

BOARD OF LIBRARY TRUSTEES

TUESDAY, MAY 17, 2022

7:00 P.M.

CARDINAL ROOM

(Meeting may be viewed on the Library's YouTube channel [here](#))

- AGENDA -

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENT
- IV. LIAISON REPORTS
 - FRIENDS OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY
 - ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION
- V. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF APRIL 19, 2022 (Action Item 1)
- VI. APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF MAY 4, 2022 (Action Item 2)
- VII. REVIEW OF THE FINANCIAL REPORT FOR THE PERIOD ENDED APRIL 30, 2022 (Item 3)

VIII. REVIEW OF THE CHECK REGISTER FOR THE PERIOD ENDED APRIL 30, 2022 (Action Item 4)

IX. EXECUTIVE DIRECTOR'S REPORT

X. OLD BUSINESS

- KIDS' WORLD REFRESH PROJECT UPDATE (Item 5)
Staff and representatives from Williams Architects will provide an update on the Kids' World refresh project

- APPROVAL OF SPECIAL EVENT EXTENDED HOURS (Action Item 6)

The board will consider approval of a request for extending library hours for the Teen Film Fest planned for August 26

- ADOPTION OF 2022 BUDGET AMENDMENT (Action Item 7)

The board will consider adoption of a budget amendment to correct an error in the 2022 Gifts and Grants budget line

- USE OF FLAGS ON LIBRARY PROPERTY (Action Item 8)

The board will continue discussion of flag use on library property and the possibility of establishing a flag display policy or other options

XI. NEW BUSINESS

XII. OTHER

XIII. ADJOURNMENT

Public comment for this meeting can be made either in person or in advance via email. Please email comments to LibraryDirector@ahml.info by 5:00 p.m., May 17, 2022. Comments will be shared during the Public Comment section of the agenda.

Final vote or action may be taken at the meeting on any agenda item subject matter listed above, unless the agenda line item specifically states otherwise.

Individuals with disabilities who plan to attend this meeting and who require certain accommodations to allow them to observe and/or participate are requested to contact the library's Business Office (phone 847-506-2611; TTY 847-392-1119) 48 hours in advance, if possible, to allow for the arrangement of reasonable accommodations.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY HELD ON TUESDAY, APRIL 19, 2022.

04.22.01 A regular meeting of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Richard Frisbie Board Room of the Arlington Heights Memorial Library on Tuesday, April 19, 2022, at 7:00 p.m. by President Greg Zyck.

04.22.02 Upon **ROLL CALL**, the following answered Present: Trustees Galla, Medal, Ruhl, Smart, Somary, Supplitt and Zyck.

Absent: None

Also present: Michael Driskell, Executive Director; Gary Leclair, Facilities Manager; Traci Sara, Finance Manager; Lisa Haack, Human Resources Manager; Jennifer Begich, Volunteer Coordinator; Janet Moravec, Business Office Administrator; Julie Doren, Business Office Assistant; Lauree Harp, Arlington Heights Memorial Library Foundation Founder and Chair; and Melissa Cayer, Resident. Mary Hastings, Director of Communications and Marketing and Jennifer Borrell, Friends of the Library Board participated in the meeting via Zoom.

04.22.03 **PUBLIC COMMENT** – Melissa Cayer commented on the drawbacks of Tax Increment Financing (TIF).

04.22.04 **LIAISON REPORTS**

- **FRIENDS OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY** – Jennifer Borrell reported the Friends Big Spring Sale will take place this weekend, April 22-24; are accepting donations on Mondays, Wednesdays and Friday; are hosting a fund raiser, Passport to Fun, on June 18; welcomed new board members Will Marszalek as treasurer and Mike Braun as director; and approved two wish list items, an interactive floor projection system and family workstation, as part of the upcoming Kids' World Refresh project.

- **ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION** – Lauree Harp reported the Foundation provided wildflower seed packets to staff and volunteers for National Volunteer Week; continues fund raising for the Kids' World Everbright wall; purchased two maker tables, one for K-5 and one for tweens (also allocating \$1,000 for supplies for tweens); continues its work on creating a Scholarship Task Force; is creating fund raiser opportunities in the Makerplace; and received an in-kind donation from the Krock family.

04.22.05 Trustee Supplitt moved **APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF MARCH 15, 2022 (Action Item 1)**. Trustee Somary seconded. All were in favor and the minutes were approved as submitted.

04.22.06 Trustee Smart moved **APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF APRIL 4, 2022 (Action Item 2)**. Trustee Galla seconded. All were in favor and the minutes were approved as submitted.

04.22.07 **REVIEW OF THE FINANCIAL REPORT FOR THE PERIOD ENDED MARCH 31, 2022 (Item 3)** – Michael Driskell reported the library’s real estate tax revenue totaled \$5,472,143.21 for the month of March. Mr. Driskell commented the second installment property tax bills for Cook County are expected to be delayed and could mean second half property taxes will not be received until the beginning of 2023. The library currently has cash reserves and is in a good position to operate as usual if this happens. Staff will continue to monitor the situation. The library received personal property replacement taxes (PPRT) in the amount of \$49,886.95 in March. The Friends reimbursed the library for expenses totaling \$1,586.97. With 25% of the fiscal year lapsed, 24% of the unaudited annual operating budget has been expensed and 53% of the total annual capital budget has been expensed due to the replacement of the HVAC system.

04.22.08 **REVIEW OF THE CHECK REGISTER FOR THE PERIOD ENDED MARCH 31, 2022 (Action Item 4)** – Michael Driskell provided information in response to trustees’ questions regarding individual expenditures.

Trustee Supplitt moved **THE BOARD OF LIBRARY TRUSTEES APPROVES THE ACCOUNTS PAYABLE CHECK REGISTER FOR THE ARLINGTON HEIGHTS MEMORIAL LIBRARY OF MARCH 31, 2022, IN THE AMOUNT OF \$1,873,523.28**. Trustee Ruhl seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Galla, Medal, Ruhl, Smart, Somary, Supplitt and Zyck. Nay: none. The motion carried.

04.22.09 **EXECUTIVE DIRECTOR’S REPORT** – The executive director highlighted the April 2022 Director’s Report.

04.22.10 **OLD BUSINESS**

- **HVAC REPLACEMENT PROJECT (Item 5)** – Facilities Manager Gary Leclair provided a summary and wrap up of the recent HVAC system replacement.

- **APPROVAL OF PROPOSED REVISIONS TO POLICY 7.003 SOLICITING OR DISTRIBUTING MATERIALS ON LIBRARY PROPERTY (Action Item 6)** – The board discussed and reviewed proposed revisions to Policy 7.003 Soliciting or Distributing Materials on Library Property. After discussion, the board requested the policy be brought back to the library attorney for clarification and the policy be brought back to the Committee of the Whole meeting for further review.

04.22.11 **NEW BUSINESS**

- **RESOLUTION HONORING THE SERVICE OF LIBRARY VOLUNTEERS (Action Item 7)** – The board recognized and honored the service of library volunteers during National Volunteer Week

Trustee Smart moved **THE BOARD OF LIBRARY TRUSTEES APPROVES RESOLUTION 22-01 HONORING THE SERVICE OF LIBRARY VOLUNTEERS.** Trustee Supplitt seconded. All were in favor and the motion carried.

04.22.12 **OTHER**

- **HONORING THE LIFE AND SERVICE OF DAVID F. UNUMB** – The board discussed possible options for honoring former trustee David F. Unumb.
- Trustee Somary updated the board on her inquiry for involvement in Reaching Across Illinois Library System (RAILS).
- Trustee Smart, Michael Driskell and Jennifer Borrell will be giving a presentation at the American Library Association (ALA) Annual Conference in Washington DC in June.

There being no further business to discuss, Trustee Somary moved **ADJOURNMENT.** Trustee Galla seconded. All were in favor and the meeting was adjourned at 8:05 p.m.

Carole Medal, Vice President/Secretary

Julie Doren, Recorder

BOARD OF LIBRARY TRUSTEES

COMMITTEE OF THE WHOLE

05.22.01 A meeting of the Committee of the Whole of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Richard Frisbie Board Room of the Arlington Heights Memorial Library on Wednesday, May 4, 2022, at 7:00 p.m. by President Greg Zyck.

Upon **ROLL CALL**, the following answered Present: Trustees Galla, Medal, Ruhl, Smart, Somary, Supplitt and Zyck.

Absent: None

Also present: Michael Driskell, Executive Director; and Janet Moravec, Business Office Administrator. Mary Hastings, Director of Communications and Marketing, participated in the meeting via Zoom.

05.22.02 **PUBLIC COMMENT** – President Zyck read a comment submitted via email from Austin Mejdrich in support of the library flying the Pride flag in June.

05.22.03 **FLAG DISPLAY ON LIBRARY PROPERTY** (Item 1) – The committee continued its discussion of the display of flags, other than the United States and State of Illinois flags, on library property. Staff will work with the library attorney to draft a flag display policy for board review and consideration.

05.22.04 **PROPOSED REVISIONS TO POLICY 7.003 SOLICITING OR DISTRIBUTING MATERIALS ON LIBRARY PROPERTY** (Item 2) – The item was listed on the meeting agenda in error and was not discussed.

05.22.05 **PROPOSED REVISIONS TO POLICY 7.020 MAKERSPACE AND POLICY 7.021 MAKERSPACE KITCHEN** (Item 3) – The committee reviewed and discussed proposed revisions to Policy 7.020 Makerspace and Policy 7.021 Makerspace Kitchen to reflect how the space is being used since opening in September and incorporating guidelines for rental use.

05.22.06 **SPECIAL EVENT EXTENDED HOURS REQUEST** (Item 4) – The committee reviewed and discussed a one-hour extension of operating hours on August 26 to accommodate a Teen Film Fest “after-party” extending operating hours until 10 p.m. for the event.

05.22.07 **PROPOSED 2022 BUDGET AMENDMENT** (Item 5) – The committee reviewed and discussed a budget amendment to correct an error in the 2022 Gifts and Grants budget line. The proposed amendment will have no financial impact to the 2022 budget.

05.22.08 **PARTICIPATION AND REPRESENTATION IN RAILS, ILA AND ALA** (Item 6)
– The committee reviewed material and continued its discussion of options for trustees to become more involved in Reaching Across Illinois Library System (RAILS), Illinois Library Association (ILA) and the American Library Association (ALA).

05.22.09 **RECOGNITION OF SERVICE FOR DAVID F. UNUMB** (Item 7) – The committee continued its discussion of options for honoring former trustee David F. Unumb.

05.22.10 **OTHER**

- A joint meeting with the Arlington Heights Village Board will be taking place on Saturday, May 7 at 8:30 a.m. at the Makerplace.

- Michael Driskell highlighted the recent American Library Association *American Libraries* article featuring the library's accessibility support collection.

There being no further business to be discussed, Trustee Smart moved **ADJOURNMENT**. Trustee Supplitt seconded. All were in favor and the meeting was adjourned at 7:52 p.m.

Janet Moravec, Recorder

ITEM 3

Village of Arlington Heights

FUND 291 Memorial Library Fund		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
400	Taxes								
401	Real Estate Taxes								
03 00	Real Estate Tax IMRF	72,482	19,361.68	27	289,928	484,988.06	167	869,788	384,799.94
04 00	Real Estate Tax FICA	55,261	13,925.83	25	221,044	348,826.20	158	663,141	314,314.80
05 00	Real Estate Tax	1,095,666	287,453.74	26	4,382,664	7,200,391.07	164	13,147,993	5,947,601.93
401 **	Real Estate Taxes	1,223,409	320,741.25	26	4,893,636	8,034,205.33	164	14,680,922	6,646,716.67
403	Intergovernmental Taxes								
25 00	Replacement Tax	12,240	58,976.53	482	48,960	146,955.74	300	146,880	75.74-
403 **	Intergovernmental Taxes	12,240	58,976.53	482	48,960	146,955.74	300	146,880	75.74-
400 ***	Taxes	1,235,649	379,717.78	31	4,942,596	8,181,161.07	166	14,827,802	6,646,640.93
410	Intergovernmental Revenue								
411	Intergovernmental								
65 00	Per Capita Grant & Gifts	9,231	.00		36,924	.00		110,774	110,774.00
70 00	Other Grants	0	.00		0	20,735.00		0	20,735.00-
411 **	Intergovernmental	9,231	.00		36,924	20,735.00	56	110,774	90,039.00
410 ***	Intergovernmental Revenue	9,231	.00		36,924	20,735.00	56	110,774	90,039.00
430	Fees								
436	Library Fees								
72 00	Non Resident Fees	50	.00		200	454.00	227	600	146.00
74 00	Copier/Reader Printer Fee	2,108	3,207.91	152	8,432	12,067.96	143	25,296	13,228.04
75 00	Meeting Room Fees	33	150.00	455	132	450.00	341	400	50.00-
436 **	Library Fees	2,191	3,357.91	153	8,764	12,971.96	148	26,296	13,324.04
430 ***	Fees	2,191	3,357.91	153	8,764	12,971.96	148	26,296	13,324.04
440	Fines								
442	Library								
20 00	Late Charges	0	80.00		0	410.00		0	410.00-
25 00	Lost/Damaged Item Charges	797	822.60	103	3,188	3,725.87	117	9,564	5,838.13
442 **	Library	797	902.60	113	3,188	4,135.87	130	9,564	5,428.13
440 ***	Fines	797	902.60	113	3,188	4,135.87	130	9,564	5,428.13
460	Interest Income								
461	Simple Interest								
02 00	Interest on Investments	293	119.07	41	1,172	1,137.08	97	3,520	2,382.92
461 **	Simple Interest	293	119.07	41	1,172	1,137.08	97	3,520	2,382.92

Village of Arlington Heights
 REVENUE REPORT
 33% OF YEAR LAPSED

ACCOUNTING PERIOD 04/2022

Village of Arlington Heights

FUND 291 Memorial Library Fund		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
460	Interest Income								
461	Simple Interest								
462	Investment Inc		.00		0	320.93		0	320.93-
10 00	Market Value Adj IMET	0							
462	** Investment Inc	0	.00		0	320.93		0	320.93-
460	*** Interest Income	293	119.07	41	1,172	1,458.01	124	3,520	2,061.99
470	Sales Reimbursable Rents								
472	Sales and Rents								
472	** Sales and Rents	0	.00		0	.00		0	.00
470	*** Sales Reimbursable Rents	0	.00		0	.00		0	.00
480	Other								
481	Special Events								
481	** Special Events	0	.00		0	.00		0	.00
482	Library Other								
482	** Library Other	0	.00		0	.00		0	.00
483	Donations								
70 00	Donations - Library	1,250	41.29	3	5,000	767.66	15	15,000	14,232.34
483	** Donations	1,250	41.29	3	5,000	767.66	15	15,000	14,232.34
489	Other								
90 00	Other Income	416	562.21	135	1,664	3,122.42	188	5,000	1,877.58
94 00	FOL Reimbursements	4,166	2,746.80	66	16,664	6,915.55	42	50,000	43,084.45
96 00	IL Vehicle Renewal Stickr	0	201.00		0	796.00		0	796.00-
97 00	Misc. Revenue Makerspace	0	164.25		0	814.55		0	814.55-
489	** Other	4,582	3,674.26	80	18,328	11,648.52	64	55,000	43,351.48
480	*** Other	5,832	3,715.55	64	23,328	12,416.18	53	70,000	57,583.82
490	Other Financing Sources								
491	Other Financing Sources								
491	** Other Financing Sources	0	.00		0	.00		0	.00
490	*** Other Financing Sources	0	.00		0	.00		0	.00
FUND TOTAL	Memorial Library Fund	1,253,993	387,812.91	31	5,015,972	8,232,878.09	164	15,047,956	6,815,077.91

Village of Arlington Heights
 REVENUE REPORT
 33% OF YEAR LAPSED

Village of Arlington Heights

FUND 491 Capital Projects-Library		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
460	Interest Income								
461	Simple Interest								
02 00	Interest on Investments	416	.00		1,664	474.95	29	5,000	4,525.05
461	** Simple Interest	416	.00		1,664	474.95	29	5,000	4,525.05
462	Investment Inc								
10 00	Market Value Adj IMET	0	.00		0	262.71		0	262.71-
462	** Investment Inc	0	.00		0	262.71		0	262.71-
460	*** Interest Income	416	.00		1,664	737.66	44	5,000	4,262.34
480	Other								
489	Other								
489	** Other	0	.00		0	.00		0	.00
480	*** Other	0	.00		0	.00		0	.00
490	Other Financing Sources								
491	Other Financing Sources								
491	** Other Financing Sources	0	.00		0	.00		0	.00
490	*** Other Financing Sources	0	.00		0	.00		0	.00
FUND TOTAL Capital Projects-Library		416	.00		1,664	737.66	44	5,000	4,262.34

PREPARED 05/11/2022, 9:30:25
PROGRAM: GM267L
Village of Arlington Heights

DETAIL BUDGET REPORT
33% OF YEAR LAPSED

REPORT SELECTIONS

Fiscal year : 2022
Fund : 291
All Departments
All Divisions
Suppress accounts with zero balances : Y

FUND 291 Memorial Library Fund		DEPT/DIV 6001 Executive Office/Administration						ANNUAL	UNENCUMB.	%		
BA ELE OBJ ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT		
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.			
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	31458	19333.39	62	125832	77348.24	62	.00	377496	300147.76	21
	16 92	Achievement Awards	250	.00	0	1000	.00	0	.00	3000	3000.00	0
	16 **	Library Personal Services	31708	19333.39	61	126832	77348.24	61	.00	380496	303147.76	20
	18	Other Personal Services										
	18 05	Overtime Civilian	83	.00	0	332	11.74	4	.00	1000	988.26	1
	18 **	Other Personal Services	83	.00	0	332	11.74	4	.00	1000	988.26	1
	19	Employee Benefits										
	19 05	Medical Insurance	3285	2383.78	73	13140	9535.20	73	.00	39421	29885.80	24
	19 10	IMRF	3608	2010.67	56	14432	8045.45	56	.00	43299	35253.55	19
	19 11	Social Security	1950	1159.92	60	7800	4641.32	60	.00	23405	18763.68	20
	19 12	Medicare	456	271.27	60	1824	1085.45	60	.00	5474	4388.55	20
	19 53	Flexible Spending	250	152.00	61	1000	617.50	62	.00	3000	2382.50	21
	19 55	Unemployment Compensation	536	.00	0	2144	.00	0	.00	6432	6432.00	0
	19 **	Employee Benefits	10085	5977.64	59	40340	23924.92	59	.00	121031	97106.08	20
	20	Prof Technical Services										
	20 05	Professional Services	1708	.00	0	6832	5400.00	79	.00	20500	15100.00	26
	20 08	Consulting Services Libr	3500	.00	0	14000	.00	0	.00	42000	42000.00	0
	20 20	Legal Services	1333	3585.00	269	5332	4088.75	77	.00	16000	11911.25	26
	20 40	General Insurance	14898	.00	0	59592	144692.00	243	.00	178780	34088.00	81
	20 **	Prof Technical Services	21439	3585.00	17	85756	154180.75	180	.00	257280	103099.25	60
	21	Property Services										
	21 65	Other Services	250	.00	0	1000	.00	0	.00	3000	3000.00	0
	21 **	Property Services	250	.00	0	1000	.00	0	.00	3000	3000.00	0
	22	Other Contractual Service										
	22 01	Advertising	50	.00	0	200	.00	0	.00	600	600.00	0
	22 02	Dues	477	450.00	94	1908	1444.00	76	.00	5729	4285.00	25
	22 03	Training	8594	6240.64	73	34376	30048.76	87	.00	103128	73079.24	29
	22 05	Postage	3375	3074.45	91	13500	17737.66	131	.00	40500	22762.34	44
	22 70	Telephone Services	416	.00	0	1664	.00	0	.00	5000	5000.00	0
	22 **	Other Contractual Service	12912	9765.09	76	51648	49230.42	95	.00	154957	105726.58	32
	30	General Supplies										
	30 05	Office Supplies & Equip	1149	261.38	23	4596	1347.15	29	.00	13795	12447.85	10
	30 **	General Supplies	1149	261.38	23	4596	1347.15	29	.00	13795	12447.85	10
	31	Public Works Supplies										
	31 85	Small Tools and Equipment	208	.00	0	832	.00	0	.00	2500	2500.00	0
	31 **	Public Works Supplies	208	.00	0	832	.00	0	.00	2500	2500.00	0

PREPARED 05/11/2022, 9:30:25
 PROGRAM: GM267L
 Village of Arlington Heights

DETAIL BUDGET REPORT
 33% OF YEAR LAPSED

FUND 291 Memorial Library Fund			DEPT/DIV 6001 Executive Office/Administration						ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
	32	Library Supplies									
	32 72	Special Events	70	.00	0	280	154.76	55	.00	850	695.24 18
	32 99	Items Reimb by Employees	0	31.05	0	0	31.05	0	.00	0	31.05- 0
	32 **	Library Supplies	70	31.05	44	280	185.81	66	.00	850	664.19 22
	40	Other Charges									
	40 96	Operating Contingency	416	.00	0	1664	.00	0	.00	5000	5000.00 0
	40 **	Other Charges	416	.00	0	1664	.00	0	.00	5000	5000.00 0
	50	Property									
	50 15	Other Equipment	2083	.00	0	8332	2744.36	33	.00	25000	22255.64 11
	50 **	Property	2083	.00	0	8332	2744.36	33	.00	25000	22255.64 11
601	** **	Library	80403	38953.55	48	321612	308973.39	96	.00	964909	655935.61 32
60	** **	Culture/Recreation	80403	38953.55	48	321612	308973.39	96	.00	964909	655935.61 32
DIV	6001	TOTAL ***** Administration	80403	38953.55	48	321612	308973.39	96	.00	964909	655935.61 32

FUND 291 Memorial Library Fund			DEPT/DIV 6002 Executive Office/Communications & Mrkting						ANNUAL	UNENCUMB.	%
BA ELE OBJ ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
	16	Library Personal Services									
	16 85	Salaries	36595	34004.94	93	146380	135942.92	93	.00	439144	303201.08 31
	16 **	Library Personal Services	36595	34004.94	93	146380	135942.92	93	.00	439144	303201.08 31
	18	Other Personal Services									
	18 05	Overtime Civilian	100	33.59	34	400	90.54	23	.00	1200	1109.46 8
	18 **	Other Personal Services	100	33.59	34	400	90.54	23	.00	1200	1109.46 8
	19	Employee Benefits									
	19 05	Medical Insurance	7051	6903.43	98	28204	27613.72	98	.00	84621	57007.28 33
	19 10	IMRF	4208	3540.00	84	16832	14147.43	84	.00	50496	36348.57 28
	19 11	Social Security	2274	2011.41	89	9096	8038.12	88	.00	27295	19256.88 29
	19 12	Medicare	532	470.40	88	2128	1879.84	88	.00	6384	4504.16 29
	19 **	Employee Benefits	14065	12925.24	92	56260	51679.11	92	.00	168796	117116.89 31
	20	Prof Technical Services									
	20 05	Professional Services	250	.00	0	1000	.00	0	.00	3000	3000.00 0
	20 **	Prof Technical Services	250	.00	0	1000	.00	0	.00	3000	3000.00 0
	21	Property Services									
	21 02	Equipment Maintenance	142	.00	0	568	550.00	97	.00	1710	1160.00 32
	21 65	Other Services	1256	.00	0	5024	7613.89	152	.00	15075	7461.11 51
	21 **	Property Services	1398	.00	0	5592	8163.89	146	.00	16785	8621.11 49
	22	Other Contractual Service									
	22 02	Dues	78	54.00	69	312	729.00	234	.00	945	216.00 77
	22 03	Training	4	.00	0	16	.00	0	.00	50	50.00 0
	22 10	Printing	13537	13370.89	99	54148	68836.49	127	.00	162450	93613.51 42
	22 **	Other Contractual Service	13619	13424.89	99	54476	69565.49	128	.00	163445	93879.51 43
	30	General Supplies									
	30 05	Office Supplies & Equip	1298	626.12	48	5192	4587.70	88	.00	15579	10991.30 29
	30 **	General Supplies	1298	626.12	48	5192	4587.70	88	.00	15579	10991.30 29
	31	Public Works Supplies									
	31 85	Small Tools and Equipment	500	.00	0	2000	421.07	21	.00	6000	5578.93 7
	31 **	Public Works Supplies	500	.00	0	2000	421.07	21	.00	6000	5578.93 7
	32	Library Supplies									
	32 72	Special Events	1339	.00	0	5356	.00	0	.00	16073	16073.00 0
	32 **	Library Supplies	1339	.00	0	5356	.00	0	.00	16073	16073.00 0
601	** **	Library	69164	61014.78	88	276656	270450.72	98	.00	830022	559571.28 33
60	** **	Culture/Recreation	69164	61014.78	88	276656	270450.72	98	.00	830022	559571.28 33
DIV	6002	TOTAL ***** Communications & Mrkting	69164	61014.78	88	276656	270450.72	98	.00	830022	559571.28 33

