and pure enjoyment of food. But demonstration classes provide limited interaction, which adult learners crave to better gain and retain new skills. In the hands-on cooking environment created in the Makerplace Kitchen, cooking comes to life engaging all senses. Aromas and tastes spur memories and start conversations. Neighbors come together as teammates to slice, dice, assemble, cook, can, bake, plate and so much more. Through selection of class topics, we have the opportunity to introduce cultural expression and learning through food. Our chefs have incredible skill engaging each class in a wide variety of learning, from the history of certain foods, sourcing the best ingredients, making modifications to recipes, and biggest -- instilling confidence for our participants to go home and experiment in the kitchen and grow their skills.

This report is a glimpse into what we've offered in our first ten months and the data and experience we're collecting to insure strategic growth and long-term success of the culinary program.

Timeline/Milestones

August 2020 – Submitted first culinary budget predicting six months

August 2021 – While preparing for Makerplace opening, submitted first culinary budget projecting a full year

September 2021 – Makerplace opening!

October 2021 – First class in kitchen; An OBOV tea-making workshop

November 2021 – First full month of classes offered (5); Introduced Chef Grace to huge demand which has only risen

December 2021 – Prepared to implement Cook County requirement for proof of vaccination in indoor settings. Instead...

Jan/Feb 2022 – In-person program pause; culinary classes were either modified to be delivered virtual or moved to later dates

March 2022 – Improvements to registration help us manage high demand (reservation backlog)

April 2022 – Playing with space via a D214 partnership with over 70 attendees

June 2022 – Lottery introduces offering a more equitable registration; first full summer of classes introduced in summer newsletter

August 2022 – First Tween class in the kitchen; First beer tasting for adults 21+; Soft launch of rentals; 2023 budget prepared

Fast Stats

55

Classes since
October 2021

13

Instructors
to date

\$20

Average cost per
person per class

818

Attendees
since opening

04

Arlington Heights
businesses

\$18K

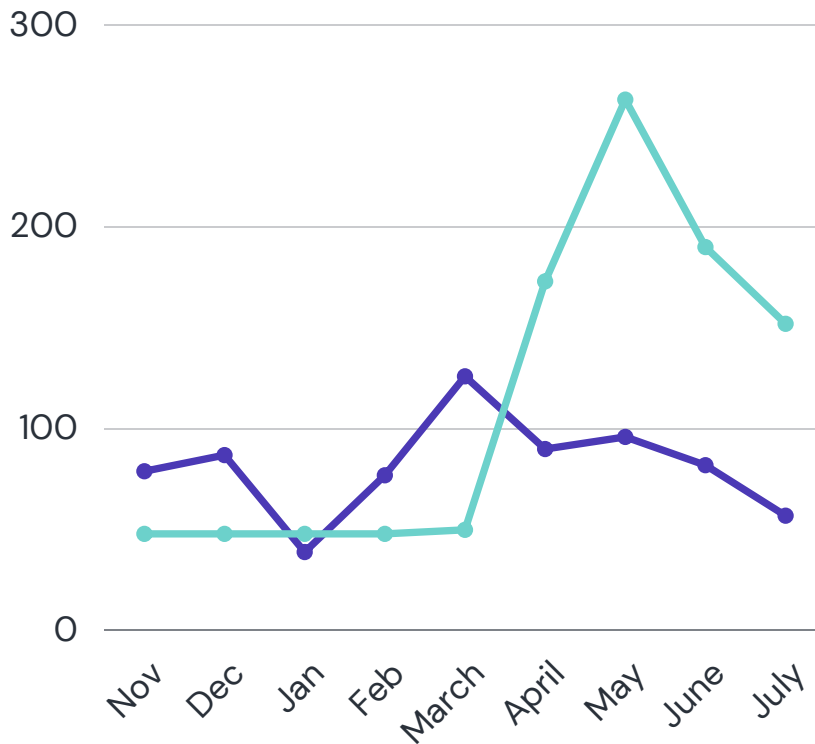
Total costs
Oct '21 to July '22

Scope & Important Context

- Majority of culinary classes are for adults
 - Three Tween classes were offered since opening and are included
- Arlington Heights Card required for all culinary classes
- 16 participants per class max; Majority of classes offer two sessions
- Limit one class per cardholder per month – Anticipating high demand, we launched our first full month of classes in November 2021 with this limitation; We have the ability to limit to fewer classes per cardholder per year (example: one every 60 days) but balance this with not wanting our audience to feel discouraged
- Monthly registration using same methods as other programs (web, phone or in-person); Majority of culinary attendees register online
- 82% of these classes were led by outside instructors
- First ‘Culinary Essentials’ staff led class for adults launched March 2021 – Knife Skills taught by Chef Brian (now offered in two sessions every other month)
- A majority of classes to date have been offered on weeknights (47%), followed by weekends (27%) and weekdays (26%); All classes are offered during Makerplace hours and balanced with Makerplace Essentials classes
- 25% of our classes to date have been at full capacity; 11% have exceeded capacity when we "add a seat"; 47% of classes have 2 or more no shows

Assessing Demand

First, looking at actual attendance & length of wait lists month by month:



263

Largest demand across wait lists

126

Highest monthly attendance due to # classes offered

Second, a closer look at demand via registration data Oct '21 to Aug '22:

- 986 placed in classes (534 unique users)
- 973 on waitlists (533 unique barcodes)

Of this, Chef Grace is our most recurring Chef in highest demand.

- 367 placed in classes with Grace (241 unique)
- 563 joined wait lists for Grace's classes (377 unique)
- This tells us some residents have attended multiple classes with Grace

Chef Brian's Knife Skills classes are coming closer to meeting demand (offered bi-monthly)

- 96 placed in Knife Skills
- 47 joined wait lists for Knife Skills

High demand for specific classes/topics via Wait Lists

- Polish Favorites (120)
- Summer Galettes (67)
- Fresh Fruit Preserves (47)

Looking Forward

Meet our Challenges

- Fully automating equitable registration
- Addressing no shows
- So many dishes!
- Meeting residents at times that work best for them within the current Makerplace hours
- Next: Balancing the culinary class schedule with community/public rentals (Unknown: popular rental times, days, durations of rentals, etc; *Bonus: With rentals launched, we will also be making new relationships which may feed culinary classes*)

Beyond the Kitchen

Prior to opening the kitchen, the library engaged residents beyond culinary programs, including the Culinary Curiosity exhibit. We see the success of the kitchen booming through continued, similar related experiences. This summer, we are building community around growing and sharing food through monthly Produce Swaps and a community garden.

Work toward new Goals

- Develop a mission to drive culinary education and experience
- Right size staff resources to present the most engaging and professional class experiences we can
- Right size budget and funding sources to deliver the best variety of classes to meet many needs
- Improve AV to best capture, enhance the class experience
- Introduce drop-in events which will welcome larger groups to the kitchen
- Experiment with ways to expand reach of culinary learning outside the class walls; e.g. offer “bite sized” glimpses into the kitchen, culinary skills, or recipes via short videos
- Grow number of local businesses and talented chefs teaching in kitchen
- Identify community partners to help us outreach to audiences who may be most in need of culinary literacy and hands-on experience