

BOARD OF LIBRARY TRUSTEES

TUESDAY, APRIL 19, 2022

7:00 P.M.

RICHARD FRISBIE BOARD ROOM

(Meeting may be viewed on the Library's YouTube channel [here](#))

- AGENDA -

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENT
- IV. LIAISON REPORTS
 - FRIENDS OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY
 - ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION
- V. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF MARCH 15, 2022 (Action Item 1)
- VI. APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF APRIL 4, 2022 (Action Item 2)
- VII. REVIEW OF THE FINANCIAL REPORT FOR THE PERIOD ENDED MARCH 31, 2022 (Item 3)

VIII. REVIEW OF THE CHECK REGISTER FOR THE PERIOD ENDED MARCH 31, 2022 (Action Item 4)

IX. EXECUTIVE DIRECTOR'S REPORT

X. OLD BUSINESS

- HVAC REPLACEMENT PROJECT (Item 5)

Facilities Manager Gary Leclair will provide a summary and wrap up of the recent HVAC system replacement

- APPROVAL OF PROPOSED REVISIONS TO POLICY 7.003 SOLICITING OR DISTRIBUTING MATERIALS ON LIBRARY PROPERTY (Action Item 6)

The board will consider approval of proposed revisions to Policy 7.003 Soliciting or Distributing Materials on Library Property

XI. NEW BUSINESS

- RESOLUTION HONORING THE SERVICE OF LIBRARY VOLUNTEERS (Action Item 7)

The board will recognize and honor the service of library volunteers during National Volunteer Week

XII. OTHER

- HONORING THE LIFE AND SERVICE OF DAVID F. UNUMB

XIII. ADJOURNMENT

Public comment for this meeting can be made either in person or in advance via email. Please email comments to LibraryDirector@ahml.info by 5:00 p.m., April 19, 2022. Comments will be shared during the Public Comment section of the agenda.

Final vote or action may be taken at the meeting on any agenda item subject matter listed above, unless the agenda line item specifically states otherwise.

Individuals with disabilities who plan to attend this meeting and who require certain accommodations to allow them to observe and/or participate are requested to contact the library's Business Office (phone 847-506-2611; TTY 847-392-1119) 48 hours in advance, if possible, to allow for the arrangement of reasonable accommodations.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY HELD ON TUESDAY, MARCH 15, 2022.

- 03.22.01 A regular meeting of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Cardinal Room of the Arlington Heights Memorial Library on Tuesday, March 15, 2022, at 7:00 p.m. by Treasurer John Supplitt.
- 03.22.02 Upon **ROLL CALL**, the following answered Present: Trustee Galla, Smart, Somary and Supplitt. President Zyck participated in the meeting via Zoom.

Absent: Trustees Medal and Ruhl

Also present: Michael Driskell, Executive Director; Traci Sara, Finance Manager; Lisa Haack, Human Resources Manager; Maria Papanastassiou, Youth Services Assistant Manager; Jennifer Begich, Volunteer Coordinator; Janet Moravec, Business Office Administrator; Andy Dogan, Williams Architects; Mary Hastings, Director of Communications and Marketing participated in the meeting via Zoom.

- 03.22.03 There was no **PUBLIC COMMENT**.

03.22.04 **LIAISON REPORTS**

- **FRIENDS OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY** – Michael Driskell reported the Friends Book Sale Committee reported total sales for the month of \$744 including the Friends book shop and thirty donated chairs from the library. The Friends will soon start to accept donations on a limited schedule. They received an estate donation of twenty-six boxes of books and nine bookshelves. Michael Driskell thanked President Zyck for organizing the donation. The Fundraising Committee is planning a family fundraising event for June. The Friends next big book sale will be held at the end of April.

Trustee Ruhl joined the meeting at 7:02 p.m.

- **ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION** – Michael Driskell reported there was no report from the Foundation.

- 03.22.05 Trustee Somary moved **APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 15, 2022 (Action Item 1)**. Trustee Smart seconded. All were in favor and the minutes were approved as submitted.
- 03.22.06 **REVIEW OF THE FINANCIAL REPORT FOR THE PERIOD ENDED FEBRUARY 28, 2022 (Item 2)** – Michael Driskell reported the library's real estate tax revenue totaled \$2,231,190.89 for the month of February. With 17% of the fiscal year

lapsed, 17% of the unaudited annual operating budget has been expensed and 3% of the total annual capital budget has been expensed.

- 03.22.07 **REVIEW OF THE CHECK REGISTER FOR THE PERIOD ENDED FEBRUARY 28, 2022 (Action Item 3)** – Michael Driskell provided information in response to trustees’ questions regarding individual expenditures.

Trustee Smart moved **THE BOARD OF LIBRARY TRUSTEES APPROVES THE ACCOUNTS PAYABLE CHECK REGISTER FOR THE ARLINGTON HEIGHTS MEMORIAL LIBRARY OF FEBRUARY 28, 2022, IN THE AMOUNT OF \$1,040,941.35.** Trustee Galla seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Galla, Ruhl, Smart, Somary, Supplitt and Zyck. Nay: none. The motion carried.

- 03.22.08 **EXECUTIVE DIRECTOR’S REPORT** – The executive director highlighted the March 2022 Director’s Report.

Trustee Medal joined the meeting at 7:13 p.m. Vice President/Secretary Medal took over leading the meeting from Treasurer Supplitt.

- **VOLUNTEER SERVICES** – Volunteer Coordinator Jennifer Begich provided a 2021 year in review of the library’s volunteer program.

- 03.22.09 **OLD BUSINESS**

- **KIDS’ WORLD REFRESH PROJECT UPDATE (Item 4)** – Andy Dogan from Williams Architects provided an update on the Kids’ World refresh project, including/highlighting unique developmental areas/zones for different age groups.

- 03.22.10 **NEW BUSINESS**

- **2021 YEAR IN REVIEW (Item 5)** – Staff gave a preview of the library’s 2021 Year in Review on the digital publishing platform Issuu.

- **EMPLOYEE ENGAGEMENT SURVEY RESULTS (Item 6)** – Human Resources Manager Lisa Haack presented an overview of the employee engagement survey process and the findings provided to the library by the survey administrator.

- 03.22.11 **OTHER**

- Arlington Heights Memorial Library’s Makerplace was featured in the March 2022 edition of the ILA (Illinois Library Association) Reporter magazine.

- Michael Driskell reported he will be out of the office March 21-29.

- Trustee Smart shared the Gerber/Hart Library and Archives, founded in 1981 with a collection focused on the culture and history of the LGBTQ community in Chicago and the Midwest, will be celebrating their 40th anniversary.

- Vice President/Secretary Medal, who serves on the RAILS (Reaching Across Illinois Library System) Universal Service Committee, shared the committee is working on having libraries included on MLS (Multiple Listing Service) real estate listings. In addition, there is a Senate bill to extend the Cards for Kids Act that would allow a public library board to choose to waive the nonresident fee for all persons under the age of 18.

- President Zyck encouraged trustees to consider increased participation in organizations such as RAILS, ILA and ALA (American Library Association).

There being no further business to discuss, Trustee Supplitt moved **ADJOURNMENT**. Trustee Smart seconded. All were in favor and the meeting was adjourned at 8:40 p.m.

Carole Medal, Vice President/Secretary

Janet Moravec, Recorder

BOARD OF LIBRARY TRUSTEES

COMMITTEE OF THE WHOLE

04.22.01 A meeting of the Committee of the Whole of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Cardinal Room of the Arlington Heights Memorial Library on Monday, April 4, 2022, at 7:00 p.m. by President Greg Zyck.

Upon **ROLL CALL**, the following answered Present: Trustees Galla, Medal, Ruhl, Smart, Somary, Supplitt and Zyck.

Absent: None

Also present: Michael Driskell, Executive Director; Janet Moravec, Business Office Administrator; Julie Doren, Business Office Assistant; Roger Ritzman, Peregrine, Stime, Newman, Ritzman & Bruckner, Ltd. Mary Hastings, Director of Communications and Marketing, participated in the meeting via Zoom.

04.22.02 There was no **PUBLIC COMMENT**.

04.22.03 **STRATEGIC PLAN** (Item 1) – The committee reviewed and discussed the development of a formal strategic plan, including consideration of a three-year versus five-year plan.

04.22.04 **PROPOSED REVISIONS TO POLICY 7.003 SOLICITING OR DISTRIBUTING MATERIALS ON LIBRARY PROPERTY** (Item 2) – The committee reviewed and discussed proposed revisions to Policy 7.003 Soliciting or Distributing Materials on Library Property.

04.22.05 **PARTICIPATION AND REPRESENTATION IN RAILS, ILA AND ALA** (Item 3) – The committee discussed increased trustee representation in Reaching Across Illinois Library System (RAILS), Illinois Library Association (ILA) and the American Library Association (ALA).

04.22.06 **OTHER**
– Trustee Smart requested library staff consider a way for the library to acknowledge Pride month, praised the library's history of programming during that month, and asked the library to consider flying the Pride flag in June. Trustees Supplitt and Galla asked staff to discuss the matter with the library's IDEA committee and prepare a Flag policy for the board's consideration.

04.22.07 Trustee Supplitt moved **THE COMMITTEE OF THE WHOLE ADJOURN TO CLOSED SESSION IN ACCORDANCE WITH 5 ILCS 120/2 (C) (1) FOR THE**

PURPOSE OF DISCUSSING PERSONNEL ISSUES. Trustee Somary seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Galla, Medal, Ruhl, Smart, Somary, Supplitt and Zyck. Nay: none. The motion carried and the committee went into closed session at 7:42 p.m.

The committee returned to open session at 9:19 p.m.

Trustee Smart moved **APPROVAL OF THE WRITTEN CLOSED SESSION MINUTES OF APRIL 4, 2022.** Trustee Galla seconded. All were in favor and the motion carried. The written minutes and audio recording were sealed until further action by the board.

There being no further business to be discussed, Trustee Somary moved **ADJOURNMENT.** Trustee Galla seconded. All were in favor and the meeting was adjourned at 9:20 p.m.

Julie Doren, Recorder

Village of Arlington Heights
 REVENUE REPORT
 25% OF YEAR LAPSED

ITEM 3

ACCOUNTING PERIOD 03/2022

Village of Arlington Heights

FUND 291 Memorial Library Fund

ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
400	Taxes								
401	Real Estate Taxes								
03 00	Real Estate Tax IMRF	72,482	330,328.14	456	217,446	465,626.38	214	869,788	404,161.62
04 00	Real Estate Tax FICA	55,261	237,587.51	430	165,783	334,900.37	202	663,141	328,240.63
05 00	Real Estate Tax	1,095,666	4,904,227.59	448	3,286,998	6,912,937.33	210	13,147,993	6,235,055.67
401 **	Real Estate Taxes	1,223,409	5,472,143.24	447	3,670,227	7,713,464.08	210	14,680,922	6,967,457.92
403	Intergovernmental Taxes								
25 00	Replacement Tax	12,240	49,886.95	408	36,720	87,979.21	240	146,880	58,900.79
403 **	Intergovernmental Taxes	12,240	49,886.95	408	36,720	87,979.21	240	146,880	58,900.79
400 ***	Taxes	1,235,649	5,522,030.19	447	3,706,947	7,801,443.29	211	14,827,802	7,026,358.71
410	Intergovernmental Revenue								
411	Intergovernmental								
65 00	Per Capita Grant & Gifts	9,231	.00		27,693	.00		110,774	110,774.00
70 00	Other Grants	0	.00		0	20,735.00		0	20,735.00-
411 **	Intergovernmental	9,231	.00		27,693	20,735.00	75	110,774	90,039.00
410 ***	Intergovernmental Revenue	9,231	.00		27,693	20,735.00	75	110,774	90,039.00
430	Fees								
436	Library Fees								
72 00	Non Resident Fees	50	.00		150	454.00	303	600	146.00
74 00	Copier/Reader Printer Fee	2,108	3,118.52	148	6,324	8,860.05	140	25,296	16,435.95
75 00	Meeting Room Fees	33	100.00	303	99	300.00	303	400	100.00
436 **	Library Fees	2,191	3,218.52	147	6,573	9,614.05	146	26,296	16,681.95
430 ***	Fees	2,191	3,218.52	147	6,573	9,614.05	146	26,296	16,681.95
440	Fines								
442	Library								
20 00	Late Charges	0	130.00		0	330.00		0	330.00-
25 00	Lost/Damaged Item Charges	797	996.79	125	2,391	2,903.27	121	9,564	6,660.73
442 **	Library	797	1,126.79	141	2,391	3,233.27	135	9,564	6,330.73
440 ***	Fines	797	1,126.79	141	2,391	3,233.27	135	9,564	6,330.73
460	Interest Income								
461	Simple Interest								
02 00	Interest on Investments	293	136.86	47	879	718.45	82	3,520	2,801.55
461 **	Simple Interest	293	136.86	47	879	718.45	82	3,520	2,801.55

Village of Arlington Heights
 REVENUE REPORT
 25% OF YEAR LAPSED

ACCOUNTING PERIOD 03/2022

Village of Arlington Heights

FUND 291 Memorial Library Fund

ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
460	Interest Income								
461	Simple Interest								
462	Investment Inc								
10 00	Market Value Adj IMET	0	.00		0	176.10		0	176.10-
462	** Investment Inc	0	.00		0	176.10		0	176.10-
460	*** Interest Income	293	136.86	47	879	894.55	102	3,520	2,625.45
470	Sales Reimbursable Rents								
472	Sales and Rents								
472	** Sales and Rents	0	.00		0	.00		0	.00
470	*** Sales Reimbursable Rents	0	.00		0	.00		0	.00
480	Other								
481	Special Events								
481	** Special Events	0	.00		0	.00		0	.00
482	Library Other								
482	** Library Other	0	.00		0	.00		0	.00
483	Donations								
70 00	Donations - Library	1,250	328.91	26	3,750	726.37	19	15,000	14,273.63
483	** Donations	1,250	328.91	26	3,750	726.37	19	15,000	14,273.63
489	Other								
90 00	Other Income	416	685.59	165	1,248	2,560.21	205	5,000	2,439.79
94 00	FOL Reimbursements	4,166	1,586.97	38	12,498	4,168.75	33	50,000	45,831.25
96 00	IL Vehicle Renewal Sticker	0	186.00		0	595.00		0	595.00-
97 00	Misc. Revenue Makerspace	0	258.87		0	650.30		0	650.30-
489	** Other	4,582	2,717.43	59	13,746	7,974.26	58	55,000	47,025.74
480	*** Other	5,832	3,046.34	52	17,496	8,700.63	50	70,000	61,299.37
490	Other Financing Sources								
491	Other Financing Sources								
491	** Other Financing Sources	0	.00		0	.00		0	.00
490	*** Other Financing Sources	0	.00		0	.00		0	.00
FUND TOTAL	Memorial Library Fund	1,253,993	5,529,558.70	441	3,761,979	7,844,620.79	209	15,047,956	7,203,335.21

Village of Arlington Heights
 REVENUE REPORT
 25% OF YEAR LAPSED

ACCOUNTING PERIOD 03/2022

Village of Arlington Heights

FUND 491 Capital Projects-Library

ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
460	Interest Income								
461	Simple Interest								
02 00	Interest on Investments	416	.00		1,248	278.37	22	5,000	4,721.63
461	** Simple Interest	416	.00		1,248	278.37	22	5,000	4,721.63
462	Investment Inc								
10 00	Market Value Adj IMET	0	.00		0	167.67		0	167.67-
462	** Investment Inc	0	.00		0	167.67		0	167.67-
460	*** Interest Income	416	.00		1,248	446.04	36	5,000	4,553.96
480	Other								
489	Other								
489	** Other	0	.00		0	.00		0	.00
480	*** Other	0	.00		0	.00		0	.00
490	Other Financing Sources								
491	Other Financing Sources								
491	** Other Financing Sources	0	.00		0	.00		0	.00
490	*** Other Financing Sources	0	.00		0	.00		0	.00
FUND TOTAL Capital Projects-Library		416	.00		1,248	446.04	36	5,000	4,553.96

PREPARED 04/15/2022, 14:02:58

PROGRAM: GM267L

Village of Arlington Heights

DETAIL BUDGET REPORT

25% OF YEAR LAPSED

PAGE 1

ACCOUNTING PERIOD 03/2022

REPORT SELECTIONS

Fiscal year : 2022

Fund : 291

All Departments

All Divisions

Suppress accounts with zero balances : Y

FUND 291 Memorial Library Fund			DEPT/DIV 6001 Executive Office/Administration									
BA ELE OBJ ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	31458	19341.44	62	94374	58014.85	62	.00	377496	319481.15	15
	16 92	Achievement Awards	250	.00	0	750	.00	0	.00	3000	3000.00	0
	16 **	Library Personal Services	31708	19341.44	61	95124	58014.85	61	.00	380496	322481.15	15
	18	Other Personal Services										
	18 05	Overtime Civilian	83	6.90	8	249	11.74	5	.00	1000	988.26	1
	18 **	Other Personal Services	83	6.90	8	249	11.74	5	.00	1000	988.26	1
	19	Employee Benefits										
	19 05	Medical Insurance	3285	2383.78	73	9855	7151.42	73	.00	39421	32269.58	18
	19 10	IMRF	3608	2012.23	56	10824	6034.78	56	.00	43299	37264.22	14
	19 11	Social Security	1950	1160.85	60	5850	3481.40	60	.00	23405	19923.60	15
	19 12	Medicare	456	271.48	60	1368	814.18	60	.00	5474	4659.82	15
	19 53	Flexible Spending	250	152.00	61	750	465.50	62	.00	3000	2534.50	16
	19 55	Unemployment Compensation	536	.00	0	1608	.00	0	.00	6432	6432.00	0
	19 **	Employee Benefits	10085	5980.34	59	30255	17947.28	59	.00	121031	103083.72	15
	20	Prof Technical Services										
	20 05	Professional Services	1708	.00	0	5124	5400.00	105	.00	20500	15100.00	26
	20 08	Consulting Services Libr	3500	.00	0	10500	.00	0	.00	42000	42000.00	0
	20 20	Legal Services	1333	503.75	38	3999	503.75	13	.00	16000	15496.25	3
	20 40	General Insurance	14898	859.00	6	44694	144692.00	324	.00	178780	34088.00	81
	20 **	Prof Technical Services	21439	1362.75	6	64317	150595.75	234	.00	257280	106684.25	59
	21	Property Services										
	21 65	Other Services	250	.00	0	750	.00	0	.00	3000	3000.00	0
	21 **	Property Services	250	.00	0	750	.00	0	.00	3000	3000.00	0
	22	Other Contractual Service										
	22 01	Advertising	50	.00	0	150	.00	0	.00	600	600.00	0
	22 02	Dues	477	.00	0	1431	994.00	70	.00	5729	4735.00	17
	22 03	Training	8594	13069.64	152	25782	23808.12	92	.00	103128	79319.88	23
	22 05	Postage	3375	2918.56	87	10125	14663.21	145	.00	40500	25836.79	36
	22 70	Telephone Services	416	.00	0	1248	.00	0	.00	5000	5000.00	0
	22 **	Other Contractual Service	12912	15988.20	124	38736	39465.33	102	.00	154957	115491.67	26
	30	General Supplies										
	30 05	Office Supplies & Equip	1149	506.02	44	3447	1085.77	32	.00	13795	12709.23	8
	30 **	General Supplies	1149	506.02	44	3447	1085.77	32	.00	13795	12709.23	8
	31	Public Works Supplies										
	31 85	Small Tools and Equipment	208	.00	0	624	.00	0	.00	2500	2500.00	0
	31 **	Public Works Supplies	208	.00	0	624	.00	0	.00	2500	2500.00	0

FUND 291 Memorial Library Fund			DEPT/DIV 6001 Executive Office/Administration									
BA ELE OBJ ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	32	Library Supplies										
	32 72	Special Events	70	149.77	214	210	154.76	74	.00	850	695.24	18
	32 99	Items Reimb by Employees	0	63.68	0	0	.00	0	.00	0	.00	0
	32 **	Library Supplies	70	86.09	123	210	154.76	74	.00	850	695.24	18
	40	Other Charges										
	40 96	Operating Contingency	416	.00	0	1248	.00	0	.00	5000	5000.00	0
	40 **	Other Charges	416	.00	0	1248	.00	0	.00	5000	5000.00	0
	50	Property										
	50 15	Other Equipment	2083	120.60	6	6249	2744.36	44	.00	25000	22255.64	11
	50 **	Property	2083	120.60	6	6249	2744.36	44	.00	25000	22255.64	11
601	** **	Library	80403	43392.34	54	241209	270019.84	112	.00	964909	694889.16	28
60	** **	Culture/Recreation	80403	43392.34	54	241209	270019.84	112	.00	964909	694889.16	28
DIV	6001	TOTAL ***** Administration	80403	43392.34	54	241209	270019.84	112	.00	964909	694889.16	28

FUND 291 Memorial Library Fund			DEPT/DIV 6002 Executive Office/Communications & Mrkting									
BA ELE OBJ ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	36595	34047.93	93	109785	101937.98	93	.00	439144	337206.02	23
	16 **	Library Personal Services	36595	34047.93	93	109785	101937.98	93	.00	439144	337206.02	23
	18	Other Personal Services										
	18 05	Overtime Civilian	100	15.01	15	300	56.95	19	.00	1200	1143.05	5
	18 **	Other Personal Services	100	15.01	15	300	56.95	19	.00	1200	1143.05	5
	19	Employee Benefits										
	19 05	Medical Insurance	7051	6903.43	98	21153	20710.29	98	.00	84621	63910.71	25
	19 10	IMRF	4208	3542.53	84	12624	10607.43	84	.00	50496	39888.57	21
	19 11	Social Security	2274	2012.92	89	6822	6026.71	88	.00	27295	21268.29	22
	19 12	Medicare	532	470.75	89	1596	1409.44	88	.00	6384	4974.56	22
	19 **	Employee Benefits	14065	12929.63	92	42195	38753.87	92	.00	168796	130042.13	23
	20	Prof Technical Services										
	20 05	Professional Services	250	.00	0	750	.00	0	.00	3000	3000.00	0
	20 **	Prof Technical Services	250	.00	0	750	.00	0	.00	3000	3000.00	0
	21	Property Services										
	21 02	Equipment Maintenance	142	550.00	387	426	550.00	129	.00	1710	1160.00	32
	21 65	Other Services	1256	4273.19	340	3768	7613.89	202	.00	15075	7461.11	51
	21 **	Property Services	1398	4823.19	345	4194	8163.89	195	.00	16785	8621.11	49
	22	Other Contractual Service										
	22 02	Dues	78	.00	0	234	675.00	289	.00	945	270.00	71
	22 03	Training	4	.00	0	12	.00	0	.00	50	50.00	0
	22 10	Printing	13537	26245.34	194	40611	55465.60	137	.00	162450	106984.40	34
	22 **	Other Contractual Service	13619	26245.34	193	40857	56140.60	137	.00	163445	107304.40	34
	30	General Supplies										
	30 05	Office Supplies & Equip	1298	1724.92	133	3894	3961.58	102	.00	15579	11617.42	25
	30 **	General Supplies	1298	1724.92	133	3894	3961.58	102	.00	15579	11617.42	25
	31	Public Works Supplies										
	31 85	Small Tools and Equipment	500	.00	0	1500	421.07	28	.00	6000	5578.93	7
	31 **	Public Works Supplies	500	.00	0	1500	421.07	28	.00	6000	5578.93	7
	32	Library Supplies										
	32 72	Special Events	1339	.00	0	4017	.00	0	.00	16073	16073.00	0
	32 **	Library Supplies	1339	.00	0	4017	.00	0	.00	16073	16073.00	0
601	** **	Library	69164	79786.02	115	207492	209435.94	101	.00	830022	620586.06	25
60	** **	Culture/Recreation	69164	79786.02	115	207492	209435.94	101	.00	830022	620586.06	25
DIV	6002	TOTAL ***** Communications & Mrkting	69164	79786.02	115	207492	209435.94	101	.00	830022	620586.06	25