FUND 291 Memorial Library Fund			DEPT/DIV 6003 Executive Office/Human Resources						ANNUAL	UNENCUMB.	%
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
16		Library Personal Services									
16 85		Salaries	15031	13952.00	93	60124	55811.83	93	.00	180373	124561.17 31
16 **		Library Personal Services	15031	13952.00	93	60124	55811.83	93	.00	180373	124561.17 31
18		Other Personal Services									
18 05		Overtime Civilian	25	2.03	8	100	84.05	84	.00	300	215.95 28
18 **		Other Personal Services	25	2.03	8	100	84.05	84	.00	300	215.95 28
19		Employee Benefits									
19 05		Medical Insurance	3928	3283.25	84	15712	13133.00	84	.00	47145	34012.00 28
19 10		IMRF	1724	1456.43	85	6896	5818.42	84	.00	20689	14870.58 28
19 11		Social Security	931	800.56	86	3724	3197.89	86	.00	11183	7985.11 29
19 12		Medicare	217	187.24	86	868	747.89	86	.00	2615	1867.11 29
19 50		Employee Asst. Program	500	.00	0	2000	1715.50	86	.00	6000	4284.50 29
19 **		Employee Benefits	7300	5727.48	79	29200	24612.70	84	.00	87632	63019.30 28
21		Property Services									
21 65		Other Services	2958	355.25	12	11832	8587.29	73	.00	35500	26912.71 24
21 **		Property Services	2958	355.25	12	11832	8587.29	73	.00	35500	26912.71 24
22		Other Contractual Service									
22 01		Advertising	108	.00	0	432	249.00	58	.00	1300	1051.00 19
22 02		Dues	296	.00	0	1184	548.00	46	.00	3558	3010.00 15
22 03		Training	108	100.00	93	432	150.00	35	.00	1300	1150.00 12
22 55		In Service Training	833	4179.98	502	3332	4207.41	126	.00	10000	5792.59 42
22 **		Other Contractual Service	1345	4279.98	318	5380	5154.41	96	.00	16158	11003.59 32
32		Library Supplies									
32 01		Program Supplies	33	.00	0	132	10.99	8	.00	400	389.01 3
32 **		Library Supplies	33	.00	0	132	10.99	8	.00	400	389.01 3
40		Other Charges									
40 62		Tuition Reimbursement	2083	.00	0	8332	.00	0	.00	25000	25000.00 0
40 70		Employee Recognition Prog	1779	2652.36	149	7116	3746.31	53	.00	21350	17603.69 18
40 **		Other Charges	3862	2652.36	69	15448	3746.31	24	.00	46350	42603.69 8
601 ** **		Library	30554	26969.10	88	122216	98007.58	80	.00	366713	268705.42 27
60 ** **		Culture/Recreation	30554	26969.10	88	122216	98007.58	80	.00	366713	268705.42 27
DIV 6003		TOTAL ***** Human Resources	30554	26969.10	88	122216	98007.58	80	.00	366713	268705.42 27

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FUND 291 Memorial Library Fund		DEPT/DIV 6004 Executive Office/Paid by Gifts and Grants						ANNUAL	UNENCUMB.	%		
ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT		
BA	ELB OBJ	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.				
SUB	SUB	DESCRIPTION										
60		Culture/Recreation										
601		Library										
	20	Prof Technical Services	25	.00	0	100	.00	0	.00	300	300.00	0
	20 05	Professional Services	25	.00	0	100	.00	0	.00	300	300.00	0
	20 **	Prof Technical Services										
	21	Property Services	177	236.97	134	708	1404.50	198	.00	2125	720.50	66
	21 65	Other Services	177	236.97	134	708	1404.50	198	.00	2125	720.50	66
	21 **	Property Services										
	22	Other Contractual Service										
	22 02	Dues	41	.00	0	164	.00	0	.00	500	500.00	0
	22 10	Printing	41	.00	0	164	.00	0	.00	500	500.00	0
	22 18	Contr Programs & Exhibits	1666	2000.00	120	6664	7575.00	114	.00	20000	12425.00	38
	22 **	Other Contractual Service	1748	2000.00	114	6992	7575.00	108	.00	21000	13425.00	36
	31	Public Works Supplies										
	31 85	Small Tools and Equipment	83	.00	0	332	.00	0	.00	1000	1000.00	0
	31 **	Public Works Supplies	83	.00	0	332	.00	0	.00	1000	1000.00	0
	32	Library Supplies										
	32 01	Program Supplies	250	.00	0	1000	1134.83	114	.00	3000	1865.17	38
	32 02	Program Events	486	226.95	47	1944	277.35	14	.00	5835	5557.65	5
	32 32	Software	291	.00	0	1164	.00	0	.00	3500	3500.00	0
	32 72	Special Events	41	.00	0	164	.00	0	.00	500	500.00	0
	32 75	Audio Visual	1333	.00	0	5332	247.95	5	.00	16000	15752.05	2
	32 78	Electronic Resources	41	.00	0	164	.00	0	.00	500	500.00	0
	32 78	Electronic Resources	41	.00	0	164	.00	0	.00	1500	1250.34	17
	32 80	Books	125	41.29	33	500	249.66	50	.00	2000	2000.00	0
	32 90	Circulation Supplies	166	.00	0	664	.00	0	.00	2000	2000.00	0
	32 **	Library Supplies	2733	268.24	10	10932	1909.79	18	.00	32835	30925.21	6
	50	Property										
	50 15	Other Equipment	208	.00	0	832	.00	0	.00	2500	2500.00	0
	50 55	Other Capital Outlay	208	.00	0	832	.00	0	.00	2500	2500.00	0
	50 **	Property	416	.00	0	1664	.00	0	.00	5000	5000.00	0
601	** **	Library	5182	2505.21	48	20728	10889.29	53	.00	62260	51370.71	18
60	** **	Culture/Recreation	5182	2505.21	48	20728	10889.29	53	.00	62260	51370.71	18
DIV	6004	TOTAL ***** Paid by Gifts and Grants	5182	2505.21	48	20728	10889.29	53	.00	62260	51370.71	18

FUND 291 Memorial Library Fund		DEPT/DIV 6008 Executive Office/Finance						ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
BA	ELE OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP			
60		Culture/Recreation									
601		Library									
	16	Library Personal Services									
	16 85	Salaries	19629	17480.71	89	78516	71335.19	91	.00	235552	164216.81 30
	16 **	Library Personal Services	19629	17480.71	89	78516	71335.19	91	.00	235552	164216.81 30
	18	Other Personal Services									
	18 05	Overtime Civilian	20	104.79	524	80	242.82	304	.00	250	7.18 97
	18 **	Other Personal Services	20	104.79	524	80	242.82	304	.00	250	7.18 97
	19	Employee Benefits									
	19 05	Medical Insurance	4518	5672.93	126	18072	22691.72	126	.00	54220	31528.28 42
	19 10	IMRF	2251	1828.90	81	9004	7444.12	83	.00	27018	19573.88 28
	19 11	Social Security	1217	1035.30	85	4868	4206.51	86	.00	14604	10397.49 29
	19 12	Medicare	284	242.13	85	1136	983.78	87	.00	3416	2432.22 29
	19 **	Employee Benefits	8270	8779.26	106	33080	35326.13	107	.00	99258	63931.87 36
	20	Prof Technical Services									
	20 05	Professional Services	656	.00	0	2624	.00	0	.00	7875	7875.00 0
	20 **	Prof Technical Services	656	.00	0	2624	.00	0	.00	7875	7875.00 0
	21	Property Services									
	21 36	Equipment Rental	136	.00	0	544	435.86	80	.00	1639	1203.14 27
	21 65	Other Services	515	402.51	78	2060	1797.21	87	.00	6189	4391.79 29
	21 **	Property Services	651	402.51	62	2604	2233.07	86	.00	7828	5594.93 29
	22	Other Contractual Service									
	22 02	Dues	68	.00	0	272	.00	0	.00	825	825.00 0
	22 03	Training	100	.00	0	400	26.12	7	.00	1200	1173.88 2
	22 25	IT/GIS Service Charge	11095	11250.00	101	44380	45000.00	101	.00	133145	88145.00 34
	22 **	Other Contractual Service	11263	11250.00	100	45052	45026.12	100	.00	135170	90143.88 33
601 ** **		Library	40489	38017.27	94	161956	154163.33	95	.00	485933	331769.67 32
60 ** **		Culture/Recreation	40489	38017.27	94	161956	154163.33	95	.00	485933	331769.67 32
DIV 6008	TOTAL *****	Finance	40489	38017.27	94	161956	154163.33	95	.00	485933	331769.67 32

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FUND 291 Memorial Library Fund		DEPT/DIV 6010 Executive Office/Information Technology						ANNUAL	UNENCUMB.	%		
BA ELE OBJ ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT		
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.			
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	54292	49921.58	92	217168	199331.84	92	.00	651505	452173.16	31
	16 **	Library Personal Services	54292	49921.58	92	217168	199331.84	92	.00	651505	452173.16	31
	18	Other Personal Services										
	18 05	Overtime Civilian	20	13.43	67	80	36.99	46	.00	250	213.01	15
	18 **	Other Personal Services	20	13.43	67	80	36.99	46	.00	250	213.01	15
	19	Employee Benefits										
	19 05	Medical Insurance	13219	13534.79	102	52876	54139.16	102	.00	158638	104498.84	34
	19 10	IMRF	6062	5078.25	84	24248	20309.95	84	.00	72747	52437.05	28
	19 11	Social Security	3366	2944.33	88	13464	11754.31	87	.00	40393	28638.69	29
	19 12	Medicare	787	688.58	88	3148	2748.98	87	.00	9447	6698.02	29
	19 **	Employee Benefits	23434	22245.95	95	93736	88952.40	95	.00	281225	192272.60	32
	20	Prof Technical Services										
	20 05	Professional Services	491	692.55	141	1964	1066.86	54	.00	5895	4828.14	18
	20 08	Consulting Services Libr	299	.00	0	1196	.00	0	.00	3590	3590.00	0
	20 **	Prof Technical Services	790	692.55	88	3160	1066.86	34	.00	9485	8418.14	11
	21	Property Services										
	21 02	Equipment Maintenance	14249	2009.81	14	56996	152608.79	268	.00	170989	18380.21	89
	21 **	Property Services	14249	2009.81	14	56996	152608.79	268	.00	170989	18380.21	89
	22	Other Contractual Service										
	22 03	Training	537	.00	0	2148	.00	0	.00	6450	6450.00	0
	22 42	Internet Access	4805	2933.86	61	19220	18848.22	98	.00	57667	38818.78	33
	22 **	Other Contractual Service	5342	2933.86	55	21368	18848.22	88	.00	64117	45268.78	29
	30	General Supplies										
	30 05	Office Supplies & Equip	56	.00	0	224	50.87	23	.00	683	632.13	7
	30 30	Data System Supplies	2100	1116.55	53	8400	5890.04	70	.00	25204	19313.96	23
	30 32	Software Library	12191	2307.87	19	48764	87523.66	180	.00	146292	58768.34	60
	30 33	Documentation Library	8	.00	0	32	.00	0	.00	100	100.00	0
	30 **	General Supplies	14355	3424.42	24	57420	93464.57	163	.00	172279	78814.43	54
	31	Public Works Supplies										
	31 85	Small Tools and Equipment	1102	929.66	84	4408	6319.90	143	.00	13226	6906.10	48
	31 **	Public Works Supplies	1102	929.66	84	4408	6319.90	143	.00	13226	6906.10	48
	32	Library Supplies										
	32 05	Processing Supplies	25	.00	0	100	.00	0	.00	300	300.00	0
	32 32	Software	907	.00	0	3628	.00	0	.00	10887	10887.00	0
	32 **	Library Supplies	932	.00	0	3728	.00	0	.00	11187	11187.00	0

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FUND 291 Memorial Library Fund			DEPT/DIV 6010 Executive Office/Information Technology						ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
	50	Property									
	50 12	Computer Equipment	2649	6457.04	244	10596	8655.04	82	.00	31790	23134.96 27
	50 15	Other Equipment	1050	.00	0	4200	.00	0	.00	12600	12600.00 0
	50 **	Property	3699	6457.04	175	14796	8655.04	59	.00	44390	35734.96 20
601 ** **		Library	118215	88628.30	75	472860	569284.61	120	.00	1418653	849368.39 40
60 ** **		Culture/Recreation	118215	88628.30	75	472860	569284.61	120	.00	1418653	849368.39 40
DIV 6010		TOTAL ***** Information Technology	118215	88628.30	75	472860	569284.61	120	.00	1418653	849368.39 40

FUND 291 Memorial Library Fund			DEPT/DIV 6015 Executive Office/Security						ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
	16	Library Personal Services									
	16 85	Salaries	21994	20814.72	95	87976	81044.40	92	.00	263937	182892.60 31
	16 **	Library Personal Services	21994	20814.72	95	87976	81044.40	92	.00	263937	182892.60 31
	18	Other Personal Services									
	18 05	Overtime Civilian	166	90.17	54	664	444.76	67	.00	2000	1555.24 22
	18 **	Other Personal Services	166	90.17	54	664	444.76	67	.00	2000	1555.24 22
	19	Employee Benefits									
	19 05	Medical Insurance	6929	6925.32	100	27716	27701.28	100	.00	83155	55453.72 33
	19 10	IMRF	2371	1979.92	84	9484	7778.91	82	.00	28462	20683.09 27
	19 11	Social Security	1342	1204.09	90	5368	4684.23	87	.00	16104	11419.77 29
	19 12	Medicare	313	281.60	90	1252	1095.51	88	.00	3766	2670.49 29
	19 **	Employee Benefits	10955	10390.93	95	43820	41259.93	94	.00	131487	90227.07 31
	22	Other Contractual Service									
	22 03	Training	125	.00	0	500	2.36	1	.00	1500	1497.64 0
	22 **	Other Contractual Service	125	.00	0	500	2.36	1	.00	1500	1497.64 0
	30	General Supplies									
	30 05	Office Supplies & Equip	36	.00	0	144	.00	0	.00	435	435.00 0
	30 **	General Supplies	36	.00	0	144	.00	0	.00	435	435.00 0
601	** **	Library	33276	31295.82	94	133104	122751.45	92	.00	399359	276607.55 31
60	** **	Culture/Recreation	33276	31295.82	94	133104	122751.45	92	.00	399359	276607.55 31
DIV	6015	TOTAL ***** Security	33276	31295.82	94	133104	122751.45	92	.00	399359	276607.55 31

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FUND 291 Memorial Library Fund		DEPT/DIV 6020 Executive Office/Facilities						ANNUAL	UNENCUMB.	%
BA ELE OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60	Culture/Recreation									
601	Library									
16	Library Personal Services									
16 85	Salaries	33538	30779.41	92	134152	122809.07	92	.00	402462	279652.93 31
16 **	Library Personal Services	33538	30779.41	92	134152	122809.07	92	.00	402462	279652.93 31
18	Other Personal Services									
18 05	Overtime Civilian	375	248.68	66	1500	1037.00	69	.00	4500	3463.00 23
18 **	Other Personal Services	375	248.68	66	1500	1037.00	69	.00	4500	3463.00 23
19	Employee Benefits									
19 05	Medical Insurance	8870	8695.46	98	35480	34781.84	98	.00	106451	71669.16 33
19 10	IMRF	3592	3131.11	87	14368	12277.09	85	.00	43110	30832.91 29
19 11	Social Security	2079	1788.63	86	8316	7138.01	86	.00	24953	17814.99 29
19 12	Medicare	486	418.32	86	1944	1669.37	86	.00	5836	4166.63 29
19 **	Employee Benefits	15027	14033.52	93	60108	55866.31	93	.00	180350	124483.69 31
21	Property Services									
21 02	Equipment Maintenance	3414	1402.60	41	13656	12074.91	88	.00	40976	28901.09 30
21 07	Vehicle Equipment Maint	760	391.95	52	3040	1702.80	56	.00	9121	7418.20 19
21 11	Building Maintenance	17255	27739.25	161	69020	81433.71	118	.00	207066	125632.29 39
21 36	Equipment Rental	83	.00	0	332	.00	0	.00	1000	1000.00 0
21 60	Water and Sewer Service	1372	.00	0	5488	1203.02	22	.00	16472	15268.98 7
21 **	Property Services	22884	29533.80	129	91536	96414.44	105	.00	274635	178220.56 35
22	Other Contractual Service									
22 03	Training	36	.00	0	144	.00	0	.00	432	432.00 0
22 **	Other Contractual Service	36	.00	0	144	.00	0	.00	432	432.00 0
30	General Supplies									
30 05	Office Supplies & Equip	8	4.91	61	32	4.91	15	.00	100	95.09 5
30 50	Petroleum Products	333	293.37	88	1332	1530.54	115	.00	4000	2469.46 38
30 51	Heating Fuel	5211	4623.50	89	20844	20090.10	96	.00	62537	42446.90 32
30 **	General Supplies	5552	4921.78	89	22208	21625.55	97	.00	66637	45011.45 33
31	Public Works Supplies									
31 45	Janitorial Supplies	1948	3113.19	160	7792	6249.10	80	.00	23387	17137.90 27
31 **	Public Works Supplies	1948	3113.19	160	7792	6249.10	80	.00	23387	17137.90 27
50	Property									
50 15	Other Equipment	1666	.00	0	6664	.00	0	.00	20000	20000.00 0
50 **	Property	1666	.00	0	6664	.00	0	.00	20000	20000.00 0
601 ** **	Library	81026	82630.38	102	324104	304001.47	94	.00	972403	668401.53 31
60 ** **	Culture/Recreation	81026	82630.38	102	324104	304001.47	94	.00	972403	668401.53 31
DIV 6020	TOTAL ***** Facilities	81026	82630.38	102	324104	304001.47	94	.00	972403	668401.53 31

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FUND 291 Memorial Library Fund			DEPT/DIV 6401 User Services/Youth Services						ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
16		Library Personal Services									
16	85	Salaries	84360	71838.80	85	337440	276452.68	82	.00	1012329	735876.32 27
16	**	Library Personal Services	84360	71838.80	85	337440	276452.68	82	.00	1012329	735876.32 27
18		Other Personal Services									
18	05	Overtime Civilian	166	.00	0	664	16.50	3	.00	2000	1983.50 1
18	**	Other Personal Services	166	.00	0	664	16.50	3	.00	2000	1983.50 1
19		Employee Benefits									
19	05	Medical Insurance	13721	13712.44	100	54884	54849.76	100	.00	164662	109812.24 33
19	10	IMRF	8673	7016.06	81	34692	27348.45	79	.00	104084	76735.55 26
19	11	Social Security	5230	4260.38	82	20920	16342.06	78	.00	62764	46421.94 26
19	12	Medicare	1223	996.37	82	4892	3821.86	78	.00	14679	10857.14 26
19	**	Employee Benefits	28847	25985.25	90	115388	102362.13	89	.00	346189	243826.87 30
22		Other Contractual Service									
22	02	Dues	379	100.00	26	1516	455.00	30	.00	4548	4093.00 10
22	03	Training	331	25.86	8	1324	65.11	5	.00	3979	3913.89 2
22	18	Contr Programs & Exhibits	1456	1400.00	96	5824	4275.00	73	.00	17480	13205.00 25
22	**	Other Contractual Service	2166	1525.86	70	8664	4795.11	55	.00	26007	21211.89 18
30		General Supplies									
30	05	Office Supplies & Equip	234	152.06	65	936	369.96	40	.00	2819	2449.04 13
30	**	General Supplies	234	152.06	65	936	369.96	40	.00	2819	2449.04 13
32		Library Supplies									
32	01	Program Supplies	912	774.80	85	3648	2470.56	68	.00	10948	8477.44 23
32	02	Program Events	2577	2938.25	114	10308	4554.82	44	.00	30930	26375.18 15
32	90	Circulation Supplies	702	231.92	33	2808	1857.38	66	.00	8427	6569.62 22
32	**	Library Supplies	4191	3944.97	94	16764	8882.76	53	.00	50305	41422.24 18
601	**	Library	119964	103446.94	86	479856	392879.14	82	.00	1439649	1046769.86 27
60	**	Culture/Recreation	119964	103446.94	86	479856	392879.14	82	.00	1439649	1046769.86 27
DIV	6401	TOTAL ***** Youth Services	119964	103446.94	86	479856	392879.14	82	.00	1439649	1046769.86 27

FUND 291 Memorial Library Fund			DEPT/DIV 6410 User Services/Info Services						ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
	16	Library Personal Services									
	16 85	Salaries	91858	81194.88	88	367432	325640.69	89	.00	1102307	776666.31 30
	16 **	Library Personal Services	91858	81194.88	88	367432	325640.69	89	.00	1102307	776666.31 30
	18	Other Personal Services									
	18 05	Overtime Civilian	83	32.67	39	332	199.72	60	.00	1000	800.28 20
	18 **	Other Personal Services	83	32.67	39	332	199.72	60	.00	1000	800.28 20
	19	Employee Benefits									
	19 05	Medical Insurance	12311	15805.52	128	49244	63222.08	128	.00	147736	84513.92 43
	19 10	IMRF	9258	7396.97	80	37032	29901.10	81	.00	111098	81196.90 27
	19 11	Social Security	5695	4859.84	85	22780	19482.67	86	.00	68343	48860.33 29
	19 12	Medicare	1331	1136.60	85	5324	4556.42	86	.00	15983	11426.58 29
	19 **	Employee Benefits	28595	29198.93	102	114380	117162.27	102	.00	343160	225997.73 34
	22	Other Contractual Service									
	22 02	Dues	233	439.00	188	932	952.00	102	.00	2802	1850.00 34
	22 03	Training	275	175.10	64	1100	309.24	28	.00	3300	2990.76 9
	22 18	Contr Programs & Exhibits	480	210.00	44	1920	840.00	44	.00	5760	4920.00 15
	22 **	Other Contractual Service	988	824.10	83	3952	2101.24	53	.00	11862	9760.76 18
	30	General Supplies									
	30 05	Office Supplies & Equip	157	102.98	66	628	356.19	57	.00	1888	1531.81 19
	30 **	General Supplies	157	102.98	66	628	356.19	57	.00	1888	1531.81 19
	32	Library Supplies									
	32 01	Program Supplies	229	47.40	21	916	150.14	16	.00	2750	2599.86 6
	32 90	Circulation Supplies	174	99.27	57	696	160.91	23	.00	2095	1934.09 8
	32 **	Library Supplies	403	146.67	36	1612	311.05	19	.00	4845	4533.95 6
601	** **	Library	122084	111500.23	91	488336	445771.16	91	.00	1465062	1019290.84 30
60	** **	Culture/Recreation	122084	111500.23	91	488336	445771.16	91	.00	1465062	1019290.84 30
DIV	6410	TOTAL ***** Info Services	122084	111500.23	91	488336	445771.16	91	.00	1465062	1019290.84 30

