

BOARD OF LIBRARY TRUSTEES

COMMITTEE OF THE WHOLE

06.22.01 A meeting of the Committee of the Whole of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Richard Frisbie Board Room of the Arlington Heights Memorial Library on Monday, June 6, 2022, at 7:00 p.m. by Vice President/Secretary Carole Medal.

Upon **ROLL CALL**, the following answered Present: Trustees Galla, Medal, Smart, Somary and Supplitt. President Zyck participated in the meeting via Zoom due to job related business.

Absent: Trustee Ruhl

Also present: Michael Driskell, Executive Director; Traci Sara, Financial Manager and Janet Moravec, Business Office Administrator. Mary Hastings, Director of Communications and Marketing, participated in the meeting via Zoom.

06.22.02 There was no **PUBLIC COMMENT**.

06.22.03 **2023 BUDGET TIMETABLE** (Item 1) – Michael Driskell invited Traci Sara to join the table. Ms. Sara reviewed the timetable for budget preparations for 2023.

06.22.04 **2023 BUDGET TARGETS** (Item 2) – Traci Sara presented proposed budget targets to be used in the development of the 2023 budget. Information will be revised as updates become available.

06.22.05 **REVIEW ISSUANCE OF NONRESIDENT LIBRARY CARDS AND NONRESIDENT CARD FEE** (Item 3) – Each June, the board considers its commitment to continue to offer a nonresident fee card option under Public Act 92-1066 and reviews the nonresident card fee for the upcoming year.

06.22.06 **PROPOSED REVISIONS TO POLICY 7.020 MAKERSPACE AND POLICY 7.021 MAKERSPACE KITCHEN** (Item 4) – The committee reviewed and discussed proposed revisions to Policy 7.020 Makerspace and Policy 7.021 Makerspace Kitchen.

06.22.07 **OTHER**

- Michael Driskell provided an update on the deputy director search.
- Michael Driskell confirmed Human Resource Manager Lisa Haack will present a report of the employee engagement survey results and action plans at the June board meeting.

There being no further business to be discussed, Trustee Supplitt moved **ADJOURNMENT.**
Trustee Smart seconded. All were in favor and the meeting was adjourned at 7:38 p.m.

Janet Moravec, Recorder