

ARLINGTON HEIGHTS MEMORIAL LIBRARY

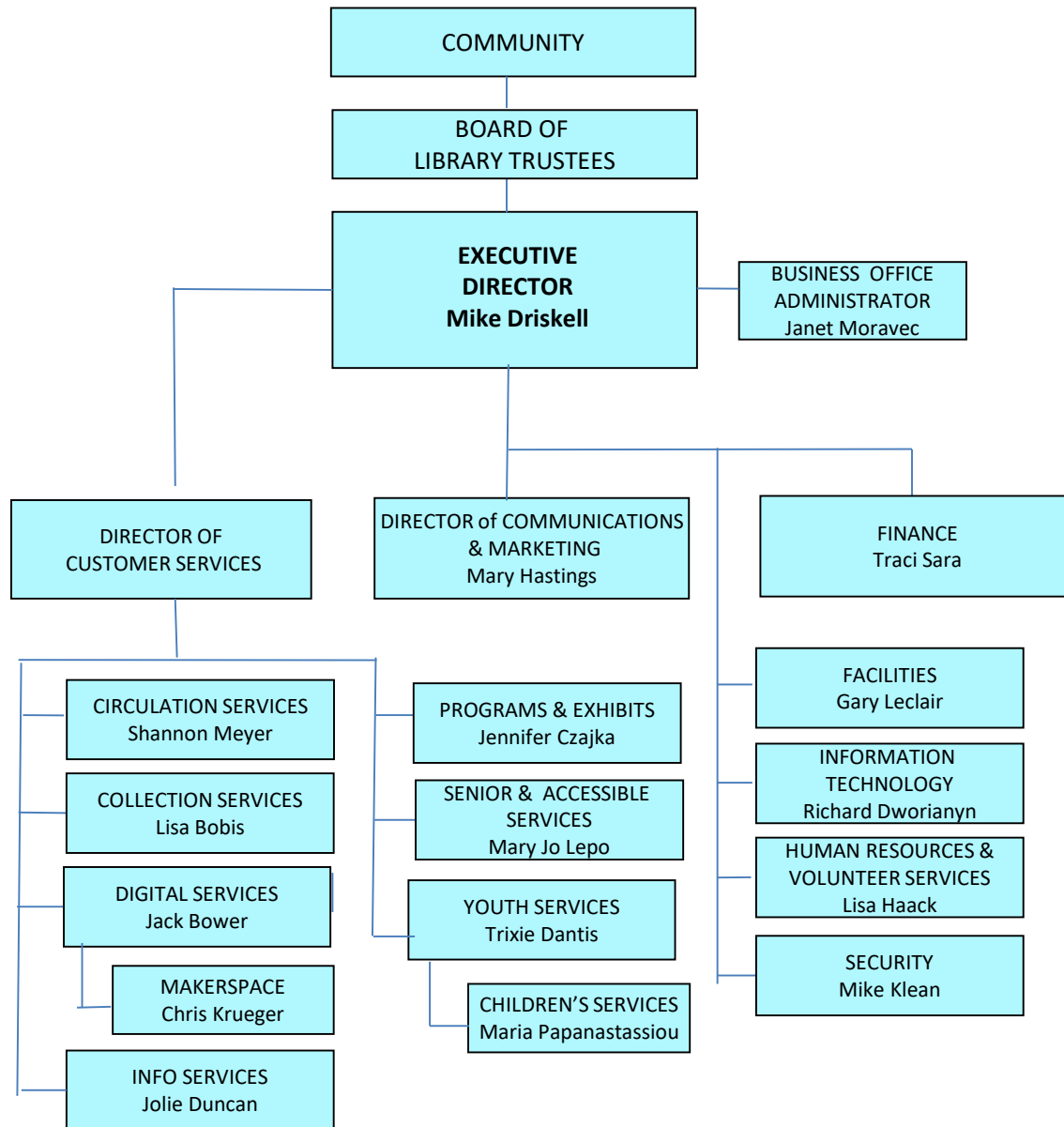
OPERATING BUDGET FOR THE FISCAL YEAR 2022 BEGINNING JANUARY 1, 2022

LIBRARY BOARD

Sarah Galla
Carole Medal
Andi Ruhl
Debbie Smart
Amy Somary
John Supplitt
Greg Zyck

EXECUTIVE DIRECTOR

Michael Driskell



Fund at a Glance

The Arlington Heights Memorial Library uses two funds to account for its expenditures. The General Fund (291) is a subcategory of the special revenue fund type and is reported under Special Revenues in the Village of Arlington Heights' financial statements. The Capital Fund (491) accounts for a variety of capital improvements listed in the library's Long Range Fiscal Plan. The Memorial Library General and Capital Funds are for the operations of the library. No current debt service or capital expenditures are associated with bond issues by the village for library purposes.

Since 1926, library funding has been derived from a special revenue tax fund set up for the purpose of maintaining a library for village residents. For the most recent fiscal year ended December 31, 2020, the library received 95.2% of its total revenue from property taxes.

LIBRARY GOVERNANCE AND STAFF

- The library is governed by a seven-member Board of Library Trustees: Greg Zyck, (president), Carole Medal (vice president/secretary), John Supplitt, (treasurer), Sarah Galla, Andi Ruhl, Debbie Smart and Amy Somary.
- The Board of Library Trustees regularly meets twice monthly. Board meetings are held on the third Tuesday of each month and Committee of the Whole meetings are held on the first Monday; all meetings are open to the public.
- As of December 31, 2020, the library had 24 full-time librarians. As of December 31, 2020, the total full-time equivalent (FTE) of employees was 144.65. 166.41 FTEs were budgeted in 2020.

LIBRARY VISION AND VALUES

Our Vision

The Arlington Heights Memorial Library strives to add value in our customers' lives by:

- partnering with them to develop skills they need to succeed in all stages of their lives;
- helping local businesses and community agencies thrive;
- inspiring understanding by creating occasions for the exchange of ideas, cultural experiences, and discovery; and
- offering opportunities in Arlington Heights for gathering, learning, contemplating, creating, and finding inspiration.

Our Values

We believe in:

- Unparalleled Customer Service: our best-in-class staff strives for continuous improvement by identifying and providing the services our residents and businesses need most.
- Free and Equal Access: all individuals have the right to choose for themselves what to read, hear, or view.
- Diversity and Inclusion: we cultivate an inclusive atmosphere, celebrate our diversity, and create an environment for the open exchange of differing ideas and points of view.
- Fiscal Responsibility: all decisions are weighed against the value added to the lives of our customers.
- A Focus on Arlington Heights: we are a part of the fabric of our community; all services are tailored to the unique needs of our residents and businesses.

LIBRARY FACILITY

Located at 500 North Dunton Avenue, the main library is 132,000 square feet. Renovations in 1968 added 40,000 square feet. An additional 76,000 square feet was added in a 1978 renovation. In 1992, voter approval was given to build a 56,000-square-foot addition and included renovation of the original facility. The library's second-floor addition opened in September of 1994, and renovation of the original building was completed in 1995.

A second renovation of the first and second floors was completed in the spring of 2013. This renovation added a teen area, ten more small conference rooms, a digital media lab, a genealogy room, a lounge area with a fireplace, the new and popular materials section and space for exhibits and programs.

The main floor has service areas for adults, teens and children, including selections of books, movies, magazines, computers, quiet areas, CDs and a café. A computer training lab and a digital media lab are available for public classes for individuals and the business community. The Literacy/ESL (English as a Second Language) office moved to the main floor in 2021.

The second floor contains 14 small conference/study rooms, the Richard Frisbee board room, the Hendrickson room (with a maximum capacity of 200) available for library programs, meetings, and for use by eligible community groups, administrative offices and a staff room.

The lower level of the building includes parking, a Friends of the Library book sorting and storage area, a book drop, a Friends of the Library donation drop box, a drive-up window and maintenance areas, including heating and ventilating equipment.