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 Village of Arlington Heights

DETAIL BUDGET REPORT
 33% OF YEAR LAPSED

FUND 291 Memorial Library Fund			DEPT/DIV 6420 User Services/Customer Services						ANNUAL	UNENCUMB.	%
BA	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
16		Library Personal Services									
16	85	Salaries	115039	93387.90	81	460156	366892.41	80	.00	1380472	1013579.59 27
16	**	Library Personal Services	115039	93387.90	81	460156	366892.41	80	.00	1380472	1013579.59 27
18		Other Personal Services									
18	05	Overtime Civilian	83	744.16	897	332	1568.33	472	.00	1000	568.33- 157
18	**	Other Personal Services	83	744.16	897	332	1568.33	472	.00	1000	568.33- 157
19		Employee Benefits									
19	05	Medical Insurance	9735	5637.18	58	38940	22548.72	58	.00	116828	94279.28 19
19	10	IMRF	10992	8111.67	74	43968	31714.68	72	.00	131907	100192.32 24
19	11	Social Security	7132	5760.75	81	28528	22513.55	79	.00	85589	63075.45 26
19	12	Medicare	1668	1347.25	81	6672	5265.29	79	.00	20017	14751.71 26
19	**	Employee Benefits	29527	20856.85	71	118108	82042.24	70	.00	354341	272298.76 23
21		Property Services									
21	65	Other Services	292	177.30	61	1168	504.95	43	.00	3513	3008.05 14
21	**	Property Services	292	177.30	61	1168	504.95	43	.00	3513	3008.05 14
22		Other Contractual Service									
22	02	Dues	125	159.00	127	500	199.00	40	.00	1505	1306.00 13
22	03	Training	231	208.13	90	924	838.72	91	.00	2773	1934.28 30
22	**	Other Contractual Service	356	367.13	103	1424	1037.72	73	.00	4278	3240.28 24
30		General Supplies									
30	05	Office Supplies & Equip	169	128.58	76	676	511.06	76	.00	2033	1521.94 25
30	**	General Supplies	169	128.58	76	676	511.06	76	.00	2033	1521.94 25
32		Library Supplies									
32	01	Program Supplies	83	.00	0	332	.00	0	.00	1000	1000.00 0
32	90	Circulation Supplies	721	2534.14	352	2884	2619.27	91	.00	8660	6040.73 30
32	**	Library Supplies	804	2534.14	315	3216	2619.27	81	.00	9660	7040.73 27
601	**	Library	146270	118196.06	81	585080	455175.98	78	.00	1755297	1300121.02 26
60	**	Culture/Recreation	146270	118196.06	81	585080	455175.98	78	.00	1755297	1300121.02 26
DIV	6420	TOTAL ***** Customer Services	146270	118196.06	81	585080	455175.98	78	.00	1755297	1300121.02 26

FUND 291 Memorial Library Fund			DEPT/DIV 6430 User Services/Accessible Services						ANNUAL	UNENCUMB.	%
BA ELE OBJ ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
	16	Library Personal Services									
	16 85	Salaries	19996	18157.85	91	79984	72349.75	91	.00	239959	167609.25 30
	16 **	Library Personal Services	19996	18157.85	91	79984	72349.75	91	.00	239959	167609.25 30
	19	Employee Benefits									
	19 05	Medical Insurance	1041	1106.39	106	4164	4425.56	106	.00	12495	8069.44 35
	19 10	IMRF	2252	1888.41	84	9008	7529.57	84	.00	27030	19500.43 28
	19 11	Social Security	1239	1074.35	87	4956	4291.14	87	.00	14875	10583.86 29
	19 12	Medicare	289	251.26	87	1156	1003.58	87	.00	3479	2475.42 29
	19 **	Employee Benefits	4821	4320.41	90	19284	17249.85	90	.00	57879	40629.15 30
	22	Other Contractual Service									
	22 02	Dues	43	.00	0	172	45.00	26	.00	518	473.00 9
	22 03	Training	77	.00	0	308	.00	0	.00	930	930.00 0
	22 18	Contr Programs & Exhibits	799	490.00	61	3196	2809.88	88	.00	9590	6780.12 29
	22 **	Other Contractual Service	919	490.00	53	3676	2854.88	78	.00	11038	8183.12 26
	30	General Supplies									
	30 05	Office Supplies & Equip	41	.00	0	164	124.27	76	.00	500	375.73 25
	30 **	General Supplies	41	.00	0	164	124.27	76	.00	500	375.73 25
	32	Library Supplies									
	32 01	Program Supplies	151	99.61	66	604	871.20	144	.00	1820	948.80 48
	32 02	Program Events	50	.00	0	200	.00	0	.00	600	600.00 0
	32 90	Circulation Supplies	87	.00	0	348	.00	0	.00	1050	1050.00 0
	32 **	Library Supplies	288	99.61	35	1152	871.20	76	.00	3470	2598.80 25
601	** **	Library	26065	23067.87	89	104260	93449.95	90	.00	312846	219396.05 30
60	** **	Culture/Recreation	26065	23067.87	89	104260	93449.95	90	.00	312846	219396.05 30
DIV	6430	TOTAL ***** Accessible Services	26065	23067.87	89	104260	93449.95	90	.00	312846	219396.05 30

FUND 291 Memorial Library Fund			DEPT/DIV 6440 User Services/Programs and Exhibits						ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
BA ELE SUB	OBJ SUB	ACCOUNT DESCRIPTION	*****CURRENT*****			*****YEAR-TO-DATE*****					
			BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
	16	Library Personal Services									
	16 85	Salaries	20327	18009.58	89	81308	68994.91	85	.00	243924	174929.09 28
	16 **	Library Personal Services	20327	18009.58	89	81308	68994.91	85	.00	243924	174929.09 28
	18	Other Personal Services									
	18 05	Overtime Civilian	20	8.10	41	80	46.40	58	.00	250	203.60 19
	18 **	Other Personal Services	20	8.10	41	80	46.40	58	.00	250	203.60 19
	19	Employee Benefits									
	19 05	Medical Insurance	3944	4000.42	101	15776	16001.68	101	.00	47336	31334.32 34
	19 10	IMRF	2333	1873.84	80	9332	7180.30	77	.00	28007	20826.70 26
	19 11	Social Security	1260	1062.83	84	5040	4063.47	81	.00	15123	11059.53 27
	19 12	Medicare	294	248.56	85	1176	950.34	81	.00	3537	2586.66 27
	19 **	Employee Benefits	7831	7185.65	92	31324	28195.79	90	.00	94003	65807.21 30
	22	Other Contractual Service									
	22 02	Dues	96	.00	0	384	40.00	10	.00	1156	1116.00 4
	22 03	Training	119	15.00	13	476	45.00	10	.00	1428	1383.00 3
	22 18	Contr Programs & Exhibits	7351	7765.40	106	29404	14806.90	50	.00	88213	73406.10 17
	22 **	Other Contractual Service	7566	7780.40	103	30264	14891.90	49	.00	90797	75905.10 16
	32	Library Supplies									
	32 02	Program Events	678	1090.36	161	2712	2181.62	80	.00	8138	5956.38 27
	32 **	Library Supplies	678	1090.36	161	2712	2181.62	80	.00	8138	5956.38 27
601	** **	Library	36422	34074.09	94	145688	114310.62	79	.00	437112	322801.38 26
60	** **	Culture/Recreation	36422	34074.09	94	145688	114310.62	79	.00	437112	322801.38 26
DIV	6440	TOTAL ***** Programs and Exhibits	36422	34074.09	94	145688	114310.62	79	.00	437112	322801.38 26

FUND 291 Memorial Library Fund			DEPT/DIV 6450 User Services/Digital Services						ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
16		Library Personal Services									
16	85	Salaries	45235	40203.18	89	180940	160422.59	89	.00	542823	382400.41 30
16	**	Library Personal Services	45235	40203.18	89	180940	160422.59	89	.00	542823	382400.41 30
19		Employee Benefits									
19	05	Medical Insurance	4380	4187.92	96	17520	16751.68	96	.00	52569	35817.32 32
19	10	IMRF	4615	3882.85	84	18460	15387.56	83	.00	55387	39999.44 28
19	11	Social Security	2804	2448.97	87	11216	9536.02	85	.00	33655	24118.98 28
19	12	Medicare	655	572.74	87	2620	2230.18	85	.00	7871	5640.82 28
19	**	Employee Benefits	12454	11092.48	89	49816	43905.44	88	.00	149482	105576.56 29
22		Other Contractual Service									
22	02	Dues	166	.00	0	664	596.00	90	.00	1995	1399.00 30
22	03	Training	41	.00	0	164	.00	0	.00	500	500.00 0
22	42	Internet Access	320	960.00	300	1280	3840.00	300	.00	3840	.00 100
22	66	Outside Reference Service	256	.00	0	1024	3078.00	301	.00	3078	.00 100
22	**	Other Contractual Service	783	960.00	123	3132	7514.00	240	.00	9413	1899.00 80
30		General Supplies									
30	05	Office Supplies & Equip	58	63.70	110	232	173.03	75	.00	700	526.97 25
30	07	Supplies Reimb by Patrons	45	.00	0	180	23.89	13	.00	550	526.11 4
30	**	General Supplies	103	63.70	62	412	196.92	48	.00	1250	1053.08 16
31		Public Works Supplies									
31	85	Small Tools and Equipment	516	55.98	11	2064	2716.97	132	.00	6200	3483.03 44
31	**	Public Works Supplies	516	55.98	11	2064	2716.97	132	.00	6200	3483.03 44
32		Library Supplies									
32	01	Program Supplies	58	.00	0	232	.00	0	.00	700	700.00 0
32	78	Electronic Resources	31291	26254.81	84	125164	274807.70	220	.00	375497	100689.30 73
32	90	Circulation Supplies	131	.00	0	524	22.48	4	.00	1575	1552.52 1
32	**	Library Supplies	31480	26254.81	83	125920	274830.18	218	.00	377772	102941.82 73
601	**	Library	90571	78630.15	87	362284	489586.10	135	.00	1086940	597353.90 45
60	**	Culture/Recreation	90571	78630.15	87	362284	489586.10	135	.00	1086940	597353.90 45
DIV	6450	TOTAL ***** Digital Services	90571	78630.15	87	362284	489586.10	135	.00	1086940	597353.90 45

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 Village of Arlington Heights

DETAIL BUDGET REPORT
 33% OF YEAR LAPSED

FUND 291 Memorial Library Fund			DEPT/DIV 6470 User Services/Collection Services						ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
		Collection Services	235595	188537.91	80	942380	846435.04	90	.00	2827224	1980788.96 30

FUND 291 Memorial Library Fund			DEPT/DIV 6480 User Services/Belmont Makerspace						ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT	
BA	ELE OBJ	ACCOUNT DESCRIPTION	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.			
60		Culture/Recreation										
601		Library										
16		Library Personal Services										
16	85	Salaries	29468	19913.68	68	117872	79480.05	67	.00	353626	274145.95	23
16	**	Library Personal Services	29468	19913.68	68	117872	79480.05	67	.00	353626	274145.95	23
18		Other Personal Services										
18	05	Overtime Civilian	20	6.08	30	80	22.29	28	.00	250	227.71	9
18	**	Other Personal Services	20	6.08	30	80	22.29	28	.00	250	227.71	9
19		Employee Benefits										
19	05	Medical Insurance	1173	2128.37	181	4692	8513.48	181	.00	14084	5570.52	60
19	10	IMRF	3213	2048.47	64	12852	8245.05	64	.00	38562	30316.95	21
19	11	Social Security	1827	1200.79	66	7308	4837.30	66	.00	21925	17087.70	22
19	12	Medicare	427	280.82	66	1708	1131.23	66	.00	5128	3996.77	22
19	**	Employee Benefits	6640	5658.45	85	26560	22727.06	86	.00	79699	56971.94	29
20		Prof Technical Services										
20	40	General Insurance	18	.00	0	72	.00	0	.00	216	216.00	0
20	**	Prof Technical Services	18	.00	0	72	.00	0	.00	216	216.00	0
21		Property Services										
21	02	Equipment Maintenance	627	362.95	58	2508	1544.75	62	.00	7530	5985.25	21
21	11	Building Maintenance	4613	2945.30	64	18452	16097.46	87	.00	55366	39268.54	29
21	36	Equipment Rental	83	.00	0	332	.00	0	.00	1000	1000.00	0
21	60	Water and Sewer Service	100	.00	0	400	87.32	22	.00	1200	1112.68	7
21	65	Other Services	25	10.06	40	100	47.51	48	.00	300	252.49	16
21	**	Property Services	5448	3318.31	61	21792	17777.04	82	.00	65396	47618.96	27
22		Other Contractual Service										
22	02	Dues	66	.00	0	264	.00	0	.00	802	802.00	0
22	03	Training	83	.00	0	332	32.87	10	.00	1000	967.13	3
22	28	Contr Prog & Exhib-Adult	1750	2274.52	130	7000	10534.52	151	.00	21000	10465.48	50
22	38	Contr Prog & Exhib-Youth	125	.00	0	500	.00	0	.00	1500	1500.00	0
22	42	Internet Access	256	231.99	91	1024	927.96	91	.00	3075	2147.04	30
22	**	Other Contractual Service	2280	2506.51	110	9120	11495.35	126	.00	27377	15881.65	42
30		General Supplies										
30	05	Office Supplies & Equip	166	217.03	131	664	813.84	123	.00	2000	1186.16	41
30	07	Supplies Reimb by Patrons	685	63.96	9	2740	1589.05	58	.00	8231	6641.95	19
30	32	Software Library	562	19.99	4	2248	3098.99	138	.00	6750	3651.01	46
30	51	Heating Fuel	3345	508.63	15	13380	2719.84	20	.00	40140	37420.16	7
30	**	General Supplies	4758	809.61	17	19032	8221.72	43	.00	57121	48899.28	14
31		Public Works Supplies										
31	45	Janitorial Supplies	689	.00	0	2756	325.35	12	.00	8270	7944.65	4
31	85	Small Tools and Equipment	1044	416.46	40	4176	1822.50	44	.00	12529	10706.50	15
31	**	Public Works Supplies	1733	416.46	24	6932	2147.85	31	.00	20799	18651.15	10

FUND 291 Memorial Library Fund			DEPT/DIV 6480 User Services/Belmont Makerspace						ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
32		Library Supplies									
32	12	Program Events-Adult	1250	116.34	9	5000	3144.03	63	.00	15000	11855.97 21
32	22	Program Events-Youth	250	15.32	6	1000	15.32	2	.00	3000	2984.68 1
32	**	Library Supplies	1500	131.66	9	6000	3159.35	53	.00	18000	14840.65 18
50		Property									
50	12	Computer Equipment	166	.00	0	664	1199.00	181	.00	2000	801.00 60
50	15	Other Equipment	1268	.00	0	5072	.00	0	.00	15221	15221.00 0
50	**	Property	1434	.00	0	5736	1199.00	21	.00	17221	16022.00 7
601	**	Library	53299	32760.76	62	213196	146229.71	69	.00	639705	493475.29 23
60	**	Culture/Recreation	53299	32760.76	62	213196	146229.71	69	.00	639705	493475.29 23
DIV	6480	TOTAL ***** Belmont Makerspace	53299	32760.76	62	213196	146229.71	69	.00	639705	493475.29 23
DEPT	64	TOTAL ***** User Services	830270	690214.01	83	3321080	2983837.70	90	.00	9963835	6979997.30 30
FUND	291	TOTAL ***** Memorial Library Fund	1288579	1060228.42	82	5154316	4822359.54	94	.00	15464087	10641727.46 31
GRAND		TOTAL *****	1288579	1060228.42	82	5154316	4822359.54	94	.00	15464087	10641727.46 31

PREPARED 05/11/2022, 9:30:31
PROGRAM: GM267L
Village of Arlington Heights

DETAIL BUDGET REPORT
33% OF YEAR LAPSED

REPORT SELECTIONS

Fiscal year : 2022
Fund : 491
All Departments
All Divisions
Suppress accounts with zero balances : Y

PREPARED 05/11/2022, 9:30:31
 PROGRAM: GM267L
 Village of Arlington Heights

DETAIL BUDGET REPORT
 33% OF YEAR LAPSED

FUND 491 Capital Projects-Library			DEPT/DIV 6001 Executive Office/Administration						ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
	50	Property									
	50	55 Other Capital Outlay	33333	1932.33	6	133332	7896.72	6	.00	400000	392103.28 2
	50	** Property	33333	1932.33	6	133332	7896.72	6	.00	400000	392103.28 2
601	**	** Library	33333	1932.33	6	133332	7896.72	6	.00	400000	392103.28 2
60	**	** Culture/Recreation	33333	1932.33	6	133332	7896.72	6	.00	400000	392103.28 2
DIV	6001	TOTAL ***** Administration	33333	1932.33	6	133332	7896.72	6	.00	400000	392103.28 2

PREPARED 05/11/2022, 9:30:31
 PROGRAM: GM267L
 Village of Arlington Heights

DETAIL BUDGET REPORT
 33% OF YEAR LAPSED

FUND 491 Capital Projects-Library			DEPT/DIV 6020 Executive Office/Facilities						ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
	50	Property									
	50 15	Other Equipment	85743	1350.00	2	342972	787887.00	230	.00	1028926	241039.00 77
	50 **	Property	85743	1350.00	2	342972	787887.00	230	.00	1028926	241039.00 77
601 ** **		Library	85743	1350.00	2	342972	787887.00	230	.00	1028926	241039.00 77
60 ** **		Culture/Recreation	85743	1350.00	2	342972	787887.00	230	.00	1028926	241039.00 77
DIV 6020		TOTAL ***** Facilities	85743	1350.00	2	342972	787887.00	230	.00	1028926	241039.00 77
DEPT 60		TOTAL ***** Executive Office	119076	3282.33	3	476304	795783.72	167	.00	1428926	633142.28 56

PREPARED 05/11/2022, 9:30:31
 PROGRAM: GM267L
 Village of Arlington Heights

DETAIL BUDGET REPORT
 33% OF YEAR LAPSED

FUND 491 Capital Projects-Library		DEPT/DIV 6480 User Services/Belmont Makerspace							ANNUAL	UNENCUMB.	%	
BA	ELE OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT		
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	50	Property										
	50 55	Other Capital Outlay	5416	.00	0	21664	6488.50	30	.00	65000	58511.50	10
	50 **	Property	5416	.00	0	21664	6488.50	30	.00	65000	58511.50	10
601 ** **		Library	5416	.00	0	21664	6488.50	30	.00	65000	58511.50	10
60 ** **		Culture/Recreation	5416	.00	0	21664	6488.50	30	.00	65000	58511.50	10
DIV 6480		TOTAL *****	5416	.00	0	21664	6488.50	30	.00	65000	58511.50	10
		Belmont Makerspace										
DEPT 64		TOTAL *****	5416	.00	0	21664	6488.50	30	.00	65000	58511.50	10
		User Services										
FUND 491		TOTAL *****	124492	3282.33	3	497968	802272.22	161	.00	1493926	691653.78	54
		Capital Projects-Library										
GRAND		TOTAL *****	124492	3282.33	3	497968	802272.22	161	.00	1493926	691653.78	54

May 17, 2022

(Action Item 4)

**ACCOUNTS PAYABLE
CHECK REGISTER
ARLINGTON HEIGHTS MEMORIAL LIBRARY
April 30, 2022**

Fund Number	Fund Name	Fund Total
291	General Fund - Library	\$249,466.36
491	Capital Projects Fund - Library	\$3,282.33
Total Disbursements		<u>\$252,748.69</u>
Payrolls Paid		
4/8/2022		\$297,157.46
4/22/2022		\$303,100.43
Total Payroll Disbursements		<u>\$600,257.89</u>
Journal Entry Expenditures by Village On Behalf Of the Library		
4/30/2022	Group Insurance	\$110,483.33
4/30/2022	IMRF	\$58,506.05
4/30/2022	Social Security	\$35,719.11
4/30/2022	Medicare	\$8,353.60
		<u>\$213,062.09</u>
Total Disbursed		<u>\$1,066,068.67</u>

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
83299	ARLINGTON HTS MEMORIAL LIBRARY	291-0000-489.90-00	CORPORATE CASHBACK	147.03-	147.03-
83345	GROUP ADMINISTRATORS	291-0000-210.97-00	FSA MED APRIL	3,484.64	
		291-0000-210.99-00	FSA DEP APRIL	1,153.86	4,638.50
83394	PROQUEST LLC	291-0000-140.05-00	PREPAID PROQUEST GLOBAL N	4,604.73	
		291-0000-140.05-00	PREPAID PROQUEST ELECTRON	2,944.82	7,549.55
83402	SONTIQ, INC	291-0000-210.83-00	MARCH ULTRASECURE IDENTIT	88.36	88.36
83411	VALUE LINE PUBLISHING LLC	291-0000-140.05-00	PREPAID VALUE LINE RESEAR	3,058.33	3,058.33
***** DIVISION TOTAL ****					15,187.71
***** DEPARTMENT TOTAL **					15,187.71