FUND 291 Memorial Library Fund			DEPT/DIV 6003 Executive Office/Human Resources									
BA ELE OBJ ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	15031	13945.39	93	45093	41859.83	93	.00	180373	138513.17	23
	16 **	Library Personal Services	15031	13945.39	93	45093	41859.83	93	.00	180373	138513.17	23
	18	Other Personal Services										
	18 05	Overtime Civilian	25	14.21	57	75	82.02	109	.00	300	217.98	27
	18 **	Other Personal Services	25	14.21	57	75	82.02	109	.00	300	217.98	27
	19	Employee Benefits										
	19 05	Medical Insurance	3928	3283.25	84	11784	9849.75	84	.00	47145	37295.25	21
	19 10	IMRF	1724	1451.82	84	5172	4361.99	84	.00	20689	16327.01	21
	19 11	Social Security	931	797.81	86	2793	2397.33	86	.00	11183	8785.67	21
	19 12	Medicare	217	186.58	86	651	560.65	86	.00	2615	2054.35	21
	19 50	Employee Asst. Program	500	.00	0	1500	1715.50	114	.00	6000	4284.50	29
	19 **	Employee Benefits	7300	5719.46	78	21900	18885.22	86	.00	87632	68746.78	22
	21	Property Services										
	21 65	Other Services	2958	503.00	17	8874	8232.04	93	.00	35500	27267.96	23
	21 **	Property Services	2958	503.00	17	8874	8232.04	93	.00	35500	27267.96	23
	22	Other Contractual Service										
	22 01	Advertising	108	.00	0	324	249.00	77	.00	1300	1051.00	19
	22 02	Dues	296	229.00	77	888	548.00	62	.00	3558	3010.00	15
	22 03	Training	108	.00	0	324	50.00	15	.00	1300	1250.00	4
	22 55	In Service Training	833	27.43	3	2499	27.43	1	.00	10000	9972.57	0
	22 **	Other Contractual Service	1345	256.43	19	4035	874.43	22	.00	16158	15283.57	5
	32	Library Supplies										
	32 01	Program Supplies	33	.00	0	99	10.99	11	.00	400	389.01	3
	32 **	Library Supplies	33	.00	0	99	10.99	11	.00	400	389.01	3
	40	Other Charges										
	40 62	Tuition Reimbursement	2083	.00	0	6249	.00	0	.00	25000	25000.00	0
	40 70	Employee Recognition Prog	1779	743.95	42	5337	1093.95	21	.00	21350	20256.05	5
	40 **	Other Charges	3862	743.95	19	11586	1093.95	9	.00	46350	45256.05	2
601	** **	Library	30554	21182.44	69	91662	71038.48	78	.00	366713	295674.52	19
60	** **	Culture/Recreation	30554	21182.44	69	91662	71038.48	78	.00	366713	295674.52	19
DIV	6003	TOTAL ***** Human Resources	30554	21182.44	69	91662	71038.48	78	.00	366713	295674.52	19

FUND 291 Memorial Library Fund			DEPT/DIV 6004 Executive Office/Paid by Gifts and Grants									
BA ELE OBJ ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	20	Prof Technical Services										
	20 05	Professional Services	25	.00	0	75	.00	0	.00	300	300.00	0
	20 **	Prof Technical Services	25	.00	0	75	.00	0	.00	300	300.00	0
	21	Property Services										
	21 65	Other Services	177	236.97	134	531	1167.53	220	.00	2125	957.47	55
	21 **	Property Services	177	236.97	134	531	1167.53	220	.00	2125	957.47	55
	22	Other Contractual Service										
	22 02	Dues	41	.00	0	123	.00	0	.00	500	500.00	0
	22 10	Printing	41	.00	0	123	.00	0	.00	500	500.00	0
	22 18	Contr Programs & Exhibits	1666	1450.00	87	4998	5575.00	112	.00	20000	14425.00	28
	22 **	Other Contractual Service	1748	1450.00	83	5244	5575.00	106	.00	21000	15425.00	27
	31	Public Works Supplies										
	31 85	Small Tools and Equipment	83	.00	0	249	.00	0	.00	1000	1000.00	0
	31 **	Public Works Supplies	83	.00	0	249	.00	0	.00	1000	1000.00	0
	32	Library Supplies										
	32 01	Program Supplies	250	1134.83	454	750	1134.83	151	.00	3000	1865.17	38
	32 02	Program Events	486	50.40	10	1458	50.40	4	.00	5835	5784.60	1
	32 32	Software	291	.00	0	873	.00	0	.00	3500	3500.00	0
	32 72	Special Events	41	.00	0	123	.00	0	.00	500	500.00	0
	32 75	Audio Visual	1333	149.99	11	3999	247.95	6	.00	16000	15752.05	2
	32 78	Electronic Resources	41	.00	0	123	.00	0	.00	500	500.00	0
	32 80	Books	125	128.52	103	375	208.37	56	.00	1500	1291.63	14
	32 90	Circulation Supplies	166	.00	0	498	.00	0	.00	2000	2000.00	0
	32 **	Library Supplies	2733	1463.74	54	8199	1641.55	20	.00	32835	31193.45	5
	50	Property										
	50 15	Other Equipment	208	.00	0	624	.00	0	.00	2500	2500.00	0
	50 55	Other Capital Outlay	208	.00	0	624	.00	0	.00	2500	2500.00	0
	50 **	Property	416	.00	0	1248	.00	0	.00	5000	5000.00	0
601 ** **		Library	5182	3150.71	61	15546	8384.08	54	.00	62260	53875.92	14
60 ** **		Culture/Recreation	5182	3150.71	61	15546	8384.08	54	.00	62260	53875.92	14
DIV 6004		TOTAL *****										
		Paid by Gifts and Grants	5182	3150.71	61	15546	8384.08	54	.00	62260	53875.92	14

FUND 291 Memorial Library Fund			DEPT/DIV 6010 Executive Office/Information Technology									
BA ELE OBJ ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
16		Library Personal Services										
16	85	Salaries	54292	51461.85	95	162876	149410.26	92	.00	651505	502094.74	23
16	**	Library Personal Services	54292	51461.85	95	162876	149410.26	92	.00	651505	502094.74	23
18		Other Personal Services										
18	05	Overtime Civilian	20	4.83	24	60	23.56	39	.00	250	226.44	9
18	**	Other Personal Services	20	4.83	24	60	23.56	39	.00	250	226.44	9
19		Employee Benefits										
19	05	Medical Insurance	13219	13534.79	102	39657	40604.37	102	.00	158638	118033.63	26
19	10	IMRF	6062	5076.92	84	18186	15231.70	84	.00	72747	57515.30	21
19	11	Social Security	3366	2945.36	88	10098	8809.98	87	.00	40393	31583.02	22
19	12	Medicare	787	688.84	88	2361	2060.40	87	.00	9447	7386.60	22
19	**	Employee Benefits	23434	22245.91	95	70302	66706.45	95	.00	281225	214518.55	24
20		Prof Technical Services										
20	05	Professional Services	491	223.12	45	1473	374.31	25	.00	5895	5520.69	6
20	08	Consulting Services Libr	299	.00	0	897	.00	0	.00	3590	3590.00	0
20	**	Prof Technical Services	790	223.12	28	2370	374.31	16	.00	9485	9110.69	4
21		Property Services										
21	02	Equipment Maintenance	14249	5884.84	41	42747	150598.98	352	.00	170989	20390.02	88
21	**	Property Services	14249	5884.84	41	42747	150598.98	352	.00	170989	20390.02	88
22		Other Contractual Service										
22	03	Training	537	.00	0	1611	.00	0	.00	6450	6450.00	0
22	42	Internet Access	4805	9042.79	188	14415	15914.36	110	.00	57667	41752.64	28
22	**	Other Contractual Service	5342	9042.79	169	16026	15914.36	99	.00	64117	48202.64	25
30		General Supplies										
30	05	Office Supplies & Equip	56	11.99	21	168	50.87	30	.00	683	632.13	7
30	30	Data System Supplies	2100	2115.82	101	6300	4773.49	76	.00	25204	20430.51	19
30	32	Software Library	12191	4703.46	39	36573	85215.79	233	.00	146292	61076.21	58
30	33	Documentation Library	8	.00	0	24	.00	0	.00	100	100.00	0
30	**	General Supplies	14355	6831.27	48	43065	90040.15	209	.00	172279	82238.85	52
31		Public Works Supplies										
31	85	Small Tools and Equipment	1102	734.76	67	3306	5390.24	163	.00	13226	7835.76	41
31	**	Public Works Supplies	1102	734.76	67	3306	5390.24	163	.00	13226	7835.76	41
32		Library Supplies										
32	05	Processing Supplies	25	.00	0	75	.00	0	.00	300	300.00	0
32	32	Software	907	.00	0	2721	.00	0	.00	10887	10887.00	0
32	**	Library Supplies	932	.00	0	2796	.00	0	.00	11187	11187.00	0

FUND 291 Memorial Library Fund			DEPT/DIV 6010 Executive Office/Information Technology									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	50	Property										
	50 12	Computer Equipment	2649	.00	0	7947	2198.00	28	.00	31790	29592.00	7
	50 15	Other Equipment	1050	.00	0	3150	.00	0	.00	12600	12600.00	0
	50 **	Property	3699	.00	0	11097	2198.00	20	.00	44390	42192.00	5
601	** **	Library	118215	96429.37	82	354645	480656.31	136	.00	1418653	937996.69	34
60	** **	Culture/Recreation	118215	96429.37	82	354645	480656.31	136	.00	1418653	937996.69	34
DIV	6010	TOTAL ***** Information Technology	118215	96429.37	82	354645	480656.31	136	.00	1418653	937996.69	34

FUND 291 Memorial Library Fund			DEPT/DIV 6015 Executive Office/Security									
BA ELE OBJ ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	21994	20198.56	92	65982	60229.68	91	.00	263937	203707.32	23
	16 **	Library Personal Services	21994	20198.56	92	65982	60229.68	91	.00	263937	203707.32	23
	18	Other Personal Services										
	18 05	Overtime Civilian	166	157.91	95	498	354.59	71	.00	2000	1645.41	18
	18 **	Other Personal Services	166	157.91	95	498	354.59	71	.00	2000	1645.41	18
	19	Employee Benefits										
	19 05	Medical Insurance	6929	6925.32	100	20787	20775.96	100	.00	83155	62379.04	25
	19 10	IMRF	2371	1943.88	82	7113	5798.99	82	.00	28462	22663.01	20
	19 11	Social Security	1342	1170.08	87	4026	3480.14	86	.00	16104	12623.86	22
	19 12	Medicare	313	273.65	87	939	813.91	87	.00	3766	2952.09	22
	19 **	Employee Benefits	10955	10312.93	94	32865	30869.00	94	.00	131487	100618.00	24
	22	Other Contractual Service										
	22 03	Training	125	2.36	2	375	2.36	1	.00	1500	1497.64	0
	22 **	Other Contractual Service	125	2.36	2	375	2.36	1	.00	1500	1497.64	0
	30	General Supplies										
	30 05	Office Supplies & Equip	36	.00	0	108	.00	0	.00	435	435.00	0
	30 **	General Supplies	36	.00	0	108	.00	0	.00	435	435.00	0
601	** **	Library	33276	30671.76	92	99828	91455.63	92	.00	399359	307903.37	23
60	** **	Culture/Recreation	33276	30671.76	92	99828	91455.63	92	.00	399359	307903.37	23
DIV	6015	TOTAL ***** Security	33276	30671.76	92	99828	91455.63	92	.00	399359	307903.37	23

FUND 291 Memorial Library Fund			DEPT/DIV 6020 Executive Office/Facilities									
BA ELE OBJ ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	33538	30873.26	92	100614	92029.66	92	.00	402462	310432.34	23
	16 **	Library Personal Services	33538	30873.26	92	100614	92029.66	92	.00	402462	310432.34	23
	18	Other Personal Services										
	18 05	Overtime Civilian	375	227.20	61	1125	788.32	70	.00	4500	3711.68	18
	18 **	Other Personal Services	375	227.20	61	1125	788.32	70	.00	4500	3711.68	18
	19	Employee Benefits										
	19 05	Medical Insurance	8870	8695.46	98	26610	26086.38	98	.00	106451	80364.62	25
	19 10	IMRF	3592	3130.10	87	10776	9145.98	85	.00	43110	33964.02	21
	19 11	Social Security	2079	1793.13	86	6237	5349.38	86	.00	24953	19603.62	21
	19 12	Medicare	486	419.36	86	1458	1251.05	86	.00	5836	4584.95	21
	19 **	Employee Benefits	15027	14038.05	93	45081	41832.79	93	.00	180350	138517.21	23
	21	Property Services										
	21 02	Equipment Maintenance	3414	1992.60	58	10242	10672.31	104	.00	40976	30303.69	26
	21 07	Vehicle Equipment Maint	760	170.69	23	2280	1310.85	58	.00	9121	7810.15	14
	21 11	Building Maintenance	17255	23284.14	135	51765	53694.46	104	.00	207066	153371.54	26
	21 36	Equipment Rental	83	.00	0	249	.00	0	.00	1000	1000.00	0
	21 60	Water and Sewer Service	1372	1120.08	82	4116	1203.02	29	.00	16472	15268.98	7
	21 **	Property Services	22884	26567.51	116	68652	66880.64	97	.00	274635	207754.36	24
	22	Other Contractual Service										
	22 03	Training	36	.00	0	108	.00	0	.00	432	432.00	0
	22 **	Other Contractual Service	36	.00	0	108	.00	0	.00	432	432.00	0
	30	General Supplies										
	30 05	Office Supplies & Equip	8	.00	0	24	.00	0	.00	100	100.00	0
	30 50	Petroleum Products	333	353.38	106	999	1237.17	124	.00	4000	2762.83	31
	30 51	Heating Fuel	5211	6877.85	132	15633	15466.60	99	.00	62537	47070.40	25
	30 **	General Supplies	5552	7231.23	130	16656	16703.77	100	.00	66637	49933.23	25
	31	Public Works Supplies										
	31 45	Janitorial Supplies	1948	212.71	11	5844	3135.91	54	.00	23387	20251.09	13
	31 **	Public Works Supplies	1948	212.71	11	5844	3135.91	54	.00	23387	20251.09	13
	50	Property										
	50 15	Other Equipment	1666	.00	0	4998	.00	0	.00	20000	20000.00	0
	50 **	Property	1666	.00	0	4998	.00	0	.00	20000	20000.00	0
601 ** **		Library	81026	79149.96	98	243078	221371.09	91	.00	972403	751031.91	23
60 ** **		Culture/Recreation	81026	79149.96	98	243078	221371.09	91	.00	972403	751031.91	23
DIV 6020		TOTAL ***** Facilities	81026	79149.96	98	243078	221371.09	91	.00	972403	751031.91	23

PREPARED 04/15/2022, 14:02:58
 PROGRAM: GM267L
 Village of Arlington Heights

DETAIL BUDGET REPORT
 25% OF YEAR LAPSED

FUND 291 Memorial Library Fund			DEPT/DIV 6020 Executive Office/Facilities									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
DEPT	60	TOTAL *****										
		Executive Office	458309	389289.79	85	1374927	1468507.43	107	.00	5500252	4031744.57	27

FUND 291 Memorial Library Fund			DEPT/DIV 6401 User Services/Youth Services									
BA ELE OBJ ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	84360	70216.19	83	253080	204613.88	81	.00	1012329	807715.12	20
	16 **	Library Personal Services	84360	70216.19	83	253080	204613.88	81	.00	1012329	807715.12	20
	18	Other Personal Services										
	18 05	Overtime Civilian	166	6.60	4	498	16.50	3	.00	2000	1983.50	1
	18 **	Other Personal Services	166	6.60	4	498	16.50	3	.00	2000	1983.50	1
	19	Employee Benefits										
	19 05	Medical Insurance	13721	13712.44	100	41163	41137.32	100	.00	164662	123524.68	25
	19 10	IMRF	8673	6880.21	79	26019	20332.39	78	.00	104084	83751.61	20
	19 11	Social Security	5230	4153.58	79	15690	12081.68	77	.00	62764	50682.32	19
	19 12	Medicare	1223	971.36	79	3669	2825.49	77	.00	14679	11853.51	19
	19 **	Employee Benefits	28847	25717.59	89	86541	76376.88	88	.00	346189	269812.12	22
	22	Other Contractual Service										
	22 02	Dues	379	.00	0	1137	355.00	31	.00	4548	4193.00	8
	22 03	Training	331	29.42	9	993	39.25	4	.00	3979	3939.75	1
	22 18	Contr Programs & Exhibits	1456	1425.00	98	4368	2875.00	66	.00	17480	14605.00	16
	22 **	Other Contractual Service	2166	1454.42	67	6498	3269.25	50	.00	26007	22737.75	13
	30	General Supplies										
	30 05	Office Supplies & Equip	234	111.42	48	702	217.90	31	.00	2819	2601.10	8
	30 **	General Supplies	234	111.42	48	702	217.90	31	.00	2819	2601.10	8
	32	Library Supplies										
	32 01	Program Supplies	912	944.22	104	2736	1695.76	62	.00	10948	9252.24	16
	32 02	Program Events	2577	528.10	21	7731	1616.57	21	.00	30930	29313.43	5
	32 90	Circulation Supplies	702	.00	0	2106	1625.46	77	.00	8427	6801.54	19
	32 **	Library Supplies	4191	1472.32	35	12573	4937.79	39	.00	50305	45367.21	10
601 ** **		Library	119964	98978.54	83	359892	289432.20	80	.00	1439649	1150216.80	20
60 ** **		Culture/Recreation	119964	98978.54	83	359892	289432.20	80	.00	1439649	1150216.80	20
DIV 6401		TOTAL *****										
		Youth Services	119964	98978.54	83	359892	289432.20	80	.00	1439649	1150216.80	20

FUND 291 Memorial Library Fund			DEPT/DIV 6410 User Services/Info Services									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	91858	81658.13	89	275574	244445.81	89	.00	1102307	857861.19	22
	16 **	Library Personal Services	91858	81658.13	89	275574	244445.81	89	.00	1102307	857861.19	22
	18	Other Personal Services										
	18 05	Overtime Civilian	83	76.54	92	249	167.05	67	.00	1000	832.95	17
	18 **	Other Personal Services	83	76.54	92	249	167.05	67	.00	1000	832.95	17
	19	Employee Benefits										
	19 05	Medical Insurance	12311	15805.52	128	36933	47416.56	128	.00	147736	100319.44	32
	19 10	IMRF	9258	7401.89	80	27774	22504.13	81	.00	111098	88593.87	20
	19 11	Social Security	5695	4888.16	86	17085	14622.83	86	.00	68343	53720.17	21
	19 12	Medicare	1331	1143.21	86	3993	3419.82	86	.00	15983	12563.18	21
	19 **	Employee Benefits	28595	29238.78	102	85785	87963.34	103	.00	343160	255196.66	26
	22	Other Contractual Service										
	22 02	Dues	233	.00	0	699	513.00	73	.00	2802	2289.00	18
	22 03	Training	275	4.04	2	825	134.14	16	.00	3300	3165.86	4
	22 18	Contr Programs & Exhibits	480	360.00	75	1440	630.00	44	.00	5760	5130.00	11
	22 **	Other Contractual Service	988	364.04	37	2964	1277.14	43	.00	11862	10584.86	11
	30	General Supplies										
	30 05	Office Supplies & Equip	157	51.39	33	471	253.21	54	.00	1888	1634.79	13
	30 **	General Supplies	157	51.39	33	471	253.21	54	.00	1888	1634.79	13
	32	Library Supplies										
	32 01	Program Supplies	229	62.29	27	687	102.74	15	.00	2750	2647.26	4
	32 90	Circulation Supplies	174	21.86	13	522	61.64	12	.00	2095	2033.36	3
	32 **	Library Supplies	403	84.15	21	1209	164.38	14	.00	4845	4680.62	3
601	** **	Library	122084	111473.03	91	366252	334270.93	91	.00	1465062	1130791.07	23
60	** **	Culture/Recreation	122084	111473.03	91	366252	334270.93	91	.00	1465062	1130791.07	23
DIV	6410	TOTAL ***** Info Services	122084	111473.03	91	366252	334270.93	91	.00	1465062	1130791.07	23

FUND 291 Memorial Library Fund			DEPT/DIV 6420 User Services/Customer Services									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
16		Library Personal Services										
16	85	Salaries	115039	89408.24	78	345117	273504.51	79	.00	1380472	1106967.49	20
16	**	Library Personal Services	115039	89408.24	78	345117	273504.51	79	.00	1380472	1106967.49	20
18		Other Personal Services										
18	05	Overtime Civilian	83	448.64	541	249	824.17	331	.00	1000	175.83	82
18	**	Other Personal Services	83	448.64	541	249	824.17	331	.00	1000	175.83	82
19		Employee Benefits										
19	05	Medical Insurance	9735	5637.18	58	29205	16911.54	58	.00	116828	99916.46	15
19	10	IMRF	10992	7553.86	69	32976	23603.01	72	.00	131907	108303.99	18
19	11	Social Security	7132	5495.46	77	21396	16752.80	78	.00	85589	68836.20	20
19	12	Medicare	1668	1285.24	77	5004	3918.04	78	.00	20017	16098.96	20
19	**	Employee Benefits	29527	19971.74	68	88581	61185.39	69	.00	354341	293155.61	17
21		Property Services										
21	65	Other Services	292	.00	0	876	327.65	37	.00	3513	3185.35	9
21	**	Property Services	292	.00	0	876	327.65	37	.00	3513	3185.35	9
22		Other Contractual Service										
22	02	Dues	125	.00	0	375	40.00	11	.00	1505	1465.00	3
22	03	Training	231	413.88	179	693	630.59	91	.00	2773	2142.41	23
22	**	Other Contractual Service	356	413.88	116	1068	670.59	63	.00	4278	3607.41	16
30		General Supplies										
30	05	Office Supplies & Equip	169	256.15	152	507	382.48	75	.00	2033	1650.52	19
30	**	General Supplies	169	256.15	152	507	382.48	75	.00	2033	1650.52	19
32		Library Supplies										
32	01	Program Supplies	83	.00	0	249	.00	0	.00	1000	1000.00	0
32	90	Circulation Supplies	721	11.67	2	2163	85.13	4	.00	8660	8574.87	1
32	**	Library Supplies	804	11.67	2	2412	85.13	4	.00	9660	9574.87	1
601	**	** Library	146270	110510.32	76	438810	336979.92	77	.00	1755297	1418317.08	19
60	**	** Culture/Recreation	146270	110510.32	76	438810	336979.92	77	.00	1755297	1418317.08	19
DIV	6420	TOTAL ***** Customer Services	146270	110510.32	76	438810	336979.92	77	.00	1755297	1418317.08	19