- During Phase 5 of the COVID pandemic, library hours were:
9 a.m. - 8 p.m. Monday – Friday, 9 a.m.- 5 p.m. Saturdays, and 11 a.m.-5 p.m. Sundays.
As of October 18, 2021, the Arlington Heights Memorial Library will be open 74 hours weekly: 9 a.m.–9 p.m. weekdays, 9 a.m.– 5:00 p.m. Saturdays, and 12 p.m.– 6:00 p.m. Sundays. The drive-up window opens one hour earlier (8 a.m.) than the library on weekdays, operations match library hours on the weekend.
- The service point at the Arlington Heights Senior Center, located at 1801 West Central Road, Arlington Heights, is open 37.5 hours per week.
- The Makerplace service point opened September 21, 2021 and is located at 112 North Belmont Avenue. The facility is open to the public 40 hours per week.
- In 2020, 377,960 people visited the library.
- The library issued 3,387 resident library cards in 2020. 694 non-resident cards were issued. Three library cards were purchased.

LIBRARY COLLECTION AND EQUIPMENT

- The library's physical collection had 301,887 as of December 31, 2020. This includes books, magazines, equipment, games, toys and audiovisual items. The library has 938,152 virtual titles offered both in the library and remotely. These items include eBooks, eAudiobooks, music and movies as well as business information and magazine indexes with full-text options.
- The total circulation for the fiscal year ended December 31, 2020, was 1,250,344 items.
- Other items in the Library of Things Collection include:
 - Arts and crafts equipment
 - Assistive devices
 - Audio equipment

MEMORIAL LIBRARY FUND

(Continued)

- Cameras and accessories
 - Entertainment devices
 - Technology and digital devices
 - Games
 - Tools
 - Musical instruments
 - Children's toys and learning devices
- The library provides access to:
 - Over 100 personal computers with Internet access and office software
 - Two 3-D printers
 - Photocopiers, a color copier, scanner, fax machines and microform reader/printers
 - An Optelec machine for the visually impaired, a TTY for communication for people with hearing impairments, three public computers with magnification software, walkers, and motorized scooters

LIBRARY PROGRAMS AND SERVICES

The library adds value to the lives of residents by offering:

- Resources and classes for small businesses
- The Studio, a digital media lab consisting of a production studio and three smaller post-production rooms. Customers can create media projects for home, school or business. There is equipment for scanning photos, creating and scanning video, and recording voice or music.
- In 2020, 1,832 in-person and virtual programs and events were held for children, teens and adults including storytimes, lectures, book discussions, and concerts with a total attendance of 51,877. The library also facilitated 184 passive programs with a total attendance of 38,565.
- The 2020 summer reading program saw 983 registrants for the youth summer reading program: 765 participants birth-grade 5 and 218 participants grades 6-12. Adult participation was 278, and 26 staff members participating in summer leisure and skill-building reading. The library continues to partner with the Arlington Heights Park District, expanding the reach of this popular program to include park district day camps.
- The library's ESL/Literacy Office served 265 adult students and held 386 ESL sessions in 2020 with an average of 8 people per session. The library is a community partner for Read to Learn, an adult literacy/volunteer program through District 214 Community Education, which served 505 participants in 2020 at the library.
- A Reference Question is a request for information or referral by a library patron in contact with a library staff member who facilitates answering the patron's inquiry by using information sources. In 2020, 99,382 reference questions were answered.
- 105 instructional technology programs were offered in 2020.
- Fourteen conference rooms were utilized 4,428 times in 2020.
- In 2020, One Book, One Village, the library's seventh community reading initiative featured, *The Secrets We Kept*, by Lara Prescott. Circulation for the book was 1,950. 959 people attended related programs and book discussions during the 9-week program. 391 people attended the virtual author event. The 2021 One Book, One Village book has been chosen, *Braiding Sweetgrass: Indigenous Wisdom, Scientific Knowledge, and the Teachings of Plants* by Robin Wall Kimmerer.
- The Makerplace opened to the public September 21, 2021. This 8,000 square foot makerspace allows

MEMORIAL LIBRARY FUND

(Continued)

customers to create, explore, tinker, and collaborate with equipment including 3D printers, electronic cutting machines, a laser cutter, a commercial kitchen, sewing machines, and more.

LIBRARY OUTREACH

Beyond its physical locations, the library provides:

- Access to the online catalog, library accounts, full-text newspaper and magazines articles and online chat service, 24 hours a day, 7 days a week at ahml.info.
- Resources for learning a new language
- Access to marketing demographics - essential for business, especially startups
- Real-time homework assistance on a wide variety of school subjects, both in English and Spanish
- Answers to reference questions by phone, instant messaging, email or via the website at ahml.info
- A newsletter highlighting services and programs is mailed to all village residences and businesses ten times a year, in addition to frequent updates on social media.
- Bookmobile service at 27 stops throughout the community and outreach services to apartment complexes, health care sites, senior independent living complexes, adult education centers, schools and to residents of the Backstretch at Arlington Park
- Home delivery of material for residents who are permanently or temporarily homebound

LIBRARY COLLABORATION

- The library is a member of the Reaching Across Illinois Library System (RAILS), a cooperative with approximately 1,300 public, academic, special and school library members. Through interlibrary loan, residents have access to vast library collections throughout the country. As a benefit of system membership, residents have reciprocal borrowing privileges with neighboring public libraries throughout Illinois.
- The library is a service partner at the Arlington Heights Senior Center, operating a reading room and computer lab at the center. Features include a collection of popular materials to check out, programs, computer classes, discussion groups and free access to computers with Internet.
- The library is a LINKin partner through a shared catalog with nine other local libraries providing expedited and cost-effective access to a greatly expanded collection of material.
- The library is partnering with the Arlington Heights Park District to provide exterior book drops at Camelot and Frontier Parks and at the Arlington Heights Senior Center, giving residents in the northern and southern parts of Arlington Heights a more convenient way to return library items.
- Each year library trustees and staff members meet with their counterparts in the Village and the Park District to provide updates on current projects and discuss opportunities for resource sharing.
 - For over 25 years, the library has partnered with schools to present a district-wide show of student artwork at the library. In 2020, we did not present the art show due to the COVID-19 pandemic.

MEMORIAL LIBRARY FUND

(Continued)

Fund Summary

	2019 Actual	2020 Actual	2021 Est. Actual	2021 Budget	2022 Budget	\$ Change	% Change
BEGINNING FUND BALANCE	\$7,426,652	\$8,023,494	\$9,179,111	\$9,179,111	\$11,167,184	\$1,988,073	21.7%
Revenues							
Taxes	\$13,927,291	\$14,474,088	\$14,646,085	\$14,852,098	\$14,827,802	(\$24,296)	(0.2%)
Intergovernmental	95,987	207,465	265,643	61,063	110,774	49,711	81.4%
Fees	52,900	24,347	26,296	53,000	26,296	(26,704)	(50.4%)
Fines	107,550	41,493	9,564	20,922	9,564	(11,358)	(54.3%)
Interest Income	125,204	(35,927)	3,520	9,000	3,520	(5,480)	(60.9%)
Other	112,873	61,169	126,430	45,000	70,000	25,000	55.6%
Total Revenues	\$14,421,805	\$14,772,635	\$15,077,538	\$15,041,083	\$15,047,956	\$6,873	0.0%
Expenditures							
Personal Services	\$10,189,335	\$10,338,185	\$9,466,091	\$11,115,272	\$11,217,307	\$102,035	0.9%
Contractual Services	1,460,728	1,276,453	1,392,587	1,673,336	1,786,266	112,930	6.7%
Commodities	2,071,837	1,891,140	2,124,745	2,330,279	2,297,553	(32,726)	(1.4%)
Other Charges	34,192	47,595	44,350	49,350	51,350	2,000	4.1%
Property	68,871	63,645	61,692	94,790	111,611	16,821	17.7%
Total Expenditures	\$13,824,963	\$13,617,018	\$13,089,465	\$15,263,027	\$15,464,087	\$201,060	1.3%
Revenues over (under) Expenditures	\$596,842	\$1,155,617	\$1,988,073	(\$221,944)	(\$416,131)	(\$194,187)	87.5%
Interfund Transfers Out	0	0	0	0	0	0	N/A
ENDING FUND BALANCE	\$8,023,494	\$9,179,111	\$11,167,184	\$8,957,167	\$10,751,053	\$1,793,886	20.0%