DEPARTMENT: 60

Executive Office

DIVISION: 01

83292	AMAZON.COM CREDIT	291-6001-601.30-05	OFFICE SUPPLES	36.98	
		291-6001-601.30-05	MASKING TAPE HOLDER	12.89	49.87
83297	ARLINGTON HTS MEMORIAL LIBRARY	291-6001-601.22-03	MILEAGE-DOREN	3.16	
		291-6001-601.22-05	POSTAGE-FEDEX	34.45	37.61
83299	ARLINGTON HTS MEMORIAL LIBRARY	291-6001-601.22-03	REACHING FORWARD SOUTH HO	212.56	
		291-6001-601.22-03	ALA CONF FLIGHT-C HAMANN	375.20	
		291-6001-601.22-03	ALA VIRTUAL CONF-C SHIN	175.00	
		291-6001-601.22-03	PLA CONF HOTEL-J CZAJKA	812.04	
		291-6001-601.22-03	PLA CONF HOTEL-R KING	988.32	
		291-6001-601.22-03	PLA CONF HOTEL-J DUNCAN	830.60	
		291-6001-601.22-03	ALA CONF REG-A HARDER	495.00	
		291-6001-601.22-03	ALA CONF REFUND-A HARDER	275.00-	
		291-6001-601.22-03	ALA CONF REG-D OLIHWIER	220.00	
		291-6001-601.22-03	ALA CONF REG-D SMART	220.00	
		291-6001-601.22-03	ALA CONF REFUND-D SMART	50.00-	
		291-6001-601.22-03	ALA CONF REG-E MATHER	380.00	
		291-6001-601.22-03	ALA CONF REG-J DUNCAN	380.00	
		291-6001-601.22-03	ALA CONF REG-L KALMENS	380.00	
		291-6001-601.22-03	ALA CONF REG-M HASTINGS	380.00	
		291-6001-601.22-03	ALA CONF REG-M DRISKELL	380.00	
		291-6001-601.22-03	ALA CONF REFUND-DRISKELL	50.00-	
		291-6001-601.22-03	ALA CONF REG-S MEYER	220.00	6,073.72
83336	FEDEX	291-6001-601.22-05	POSTAGE	140.00	140.00
83345	GROUP ADMINISTRATORS	291-6001-601.19-53	FSA FEES APRIL	152.00	152.00
83351	ILA CONFERENCE	291-6001-601.22-03	ILA REACH FORWARD- SEMLA	175.00	175.00
83352	ILA MEMBERSHIP	291-6001-601.22-02	ILA DUES - ZYCK G	75.00	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6001-601.22-02	ILA DUES - SOMARY A	75.00	
		291-6001-601.22-02	ILA DUES - RUHL A	75.00	
		291-6001-601.22-02	ILA DUES - SMART D	75.00	
		291-6001-601.22-02	ILA DUES - SUPPLITT J	75.00	
		291-6001-601.22-02	ILA DUES - GALLA S	75.00	450.00
83390	PEREGRINE STIME NEWMAN RITZMAN &	291-6001-601.20-20	LEGAL SERVS 1/1-3/31/2022	3,262.50	3,262.50
83393	POSTMASTER	291-6001-601.22-05	PERMIT#591 SUMMER NEWSLET	2,900.00	2,900.00
83396	ROBBINS SCHWARTZ	291-6001-601.20-20	LEGAL SERVS 3/8	215.00	
		291-6001-601.20-20	LEGAL SERVS 3/4	107.50	322.50
83397	ROUNDY'S INC	291-6001-601.22-03	TRAVEL/TRAINING	18.76	18.76
83415	WAREHOUSE DIRECT	291-6001-601.30-05	TRUSTEE APPAREL	211.51	
		291-6001-601.32-99	TRUSTEE APPAREL & FREIGHT	52.49	264.00
83416	WILLIAMS ASSOCIATES ARCHITECTS	491-6001-601.50-55	MARCH KID'S WORLD CONSTRU	1,932.33	1,932.33

***** DIVISION TOTAL **** *Communications & Marketing* 15,778.29

83292	AMAZON.COM CREDIT	291-6002-601.30-05	BACKDROPS FOR PHOTOS	100.74	
		291-6002-601.30-05	GOOGLY EYES	5.99	106.73
83297	ARLINGTON HTS MEMORIAL LIBRARY	291-6002-601.30-05	NEWSLETTER COVER PAPER	22.39	22.39
83299	ARLINGTON HTS MEMORIAL LIBRARY	291-6002-601.22-02	ALA MEMBERSHIP-A HARDER	54.00	
		291-6002-601.22-10	BUSINESS CARDS-J HARTNETT	36.69	90.69
83314	CARDINAL COLORGROUP	291-6002-601.22-10	MAY NEWSLETTER	13,091.00	13,091.00
83369	LINDENMEYR MUNROE	291-6002-601.30-05	PAPER	497.00	497.00
83405	STATE GRAPHICS	291-6002-601.22-10	D25 ART SHOW INVITES	243.20	243.20

***** DIVISION TOTAL **** *Human Resources* 14,051.01

83290	ACCURATE EMPLOYMENT SCREENING LLC	291-6003-601.21-65	EMPLOYMENT &VOL SCREENING	209.00	209.00
83292	AMAZON.COM CREDIT	291-6003-601.22-55	DSSC STAFF DAY ACTIVITIES	235.98	
		291-6003-601.40-70	DSSC STAFF DAY ACTIVITES	11.95	247.93
83297	ARLINGTON HTS MEMORIAL LIBRARY	291-6003-601.40-70	LIBRARY WEEK SUPPLIES	35.94	35.94
83298	ARLINGTON HTS MEMORIAL LIBRARY	291-6003-601.40-70	VOL APPRECIATION DESSERTS	123.75	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6003-601.40-70	EMPLOYEE RECOGNITION	194.72	
		291-6003-601.40-70	EMPLOYEE RECOGNITION	743.16	
		291-6003-601.40-70	VOL APPRECIATION DESSERTS	123.75	1,185.38
83299	ARLINGTON HTS MEMORIAL LIBRARY	291-6003-601.22-03	DEI CONFERENCE-L HAACK	100.00	100.00
83313	BUILD-A-BLINKIE	291-6003-601.22-55	5/13 STAFF DAY "BUILD-A-B	806.00	806.00
83318	CERTIF-A-GIFT COMPANY	291-6003-601.40-70	VOLUNTEER GIFT REDEMPTION	9.90	
		291-6003-601.40-70	VOLUNTEER GIFT REDEMPTION	20.00	29.90
83321	COMEAX,JENNIFER	291-6003-601.22-55	5/13 STAFF EVENT BARTENDE	150.00	150.00
83329	CRANE,CHARLES	291-6003-601.22-55	5/13 STAFF DAY ENTERTAINM	200.00	200.00
83348	HR SOURCE	291-6003-601.21-65	MARKET BENCHMARKING F/EXE	146.25	146.25
83356	INGRAM LIBRARY SERVICES	291-6003-601.22-55	STAFF DAY 5 LANGUAGES OF	2,038.00	2,038.00
83358	JANNOTTA,ALLYSON	291-6003-601.22-55	5/13 STAFF DAY KEYNOTE SP	550.00	550.00
83361	KILWINS ARLINGTON HEIGHTS	291-6003-601.40-70	VOLUNTEERS APPRECIATION S	134.18	134.18
83420	ZELKOWITZ,MARK	291-6003-601.22-55	5/13 BE HAPPY, BE MINDFUL	200.00	200.00
83423	4IMPRINT	291-6003-601.40-70	VOLUNTEER APPRECIATION WE	1,105.01	1,105.01
***** DIVISION TOTAL ****					7,137.59
				<i>Gifts & Grants</i>	
DEPARTMENT: 60	Executive Office	DIVISION: 04			
83292	AMAZON.COM CREDIT	291-6004-601.32-80	BOOKS	20.97	20.97
83293	AMBIUS (19)	291-6004-601.21-65	REG SERVS MAY	236.97	236.97
83298	ARLINGTON HTS MEMORIAL LIBRARY	291-6004-601.32-02	SUMMER READING GIFT CARDS	105.00	105.00
83299	ARLINGTON HTS MEMORIAL LIBRARY	291-6004-601.32-02	SUMMER READING GIFT CARDS	121.95	121.95
83305	BAKER & TAYLOR	291-6004-601.32-80	BOOKS	20.32	20.32
83309	BIG BROTHER'S VINYL	291-6004-601.22-18	6/12 SUNDAY MUSICALE-BIG	300.00	300.00
83391	PEREZ,ARMANDO	291-6004-601.22-18	5/22 SUNDAY MUSICALE ESSO	1,700.00	1,700.00
***** DIVISION TOTAL ****					2,505.21
DEPARTMENT: 60	Executive Office	DIVISION: 10			

Information Technology

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
83292	AMAZON.COM CREDIT	291-6010-601.31-85	AV EQUIPMENT	52.77	
		291-6010-601.50-12	IPAD AIR FOR TLC STAFF	549.99	
		291-6010-601.31-85	CASES FOR SECURITY	722.75	1,325.51
83299	ARLINGTON HTS MEMORIAL LIBRARY	291-6010-601.22-42	EMERGENCY TEXTING SERVICE	94.98	
		291-6010-601.30-32	ZOOM SUBSCRIPTION	280.00	
		291-6010-601.20-05	PRIVATE DOMAIN REGISTRAT	5.97	
		291-6010-601.20-05	PAYFLOW PRO SUBSCRIPTION	54.10	
		291-6010-601.22-42	BUSINESS CABLE, 4/1-4/30	21.04	
		291-6010-601.22-42	SC INTERNET, 3/21-4/20	141.60	
		291-6010-601.22-42	ADT MONTHLY SUBSCRIPTION	51.99	
		291-6010-601.30-32	RIDDLE.COM SUBSCRIPTION	49.00	
		291-6010-601.30-32	YOUTUBE PREMIUM SUBSCRIPT	11.99	
		291-6010-601.30-32	VOLUNTEER SOFTWARE SUBSCR	165.00	
		291-6010-601.30-32	OFFICE 365 CONFERENCE BRI	1.50	
		291-6010-601.30-32	KINDLE UNLIMITED SUBSCRIP	9.99	
		291-6010-601.30-32	AMAZON FREETIME SUBSCRIPT	4.99	
		291-6010-601.30-32	AMAZON S3 BACKUP STORAGE	366.92	
		291-6010-601.30-32	TRELLO SUBSCRIPTION	35.00	
		291-6010-601.30-32	GSUITE DEVICE MANAGEMENT	54.00	
		291-6010-601.30-32	SPOTIFY SUBSCRIPTION	15.99	
		291-6010-601.30-32	AMAZON UNLIMITED SUBSCRIP	9.99	
		291-6010-601.30-32	OFFICE 365 SUBSCRIPTION	651.75	2,025.80
83301	AT&T MOBILITY	291-6010-601.22-42	INTERNET ACCESS 3/28-4/27	138.92	138.92
83316	CDW GOVERNMENT INC	291-6010-601.50-12	LED MONITOR STUDIO REPLAC	2,999.94	
		291-6010-601.50-12	APPLE MAC MINI STUDIO REP	2,907.11	5,907.05
83354	IMAGE SYSTEMS & BUSINESS SOLUTIONS	291-6010-601.21-02	EQUIPMENT MAINTENANCE	1,354.07	1,354.07
83355	IMPACT NETWORKING LLC	291-6010-601.21-02	EQUIPMENT MAINTENANCE	270.90	
		291-6010-601.30-30	PAPER THROUGHOUT THE BLDG	240.80	
		291-6010-601.21-02	EQUIPMENT MAINTENANCE	384.84	
		291-6010-601.30-30	TONER	19.50	916.04
83384	MNJ TECHNOLOGIES DIRECT INC	291-6010-601.31-85	SERVER RAM FOR NUTANIX	189.90	
		291-6010-601.31-85	SERVER RAM FOR NUTANIX	189.90	
		291-6010-601.30-32	OFFICE 365 SUBSCRIPTION	651.75	651.75
83385	MONOPRICE INC	291-6010-601.31-85	HEADPHONES FOR HUB	154.14	154.14
83404	STAPLES	291-6010-601.30-30	PAPER FOR BUILDING	856.25	856.25
83408	TODAYS BUSINESS SOLUTIONS	291-6010-601.20-05	FAX PROGRAM 1ST QTR 2022	632.48	632.48
83412	VERIZON WIRELESS	<- 291-6010-601.22-42	TELEPHONE & EQUIPMENT CHA	1,003.40	1,003.40
83418	WOW BUSINESS	291-6010-601.22-42	INTERNET 4/13-5/12 AHML	2,316.22	2,316.22

***** DIVISION TOTAL ****

17,281.63

Facilities

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
83292	AMAZON.COM CREDIT	291-6020-601.21-07	AUTO REPAIR PARTS	391.95	
		291-6020-601.21-11	MAINTENANCE SUPPLIES	151.96	
		291-6020-601.21-11	MAINTENANCE SUPPLIES	41.80	
		291-6020-601.21-11	MAINTENANCE SUPPLIES	23.99	
		291-6020-601.21-11	MAINTENANCE SUPPLIES	114.73	
		291-6020-601.21-11	MAINTENANCE SUPPLIES	29.99	
		291-6020-601.30-05	OFFICE SUPPLIES	4.91	759.33
83294	ANDERSON PEST SOLUTIONS	291-6020-601.21-11	REG SERVS MAY	93.45	93.45
83296	AQUARIUM ADVENTURE	291-6020-601.21-11	REG SERVS APRIL	280.00	280.00
83299	ARLINGTON HTS MEMORIAL LIBRARY	291-6020-601.21-11	MAINTENANCE SUPPLIES	100.50	
		291-6020-601.21-11	MAINTENANCE SUPPLIES	326.33	426.83
83304	BADE SUPPLY	291-6020-601.31-45	JANITORIAL SUPPLIES	996.18	996.18
83319	CINTAS FIRE PROTECTION	291-6020-601.21-11	FIRE EXTINGUISHER SERVICI	1,523.62	1,523.62
83322	COMED	291-6020-601.30-51	HEATING 3/10-4/8	161.44	
		291-6020-601.30-51	HEATING 3/10-4/8	2.99	164.43
83323	COMFLOORX	291-6020-601.21-11	CARPET FOR COLLECTION SER	9,195.00	9,195.00
83330	DEFRANCO PLUMBING INC	291-6020-601.21-11	PLUMBING REPAIR	329.00	329.00
83332	DOOR SYSTEMS ASSA ABLOY	291-6020-601.21-11	GARAGE DOOR MAINTENANCE	326.00	326.00
83333	ESSCOE, LLC	291-6020-601.21-02	SECURITY CAMERA REBOOTING	385.00	385.00
83335	FE MORAN, INC	491-6020-601.50-15	HVAC	1,350.00	1,350.00
83338	FLUORECYCLE INC	291-6020-601.21-11	BULB RECYCLING	1,148.30	1,148.30
83341	GARDEN GUY, INC.	291-6020-601.21-11	APRIL LANDSCAPE MAINT AHM	682.00	
		291-6020-601.21-11	NOV'21 LANDSCAPE MAINT AH	620.00	
		291-6020-601.21-11	WATER MAIN BREAK LANDSCAP	985.00	2,287.00
83343	GRAINGER INC,W W	291-6020-601.21-11	MAINTENANCE SUPPLIES	46.34	
		291-6020-601.21-11	LIGHT BULBS	1,222.98	1,269.32
83346	HOH WATER TECHNOLOGY INC	291-6020-601.21-11	TOWER CHEMICALS	2,678.13	
		291-6020-601.21-11	TOWER CHEMICALS	129.93	2,808.06
83349	IGS ENERGY	291-6020-601.30-51	NATURAL GAS MARCH	3,168.60	3,168.60
83376	MASTER MAINTENANCE SERVICE INC	291-6020-601.21-11	JANITORIAL SERVS MAY	4,599.00	4,599.00
83379	MENARDS-MOUNT PROSPECT	291-6020-601.21-11	BLDG MAINTENANCE	108.74	108.74
83380	MIDWEST PAPER RETRIEVER	291-6020-601.21-11	RECYCLING SERVS APRIL	69.00	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					69.00
83387	NICOR GAS	291-6020-601.30-51	NATURAL GAS APRIL	933.05	
		291-6020-601.30-51	NATURAL GAS APRIL	357.42	1,290.47
83395	RAMROD DISTRIBUTORS INC	291-6020-601.31-45	JANITORIAL SUPPLIES	921.82	
		291-6020-601.31-45	JANITORIAL SUPPLIES	284.92	1,206.74
83401	SHERWIN ACE HARDWARE INC	291-6020-601.21-11	BLDG MAINTENANCE	9.16	
		291-6020-601.21-11	BLDG MAINTENANCE	16.54	
		291-6020-601.21-11	BLDG MAINTENANCE	9.18	
		291-6020-601.21-11	BLDG MAINTENANCE	8.99	
		291-6020-601.21-11	BLDG MAINTENANCE	7.59	51.46
83403	STANDARD ELEVATOR CO	291-6020-601.21-02	REG SERVS MAY AHML	1,017.60	1,017.60
83404	STAPLES	291-6020-601.31-45	JANITORIAL SUPPLIES	910.27	910.27
83413	VILLAGE OF ARLINGTON HEIGHTS	291-6020-601.30-50	FUEL APRIL	293.37	293.37
83417	WM CORPORATE SERVICES INC	291-6020-601.21-11	WASTE, RECYCLING & GREEN	408.45	408.45
83421	1000BULBS.COM	291-6020-601.21-11	LIGHT BULBS	78.55	78.55
83422	20/10 ENGINEERING GROUP LLC	291-6020-601.21-11	MILLER-PICKING RTU REPLAC	2,375.00	2,375.00

***** DIVISION TOTAL **** 38,918.77

***** DEPARTMENT TOTAL ** 95,672.50

Youth Services

		291-6401-601.30-05	OFFICE SUPPLIES	67.84	
		291-6401-601.32-01	APRIL TEEN DIY SUPPLIES	16.78	
		291-6401-601.32-01	APRIL TEEN DIY SUPPLIES	9.99	
		291-6401-601.32-01	JUNE CRAFT SUPPLIES	35.76	
		291-6401-601.32-01	JUNE CRAFT SUPPLIES	26.97	
		291-6401-601.32-02	SUPPLIES FOR BEE HOTEL	28.99	
		291-6401-601.32-01	APRIL TEEN DIY SUPPLIES	57.95	
		291-6401-601.32-01	APRIL TEEN DIY SUPPLIES	16.99	
		291-6401-601.32-01	NEWSPRINT SPLY WRT TABLE	49.95	
		291-6401-601.32-02	MAY STORYTIME KIDS WORLD	35.99	
		291-6401-601.30-05	OFFICE SUPPLIES	41.97	
		291-6401-601.32-90	OFFICE SUPPLIES	31.12	
		291-6401-601.32-90	OFFICE SUPPLIES	13.69	
		291-6401-601.30-05	OFFICE SUPPLIES	42.25	
		291-6401-601.32-01	TEEN GAME NIGHT GAMES	86.68	
		291-6401-601.32-01	TEEN GAME NIGHT GAMES	11.22	574.14
83295	ANDERTOONS LLC	291-6401-601.22-18	6/16 SPACE FIGHTS! CARTOO	300.00	300.00
83297	ARLINGTON HTS MEMORIAL LIBRARY	291-6401-601.32-01	STORYTIME PROPS F/SPRING	43.32	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6401-601.32-02	APRIL PROGRAM SUPPLIES	16.40	
		291-6401-601.32-01	SUMMER CRAFT SUPPLIES	36.73	
		291-6401-601.22-03	MILEAGE-MCGUIRE	15.33	
		291-6401-601.32-02	APRIL PROGRAM SUPPLIES	45.92	
		291-6401-601.32-02	HUB BIRTHDAY SUPPLIES	24.92	
		291-6401-601.32-02	SEW A PRETZEL PILLOW,4/12	44.86	
		291-6401-601.32-01	KW IMAGINATION STATION	34.97	
		291-6401-601.32-02	KRAFT PAPER TWEEN PROGRAM	5.52	
		291-6401-601.32-01	IMAGINATION STATION	10.96	
		291-6401-601.32-02	TEEN SEWING PROGRAM	4.99	
		291-6401-601.22-03	MILEAGE-PAPANASTASSIOU	10.53	294.45
83298	ARLINGTON HTS MEMORIAL LIBRARY	291-6401-601.32-01	APRIL TWEEN DIY KIT	11.99	
		291-6401-601.32-02	SUMMER READING PRIZES	154.87	
		291-6401-601.32-02	SUMMER READING SEEK & FIN	16.99	
		291-6401-601.32-90	JUNE TWEEN LITCRATE 1	23.15	
		291-6401-601.32-90	JUNE TWEEN LITCRATE 2	91.77	
		291-6401-601.32-90	JUNE TWEEN LITCRATE, TAX	1.36-	
		291-6401-601.32-90	JUNE TWEEN LITCRATE, TAX	.25-	
		291-6401-601.32-90	JUNE TWEEN LITCRATE 3	4.24	301.40
83299	ARLINGTON HTS MEMORIAL LIBRARY	291-6401-601.32-02	TAB PIZZA, 4/3	44.48	
		291-6401-601.32-01	I CAN READ PHOTO FRAME	190.00	234.48
83307	BELFORD,AMY	291-6401-601.32-02	PROGRAM EVENTS	54.51	54.51
83311	BLICK ART MATERIALS	291-6401-601.32-02	COLOR BLOCK PAINTING 5/23	133.97	133.97
83320	CLARK,CODY MICHAEL	291-6401-601.22-18	10/22 50% DEPOSIT MAGIC-A	375.00	375.00
83334	FAMBRO MANAGEMENT	291-6401-601.22-18	5/22 CHESS CLUB	75.00	75.00
83339	FUN EXPRESS LLC	291-6401-601.32-90	JUNE TWEEN LITCRATE	69.56	
		291-6401-601.32-01	PASSIVE CRAFT	92.59	162.15
83347	HOWARD PACKAGING LLC	291-6401-601.32-02	PRIZE BAGS F/SUMMER READI	166.64	166.64
83352	ILA MEMBERSHIP	291-6401-601.22-02	ILA DUES - MATHER E	100.00	100.00
83357	INSITUTE FOR POSITIVE MENTAL HEALTH	291-6401-601.22-18	5/20 RESCUE BEARS WORKSHO	175.00	175.00
83370	LYNN,PADDY	291-6401-601.22-18	6/7 CHILLING CAMPFIRE TAL	350.00	350.00
83397	ROUNDY'S INC	291-6401-601.32-01	PROGRAM SUPPLES	41.95	41.95
83399	S & S WORLDWIDE	291-6401-601.32-02	SUMMER READING ELEMENTARY	2,159.20	2,159.20
83414	VRABLIK,SCOTT STEVEN	291-6401-601.22-18	6/18 MINECRAFT MANIA ESCA	125.00	125.00
***** DIVISION TOTAL *****					5,622.89

PREPARED 05/17/22, 11:57 AM
PROGRAM GM348U5
DEPARTMENT: 64 User Services

ACCOUNTS PAYABLE CHECK REGISTER BY DEPT/DIV
Village of Arlington Heights
DIVISION: 10

PAGE 8
ACCOUNTING PERIOD 5/2022

Info Services

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
83291	ALA MEMBERSHIP	291-6410-601.22-02	ALA DUES - POWERS B	144.00	
		291-6410-601.22-02	ALA DUES - LUDEMANN E	295.00	439.00
83292	AMAZON.COM CREDIT	291-6410-601.30-05	OFFICE SUPPLIES	14.79	
		291-6410-601.32-90	CIRC SUPPLIES	25.98	
		291-6410-601.32-90	CIRC SUPPLIES	64.90	
		291-6410-601.30-05	OFFICE SUPPLIES	13.76	
		291-6410-601.30-05	OFFICE SUPPLIES	8.80	
		291-6410-601.30-05	OFFICE SUPPLIES- PENS	65.63	
		291-6410-601.32-90	CIRCULATION SUPPLIES	8.39	202.25
83298	ARLINGTON HTS MEMORIAL LIBRARY	291-6410-601.22-03	WEBINAR-N CAMP	5.00	5.00
83299	ARLINGTON HTS MEMORIAL LIBRARY	291-6410-601.22-03	HR CRASH COURSE-J DUNCAN	170.10	170.10
83308	BENNETT, BRUCE	291-6410-601.22-18	RESUME REVIEWS APRIL	150.00	150.00
83372	MADAY, JULIE I	291-6410-601.22-18	APRIL RESUME REVIEWS	60.00	60.00
83397	ROUNDY'S INC	291-6410-601.32-01	BUSINESS PROGRAM, 4/5	47.40	47.40