FUND 291 Memorial Library Fund			DEPT/DIV 6430 User Services/Accessible Services									
BA ELE OBJ ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	19996	18140.40	91	59988	54191.90	90	.00	239959	185767.10	23
	16 **	Library Personal Services	19996	18140.40	91	59988	54191.90	90	.00	239959	185767.10	23
	19	Employee Benefits										
	19 05	Medical Insurance	1041	1106.39	106	3123	3319.17	106	.00	12495	9175.83	27
	19 10	IMRF	2252	1886.59	84	6756	5641.16	84	.00	27030	21388.84	21
	19 11	Social Security	1239	1073.27	87	3717	3216.79	87	.00	14875	11658.21	22
	19 12	Medicare	289	251.02	87	867	752.32	87	.00	3479	2726.68	22
	19 **	Employee Benefits	4821	4317.27	90	14463	12929.44	89	.00	57879	44949.56	22
	22	Other Contractual Service										
	22 02	Dues	43	45.00	105	129	45.00	35	.00	518	473.00	9
	22 03	Training	77	.00	0	231	.00	0	.00	930	930.00	0
	22 18	Contr Programs & Exhibits	799	490.00	61	2397	2319.88	97	.00	9590	7270.12	24
	22 **	Other Contractual Service	919	535.00	58	2757	2364.88	86	.00	11038	8673.12	21
	30	General Supplies										
	30 05	Office Supplies & Equip	41	.00	0	123	124.27	101	.00	500	375.73	25
	30 **	General Supplies	41	.00	0	123	124.27	101	.00	500	375.73	25
	32	Library Supplies										
	32 01	Program Supplies	151	48.60	32	453	771.59	170	.00	1820	1048.41	42
	32 02	Program Events	50	.00	0	150	.00	0	.00	600	600.00	0
	32 90	Circulation Supplies	87	.00	0	261	.00	0	.00	1050	1050.00	0
	32 **	Library Supplies	288	48.60	17	864	771.59	89	.00	3470	2698.41	22
601 ** **		Library	26065	23041.27	88	78195	70382.08	90	.00	312846	242463.92	23
60 ** **		Culture/Recreation	26065	23041.27	88	78195	70382.08	90	.00	312846	242463.92	23
DIV 6430		TOTAL *****										
		Accessible Services	26065	23041.27	88	78195	70382.08	90	.00	312846	242463.92	23

FUND 291 Memorial Library Fund			DEPT/DIV 6440 User Services/Programs and Exhibits									
BA ELE OBJ ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	20327	17046.19	84	60981	50985.33	84	.00	243924	192938.67	21
	16 **	Library Personal Services	20327	17046.19	84	60981	50985.33	84	.00	243924	192938.67	21
	18	Other Personal Services										
	18 05	Overtime Civilian	20	8.64	43	60	38.30	64	.00	250	211.70	15
	18 **	Other Personal Services	20	8.64	43	60	38.30	64	.00	250	211.70	15
	19	Employee Benefits										
	19 05	Medical Insurance	3944	4000.42	101	11832	12001.26	101	.00	47336	35334.74	25
	19 10	IMRF	2333	1773.70	76	6999	5306.46	76	.00	28007	22700.54	19
	19 11	Social Security	1260	1003.12	80	3780	3000.64	79	.00	15123	12122.36	20
	19 12	Medicare	294	234.60	80	882	701.78	80	.00	3537	2835.22	20
	19 **	Employee Benefits	7831	7011.84	90	23493	21010.14	89	.00	94003	72992.86	22
	22	Other Contractual Service										
	22 02	Dues	96	.00	0	288	40.00	14	.00	1156	1116.00	4
	22 03	Training	119	30.00	25	357	30.00	8	.00	1428	1398.00	2
	22 18	Contr Programs & Exhibits	7351	1331.50	18	22053	7041.50	32	.00	88213	81171.50	8
	22 **	Other Contractual Service	7566	1361.50	18	22698	7111.50	31	.00	90797	83685.50	8
	32	Library Supplies										
	32 02	Program Events	678	720.75	106	2034	1091.26	54	.00	8138	7046.74	13
	32 **	Library Supplies	678	720.75	106	2034	1091.26	54	.00	8138	7046.74	13
601	** **	Library	36422	26148.92	72	109266	80236.53	73	.00	437112	356875.47	18
60	** **	Culture/Recreation	36422	26148.92	72	109266	80236.53	73	.00	437112	356875.47	18
DIV	6440	TOTAL ***** Programs and Exhibits	36422	26148.92	72	109266	80236.53	73	.00	437112	356875.47	18

FUND 291 Memorial Library Fund			DEPT/DIV 6450 User Services/Digital Services									
BA ELE OBJ ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	45235	40618.50	90	135705	120219.41	89	.00	542823	422603.59	22
	16 **	Library Personal Services	45235	40618.50	90	135705	120219.41	89	.00	542823	422603.59	22
	19	Employee Benefits										
	19 05	Medical Insurance	4380	4187.92	96	13140	12563.76	96	.00	52569	40005.24	24
	19 10	IMRF	4615	3843.92	83	13845	11504.71	83	.00	55387	43882.29	21
	19 11	Social Security	2804	2471.60	88	8412	7087.05	84	.00	33655	26567.95	21
	19 12	Medicare	655	578.01	88	1965	1657.44	84	.00	7871	6213.56	21
	19 **	Employee Benefits	12454	11081.45	89	37362	32812.96	88	.00	149482	116669.04	22
	22	Other Contractual Service										
	22 02	Dues	166	.00	0	498	596.00	120	.00	1995	1399.00	30
	22 03	Training	41	.00	0	123	.00	0	.00	500	500.00	0
	22 42	Internet Access	320	.00	0	960	2880.00	300	.00	3840	960.00	75
	22 66	Outside Reference Service	256	.00	0	768	3078.00	401	.00	3078	.00	100
	22 **	Other Contractual Service	783	.00	0	2349	6554.00	279	.00	9413	2859.00	70
	30	General Supplies										
	30 05	Office Supplies & Equip	58	.00	0	174	109.33	63	.00	700	590.67	16
	30 07	Supplies Reimb by Patrons	45	.00	0	135	23.89	18	.00	550	526.11	4
	30 **	General Supplies	103	.00	0	309	133.22	43	.00	1250	1116.78	11
	31	Public Works Supplies										
	31 85	Small Tools and Equipment	516	148.96	29	1548	2660.99	172	.00	6200	3539.01	43
	31 **	Public Works Supplies	516	148.96	29	1548	2660.99	172	.00	6200	3539.01	43
	32	Library Supplies										
	32 01	Program Supplies	58	.00	0	174	.00	0	.00	700	700.00	0
	32 78	Electronic Resources	31291	22221.90	71	93873	248552.89	265	.00	375497	126944.11	66
	32 90	Circulation Supplies	131	.00	0	393	22.48	6	.00	1575	1552.52	1
	32 **	Library Supplies	31480	22221.90	71	94440	248575.37	263	.00	377772	129196.63	66
601	** **	Library	90571	74070.81	82	271713	410955.95	151	.00	1086940	675984.05	38
60	** **	Culture/Recreation	90571	74070.81	82	271713	410955.95	151	.00	1086940	675984.05	38
DIV	6450	TOTAL *****										
		Digital Services	90571	74070.81	82	271713	410955.95	151	.00	1086940	675984.05	38

FUND 291 Memorial Library Fund			DEPT/DIV 6470 User Services/Collection Services									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
		Collection Services	235595	233126.97	99	706785	657897.13	93	.00	2827224	2169326.87	23

PROGRAM: GM267L

Village of Arlington Heights

FUND 291 Memorial Library Fund			DEPT/DIV 6480 User Services/Belmont Makerspace						ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT	
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.			
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	29468	18992.09	64	88404	59566.37	67	.00	353626	294059.63	17
	16 **	Library Personal Services	29468	18992.09	64	88404	59566.37	67	.00	353626	294059.63	17
	18	Other Personal Services										
	18 05	Overtime Civilian	20	.00	0	60	16.21	27	.00	250	233.79	7
	18 **	Other Personal Services	20	.00	0	60	16.21	27	.00	250	233.79	7
	19	Employee Benefits										
	19 05	Medical Insurance	1173	2128.37	181	3519	6385.11	181	.00	14084	7698.89	45
	19 10	IMRF	3213	1975.18	62	9639	6196.58	64	.00	38562	32365.42	16
	19 11	Social Security	1827	1162.07	64	5481	3636.51	66	.00	21925	18288.49	17
	19 12	Medicare	427	271.74	64	1281	850.41	66	.00	5128	4277.59	17
	19 **	Employee Benefits	6640	5537.36	83	19920	17068.61	86	.00	79699	62630.39	21
	20	Prof Technical Services										
	20 40	General Insurance	18	.00	0	54	.00	0	.00	216	216.00	0
	20 **	Prof Technical Services	18	.00	0	54	.00	0	.00	216	216.00	0
	21	Property Services										
	21 02	Equipment Maintenance	627	272.95	44	1881	1181.80	63	.00	7530	6348.20	16
	21 11	Building Maintenance	4613	6020.33	131	13839	13152.16	95	.00	55366	42213.84	24
	21 36	Equipment Rental	83	.00	0	249	.00	0	.00	1000	1000.00	0
	21 60	Water and Sewer Service	100	87.32	87	300	87.32	29	.00	1200	1112.68	7
	21 65	Other Services	25	16.81	67	75	37.45	50	.00	300	262.55	13
	21 **	Property Services	5448	6397.41	117	16344	14458.73	89	.00	65396	50937.27	22
	22	Other Contractual Service										
	22 02	Dues	66	.00	0	198	.00	0	.00	802	802.00	0
	22 03	Training	83	32.87	40	249	32.87	13	.00	1000	967.13	3
	22 28	Contr Prog & Exhib-Adult	1750	1250.00	71	5250	8260.00	157	.00	21000	12740.00	39
	22 38	Contr Prog & Exhib-Youth	125	.00	0	375	.00	0	.00	1500	1500.00	0
	22 42	Internet Access	256	463.98	181	768	695.97	91	.00	3075	2379.03	23
	22 **	Other Contractual Service	2280	1746.85	77	6840	8988.84	131	.00	27377	18388.16	33
	30	General Supplies										
	30 05	Office Supplies & Equip	166	395.98	239	498	596.81	120	.00	2000	1403.19	30
	30 07	Supplies Reimb by Patrons	685	1501.10	219	2055	1525.09	74	.00	8231	6705.91	19
	30 32	Software Library	562	.00	0	1686	3079.00	183	.00	6750	3671.00	46
	30 51	Heating Fuel	3345	640.28	19	10035	2211.21	22	.00	40140	37928.79	6
	30 **	General Supplies	4758	2537.36	53	14274	7412.11	52	.00	57121	49708.89	13
	31	Public Works Supplies										
	31 45	Janitorial Supplies	689	27.81	4	2067	325.35	16	.00	8270	7944.65	4
	31 85	Small Tools and Equipment	1044	663.57	64	3132	1406.04	45	.00	12529	11122.96	11
	31 **	Public Works Supplies	1733	691.38	40	5199	1731.39	33	.00	20799	19067.61	8

FUND 291 Memorial Library Fund			DEPT/DIV 6480 User Services/Belmont Makerspace									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	32	Library Supplies										
	32 12	Program Events-Adult	1250	1393.26	112	3750	3027.69	81	.00	15000	11972.31	20
	32 22	Program Events-Youth	250	.00	0	750	.00	0	.00	3000	3000.00	0
	32 **	Library Supplies	1500	1393.26	93	4500	3027.69	67	.00	18000	14972.31	17
	50	Property										
	50 12	Computer Equipment	166	1199.00	722	498	1199.00	241	.00	2000	801.00	60
	50 15	Other Equipment	1268	.00	0	3804	.00	0	.00	15221	15221.00	0
	50 **	Property	1434	1199.00	84	4302	1199.00	28	.00	17221	16022.00	7
601 ** **		Library	53299	38494.71	72	159897	113468.95	71	.00	639705	526236.05	18
60 ** **		Culture/Recreation	53299	38494.71	72	159897	113468.95	71	.00	639705	526236.05	18
DIV 6480		TOTAL *****										
		Belmont Makerspace	53299	38494.71	72	159897	113468.95	71	.00	639705	526236.05	18
DEPT 64		TOTAL *****										
		User Services	830270	715844.57	86	2490810	2293623.69	92	.00	9963835	7670211.31	23
FUND 291		TOTAL *****										
		Memorial Library Fund	1288579	1105134.36	86	3865737	3762131.12	97	.00	15464087	11701955.88	24
GRAND		TOTAL *****	1288579	1105134.36	86	3865737	3762131.12	97	.00	15464087	11701955.88	24

PREPARED 04/15/2022, 14:03:06

PROGRAM: GM267L

Village of Arlington Heights

DETAIL BUDGET REPORT
25% OF YEAR LAPSED

PAGE 1
ACCOUNTING PERIOD 03/2022

REPORT SELECTIONS

Fiscal year : 2022

Fund : 491

All Departments

All Divisions

Suppress accounts with zero balances : Y

FUND 491 Capital Projects-Library			DEPT/DIV 6001 Executive Office/Administration									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	50	Property										
	50	55 Other Capital Outlay	33333	4533.80	14	99999	5964.39	6	.00	400000	394035.61	2
	50	** Property	33333	4533.80	14	99999	5964.39	6	.00	400000	394035.61	2
601	**	** Library	33333	4533.80	14	99999	5964.39	6	.00	400000	394035.61	2
60	**	** Culture/Recreation	33333	4533.80	14	99999	5964.39	6	.00	400000	394035.61	2
DIV	6001	TOTAL *****										
		Administration	33333	4533.80	14	99999	5964.39	6	.00	400000	394035.61	2

FUND 491 Capital Projects-Library			DEPT/DIV 6020 Executive Office/Facilities									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	50	Property										
	50 15	Other Equipment	85743	748495.80	873	257229	786537.00	306	.00	1028926	242389.00	76
	50 **	Property	85743	748495.80	873	257229	786537.00	306	.00	1028926	242389.00	76
601	** **	Library	85743	748495.80	873	257229	786537.00	306	.00	1028926	242389.00	76
60	** **	Culture/Recreation	85743	748495.80	873	257229	786537.00	306	.00	1028926	242389.00	76
DIV	6020	TOTAL ***** Facilities	85743	748495.80	873	257229	786537.00	306	.00	1028926	242389.00	76
DEPT	60	TOTAL ***** Executive Office	119076	753029.60	632	357228	792501.39	222	.00	1428926	636424.61	56

FUND 491 Capital Projects-Library			DEPT/DIV 6480 User Services/Belmont Makerspace									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	50	Property										
	50	55 Other Capital Outlay	5416	6488.50	120	16248	6488.50	40	.00	65000	58511.50	10
	50	** Property	5416	6488.50	120	16248	6488.50	40	.00	65000	58511.50	10
601	**	** Library	5416	6488.50	120	16248	6488.50	40	.00	65000	58511.50	10
60	**	** Culture/Recreation	5416	6488.50	120	16248	6488.50	40	.00	65000	58511.50	10
DIV	6480	TOTAL *****										
		Belmont Makerspace	5416	6488.50	120	16248	6488.50	40	.00	65000	58511.50	10
DEPT	64	TOTAL *****										
		User Services	5416	6488.50	120	16248	6488.50	40	.00	65000	58511.50	10
FUND	491	TOTAL *****										
		Capital Projects-Library	124492	759518.10	610	373476	798989.89	214	.00	1493926	694936.11	54
GRAND		TOTAL *****	124492	759518.10	610	373476	798989.89	214	.00	1493926	694936.11	54

April 19, 2022

(Action Item 4)

**ACCOUNTS PAYABLE
CHECK REGISTER
ARLINGTON HEIGHTS MEMORIAL LIBRARY
March 31, 2022**

Fund Number	Fund Name	Fund Total
291	General Fund - Library	\$311,942.49
491	Capital Projects Fund - Library	\$759,518.10
Total Disbursements		<u>\$1,071,460.59</u>
Payrolls Paid		
3/11/2022		\$293,967.97
3/25/2022		\$296,899.06
Total Payroll Disbursements		<u>\$590,867.03</u>
Journal Entry Expenditures by Village On Behalf Of the Library		
3/31/2022	Group Insurance	\$110,483.33
3/31/2022	IMRF	\$57,351.05
3/31/2022	Social Security	\$35,142.56
3/31/2022	Medicare	\$8,218.72
		<u>\$211,195.66</u>
 Total Disbursed		 <u>\$1,873,523.28</u>

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
83163	ARLINGTON HTS MEMORIAL LIBRARY	291-0000-489.90-00	CORPORATE CASHBACK	134.70-	134.70-
83216	GROUP ADMINISTRATORS	291-0000-210.97-00 291-0000-210.99-00	FSA MED MARCH FSA DEP MARCH	3,484.64 1,153.86	4,638.50
83224	INFO USA MARKETING INC	291-0000-140.05-00	PREPAID INFO USA MARKETIN	3,250.00	3,250.00
83234	KNOWBE4 INC	291-0000-140.05-00 291-0000-140.05-00	PREPAID KNOWBE4 SUBSCRIPT PREPAID KNOWBE4 SUBSCRIPT	922.25 153.71	1,075.96
83252	PROQUEST LLC	291-0000-140.05-00	PREPAID PROQUEST SUMMON D	2,403.33	2,403.33
83263	SONTIQ, INC	291-0000-210.83-00	FEB ULTRASECURE IDENTITY	88.36	88.36
83281	WORLD ARCHIVES	291-0000-140.05-00	PREPAID WORLD ARCHIVES AC	2,982.50	2,982.50
***** DIVISION TOTAL ****					14,303.95
***** DEPARTMENT TOTAL **					14,303.95

DEPARTMENT: 60 Executive Office

DIVISION: 01

83153	ALBERTSONS/SAFEWAY	291-6001-601.22-03 291-6001-601.22-03	STAFF TRAINING REFRESHMEN OPEN MIKE SUPPLIES	26.95 15.77	42.72
83155	AMAZON.COM CREDIT	291-6001-601.30-05 291-6001-601.30-05 291-6001-601.30-05 291-6001-601.30-05	FINANCE OFFICE SUPPLIES COUNTERFEIT BILL DETECTOR BAND-AIDS FIRST AID SUPPLIES	19.74 88.57 12.12 81.00	201.43
83161	ARLINGTON HTS MEMORIAL LIBRARY	291-6001-601.22-03 291-6001-601.22-03 291-6001-601.22-03	SUPPLIES F/INFO STAFF MEE SPUNKY DUNKERS MILEAGE - DOREN	46.96 40.00 3.74	90.70
83163	ARLINGTON HTS MEMORIAL LIBRARY	291-6001-601.22-03 291-6001-601.22-03 291-6001-601.22-03 291-6001-601.22-03 291-6001-601.22-03 291-6001-601.22-03 291-6001-601.22-03 291-6001-601.22-03 291-6001-601.22-03 291-6001-601.22-03 291-6001-601.22-03 291-6001-601.22-03 291-6001-601.30-05 291-6001-601.32-72 291-6001-601.50-15	PLA CONF FLIGHT-J CZAJKA PLA CONF FLIGHT-J CZAJKA PLA CONF FLIGHT-J CZAJKA PLA CONF FLIGHT-J CZAJKA PLA CONF HOTEL-L BOBIS PLA CONF HOTEL-C HAMANN PLA AUTHOR LUNCH REFUND PLA CONF HOTEL-S MEYER PLA CONF FLIGHT-R KING PLA CONF FLIGHT-R KING STAMPS FOR FINANCE FRUIT BOUQUETS FOR VAH ADJUSTABLE HEIGHT STOOL	264.60 157.60 3.57 30.87 1,016.20 1,016.20 60.00- 1,109.00 267.60 298.60 45.45 149.77 120.60	4,420.06
83165	ARTHUR J GALLAGHER RISK MANAGMENT	291-6001-601.20-40	WORKERS COMP AUDIT 2021	859.00	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					859.00
83178	BOBIS, LISA	291-6001-601.22-03	PLA CONF, PORTLAND OR	376.81	
		291-6001-601.22-03	PLA CONF, PORTLAND OR	83.63	460.44
83180	BOWER, JACK	291-6001-601.22-03	SXSW CONF, AUSTIN TX	1,414.17	1,414.17
83195	CZAJKA, JENNIFER	291-6001-601.22-03	PLA CONF, PORTLAND OR	290.41	290.41
83201	DUNCAN, JOLIE	291-6001-601.22-03	PLA CONF, PORTLAND OR	463.24	463.24
83204	FEDEX	291-6001-601.22-05	POSTAGE	18.56	18.56
83206	FINER LINE	291-6001-601.30-05	NAME BADGES	18.58	18.58
83216	GROUP ADMINISTRATORS	291-6001-601.19-53	FSA FEES MARCH	152.00	152.00
83217	HAMANN, CYNTHIA	291-6001-601.22-03	PLA CONF, PORTLAND OR	381.38	381.38
83218	HASTINGS, MARY	291-6001-601.22-03	PLA HOTEL - LUDEMANN, SON	3,187.80	3,187.80
83230	KING, REBECCA	291-6001-601.22-03	PLA CONF, PORTLAND OR	274.66	274.66
83235	LUDEMANN, ELIZABETH	291-6001-601.22-03	PLA CONF, PORTLAND OR	426.36	426.36
83240	MEYER, SHANNON	291-6001-601.22-03	PLA CONF, PORTLAND OR	441.52	441.52
83251	POSTMASTER	291-6001-601.22-05	PERMIT#591 MAY NEWSLETTER	2,900.00	2,900.00
83254	QUILL LLC	291-6001-601.22-03	SPOONS	7.90	7.90
83255	ROBBINS SCHWARTZ	291-6001-601.20-20	LEGAL SERVS FEBRUARY	503.75	503.75
83262	SON, ALICE	291-6001-601.22-03	PLA CONF, PORTLAND OR	410.26	410.26
83265	STAPLES	291-6001-601.30-05	OFFICE SUPPLIES	31.81	31.81
83277	WAREHOUSE DIRECT	291-6001-601.30-05	OFFICE SUPPLIES	33.75	33.75
83279	WILLIAMS ASSOCIATES ARCHITECTS	491-6001-601.50-55	FEB KIDS' WORLD CONSTRUCT	4,533.80	4,533.80
83284	YOUNG, MEGAN	291-6001-601.22-03	PLA CONF, PORTLAND OR	223.84	223.84
83288	4ALL PROMOTIONS	291-6001-601.30-05	PARKING DECALS	175.00	175.00

***** DIVISION TOTAL **** 21,963.14

Communications & Marketing

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6002-601.22-10	BUSINESS CARDS-L DAVIS	29.79	
		291-6002-601.22-10	BUSINESS CARDS-E LOWERY	27.39	
		291-6002-601.22-10	BUSINESS CARDS-G ROJEK	30.99	
		291-6002-601.30-05	FONT	63.80	3,768.16
83182	CARDINAL COLORGROUP	291-6002-601.22-10	JANUARY NEWSLETTER	11,650.00	
		291-6002-601.22-10	APRIL NEWSLETTER	13,907.00	25,557.00
83207	FRAMERS EDGE INC	291-6002-601.30-05	RESOLUTION FRAMES	370.89	
		291-6002-601.30-05	MUSICH FRAMES	1,290.23	1,661.12
83257	SCHLESINGER MACHINERY INC	291-6002-601.21-02	CUTTER BLADE SHARPENING	550.00	550.00
83260	SIGNS BY TOMORROW	291-6002-601.22-10	SHELF TALKERS	497.17	497.17
83266	STATE GRAPHICS	291-6002-601.22-10	VOLUNTEER BIRTHDAY CARDS	103.00	103.00
83270	TOWN SQUARE PUBLICATIONS	291-6002-601.21-65	CHAMBER GUIDE AD 4/26	657.00	657.00