MEMORIAL LIBRARY FUND

REVENUES

Account No.	Account Description	Actual 2019	Actual 2020	Proj Actual 2021	Budget 2021	Budget 2022	\$ Inc / (Dec)	% Inc / (Dec)
291-0000-401.03-00	Real Estate Tax IMRF	782,009	1,035,550	920,462	929,760	869,788	(59,972)	(6.5%)
291-0000-401.04-00	Real Estate Tax FICA	484,338	634,086	610,983	617,155	663,141	45,986	7.5%
291-0000-401.05-00	Real Estate Tax	12,660,944	12,469,931	12,858,764	12,988,650	13,147,993	159,343	1.2%
	Real Estate Taxes	13,927,291	14,139,567	14,390,209	14,535,565	14,680,922	145,357	1.0%
291-0000-403.25-00	Replacement Tax	0	334,521	255,876	316,533	146,880	(169,653)	(53.6%)
	Intergovernmental Taxes	0	334,521	255,876	316,533	146,880	(24,296)	(53.6%)
291-0000-411.65-00	Per Capita Grant & Gifts	93,876	93,876	110,774	61,063	110,774	49,711	81.4%
291-0000-411.70-00	Other Grants	0	52,000	150,000	0	0	0	N/A
291-0000-411.90-00	Contribution Ord. Library	2,111	61,589	4,869	0	0	0	N/A
	Intergovernmental	95,987	207,465	265,643	61,063	110,774	49,711	81.4%
291-0000-436.72-00	Non Resident Fees	2,206	892	300	2,500	600	(1,900)	(76.0%)
291-0000-436.74-00	Copier/Reader Printer Fees	46,794	23,010	25,896	47,500	25,296	(22,204)	(46.7%)
291-0000-436.75-00	Meeting Room Fees	3,900	445	100	3,000	400	(2,600)	(86.7%)
	Library Fees	52,900	24,347	26,296	53,000	26,296	(26,704)	(50.4%)
291-0000-442.20-00	Late Charges	91,676	31,698	0	0	0	0	N/A
291-0000-442.25-00	Lost Item Charges	15,874	9,795	9,564	20,922	9,564	(11,358)	(54.3%)
	Library Fines	107,550	41,493	9,564	20,922	9,564	(11,358)	(54.3%)
291-0000-461.02-00	Interest on Investments	101,804	(36,734)	3,520	9,000	3,520	(5,480)	(60.9%)
291-0000-462.10-00	Market Value Adjustments	23,400	807	0	0	0	0	N/A
	Interest Income	125,204	(35,927)	3,520	9,000	3,520	(5,480)	(60.9%)
291-0000-483.70-00	Donations - Library	7,400	11,813	25,000	15,000	15,000	0	0.0%
291-0000-489.90-00	Other Income	20,445	47,371	76,430	5,000	5,000	0	0.0%
291-0000-489.94-00	FOL Reimbursements	85,028	1,985	25,000	25,000	50,000	25,000	100.0%
	Other	112,873	61,169	126,430	45,000	70,000	25,000	55.6%
	Total Memorial Library Fund	14,421,805	14,772,635	15,077,538	15,041,083	15,047,956	176,526	0.0%

MEMORIAL LIBRARY FUND

EXPENDITURES

Administration

6001

Account Number	Account Description	Actual 2019	Actual 2020	Proj. Act. 2021	Budget 2021	Budget 2022	\$ Inc / (Dec)	% Inc / (Dec)
291-6001-601.16-85	Salaries	339,509	353,532	321,450	350,214	377,496	27,282	7.8%
291-6001-601.16-92	Achievement Awards	2,000	2,500	1,000	4,000	3,000	(1,000)	(25.0%)
291-6001-601.18-05	Overtime Civilian	1,599	1,120	252	1,000	1,000	0	0.0%
	Salaries	343,108	357,152	322,702	355,214	381,496	26,282	7.4%
291-6001-601.19-05	Medical Insurance	57,043	86,507	36,992	36,977	39,421	2,444	6.6%
291-6001-601.19-10	IMRF	34,638	44,828	40,241	44,544	43,299	(1,245)	(2.8%)
291-6001-601.19-11	Social Security	20,716	21,127	19,551	22,023	23,405	1,382	6.3%
291-6001-601.19-12	Medicare	4,845	5,062	4,572	5,151	5,474	323	6.3%
291-6001-601.19-53	Flexible Spending	2,006	8,235	1,853	2,329	3,000	671	28.8%
291-6001-601.19-55	Unemployment Compensation	4,628	0	3,216	6,432	6,432	0	0.0%
	Fringe Benefits	123,876	165,759	106,425	117,456	121,031	3,575	3.0%
291-6001-601.20-05	Professional Services	0	6,000	4,600	8,500	20,500	12,000	141.2%
291-6001-601.20-08	Consulting Services Library	0	1,650	11,000	12,000	42,000	30,000	250.0%
291-6001-601.20-20	Legal Services	22,952	14,063	13,575	16,000	16,000	0	0.0%
291-6001-601.20-40	General Insurance	107,028	120,958	143,223	178,780	178,780	0	0.0%
291-6001-601.20-81	OCLC Services	61,271	0	0	0	0	0	N/A
291-6001-601.21-65	Other Services	11,442	3,738	3,000	3,000	3,000	0	0.0%
291-6001-601.22-01	Advertising	135	483	385	600	600	0	0.0%
291-6001-601.22-02	Dues	4,722	5,024	6,215	6,675	5,729	(946)	(14.2%)
291-6001-601.22-03	Training	77,282	45,751	30,000	95,508	103,128	7,620	8.0%
291-6001-601.22-05	Postage	40,534	27,082	39,767	40,045	40,500	455	1.1%
291-6001-601.22-42	Internet Access	28,528	0	0	0	0	0	N/A
291-6001-601.22-70	Telephone Services	93,529	62,212	0	0	5,000	5,000	N/A
	Contractual Services	447,423	286,961	251,765	361,108	415,237	54,129	15.0%
291-6001-601.30-05	Office Supplies & Equipment	5,674	7,361	6,260	10,105	13,795	3,690	36.5%
291-6001-601.31-85	Small Tools & Equipment	1,050	1,986	1,250	2,500	2,500	0	0.0%
291-6001-601.32-02	Program Events	0	0	90	0	0	0	N/A
291-6001-601.32-72	Special Events	915	0	850	850	850	0	0.0%
291-6001-601.32-99	Items Reimbursed by Employees	(42)	0	0	0	0	0	N/A
	Commodities	7,597	9,347	8,450	13,455	17,145	3,690	27.4%
291-6001-601.40-96	Operating Contingency	0	4,149	5,000	5,000	5,000	0	0.0%
	Other Charges	0	4,149	5,000	5,000	5,000	0	0.0%
291-6001-601.50-15	Other Equipment	31,992	9,283	6,902	25,000	25,000	0	0.0%
	Property	31,992	9,283	6,902	25,000	25,000	0	0.0%
	Total Administration	953,996	832,651	701,244	877,233	964,909	87,676	10.0%

MEMORIAL LIBRARY FUND

EXPENDITURES

Communications & Marketing

6002

Account Number	Account Description	Actual 2019	Actual 2020	Proj. Act. 2021	Budget 2021	Budget 2022	\$ Inc / (Dec)	% Inc / (Dec)
291-6002-601.16-85	Salaries	384,696	415,233	383,427	420,651	439,144	18,493	4.4%
291-6002-601.18-05	Overtime Civilian	120	832	159	100	1,200	1,100	1100.0%
	Salaries	384,816	416,065	383,586	420,751	440,344	19,593	4.7%
291-6002-601.19-05	Medical Insurance	79,184	66,675	80,176	80,176	84,621	4,445	5.5%
291-6002-601.19-10	IMRF	39,098	52,793	48,102	52,762	50,496	(2,266)	(4.3%)
291-6002-601.19-11	Social Security	23,252	25,178	22,934	26,087	27,295	1,208	4.6%
291-6002-601.19-12	Medicare	5,438	5,888	5,364	6,101	6,384	283	4.6%
	Fringe Benefits	146,972	150,534	156,576	165,126	168,796	3,670	2.2%
291-6002-601.20-05	Professional Services	3,257	1,812	1,500	4,000	3,000	(1,000)	(25.0%)
291-6002-601.21-02	Equipment Maintenance	1,760	1,320	1,360	1,710	1,710	0	0.0%
291-6002-601.21-65	Other Services	6,604	7,668	14,000	16,700	15,075	(1,625)	(9.7%)
291-6002-601.22-02	Dues	628	225	675	270	945	675	250.0%
291-6002-601.22-03	Training	53	0	0	50	50	0	0.0%
291-6002-601.22-10	Printing	186,767	89,434	150,000	171,583	162,450	(9,133)	(5.3%)
	Contractual Services	199,069	100,459	167,535	194,313	183,230	(11,083)	(5.7%)
291-6002-601.30-05	Office Supplies & Equipment	17,738	12,759	10,500	15,579	15,579	0	0.0%
291-6002-601.31-85	Small Tools & Equipment	5,111	5,538	3,900	6,000	6,000	0	0.0%
291-6002-601.32-01	Program Supplies	0	444	0	0	0	0	N/A
291-6002-601.32-72	Special Events	4,435	1,887	16,073	16,073	16,073	0	0.0%
	Commodities	27,284	20,628	30,473	37,652	37,652	0	0.0%
	Total Communications & Marketing	758,141	687,686	738,170	817,842	830,022	12,180	1.5%