***** DIVISION TOTAL ***** *Circulation* 1,073.75

DEPARTMENT: 64 User Services

DIVISION: 20

83289	ABLE CARD LLC	291-6420-601.32-90	CARD KEYTAGS	2,496.90	2,496.90
83292	AMAZON.COM CREDIT	291-6420-601.30-05	VIDEO GAME FILING SUPPLY	17.95	
		291-6420-601.32-90	FACE MASKS	37.24	
		291-6420-601.30-05	DESK CALENDAR	3.98	
		291-6420-601.22-03	NOTEBOOKS	49.20	
		291-6420-601.30-05	NOTEBOOKS	59.95	
		291-6420-601.30-05	DRY ERASE MARKERS	14.04	182.36
83297	ARLINGTON HTS MEMORIAL LIBRARY	291-6420-601.22-03	MILEAGE-WEBER	36.26	
		291-6420-601.22-03	MILEAGE-AKHTER-AZIM	32.05	
		291-6420-601.22-03	MILEAGE-WILLIAMS	3.51	
		291-6420-601.22-03	MILEAGE-MEYER	8.37	
		291-6420-601.22-03	MILEAGE-MEYER	5.27	
		291-6420-601.22-03	MILEAGE-AKHTER-AZIM	25.26	
		291-6420-601.22-03	MILEAGE-KLOPP	12.76	
		291-6420-601.22-03	MILEAGE-KARIM	35.45	158.93
83299	ARLINGTON HTS MEMORIAL LIBRARY	291-6420-601.22-02	ALA DUES-C SHIN	54.00	54.00
83407	TESOL INTERNATIONAL ASSOCIATION	291-6420-601.22-02	TESOL DUES - KARIM T	105.00	105.00
83410	UNIQUE MANAGEMENT SERVICES INC	291-6420-601.21-65	MARCH PLACEMENTS	68.95	
		291-6420-601.21-65	APRIL PLACEMENTS	108.35	177.30
83415	WAREHOUSE DIRECT	291-6420-601.30-05	OFFICE SUPPLIES	32.66	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					32.66

***** DIVISION TOTAL **** *Senior & Accessible Services* 3,207.15

DEPARTMENT:	64	User Services	DIVISION:	30		
83292	AMAZON.COM CREDIT		291-6430-601.32-01	ART MAY/JUNE SUPPLIES	67.16	67.16
83298	ARLINGTON HTS MEMORIAL LIBRARY		291-6430-601.32-01	ART WITH ALAYNE SUPPLIES	32.45	32.45
83378	MCNULTY,ALAYNE		291-6430-601.22-18	CHECK#82895 REPLACEMENT	490.00	
			291-6430-601.22-18	MAY CREATIVE AGING: ART	490.00	980.00

***** DIVISION TOTAL **** *Programs & Exhibits* 1,079.61

DEPARTMENT:	64	User Services	DIVISION:	40		
83292	AMAZON.COM CREDIT		291-6440-601.32-02	EARTH CHALLENGE PRIZES	89.96	
			291-6440-601.32-02	TERRARIUM SUPPLIES	35.20	
			291-6440-601.32-02	TERRARIUM SUPPLIES	7.99	
			291-6440-601.32-02	TERRARIUM SUPPLIES	71.99	205.14
83297	ARLINGTON HTS MEMORIAL LIBRARY		291-6440-601.32-02	DRINKS F/SUNDAY MUSICALE	46.86	46.86
83298	ARLINGTON HTS MEMORIAL LIBRARY		291-6440-601.22-03	SERVSAFE CERT-A MORENO	15.00	15.00
83299	ARLINGTON HTS MEMORIAL LIBRARY		291-6440-601.32-02	TJs PROGRAM REFRESHMENTS	97.72	
			291-6440-601.32-02	WHEAT STRAW/CUTLERY SET	197.30-	99.58-
83300	ART EXCURSIONS INC		291-6440-601.22-18	5/31 BEAUTY, HISTORY & RO	350.00	350.00
83302	AUTHORS UNBOUND AGENCY		291-6440-601.22-18	10/27 DEPOSIT HIRAHARA N.	3,750.00	3,750.00
83303	AYODELE DRUM AND DANCE, NFP		291-6440-601.22-18	6/16 AYODELE DRUM & DANCE	1,500.00	1,500.00
83327	COUGHLIN,HEATHER ALYSSA		291-6440-601.22-18	6/9 GROWING YOUR OWN CUTT	360.00	360.00
83362	KNABB,JACOB S		291-6440-601.22-18	6/8 WRITER'S INK	150.00	150.00
83371	LYONS,MARK		291-6440-601.22-18	5/19 GROWING TERRIFIC TOM	300.00	300.00
83375	MARTIN, CONSTANCE L.		291-6440-601.22-18	6/14 PRE-CIVIL WAR QUILTS	375.40	375.40
83377	MCDONNELL,JEROME		291-6440-601.22-18	4/28 WIDER LENS:MOSSVILLE	150.00	150.00
83382	MILCHTEIN,CHAYA M.		291-6440-601.22-18	6/7 VITUAL CAR WORKSHOP	450.00	450.00
83383	MINUSKIN,LYNN		291-6440-601.22-18	6/11 YOGA IN THE PARK	80.00	80.00
83388	NORTHSIDE DEFENSE LLC		291-6440-601.22-18	6/12 VING TSUN KUNG FU	300.00	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					300.00
83397	ROUNDY'S INC	291-6440-601.32-02	TEA & TALK 4/13	27.94	27.94
83409	TOTALLY PROMOTIONAL	291-6440-601.32-02	FANCON LANYARD	910.00	910.00
***** DIVISION TOTAL ****					8,870.76

Digital Services

DEPARTMENT:		DIVISION:			
64	User Services	50			
83292	AMAZON.COM CREDIT	291-6450-601.30-05	OFFICE SUPPLIES FOR DSG	10.98	
		291-6450-601.30-05	OFFICE SUPPLIES FOR DSG	52.72	63.70
83298	ARLINGTON HTS MEMORIAL LIBRARY	291-6450-601.32-78	ARKIVDIGITAL RENEWAL	779.00	779.00
83299	ARLINGTON HTS MEMORIAL LIBRARY	291-6450-601.31-85	GUITAR CABLE FOR STUDIO	55.98	
		291-6450-601.22-42	INTERNET ACCESS-HOTSPOTS	960.00	1,015.98
83326	CONSUMERS CHECKBOOK	291-6450-601.32-78	CONSUMERS' CHECKBOOK ONLI	450.00	450.00
83394	PROQUEST LLC	291-6450-601.32-78	GLOBAL NEWSSTREAM 5/2022-	9,209.47	
		291-6450-601.32-78	ELECTRONIC RESOURCES	5,889.63	
		291-6450-601.32-78	FOLD3 LIBRARY EDITION	3,810.04	18,909.14
83411	VALUE LINE PUBLISHING LLC	291-6450-601.32-78	ACCT688191 RESEARCH CENTE	6,116.67	6,116.67

Collection Services

DEPARTMENT:		DIVISION:			
64	User Services	70			
83292	AMAZON.COM CREDIT	291-6470-601.32-05	PROCESSING SUPPLIES	18.49	
		291-6470-601.32-75	AV MATERIALS	42.17	
		291-6470-601.32-75	AV MATERIALS	25.91	
		291-6470-601.32-95	PERIODICALS	9.99	
		291-6470-601.32-95	PERIODICALS	10.98	
		291-6470-601.32-80	BOOKS	35.50	
		291-6470-601.32-80	BOOKS	31.60	
		291-6470-601.32-80	BOOKS	19.80	
		291-6470-601.32-80	BOOKS	13.99	
		291-6470-601.32-80	BOOKS	24.23	
		291-6470-601.32-80	BOOKS	18.80	
		291-6470-601.32-80	BOOKS	31.60	
		291-6470-601.32-80	BOOKS	125.90	
		291-6470-601.32-80	BOOKS	9.99	
		291-6470-601.32-80	BOOKS	35.98	
		291-6470-601.32-75	AV MATERIALS	70.23	
		291-6470-601.32-95	PERIODICALS	15.98	
		291-6470-601.32-80	BOOKS	33.60	
		291-6470-601.32-80	BOOKS	16.80	
		291-6470-601.32-80	BOOKS	25.98	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	12.99	
		291-6470-601.32-80	BOOKS	18.46	
		291-6470-601.32-80	BOOKS	29.99	
		291-6470-601.32-80	BOOKS	43.96	
		291-6470-601.32-80	BOOKS	8.99	
		291-6470-601.32-80	BOOKS	14.99	
		291-6470-601.32-80	BOOKS	21.99	
		291-6470-601.32-80	BOOKS	12.45	
		291-6470-601.32-80	BOOKS	7.99	
		291-6470-601.32-80	BOOKS	122.90	
		291-6470-601.32-80	BOOKS	28.06	
		291-6470-601.32-80	BOOKS	22.95	
		291-6470-601.32-80	BOOKS	25.80	
		291-6470-601.32-80	BOOKS	27.21	
		291-6470-601.32-80	BOOKS	64.64	
		291-6470-601.32-75	AV MATERIALS	12.59	
		291-6470-601.32-75	AV MATERIALS	14.19	
		291-6470-601.32-75	AV MATERIALS	9.79	
		291-6470-601.32-75	AV MATERIALS	39.29	
		291-6470-601.32-75	AV MATERIALS	45.92	
		291-6470-601.32-75	AV MATERIALS	29.95	
		291-6470-601.32-75	AV MATERIALS	14.93	
		291-6470-601.32-75	AV MATERIALS	23.99	
		291-6470-601.32-75	AV MATERIALS	10.95	
		291-6470-601.32-75	AV MATERIALS	24.94	
		291-6470-601.32-95	PERIODICALS	20.00	
		291-6470-601.32-95	PERIODICALS	16.48	
		291-6470-601.32-95	PERIODICALS	14.99	
		291-6470-601.32-95	PERIODICALS	16.48	
		291-6470-601.32-95	PERIODICALS	20.28	
		291-6470-601.32-95	PERIODICALS	14.99	
		291-6470-601.32-95	PERIODICALS	26.98	
		291-6470-601.32-95	PERIODICALS	18.00	
		291-6470-601.32-95	PERIODICALS	27.00	
		291-6470-601.32-95	PERIODICALS	25.84	
		291-6470-601.32-95	PERIODICALS	12.29	
		291-6470-601.32-95	PERIODICALS	15.29	
		291-6470-601.32-80	BOOKS	22.30	
		291-6470-601.32-80	BOOKS	47.97	
		291-6470-601.32-80	BOOKS	44.97	
		291-6470-601.32-80	BOOKS	12.99	
		291-6470-601.32-80	BOOKS	16.99	
		291-6470-601.32-80	BOOKS	15.99	
		291-6470-601.32-80	BOOKS	40.18	
		291-6470-601.32-80	BOOKS	25.95	
		291-6470-601.32-80	BOOKS	18.00	
		291-6470-601.32-80	BOOKS	43.47	
		291-6470-601.32-80	BOOKS	24.99	
		291-6470-601.32-80	BOOKS	26.97	
		291-6470-601.32-80	BOOKS	12.69	
		291-6470-601.32-80	BOOKS	27.83	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	39.99	
		291-6470-601.32-80	BOOKS	9.99	
		291-6470-601.32-80	BOOKS	20.49	
		291-6470-601.32-80	BOOKS	10.58	
		291-6470-601.32-80	BOOKS	28.99	
		291-6470-601.32-80	BOOKS	23.85	
		291-6470-601.32-80	BOOKS	12.99	
		291-6470-601.32-80	BOOKS	11.99	
		291-6470-601.32-80	BOOKS	29.84	
		291-6470-601.32-80	BOOKS	12.48	
		291-6470-601.32-80	BOOKS	14.45	
		291-6470-601.32-80	BOOKS	11.09	
		291-6470-601.32-80	BOOKS	7.99	
		291-6470-601.32-80	BOOKS	23.88	
		291-6470-601.32-80	BOOKS	12.18	
		291-6470-601.32-80	BOOKS	13.49	
		291-6470-601.32-80	BOOKS	89.90	
		291-6470-601.32-80	BOOKS	10.99	
		291-6470-601.32-80	BOOKS	9.94	
		291-6470-601.32-75	AV MATERIALS	54.97	
		291-6470-601.32-75	AV MATERIALS	4.99	
		291-6470-601.32-75	AV MATERIALS	22.99	
		291-6470-601.32-75	AV MATERIALS	9.99	
		291-6470-601.32-75	AV MATERIALS	24.96	
		291-6470-601.32-75	AV MATERIALS	53.15	
		291-6470-601.32-75	AV MATERIALS	1.97-	
		291-6470-601.32-75	AV MATERIALS	13.29	
		291-6470-601.32-75	AV MATERIALS	12.79	
		291-6470-601.32-75	AV MATERIALS	46.72	
		291-6470-601.32-75	AV MATERIALS	10.99	
		291-6470-601.32-75	AV MATERIALS	23.89	
		291-6470-601.32-75	AV MATERIALS	54.83	
		291-6470-601.32-75	AV MATERIALS	34.45	
		291-6470-601.32-75	AV MATERIALS	21.98	
		291-6470-601.32-75	AV MATERIALS	24.79	
		291-6470-601.32-75	AV MATERIALS	4.99	
		291-6470-601.32-75	AV MATERIALS	59.00	
		291-6470-601.32-75	AV MATERIALS	8.69	
		291-6470-601.32-75	AV MATERIALS	19.93	
		291-6470-601.32-75	AV MATERIALS	14.99	
		291-6470-601.32-75	AV MATERIALS	27.99	
		291-6470-601.32-75	AV MATERIALS	11.83	
		291-6470-601.32-75	AV MATERIALS	28.99	
		291-6470-601.32-75	AV MATERIALS	26.18	
		291-6470-601.32-75	AV MATERIALS	55.73	
		291-6470-601.32-75	AV MATERIALS	14.52	
		291-6470-601.32-75	AV MATERIALS	17.99	
		291-6470-601.32-75	AV MATERIALS	44.99	
		291-6470-601.32-75	AV MATERIALS	30.94	
		291-6470-601.32-95	PERIODICALS	18.78	
		291-6470-601.32-95	PERIODICALS	18.99	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-95	PERIODICALS	13.98	
		291-6470-601.32-95	PERIODICALS	13.99	
		291-6470-601.32-95	PERIODICALS	24.98	
		291-6470-601.32-95	PERIODICALS	7.78	
		291-6470-601.32-95	PERIODICALS	6.64	
		291-6470-601.32-95	PERIODICALS	11.67	
		291-6470-601.32-95	PERIODICALS	11.99	
		291-6470-601.32-95	PERIODICALS	19.98	
		291-6470-601.32-95	PERIODICALS	11.05-	
		291-6470-601.32-95	PERIODICALS	6.64-	
		291-6470-601.32-95	PERIODICALS	27.98	
		291-6470-601.32-95	PERIODICALS	27.98	
		291-6470-601.32-95	PERIODICALS	25.98	
		291-6470-601.32-95	PERIODICALS	11.05	
		291-6470-601.32-95	PERIODICALS	9.94	
		291-6470-601.32-75	AV MATERIALS	9.43	
		291-6470-601.32-75	AV MATERIALS	33.00	
		291-6470-601.32-75	AV MATERIALS	7.58	
		291-6470-601.32-75	AV MATERIALS	21.99	
		291-6470-601.32-75	AV MATERIALS	199.96	
		291-6470-601.32-75	AV MATERIALS	93.99	
		291-6470-601.32-75	AV MATERIALS	14.98	
		291-6470-601.32-75	AV MATERIALS	33.36	
		291-6470-601.32-75	AV MATERIALS	38.67	
		291-6470-601.32-75	AV MATERIALS	25.48	
		291-6470-601.32-75	AV MATERIALS	.44-	
		291-6470-601.32-80	BOOKS	17.99	
		291-6470-601.32-80	BOOKS	18.99	
		291-6470-601.32-80	BOOKS	24.49	
		291-6470-601.32-80	BOOKS	10.99	
		291-6470-601.32-80	BOOKS	9.95	
		291-6470-601.32-80	BOOKS	24.49	
		291-6470-601.32-80	BOOKS	8.99	
		291-6470-601.32-80	BOOKS	19.99	
		291-6470-601.32-80	BOOKS	9.99	
		291-6470-601.32-80	BOOKS	9.51	
		291-6470-601.32-80	BOOKS	7.99	
		291-6470-601.32-80	BOOKS	17.99	
		291-6470-601.32-80	BOOKS	15.87	
		291-6470-601.32-80	BOOKS	7.95	
		291-6470-601.32-80	BOOKS	24.99	
		291-6470-601.32-80	BOOKS	12.99	
		291-6470-601.32-80	BOOKS	14.99	
		291-6470-601.32-80	BOOKS	12.60	
		291-6470-601.32-80	BOOKS	12.79	
		291-6470-601.32-80	BOOKS	43.83	
		291-6470-601.32-80	BOOKS	17.75	
		291-6470-601.32-80	BOOKS	8.99	4,158.14
83297	ARLINGTON HTS MEMORIAL LIBRARY	291-6470-601.32-95	PERIODICALS	15.99	15.99
83298	ARLINGTON HTS MEMORIAL LIBRARY	291-6470-601.32-75	AV MATERIALS	19.99	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-75	AV MATERIALS	19.99	39.98
83299	ARLINGTON HTS MEMORIAL LIBRARY	291-6470-601.32-05	PROCESSING SUPPLIES	194.00	
		291-6470-601.32-75	AV MATERIALS	19.99	
		291-6470-601.32-75	AV MATERIALS	14.99	
		291-6470-601.32-75	AV MATERIALS	35.52	
		291-6470-601.32-75	AV MATERIALS	12.99	
		291-6470-601.32-75	AV MATERIALS	5.00	
		291-6470-601.32-75	AV MATERIALS	12.99	
		291-6470-601.32-75	AV MATERIALS	12.99	
		291-6470-601.32-75	AV MATERIALS	26.87-	
		291-6470-601.32-75	AV MATERIALS	19.99	
		291-6470-601.32-75	AV MATERIALS	201.84	
		291-6470-601.32-75	AV MATERIALS	19.99	
		291-6470-601.32-75	AV MATERIALS	172.07	
		291-6470-601.32-75	AV MATERIALS	63.74	
		291-6470-601.32-75	AV MATERIALS	254.96	
		291-6470-601.32-75	AV MATERIALS	39.99	
		291-6470-601.32-75	AV MATERIALS	14.99	
		291-6470-601.32-75	AV MATERIALS	23.88	
		291-6470-601.32-75	AV MATERIALS	50.00	
		291-6470-601.32-80	BOOKS	27.61	
		291-6470-601.32-80	BOOKS	17.99	
		291-6470-601.32-80	BOOKS	17.99	
		291-6470-601.32-80	BOOKS	31.00	
		291-6470-601.32-80	BOOKS	17.99	
		291-6470-601.32-80	BOOKS	41.26	
		291-6470-601.32-80	BOOKS	120.58	
		291-6470-601.32-80	BOOKS	115.53	
		291-6470-601.32-80	BOOKS	31.44	
		291-6470-601.32-80	BOOKS	169.90	
		291-6470-601.32-80	BOOKS	179.90	
		291-6470-601.32-80	BOOKS	9.99	
		291-6470-601.32-80	BOOKS	30.99	
		291-6470-601.32-80	BOOKS	51.91	
		291-6470-601.32-80	BOOKS	78.62	
		291-6470-601.32-80	BOOKS	46.16	
		291-6470-601.32-80	BOOKS	329.31	
		291-6470-601.32-80	BOOKS	50.38	
		291-6470-601.32-95	PERIODICALS	18.70	
		291-6470-601.32-95	PERIODICALS	13.75	
		291-6470-601.32-95	PERIODICALS	9.95	
		291-6470-601.32-95	PERIODICALS	20.35	
		291-6470-601.32-95	PERIODICALS	5.56	
		291-6470-601.32-95	PERIODICALS	195.00	
		291-6470-601.32-95	PERIODICALS	290.00	
		291-6470-601.32-95	PERIODICALS	4.99	
		291-6470-601.32-95	PERIODICALS	3.92	
		291-6470-601.32-95	PERIODICALS	29.95	
		291-6470-601.32-95	PERIODICALS	17.72	
		291-6470-601.32-95	PERIODICALS	14.99	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-95	PERIODICALS	19.99	3,156.47
83305	BAKER & TAYLOR	291-6470-601.22-85	PROC SERVS	11.40	
		291-6470-601.22-85	PROC SERVS	91.20	
		291-6470-601.22-85	PROC SERVS	114.00	
		291-6470-601.22-85	PROC SERVS	95.00	
		291-6470-601.22-85	PROC SERVS	152.00	
		291-6470-601.22-85	PROC SERVS	83.60	
		291-6470-601.22-85	PROC SERVS	106.40	
		291-6470-601.22-85	PROC SERVS	64.60	
		291-6470-601.22-85	PROC SERVS	144.40	
		291-6470-601.22-85	PROC SERVS	190.00	
		291-6470-601.22-85	PROC SERVS	3.80-	
		291-6470-601.22-85	PROC SERVS	15.20-	
		291-6470-601.22-85	PROC SERVS	83.60	
		291-6470-601.22-85	PROC SERVS	106.40	
		291-6470-601.22-85	PROC SERVS	190.00	
		291-6470-601.22-85	PROC SERVS	140.60	
		291-6470-601.22-85	PROC SERVS	35.75-	
		291-6470-601.32-80	BOOKS	579.29	
		291-6470-601.32-80	BOOKS	272.55	
		291-6470-601.32-80	BOOKS	103.36	
		291-6470-601.32-80	BOOKS	134.45	
		291-6470-601.32-80	BOOKS	42.72	
		291-6470-601.32-80	BOOKS	329.54	
		291-6470-601.32-80	BOOKS	299.10	
		291-6470-601.32-80	BOOKS	636.27	
		291-6470-601.32-80	BOOKS	327.07	
		291-6470-601.32-80	BOOKS	471.44	
		291-6470-601.32-80	BOOKS	464.59	
		291-6470-601.32-80	BOOKS	460.25	
		291-6470-601.32-80	BOOKS	173.96	
		291-6470-601.32-80	BOOKS	577.78	
		291-6470-601.32-80	BOOKS	751.42	
		291-6470-601.32-80	BOOKS	207.68	
		291-6470-601.32-80	BOOKS	403.58	
		291-6470-601.32-80	BOOKS	529.90	
		291-6470-601.32-80	BOOKS	17.91	
		291-6470-601.32-80	BOOKS	322.08	
		291-6470-601.32-80	BOOKS	442.25	
		291-6470-601.32-80	BOOKS	821.26	
		291-6470-601.32-80	BOOKS	576.11	
		291-6470-601.32-80	BOOKS	205.74	
		291-6470-601.32-80	BOOKS	366.09	
		291-6470-601.22-85	PROC SERVS	87.40	
		291-6470-601.22-85	PROC SERVS	68.40-	
		291-6470-601.22-85	PROC SERVS	7.60-	
		291-6470-601.22-85	PROC SERVS	7.60-	
		291-6470-601.22-85	PROC SERVS	53.20-	
		291-6470-601.22-85	PROC SERVS	3.80-	
		291-6470-601.32-80	BOOKS	383.62	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	412.92	
		291-6470-601.32-80	BOOKS	433.40	
		291-6470-601.32-80	BOOKS	234.37	
		291-6470-601.32-80	BOOKS	557.40	
		291-6470-601.32-80	BOOKS	416.35	
		291-6470-601.32-80	BOOKS	119.49	
		291-6470-601.32-80	BOOKS	521.30	
		291-6470-601.32-80	BOOKS	89.13	
		291-6470-601.32-80	BOOKS	361.62	
		291-6470-601.32-80	BOOKS	150.40	
		291-6470-601.32-80	BOOKS	34.62	
		291-6470-601.32-80	BOOKS	342.27	
		291-6470-601.32-80	BOOKS	276.41	
		291-6470-601.32-80	BOOKS	44.03	
		291-6470-601.32-80	BOOKS	462.31	
		291-6470-601.32-80	BOOKS	247.05	
		291-6470-601.32-80	BOOKS	431.87	
		291-6470-601.32-80	BOOKS	181.15	
		291-6470-601.32-80	BOOKS	324.30	
		291-6470-601.32-80	BOOKS	400.73	
		291-6470-601.32-80	BOOKS	71.91	
		291-6470-601.32-80	BOOKS	1,808.90	
		291-6470-601.32-80	BOOKS	223.88	
		291-6470-601.32-80	BOOKS	23.83	
		291-6470-601.32-80	BOOKS	391.03	
		291-6470-601.32-80	BOOKS	21.65-	
		291-6470-601.32-80	BOOKS	25.03	
		291-6470-601.22-85	PROC SERVS	22.80	
		291-6470-601.22-85	PROC SERVS	102.60	
		291-6470-601.22-85	PROC SERVS	91.20	
		291-6470-601.22-85	PROC SERVS	7.60-	
		291-6470-601.22-85	PROC SERVS	3.80-	
		291-6470-601.22-85	PROC SERVS	87.40	
		291-6470-601.22-85	PROC SERVS	104.90	
		291-6470-601.22-85	PROC SERVS	136.80	
		291-6470-601.22-85	PROC SERVS	95.00	
		291-6470-601.32-75	AV MTLs	28.18	
		291-6470-601.22-85	PROC SERVS	15.20	
		291-6470-601.22-85	PROC SERVS	102.60	
		291-6470-601.22-85	PROC SERVS	129.20	
		291-6470-601.22-85	PROC SERVS	72.20	
		291-6470-601.22-85	PROC SERVS	95.00	
		291-6470-601.22-85	PROC SERVS	3.80-	
		291-6470-601.22-85	PROC SERVS	3.80-	
		291-6470-601.22-85	PROC SERVS	102.60	
		291-6470-601.22-85	PROC SERVS	53.20	
		291-6470-601.32-80	BOOKS	597.56	
		291-6470-601.32-80	BOOKS	42.32	
		291-6470-601.32-80	BOOKS	272.64	
		291-6470-601.32-80	BOOKS	390.61	
		291-6470-601.32-80	BOOKS	358.93	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	201.89	
		291-6470-601.32-80	BOOKS	357.93	
		291-6470-601.32-80	BOOKS	68.33	
		291-6470-601.32-80	BOOKS	140.58	
		291-6470-601.32-80	BOOKS	414.81	23,994.79
83306	BAKER & TAYLOR ENTERTAINMENT	291-6470-601.32-75	AV MTL5	176.28	176.28
83310	BLACKSTONE PUBLISHING	291-6470-601.32-75	AV MTL5	40.74	
		291-6470-601.32-75	AV MTL5	36.24	
		291-6470-601.32-75	AV MTL5	100.60	
		291-6470-601.32-75	AV MTL5	75.80	
		291-6470-601.32-75	AV MTL5	28.74	
		291-6470-601.32-75	AV MTL5	38.95	
		291-6470-601.32-75	AV MTL5	45.24	366.31
83312	BRODART CO	291-6470-601.32-05	PROCESSING SUPPLIES	771.49	771.49
83315	CAVENDISH SQUARE PUBLISHING	291-6470-601.32-80	BOOKS	183.33	183.33
83317	CENTER POINT LARGE PRINT	291-6470-601.32-80	BOOKS	152.57	
		291-6470-601.32-80	BOOKS	24.67	177.24
83324	COMIX REVOLUTION	291-6470-601.32-80	BOOKS	13.97	13.97
83328	COX SUBSCRIPTIONS,W T	291-6470-601.32-95	PERIODICALS	26.31	
		291-6470-601.32-95	PERIODICALS	1,635.25	
		291-6470-601.32-95	PERIODICALS	1,173.80	
		291-6470-601.32-95	PERIODICALS	678.16	
		291-6470-601.32-95	PERIODICALS	297.37	
		291-6470-601.32-95	PERIODICALS	197.54	
		291-6470-601.32-95	PERIODICALS	16.16	
		291-6470-601.32-95	PERIODICALS	498.16	
		291-6470-601.32-95	PERIODICALS	20.23	
		291-6470-601.32-95	PERIODICALS	237.68	
		291-6470-601.32-95	PERIODICALS	24.29	
		291-6470-601.32-95	PERIODICALS	171.03	
		291-6470-601.32-95	PERIODICALS	55.66	
		291-6470-601.32-95	PERIODICALS	200.38	
		291-6470-601.32-95	PERIODICALS	44.52	
		291-6470-601.32-95	PERIODICALS	91.06	5,367.60
83331	DEMCO INC	291-6470-601.32-05	PROCESSING SUPPLIES	51.39	51.39
83337	FINDAWAY WORLD LLC	291-6470-601.32-05	CIRCULATION CASES	32.93	
		291-6470-601.32-80	BOOKS	61.94	
		291-6470-601.32-80	BOOKS	46.94	141.81
83340	FUTURE PUBLISHING/PC GAMER	291-6470-601.32-95	PERIODICALS	24.95	24.95
83350	IL INST CONTINUING LEGAL EDUC	291-6470-601.32-80	BOOKS	131.25	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	63.75	195.00
83353	ILLINOIS HEARTLAND LIBRARY SYSTEM	291-6470-601.20-81	FY2022 4TH QTR OCLC	16,330.74	
		291-6470-601.21-64	ACCESS SERVS MARCH	91.50	16,422.24
83356	INGRAM LIBRARY SERVICES	291-6470-601.32-80	BOOKS	138.19	
		291-6470-601.32-80	BOOKS	61.10	
		291-6470-601.32-80	BOOKS	10.77	
		291-6470-601.32-80	BOOKS	150.65	
		291-6470-601.32-80	BOOKS	483.23	
		291-6470-601.32-80	BOOKS	263.75	
		291-6470-601.32-80	BOOKS	355.68	
		291-6470-601.32-80	BOOKS	98.47	
		291-6470-601.32-80	BOOKS	208.23	
		291-6470-601.32-80	BOOKS	28.80	
		291-6470-601.32-80	BOOKS	63.11	
		291-6470-601.32-80	BOOKS	231.08	
		291-6470-601.32-80	BOOKS	101.97	
		291-6470-601.32-80	BOOKS	163.04	
		291-6470-601.32-80	BOOKS	83.45	
		291-6470-601.32-80	BOOKS	55.10	
		291-6470-601.32-80	BOOKS	59.84	
		291-6470-601.32-80	BOOKS	369.55	
		291-6470-601.32-80	BOOKS	15.82	
		291-6470-601.32-75	AV MTLs	65.96	
		291-6470-601.32-80	BOOKS	103.86	
		291-6470-601.32-80	BOOKS	88.49	
		291-6470-601.32-80	BOOKS	69.47	
		291-6470-601.32-80	BOOKS	3.75	
		291-6470-601.32-80	BOOKS	1,253.65	
		291-6470-601.32-80	BOOKS	253.86	
		291-6470-601.32-80	BOOKS	159.95	
		291-6470-601.32-80	BOOKS	132.21	
		291-6470-601.32-80	BOOKS	72.69	
		291-6470-601.32-80	BOOKS	206.69	
		291-6470-601.32-80	BOOKS	103.20	
		291-6470-601.32-80	BOOKS	21.54	
		291-6470-601.32-80	BOOKS	195.01	
		291-6470-601.32-80	BOOKS	71.65	
		291-6470-601.32-80	BOOKS	173.53	
		291-6470-601.32-80	BOOKS	178.12	6,095.46
83360	KANOPY INC	291-6470-601.32-75	AV MTLs	1,227.00	1,227.00
83364	LAKESHORE LEARNING MATERIALS	291-6470-601.32-75	AV MTLs	71.27	71.27
83367	LEXISNEXIS	291-6470-601.32-80	BOOKS	329.31	329.31
83368	LIBRARY JOURNAL	291-6470-601.32-95	PERIODICALS	157.99	157.99
83373	MANUFACTURERS NEWS INC	291-6470-601.32-80	BOOKS	162.00	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					162.00
83374	MARCIVE INC	291-6470-601.22-85	APRIL AUTHORITY PROCESSIN	159.72	159.72
83381	MIDWEST TAPE	291-6470-601.32-75	AV MTLs	234.41	
		291-6470-601.32-75	AV MTLs	1,775.36	
		291-6470-601.32-75	AV MTLs	391.86	
		291-6470-601.32-75	AV MTLs	157.47	
		291-6470-601.32-75	AV MTLs	1,501.07	
		291-6470-601.32-75	AV MTLs	433.83	
		291-6470-601.32-75	AV MTLs	1,283.95	
		291-6470-601.32-80	BOOKS	3,701.37	
		291-6470-601.32-75	AV MTLs	8,849.60	
		291-6470-601.22-85	PROC SERVS	742.51	
		291-6470-601.32-75	AV MTLs	1,260.90	
		291-6470-601.32-75	AV MTLs	2,344.19	22,676.52
83386	NATURE CONSERVANCY	291-6470-601.32-95	PERIODICALS	15.00	15.00
83389	PADDOCK PUBLICATIONS INC	291-6470-601.32-95	PERIODICALS	225.00	225.00
83392	POLONIA BOOKSTORE INC	291-6470-601.32-80	BOOKS	143.67	143.67
83398	ROWMAN & LITTLEFIELD PUBLISHING GRP	291-6470-601.32-80	BOOKS	104.00	
		291-6470-601.32-80	BOOKS	216.02	
		291-6470-601.32-80	BOOKS	54.00	
		291-6470-601.32-80	BOOKS	78.43	452.45
83400	SENTRUM MARKETING LLC	291-6470-601.32-80	BOOKS	111.10	111.10
83406	TASTE OF HOME BOOKS/TRUSTED MEDIA	291-6470-601.32-80	INV#1016 QUICK COOKING AN	38.23	38.23
83415	WAREHOUSE DIRECT	291-6470-601.30-05	OFFICE SUPPLIES	149.99	
		291-6470-601.32-05	PROCESSING SUPPLIES	117.61	267.60
83419	YBP LIBRARY SERVICES	291-6470-601.32-80	BOOKS	138.04	138.04
***** DIVISION TOTAL ****					87,527.34