***** DIVISION TOTAL **** *Human Resources* 32,793.45

DEPARTMENT:	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
60	Executive Office	DIVISION: 03			
83151	ACCURATE EMPLOYMENT SCREENING LLC	291-6003-601.21-65	EMPLOYMENT &VOL SCREENING	503.00	503.00
83155	AMAZON.COM CREDIT	291-6003-601.22-55	TRAINING SUPPLIES	27.43	
		291-6003-601.40-70	DSSC TERRARIUMS	96.29	
		291-6003-601.40-70	VOLUNTEER APPRECIATION SU	41.78	
		291-6003-601.40-70	DSSC TERRARIUM SUPPLIES	149.99	
		291-6003-601.40-70	DSSC TERRARIUM SUPPLIES	21.98	
		291-6003-601.40-70	DSSC TERRARIUM SUPPLIES	55.98	393.45
83163	ARLINGTON HTS MEMORIAL LIBRARY	291-6003-601.40-70	VOLUNTEER GIFT CARDS	84.88	84.88
83185	CERTIF-A-GIFT COMPANY	291-6003-601.40-70	VOLUNTEER GIFT REDEMPTION	193.05	193.05
83261	SOCIETY FOR HUMAN RESOURCE	291-6003-601.22-02	SHRM DUES - ROJEK G	229.00	229.00

***** DIVISION TOTAL **** *Gifts & Grants* 1,403.38

DEPARTMENT:	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
60	Executive Office	DIVISION: 04			
83155	AMAZON.COM CREDIT	291-6004-601.32-80	BOOKS	11.19	
		291-6004-601.32-01	CHILI COOK-OFF SUPPLIES	48.05	
		291-6004-601.32-80	BOOKS	21.99	
		291-6004-601.32-80	BOOKS	10.97	
		291-6004-601.32-80	BOOKS	25.99	
		291-6004-601.32-80	BOOKS	25.99-	92.20
83156	AMBIUS (19)	291-6004-601.21-65	REG SERVS APRIL	236.97	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					236.97
83158	ANDERLIK, ROBERT JOSEPH	291-6004-601.22-18	5/1 SUNDAY MUSICALE	750.00	750.00
83170	BAKER & TAYLOR	291-6004-601.32-80	BOOKS	9.65	9.65
83172	BASEGGIO, BRIAN	291-6004-601.32-01	CHILI COOK OF SUPPLIES	23.26	23.26
83174	BENSON, RAYMOND	291-6004-601.22-18	5/12 MOVIE CLUB	350.00	700.00
		291-6004-601.22-18	5/12 MOVIE CLUB	350.00	
83205	FINDAWAY WORLD LLC	291-6004-601.32-75	AV MTL5	149.99	149.99
83225	INGRAM LIBRARY SERVICES	291-6004-601.32-80	BOOKS	39.56	74.72
		291-6004-601.32-80	BOOKS	35.16	
83244	MYERS, KATHERINE M.	291-6004-601.32-02	MARCH SENIOR PHONE PROGRA	50.40	50.40
83256	ROUNDY'S INC	291-6004-601.32-01	CHILI COOK-OFF SUPPLIES	52.52	52.52
83278	WEST WALKER PUBLISHING HOUSE	291-6004-601.32-01	GIVEAWAYS "I LOVE YOU LIK	1,011.00	1,011.00
***** DIVISION TOTAL ****					3,150.71

Information Technology

DEPARTMENT: 60 Executive Office

DIVISION: 10

83155	AMAZON.COM CREDIT	291-6010-601.31-85	HEADSET FOR ILL STAFF	32.50	
		291-6010-601.31-85	USB-C CHARGING CABLE	17.99	
		291-6010-601.30-05	IPHONE LANYARD CASE	11.99	
		291-6010-601.31-85	WIRELESS MICE FOR STAFF	34.89	
		291-6010-601.31-85	WIRELESS MOUSE & KEYBOARD	35.98	
		291-6010-601.31-85	MAKERPLACE MACBOOK ACCESS	189.84	
		291-6010-601.30-05	IPHONE LANYARD	11.99	
		291-6010-601.30-05	IPHONE LANYARD RETURN	11.99	
		291-6010-601.31-85	TELEPHONE CORDS	15.98	339.17
83161	ARLINGTON HTS MEMORIAL LIBRARY	291-6010-601.16-85	PERSONNEL PAYROLL VAH	1,893.60	1,893.60
83163	ARLINGTON HTS MEMORIAL LIBRARY	291-6010-601.22-42	EMERGENCY TEXTING SERVICE	94.98	
		291-6010-601.30-32	ZOOM SUBSCRIPTION	280.00	
		291-6010-601.20-05	DOMAIN PRIVACY FOR AHML.I	5.97	
		291-6010-601.20-05	HOSTING AHML CODE CAMP	143.88	
		291-6010-601.20-05	AHML CODE CAMP RENEWAL	19.17	
		291-6010-601.20-05	PAYFLOW PRO SUBSCRIPTION	54.10	
		291-6010-601.22-42	TV SERVICE SUBSCRIPTION	21.04	
		291-6010-601.22-42	SC INTERNET	119.43	
		291-6010-601.22-42	MAKERPLACE INTERNET\	344.85	
		291-6010-601.22-42	ADT SECURITY FOR BELMONT	51.99	
		291-6010-601.30-32	RIDDLE.COM SUBSCRIPTION	49.00	
		291-6010-601.30-32	YOUTUBE PREMIUM SUBSCRIPT	11.99	
		291-6010-601.30-32	VOLUNTEER SOFTWARE SUBSCR	165.00	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6010-601.30-32	PHONE BRIDGE OFFICE 365	1.50	
		291-6010-601.30-32	KINDLE UNLIMITED SUBSCRIP	9.99	
		291-6010-601.30-32	AMAZON FREETIME SUBSCRIPT	4.99	
		291-6010-601.30-32	OFFICE 365 SUBSCRIPTION	651.75	
		291-6010-601.30-32	AMAZON S3 BACKUP STORAGE	364.72	
		291-6010-601.30-32	TRELLO SUBSCRIPTION	35.00	
		291-6010-601.30-32	GSUITE PHONE SUBSCRIPTION	54.00	
		291-6010-601.30-32	SPOTIFY SUBSCRIPTION	15.99	
		291-6010-601.30-32	AMAZON MUSIC SUBSCRIPTION	9.99	
		291-6010-601.30-32	RIDDLE.COM SUBSCRIPTION	49.00	
		291-6010-601.31-85	BATTERIES FOR PANIC BUTTO	11.50	2,569.83
83167	AT&T MOBILITY	291-6010-601.22-42	INTERNET ACCESS 1/28-2/27	138.92	
		291-6010-601.22-42	INTERNET ACCESS 2/28-3/27	138.69	277.61
83168	B & H PHOTO VIDEO	291-6010-601.31-85	REPLACEMENT DELL KEYBOARD	239.88	
		291-6010-601.30-30	GRAPHICS PRINTER INK	988.00	
		291-6010-601.31-85	CALIFONE HEADPHONES	156.20	1,384.08
83179	BOOKSITE	291-6010-601.30-32	ANNUAL BASE FEE & WIDGETS	2,232.00	2,232.00
83188	COMCAST	291-6010-601.22-42	MARCH INTERNET SERVS AHML	1,554.95	
		291-6010-601.22-42	APRIL INTERNET SERVS AHML	1,595.52	3,150.47
83222	IMAGE SYSTEMS & BUSINESS SOLUTIONS	291-6010-601.21-02	EQUIPMENT MAINTENANCE	195.43	195.43
83223	IMPACT NETWORKING LLC	291-6010-601.21-02	EQUIPMENT MAINTENANCE	577.37	
		291-6010-601.21-02	EQUIPMENT MAINTENANCE	211.75	
		291-6010-601.21-02	EQUIPMENT MAINTENANCE	534.90	
		291-6010-601.30-30	TONER & WASTE TONER BOXES	19.50	
		291-6010-601.21-02	EQUIPMENT MAINTENANCE	336.95	
		291-6010-601.21-02	EQUIPMENT MAINTENANCE	664.03	
		291-6010-601.21-02	EQUIPMENT MAINTENANCE	820.13	
		291-6010-601.21-02	EQUIPMENT MAINTENANCE	2,544.28	
		291-6010-601.30-30	TONER FOR COPIERS	19.50	5,728.41
83234	KNOWBE4 INC	291-6010-601.30-32	COMPLIANCE PLUS SUBSCRIPT	768.54	768.54
83254	QUILL LLC	291-6010-601.30-30	TONER FOR PRINTERS	1,088.82	1,088.82
83273	VERIZON WIRELESS	<- 291-6010-601.22-42	TELEPHONE 2/26-3/25	353.60	353.60
83283	WOW BUSINESS	291-6010-601.22-42	INTERNET 2/13-3/12 AHML	2,314.41	
		291-6010-601.22-42	INTERNET 3/13-4/12 AHML	2,314.41	4,628.82
***** DIVISION TOTAL ****					24,610.38

Security

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					2.36
***** DIVISION TOTAL **** <i>Facilities</i>					2.36

DEPARTMENT:	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
60	Executive Office	DIVISION: 20			
83154	ALTORFER INDUSTRIES INC	291-6020-601.21-02	GENERATOR MAINTENANCE	194.00	
		291-6020-601.21-02	GENERATOR MAINTENANCE	562.00	756.00
83155	AMAZON.COM CREDIT	291-6020-601.21-11	MAINTENANCE SUPPLIES	19.21	
		291-6020-601.21-11	MAINTENANCE SUPPLIES	55.98	
		291-6020-601.21-11	MAINTENANCE SUPPLIES	18.78	
		291-6020-601.21-11	FURNITURE REPAIR SUPPLIES	65.07	
		291-6020-601.21-07	BACKUP CAM FOR VAN	135.99	
		291-6020-601.21-11	MAINTENANCE SUPPLIES	19.95	
		291-6020-601.31-45	JANITORIAL SUPPLIES	26.99	
		291-6020-601.31-45	JANITORIAL SUPPLIES	86.94	
		291-6020-601.31-45	JANITORIAL SUPPLIES	25.98	454.89
83159	ANDERSON PEST SOLUTIONS	291-6020-601.21-11	REG SERVS APRIL	93.45	93.45
83160	AQUARIUM ADVENTURE	291-6020-601.21-11	REG SERVS MARCH	420.00	420.00
83161	ARLINGTON HTS MEMORIAL LIBRARY	291-6020-601.31-45	HAND SOAP	28.80	28.80
83163	ARLINGTON HTS MEMORIAL LIBRARY	291-6020-601.21-11	MAINTENANCE SUPPLIES	233.19	233.19
83164	ARLINGTON POWER EQUIPMENT	291-6020-601.21-07	AUTO EQUIPMENT MAINTEN	34.70	34.70
83169	BADE SUPPLY	291-6020-601.31-45	JANITORIAL SUPPLIES	44.00	44.00
83189	COMED	291-6020-601.30-51	HEATING 2/9-3/10	2.99	
		291-6020-601.30-51	HEATING 2/9-3/10	189.30	192.29
83191	COMPLETE TEMPERATURE SYSTEMS	291-6020-601.21-11	HVAC REPAIR	7,939.00	7,939.00
83196	DEFRANCO PLUMBING INC	291-6020-601.21-11	WATER MAIN REPAIR	6,345.00	6,345.00
83199	DIVINE SIGNS INC	291-6020-601.21-11	DEPOSIT-PARKING LOT GROUN	2,337.50	2,337.50
83203	FE MORAN, INC	491-6020-601.50-15	HVAC	748,495.80	748,495.80
83213	GRAINGER INC,W W	291-6020-601.21-11	MAINTENANCE SUPPLIES	11.64	11.64
83219	IGS ENERGY	291-6020-601.30-51	NATURAL GAS FEBRUARY	4,470.49	4,470.49
83227	JOHNSON CONTROLS SECURITY SOLUTIONS	291-6020-601.21-02	FIRE ALARM MONITORING 2/1	21.11-	
		291-6020-601.21-02	FIRE ALARM MONITORING 4/1	219.00	197.89
83237	MASTER MAINTENANCE SERVICE INC	291-6020-601.21-11	JANITORIAL SERVS APRIL	4,599.00	4,599.00
83239	MENARDS-MOUNT PROSPECT	291-6020-601.21-11	BLDG MAINTENANCE	10.98	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					10.98
83241	MIDWEST PAPER RETRIEVER	291-6020-601.21-11	RECYCLING SERVS MARCH	69.00	69.00
83248	NICOR GAS	291-6020-601.30-51	NATURAL GAS FEBRUARY	971.12	
		291-6020-601.30-51	NATURAL GAS MARCH	874.24	
		291-6020-601.30-51	NATURAL GAS MARCH	369.71	2,215.07
83259	SHERWIN ACE HARDWARE INC	291-6020-601.21-11	BLDG MAINTENANCE	42.35	
		291-6020-601.21-11	BLDG MAINTENANCE	46.15	
		291-6020-601.21-11	BLDG MAINTENANCE	55.96	144.46
83264	STANDARD ELEVATOR CO	291-6020-601.21-02	REGULAR SERVS APRIL AHML	1,017.60	1,017.60
83274	VILLAGE OF ARLINGTON HEIGHTS	291-6020-601.21-60	WATERSEWER 12/28-21-2/24-	1,037.14	
		291-6020-601.21-60	WATER/SEWER 1/7-2/28/22	82.94	
		291-6020-601.30-50	FUEL MARCH	353.38	1,473.46
83280	WM CORPORATE SERVICES INC	291-6020-601.21-11	WASTE, RECYCLING & GREEN	384.45	384.45
83286	1000BULBS.COM	291-6020-601.21-11	MAINTENANCE SUPPLIES	559.16	559.16
***** DIVISION TOTAL ****					782,527.82
***** DEPARTMENT TOTAL **					866,451.24
<i>Youth Services</i>					
DEPARTMENT: 64	User Services	DIVISION: 01			
83153	ALBERTSONS/SAFEWAY	291-6401-601.32-01	PROGRAM SUPPLIES	4.58	
		291-6401-601.32-02	VALENTINE'S DAY CAKE POPS	46.00	
		291-6401-601.32-02	PROGRAM EVENTS	25.19	
		291-6401-601.32-02	TWISTED TALES THEATER	6.70	
		291-6401-601.32-02	BOOKS 'N BITES, 3/22	14.98	97.45
83155	AMAZON.COM CREDIT	291-6401-601.32-01	APRIL TWEEN DIY KIT	13.49	
		291-6401-601.32-01	APRIL TWEEN DIY KIT	22.48	
		291-6401-601.32-01	APRIL PASSIVE CRAFT SUPPL	18.97	
		291-6401-601.32-01	WEEK OF THE YOUNG CHILD	77.94	
		291-6401-601.32-01	LGBTQ+ FLAG & STEEL DRUM	58.44	
		291-6401-601.30-05	SHEET PROTECTORS & PAPER	22.77	
		291-6401-601.30-05	WALL CALENDAR	21.75	
		291-6401-601.32-02	SUMMER STORYWALK BOOKS	120.84	
		291-6401-601.32-02	SUMMER STORYWALK BOOKS	63.56	
		291-6401-601.32-02	CLAY FOR TAG SEED BALLS	7.99	
		291-6401-601.32-02	DIY WOVEN BOWLS, 3/23	11.99	
		291-6401-601.30-05	OFFICE SUPPLIES	57.87	
		291-6401-601.32-01	HUB BOOK DISPLAY ARPIL	9.98	
		291-6401-601.32-01	TEEN DIY TERRARIUM APRIL	16.99	
		291-6401-601.32-01	TEEN DIY TERRARIUM APRIL	130.42	
		291-6401-601.32-02	NATURE PROGRAM, 4/12/22	25.96	681.44
83157	AMIRPOUR, SANAZ	291-6401-601.22-18	PARENTS TURN 5/15	200.00	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					200.00
83161	ARLINGTON HTS MEMORIAL LIBRARY	291-6401-601.32-02	2/10 PROGRAM SUPPLIES	44.82	
		291-6401-601.22-03	MILEAGE - DAKAS	19.36	
		291-6401-601.32-01	IMAGINATION STATION SUPPL	38.42	
		291-6401-601.32-01	IMAGINATION STATION SUPPL	29.98	
		291-6401-601.32-02	OUTREACH VISIT SUPPLIES	15.15	
		291-6401-601.32-02	ELEMENTARY PROGRAM SUPPLI	41.99	
		291-6401-601.32-01	IMAGINATION STATION SUPPL	19.98	
		291-6401-601.22-03	MILEAGE - MCGUIRE	10.06	
		291-6401-601.32-02	PROGRAM SUPPLIES	32.70	
		291-6401-601.32-01	IMAGINATION STATION SUPPL	9.44	
		291-6401-601.30-05	ADHESIVE HOOKS	5.94	
		291-6401-601.32-02	WCC VISIT SUPPLIES	31.43	
		291-6401-601.32-01	DOLLHOUSE SUPPLIES	20.95	
		291-6401-601.32-01	DOLLHOUSE SUPPLIES	47.28	
		291-6401-601.32-02	POLYFIL PROGRAM SUPPLUES	5.98	373.48
83163	ARLINGTON HTS MEMORIAL LIBRARY	291-6401-601.30-05	FIRST AID STICKER, TAX RE	.31-	
		291-6401-601.30-05	FIRST AID STICKER	3.40	
		291-6401-601.32-02	MAKE A BEE HOTEL, 4/20	32.82	35.91
83186	CHICAGO BOTANIC GARDEN	291-6401-601.22-18	4/14 CUSTOM WORKSHOP: NAT	300.00	300.00
83198	DISCOUNT SCHOOL SUPPLY	291-6401-601.32-01	JUNE PASSIVE CRAFT SUPPLI	58.64	58.64
83209	FUN EXPRESS LLC	291-6401-601.32-01	JUNE PASSIVE CRAFT SUPPLI	366.24	366.24
83269	TORRALBA,ANN	291-6401-601.22-18	5/7 TWO LITTLE MISS ANN P	800.00	800.00
83275	VRABLIK,SCOTT STEVEN	291-6401-601.22-18	4/23 MINECRAFT MANIA	125.00	125.00
***** DIVISION TOTAL ****					3,038.16

Info Services

83155	AMAZON.COM CREDIT	291-6410-601.30-05	SELF INKING DATE STAMP	9.25	
		291-6410-601.30-05	OFFICE SUPPLIES	42.14	51.39
83161	ARLINGTON HTS MEMORIAL LIBRARY	291-6410-601.32-01	LITCRATE SUPPLIES	26.76	
		291-6410-601.22-03	MILEAGE - MALIK	4.04	
		291-6410-601.32-01	PROGRAM SUPPLIES	2.99	33.79
83173	BENNETT,BRUCE	291-6410-601.22-18	RESUME REVIEWS FEB-MARCH	180.00	180.00
83197	DEMCO INC	291-6410-601.32-01	PROGRAM SUPPLIES	32.54	32.54
83236	MADAY,JULIE I	291-6410-601.22-18	RESUME REVIEWS FEB-MARCH	180.00	180.00
83265	STAPLES	291-6410-601.32-90	CIRCULATION SUPPLIES	21.86	21.86
***** DIVISION TOTAL ****					499.58

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
83155	AMAZON.COM CREDIT	291-6420-601.30-05	ESL OFFICE SUPPLIES	76.07	
		291-6420-601.30-05	OFFICE SUPPLIES	22.62	
		291-6420-601.30-05	OFFICE SUPPLIES	16.27	
		291-6420-601.30-05	PENCIL SHARPENERS	29.04	
		291-6420-601.30-05	BOWLS	14.18	
		291-6420-601.30-05	UTENSILS	39.99	
		291-6420-601.30-05	PLATES	35.49	233.66
83161	ARLINGTON HTS MEMORIAL LIBRARY	291-6420-601.32-90	DOG TREATS F/DRIVE UP	11.67	
		291-6420-601.22-03	MILEAGE - WEBER	38.64	
		291-6420-601.22-03	MILEAGE - NOHRA	31.71	
		291-6420-601.22-03	MILEAGE - DUFFEY	30.88	
		291-6420-601.22-03	MILEAGE - KLOPP	10.54	
		291-6420-601.22-03	MILEAGE - WEBER	38.79	
		291-6420-601.22-03	MILEAGE - AKHTER-AZIM	29.54	
		291-6420-601.22-03	BOOKDROPS	8.78	200.55
83163	ARLINGTON HTS MEMORIAL LIBRARY	291-6420-601.22-03	LEADERSHIP TRAINING	225.00	225.00
83265	STAPLES	291-6420-601.30-05	OFFICE SUPPLIES	22.49	22.49
***** DIVISION TOTAL ****					681.70

Senior & Accessible Services

DEPARTMENT:	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
64	User Services	DIVISION: 30			
83152	ADULT READING ROUND TABLE	291-6430-601.22-02	ARRT DUES - MCDONNELL	15.00	
		291-6430-601.22-02	ARRT DUES - AKDENIZ	15.00	
		291-6430-601.22-02	ARRT DUES - WITT	15.00	45.00
83177	BLICK ART MATERIALS	291-6430-601.32-01	ART WITH ALAYNE SUPPLIES	23.76	
		291-6430-601.32-01	ART WITH ALAYNE SUPPLIES	24.84	48.60
83238	MCNULTY,ALAYNE	291-6430-601.22-18	APRIL CREATIVE AGING: ART	490.00	490.00
***** DIVISION TOTAL ****					583.60

Programs & Exhibits

DEPARTMENT:	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
64	User Services	DIVISION: 40			
83155	AMAZON.COM CREDIT	291-6440-601.32-02	BINGO SUPPLIES	7.99	
		291-6440-601.32-02	BINGO SUPPLIES	59.90	67.89
83163	ARLINGTON HTS MEMORIAL LIBRARY	291-6440-601.22-03	SERVSAFE CERTIFICATIONS	15.00	
		291-6440-601.22-03	SERVSAFE CERTIFICATIONS	15.00	
		291-6440-601.32-02	MARCH BINGO PRIZES	10.00	
		291-6440-601.32-02	MARCH BINGO PRIZES	20.00	
		291-6440-601.32-02	MARCH BINGO PRIZES	30.00	
		291-6440-601.22-18	MOSSVILLE WIDER LENS FILM	131.50	
		291-6440-601.32-02	EARTH MONTH PRIZES	226.05	
		291-6440-601.32-02	BOOKS & BREWS REFRESHMENT	40.00	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6440-601.32-02	EARTH MONTH PRIZES	208.45	
		291-6440-601.32-02	BEESWAX WRAP TAKE & MAKE	61.51	
		291-6440-601.32-02	BEESWAX WRAP TAKE & MAKE	18.85	776.36
83174	BENSON, RAYMOND	291-6440-601.22-18	5/12 MOVIE CLUB	350.00-	350.00-
83194	CURTIN, DENIS	291-6440-601.22-18	5/12 BETTER RESUMES F/APP	225.00	225.00
83208	FREEDOM PROFESSIONAL SERVICES	291-6440-601.22-18	5/16 TRAIN YOUR BRAIN F/S	150.00	150.00
83210	GIRE, DANN	291-6440-601.22-18	5/12 MOVIE CLUB	350.00	350.00
83231	KNABB, JACOB S	291-6440-601.22-18	3/9 WRITER'S INK	150.00	150.00
83232	KNABB, JACOB S	291-6440-601.22-18	5/11 WRITER'S INK	150.00	150.00
83233	KNABB, JACOB S	291-6440-601.22-18	4/13 WRITER'S INK	150.00	150.00
83243	MLINARIC, JESSICA	291-6440-601.22-18	5/10 CHICAGO SCAVENGER HU	150.00	150.00
83245	NAGY, KIMBERLY	291-6440-601.22-18	5/11 SPECIALIZED LINEAGE	150.00	150.00
83256	ROUNDY'S INC	291-6440-601.32-02	TEA & TALK 3/9	38.00	38.00
83267	STONE, CART R	291-6440-601.22-18	5/4 GETTING TO KNOW THE M	75.00	75.00