MEMORIAL LIBRARY FUND

EXPENDITURES

Human Resources

6003

Account Number	Account Description	Actual 2019	Actual 2020	Proj. Act. 2021	Budget 2021	Budget 2022	\$ Inc / (Dec)	% Inc / (Dec)
291-6003-601.16-85	Salaries	165,451	170,654	157,370	171,895	180,373	8,478	4.9%
291-6003-601.18-05	Overtime Civilian	725	32	216	300	300	0	0.0%
	Salaries	166,176	170,686	157,586	172,195	180,673	8,478	4.9%
291-6003-601.19-05	Medical Insurance	47,485	46,257	46,555	46,555	47,145	590	1.3%
291-6003-601.19-10	IMRF	16,501	21,582	19,761	21,593	20,689	(904)	(4.2%)
291-6003-601.19-11	Social Security	9,515	9,804	8,959	10,676	11,183	507	4.8%
291-6003-601.19-12	Medicare	2,225	2,293	2,095	2,497	2,615	118	4.7%
291-6003-601.19-50	Employee Asst. Program	5,820	5,836	5,366	6,000	6,000	0	0.0%
	Fringe Benefits	81,546	85,772	82,736	87,321	87,632	311	0.4%
291-6003-601.21-65	Other Services	9,614	5,043	6,700	9,800	35,500	25,700	262.2%
291-6003-601.22-01	Advertising	245	95	200	1,300	1,300	0	0.0%
291-6003-601.22-02	Dues	2,659	2,989	3,383	3,300	3,558	258	7.8%
291-6003-601.22-03	Training	1,224	561	800	1,300	1,300	0	0.0%
291-6003-601.22-55	In Service Training	7,898	7,683	7,100	10,000	10,000	0	0.0%
	Contractual Services	21,640	16,371	18,183	25,700	51,658	25,958	101.0%
291-6003-601.32-01	Program Supplies	0	57	100	400	400	0	0.0%
	Commodities	0	57	100	400	400	0	0.0%
291-6003-601.40-62	Tuition Reimbursement	20,123	25,000	20,000	25,000	25,000	0	0.0%
291-6003-601.40-70	Employee Recognition Program	14,069	18,446	19,350	19,350	21,350	2,000	10.3%
	Other Charges	34,192	43,446	39,350	44,350	46,350	2,000	4.5%
	Total Human Resources	303,554	316,332	297,955	329,966	366,713	36,747	11.1%

MEMORIAL LIBRARY FUND

EXPENDITURES

Paid by Gifts and Grants

6004

Account Number	Account Description	Actual 2019	Actual 2020	Proj. Act. 2021	Budget 2021	Budget 2022	\$ Inc / (Dec)	% Inc / (Dec)
291-6004-601.20-05	Professional Services	798	219	0	0	300	300	N/A
291-6004-601.21-65	Other Services	10,197	5,571	3,519	2,000	2,125	125	6.3%
291-6004-601.22-02	Dues	0	346	0	0	500	500	N/A
291-6004-601.22-10	Printing	343	403	1,000	0	500	500	N/A
291-6004-601.22-18	Other Services - Programs/Exhib	35,347	29,386	5,000	20,000	20,000	0	0.0%
	Contractual Services	46,685	35,925	9,519	22,000	23,425	1,425	6.5%
291-6004-601.31-85	Small Tools and Equipment	0	1,073	0	2,000	1,000	(1,000)	(50.0%)
291-6004-601.32-01	Program Supplies	343	230	1,000	2,500	3,000	500	20.0%
291-6004-601.32-02	Program Events	7,972	2,997	1,000	2,500	5,835	3,335	133.4%
291-6004-601.32-32	Software	0	0	1,000	500	3,500	3,000	600.0%
291-6004-601.32-72	Special Events	19,122	1,814	0	5,000	500	(4,500)	(90.0%)
291-6004-601.32-75	Audio Visual	740	1,520	2,500	500	16,000	15,500	3100.0%
291-6004-601.32-78	Electronic Resources	0	0	400	1,500	500	(1,000)	(66.7%)
291-6004-601.32-80	Books	605	4,504	0	5,000	1,500	(3,500)	(70.0%)
291-6004-601.32-90	Circulation Supplies	890	0	5,000	0	2,000	2,000	N/A
	Commodities	29,672	12,138	10,900	19,500	33,835	14,335	73.5%
291-6004-601.50-15	Other Equipment	2,624	17,619	5,000	2,500	2,500	0	0.0%
291-6004-600.50.55	Other Capital Outlay	0	0	0	2,500	2,500	0	0.0%
	Property	2,624	17,619	5,000	5,000	5,000	0	0.0%
	Total Paid by Gifts and Grants	78,981	65,682	25,419	46,500	62,260	15,760	33.9%

MEMORIAL LIBRARY FUND

EXPENDITURES

Finance

6008

Account Number	Account Description	Actual 2019	Actual 2020	Proj. Act. 2021	Budget 2021	Budget 2022	\$ Inc / (Dec)	% Inc / (Dec)
291-6008-601.16-85	Salaries	225,474	227,510	212,958	229,214	235,552	6,338	2.8%
291-6008-601.18-05	Overtime Civilian	13	56	41	100	250	150	150.0%
	Salaries	225,487	227,566	212,999	229,314	235,802	6,488	2.8%
291-6008-601.19-05	Medical Insurance	77,885	66,082	65,664	65,664	54,220	(11,444)	(17.4%)
291-6008-601.19-10	IMRF	22,874	28,891	26,723	28,756	27,018	(1,738)	(6.0%)
291-6008-601.19-11	Social Security	13,229	13,502	12,698	14,217	14,604	387	2.7%
291-6008-601.19-12	Medicare	3,094	3,157	2,970	3,325	3,416	91	2.7%
	Fringe Benefits	117,082	111,632	108,055	111,962	99,258	(12,704)	(11.3%)
291-6008-601.20-05	Professional Services	5,400	8,300	7,875	7,875	7,875	0	0.0%
291-6008-601.21-36	Equipment Rental	1,376	1,502	1,636	1,326	1,639	313	23.6%
291-6008-601.21-65	Other Services	0	5,277	6,189	6,189	6,189	0	0.0%
291-6008-601.22-02	Dues	100	673	800	825	825	0	0.0%
291-6008-601.22-03	Training	1,154	78	900	1,200	1,200	0	0.0%
291-6008-601.22-25	IT Service Charge	25,100	129,267	129,267	129,267	133,145	3,878	3.0%
	Contractual Services	33,130	145,097	146,667	146,682	150,873	4,191	2.9%
	Total Finance	375,699	484,295	467,721	487,958	485,933	(2,025)	(0.4%)

