

BOARD OF LIBRARY TRUSTEES

COMMITTEE OF THE WHOLE

- 05.22.01 A meeting of the Committee of the Whole of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Richard Frisbie Board Room of the Arlington Heights Memorial Library on Wednesday, May 4, 2022, at 7:00 p.m. by President Greg Zyck.

Upon **ROLL CALL**, the following answered Present: Trustees Galla, Medal, Ruhl, Smart, Somary, Supplitt and Zyck.

Absent: None

Also present: Michael Driskell, Executive Director; and Janet Moravec, Business Office Administrator. Mary Hastings, Director of Communications and Marketing, participated in the meeting via Zoom.

- 05.22.02 **PUBLIC COMMENT** – President Zyck read a comment submitted via email from Austin Mejdrich in support of the library flying the Pride flag in June.
- 05.22.03 **FLAG DISPLAY ON LIBRARY PROPERTY** (Item 1) – The committee continued its discussion of the display of flags, other than the United States and State of Illinois flags, on library property. Staff will work with the library attorney to draft a flag display policy for board review and consideration.
- 05.22.04 **PROPOSED REVISIONS TO POLICY 7.003 SOLICITING OR DISTRIBUTING MATERIALS ON LIBRARY PROPERTY** (Item 2) – The item was listed on the meeting agenda in error and was not discussed.
- 05.22.05 **PROPOSED REVISIONS TO POLICY 7.020 MAKERSPACE AND POLICY 7.021 MAKERSPACE KITCHEN** (Item 3) – The committee reviewed and discussed proposed revisions to Policy 7.020 Makerspace and Policy 7.021 Makerspace Kitchen to reflect how the space is being used since opening in September and incorporating guidelines for rental use.
- 05.22.06 **SPECIAL EVENT EXTENDED HOURS REQUEST** (Item 4) – The committee reviewed and discussed a one-hour extension of operating hours on August 26 to accommodate a Teen Film Fest “after-party” extending operating hours until 10 p.m. for the event.
- 05.22.07 **PROPOSED 2022 BUDGET AMENDMENT** (Item 5) – The committee reviewed and discussed a budget amendment to correct an error in the 2022 Gifts and Grants budget line. The proposed amendment will have no financial impact to the 2022 budget.

05.22.08 **PARTICIPATION AND REPRESENTATION IN RAILS, ILA AND ALA** (Item 6)
– The committee reviewed material and continued its discussion of options for trustees to become more involved in Reaching Across Illinois Library System (RAILS), Illinois Library Association (ILA) and the American Library Association (ALA).

05.22.09 **RECOGNITION OF SERVICE FOR DAVID F. UNUMB** (Item 7) – The committee continued its discussion of options for honoring former trustee David F. Unumb.

05.22.10 **OTHER**

- A joint meeting with the Arlington Heights Village Board will be taking place on Saturday, May 7 at 8:30 a.m. at the Makerplace.

- Michael Driskell highlighted the recent American Library Association *American Libraries* article featuring the library's accessibility support collection.

There being no further business to be discussed, Trustee Smart moved **ADJOURNMENT**. Trustee Supplitt seconded. All were in favor and the meeting was adjourned at 7:52 p.m.

Janet Moravec, Recorder