***** DIVISION TOTAL **** *Digital Services* 2,082.25

83155	AMAZON.COM CREDIT	291-6450-601.31-85	GUITAR TUNER	16.99	
		291-6450-601.31-85	VHS-C ADAPTER	46.99	
		291-6450-601.31-85	VHS-C CASSETTE ADAPTER	29.00	
		291-6450-601.31-85	IPHONE CHARGER	55.98	148.96
83200	DOW JONES & COMPANY INC.	291-6450-601.32-78	ELECTRONIC RESOURCES	2,300.00	2,300.00
83202	EBSCO INFORMATION SERVICES	291-6450-601.32-78	EBSCO PACKAGE ELECTR RES	4,545.00	4,545.00
83224	INFO USA MARKETING INC	291-6450-601.32-78	REFERENCE SOLUTIONS USA	9,750.00	9,750.00
83247	NEW ENGLAND HISTORIC GENEALOGY SOCIETY	291-6450-601.32-78	INSTITUTIONAL DUES AMERIC	270.00	270.00
83252	PROQUEST LLC	291-6450-601.32-78	360 LINK 5/2022-4/2023	3,090.00	
		291-6450-601.32-78	SUMMON DISCOVERY SERVS	4,806.67	7,896.67
83253	P4A ANTIQUES RESEARCH SERVICES LLC	291-6450-601.32-78	ELECTR SUBSCRIPTION 5/202	399.00	399.00
83268	THERAPEUTIC RESEARCH CENTER LLC	291-6450-601.32-78	NATURAL MEDICINES SUBSCR	1,517.00	1,517.00
83281	WORLD ARCHIVES	291-6450-601.32-78	ACCESS.NEWSPAPERARCHIVE.C	2,982.50	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					2,982.50
83282	WORLD TRADE PRESS	291-6450-601.32-78	SUBSCRIPTION BUNDLE 5/202	1,318.00	1,318.00
***** DIVISION TOTAL **** <i>Collection Services</i>					31,127.13

DIVISION:	70
291-6470-601.32-80	BOOKS 98.89
291-6470-601.32-80	BOOKS 73.70
291-6470-601.32-80	BOOKS 23.83
291-6470-601.32-80	BOOKS 87.89
291-6470-601.32-80	BOOKS 25.98
291-6470-601.32-80	BOOKS 12.92
291-6470-601.32-80	BOOKS 21.03
291-6470-601.32-80	BOOKS 32.64
291-6470-601.32-80	BOOKS 14.95
291-6470-601.32-80	BOOKS 29.95
291-6470-601.32-80	BOOKS 7.95
291-6470-601.32-80	BOOKS 24.79
291-6470-601.32-80	BOOKS 65.00
291-6470-601.32-80	BOOKS 9.99
291-6470-601.32-80	BOOKS 24.30
291-6470-601.32-80	BOOKS 31.49
291-6470-601.32-80	BOOKS 24.99
291-6470-601.32-80	BOOKS 97.79
291-6470-601.32-75	AV MATERIALS 59.99
291-6470-601.32-75	AV MATERIALS 12.84
291-6470-601.32-75	AV MATERIALS 39.95
291-6470-601.32-75	AV MATERIALS 17.42
291-6470-601.32-75	AV MATERIALS 137.94
291-6470-601.32-75	AV MATERIALS 15.26
291-6470-601.32-75	AV MATERIALS 45.98
291-6470-601.32-75	AV MATERIALS 38.32
291-6470-601.32-75	AV MATERIALS 29.16
291-6470-601.32-75	AV MATERIALS 128.99
291-6470-601.32-75	AV MATERIALS 14.99
291-6470-601.32-75	AV MATERIALS 115.00
291-6470-601.32-75	AV MATERIALS 7.99
291-6470-601.32-75	AV MATERIALS 10.98
291-6470-601.32-75	AV MATERIALS 24.85
291-6470-601.32-95	PERIODICALS 31.87
291-6470-601.32-75	AV MTLs 93.65
291-6470-601.32-75	AV MTLs 29.95
291-6470-601.32-75	AV MTLs 57.50
291-6470-601.32-75	AV MTLs 10.99
291-6470-601.32-75	AV MTLs 27.00
291-6470-601.32-75	AV MTLs 34.99
291-6470-601.32-75	AV MTLs 22.92-
291-6470-601.32-75	AV MTLs 17.96
291-6470-601.32-75	AV MTLs 51.99

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-75	AV MTLs	59.99	
		291-6470-601.32-75	AV MTLs	25.19	
		291-6470-601.32-75	AV MTLs	7.90	
		291-6470-601.32-75	AV MTLs	67.98	
		291-6470-601.32-75	AV MTLs	12.96	
		291-6470-601.32-75	AV MTLs	39.89	
		291-6470-601.32-75	AV MTLs	12.79	
		291-6470-601.32-75	AV MTLs	7.99	
		291-6470-601.32-80	BOOKS	15.99	
		291-6470-601.32-80	BOOKS	12.99	
		291-6470-601.32-80	BOOKS	19.47	
		291-6470-601.32-80	BOOKS	17.09	
		291-6470-601.32-80	BOOKS	29.03	
		291-6470-601.32-80	BOOKS	16.95	
		291-6470-601.32-80	BOOKS	15.35	
		291-6470-601.32-80	BOOKS	51.08	
		291-6470-601.32-80	BOOKS	20.54	
		291-6470-601.32-80	BOOKS	13.99	
		291-6470-601.32-75	AV MATERIALS	9.99	
		291-6470-601.32-75	AV MATERIALS	14.96	
		291-6470-601.32-75	AV MATERIALS	16.99	
		291-6470-601.32-80	BOOKS	41.97	
		291-6470-601.32-80	BOOKS	8.32	
		291-6470-601.32-80	BOOKS	13.38	
		291-6470-601.32-80	BOOKS	8.69	
		291-6470-601.32-80	BOOKS	46.00	
		291-6470-601.32-80	BOOKS	8.87	
		291-6470-601.32-05	PROCESSING SUPPLIES	18.98	
		291-6470-601.32-05	PROCESSING SUPPLIES	34.25	
		291-6470-601.32-05	PROCESSING SUPPLIES	13.60	
		291-6470-601.32-05	PROCESSING SUPPLIES	104.60	
		291-6470-601.32-75	AV MATERIALS	19.98	
		291-6470-601.32-75	AV MATERIALS	17.99	
		291-6470-601.32-75	AV MATERIALS	107.96	
		291-6470-601.32-75	AV MATERIALS	199.97	
		291-6470-601.32-75	AV MATERIALS	28.86	
		291-6470-601.32-75	AV MATERIALS	22.99	
		291-6470-601.32-75	AV MATERIALS	7.99	
		291-6470-601.32-75	AV MATERIALS	11.79	
		291-6470-601.32-75	AV MATERIALS	39.99	
		291-6470-601.32-75	AV MATERIALS	86.58	
		291-6470-601.32-75	AV MATERIALS	38.33	
		291-6470-601.32-75	AV MATERIALS	36.39	
		291-6470-601.32-75	AV MATERIALS	29.99	
		291-6470-601.32-80	BOOKS	13.99	
		291-6470-601.32-80	BOOKS	33.00	
		291-6470-601.32-80	BOOKS	55.64	
		291-6470-601.32-80	BOOKS	25.00	
		291-6470-601.32-80	BOOKS	123.09	
		291-6470-601.32-80	BOOKS	86.79	
		291-6470-601.32-80	BOOKS	12.95	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	142.89	
		291-6470-601.32-80	BOOKS	175.89	
		291-6470-601.32-80	BOOKS	98.89	
		291-6470-601.32-80	BOOKS	197.89	
		291-6470-601.32-75	AV MATERIALS	179.97	
		291-6470-601.32-80	BOOKS	111.80	
		291-6470-601.32-80	BOOKS	138.49	
		291-6470-601.32-80	BOOKS	18.99	
		291-6470-601.32-80	BOOKS	87.89	
		291-6470-601.32-80	BOOKS	153.89	
		291-6470-601.32-80	BOOKS	27.49	
		291-6470-601.32-80	BOOKS	14.95	
		291-6470-601.32-80	BOOKS	87.89	
		291-6470-601.32-80	BOOKS	87.89	
		291-6470-601.32-80	BOOKS	14.99	
		291-6470-601.32-80	BOOKS	87.89	
		291-6470-601.32-80	BOOKS	305.80	
		291-6470-601.32-95	PERIODICALS	27.96	
		291-6470-601.32-95	PERIODICALS	13.98	
		291-6470-601.32-95	PERIODICALS	17.74	
		291-6470-601.32-95	PERIODICALS	25.72	
		291-6470-601.32-95	PERIODICALS	31.98	
		291-6470-601.32-95	PERIODICALS	12.98	
		291-6470-601.32-95	PERIODICALS	16.45	
		291-6470-601.32-75	AV MATERIALS	25.91	
		291-6470-601.32-75	AV MATERIALS	69.95	
		291-6470-601.32-75	AV MATERIALS	8.58	
		291-6470-601.32-75	AV MATERIALS	20.00	
		291-6470-601.32-75	AV MATERIALS	9.99	
		291-6470-601.32-75	AV MATERIALS	28.29	
		291-6470-601.32-75	AV MATERIALS	152.77	
		291-6470-601.32-75	AV MATERIALS	471.98	
		291-6470-601.32-75	AV MATERIALS	6.99	
		291-6470-601.32-75	AV MATERIALS	12.33	
		291-6470-601.32-75	AV MATERIALS	15.99	
		291-6470-601.32-80	BOOKS	54.00	
		291-6470-601.32-80	BOOKS	13.00	
		291-6470-601.32-75	AV MTLs	16.69	
		291-6470-601.32-75	AV MTLs	69.95	
		291-6470-601.32-75	AV MTLs	16.99	
		291-6470-601.32-75	AV MTLs	54.99	
		291-6470-601.32-75	AV MTLs	30.04	
		291-6470-601.32-75	AV MTLs	11.99	
		291-6470-601.32-75	AV MTLs	22.95	
		291-6470-601.32-75	AV MTLs	229.35	
		291-6470-601.32-75	AV MTLs	22.99	
		291-6470-601.32-75	AV MTLs	15.11	
		291-6470-601.32-75	AV MTLs	13.00	
		291-6470-601.32-75	AV MTLs	29.99	
		291-6470-601.32-75	AV MTLs	5.99	
		291-6470-601.32-75	AV MTLs	16.36	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-75	AV MTL	11.27	
		291-6470-601.32-75	AV MTL	186.86	
		291-6470-601.32-75	AV MTL	25.96	
		291-6470-601.32-75	AV MTL	11.99	
		291-6470-601.32-75	AV MTL	199.97	
		291-6470-601.32-75	AV MTL	24.80	
		291-6470-601.32-75	AV MTL	164.97	
		291-6470-601.32-75	AV MTL	22.31	
		291-6470-601.32-75	AV MTL	30.38	
		291-6470-601.32-75	AV MTL	31.56	
		291-6470-601.32-75	AV MTL	111.55	
		291-6470-601.32-75	AV MTL	.05-	
		291-6470-601.32-75	AV MTL	4.44-	
		291-6470-601.32-75	AV MTL	.05-	
		291-6470-601.32-75	AV MTL	10.05-	
		291-6470-601.32-75	AV MTL	3.38-	
		291-6470-601.32-80	BOOKS	11.99	
		291-6470-601.32-80	BOOKS	31.50	
		291-6470-601.32-80	BOOKS	19.72	
		291-6470-601.32-80	BOOKS	16.99	
		291-6470-601.32-80	BOOKS	33.95	
		291-6470-601.32-80	BOOKS	18.81	
		291-6470-601.32-80	BOOKS	34.78	
		291-6470-601.32-80	BOOKS	214.90	
		291-6470-601.32-80	BOOKS	24.77	
		291-6470-601.32-80	BOOKS	22.95	
		291-6470-601.32-80	BOOKS	23.98	
		291-6470-601.32-95	PERIODICALS	29.98	
		291-6470-601.32-95	PERIODICALS	15.99	
		291-6470-601.32-95	PERIODICALS	20.18	
		291-6470-601.32-95	PERIODICALS	15.99	
		291-6470-601.32-95	PERIODICALS	51.96	
		291-6470-601.32-95	PERIODICALS	17.98	
		291-6470-601.32-95	PERIODICALS	27.94	
		291-6470-601.32-95	PERIODICALS	21.98	
		291-6470-601.32-95	PERIODICALS	30.70	
		291-6470-601.32-95	PERIODICALS	16.95	
		291-6470-601.32-95	PERIODICALS	13.55	
		291-6470-601.32-75	AV MTL	54.87	
		291-6470-601.32-75	AV MTL	4.90-	
		291-6470-601.32-95	PERIODICALS	13.99	
		291-6470-601.32-80	BOOKS	15.99	
		291-6470-601.32-80	BOOKS	32.00	
		291-6470-601.32-80	BOOKS	24.95	
		291-6470-601.32-80	BOOKS	16.19	
		291-6470-601.32-80	BOOKS	24.99	
		291-6470-601.32-80	BOOKS	11.99	
		291-6470-601.32-80	BOOKS	12.99	
		291-6470-601.32-80	BOOKS	20.00	
		291-6470-601.32-80	BOOKS	26.95	
		291-6470-601.32-80	BOOKS	18.99	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	25.99	
		291-6470-601.32-80	BOOKS	10.99	
		291-6470-601.32-80	BOOKS	11.99	
		291-6470-601.32-80	BOOKS	15.19	
		291-6470-601.32-80	BOOKS	10.99	
		291-6470-601.32-80	BOOKS	10.99	
		291-6470-601.32-80	BOOKS	12.66	
		291-6470-601.32-80	BOOKS	16.99	
		291-6470-601.32-80	BOOKS	46.96	
		291-6470-601.32-80	BOOKS	29.87	
		291-6470-601.32-80	BOOKS	25.54	
		291-6470-601.32-80	BOOKS	12.99	
		291-6470-601.32-95	PERIODICALS	15.97	
		291-6470-601.32-95	PERIODICALS	29.98	
		291-6470-601.32-95	PERIODICALS	38.98	
		291-6470-601.32-95	PERIODICALS	45.78	
		291-6470-601.32-95	PERIODICALS	10.60	
		291-6470-601.32-95	PERIODICALS	33.96	
		291-6470-601.32-75	AV MTLs	13.99	
		291-6470-601.32-75	AV MTLs	9.99	
		291-6470-601.32-75	AV MTLs	55.24	
		291-6470-601.32-75	AV MTLs	24.69	
		291-6470-601.32-75	AV MTLs	29.99	
		291-6470-601.32-75	AV MTLs	10.99	
		291-6470-601.32-75	AV MTLs	13.86	
		291-6470-601.32-75	AV MTLs	11.99	
		291-6470-601.32-75	AV MTLs	19.38	
		291-6470-601.32-80	BOOKS	23.99	
		291-6470-601.32-80	BOOKS	37.32	
		291-6470-601.32-80	BOOKS	14.99	
		291-6470-601.32-80	BOOKS	16.00	
		291-6470-601.32-80	BOOKS	15.08	
		291-6470-601.32-80	BOOKS	6.99	
		291-6470-601.32-80	BOOKS	73.67	
		291-6470-601.32-80	BOOKS	11.06	
		291-6470-601.32-80	BOOKS	16.95	
		291-6470-601.32-80	BOOKS	37.20	
		291-6470-601.32-80	BOOKS	12.99	
		291-6470-601.32-80	BOOKS	12.28	
		291-6470-601.32-80	BOOKS	12.99	
		291-6470-601.32-80	BOOKS	19.99	
		291-6470-601.32-75	AV MTLs	299.64	
		291-6470-601.32-75	AV MTLs	20.86	
		291-6470-601.32-75	AV MTLs	179.97	
		291-6470-601.32-75	AV MTLs	29.76	
		291-6470-601.32-75	AV MTLs	17.99	
		291-6470-601.32-75	AV MTLs	98.17	10,305.65
83161	ARLINGTON HTS MEMORIAL LIBRARY	291-6470-601.32-95	PERIODICALS	25.98	
		291-6470-601.32-95	PERIODICALS	35.97	61.95
83162	ARLINGTON HTS MEMORIAL LIBRARY	291-6470-601.32-75	AV MATERIALS	19.99	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-75	AV MATERIALS	19.99	39.98
83163	ARLINGTON HTS MEMORIAL LIBRARY	291-6470-601.32-05	PROCESSING SUPPLIES	298.00	
		291-6470-601.32-75	AV MATERIALS	19.99	
		291-6470-601.32-75	AV MATERIALS	14.99	
		291-6470-601.32-75	AV MATERIALS	29.54	
		291-6470-601.32-75	AV MATERIALS	.01	
		291-6470-601.32-75	AV MATERIALS	63.74	
		291-6470-601.32-75	AV MATERIALS	12.99	
		291-6470-601.32-75	AV MATERIALS	12.99	
		291-6470-601.32-75	AV MATERIALS	12.99	
		291-6470-601.32-75	AV MATERIALS	19.99	
		291-6470-601.32-75	AV MATERIALS	19.99	
		291-6470-601.32-75	AV MATERIALS	571.98	
		291-6470-601.32-75	AV MATERIALS	63.93	
		291-6470-601.32-75	AV MATERIALS	14.99	
		291-6470-601.32-75	AV MATERIALS	50.00	
		291-6470-601.32-75	AV MATERIALS	15.98	
		291-6470-601.32-80	BOOKS	219.89	
		291-6470-601.32-80	BOOKS	6.34-	
		291-6470-601.32-80	BOOKS	51.75	
		291-6470-601.32-80	BOOKS	164.89	
		291-6470-601.32-80	BOOKS	74.53	
		291-6470-601.32-80	BOOKS	135.92	
		291-6470-601.32-80	BOOKS	25.98	
		291-6470-601.32-80	BOOKS	33.95	
		291-6470-601.32-80	BOOKS	16.99	
		291-6470-601.32-80	BOOKS	33.98	
		291-6470-601.32-80	BOOKS	23.98	
		291-6470-601.32-80	BOOKS	104.07	
		291-6470-601.32-80	BOOKS	20.00	
		291-6470-601.32-80	BOOKS	71.97	
		291-6470-601.32-80	BOOKS	14.98	
		291-6470-601.32-80	BOOKS	47.00	
		291-6470-601.32-95	PERIODICALS	15.41	
		291-6470-601.32-95	PERIODICALS	28.00	
		291-6470-601.32-95	PERIODICALS	16.56	
		291-6470-601.32-95	PERIODICALS	13.98	
		291-6470-601.32-95	PERIODICALS	25.58	
		291-6470-601.32-95	PERIODICALS	9.89	
		291-6470-601.32-95	PERIODICALS	2.99	
		291-6470-601.32-95	PERIODICALS	56.05	
		291-6470-601.32-95	PERIODICALS	75.00	
		291-6470-601.32-95	PERIODICALS	3.92	
		291-6470-601.32-95	PERIODICALS	17.66	
		291-6470-601.32-95	PERIODICALS	15.60	
		291-6470-601.32-95	PERIODICALS	8.78	
		291-6470-601.32-95	PERIODICALS	15.68	
		291-6470-601.32-95	PERIODICALS	40.00	
		291-6470-601.32-95	PERIODICALS	53.92	
		291-6470-601.32-95	PERIODICALS	12.99	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-95	PERIODICALS	14.99	2,682.64
83166	ASCD	291-6470-601.32-75	AV MTLs	216.71	216.71
83170	BAKER & TAYLOR	291-6470-601.32-80	BOOKS	372.69	
		291-6470-601.32-80	BOOKS	405.23	
		291-6470-601.32-80	BOOKS	186.07	
		291-6470-601.32-80	BOOKS	90.30	
		291-6470-601.32-80	BOOKS	46.88	
		291-6470-601.32-80	BOOKS	35.21	
		291-6470-601.32-80	BOOKS	39.76	
		291-6470-601.32-80	BOOKS	964.41	
		291-6470-601.32-80	BOOKS	364.47	
		291-6470-601.32-80	BOOKS	555.08	
		291-6470-601.32-80	BOOKS	81.93	
		291-6470-601.32-80	BOOKS	139.67	
		291-6470-601.32-80	BOOKS	197.95	
		291-6470-601.32-80	BOOKS	276.93	
		291-6470-601.32-80	BOOKS	101.89	
		291-6470-601.32-80	BOOKS	407.57	
		291-6470-601.32-80	BOOKS	416.68	
		291-6470-601.32-80	BOOKS	373.99	
		291-6470-601.32-80	BOOKS	311.80	
		291-6470-601.32-80	BOOKS	29.38-	
		291-6470-601.22-85	PROC SERVS	7.60-	
		291-6470-601.32-80	BOOKS	129.65	
		291-6470-601.32-80	BOOKS	370.54	
		291-6470-601.32-80	BOOKS	91.84	
		291-6470-601.32-80	BOOKS	447.84	
		291-6470-601.32-80	BOOKS	1,215.21	
		291-6470-601.32-80	BOOKS	541.07	
		291-6470-601.32-80	BOOKS	282.50	
		291-6470-601.32-80	BOOKS	281.76	
		291-6470-601.32-80	BOOKS	205.42	
		291-6470-601.32-80	BOOKS	1,016.86	
		291-6470-601.32-80	BOOKS	15.52	
		291-6470-601.32-80	BOOKS	320.89	
		291-6470-601.22-85	PROC SERVS	133.00	
		291-6470-601.22-85	PROC SERVS	72.20	
		291-6470-601.22-85	PROC SERVS	230.30	
		291-6470-601.22-85	PROC SERVS	106.40	
		291-6470-601.22-85	PROC SERVS	22.80	
		291-6470-601.22-85	PROC SERVS	106.40	
		291-6470-601.22-85	PROC SERVS	106.40	
		291-6470-601.22-85	PROC SERVS	96.15	
		291-6470-601.22-85	PROC SERVS	79.80	
		291-6470-601.22-85	PROC SERVS	30.40	
		291-6470-601.22-85	PROC SERVS	106.40	
		291-6470-601.22-85	PROC SERVS	129.20	
		291-6470-601.22-85	PROC SERVS	315.40	
		291-6470-601.22-85	PROC SERVS	102.60	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.22-85	PROC SERVS	95.00	
		291-6470-601.22-85	PROC SERVS	235.60	
		291-6470-601.22-85	PROC SERVS	68.40	
		291-6470-601.32-80	BOOKS	69.06	
		291-6470-601.32-80	BOOKS	129.82	
		291-6470-601.32-80	BOOKS	107.22	
		291-6470-601.32-80	BOOKS	11.94	
		291-6470-601.32-80	BOOKS	317.87	
		291-6470-601.32-80	BOOKS	706.10	
		291-6470-601.32-80	BOOKS	390.43	
		291-6470-601.32-80	BOOKS	10.12-	
		291-6470-601.22-85	PROC SERVS	3.80-	
		291-6470-601.22-85	PROC SERVS	16.00-	
		291-6470-601.32-75	AV MTLs	49.72	
		291-6470-601.22-85	PROCESSING SERVICES	243.20	
		291-6470-601.22-85	PROCESSING SERVICES	91.20	
		291-6470-601.22-85	PROCESSING SERVICES	193.80	
		291-6470-601.22-85	PROCESSING SERVICES	159.60	
		291-6470-601.22-85	PROCESSING SERVICES	45.60	
		291-6470-601.22-85	PROCESSING SERVICES	140.60	
		291-6470-601.22-85	PROCESSING SERVICES	121.60	
		291-6470-601.22-85	PROCESSING SERVICES	82.10	
		291-6470-601.22-85	PROCESSING SERVICES	19.00-	
		291-6470-601.22-85	PROCESSING SERVICES	3.80-	
		291-6470-601.32-80	BOOKS	595.96	
		291-6470-601.32-80	BOOKS	934.29	
		291-6470-601.32-80	BOOKS	496.97	
		291-6470-601.32-80	BOOKS	297.75	
		291-6470-601.32-80	BOOKS	479.79	
		291-6470-601.32-80	BOOKS	271.63	
		291-6470-601.32-80	BOOKS	422.38	
		291-6470-601.32-80	BOOKS	299.94	
		291-6470-601.32-80	BOOKS	115.98	
		291-6470-601.32-80	BOOKS	340.51	
		291-6470-601.32-80	BOOKS	261.91	
		291-6470-601.22-85	PROCESSING SERVICES	26.60	
		291-6470-601.22-85	PROCESSING SERVICES	68.40	
		291-6470-601.22-85	PROCESSING SERVICES	110.20	
		291-6470-601.32-80	BOOKS	424.27	
		291-6470-601.32-80	BOOKS	87.19	
		291-6470-601.32-80	BOOKS	234.27	
		291-6470-601.32-80	BOOKS	446.88	
		291-6470-601.32-80	BOOKS	282.84	
		291-6470-601.32-80	BOOKS	15.33	
		291-6470-601.22-85	PROC SERVS	121.60	
		291-6470-601.22-85	PROC SERVS	152.00	
		291-6470-601.22-85	PROC SERVS	83.60	
		291-6470-601.22-85	PROC SERVS	182.40	
		291-6470-601.22-85	PROC SERVS	76.00	
		291-6470-601.22-85	PROC SERVS	110.20	
		291-6470-601.22-85	PROC SERVS	129.20	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.22-85	PROC SERVS	136.80	
		291-6470-601.22-85	PROC SERVS	3.80-	
		291-6470-601.22-85	PROC SERVS	3.80-	
		291-6470-601.22-85	PROC SERVS	3.80-	
		291-6470-601.32-80	BOOKS	284.46	
		291-6470-601.32-80	BOOKS	259.72	
		291-6470-601.32-80	BOOKS	454.12	
		291-6470-601.32-80	BOOKS	448.55	
		291-6470-601.32-80	BOOKS	596.14	
		291-6470-601.32-80	BOOKS	363.87	
		291-6470-601.32-80	BOOKS	750.62	
		291-6470-601.32-80	BOOKS	191.84	
		291-6470-601.32-80	BOOKS	440.23	
		291-6470-601.32-80	BOOKS	557.99	
		291-6470-601.32-80	BOOKS	176.57	
		291-6470-601.32-80	BOOKS	520.86	
		291-6470-601.32-80	BOOKS	575.64	
		291-6470-601.32-80	BOOKS	331.53	
		291-6470-601.32-80	BOOKS	193.09	
		291-6470-601.32-80	BOOKS	400.13	
		291-6470-601.32-80	BOOKS	222.55	
		291-6470-601.22-85	PROC SERVS	87.40	
		291-6470-601.22-85	PROC SERVS	76.00	
		291-6470-601.22-85	PROC SERVS	83.60	
		291-6470-601.32-80	BOOKS	279.76	
		291-6470-601.32-80	BOOKS	273.94	
		291-6470-601.32-80	BOOKS	106.75	
		291-6470-601.32-80	BOOKS	378.41	
		291-6470-601.32-80	BOOKS	636.74	
		291-6470-601.32-80	BOOKS	448.47	
		291-6470-601.22-85	PROC SERVS	91.20	
		291-6470-601.32-80	BOOKS	396.17	
		291-6470-601.32-80	BOOKS	351.34	
		291-6470-601.32-80	BOOKS	320.52	
		291-6470-601.32-80	BOOKS	479.29	
		291-6470-601.22-85	PROC SERVS	110.20	33,175.41
83171	BAKER & TAYLOR ENTERTAINMENT	291-6470-601.32-75	AV MTLs	15.42	
		291-6470-601.32-75	AV MTLs	51.44	
		291-6470-601.32-75	AV MTLs	154.30	
		291-6470-601.32-75	AV MTLs	72.76	
		291-6470-601.32-75	AV MTLs	94.93	
		291-6470-601.32-75	AV MTLs	147.11	
		291-6470-601.32-75	AV MTLs	331.99	
		291-6470-601.32-75	AV MTLs	24.24	
		291-6470-601.32-75	AV MTLs	74.93	
		291-6470-601.32-75	AV MTLs	4.39	971.51
83175	BIBLIOTHECA LLC	291-6470-601.32-75	AV MTLs	647.48	
		291-6470-601.32-80	BOOKS	1,952.31	
		291-6470-601.32-80	BOOKS	609.71	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-75	AV MTLs	132.00	
		291-6470-601.32-75	AV MTLs	9,811.62	
		291-6470-601.32-80	BOOKS	7,209.98	
		291-6470-601.32-75	AV MTLs	1,496.10	
		291-6470-601.32-80	BOOKS	2,375.73	
		291-6470-601.32-80	BOOKS	1,879.08	
		291-6470-601.32-75	AV MTLs	880.71	
		291-6470-601.32-75	AV MTLs	10,003.66	
		291-6470-601.32-80	BOOKS	9,925.97	46,924.35
83176	BLACKSTONE PUBLISHING	291-6470-601.32-75	AV MTLs	59.99	
		291-6470-601.32-05	PROCESSING SUPPLIES CASES	45.00	
		291-6470-601.32-75	AV MTLs	29.99	134.98
83183	CCH INCORPORATED	291-6470-601.32-80	BOOKS	224.52	224.52
83184	CENTER POINT LARGE PRINT	291-6470-601.32-80	BOOKS	25.97	25.97
83187	CHICAGO DISTRIBUTION CENTER	291-6470-601.32-80	BOOKS	58.90	
		291-6470-601.32-80	E-BOOK	40.50	
		291-6470-601.32-80	E-BOOK	40.50-	58.90
83190	COMIX REVOLUTION	291-6470-601.32-80	BOOKS	6.98	6.98
83192	COMPUTYPE INC	291-6470-601.32-05	PROCESSING SUPPLIES	876.48	876.48
83193	COX SUBSCRIPTIONS,W T	291-6470-601.32-95	PERIODICALS	20.21-	
		291-6470-601.32-95	PERIODICALS	60.67-	
		291-6470-601.32-95	PERIODICALS	30.31-	
		291-6470-601.32-95	PERIODICALS	16.16-	
		291-6470-601.32-95	PERIODICALS	20.21-	
		291-6470-601.32-95	PERIODICALS	30.30-	
		291-6470-601.32-95	PERIODICALS	141.68	
		291-6470-601.32-95	PERIODICALS	80.91	44.73
83197	DEMCO INC	291-6470-601.32-05	PROCESSING SUPPLIES	362.88	
		291-6470-601.32-05	PROCESSING SUPPLIES	160.64	523.52
83202	EBSCO INFORMATION SERVICES	291-6470-601.32-95	PERIODICALS	110.37-	
		291-6470-601.32-95	PERIODICALS	5.50	
		291-6470-601.32-95	PERIODICALS	165.13	
		291-6470-601.32-95	PERIODICALS	236.21	
		291-6470-601.32-95	PERIODICALS	24.93-	271.54
83205	FINDAWAY WORLD LLC	291-6470-601.32-80	BOOKS	61.94	61.94
83214	GREY HOUSE PUBLISHING	291-6470-601.32-80	BOOKS	367.95	367.95
83220	IL INST CONTINUING LEGAL EDUC	291-6470-601.32-80	BOOKS	123.75	
		291-6470-601.32-80	BOOKS	116.25	
		291-6470-601.32-80	BOOKS	108.75	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					348.75
83221	ILLINOIS HEARTLAND LIBRARY SYSTEM	291-6470-601.21-64	ACCESS SERVS FEBRUARY	164.75	164.75
83225	INGRAM LIBRARY SERVICES	291-6470-601.32-80	BOOKS	846.31	
		291-6470-601.32-80	BOOKS	15.60	
		291-6470-601.32-80	BOOKS	127.70	
		291-6470-601.32-80	BOOKS	33.24	
		291-6470-601.32-80	BOOKS	122.64	
		291-6470-601.32-80	BOOKS	16.95	
		291-6470-601.32-80	BOOKS	195.67	
		291-6470-601.32-80	BOOKS	135.52	
		291-6470-601.32-80	BOOKS	21.58	
		291-6470-601.32-80	BOOKS	13.57-	
		291-6470-601.32-80	BOOKS	9.99-	
		291-6470-601.32-80	BOOKS	15.79-	
		291-6470-601.32-80	BOOKS	8.99-	
		291-6470-601.32-80	BOOKS	26.50	
		291-6470-601.32-80	BOOKS	228.88	
		291-6470-601.32-80	BOOKS	99.48	
		291-6470-601.32-75	AV MTLs	23.09	
		291-6470-601.32-80	BOOKS	45.21	
		291-6470-601.32-80	BOOKS	293.24	
		291-6470-601.32-80	BOOKS	15.71	
		291-6470-601.32-80	BOOKS	9.64-	
		291-6470-601.32-80	BOOKS	18.99-	
		291-6470-601.32-80	BOOKS	216.93	
		291-6470-601.32-80	BOOKS	81.93	
		291-6470-601.32-80	BOOKS	81.25	
		291-6470-601.32-80	BOOKS	344.98	
		291-6470-601.32-80	BOOKS	1,205.85	
		291-6470-601.32-80	BOOKS	144.25	
		291-6470-601.32-80	BOOKS	238.36	
		291-6470-601.32-75	AV MATERIALS	32.98	
		291-6470-601.32-80	BOOKS	218.47	
		291-6470-601.32-80	BOOKS	298.32	
		291-6470-601.32-80	BOOKS	98.50	
		291-6470-601.32-80	BOOKS	261.85	
		291-6470-601.32-80	BOOKS	491.51	
		291-6470-601.32-80	BOOKS	63.28	
		291-6470-601.32-80	BOOKS	154.04	
		291-6470-601.32-80	BOOKS	191.41	
		291-6470-601.32-80	BOOKS	51.35	
		291-6470-601.32-80	BOOKS	24.30	
		291-6470-601.32-80	BOOKS	7.18	
		291-6470-601.32-80	BOOKS	118.95	
		291-6470-601.32-80	BOOKS	109.65	
		291-6470-601.32-80	BOOKS	65.86	
		291-6470-601.32-80	BOOKS	171.47	
		291-6470-601.32-80	BOOKS	136.39	
		291-6470-601.32-80	BOOKS	88.75	
		291-6470-601.32-80	BOOKS	99.27	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	73.27	
		291-6470-601.32-80	BOOKS	55.01	
		291-6470-601.32-80	BOOKS	578.00	7,873.71
83226	JANWAY COMPANY USA INC	291-6470-601.32-05	PROCESSING SUPPLIES	280.50	280.50
83229	KANOPY INC	291-6470-601.32-75	AV MTLs	1,054.00	1,054.00
83242	MIDWEST TAPE	291-6470-601.32-75	AV MTLs	24.49	
		291-6470-601.32-75	AV MTLs	1,627.95	
		291-6470-601.32-75	AV MTLs	139.98	
		291-6470-601.32-75	AV MTLs	34.99	
		291-6470-601.32-75	AV MATERIALS	1,908.63	
		291-6470-601.32-75	AV MATERIALS	401.66	
		291-6470-601.32-75	AV MATERIALS	48.29	
		291-6470-601.32-75	AV MATERIALS	581.49	
		291-6470-601.32-75	AV MATERIALS	1,621.59	
		291-6470-601.32-75	AV MTLs	2,021.22	
		291-6470-601.32-75	AV MTLs	254.70	
		291-6470-601.22-85	PROC SERVs	895.94	
		291-6470-601.32-75	AV MTLs	957.26	
		291-6470-601.32-75	AV MTLs	783.72	
		291-6470-601.32-75	AV MTLs	9,348.60	
		291-6470-601.32-80	BOOKS	3,706.05	24,286.58
83246	NATIONAL AUDUBON SOCIETY	291-6470-601.32-95	PERIODICALS	20.00	20.00
83249	NORTHBROOK PUBLIC LIBRARY	291-6470-601.32-05	MAGBOX STANDARD & LARGE	190.00	190.00
83250	POLONIA BOOKSTORE INC	291-6470-601.32-80	BOOKS	19.60	
		291-6470-601.32-80	BOOKS	39.95	59.55
83258	SENTRUM MARKETING LLC	291-6470-601.32-80	BOOKS	47.30	47.30
83265	STAPLES	291-6470-601.32-05	PROCESSING SUPPLIES	9.99	9.99
83271	TUFTS UNIVERSITY SCHOOL OF	291-6470-601.32-95	PERIODICALS	26.97	26.97
83272	ULINE	291-6470-601.32-05	PROCESSING SUPPLIES	323.65	323.65
83276	WALL STREET JOURNAL	291-6470-601.32-95	PERIODICALS	558.36	558.36
83277	WAREHOUSE DIRECT	291-6470-601.30-05	OFFICE SUPPLIES	36.21	36.21