MEMORIAL LIBRARY FUND

EXPENDITURES

Information Technology

6010

Account Number	Account Description	Actual 2019	Actual 2020	Proj. Act. 2021	Budget 2021	Budget 2022	\$ Inc / (Dec)	% Inc / (Dec)
291-6010-601.16-85	Salaries	683,473	628,463	568,716	632,483	651,505	19,022	3.0%
291-6010-601.18-05	Overtime Civilian	234	131	97	250	250	0	0.0%
	Salaries	683,707	628,594	568,813	632,733	651,755	19,022	3.0%
291-6010-601.19-05	Medical Insurance	139,502	148,311	146,844	146,844	158,638	11,794	8.0%
291-6010-601.19-10	IMRF	66,409	76,738	69,397	79,345	72,747	(6,598)	(8.3%)
291-6010-601.19-11	Social Security	41,097	37,597	33,744	39,229	40,393	1,164	3.0%
291-6010-601.19-12	Medicare	9,611	8,793	7,892	9,175	9,447	272	3.0%
	Fringe Benefits	256,619	271,439	257,877	274,593	281,225	6,632	2.4%
291-6010-601.20-05	Professional Services	7,662	3,131	4,500	7,022	5,895	(1,127)	(16.0%)
291-6010-601.20-08	Consulting Services Library	0	1,446	3,500	4,545	3,590	(955)	(21.0%)
291-6010-601.21-02	Equipment Maintenance	158,972	155,560	169,375	169,375	170,989	1,614	1.0%
291-6010-601.22-03	Travel & Training	232	50	0	6,450	6,450	0	0.0%
291-6010-601.22-42	Internet Access	0	26,104	41,846	41,846	57,667	15,821	37.8%
	Contractual Services	166,866	186,291	219,221	229,238	244,591	15,353	6.7%
291-6010-601.30-05	Office Supplies & Equipment	339	749	375	375	683	308	82.1%
291-6010-601.30-30	Data System Supplies	26,133	17,235	25,204	25,204	25,204	0	0.0%
291-6010-601.30-32	Software Library	120,957	91,103	160,102	160,102	146,292	(13,810)	(8.6%)
291-6010-601.30-33	Documentation Library	0	0	0	100	100	0	0.0%
291-6010-601.31-85	Small Tools and Equipment	8,022	11,926	13,226	13,226	13,226	0	0.0%
291-6010-601.32-05	Processing Supplies	12	224	0	300	300	0	0.0%
291-6010-601.32-32	Software	7,787	8,379	0	10,887	10,887	0	0.0%
	Commodities	163,250	129,616	198,907	210,194	196,692	(13,502)	(6.4%)
291-6010-601.50-12	Computer Equipment	27,796	25,653	34,790	34,790	31,790	(3,000)	(8.6%)
291-6010-601.50-15	Other Equipment	144	0	0	0	12,600	12,600	N/A
	Property	27,940	25,653	34,790	34,790	44,390	9,600	27.6%
	Total Information Technology	1,298,382	1,241,593	1,279,608	1,381,548	1,418,653	37,105	2.7%

MEMORIAL LIBRARY FUND

EXPENDITURES

Security

6015

Account Number	Account Description	Actual 2019	Actual 2020	Proj. Act. 2021	Budget 2021	Budget 2022	\$ Inc / (Dec)	% Inc / (Dec)
291-6015-601.16-85	Salaries	271,051	260,996	228,883	260,077	263,937	3,860	1.5%
291-6015-601.18-05	Overtime Civilian	2,196	711	94	2,000	2,000	0	0.0%
	Salaries	273,247	261,707	228,977	262,077	265,937	3,860	1.5%
291-6015-601.19-05	Medical Insurance	60,433	80,031	80,152	80,152	83,155	3,003	3.7%
291-6015-601.19-10	IMRF	24,671	30,261	26,771	28,946	28,462	(484)	(1.7%)
291-6015-601.19-11	Social Security	16,048	15,322	13,265	16,249	16,104	(145)	(0.9%)
291-6015-601.19-12	Medicare	3,753	3,584	3,102	3,800	3,766	(34)	(0.9%)
	Fringe Benefits	104,905	129,198	123,290	129,147	131,487	2,340	1.8%
291-6015-601.22-03	Training	855	0	300	500	1,500	1,000	200.0%
	Contractual Services	855	0	300	500	1,500	1,000	200.0%
291-6015-601.30-05	Office Supplies & Equipment	31	225	100	435	435	0	0.0%
	Commodities	31	225	100	435	435	0	0.0%
	Total Security	379,038	391,130	352,667	392,159	399,359	7,200	1.8%

MEMORIAL LIBRARY FUND

EXPENDITURES

Facilities

6020

Account Number	Account Description	Actual 2019	Actual 2020	Proj. Act. 2021	Budget 2021	Budget 2022	\$ Inc / (Dec)	% Inc / (Dec)
291-6020-601.16-85	Salaries	386,776	382,606	349,704	398,347	402,462	4,115	1.0%
291-6020-601.18-05	Overtime Civilian	4,477	2,071	4,163	4,500	4,500	0	0.0%
	Salaries	391,253	384,677	353,867	402,847	406,962	4,115	1.0%
291-6020-601.19-05	Medical Insurance	100,970	106,784	106,826	106,826	106,451	(375)	(0.4%)
291-6020-601.19-10	IMRF	35,926	45,262	41,857	43,676	43,110	(566)	(1.3%)
291-6020-601.19-11	Social Security	22,919	22,437	20,437	24,977	24,953	(24)	(0.1%)
291-6020-601.19-12	Medicare	5,360	5,247	4,780	5,841	5,836	(5)	(0.1%)
	Fringe Benefits	165,175	179,730	173,900	181,320	180,350	(970)	(0.5%)
291-6020-601.21-02	Equipment Maintenance	27,973	57,932	48,799	39,456	40,976	1,520	3.9%
291-6020-601.21-07	Vehicle Maintenance	7,657	6,646	8,694	9,121	9,121	0	0.0%
291-6020-601.21-11	Building Maintenance	263,520	196,435	240,124	211,802	207,066	(4,736)	(2.2%)
291-6020-601.21-36	Equipment Rental	870	408	800	1,000	1,000	0	0.0%
291-6020-601.21-60	Water and Sewer Service	19,310	17,411	8,500	16,472	16,472	0	0.0%
291-6020-601.22-03	Travel & Training	0	395	432	432	432	0	0.0%
	Contractual Services	319,330	279,227	307,349	278,283	275,067	(3,216)	(1.2%)
291-6020-601.30-05	Office Supplies	0	0	0	0	100	100	N/A
291-6020-601.30-50	Petroleum Products	4,043	2,190	2,500	10,000	4,000	(6,000)	(60.0%)
291-6020-601.30-51	Heating Fuel	45,734	47,699	51,000	62,537	62,537	0	0.0%
291-6020-601.31-45	Janitorial Supplies	25,287	17,049	23,000	23,387	23,387	0	0.0%
	Commodities	75,064	66,938	76,500	95,924	90,024	(5,900)	(6.2%)
291-6020-601.50-15	Other Equipment	3,361	9,186	10,000	20,000	20,000	0	0.0%
	Property	3,361	9,186	10,000	20,000	20,000	0	0.0%
	Total Facilities	954,183	919,758	921,616	978,374	972,403	(5,971)	(0.6%)
	Total Admin Support Services	5,101,974	4,939,127	4,784,400	5,311,580	5,500,252	188,672	3.6%

MEMORIAL LIBRARY FUND

EXPENDITURES

Youth Services

6401

Account Number	Account Description	Actual 2019	Actual 2020	Proj. Act. 2021	Budget 2021	Budget 2022	\$ Inc / (Dec)	% Inc / (Dec)
291-6401-601.16-85	Salaries	929,016	917,108	804,312	966,557	1,012,329	45,772	4.7%
291-6401-601.18-05	Overtime Civilian	0	0	300	2,000	2,000	0	0.0%
	Salaries	929,016	917,108	804,612	968,557	1,014,329	45,772	4.7%
291-6401-601.19-05	Medical Insurance	118,861	122,997	126,637	126,637	164,662	38,025	30.0%
291-6401-601.19-10	IMRF	84,715	108,586	94,497	110,668	104,084	(6,584)	(5.9%)
291-6401-601.19-11	Social Security	56,805	55,380	47,820	58,919	62,764	3,845	6.5%
291-6401-601.19-12	Medicare	13,285	12,951	11,184	13,780	14,679	899	6.5%
	Fringe Benefits	273,666	299,914	280,138	310,004	346,189	36,185	11.7%
291-6401-601.21-02	Equipment Maintenance	143	0	0	0	0	0	N/A
291-6401-601.22-02	Dues	3,155	3,604	4,478	4,478	4,548	70	1.6%
291-6401-601.22-03	Travel & Training	2,163	823	1,000	3,979	3,979	0	0.0%
291-6401-601.22-18	Contracted Programs & Exhibits	0	8,176	9,000	18,980	17,480	(1,500)	(7.9%)
	Contractual Services	5,461	12,603	14,478	27,437	26,007	(1,430)	(5.2%)
291-6401-601.30-05	Office Supplies & Equipment	1,732	1,229	1,500	2,438	2,819	381	15.6%
291-6401-601.32-01	Program Supplies	10,201	4,133	8,000	10,948	10,948	0	0.0%
291-6401-601.32-02	Program Events	20,106	10,619	16,000	33,930	30,930	(3,000)	(8.8%)
291-6401-601.32-90	Circulation Supplies	4,004	3,345	4,477	4,477	8,427	3,950	88.2%
	Commodities	36,043	19,326	29,977	51,793	53,124	1,331	2.6%
	Total Youth Services	1,244,186	1,248,951	1,129,205	1,357,791	1,439,649	81,858	6.0%