Makerplace

ACCOUNT	DESCRIPTION	AMOUNT
291-6480-601.30-05	OFFICE SUPPLES	50.46
291-6480-601.30-05	STOOL FOR 3D PRINTERS	77.16
291-6480-601.30-05	OFFICE SUPPLIES	7.99
291-6480-601.30-05	OFFICE SUPPLIES	41.63
291-6480-601.31-85	HEAT PRESS/3D MAINT TOOLS	238.03
291-6480-601.32-12	PROGRAM SUPPLIES	45.98
291-6480-601.32-22	PROGRAM SUPPLIES	15.32
291-6480-601.30-07	FLASH DRIVES	63.96
291-6480-601.30-05	FLASH DRIVES	34.98
291-6480-601.30-05	USB CABLE REFUND	7.99-

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6480-601.31-85	CRICUT SUPPLIES	12.99	
		291-6480-601.30-05	MAGNETIC HOOKS	12.80	
		291-6480-601.31-85	CRICUT BLADES	14.49	
		291-6480-601.32-12	COASTER WOOD	70.36	678.16
83294	ANDERSON PEST SOLUTIONS	291-6480-601.21-11	REG SERVS APRIL	68.00	
		291-6480-601.21-11	REG SERVS MAY	68.00	136.00
83298	ARLINGTON HTS MEMORIAL LIBRARY	291-6480-601.31-85	CRICUT HAT PRESS	150.95	150.95
83299	ARLINGTON HTS MEMORIAL LIBRARY	291-6480-601.30-32	NOUN PROJECT SUBSCRIPTION	19.99	19.99
83325	COMPLETE TEMPERATURE SYSTEMS	291-6480-601.21-11	LIFT STATION LEAKING IN B	332.00	332.00
83341	GARDEN GUY, INC.	291-6480-601.21-11	APRIL LANDSCAPE MAINT BEL	270.00	
		291-6480-601.21-11	NOV'21 LANDSCAPE MAINT BE	247.50	517.50
83342	GOUDIE,GRACE	291-6480-601.22-28	6/7 CULINARY CHEF'S CHOIC	800.00	800.00
83344	GROOT, INC.	291-6480-601.21-11	MAY WASTE & RECYCLE COMME	129.84	129.84
83359	JOHNSON CONTROLS SECURITY SOLUTIONS	291-6480-601.21-02	FIRE ALARM MONITORING 5/1	90.00	90.00
83363	KRISTYN'S CLASSROOM KITCHEN	291-6480-601.22-28	5/24 PIEROGI & KOLACZKI	654.52	654.52
83365	LEAN BELLAS KITCHEN	291-6480-601.22-28	6/5 SUMMER GALETTES CULIN	500.00	500.00
83366	LEWIS,NATASHA LEHRER	291-6480-601.22-28	6/21 NEEDLE FELTED HEDGEH	320.00	320.00
83376	MASTER MAINTENANCE SERVICE INC	291-6480-601.21-11	JANITORIAL SERVS MAY	1,650.00	1,650.00
83387	NICOR GAS	291-6480-601.30-51	NATURAL GAS3/16-4/14 BELM	286.20	
		291-6480-601.30-51	NATURAL GAS3/16-4/14 BELM	222.43	508.63
83403	STANDARD ELEVATOR CO	291-6480-601.21-02	REG SERVS MAY BELMONT	272.95	272.95
83413	VILLAGE OF ARLINGTON HEIGHTS	291-6480-601.21-11	SALT USAGE/SNOW REMOVAL M	179.96	179.96
83418	WOW BUSINESS	291-6480-601.22-42	INTERNET 4/25-5/24	231.99	
***** DIVISION TOTAL ****					7,172.49
***** DEPARTMENT TOTAL **					141,888.48
***** GRAND TOTAL *****					252,748.69

FUND TOTALS

FUND	FUND NAME	FUND TOTAL
291	Memorial Library Fund	249,466.36
491	Capital Projects-Library	3,282.33
**** TOTAL ALL FUNDS ****		252,748.69

May 17, 2022

**Arlington Heights Memorial Library
American Express Card Summary
4/30/2022**

#	Count	CARDHOLDER	ACCOUNT	AMOUNT	DESCRIPTION	VENDOR
1	103	Czajka	6001-2203	\$ 212.56	Reaching Forward South Hotel - Jennifer Czajka	I HOTEL
2		Czajka	6440-3202	\$ 97.72	TJs Program Refreshments	TRADER JOE'S #687 Q
3		Driskell	291-0000-489-9000	\$ (147.03)	Corporate Cashback	CORPORATE CASHBACK CR
4		Driskell	6001-2203	\$ 375.20	ALA Conference Flight- Cyndi Hamann	American Airlines
5		Driskell	6001-2203	\$ 175.00	ALA Virtual Registration- Catalina Shin	AMER LIB ASSOC-CAREE
6		Driskell	6001-2203	\$ 812.04	PLA Conf Hotel- Jennifer Czajka	THE HOXTON PORTLAND
7		Driskell	6001-2203	\$ 988.32	PLA Conf Hotel- Rebecca King	HOTEL ROSE 021770021
8		Driskell	6001-2203	\$ 830.60	PLA Conf Hotel- Jolie Duncan	Hi-Lo Hotel, Autogra
9		Driskell	6002-2202	\$ 54.00	ALA Membership- April Harder	AMERLIBASSOC ECOMMER
10		Driskell	6002-2210	\$ 36.69	John Hartnett Business Cards	VISTAPRINT
11		Driskell	6003-2203	\$ 100.00	Diversity, Equity & Inclusion Conference- Lisa Haack	MGMT ASSC OF IL
12		Driskell	6004-3202	\$ 121.95	Summer Reading Gift Cards	MICHAELS GIFT CARDS
13		Driskell	6010-2242	\$ 94.98	Emergency Testing Service	ONTIMETEL DIALMYCAL
14		Driskell	6010-3032	\$ 280.00	Zoom Subscription	ZOOM.US 888-799-9666
15		Driskell	6020-2111	\$ 100.50	Maintenance Supplies	The Webstaurant Stor
16		Driskell	6020-2111	\$ 326.33	Maintenance Supplies	BATTERYSHARKS COM 00
17		Driskell	6401-3202	\$ 44.48	Teen Advisory Board Pizza 4/3	ROSATI'S PIZZA 0065
18		Driskell	6410-2203	\$ 170.10	HR Crash Course- Jolie Duncan	AMERICAN LIBRARY ASS
19		Driskell	6401-3201	\$ 190.00	I Can Read Photo Frame	STICKER MULE
20		Driskell	6440-3202	\$ (197.30)	Refund for Wheat Straw and Cutlery Set	CUSTOM EARTH PROMOS
21		Driskell	6450-3185	\$ 55.98	Guitar Cable for Studio	SWEETWATERSOUND
22		Driskell	6470-3205	\$ 194.00	Processing Supplies	INKNTECH.COM
23		Driskell	6480-3032	\$ 19.99	Noun Project Subscription	NOUNPROJECT.COM
24		Dworiany	6001-2203	\$ 495.00	ALA Conference Registration- April Harder	AMER LIB ASSOC-CAREE
25		Dworiany	6001-2203	\$ (275.00)	ALA Conference Registration Refund- April Harder	AMER LIB ASSOC-CAREE
26		Dworiany	6001-2203	\$ 220.00	ALA Conference Registration- David Olichwier	AMER LIB ASSOC-CAREE
27		Dworiany	6001-2203	\$ 220.00	ALA Conference Registration- Debbie Smart	AMER LIB ASSOC-CAREE
28		Dworiany	6001-2203	\$ (50.00)	ALA Conference Registration Refund- Debbie Smart	AMER LIB ASSOC-CAREE
29		Dworiany	6001-2203	\$ 380.00	ALA Conference Registration- Evan Mather	AMER LIB ASSOC-CAREE
30		Dworiany	6001-2203	\$ 380.00	ALA Conference Registration- Jolie Duncan	AMER LIB ASSOC-CAREE
31		Dworiany	6001-2203	\$ 380.00	ALA Conference Registration- Lev Kalmens	AMER LIB ASSOC-CAREE
32		Dworiany	6001-2203	\$ 380.00	ALA Conference Registration- Mary Hastings	AMER LIB ASSOC-CAREE
33		Dworiany	6001-2203	\$ 380.00	ALA Conference Registration- Mike Driskell	AMER LIB ASSOC-CAREE
34		Dworiany	6001-2203	\$ (50.00)	ALA Conference Registration Refund- Mike Driskell	AMER LIB ASSOC-CAREE
35		Dworiany	6001-2203	\$ 220.00	ALA Conference Registration- Shannon Meyer	AMER LIB ASSOC-CAREE
36		Dworiany	6010-2005	\$ 5.97	Private Domain Registration	WEB*NETWORKSOLUTIONS
37		Dworiany	6010-2005	\$ 54.10	PayPal Payflow Pro Monthly Subscription	PAYFLOW/PAYPAL 0045
38		Dworiany	6010-2242	\$ 21.04	Business Cable, 4/1-4/30	COMCAST CHICAGO
39		Dworiany	6010-2242	\$ 141.60	SC Internet Service, 3/21-4/20	COMCAST CHICAGO
40		Dworiany	6010-2242	\$ 51.99	ADT Monthly Subscription	ADT SECURITY*4038885
41		Dworiany	6010-3032	\$ 49.00	Riddle.com Monthly Subscription	RIDDLE.COM SUBSCRIPT
42		Dworiany	6010-3032	\$ 11.99	YouTube Premium Subscription for Kids World	GOOGLE *YOUTUBEPREMI
43		Dworiany	6010-3032	\$ 165.00	Volunteer Software Subscription Fee	WWW.VOLGISTICS.COM
44		Dworiany	6010-3032	\$ 1.50	Office 365 Conference Bridge License	MSFT * E0400I9DNA 00
45		Dworiany	6010-3032	\$ 9.99	Kindle Unlimited Monthly Subscription	KINDLE UNLTD*1H5NM5J
46		Dworiany	6010-3032	\$ 4.99	Amazon Freetime Monthly Subscription	AMAZON KIDS*1H0XX2O
47		Dworiany	6010-3032	\$ 366.92	Amazon S3 Backup Storage Service	AMAZON WEB SERVICES
48		Dworiany	6010-3032	\$ 35.00	Trello Monthly Subscription	TRELLO.COM* ATASSIA
49		Dworiany	6010-3032	\$ 54.00	Google Gsuite Device Management	GOOGLE*GSUITE AHML.N
50		Dworiany	6010-3032	\$ 15.99	Spotify Monthly Subscription	SPOTIFY USA
51		Dworiany	6010-3032	\$ 9.99	Amazon unlimited Monthly Subscription	AMAZON MUSIC*167DM09
52		Dworiany	6010-3032	\$ 651.75	Office 365 Monthly Subscription	MNJTECHNOLOGIESDIREC
53		Dworiany	6420-2202	\$ 54.00	ALA Dues- C Shin	AMERLIBASSOC ECOMMER
54		Dworiany	6450-2242	\$ 960.00	Internet Access- Hotspots	MOBILE BEACON
55		Szymanek	6470-3275	\$ 19.99	AV Materials	NETFLIX.COM
56		Szymanek	6470-3275	\$ 14.99	AV Materials	HELP.HBOMAX.COM
57		Szymanek	6470-3275	\$ 35.52	AV Materials	SP ARTISTFIRST.COM.A
58		Szymanek	6470-3275	\$ 12.99	AV Materials	HLU*HULU 17479794340
59		Szymanek	6470-3275	\$ 5.00	AV Materials	STEAM PURCHASE
60		Szymanek	6470-3275	\$ 12.99	AV Materials	HLU*HULU 17479807851
61		Szymanek	6470-3275	\$ 12.99	AV Materials	HLU*HULU 17479817090
62		Szymanek	6470-3275	\$ (26.87)	AV Materials	GAMESTOP.COM GameSto