***** DIVISION TOTAL *****

Makerplace

132,256.03

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6480-601.30-05	KEYCHAIN HOLDER	18.80	
		291-6480-601.30-05	OFFICE SUPPLIES	74.83	
		291-6480-601.31-85	GUITAR REPAIR KIT & YARN	52.98	
		291-6480-601.31-85	CRICUT MATS	35.94	
		291-6480-601.30-05	WIRE RACK LABELS	15.99	
		291-6480-601.31-85	DREMEL BUILD SHEETS	56.14	
		291-6480-601.31-85	YARN BALL WINDER	23.99	
		291-6480-601.31-85	FEATHERWEIGHT NECK REST	50.55	
		291-6480-601.32-12	PEELERS FOR KITCHEN PROG	93.24	
		291-6480-601.32-12	SEWING CLASS SUPPLIES	83.78	
		291-6480-601.31-45	HAND SOAP FOR KITCHEN	16.00	
		291-6480-601.30-05	LAUNDRY BAG FOR KITCHEN	14.99	
		291-6480-601.31-85	LARGE QUILTING RULER	17.59	
		291-6480-601.31-85	GLUE STICKS 3D PRINTERS	24.35	
		291-6480-601.30-05	TAPE	32.99	
		291-6480-601.30-05	TAPE	27.93	
		291-6480-601.30-05	LABEL TAPE	13.33	
		291-6480-601.31-85	TOOLS	19.97	
		291-6480-601.31-85	GROMMET MACHINE & RULERS	69.98	
		291-6480-601.31-85	LEATHER WORKING TOOLS	87.29	
		291-6480-601.30-07	HEAT TRANSFER VINYL	181.60	
		291-6480-601.32-12	MAKE IT VINYL CLASS SUPPL	39.96	
		291-6480-601.32-12	KEY RINGS	12.99	
		291-6480-601.30-05	DESK SUPPLIES	38.25	1,262.33
83159	ANDERSON PEST SOLUTIONS	291-6480-601.21-11	REG SERVS MARCH	68.00	68.00
83161	ARLINGTON HTS MEMORIAL LIBRARY	291-6480-601.32-12	FUNNELS F/KITCHEN	4.68	
		291-6480-601.31-85	CELL PHONE STABILIZER	36.99	41.67
83163	ARLINGTON HTS MEMORIAL LIBRARY	291-6480-601.22-03	SERVS SAFE TRAINING	15.00	
		291-6480-601.31-45	MAINTENANCE SUPPLIES	11.81	
		291-6480-601.31-85	GUITAR TUNER	45.00	
		291-6480-601.32-12	CONTAINERS FOR CULINARY P	138.60	
		291-6480-601.32-12	SEWING CLASS SUPPLIES	25.90	
		291-6480-601.32-12	SEWING CLASS SUPPLIES	25.90	
		291-6480-601.32-12	SEWING CLASS SUPPLIES	16.18	
		291-6480-601.32-12	SEWING CLASS SUPPLIES	12.95	
		291-6480-601.32-12	SEWING CLASS SUPPLIES	22.62	
		291-6480-601.32-12	SEWING CLASS SUPPLIES	38.85	
		291-6480-601.50-12	MACBOOK FOR STAFF, TAX RE	74.94-	
		291-6480-601.50-12	MACBOOK FOR STAFF	1,273.94	1,551.81
83172	BASEGGIO, BRIAN	291-6480-601.22-03	MILEAGE	8.74	
		291-6480-601.31-85	KITCHEN EQUIPMENT	121.08	
		291-6480-601.22-03	MILEAGE	9.13	
		291-6480-601.32-12	KNIFE SKILLS CLASS SUPPLI	263.88	
		291-6480-601.31-85	KITCHEN EQUIPMENT	21.72	424.55
83181	BUSINESS SOLUTIONS GROUP, LLC	491-6480-601.50-55	DOWNPAYMENT CAMERA SYSTEM	6,488.50	6,488.50
83191	COMPLETE TEMPERATURE SYSTEMS	291-6480-601.21-11	HVAC BOILER WATER FEEDER	1,685.00	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					1,685.00
83211	GOUDIE,GRACE	291-6480-601.32-12	FEB APPETIZER CLASS SUPPL	261.39	
		291-6480-601.32-12	MAR SALAD CLASS SUPPLIES	252.46	513.85
83212	GOUDIE,GRACE	291-6480-601.22-28	5/17 CULINARY CLASSES: CH	800.00	800.00
83215	GROOT, INC.	291-6480-601.21-11	APRIL WASTE & RECYCLE COM	130.54	130.54
83228	JUST FAUCETS	291-6480-601.21-11	T&S STEM & SPRING	40.00	40.00
83237	MASTER MAINTENANCE SERVICE INC	291-6480-601.21-11	JANITORIAL SERVS APRIL	1,650.00	1,650.00
83248	NICOR GAS	291-6480-601.30-51	NATURAL GAS 2/15-3/16/22	330.24	
		291-6480-601.30-51	NATURAL GAS 2/15-3/16/22	310.04	640.28
83256	ROUNDY'S INC	291-6480-601.32-12	KNIFE SKILLS SUPPLIES	99.88	99.88
83264	STANDARD ELEVATOR CO	291-6480-601.21-02	REGULAR SERVS APRIL BELM	272.95	272.95
83274	VILLAGE OF ARLINGTON HEIGHTS	291-6480-601.21-60	WATER/SEWER 12/21/21-2/23	80.21	
		291-6480-601.21-60	WATER/SEWER 12/21/21-2/23	7.11	
		291-6480-601.21-11	SALT USAGE/SNOW REMOVAL D	324.83	
		291-6480-601.21-11	SALT USAGE/SNOW REMOVAL J	1,146.52	
		291-6480-601.21-11	SALT USAGE/SNOW REMOVAL F	975.44	2,534.11
83283	WOW BUSINESS	291-6480-601.22-42	INTERNET 2/25-3/24 BELM	231.99	
		291-6480-601.22-42	INTERNET 3/25-4/24 BELM	231.99	463.98
83285	ZIMMERMANN,NICOLE M.	291-6480-601.22-28	4/10 CULINARY CLASSES: RE	450.00	450.00
83287	3PI TECH SOLUTIONS INC	291-6480-601.30-07	FILAMENT F/3D PRINTERS	1,319.50	
***** DIVISION TOTAL ****					20,436.95
***** DEPARTMENT TOTAL **					190,705.40
***** GRAND TOTAL *****					1,071,460.59

FUND TOTALS

FUND	FUND NAME	FUND TOTAL
291	Memorial Library Fund	311,942.49
491	Capital Projects-Library	759,518.10
**** TOTAL ALL FUNDS ****		1,071,460.59

April 19, 2022

**Arlington Heights Memorial Library
American Express Card Summary
3/31/2022**

#	CARDHOLDER	ACCOUNT	AMOUNT	DESCRIPTION	VENDOR
	Count	123			
1	Czajka	6001-2203	\$ 264.60	Jennifer Czajka- PLA Conference Flight	ALASKA AIRLINES
2	Czajka	6001-2203	\$ 157.60	Jennifer Czajka- PLA Conference Flight	UNITED AIRLINES
3	Czajka	6001-2203	\$ 3.57	Jennifer Czajka- PLA Conference Flight	ORBITZ*7226068021640
4	Czajka	6001-2203	\$ 30.87	Jennifer Czajka- PLA Conference Flight	ORBITZ*7226068021640
5	Czajka	6440-2203	\$ 15.00	P&E ServSafe Certifications	NTLREST SERVSAFE 650
6	Czajka	6440-2203	\$ 15.00	P&E ServSafe Certifications	NTLREST SERVSAFE 650
7	Czajka	6440-3202	\$ 10.00	March Bingo Prizes	COCO & BLU
8	Czajka	6440-3202	\$ 20.00	March Bingo Prizes	COCO & BLU
9	Czajka	6440-3202	\$ 30.00	March Bingo Prizes	SWEET TS BAKERY & CA
10	Driskell	91-0000-489-900	\$ (134.70)	Corporate Cashback	CORPORATE CASHBACK CR
11	Driskell	6001-2203	\$ 1,016.20	Lisa Bobis- PLA Conference Hotel	HOTEL EASTLUND
12	Driskell	6001-2203	\$ 1,016.20	Cyndi Hamann- PLA Conference Hotel	HOTEL EASTLUND
13	Driskell	6001-2203	\$ (60.00)	PLA Author Lunch Canceled- Refund	ACR
14	Driskell	6001-2203	\$ 1,109.00	Shannon Meyer- PLA Conference Hotel	EMBASSY SUITES DWNTW
15	Driskell	6001-2203	\$ 267.60	Rebecca King- PLA Conference Flight	ALASKA AIRLINES
16	Driskell	6001-2203	\$ 298.60	Rebecca King- PLA Conference Flight	ALASKA AIRLINES
17	Driskell	6001-3005	\$ 45.45	Stamps	RUBBER STAMP CHAMP O
18	Driskell	6001-3272	\$ 149.77	Fruit Bouquets for VAH	SHARIS BERRIES FRUIT
19	Driskell	6001-5015	\$ 120.60	Adjustable Height Stool	PERCH
20	Driskell	6002-2165	\$ 16.19	Facebook Advertising	FACEBK*V7S8XCFNS2
21	Driskell	6002-2165	\$ 3,600.00	Sprout Social Subscription	SPROUT SOCIAL, INC
22	Driskell	6002-2210	\$ 29.79	Lee Anne Davis Business Cards	VISTAPRINT
23	Driskell	6002-2210	\$ 27.39	Elis Lowery Business Cards	VISTAPRINT
24	Driskell	6002-2210	\$ 30.99	Gaby Rojek Business Cards	VISTAPRINT
25	Driskell	6002-3005	\$ 63.80	Font	MYFONTS INC
26	Driskell	6003-4070	\$ 84.88	Gift cards for Volunteer and Newcomer of the Year	BHN*GIFTCARDS.COM
27	Driskell	6010-2242	\$ 94.98	Emergency Texting Service	ONTIMETEL DIALMYCAL
28	Driskell	6010-3032	\$ 280.00	Zoom Subscription	ZOOM.US 888-799-9666
29	Driskell	6020-2111	\$ 233.19	Maintenance Supplies	HIGHWATER FILTERS
30	Driskell	6401-3005	\$ (0.31)	First Aid Sticker Tax Refund	ETSY.COM
31	Driskell	6401-3005	\$ 3.40	First Aid Sticker	ETSY.COM
32	Driskell	6401-3202	\$ 32.82	Supplies for Make a Bee Hotel- April 20	PAYPAL *AMERICA'S GA
33	Driskell	6420-2203	\$ 225.00	Leadership Training	UWCC REGISTRATIONS U
34	Driskell	6440-2218	\$ 131.50	Mossville: Wider Lens Film	COLLECTIVE EYE INC O
35	Driskell	6440-3202	\$ 226.05	Earth Month Prizes	CUSTOM EARTH PROMOS
36	Driskell	6440-3202	\$ 40.00	Refreshments for Books and Brews	EDDIES RESTAURANT AN
37	Driskell	6440-3202	\$ 208.45	Earth Month Prizes	POSITIVE PROMOTIONS
38	Driskell	6440-3202	\$ 61.51	Beeswax wrap take and make- wax	IN *PURE INTEGRITY S
39	Driskell	6440-3202	\$ 18.85	Beeswax wrap take and make	JOANN STORES ONLINE.
40	Driskell	6470-3205	\$ 298.00	Processing Supplies	INKNTECH.COM
41	Driskell	6480-2203	\$ 15.00	ServSafe Training	NTLREST SERVSAFE 650
42	Driskell	6480-3145	\$ 11.81	Maintenance Supplies	The Webstaurant Stor
43	Driskell	6480-3185	\$ 45.00	Guitar Tuner	SWEETWATER SOUND
44	Driskell	6480-3212	\$ 138.60	Containers for Culinary Programs	The Webstaurant Stor
45	Driskell	6480-3212	\$ 25.90	Sewing Class Supplies	JOANN STORES ONLINE.
46	Driskell	6480-3212	\$ 25.90	Sewing Class Supplies	JOANN STORES ONLINE.
47	Driskell	6480-3212	\$ 16.18	Sewing Class Supplies	JOANN STORES ONLINE.
48	Driskell	6480-3212	\$ 12.95	Sewing Class Supplies	JOANN STORES ONLINE.
49	Driskell	6480-3212	\$ 22.62	Sewing Class Supplies	JOANN STORES ONLINE.
50	Driskell	6480-3212	\$ 38.85	Sewing Class Supplies	JOANN STORES ONLINE.
51	Driskell	6480-5012	\$ (74.94)	Macbook for Staff Tax Refund	APPLE.COM/US
52	Driskell	6480-5012	\$ 1,273.94	Macbook for Staff	APPLE.COM/US
53	Dworianyyn	6010-2005	\$ 5.97	Domain privacy for AHML.info,net,org	WEB*NETWORKSOLUTIONS
54	Dworianyyn	6010-2005	\$ 143.88	Hosting for AHML Code Camp	DNH*GODADDY.COM
55	Dworianyyn	6010-2005	\$ 19.17	AHML Code Camp Domain Renewal	GoDaddy
56	Dworianyyn	6010-2005	\$ 54.10	PayPal Payflow Pro Monthly Subscription	PAYFLOW/PAYPAL 0045
57	Dworianyyn	6010-2242	\$ 21.04	Business Cable, 3/1-3/31	COMCAST CHICAGO
58	Dworianyyn	6010-2242	\$ 119.43	SC Center Internet	COMCAST CHICAGO
59	Dworianyyn	6010-2242	\$ 344.85	Public Internet Service, 2/23-3/22	COMCAST CHICAGO