MEMORIAL LIBRARY FUND

EXPENDITURES

Specialty Info Services

6405

Account Number	Account Description	Actual 2019	Actual 2020	Proj. Act. 2021	Budget 2021	Budget 2022	\$ Inc / (Dec)	% Inc / (Dec)
291-6405-601.16-85	Salaries	428,756	33	0	0	0	0	N/A
291-6405-601.18-05	Overtime Civilian	60	0	0	0	0	0	N/A
	Salaries	428,816	33	0	0	0	0	N/A
291-6405-601.19-05	Medical Insurance	99,536	0	0	0	0	0	N/A
291-6405-601.19-10	IMRF	42,939	(561)	0	0	0	0	N/A
291-6405-601.19-11	Social Security	25,173	(275)	0	0	0	0	N/A
291-6405-601.19-12	Medicare	5,887	(64)	0	0	0	0	N/A
	Fringe Benefits	173,535	(900)	0	0	0	0	N/A
291-6405-601.22-02	Dues	1,396	0	0	0	0	0	N/A
291-6405-601.22-03	Travel & Training	1,781	0	0	0	0	0	N/A
291-6405-601.22-18	Contracted Programs & Exhibits	4,710	0	0	0	0	0	N/A
	Contractual Services	7,887	0	0	0	0	0	N/A
291-6405-601.30-05	Office Supplies & Equipment	1,796	0	0	0	0	0	N/A
291-6405-601.32-01	Program Supplies	1,112	0	0	0	0	0	N/A
291-6405-601.32-02	Program Events	324	0	0	0	0	0	N/A
291-6405-601.32-90	Circulation Supplies	111	0	0	0	0	0	N/A
	Commodities	3,343	0	0	0	0	0	N/A
	Total Specialty Info Services	613,581	(867)	0	0	0	0	N/A

MEMORIAL LIBRARY FUND

EXPENDITURES

Info Services

6410

Account Number	Account Description	Actual 2019	Actual 2020	Proj. Act. 2021	Budget 2021	Budget 2022	\$ Inc / (Dec)	% Inc / (Dec)
291-6410-601.16-85	Salaries	798,726	1,038,547	891,781	1,113,836	1,102,307	(11,529)	(1.0%)
291-6410-601.18-05	Overtime Civilian	432	468	516	1,000	1,000	0	0.0%
	Salaries	799,158	1,039,015	892,297	1,114,836	1,103,307	(11,529)	(1.0%)
291-6410-601.19-05	Medical Insurance	89,431	153,347	153,022	153,021	147,736	(5,285)	(3.5%)
291-6410-601.19-10	IMRF	64,544	115,231	99,089	115,962	111,098	(4,864)	(4.2%)
291-6410-601.19-11	Social Security	48,494	62,759	53,446	67,899	68,343	444	0.7%
291-6410-601.19-12	Medicare	11,341	14,677	12,499	15,879	15,983	104	0.7%
	Fringe Benefits	213,810	346,014	318,056	352,761	343,160	(9,601)	(2.7%)
291-6410-601.22-02	Dues	420	1,984	2,000	2,900	2,802	(98)	(3.4%)
291-6410-601.22-03	Travel & Training	1,521	942	1,300	3,300	3,300	0	0.0%
291-6410-601.22-18	Contracted Programs & Exhibits	0	1,170	2,000	5,760	5,760	0	0.0%
	Contractual Services	1,941	4,096	5,300	11,960	11,862	(98)	(0.8%)
291-6410-601.30-05	Office Supplies & Equipment	1,358	1,285	1,200	1,888	1,888	0	0.0%
291-6410-601.32-01	Program Supplies	345	543	2,250	2,750	2,750	0	0.0%
291-6410-601.32-90	Circulation Supplies	0	651	1,500	2,095	2,095	0	0.0%
	Commodities	1,703	2,479	4,950	6,733	6,733	0	0.0%
	Total Info Services	1,016,612	1,391,604	1,220,603	1,486,290	1,465,062	(21,228)	(1.4%)

MEMORIAL LIBRARY FUND

EXPENDITURES

Circulation

6420

Account Number	Account Description	Actual 2019	Actual 2020	Proj. Act. 2021	Budget 2021	Budget 2022	\$ Inc / (Dec)	% Inc / (Dec)
291-6420-601.16-85	Salaries	1,201,969	1,268,989	1,093,002	1,410,112	1,380,472	(29,640)	(2.1%)
291-6420-601.18-05	Overtime Civilian	95	109	213	1,000	1,000	0	0.0%
	Salaries	1,202,064	1,269,098	1,093,215	1,411,112	1,381,472	(29,640)	(2.1%)
291-6420-601.19-05	Medical Insurance	89,524	120,853	141,472	141,472	116,828	(24,644)	(17.4%)
291-6420-601.19-10	IMRF	93,242	129,042	115,479	141,120	131,907	(9,213)	(6.5%)
291-6420-601.19-11	Social Security	72,871	77,588	66,576	85,992	85,589	(403)	(0.5%)
291-6420-601.19-12	Medicare	17,043	18,145	15,570	20,111	20,017	(94)	(0.5%)
	Fringe Benefits	272,680	345,628	339,097	388,695	354,341	(34,354)	(8.8%)
291-6420-601.21-65	Other Services	6,844	416	3,513	3,513	3,513	0	0.0%
291-6420-601.22-02	Dues	260	333	1,000	1,441	1,505	64	4.4%
291-6420-601.22-03	Travel & Training	962	1,134	400	2,773	2,773	0	0.0%
	Contractual Services	8,066	1,883	4,913	7,727	7,791	64	0.8%
291-6420-601.30-05	Office Supplies & Equipment	1,213	2,078	1,500	2,033	2,033	0	0.0%
291-6420-601.30-07	Supplies Reimbursed by Patron	1,977	0	0	0	0	0	N/A
291-6420-601.32-01	Program Supplies	0	634	500	1,000	1,000	0	0.0%
291-6420-601.32-90	Circulation Supplies	7,848	6,705	8,660	8,574	8,660	86	1.0%
	Commodities	11,038	9,417	10,660	11,607	11,693	86	0.7%
	Total Circulation	1,493,848	1,626,026	1,447,885	1,819,141	1,755,297	(63,844)	(3.5%)

MEMORIAL LIBRARY FUND

EXPENDITURES

Senior and Accessibility Services (SAS)

6430

Account Number	Account Description	Actual 2019	Actual 2020	Proj. Act. 2021	Budget 2021	Budget 2022	\$ Inc / (Dec)	% Inc / (Dec)
291-6430-601.16-85	Salaries	198,419	221,914	197,895	224,475	239,959	15,484	6.9%
291-6430-601.18-05	Overtime Civilian	1	0	0	0	0	0	N/A
	Salaries	198,420	221,914	197,895	224,475	239,959	15,484	6.9%
291-6430-601.19-05	Medical Insurance	15,082	11,681	11,386	11,386	12,495	1,109	9.7%
291-6430-601.19-10	IMRF	19,676	26,406	23,979	26,060	27,030	970	3.7%
291-6430-601.19-11	Social Security	11,788	13,244	11,737	13,691	14,875	1,184	8.6%
291-6430-601.19-12	Medicare	2,757	3,098	2,745	3,202	3,479	277	8.7%
	Fringe Benefits	49,303	54,429	49,847	54,339	57,879	3,540	6.5%
291-6430-601.22-02	Dues	0	295	270	518	518	0	0.0%
291-6430-601.22-03	Travel & Training	336	524	500	930	930	0	0.0%
291-6430-601.22-18	Contracted Programs & Exhibits	0	6,424	8,400	9,590	9,590	0	0.0%
	Contractual Services	336	7,243	9,170	11,038	11,038	0	0.0%
291-6430-601.30-05	Office Supplies & Equipment	291	465	500	500	500	0	0.0%
291-6430-601.32-01	Program Supplies	0	1,814	1,820	1,820	1,820	0	0.0%
291-6430-601.32-02	Program Events	0	565	600	600	600	0	0.0%
291-6430-601.32-90	Circulation Supplies	933	987	1,050	1,050	1,050	0	0.0%
	Commodities	1,224	3,831	3,970	3,970	3,970	0	0.0%
	Total SAS	249,283	287,417	260,882	293,822	312,846	19,024	6.5%