<u>#</u>	<u>CARDHOLDER</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>	<u>VENDOR</u>
63	Szymanek	6470-3275	\$ 19.99	AV Materials	NETFLIX.COM
64	Szymanek	6470-3275	\$ 201.84	AV Materials	GAMESTOP.COM GameSto
65	Szymanek	6470-3275	\$ 19.99	AV Materials	NETFLIX.COM
66	Szymanek	6470-3275	\$ 172.07	AV Materials	USA*ACORNUSA
67	Szymanek	6470-3275	\$ 63.74	AV Materials	GAMESTOP.COM GameSto
68	Szymanek	6470-3275	\$ 254.96	AV Materials	GAMESTOP.COM GameSto
69	Szymanek	6470-3275	\$ 39.99	AV Materials	SP * THE UNSTUCK BOX
70	Szymanek	6470-3275	\$ 14.99	AV Materials	HELP.HBOMAX.COM
71	Szymanek	6470-3275	\$ 23.88	AV Materials	LYKKE LI
72	Szymanek	6470-3275	\$ 50.00	AV Materials	SLING.COM
73	Szymanek	6470-3280	\$ 27.61	Books	RDA*SHOP TASTE OF HO
74	Szymanek	6470-3280	\$ 17.99	Books	BARNES&NOBLE.COM 000
75	Szymanek	6470-3280	\$ 17.99	Books	BARNES&NOBLE.COM 000
76	Szymanek	6470-3280	\$ 31.00	Books	WIXPAYMENTS*LONG OVE
77	Szymanek	6470-3280	\$ 17.99	Books	BARNES&NOBLE.COM 000
78	Szymanek	6470-3280	\$ 41.26	Books	BARNES&NOBLE.COM 000
79	Szymanek	6470-3280	\$ 120.58	Books	DRI*GALLUP
80	Szymanek	6470-3280	\$ 115.53	Books	BARNES&NOBLE.COM 000
81	Szymanek	6470-3280	\$ 31.44	Books	BOOKSHOP.ORG
82	Szymanek	6470-3280	\$ 169.90	Books	BARNES&NOBLE.COM 000
83	Szymanek	6470-3280	\$ 179.90	Books	BARNES&NOBLE.COM 000
84	Szymanek	6470-3280	\$ 9.99	Books	BARNES&NOBLE.COM 000
85	Szymanek	6470-3280	\$ 30.99	Books	ECKHARTZ PRESS BOOKS
86	Szymanek	6470-3280	\$ 51.91	Books	BOOKSHOP.ORG
87	Szymanek	6470-3280	\$ 78.62	Books	BOOKSHOP.ORG
88	Szymanek	6470-3280	\$ 46.16	Books	EBAY O*08-08478-2922
89	Szymanek	6470-3280	\$ 329.31	Books	MATTHEW BENDER & CO
90	Szymanek	6470-3280	\$ 50.38	Books	BARNES&NOBLE.COM 000
91	Szymanek	6470-3295	\$ 18.70	Periodicals	EBAY O*10-08537-5751
92	Szymanek	6470-3295	\$ 13.75	Periodicals	EBAY O*13-08536-9769
93	Szymanek	6470-3295	\$ 9.95	Periodicals	EBAY O*14-08536-4886
94	Szymanek	6470-3295	\$ 20.35	Periodicals	EBAY O*18-08537-0033
95	Szymanek	6470-3295	\$ 5.56	Periodicals	ETSY.COM
96	Szymanek	6470-3295	\$ 195.00	Periodicals	BT*FDC*SUBSCRIPTION
97	Szymanek	6470-3295	\$ 290.00	Periodicals	THE CHARTIST
98	Szymanek	6470-3295	\$ 4.99	Periodicals	EBAY O*27-08522-1647
99	Szymanek	6470-3295	\$ 3.92	Periodicals	BT*MDDN HOLDINGS INC
100	Szymanek	6470-3295	\$ 29.95	Periodicals	THE MAILBOX INFOBAS
101	Szymanek	6470-3295	\$ 17.72	Periodicals	SP * PICS AND INK
102	Szymanek	6470-3295	\$ 14.99	Periodicals	D J*DOWJONES NEWS
103	Szymanek	6470-3295	\$ 19.99	Periodicals	EBAY O*03-08454-2255
			<u>\$ 13,243.40</u>		

May 17, 2022

**Arlington Heights Memorial Library
Mastercard Summary
4/30/2022**

Count	20				
<u>CARDHOLDER</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>	<u>VENDOR</u>	
Szymanek	6003-4070	\$ 123.75	Desserts for Volunteer Appreciation	SWEET T S BAKERY & CA	
Szymanek	6003-4070	\$ 194.72	Employee Recognition	JIMMY JOHNS - 748 - M	
Szymanek	6003-4070	\$ 743.16	Employee Recognition	JIMMY JOHNS - 748 - M	
Szymanek	6003-4070	\$ 123.75	Desserts for Volunteer Appreciation	SWEET T S BAKERY & CA	
Szymanek	6004-3202	\$ 105.00	Summer Reading Gift Cards	TARGET.COM *	
Szymanek	6401-3201	\$ 11.99	April Tween DIY Kit	TARGET.COM *	
Szymanek	6401-3202	\$ 154.87	Summer Reading Prize- Babies	WALMART.COM AA	
Szymanek	6401-3202	\$ 16.99	Summer Reading Seek and Find	TARGET.COM *	
Szymanek	6401-3290	\$ 23.15	June Tween Litcrate 1	FAT BRAIN TOYS	
Szymanek	6401-3290	\$ 91.77	June Tween Litcrate 2	YAMIBUY	
Szymanek	6401-3290	\$ (1.36)	June Tween Litcrate, Tax Refund	FAT BRAIN TOYS	
Szymanek	6401-3290	\$ (0.25)	June Tween Litcrate, Tax Refund	HALLMARK COM	
Szymanek	6401-3290	\$ 4.24	June Tween Litcrate 3	HALLMARK COM	
Szymanek	6410-2203	\$ 5.00	Webinar N. Camp	TENNESSEE GENEALOGICA	
Szymanek	6430-3201	\$ 32.45	Art with Alayne Supplies	DBC*BLICK ART MATERIA	
Szymanek	6440-2203	\$ 15.00	ServSafe Certification- A Moreno	NTLREST SERVS SAFE	
Szymanek	6450-3278	\$ 779.00	Arkiv Digital Renewal	SQ *KFM CONSULTING, I	
Szymanek	6470-3275	\$ 19.99	AV Materials	NETFLIX.COM	
Szymanek	6470-3275	\$ 19.99	AV Materials	NETFLIX.COM	
Szymanek	6480-3185	\$ 150.95	Cricut Hat Press	JOANN STORES*JOANN.CO	
		<u>\$ 2,614.16</u>			

May 17, 2022

Arlington Heights Memorial Library
Special Funds Summary
4/30/2022

Count 26

#		Account	Amount	Description	Staff
Check # 1606 – AHML – Petty Cash					
1	4/11/2022	6401-3201	\$ 43.32	Storytime Props for Spring	R King
2		6001-2203	\$ 3.16	Mileage- Doren	J Doren
3		6003-4070	\$ 35.94	Library Week Supplies	J Doren
4		6420-2203	\$ 36.26	Mileage- Weber	M Weber
5		6401-3202	\$ 16.40	April Program Supplies	E Mather
6		6401-3201	\$ 36.73	Summer Crafts Supplies	M Vela
7		6002-3005	\$ 22.39	Newsletter Cover paper	C Mele
8		6401-2203	\$ 15.33	Mileage- McGuire	K McGuire
9	4/18/2022	6420-2203	\$ 32.05	Mileage- Akhter-Azim	R Akhter-Azim
10		6440-3202	\$ 46.86	Drinks for Sunday Musicale	N Parker
11	4/25/2022	6420-2203	\$ 3.51	Mileage- Williams	M Williams
12		6420-2203	\$ 8.37	Mileage- Meyer	S Meyer
13		6420-2203	\$ 5.27	Mileage- Meyer	S Meyer
14		6470-3295	\$ 15.99	Periodicals	M Szymanek
15		6001-2205	\$ 34.45	Fed Ex	J Moravec
16	5/2/2022	6420-2203	\$ 25.26	Mileage- Akhter-Azim	R Akhter-Azim
17		6401-3202	\$ 45.92	April Program Supplies	J Pinotti
18		6401-3202	\$ 24.92	Teen Program Supplies Hub Bday 4/15	A Son
19		6401-3202	\$ 44.86	Sew a Pretzel Pillow 4/12	A Son
20		6420-2203	\$ 12.76	Mileage- Klopp	M Klopp
21		6401-3201	\$ 34.97	KW Imagination Station	J Pinotti
22		6401-3202	\$ 5.52	Kraft Paper for Tween Program	J Pinotti
23		6420-2203	\$ 35.45	Mileage- Karim	T Karim
24		6401-3201	\$ 10.96	KW Imagination Station	R King
25		6401-3202	\$ 4.99	Teen Sewing Program	M Papanastassiou
26		6401-2203	\$ 10.53	Mileage- Papanastassiou	M Papanastassiou
			<u>\$ 612.17</u>		

To: Board of Library Trustees
From: Michael Driskell
Date: May 17, 2022
Re: Kids' World Refresh Project Update

Staff and representatives from Williams Architects will provide an updated concept and drawings for refreshing the Kids' World department addressing needs in layout, additional spaces and interactive elements.

To: Board of Library Trustees
From: Maria Papanastassiou, Michael Driskell
Date: May 17, 2022
Re: Approval of Special Event Extended Hours

In October 2018, the Board of Library Trustees approved new library service hours in response to the post-pandemic decline in in-person library visitors and usage. An anticipated result of the change was occasionally programs and events may be cut short or need to extend past the new normal operating hours, each of which would be considered on a case-by-case basis. Staff is requesting a one-hour extension of the operating hours on August 26 to accommodate a Teen Film Fest “after-party”, extending operating hours until 10 P.M. for this event.

Our annual Teen Film Fest offers a creative outlet for teens each summer. On Friday, August 26, we would like to welcome this event back to the Hendrickson Room and offer an “after-party” for participants in the Hub. The current 9 p.m. closing time will make inclusion of the “after-party” difficult, since the fest is typically a longer program. In addition, keeping the Hub open for this annual event to continue after the library closes will make our teens feel very celebrated and appreciated.

Events outside normal operating hours present customers with a unique experience at the library. After-hours and before-hours events might offer more curated or controlled environments, where library staff and event attendees can focus on event activities or library spaces without the overlapping circumstances of regular operation. For these reasons, events outside library hours can easily and most comfortably outreach to and target audiences such as persons with disabilities, teens, young adults, businesses and other groups who are not always represented among the majority of library program participants.

Suggested motion: The Board of Library Trustees approves extending the service hours on August 26, 2022, to 10:00 p.m. for the purpose of the Teen Film Fest “after-party”.

To: Board of Library Trustees
 From: Michael Driskell and Traci Sara
 Date: May 17, 2022
 Re: Adoption of 2022 Budget Amendment

As last discussed at the May 4 Committee of the Whole meeting, the published 2022 budget for 6004-Paid for by Gifts and Grants account line is currently incorrectly labeled within the Commodities section. The budget amounts and overall total for the 6004 line, however, are correctly stated. The attached proposed budget amendment is meant to correct the issue and align the account lines with their appropriate amounts.

In September and October 2021, the Board of Library Trustees reviewed and discussed the proposed 2022 Budget in detail using correctly stated schedules and formed the basis for their approval using this information. In the library's handoff to the Village of Arlington Heights (VAH) for publication in the final approved Annual Budget, there was an error in the document provided to VAH where certain line-item descriptions were misaligned with their corresponding budget amounts, shifting them up one row. Library staff identified this error in April 2022. Staff are requesting an amendment to correct the impacted line items to reflect the amounts that were reviewed and approved by the board.

The proposed budget amendment will have no financial impact to the 2022 Budget for 6004 or any other department. With this amendment, the budget for the aforementioned commodities line items will be updated as follows:

Account Number	Account Description	Current (Published) 2022 Budget	Amount of Amendment	Amended 2022 Budget
291-6004-601.30-05	Office Supplies & Equipment	\$ -	\$ -	\$ -
291-6004-601.31-85	Small Tools and Equipment	\$ 1,000	\$ 2,000	\$ 3,000
291-6004-601.32-01	Program Supplies	\$ 3,000	\$ 2,835	\$ 5,835
291-6004-601.32-02	Program Events	\$ 5,835	\$ (2,335)	\$ 3,500
291-6004-601.32-32	Software	\$ 3,500	\$ (3,000)	\$ 500
291-6004-601.32-72	Special Events	\$ 500	\$ 15,500	\$ 16,000
291-6004-601.32-75	Audio Visual	\$ 16,000	\$ (15,500)	\$ 500
291-6004-601.32-78	Electronic Resources	\$ 500	\$ 1,000	\$ 1,500
291-6004-601.32-80	Books	\$ 1,500	\$ 500	\$ 2,000
291-6004-601.32-90	Circulation Supplies	\$ 2,000	\$ (1,000)	\$ 1,000
	Commodities	\$ 33,835	\$ -	\$ 33,835

Suggested motion: **The Board of Library Trustees adopts the May 17, 2022 budget amendment.**

REQUEST FOR BUDGET AMENDMENT

THIS FORM IS USED TO INITIATE BUDGET AMENDMENTS. THE EXECUTIVE DIRECTOR HAS THE AUTHORITY TO MAKE BUDGET AMENDMENTS FOR AMOUNTS UP TO \$20,000. MODIFICATIONS OVER \$20,000 MUST BE APPROVED BY THE BOARD OF LIBRARY TRUSTEES.

REQUESTED BY: Michael Driskell	DEPARTMENT: Administration	DATE: May 17, 2022
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REVENUE ACCOUNT(S)	ACCOUNT NAME(S)	CURRENT BUDGET	AMOUNT OF AMENDMENT	AMENDED BUDGET
EXPENDITURE ACCOUNT(S)	ACCOUNT NAMES(S)	CURRENT BUDGET	AMOUNT OF AMENDMENT	AMENDED BUDGET
291-6004-601.30-05	Office Supplies & Equipment	0	0	0
291-6004-601.31-85	Small Tools and Equipment	1,000	2,000	3,000
291-6004-601.32-01	Program Supplies	3,000	2,835	5,835
291-6004-601.32-02	Program Events	5,835	-2,335	3,500
291-6004-601.32-32	Software	3,500	-3,000	500
291-6004-601.32-72	Special Events	500	15,500	16,000
291-6004-601.32-75	Audio Visual	16,000	-15,500	500
291-6004-601.32-78	Electronic Resources	500	1,000	1,500
291-6004-601.32-80	Books	1,500	500	2,000
291-6004-601.32-90	Circulation Supplies	2,000	-1,000	1,000

EXPLANATION: The net change of this budget amendment is \$0. The published 2022 Budget for 6004-Paid for by Gifts and Grants is currently incorrectly stated within certain lines of the Commodities section. The Budget is correctly stated in total. The Board reviewed and discussed the proposed 2022 Budget in detail using correctly stated schedules and formed the basis for their approval using these files. In the Library's handoff to the Village of Arlington Heights (VAH) for publication in the final Annual Budget, there was an error in the document provided to VAH where certain line-item descriptions were misaligned with their corresponding budget amounts. The proposed budget amendment will have no total impact to the 2022 Budget for 6004 or any other department.

SIGNATURES	TITLE	
DIRECTOR OF FINANCE:		DATE:
EXECUTIVE DIRECTOR:		DATE:
BOARD APPROVAL:		DATE:

To: Board of Library Trustees
From: Michael Driskell
Date: May 17, 2022
Re: Use of Flags on Library Property

The Board of Library Trustees will continue discussion from the May 4, 2022 Committee of the Whole meeting regarding options for display of flags other than the U.S. and State of Illinois flags on library property and the possibility of establishing a flag display policy.

DRAFT

7.007 FLAG POLICY

The Board of Library Trustees (the Board) adopts this Flag Policy as the flag policy of the Arlington Heights Memorial Library (the Library).

Flags flown using library flag poles are limited to the following:

1. The United States flag;
2. The State of Illinois flag;
3. The Village of Arlington Heights flag.

With respect to the United States flag:

- A. It will be flown in compliance with the U.S. Flag Code.
- B. It shall be at the top of any flags.

DRAFT

7.007 FLAG POLICY

The Board of Library Trustees (the Board) adopts this Flag Policy as the flag policy of the Arlington Heights Memorial Library (the Library).

The following flags may be flown using library flag poles:

1. The United States flag;
2. The State of Illinois flag;
3. The Village of Arlington Heights flag.

With respect to the United States flag:

- A. It will be flown in compliance with the U.S. Flag Code.
- B. It shall be at the top of any other flags.

Other flags: From time to time, the board may approve flying other flags. Any flags approved by the board shall represent an expression of the board's official sentiments. Use of a library flagpole for any flag is not intended to serve as or create a forum for free expression by the public.

5/17/22

RESOLUTION NO. _____

RESOLUTION TO RECOGNIZE LGBT PRIDE MONTH AND FLY THE RAINBOW FLAG FOR THE MONTH OF JUNE, 2022.

WHEREAS, the month of June has been recognized as Lesbian, Gay, Bisexual and Transgender (LGBT) Pride Month to recognize the contributions of LGBT persons to society and their struggle for equality and acceptance; and

WHEREAS, LGBT persons live in and contribute to the quality of life in the Village of Arlington Heights and the Board of Library Trustees (the Board) believes that LGBT persons are valued members of our community and deserve equality and acceptance; and

WHEREAS, the Library’s Vision and Values includes the Board’s belief in diversity and inclusion, i.e., “we cultivate an inclusive atmosphere, celebrate our diversity, and create an environment for the open exchange of differing ideas and points of view.”

NOW THEREFORE, the Board declares June, 2022 as LGBT Pride Month and for the month of June, 2022, the Library will fly the rainbow flag on a Library flagpole.

FURTHER, use of a Library flagpole for the month of June, 2022 as stated, is not intended to serve as or create a forum for free expression. To the contrary, use of a Library flagpole for the month of June, 2022 as stated is an expression of the Board’s official sentiments.

This Resolution shall be in full force and effect from and after its passage.

PASSED May 17, 2022, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

Greg Zyck, President
The Board of Library Trustees
Arlington Heights Memorial Library

ATTEST:

Carole Medal, Secretary
The Board of Library Trustees
Arlington Heights Memorial Library

(Seal)

Executive Director’s Report May 2022

What’s New @ AHML

Library garden plot at the Viatorian Giving Garden

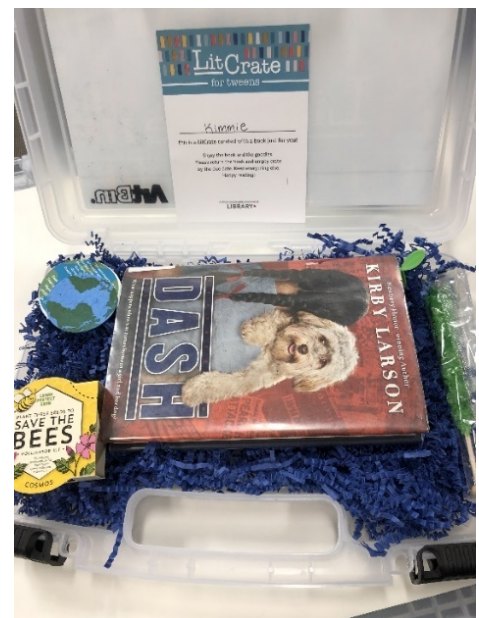


Programs and Exhibits Manager Jennifer Czajka and Programs and Exhibits Specialist Emily Muszynski attended garden training for the library’s new garden plot at the Viatorian Giving Garden in Arlington Heights. Library staff and volunteers will start planting produce during the Planting Party! on June 4. The Viatorian Giving Garden is a community garden dedicated to providing fresh flowers and produce to local charitable organizations. The Garden has donated over 10,000 pounds

of vegetables to charitable organizations since its founding in 2012. With the library’s summer plot, library staff and volunteers will care for the plot, harvest and donate half of the harvest back to the community via Wheeling Township Food Pantry. The remaining harvest will be used to share with community members at summer Produce Swaps, to make seasonal recipes in library culinary classes and more.

Tween LitCrates

Given the success of LitCrates for adults and teens, Youth Services staff decided to expand the curated book selection service to tweens in grades 4 – 6. Each crate contains one curated book and a few themed goodies. The goodies in the April LitCrate included a “Save the Bees” pollinator kit, green rock candy, a sprout bookmark and seed paper all in celebration of Earth Day.



Stop Sign Added

In the summer of 2021, the Village of Arlington Heights Public Works Department completed a traffic study outside of the Makerplace. This resulted in the approval of additional stop signs on Miner Street, creating a four way stop with Belmont Avenue. The stop signs were installed in April. The new crosswalk is a great addition to the neighborhood and makes traveling on foot safer for all customers.



Serving Our Community

Welcome District 214 Adult GED Spanish class

The library welcomed a group of 22 adult GED Spanish class students from District 214's Adult Education and Family Literacy Program. The last Spanish class of the season wrapped up in the library's conference rooms followed by a two-hour library tour in Spanish. Most of the students had never been to the Arlington Heights Memorial Library before and for two students this was their first experience at a public library. Community Engagement Liaison Catalina Shin shared library services offered at the ESL office, The Studio, The Hub and Genealogy. Students learned how to obtain a library card, how to register as reciprocal borrowers and qualifying for the Cards for Kids Act.



Makerplace District 214 Adult Outreach

Makerspace Branch Assistant Manager Chris Krueger worked with Community Engagement Liaison Catalina Shin at an outreach event for twenty District 214 adult ESL students at The Academy at Forest View. Catalina and Chris presented a virtual tour of the Makerplace and discussed the tools, equipment and opportunities customers could experience there.



How to Start your Business - Como Iniciar tu Negocio

Community Engagement Liaison Catalina Shin and Info Services Business Advisor Diane Malik collaborated on a “How to Start your Business” - “Como Iniciar tu Negocio” program in Spanish. They welcomed six attendees who were ready with questions and excited to learn how to create their business plans.

Juliette Low Elementary School Visit

The library was invited to participate in Juliette Low Elementary’s Kindergarten Open House. Circulation staff reached 51 people during the library’s outreach visit in April and registered nine new kindergarten library cards.



Tinker Days featuring

Makerplace

For April's Tinker Days (the library's monthly outreach visits to District 214 high schools), the theme was "Be a Kid Again!" with students participating in activities that were a throwback to their elementary school days. Teen Services staff were joined by Makerspace Specialist Kate Henry on visits to Buffalo Grove High School and Rolling Meadows High School. Kate showed students how to make custom stickers using the Makerplace's hobby cutter Cricut Joy. In total, 197 teens wrote MadLibs, played games from their childhood and learned about the Makerplace.



Week of the Young Child

Sponsored by the National Association for the Education of Young Children, Week of the Young Child was a wonderful opportunity to promote a variety of library activities for families with littles and culminated with the Bumps & Babies Resource Fair. A library-wide diaper drive was promoted as well, from April 4-15, to support families in the community. More than 3,000 diapers were collected and donated to District 214's Catherine M. Lee Women's and Children's Center.



Bumps & Babies Resource Fair



Youth Services Supervisor Rebecca King and Youth Services Advisor Susan Hollars welcomed over 100 attendees to the first annual Bumps & Babies Resource Fair. Eighteen businesses attended, including the Arlington Heights Police Department, childproofing services, a photography studio, doula and lactation consultants, and businesses to pamper the new mom or mom-to-be. There was a play area for caregivers and children to enjoy, a sale cart of used books from the Friends of the Library, a library table promoting a

variety of resources and services, Teen Advisory Board (TAB) volunteers to assist as needed, and every visitor received a bag of library items to help them on their parenting journey. Attending businesses also donated items as door prize giveaways.



Early Childhood Education Workshop

Lead Youth Services Outreach Specialist Laura Dakas invited an educator from the Chicago Botanic Garden to present a workshop for early educators. Sixteen teachers from area preschool and daycares enjoyed hands on plant craft activities and went home with an abundance of ideas for their classrooms.



World of Work

Circulation staff were excited to welcome students from local schools to the library on two occasions in April for the return of World of Work. Circulation staff mentored five students from Greenbrier Elementary School on April 21 and three students from Olive-Mary Stitt Elementary School on April 29. The students spent time learning tasks at the Checkout Desk, Circulation workroom and the Drive-Up window, in addition to touring the bookmobile before receiving a bag of library-themed goodies and books provided by the Friends of the Library.



Sew a Pretzel Pillow for Teens at the Makerplace

Seven eager teens joined Teen Services Supervisor Alice Son and Teen Advisor Angie Moreno in the Makerplace's sewing room to upcycle old t-shirts and fabric to create pretzel-shaped pillows. While some teens were sewing pros, many had never used a sewing machine prior to the program. All teens were successful in making a pretzel pillow with salt and all.



Earth Month Challenge

In April, Programs and Exhibits and Youth Services departments launched the library's Earth Month Challenge, inviting community members to complete ten activities to refuse, reuse, repurpose and recycle their way into eco-friendly habits. Seventy-seven customers registered and 40 completed the tasks, taking home eco-friendly prizes to continue their new habits.