<u>#</u>	<u>CARDHOLDER</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>	<u>VENDOR</u>
60	Dworianyn	6010-2242	\$ 51.99	ADT Security for Makerplace	ADT SECURITY*4038885
61	Dworianyn	6010-3032	\$ 49.00	Riddle.com Monthly Subscription	RIDDLE.COM SUBSCRIPT
62	Dworianyn	6010-3032	\$ 11.99	YouTube Premium Monthly Subscription	GOOGLE *YOUTUBEPREMI
63	Dworianyn	6010-3032	\$ 165.00	Volunteer Software Monthly Subscription	WWW.VOLGISTICS.COM
64	Dworianyn	6010-3032	\$ 1.50	Phone Conference Bridge for Office 365	MSFT * E0400HW6QW 00
65	Dworianyn	6010-3032	\$ 9.99	Kindle Unlimited Monthly Subscription	KINDLE UNLTD*1W5VS52
66	Dworianyn	6010-3032	\$ 4.99	Amazon Freetime Monthly Subscription	AMAZON KIDS
67	Dworianyn	6010-3032	\$ 651.75	Office 365 Subscription	MNJTECHNOLOGIESDIREC
68	Dworianyn	6010-3032	\$ 364.72	Amazon S3 Backup Storage	AMAZON WEB SERVICES
69	Dworianyn	6010-3032	\$ 35.00	Trello Monthly Subscription	TRELLO.COM* ATLIASSIA
70	Dworianyn	6010-3032	\$ 54.00	Gsuite Phone Manager Monthly Subscription	GOOGLE*GSUITE AHML.N
71	Dworianyn	6010-3032	\$ 15.99	Spotify Monthly Subscription	SPOTIFY USA
72	Dworianyn	6010-3032	\$ 9.99	Amazon Music Unlimited Monthly Subscription	AMAZON MUSIC*1I8YP3W
73	Dworianyn	6010-3032	\$ 49.00	Riddle.com Monthly Subscription	RIDDLE.COM SUBSCRIPT
74	Dworianyn	6010-3185	\$ 11.50	Batteries for panic buttons	AMZN MKTP US*1Z5PT23
75	Szymanek	6470-3275	\$ 19.99	AV Materials	NETFLIX.COM
76	Szymanek	6470-3275	\$ 14.99	AV Materials	HELP.HBOMAX.COM
77	Szymanek	6470-3275	\$ 29.54	AV Materials	GAMESTOP.COM GameSto
78	Szymanek	6470-3275	\$ 0.01	AV Materials	GAMESTOP.COM GameSto
79	Szymanek	6470-3275	\$ 63.74	AV Materials	GAMESTOP.COM GameSto
80	Szymanek	6470-3275	\$ 12.99	AV Materials	HU*HULU 17479794305
81	Szymanek	6470-3275	\$ 12.99	AV Materials	HU*HULU 17479807877
82	Szymanek	6470-3275	\$ 12.99	AV Materials	HU*HULU 17479817099
83	Szymanek	6470-3275	\$ 19.99	AV Materials	NETFLIX.COM
84	Szymanek	6470-3275	\$ 19.99	AV Materials	NETFLIX.COM
85	Szymanek	6470-3275	\$ 571.98	AV Materials	PAYPAL *WENSHIXINXI
86	Szymanek	6470-3275	\$ 63.93	AV Materials	TARGET.COM 3991
87	Szymanek	6470-3275	\$ 14.99	AV Materials	HELP.HBOMAX.COM
88	Szymanek	6470-3275	\$ 50.00	AV Materials	SLING.COM
89	Szymanek	6470-3275	\$ 15.98	AV Materials	WALMART.COM AA
90	Szymanek	6470-3280	\$ 219.89	Books	BARNES&NOBLE.COM 000
91	Szymanek	6470-3280	\$ (6.34)	Books	ILLINOIS STATE BAR A
92	Szymanek	6470-3280	\$ 51.75	Books	AB* ABEBOOKS.CO J9VT
93	Szymanek	6470-3280	\$ 164.89	Books	BARNES&NOBLE.COM 000
94	Szymanek	6470-3280	\$ 74.53	Books	ILLINOIS STATE BAR A
95	Szymanek	6470-3280	\$ 135.92	Books	BARNES&NOBLE.COM 000
96	Szymanek	6470-3280	\$ 25.98	Books	BARNES&NOBLE.COM 000
97	Szymanek	6470-3280	\$ 33.95	Books	PAYPAL *BANTRY BOOK
98	Szymanek	6470-3280	\$ 16.99	Books	BARNES&NOBLE.COM 000
99	Szymanek	6470-3280	\$ 33.98	Books	BARNES&NOBLE.COM 000
100	Szymanek	6470-3280	\$ 23.98	Books	BARNES&NOBLE.COM 000
101	Szymanek	6470-3280	\$ 104.07	Books	BOOKSHOP.ORG
102	Szymanek	6470-3280	\$ 20.00	Books	BELDEN BOY
103	Szymanek	6470-3280	\$ 71.97	Books	USA*ACORNUSA
104	Szymanek	6470-3280	\$ 14.98	Books	WALMART.COM AA
105	Szymanek	6470-3280	\$ 47.00	Books	PAYPAL *NATLHUGUENO
106	Szymanek	6470-3295	\$ 15.41	Periodicals	EBAY O*14-08423-0767
107	Szymanek	6470-3295	\$ 28.00	Periodicals	PAYPAL *ORIGINMAGAZ
108	Szymanek	6470-3295	\$ 16.56	Periodicals	EBAY O*05-08422-8408
109	Szymanek	6470-3295	\$ 13.98	Periodicals	EBAY O*08-08421-1662
110	Szymanek	6470-3295	\$ 25.58	Periodicals	EBAY O*16-08419-1852
111	Szymanek	6470-3295	\$ 9.89	Periodicals	EBAY O*17-08419-1558
112	Szymanek	6470-3295	\$ 2.99	Periodicals	SP BAUER MEDIA GROUP
113	Szymanek	6470-3295	\$ 56.05	Periodicals	AAS SKY PUBLISHING 0
114	Szymanek	6470-3295	\$ 75.00	Periodicals	QUILTFOLK
115	Szymanek	6470-3295	\$ 3.92	Periodicals	BT*MDDN HOLDINGS INC
116	Szymanek	6470-3295	\$ 17.66	Periodicals	EBAY O*02-08368-4807
117	Szymanek	6470-3295	\$ 15.60	Periodicals	EBAY O*23-08363-1368
118	Szymanek	6470-3295	\$ 8.78	Periodicals	EBAY O*24-08376-6101
119	Szymanek	6470-3295	\$ 15.68	Periodicals	EBAY O*25-08362-6231
120	Szymanek	6470-3295	\$ 40.00	Periodicals	MANTRA/THRIVE/ORIGIN
121	Szymanek	6470-3295	\$ 53.92	Periodicals	STAMPTON & COMPAN
122	Szymanek	6470-3295	\$ 12.99	Periodicals	ONFITNESS MAGAZINE
123	Szymanek	6470-3295	\$ 14.99	Periodicals	D J*DOWJONES NEWS
			\$ 16,213.14		

April 19, 2022

**Arlington Heights Memorial Library
Mastercard Summary
3/31/2022**

Count 2

<u>CARDHOLDER</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>	<u>VENDOR</u>
Szymanek	6470-3275	\$ 19.99	AV Materials	Netflix
	6470-3275	\$ 19.99	AV Materials	Netflix
		\$ 39.98		

April 19, 2022

**Arlington Heights Memorial Library
Special Funds Summary
3/31/2022**

Count 36

#	Account	Amount	Description	Staff
1	Check #1604 Steven J. Fink & Associates, P.C. 6010-1685	\$ 1,893.60	Personnel Payroll	S Beckman
	Check # 1605 – AHML – Petty Cash			
2	3/7/2022 6020-3145	\$ 28.80	Hand Soap	M Weber
3	6420-3290	\$ 11.67	Dog Treats for Drive Up	M Weber
4	6420-2203	\$ 38.64	Mileage - Weber	M Weber
5	6401-3202	\$ 44.82	Program Supplies	J Pinotti
6	6401-2203	\$ 19.36	Mileage - Dakas	L Dakas
7	6401-3201	\$ 38.42	Imagination Station Supplies	S Prince
8	6401-3201	\$ 29.98	Imagination Station Supplies	S Prince
9	6410-3201	\$ 26.76	LitCrate Supplies	J Lasky
10	6420-2203	\$ 31.71	Mileage - Nohra	B Nohra
11	6420-2203	\$ 30.88	Mileage - Duffey	A Duffey
12	3/14/2022 6401-3202	\$ 15.15	Outreach Visit Supplies	E Mather
13	6401-3202	\$ 41.99	Elementary Program Supplies	S Prince
14	6401-3201	\$ 19.98	Imagination Station Supplies	J Pinotti
15	6401-3202	\$ 5.98	Imagination Station Supplies	J Pinotti
16	6480-3212	\$ 4.68	Funnels for Kitchen	C Krueger
17	3/21/2022 6420-2203	\$ 10.54	Mileage - Klopp	M Klopp
18	6470-3295	\$ 25.98	Periodicals	M Szymanek
19	6401-2203	\$ 10.06	Mileage - McGuire	K McGuire
20	3/28/2022 6401-3202	\$ 32.70	Program Supplies	K Bailey
21	6420-2203	\$ 38.79	Mileage - Weber	M Weber
22	6480-3185	\$ 36.99	Cell Phone Stabilizer	C Krueger
23	6015-2203	\$ 2.36	Mileage - Thompson	J Thompson
24	6001-2203	\$ 46.96	Supplies for Info Staff Meeting	J Moravec
25	6401-3201	\$ 9.44	Imagination Station Supplies	R King
26	6401-3005	\$ 5.94	Adhesive Hooks	R King
27	6401-3202	\$ 31.43	WCC Visit Supplies	R King
28	6420-2203	\$ 29.54	Mileage - Akhter-Azim	R Akhter-Azim
29	6001-2203	\$ 40.00	Spunky Dunkers	J Doren
30	6001-2203	\$ 3.74	Mileage - Doren	J Doren
31	4/1/2022 6470-3295	\$ 35.97	Periodicals	M. Szymanek
32	6410-2203	\$ 4.04	Mileage- Malik	D. Malik
33	6410-3201	\$ 2.99	Program Supplies	D. Malik
34	6401-3201	\$ 20.95	Dollhouse Supplies	A. Latus
35	6401-3201	\$ 47.28	Dollhouse Supplies	A. Latus
36	6420-2203	\$ 8.78	Bookdrops	M. Maier
		\$ 2,726.90		

To: Board of Library Trustees
From: Gary Leclair and Michael Driskell
Date: April 19, 2022
Re: HVAC Replacement Project

The engineering assessment done by Shales McNutt Construction in 2013 identified the Miller Picking rooftop HVAC unit as at or beyond its useful life and to be considered for replacement. The Miller Picking unit was original to the 1993 addition and is now over 28 years old.

The replacement of this unit was originally planned and budgeted for in 2021, however, due to supply chain issues the project was delayed until 2022. Replacement of this unit was included in the 2022 budget in the amount of \$1,000,000 and was scheduled for replacement in late March.

This project was executed according to the revised timeline and is substantially complete. Staff will present details and wrap up of the project.

To: Board of Library Trustees
From: Michael Driskell and Mary Hastings
Date: April 19, 2022
Re: Adoption of Revisions to Policy 7.003 Soliciting or Distributing Materials
on Library Property

As discussed at the April 4 Committee of the Whole meeting, the attached proposed changes to Policy 7.003 Soliciting or Distributing Materials on Library Property clarify the location permitted for solicitation or distribution of materials on library property with additional changes and updates for consideration and discussion.

Reasoning for the proposed changes include:

- Taking the burden off staff to accept or decline proposed locations for solicitation.
- The library's obligation to both protect the safety of library users and to ensure that all users can freely access and enjoy the library's services with free and unimpeded access to the library building.
- Adding an approval process for groups and individuals proposing solicitation outside the library, as such activities on library property may be perceived as being endorsed by the library. The approval period is for the library to adequately review requests in an equitable manner, and to allow for any preparation required by library staff.

Suggested motion: **The Board of Library Trustees adopts revisions to Policy 7.003 Soliciting or Distributing Materials on Library Property.**

7.003 SOLICITING OR DISTRIBUTING MATERIALS ON LIBRARY PROPERTY

The Arlington Heights Memorial Library recognizes the distribution of materials and solicitation of petitions by individuals and groups is a fundamental right, protected by the First Amendment. The library also upholds the rights of its customers and employees to enter and leave the library safely, without being impeded or unduly hindered.

- I. Solicitation includes activities such as conducting surveys; requesting or collecting signatures; distributing leaflets, posting yard signs or other material by individuals or groups; or selling or fundraising by nonprofit groups or individuals. "Solicitation" as used in this policy does not refer to panhandling. Panhandling is prohibited, as is solicitation for the benefit of a for-profit group.

To engage in solicitation, an individual or group is required to seek approval through the library's business office, at least 72 hours in advance.

Solicitation is permissible with approval outside library facilities in the designated area at ground level on Dunton Avenue unless otherwise approved by library administration. Such activities may not interfere with customers entering or leaving the library or block access to the Dunton Avenue book drop. All solicitation activities outside the building must comply with Village of Arlington Heights ordinances. Solicitors should consult the Village for ordinances and regulations.

Solicitation, including fundraising or selling of objects, is not permitted within the library facilities, except in a library meeting room among attendees of a group's meeting or program with prior approval from library administration.

Solicitation is subject to compliance with the Library's Code of Conduct.

The library reserves the right to deny or limit the time, place and manner of the sale of merchandise and services or solicitation of donations.

Library-sponsored or co-sponsored programs or events and the Friends of the Library and Library Foundation are exempt from this policy.

- II. Requesting or collecting signatures on petitions is only permitted on library property outside the building, in the designated area at ground level on Dunton Avenue unless otherwise approved by library administration. Such activities may not interfere with customers entering or leaving the library or block access to the Dunton Avenue book drop. In order to ensure all interested parties are treated equitably, an individual is required to seek approval through the library's business office, at least 72 hours in advance.
- III. Brochures and other print pieces intended for placement on library-designated display counters or tables are subject to the same conditions as set forth in Policy 7.0035 Bulletin Board and Posting. In no case will library employees participate in the distribution of anything other than library-related materials.

7.003 SOLICITING OR DISTRIBUTING MATERIALS ON LIBRARY PROPERTY

- I. Solicitation includes activities such as conducting surveys; requesting or collecting signatures; distributing leaflets by individuals or groups; or selling or fundraising by nonprofit groups. "Solicitation" as used in this policy does not refer to panhandling. Panhandling is prohibited, as is solicitation for the benefit of a for-profit group.

To engage in selling or fundraising, a nonprofit group is required to notify the library's business office in advance in order to ensure all interested groups are scheduled equitably.

Solicitation is permitted on library property outside of the building in the designated area at ground level on Dunton Avenue or in other areas as directed by staff. Such activities may not interfere with customers entering or leaving the library or block access to the Dunton Avenue bookdrop. All solicitation activities outside the building must comply with Village of Arlington Heights ordinances. Solicitors should consult the Village for ordinances and regulations.

Solicitation, including fundraising or selling of objects, is not permitted within the library building, except in a library meeting room among people attending a group's meeting or program.

Library-sponsored or co-sponsored programs or events and the Friends of the Library are exempted from this solicitation limitation. Library employees, however, may not sell items or raise funds on behalf of a program presenter.

- II. Requesting or collecting signatures on petitions is permitted on library property outside the building, in the designated area at ground level on Dunton Avenue or in other areas as directed by staff. Such activities may not interfere with customers entering or leaving the library or block access to the Dunton Avenue bookdrop. In order to ensure all interested parties are treated equitably, advance notification to the library's business office is required.
- III. Brochures and other print pieces intended for placement on library-designated display counters or tables are subject to the same conditions as set forth in Policy 7.0035 Bulletin Board and Posting. In no case will library employees participate in the distribution of anything other than library-related materials.

RESOLUTION 22-01

HONORING THE SERVICE OF LIBRARY VOLUNTEERS

Whereas, National Volunteer Week is an opportunity to recognize and honor the many individuals of all ages who lend their time, talent and voices to make a difference in their communities; and

Whereas, National Volunteer week will be celebrated in public libraries throughout the country and Cook County, and all non-profits therein from April 17-23, 2022; and

Whereas, library volunteers in our community are an integral part of the daily operation of our library and their acts of kindness remind us that we all have a role to play in making our communities stronger; and

Whereas, in 2021, Arlington Heights Memorial Library volunteers provided over 13,000 hours of service in a variety of long-term and short-term commitments; and

Whereas, volunteers show their dedication to service to the community by assisting students with English or technology skills, connecting people to their family history, ensuring customers have access to materials at the library, Senior Center, on the bookmobile or delivered to their homes, sorting donated books to raise funds or working behind the scenes; and

Whereas, volunteers are passionate about the Arlington Heights Memorial Library and the communities it serves; and

Therefore, be it resolved THAT THE BOARD OF LIBRARY TRUSTEES RECOGNIZES AND SINCERELY THANKS LIBRARY VOLUNTEERS FOR ALL THEY HAVE CONTRIBUTED TO THE LIBRARY AND TO THE ARLINGTON HEIGHTS COMMUNITY; and

Furthermore, be it resolved THAT THE BOARD DOES HEREBY PROCLAIMS APRIL 17-23, 2022, AS NATIONAL VOLUNTEER WEEK AND THANKS THE VOLUNTEERS WHO SUPPORT AND ENHANCE THE ARLINGTON HEIGHTS MEMORIAL LIBRARY.

Adopted the 19th day of April 2022 by the Board of Library Trustees

Greg Zyck, President

Carole Medal, Vice President/Secretary

John Supplitt, Treasurer

Sarah Galla

Andi Ruhl

Debbie Smart

Amy Somary

Executive Director's Report April 2022

What's New @ AHML

Boox Leaf eInk



The library has purchased two new Onyx Boox Leaf dedicated eBook readers. The Leaf was purely designed to read digital content, such as comics, books and manga. The large seven-inch screen allows more text to be displayed at any given time. The device runs Android 10 and has access to the Google Play Store, so is quite easy to download favorite reading apps, such as Kindle, Kobo, Nook, Scribd or Libby. There are speakers on the Leaf to listen to audiobooks, music or podcasts without the use of a listening device/accessory.

Tech Bar Themes Return with *Digital Content Creation*

Digital Services reintroduced its Tech Bar exhibit themes, starting with *Digital Content Creation*. The theme explores blogging, vlogging and multiple other areas of content creation. It highlights library services in the Studio, hardware that circulates in the Library of Things and several classes created on the topic including *Create Graphics for Social Media* and *Creating a Brand on Social Media*.



Serving Our Community

Senior Phone Series Celebrates 100th Meeting



Senior and Accessible Services (SAS) celebrated the 100th meeting of the phone-based book program series. Since the first discussion in April of 2020, customers have listened to selections from 39 different books on subjects ranging from nature essays to show business memoirs and beyond. To celebrate the milestone, SAS staff delivered a ‘party in a bag’ to each participant that included a commemorative invitation, designed by the discussion’s primary facilitator SAS Advisor Janet McDonnell, a keepsake pinwheel, a sparkling water and a telephone cookie.



Dann & Raymond’s Annual Oscar Night



Programs and Exhibits staff brought Dann & Raymond’s Movie Club: A Night at the Oscars to 180 attendees via a hybrid watch party format. The Hendrickson Room was decked out with a red carpet, festive lights and popcorn for in-person attendees to fully immerse themselves in the Oscar party experience. The evening’s presenters expressed their gratitude to the library for accommodating both in-person and virtual audiences.

An Evening with Madeline Miller

Programs and Exhibits Supervisor Megan Young led a partnership event which connected readers across 32 libraries. A total of 945 Illinois-area community members virtually met Madeline Miller, author of bestselling *The Song of Achilles* and *Circe*. Of these, 83 attended from Arlington Heights (the second highest showing among all partner libraries). Madeline discussed her works and interest in mythology, feminism and retellings. The event recording was made available for two weeks, which garnered an additional 562 views.



33 1/3 Classic Albums: Joe Gross on Fugazi's *In on the Kill Taker*

For the 10th installment of the virtual music series *33 1/3 Classic Albums*, pop music critic and author Joe Gross joined Programs and Exhibits Manager Jennifer Czajka and Specialist Neal Parker to discuss Fugazi's game changing album *In on the Kill Taker*. Jennifer led Joe in conversation about this 1993 release, discussing the band's ethos, writing process, the recording of this album and stories highlighted in Joe's book. Wide ranging audience questions included one from an attendee in Sydney, Australia! Twenty-seven attended live, and the recording has been viewed 175 times at the time of reporting. The series, presented with Glenview and Northbrook libraries, continues through May, wrapping twelve months of celebrated albums and artists across decades and genres.

Wednesday Cinema Oscar Double Feature

March's Wednesday Cinema presented an opportunity for community members to get ready for Oscar Night. Several Academy-Award nominated films were available to screen publicly with the library's umbrella license. The Programs and Exhibits team selected *Spencer*, the story of Princess Diana, and *King Richard*, the story of the rise of tennis stars Venus and Serena Williams. Community members were invited to view one or both films and the event reached a total of 70 people.

BINGO Night!