MEMORIAL LIBRARY FUND

EXPENDITURES

Programs and Exhibits

6440

Account Number	Account Description	Actual 2019	Actual 2020	Proj. Act. 2021	Budget 2021	Budget 2022	\$ Inc / (Dec)	% Inc / (Dec)
291-6440-601.16-85	Salaries	204,918	225,754	157,727	242,139	243,924	1,785	0.7%
291-6440-601.18-05	Overtime Civilian	86	331	236	200	250	50	25.0%
	Salaries	205,004	226,085	157,963	242,339	244,174	1,835	0.8%
291-6440-601.19-05	Medical Insurance	57,932	59,809	64,410	64,410	47,336	(17,074)	(26.5%)
291-6440-601.19-10	IMRF	20,916	28,592	19,808	28,994	28,007	(987)	(3.4%)
291-6440-601.19-11	Social Security	12,053	13,320	9,229	14,746	15,123	377	2.6%
291-6440-601.19-12	Medicare	2,819	3,115	2,158	3,449	3,537	88	2.6%
	Fringe Benefits	93,720	104,836	95,605	111,599	94,003	(17,596)	(15.8%)
291-6440-601.22-02	Dues	1,006	593	851	1,145	1,156	11	1.0%
291-6440-601.22-03	Travel & Training	1,181	276	600	1,414	1,428	14	1.0%
291-6440-601.22-18	Contracted Programs & Exhibits	91,369	38,553	55,000	103,007	88,213	(14,794)	(14.4%)
	Contractual Services	93,556	39,422	56,451	105,566	90,797	(14,769)	(14.0%)
291-6440-601.32-01	Program Supplies	58	41	57	0	0	0	N/A
291-6440-601.32-02	Program Events	30,022	16,945	8,138	8,058	8,138	80	1.0%
	Commodities	30,080	16,986	8,195	8,058	8,138	80	1.0%
	Total Programs and Exhibits	422,360	387,329	318,214	467,562	437,112	(30,450)	(6.5%)

MEMORIAL LIBRARY FUND

EXPENDITURES

Digital Services

6450

Account Number	Account Description	Actual 2019	Actual 2020	Proj. Act. 2021	Budget 2021	Budget 2022	\$ Inc / (Dec)	% Inc / (Dec)
291-6450-601.16-85	Salaries	523,784	510,282	452,631	528,322	542,823	14,501	2.7%
	Salaries	523,784	510,282	452,631	528,322	542,823	14,501	2.7%
291-6450-601.19-05	Medical Insurance	53,443	55,627	50,191	50,191	52,569	2,378	4.7%
291-6450-601.19-10	IMRF	47,772	61,612	53,300	59,234	55,387	(3,847)	(6.5%)
291-6450-601.19-11	Social Security	31,761	31,123	27,170	32,251	33,655	1,404	4.4%
291-6450-601.19-12	Medicare	7,428	7,279	6,355	7,543	7,871	328	4.3%
	Fringe Benefits	140,404	155,641	137,016	149,219	149,481	262	0.2%
291-6450-601.22-02	Dues	1,744	1,548	1,597	2,246	1,995	(251)	(11.2%)
291-6450-601.22-03	Travel & Training	314	0	350	500	500	0	0.0%
291-6450-601.22-42	Internet Access	0	2,520	3,480	3,840	3,840	0	0.0%
291-6450-601.22-66	Outside Reference Service	2,774	2,873	2,974	2,973	3,078	105	3.5%
	Contractual Services	4,832	6,941	8,401	9,559	9,413	(146)	(1.5%)
291-6450-601.30-05	Office Supplies & Equipment	571	427	600	700	700	0	0.0%
291-6450-601.30-07	Supplies Reimbursed by Patron	425	501	600	600	550	(50)	(8.3%)
291-6450-601.31-85	Small Tools and Equipment	5,218	4,271	4,000	5,000	6,200	1,200	24.0%
291-6450-601.32-01	Program Supplies	572	323	200	700	700	0	0.0%
291-6450-601.32-78	Electronic Resources	340,500	337,387	363,247	374,867	375,497	630	0.2%
291-6450-601.32-90	Circulation Supplies	1,575	1,380	1,500	1,575	1,575	0	0.0%
	Commodities	348,861	344,289	370,147	383,442	385,222	1,780	0.5%
291-6450-601.50-15	Other Equipment	2,954	464	0	0	0	0	N/A
	Property	2,954	464	0	0	0	0	N/A
	Total Digital Services	1,020,835	1,017,617	968,195	1,070,542	1,086,940	16,398	1.5%

MEMORIAL LIBRARY FUND

EXPENDITURES

Collection Services

6470

Account Number	Account Description	Actual 2019	Actual 2020	Proj. Act. 2021	Budget 2021	Budget 2022	\$ Inc / (Dec)	% Inc / (Dec)
291-6470-601.16-85	Salaries	886,175	830,333	751,848	876,856	909,384	32,528	3.7%
291-6470-601.18-05	Overtime Civilian	140	119	90	150	150	0	0.0%
	Salaries	886,315	830,452	751,938	877,006	909,534	32,528	3.7%
291-6470-601.19-05	Medical Insurance	180,291	180,624	222,891	222,891	196,440	(26,451)	(11.9%)
291-6470-601.19-10	IMRF	90,140	105,048	89,289	108,014	104,324	(3,690)	(3.4%)
291-6470-601.19-11	Social Security	52,874	49,651	42,598	53,404	56,382	2,978	5.6%
291-6470-601.19-12	Medicare	12,366	11,612	9,962	12,490	13,186	696	5.6%
	Fringe Benefits	335,671	346,935	364,740	396,799	370,332	(26,467)	(6.7%)
291-6470-601.20-81	OCLC Services	0	62,177	63,110	63,110	65,323	2,213	3.5%
291-6470-601.21-64	Access Services	8,472	2,919	5,152	4,000	4,000	0	0.0%
291-6470-601.22-02	Dues	1,260	1,370	2,305	2,478	2,478	0	0.0%
291-6470-601.22-03	Travel & Training	1,297	720	400	1,000	1,000	0	0.0%
291-6470-601.22-85	Processing Services	80,063	74,002	90,000	108,400	117,987	9,587	8.8%
	Contractual Services	91,092	141,188	160,967	178,988	190,788	11,800	6.6%
291-6470-601.30-05	Office Supplies & Equipment	1,935	892	1,500	1,500	1,500	0	0.0%
291-6470-601.30-33	Documentation Library	716	905	905	905	905	0	0.0%
291-6470-601.32-03	Binding	0	853	800	200	1,000	800	400.0%
291-6470-601.32-05	Processing Supplies	18,594	10,960	15,000	30,000	20,000	(10,000)	(33.3%)
291-6470-601.32-75	Audio Visual	488,167	456,532	510,180	534,980	513,581	(21,399)	(4.0%)
291-6470-601.32-80	Books	695,803	644,681	694,031	722,676	693,769	(28,907)	(4.0%)
291-6470-601.32-90	Circulation Supplies	5,605	1,859	6,000	6,450	6,450	0	0.0%
291-6470-601.32-95	Periodicals	123,887	127,409	115,000	119,365	119,365	0	0.0%
	Commodities	1,334,707	1,244,091	1,343,416	1,416,076	1,356,570	(59,506)	(4.2%)
	Total Collection Services	2,647,785	2,562,666	2,621,061	2,868,869	2,827,224	(41,645)	(1.5%)