Earth Month take and make kits, assembled with the help of library volunteers, were available at the Dunton Avenue entrance. Two different kits were available throughout the month – *Make Your Own Beeswax Wraps* (an earth-friendly alternative to plastic wrap!) and *Grow Your Own Three Sisters Garden* (corn, bean, and squash seeds; a kit inspired by the library's 2021 One Book, One Village book *Braiding Sweetgrass*). Three hundred and seventy kits were distributed throughout the month.

On April 5, Programs and Exhibits Specialist Neal Parker welcomed back presenter Monica Chavez with her popular *Zero-Waste Mindset*, presented to an in-person audience of 32. Monica's personable and conversational presentation included important facts (only 9% of plastic produced is recycled) and hopeful tips (doing some small things is better than doing nothing!). She handled a great volume of audience questions, including where to recycle many specialty items.

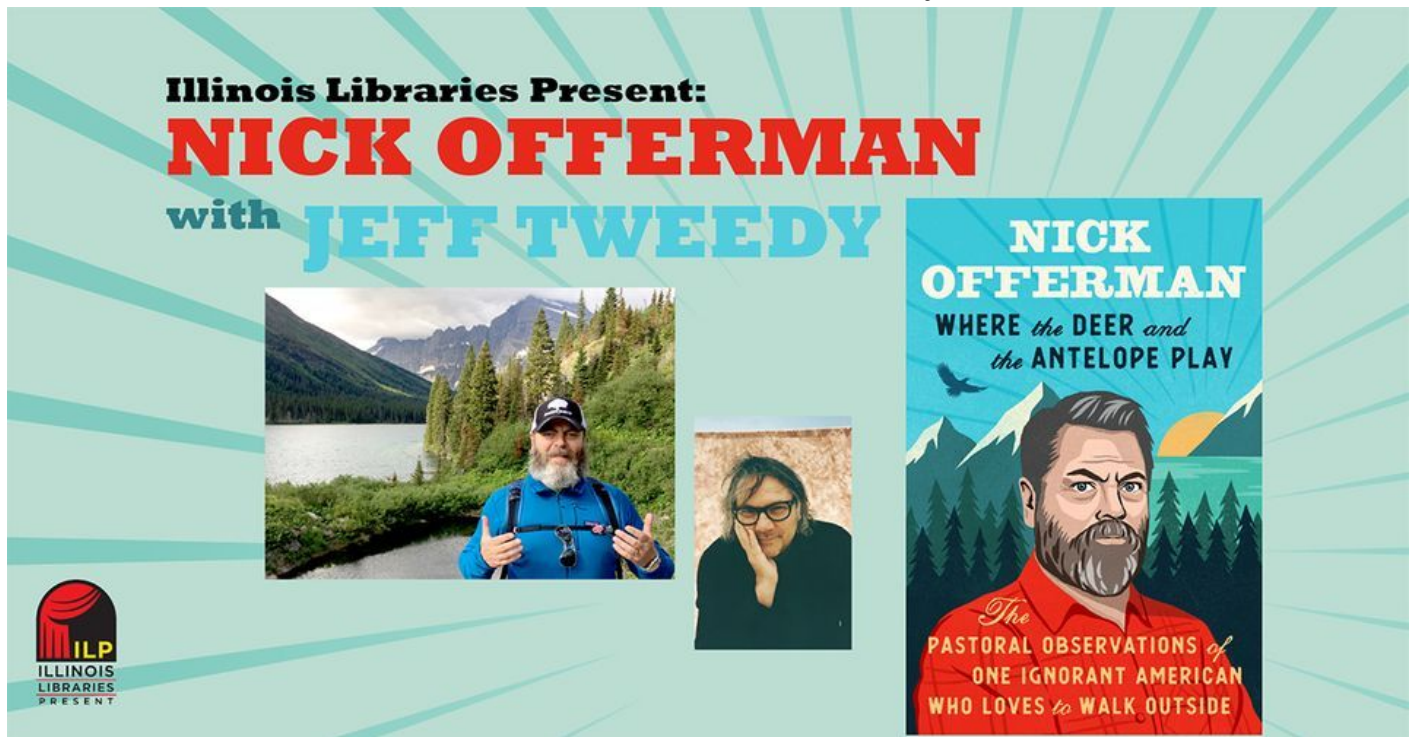
On April 12, Mary Allen from Solid Waste Agency of Northern Cook County (SWANCC) returned to the library via Zoom to present *Resources Matter: Do More to Waste Less*. Forty-eight customers attended to improve their habits and learn the ins-and-outs of recycling in Arlington Heights. Please click [here](#) to view the program.

To get hands-on with Earth Month, Programs and Exhibits Specialist Emily Muszynski and Info Services Assistant Rachel Delaney hosted a *Terrarium Workshop* for 32 adults. Participants reused mason jars to make succulent terrariums, each personalized and decorated with cute clay figures.

Inspired by Earth Month programs, Programs and Exhibits Specialist Emily Muszynski curated a *Recycle Right* display near the Dunton Avenue entrance to showcase SWANCC's specialty recycling database and tips on how to 'recycle right'. A member of the Village of [Arlington Heights' Environmental Commission](#) happened upon the display and was especially happy the information was being communicated in such a prominent place.



Illinois Libraries Present: Nick Offerman and Jeff Tweedy



Programs and Exhibits Manager Jennifer Czajka and Programming Chair at Illinois Libraries Present (ILP) developed the most heavily anticipated event of the six-month ILP pilot. Beloved for their TV and film characters and Grammy-winning songwriting, respectively, actor/author Nick Offerman and musician/author Jeff Tweedy fielded questions during the hour-long conversation on Zoom. Over 600 questions were submitted by attendees. Joining the virtual audience were Lauren Offerman - Nick's sister *and* Executive Director of Three Rivers Public Library District. Almost 8,000 people registered with 5,955 attending the live virtual event. The limited-duration recording has been viewed 2,486 times to date. Arlington Heights Memorial Library drew the largest audience to the live event – 330 attendees – with a handful of ILP libraries across the state drawing more than 100 each (Bloomington, Urbana, Cook Memorial, Downers Grove, Oak Park, Northbrook, Mount Prospect and Schaumburg).

Breaking Barriers with Cards for Kids Act

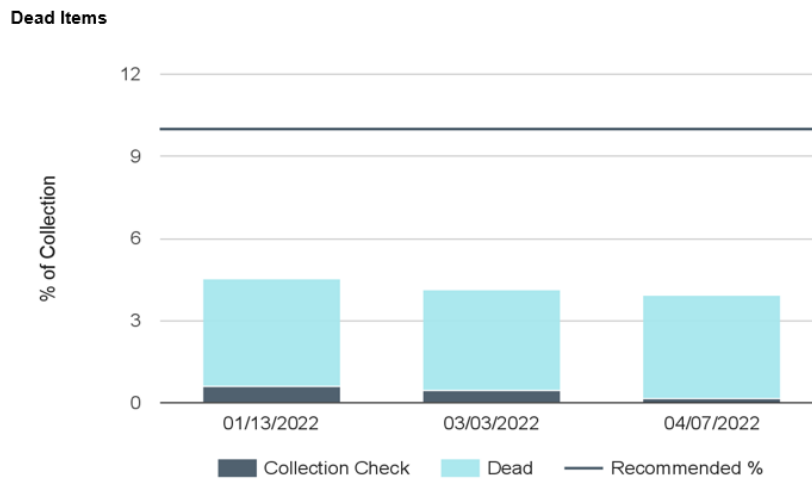
In April, a family living in unincorporated Arlington Heights learned that they qualified for library cards via the Cards for Kids Act. Upon receiving her library card, the mom immediately enrolled in ESL classes and inquired about volunteering to give back to others as well.

Vehicle Stickers

Twenty-one customers took advantage of the convenient vehicle sticker service at the Checkout Desk in April, an increase of 133% when compared to April 2021 when the service first began.

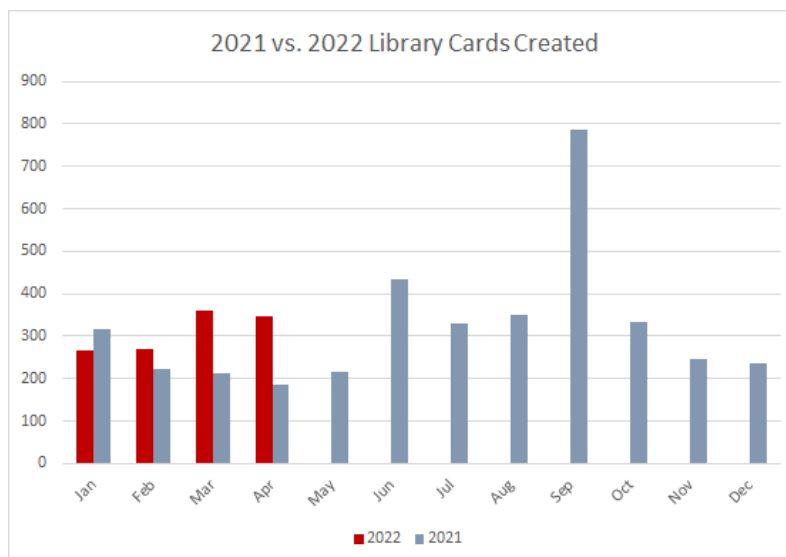
Collection Spotlight

Collection Librarians, Candy Rossin and Elis Lowery, along with Collection Supervisor Cyndi Hamann, have been working with our new collection analytics software, CollectionHQ, to evaluate items that are not circulating well and help the performance of our collection. The chart below shows items in Collection Check (dark blue), items that have not circulated in 4 years, and items that are Dead (light blue), items that have not circulated in about 2 years. Our numbers compare favorably to other similar libraries who often have dead percentages far above 10% and often closer to 20-30%. Our staff continues to learn about the new software and work to get the settings right for our collection to continue to improve our collection.



Library Cards

This month, **348 new residents signed up for library cards**. This is an **increase of 88.1%** over last April (185). This increase coincides with the fact that the library continues to see a higher number of visitors, along with a return of more outreach to schools and various local sites.



Sunday Musicale: Donna Herula Trio

Programs and Exhibits staff hosted the second Sunday Musicale of 2022 with the Donna Herula Trio. One hundred and ten customers enjoyed the trio's unique blend of folk and delta-blues. Donna did an excellent job providing back stories of the songs, sharing some history of the blues and of her resonator guitar. It was a high energy show with a lot of audience participation, and attendees enjoyed light refreshments and CD sales during a short intermission. Overall, the concert built a lot of excitement for future Sunday Musicale performances, including outdoor concerts coming this summer.



Starting Your Own Food Business

Info Services Librarian Lev Kalmens hosted *Starting Your Own Food Business* in the library's Makerplace kitchen. This panel presentation helped fifteen customers learn about local food industry regulations, working in a commercial kitchen, pricing products and building a brand.



**Senator Ann
Presents: The Great District 214 Bake-Off**

Gillespie



On April 22, the Makerplace hosted a system wide Bake-off for School District 214. The competition was the brainchild of State Senator Ann Gillespie, who represents the district’s communities, including Arlington Heights, in the Illinois General Assembly. “I like to bake, and won the Chicago Tribune

cooking contest in 2016... I’m a proponent of career and technical education programs. This event showcases those programs, highlights some of our local restaurants and highlights our new library Makerplace. I’m hoping this will be the first of an annual event.”

Programs and Exhibits Manager Jennifer Czajka and Digital Services Manager Jack Bower collaborated with the Senator’s office and the school district to bring the event together. In addition to Senator Gillespie, a panel of local restaurant industry talents judged the six student teams: television’s “Chopped” star and Scratchboard Kitchen Executive Chef Grace Goudie, Kilwins’ Confectioner Heather Henkel, Chicago Culinary Kitchen owner Kristina Gaardbo and Rep’s Place owner Mike Reppe.

The savory bread winner was an “everything bagel” babka baked by students Mayra Mendez, Samantha Rowan and Yolotzy Yanez from Elk Grove High School. Strawberry and peach scones from Rolling Meadows High School students Rachel Malik and Edgar Perez won the sweet quick bread category. The winning teams will share a \$10,000 scholarship to Harper College’s Hospitality Management program.

The Friday private event saw 70 attendees come through the Makerplace. It was an excellent showcase of its cutting-edge facilities and the way it brings community together. Click [here](#) to view event highlights.



Ninety-one soul music fans explored Sam Cooke's classic *Live at the Harlem Square Club, 1963*. Author Colin Fleming joined Programs and Exhibits Specialist Neal Parker for an in-depth and free-wheeling conversation on topics ranging from Sam Cooke as a civil rights icon, his transcendent songwriting and why the record was shelved for over 20 years. The live program was recorded and is available to view [here](#), with 185 views.

Small Business Coffee and Connect Returns

Small Business Coffee and Connect returned in April to host 15 attendees. The networking event was facilitated by Business Advisor Diane Malik and Info Services Librarian Lev Kalmens. The attendees were excited for the networking opportunity and to learn more about the library.

AARP Tax Appointments

The library provided the Hendrickson Room for the AARP Tax Help Aide volunteers to assist in preparing tax returns for **375 customers**. Over 80% of the clients served resided in Arlington Heights and neighboring suburbs (Buffalo Grove, Des Plaines, Mount Prospect, Prospect Heights and Wheeling). The average adjusted gross income of the clients served was \$35,829.

Wills, Trusts and Estate Planning Basics

Info Services Librarian Barb Powers hosted Attorney Jacob K. Ehrensaft who spoke to 78 attendees about wills, trusts, powers of attorney, probate and guardianship. The program also discussed how to select the correct person to make healthcare and financial decisions on your behalf when you cannot, as well as the importance of updating existing documents to reflect changes in the law and personal circumstances.

April Makerplace Earth Month Display

Makerspace Specialist Lee Anne Davis curated several display shelves for Earth Month at the Makerplace. Lee Anne showcased various projects using recycled or upcycled materials: a sweatshirt pet bed, an etched recycled bottle, a comb binder journal with recycled greeting cards and pieces made with stash yarn and fabric.



Questers in the Kitchen

Culinary Advisor Brian Baseggio provided a presentation about the Makerplace kitchen to the Godey Questers, a non-profit organization dedicated to the preservation of antiques and their historical background, for a special monthly meeting. The local Questers chapter baked cookies and shared antique cookbooks with each other.



Staff Highlights

Recharge Committee Presentation – Acing the Interview

Info Services Librarian Brittany Coleman was invited to present at the Recharge Committee's April Workshop: Acing the Interview. Brittany discussed strategies and resources on preparing for different types of interviews, highlighting established skills and the soft skills hiring managers are looking for during the pre-screening process. A total of 22 attendees joined the session.

Illinois Library Association 2022 Program Proposals Accepted

Two library staff members received proposal acceptance for the Illinois Library Association's 2022 conference.

Proposal: Get a Job! Helping Teens Get (and Keep) Their First Gig

Staff: Material Handling Supervisor Matt Williams, Youth Services Supervisor Alice Son and Info Services Librarian Brittany Coleman

Proposal: Connecting with the growing ELL (English Language Learner) learners' community through different library program models.

Staff: ESL/Literacy Services Coordinator Tracy Karim, Literacy Librarian Jean Demas from Lisle Public Library and Community Engagement Librarian Katrina Belogorsky from Skokie Public Library

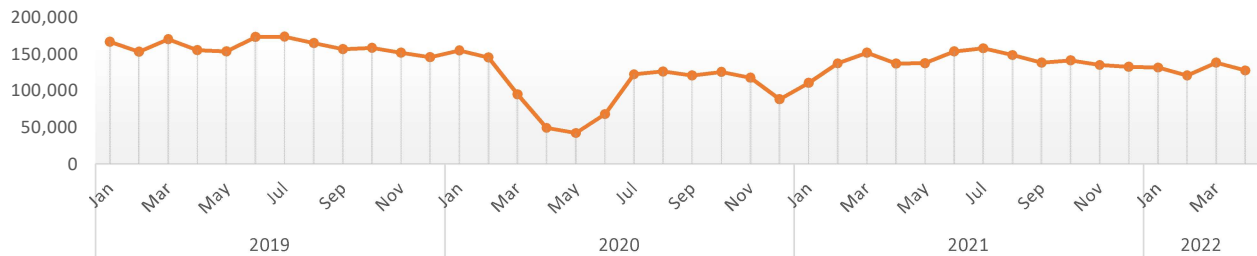
Arlington Heights Memorial Library

April 2022 Dashboard

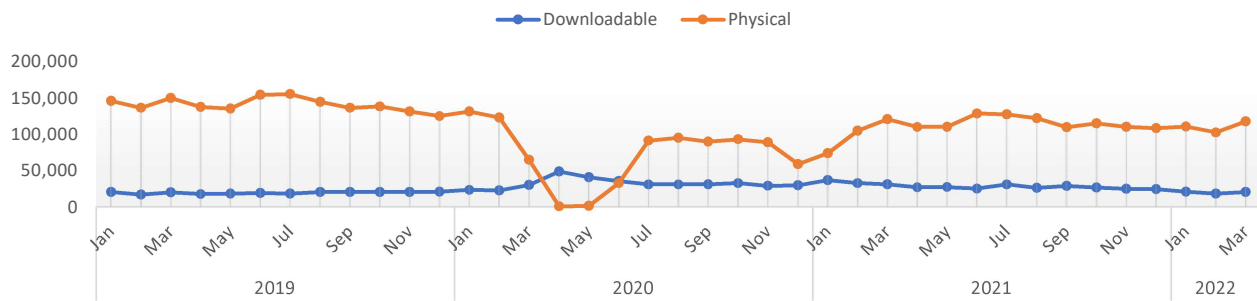
Circulation

Type	Current Month	Same Month Last Year	Change	Type	YTD Total Current Year	YTD Total Last Year	Change
Print	74,681	73,024	▲ 2.3%	Print	295,720	269,498	▲ 9.7%
Audiovisual	27,494	29,645	▼ -7.3%	Audiovisual	111,253	111,829	▼ -0.5%
Downloadable	16,842	26,822	▼ -37.2%	Downloadable	76,137	126,950	▼ -40.0%
ILL	378	421	▼ -10.2%	ILL	1,465	1,672	▼ -12.4%
Other	7,806	6,549	▲ 19.2%	Other	31,926	24,649	▲ 29.5%
Total	127,201	136,461	▼ -6.8%	Total	516,501	534,598	▼ -3.4%

Circulation



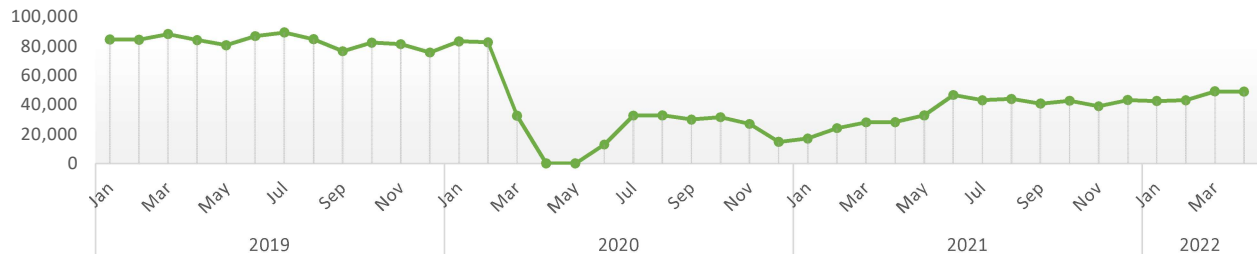
Physical vs. Downloadable Circulation



Library Visits

Location	Current Month	Same Month Last Year	Change	Location	YTD Total Current Year	YTD Total Last Year	Change
Main Library	40,592	19,897	▲ 104.0%	Main Library	149,718	58,054	▲ 157.9%
Drive-Up	4,971	6,585	▼ -24.5%	Drive-Up	21,304	33,191	▼ -35.8%
Bookmobile	1,067	1,443	▼ -26.1%	Bookmobile	4,560	5,052	▼ -9.7%
Senior Center	1,121	149	▲ 652.3%	Senior Center	3,949	424	▲ 831.4%
Makerplace	981	0	--	Makerplace	3,474	0	--
Total	48,732	28,074	▲ 73.6%	Total	183,005	96,721	▲ 89.2%

Library Visits



Arlington Heights Memorial Library

April 2022 Dashboard

Program Satisfaction 4.76 / 5

Programs

Program Attendance

Audience	Current Month	Same Month Last Year	Change	Audience	YTD Total Current Year	YTD Total Last Year	Change
Adult	2,510	1,867	▲ 34.4%	Adult	7,640	8,825	▼ -13.4%
Children	1,269	787	▲ 61.2%	Children	3,484	3,303	▲ 5.5%
Teen	306	90	▲ 240.0%	Teen	924	519	▲ 78.0%
Total	4,085	2,744	▲ 48.9%	Total	12,048	12,647	▼ -4.7%

Number of Programs

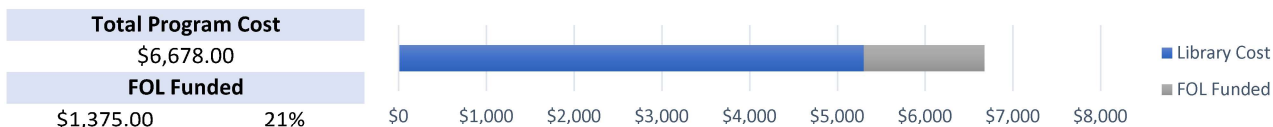
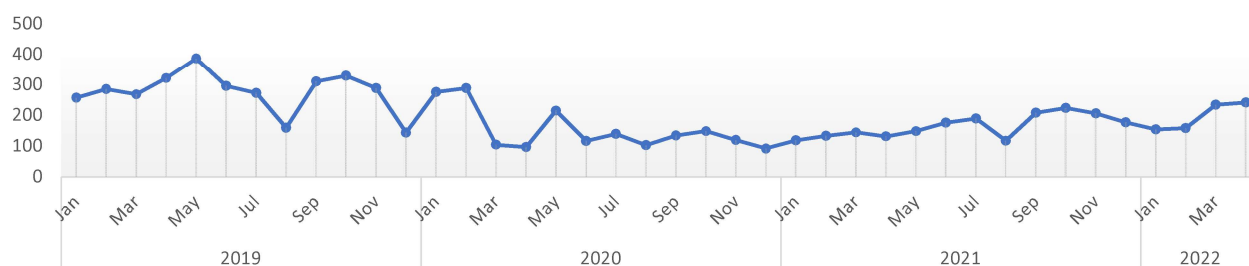
Audience	Current Month	Same Month Last Year	Change	Audience	YTD Total Current Year	YTD Total Last Year	Change
Adult	166	90	▲ 84.4%	Adult	551	351	▲ 57.0%
Children	62	36	▲ 72.2%	Children	199	139	▲ 43.2%
Teen	13	5	▲ 160.0%	Teen	37	37	▬ 0.0%
Total	241	131	▲ 84.0%	Total	787	527	▲ 49.3%

	Current Month	Same Month Last Year	Change		YTD Total Current Year	YTD Total Last Year	Change
Avg. Attendance	17	21	▼ -19.1%	Avg. Attendance	15	24	▼ -36.2%

Program Attendance



Number of Programs



Supplementary Programs and Activities

Number of Programs and Activities

Type	Current Month	Same Month Last Year	Change
Passive	29	16	▲ 81.3%

Program and Activity Attendance

Type	Current Month	Same Month Last Year	Change
Passive	2,011	1,959	▲ 2.7%