Programs and Exhibits specialist Emily Muszynski and Info Services Assistant Rachel Delaney hosted BINGO Night in the Hendrickson Room for 54 enthusiastic customers. Players enjoyed two cards each and five rounds of BINGO for the chance to win \$10 gift cards to Arlington Heights' CoCo & Blu or Sweet T's Bakery.

Sunday Musicale Returns with Sapphire Woodwind Quintet

The library's 2022 Sunday Musicale series kicked off on Sunday, March 13 with returning players, the Sapphire Woodwind Quintet who welcomed 66 attendees for a relaxing afternoon performance. In celebration of Women's History Month, the all-female quintet played a classical music journey through the work of women composers from the Renaissance to the present. Sunday Musicale, still generously sponsored by Friends of the Library, will continue monthly through December.



Take and Make Kits

In March, library volunteers helped pack and prepare adult take and make kits including Three Sister seed packets. One hundred and twenty-eight kits went out in March with almost 300 earth friendly kits (Beeswax wraps and more seed packets) getting ready for distribution throughout Earth Month in April.

Tax Help at AHML

In March, AARP completed and filed 171 one-on-one tax appointments, a 24% increase from February's appointments (138).

Highlighting Ukraine Resources

Info Services Librarians Lev Kalmens and Nikki Camp compiled resources related to the crisis in Ukraine. Info Services Advisors compiled a booklist to include [on the web page](#), which also highlights links and resources on how to help with refugee and humanitarian aid, as well as reliable news sources, current events explainers and fact checking tools. In March, the page garnered 825 website visits.

#STANDWITHUKRAINE ▶



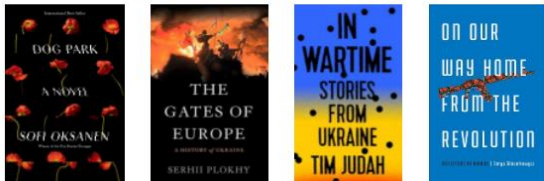
Explore resources available through the library such as books, eBooks, films, articles and more on the topic of Ukraine.

Also on this page, find resources from around the web that AHML librarians have collected such as podcasts, websites and guides.

[Edit Article Header](#)

The World's Eyes are on Ukraine

Non-fiction, novels, and films that give insight to the current political situation in Ukraine and its people



[Chat With Us](#)

Teen Job Fair

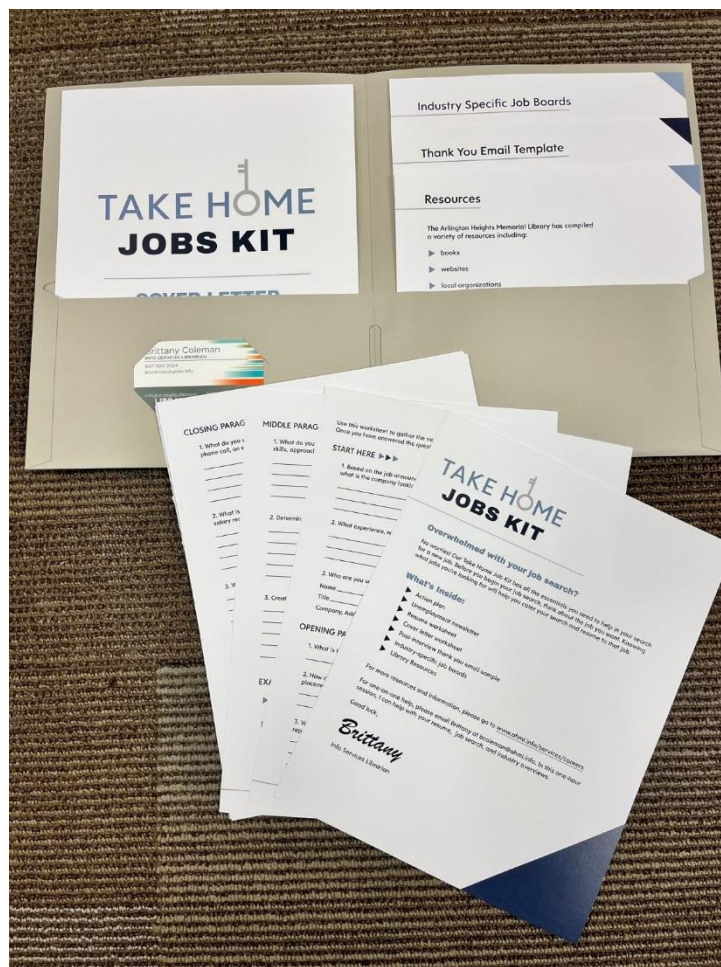
The Village of Arlington Heights Youth Commission hosted a Teen Job Fair at the Arlington Ridge Center on March 1. Material Handling Supervisor Matt Williams and Human Resources Assistant Gaby Rojek represented the library, speaking with over thirty teens about paid and volunteer opportunities at Arlington Heights Memorial Library. Teen Services Supervisor Alice Son and Youth Services Supervisor Rebecca King hosted a parent's table with resources for parents and teens.

Targeted Outreach to Minority-owned Businesses

Business Services Advisor Diane Malik targeted outreach to minority-owned businesses in Arlington Heights. Beginning with a handful of in-person visits to businesses, she was able to make valuable connections and discussed library's offerings and shared outreach folders, containing information about business services, the Studio, the Makerplace, Business Library Cards, eServices, SCORE mentoring sessions and upcoming business programs.

Take Home Jobs Kits for Outreach Work

Info Services Librarian Brittany Coleman created Take Home Jobs Kits for job seeker customers, to be handed out at outreach events, one-on-one appointments and in-library classes or programs. The kits include helpful resources and information, as well as worksheets for customers to develop their resumes, cover letters and more. The kits debuted at a visit to the District 214 Catherine M. Lee Women's and Children's Center with Community Engagement Liaison Catalina Shin. Brittany shared jobs and careers resources available at the library. The Catherine M. Lee Women's and Children's Center helps female immigrants gain skills in speaking, listening, reading and writing English to increase their skills for gaining employment and helping their children succeed in school.



ESL Social Hour

ESL and Literacy Services tried out a new drop-in program called *ESL Social Hour*. It was created to provide library customers an opportunity to stop in for unstructured conversation, networking and community building. A team of ESL volunteers, who happen to be English language learners themselves, facilitated the group of nine participants. Afterwards, multiple participants remarked that it was a wonderful way for them to practice English and get to know one another. *ESL Social Hour* will become part of the monthly rotation.

Culinary: Ginger Beer Brewing

Programs and Exhibits Specialist Neal Parker and Supervisor Megan Young worked with local business owner Mark Heffernan to develop a truly unique experience for the Makerplace Kitchen – a ginger beer making demo and tasting. Mark is the owner of Zingabrew and started the business out of his garage. Each table was set up with a pot to steep the ginger mixture and add unique ingredients for flavoring. Fourteen attendees left with a 6-pack sampler of locally brewed Zingabrew and the custom brew made in class!

Passport to Culture

Elementary-aged kids joined volunteers from St. Viator High School's international student program to learn about different cultures around the world at *Passport to Culture*. The attendees received an AHML passport stamped at each of the four stations – China, Spain, South Korea and Italy. Chinese- speaking and



Spanish-speaking high school

students performed bilingual read-alouds of familiar books. At craft stations, attendees practiced writing the Korean alphabet to make greeting cards and constructing their own Venetian masks. The international students explained cultural practices and pointed out their home countries on a map.



Local Elected Official Community Programs

The library co-hosted two community events in partnership with local elected official offices that engaged a total of 96 people.

A DMV event with the Secretary of State helped 78 people with different processes. The event reached capacity within a few hours.



Utility Bill Clinic event with the Citizens Utility Board (CUB) helped eighteen people.



Spring Break Fun Week of March 21-25

Spring Break week found Youth Services busier than ever with seven programs available to customers.

- **Monster Monday Funday!:** Kindergartners and 1st graders enjoyed stories and activities involving monsters.

- **Tween/Teen Maker Cart:** Tweens and Teens attendees decided what they wanted to make with the sewing, art, and tech tools available. Attendees sewed scrunchies, made 3D sculptures with the 3Doodler printing pens, and painted watercolors among other creations.



- **BrainPlay: Fun with Aerodynamics:** Third graders learned fundamentals of aerodynamics, including weight distribution and its effect on aerodynamics. Then they built gliders and began experimenting using weights.

- **Books ‘n Bites:** Instead of reading and discussing one book, attendees book-talked a book they recently enjoyed as their peers added the recommended titles to their “Books to Read” lists.

- **Mini Golf:** Assisted by tween volunteers, over 100 customers tried their hand at sinking a put. One customer who attended mini golf as well as several other spring break programs commented as he entered the room with his three kids, “The library saved spring break!”



- **DIY Woven Baskets:** Teens got a chance to make their own baskets and bowls with simple weaving techniques.

- **Firefly Family Theatre** presented a program about friendship and helping one another. After the show, the audience was permitted “behind the curtain” to see puppetry from the other side of the curtain.



Meet the Maker: Marshall Bruné

The Makerplace hosted maker and luthier Marshall Bruné, a maker of stringed instruments such as violins or guitars.

Marshall went over the basics of guitar building and his 25 years' experience as a second-generation luthier, working with incredibly rare instruments which he shared in his presentation. He also detailed his trips to Utah where he sourced trees to harvest wood for his guitar bodies, his philosophy for both building things to last and respectful repair. Before the evening ended, he played a violin made in 1710. The program was well received on the rainy evening with seventeen attendees.



Arlington Heights Lion's Club Chili Cook-Off

Makerspace Culinary Advisor Brian Bassegio and Makerspace Branch Assistant Manager Chris Krueger represented the Arlington Heights Memorial Library and Makerplace at the Arlington Heights Lion's Club Chili Cook-Off. Brian served a terrific batch of chili made in the Makerplace Kitchen. While Brian was slinging chili, Chris took the opportunity to talk to community members about Makerplace equipment and services.



Bookbinding with Regin

The library welcomed back artist Regin Igloria to deliver a hands-on bookbinding workshop at the Makerplace. Ten customers worked alongside Regin to learn binding methods, including sewing manners and folding techniques. Customers left feeling confident in their new abilities and all walked away with several constructed books, including instructions to make more at home.



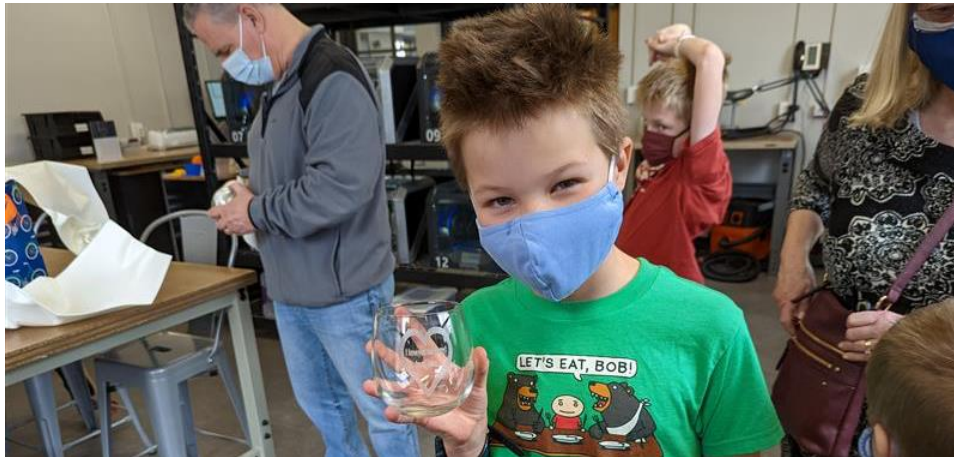
Culinary Essentials: Knife Skills

Makerplace Culinary Advisor Brian Bassegio offered two sessions of the Makerplace's very first library staff-lead culinary class, *Culinary Essentials: Knife Skills*. Brian led 28 attendees in slicing and dicing their way around the kitchen.

Makerplace Projects



A customer who is competing in the upcoming Special Olympics has been visiting the Makerplace to make commemorative items. He works with a woodworker to create phone stands, zipper pulls, key chains and Christmas ornaments, which he then etches the Special Olympics logo using the Makerplace laser cutter.



A couple brought in their grandkids to make wine glasses for their mother's birthday. They made a Wordle themed custom design in Adobe Illustrator on a wine glass.



A customer laser engraved custom-made baby rattles on the Dremel laser cutter.



One customer pushed the Epilog laser engraver to its capacity limit when inscribing a custom-made large vase for a wedding shower (normal sized mug pictured for scale).

Staff Highlights

William C. Morris Award Committee

Teen Librarian Evan Mather began his term as a member of the 2023 William C. Morris Debut Award Committee, which honors outstanding books published by a first-time author writing for teens. The committee will award and honor books at the Youth Media Awards in January 2023.

Refugee Services Consultation

ESL and Literacy Services Coordinator Tracy Karim participated in the quarterly meeting of Refugee Services Consultation. This meeting provides a platform for agencies and organizations throughout the state of Illinois to share information regarding the physical, educational and health-related needs of refugees and asylum seekers who have recently arrived in Illinois, or for those who are anticipated to arrive soon. Tracy has been tasked with creating a list of the services available from LEARN (Libraries' English And Reading Network) libraries, including Arlington Heights Memorial Library, to offer to the group at the next quarterly meeting in June.

RAILS My Library Is... Advisory Team

Community Engagement Liaison Catalina Shin was selected to participate in the "My Library Is..." RAILS campaign as one of their new advisory team members. "My Library Is" is a campaign to help member libraries tell their stories and demonstrate their library's value to stakeholders, including current and potential library users, funders, governing boards, parent institutions/companies, colleagues, elected officials and more.

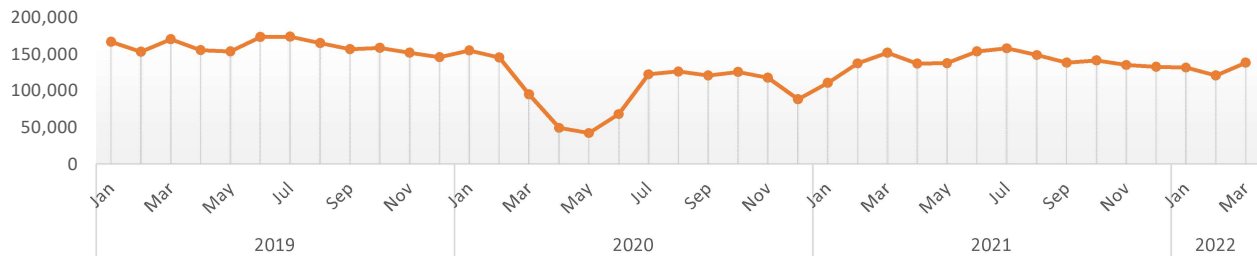
Arlington Heights Memorial Library

March 2022 Dashboard

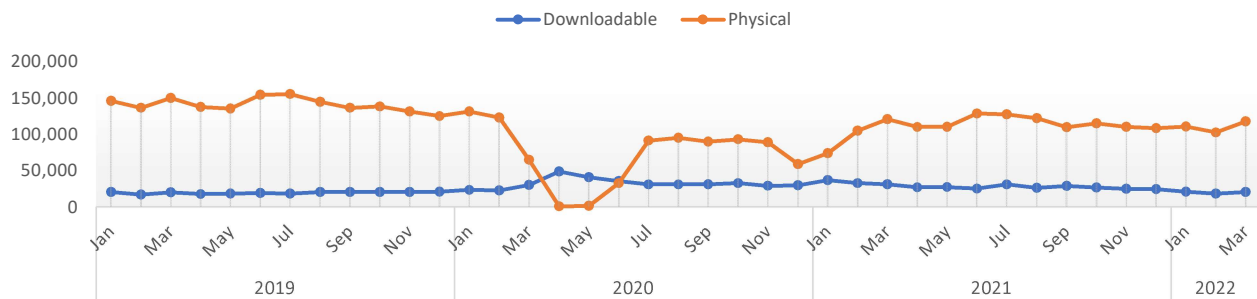
Circulation

Type	Current Month	Same Month Last Year	Change	Type	YTD Total Current Year	YTD Total Last Year	Change
Print	79,089	78,434	0.8%	Print	221,039	196,474	12.5%
Audiovisual	29,521	34,030	-13.3%	Audiovisual	83,759	82,184	1.9%
Downloadable	20,263	30,972	-34.6%	Downloadable	59,295	100,128	-40.8%
ILL	373	494	-24.5%	ILL	1,087	1,251	-13.1%
Other	8,501	7,306	16.4%	Other	24,120	18,100	33.3%
Total	137,747	151,236	-8.9%	Total	389,300	398,137	-2.2%

Circulation



Physical vs. Downloadable Circulation



Library Visits

Location	Current Month	Same Month Last Year	Change	Location	YTD Total Current Year	YTD Total Last Year	Change
Main Library	40,432	18,731	115.9%	Main Library	109,126	38,157	186.0%
Drive-Up	4,940	7,376	-33.0%	Drive-Up	16,333	26,606	-38.6%
Bookmobile	1,384	1,553	-10.9%	Bookmobile	3,493	3,609	-3.2%
Senior Center	1,133	159	612.6%	Senior Center	2,828	275	928.4%
Makerplace	1,062	0	--	Makerplace	2,493	0	--
Total	48,951	27,819	76.0%	Total	134,273	68,647	95.6%

Library Visits



Arlington Heights Memorial Library

March 2022 Dashboard

Program Satisfaction 4.7 / 5

Programs

Program Attendance

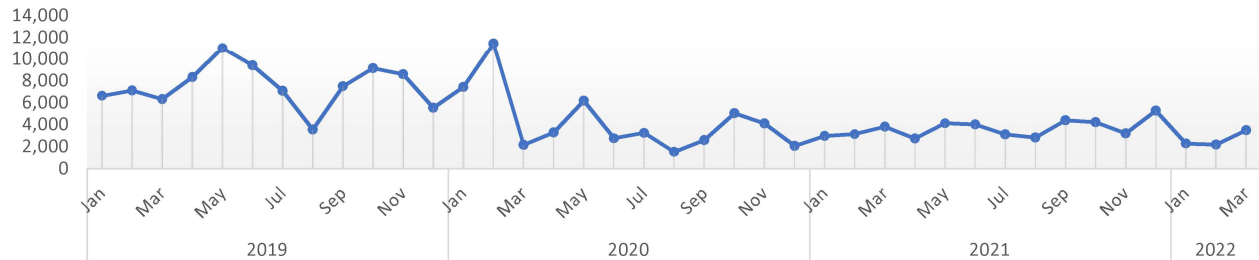
Audience	Current Month	Same Month Last Year	Change	Audience	YTD Total Current Year	YTD Total Last Year	Change
Adult	1,994	2,733	▼ -27.0%	Adult	5,130	6,958	▼ -26.3%
Children	1,161	1,012	▲ 14.7%	Children	2,215	2,516	▼ -12.0%
Teen	327	74	▲ 341.9%	Teen	618	429	▲ 44.1%
Total	3,482	3,819	▼ -8.8%	Total	7,963	9,903	▼ -19.6%

Number of Programs

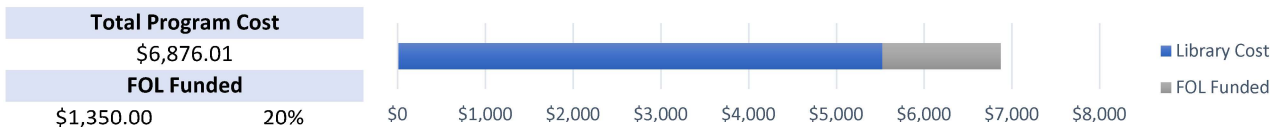
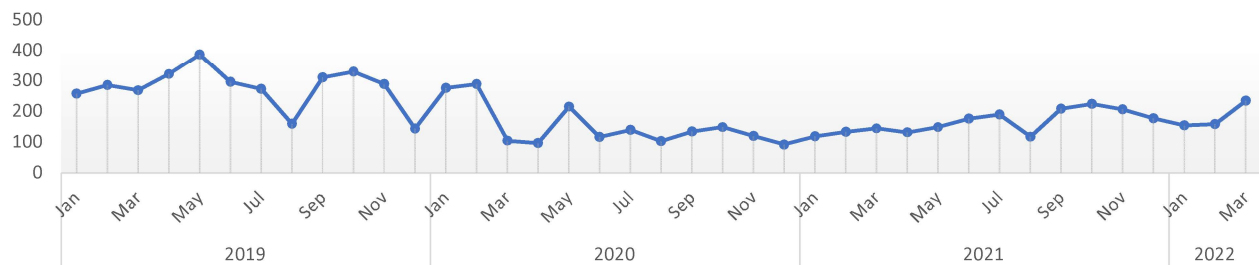
Audience	Current Month	Same Month Last Year	Change	Audience	YTD Total Current Year	YTD Total Last Year	Change
Adult	170	97	▲ 75.3%	Adult	385	261	▲ 47.5%
Children	55	42	▲ 31.0%	Children	137	103	▲ 33.0%
Teen	9	5	▲ 80.0%	Teen	24	32	▼ -25.0%
Total	234	144	▲ 62.5%	Total	546	396	▲ 37.9%

	Current Month	Same Month Last Year	Change		YTD Total Current Year	YTD Total Last Year	Change
Avg. Attendance	15	27	▼ -43.9%	Avg. Attendance	15	25	▼ -41.7%

Program Attendance



Number of Programs



Supplementary Programs and Activities

Number of Programs and Activities

Program and Activity Attendance

Type	Current Month	Same Month Last Year	Change	Type	Current Month	Same Month Last Year	Change
Passive	21	18	▲ 16.7%	Passive	2,147	3,093	▼ -30.6%

7.003 SOLICITING OR DISTRIBUTING MATERIALS ON LIBRARY PROPERTY

The Arlington Heights Memorial Library recognizes the distribution of materials and solicitation of petitions by individuals and groups is a fundamental right, protected by the First Amendment. The library also upholds the rights of its customers and employees to enter and leave the library safely, without being impeded or unduly hindered.

- I. Solicitation includes activities such as conducting surveys; requesting or collecting signatures; distributing leaflets, posting yard signs or other material by individuals or groups; or selling or fundraising by nonprofit groups or individuals. "Solicitation" as used in this policy does not refer to panhandling. Panhandling is prohibited, as is solicitation for the benefit of a for-profit group.

To engage in solicitation, **it is recommended** an individual or group ~~is required to~~ seek approval through the library's business office, at least 72 hours in advance.

Solicitation is permissible with approval outside library facilities in the designated area at ground level on Dunton Avenue unless otherwise approved by library administration. Such activities may not interfere with customers entering or leaving the library or block access to the Dunton Avenue book drop. All solicitation activities outside the building must comply with Village of Arlington Heights ordinances. Solicitors should consult the Village for ordinances and regulations.

Solicitation, including fundraising or selling of objects, is not permitted within the library facilities, except in a library meeting room among attendees of a group's meeting or program with prior approval from library administration.

Solicitation is subject to compliance with the Library's Code of Conduct.

The library reserves the right to deny or limit the time, place and manner of the sale of merchandise and services or solicitation of donations.

~~Library sponsored or co-sponsored programs or events and the Friends of the Library and Library Foundation are exempt from this policy.~~

- II. Requesting or collecting signatures on petitions is only permitted on library property outside the building, in the designated area at ground level on Dunton Avenue unless otherwise approved by library administration. Such activities may not interfere with customers entering or leaving the library or block access to the Dunton Avenue book drop. In order to ensure all interested parties are treated equitably, **it is recommended** an individual ~~is required to~~ seek approval through the library's business office, at least 72 hours in advance.

- III. Brochures and other print pieces intended for placement on library-designated display counters or tables are subject to the same conditions as set forth in Policy 7.0035 Bulletin Board and Posting. In no case will library employees participate in the distribution of anything other than library-related materials.