MEMORIAL LIBRARY FUND

EXPENDITURES

Belmont Makerspace

6480

Account Number	Account Description	Actual 2019	Actual 2020	Proj. Act. 2021	Budget 2021	Budget 2022	\$ Inc / (Dec)	% Inc / (Dec)
291-6480-601.16-85	Salaries	0	75,390	200,000	325,231	353,626	28,395	8.7%
291-6480-601.18-05	Overtime Civilian	0	0	75	200	250	50	25.0%
	Salaries	0	75,390	200,075	325,431	353,876	28,445	8.7%
291-6480-601.19-05	Medical Insurance	0	40,540	53,182	53,182	14,084	(39,098)	(73.5%)
291-6480-601.19-10	IMRF	0	9,537	25,089	40,086	38,562	(1,524)	(3.8%)
291-6480-601.19-11	Social Security	0	4,638	12,405	19,819	21,925	2,106	10.6%
291-6480-601.19-12	Medicare	0	1,085	2,901	4,635	5,128	493	10.6%
	Fringe Benefits	0	55,800	93,577	117,722	79,699	(38,023)	(32.3%)
291-6480-601.20-05	Professional Services	10,266	1,250	0	10,000	0	(10,000)	(100.0%)
291-6480-601.20-20	Legal Services	0	0	0	5,000	0	(5,000)	(100.0%)
291-6480-601.20-40	General Insurance	423	390	1,288	216	216	0	0.0%
291-6480-601.21-02	Equipment Maintenance	0	3,591	5,000	6,980	7,530	550	7.9%
291-6480-601.21-11	Building Maintenance	1,840	5,436	3,000	26,866	55,366	28,500	106.1%
291-6480-601.21-36	Equipment Rental	0	0	0	1,000	1,000	0	0.0%
291-6480-601.21-60	Water and Sewer Service	0	344	500	1,200	1,200	0	0.0%
291-6480-601.21-65	Bank Fees	30	1,106	100	100	300	200	200.0%
291-6480-601.22-02	Dues	0	0	680	1,575	802	(773)	(49.1%)
291-6480-601.22-03	Travel & Training	0	629	1,000	1,000	1,000	0	0.0%
291-6480-601.22-28	Contracted Programs & Exhibits - Adult	0	0	0	7,800	21,000	13,200	169.2%
291-6480-601.22-38	Contracted Programs & Exhibits - Youth	0	0	0	0	1,500	1,500	N/A
291-6480-601.22-42	Internet Access	0	0	800	1,500	3,075	1,575	105.0%
	Contractual Services	12,559	12,746	12,368	63,237	92,989	29,752	47.0%
291-6480-601.30-05	Office Supplies & Equipment	0	1,026	2,000	2,000	2,000	0	0.0%
291-6480-601.30-07	Supplies Reimbursed by Patrons	0	5,835	7,500	7,500	8,231	731	9.7%
291-6480-601.30-32	Software Library	0	0	0	0	6,750	6,750	N/A
291-6480-601.30-51	Heating Fuel & Electric	1,908	526	8,000	40,140	40,140	0	0.0%
291-6480-601.31-45	Janitorial Supplies	0	0	2,500	7,400	8,270	870	11.8%
291-6480-601.31-85	Small Tools & Equipment	32	4,385	5,000	5,000	12,529	7,529	150.6%
291-6480-601.32-12	Program Events - Adult	0	0	3,000	9,000	15,000	6,000	66.7%
291-6480-601.32-22	Program Events - Youth	0	0	0	0	3,000	3,000	N/A
	Commodities	1,940	11,772	28,000	71,040	95,920	15,880	35.0%
291-6480-601.50-12	Computer Equipment	0	0	0	0	2,000	2,000	N/A
291-6480-601.50-15	Other Equipment	0	1,440	5,000	10,000	15,221	5,221	52.2%
	Property	0	1,440	5,000	10,000	17,221	7,221	72.2%
	Total Belmont Makerspace	14,499	157,148	339,020	587,430	639,705	43,275	8.9%
	Total User Services	8,722,989	8,677,891	8,305,065	9,951,447	9,963,835	3,388	0.1%
	Total Memorial Library Fund	13,824,963	13,617,018	13,089,465	15,263,027	15,464,087	201,060	1.3%

LIBRARY CAPITAL PROJECTS FUND

491

Fund Summary

	2019 Actual	2020 Actual	2021 Est. Actual	2021 Budget	2022 Budget	\$ Change	% Change
BEGINNING FUND BALANCE	\$4,673,543	\$4,703,700	\$4,493,915	\$4,493,915	\$3,430,979	(\$1,062,936)	(23.7%)
Revenues							
Interest Income	110,158	49,468	3,000	0	5,000	5,000	N/A
Total Revenues	\$110,158	\$49,468	\$3,300	\$0	\$5,000	\$5,000	N/A
Expenditures							
Capital Items	80,001	259,253	1,066,236	2,066,236	1,493,926	(572,310)	(27.7%)
Total Expenditures	\$80,001	\$259,253	\$1,066,236	\$2,066,236	\$1,493,926	(\$572,310)	(27.7%)
Revenues over (under) Expenditures	\$30,157	(\$209,785)	(\$1,062,936)	(\$2,066,236)	(\$1,488,926)	\$577,310	(27.9%)
Interfund Transfers In	0	0	0	0	0	0	N/A
ENDING FUND BALANCE	\$4,703,700	\$4,493,915	\$3,430,979	\$2,427,679	\$1,942,053	(\$485,626)	(20.0%)

LIBRARY CAPITAL PROJECTS FUND

REVENUES

Account No.	Account Description	Actual 2019	Actual 2020	Proj Actual 2021	Budget 2021	Budget 2022	\$ Inc / (Dec)	% Inc / (Dec)
491-0000-461.02-00	Interest on Investments	73,311	42,167	3,000	0	5,000	5,000	N/A
491-0000-462.10-00	Market Value Adjustments	36,847	7,301	0	0	0	0	N/A
		110,158	49,468	3,000	0	5,000	5,000	N/A
491-0000-489.90-00	Other Income	0	0	300	0	0	0	N/A
	Other Financing Sources	0	0	300	0	0	0	N/A
	Total Library Capital Projects Fund	110,158	49,468	3,300	0	5,000	5,000	N/A

EXPENDITURES

Administration

6001

Account Number	Account Description	Actual 2019	Actual 2020	Proj. Act. 2021	Budget 2021	Budget 2022	\$ Inc / (Dec)	% Inc / (Dec)
491-6001-601.50-55	Other Capital Outlay	0	53,023	25,000	25,000	400,000	375,000	1500.0%
	Capital Outlay	0	53,023	25,000	25,000	400,000	375,000	1500.0%
	Total Administration	0	53,023	25,000	25,000	400,000	375,000	1500.0%

Paid by Gifts and Grants

6004

Account Number	Account Description	Actual 2019	Actual 2020	Proj. Act. 2021	Budget 2021	Budget 2022	\$ Inc / (Dec)	% Inc / (Dec)
491-6004-601.50-55	Other Capital Outlay	0	37,831	0	0	0	0	N/A
	Capital Outlay	0	37,831	0	0	0	0	N/A
	Total Paid by Gifts and Grants	0	37,831	0	0	0	0	N/A

Facilities

6020

Account Number	Account Description	Actual 2019	Actual 2020	Proj. Act. 2021	Budget 2021	Budget 2022	\$ Inc / (Dec)	% Inc / (Dec)
491-6020-601.50-15	Other Equipment	17,475	18,998	0	0	1,028,926	1,028,926	N/A
491-6020-601.50-55	Other Capital Outlay	48,690	0	0	0	0	0	N/A
	Capital Outlay	66,165	18,998	0	0	1,028,926	1,028,926	N/A
	Total Facilities	66,165	18,998	0	0	1,028,926	1,028,926	N/A

Belmont Makerspace

6480

Account Number	Account Description	Actual 2019	Actual 2020	Proj. Act. 2021	Budget 2021	Budget 2022	\$ Inc / (Dec)	% Inc / (Dec)
491-6480-601.50-12	Computer Equipment	0	40,094	0	0	0	0	N/A
491-6480-601.50-55	Other Capital Outlay	13,836	109,307	1,041,236	1,041,236	65,000	(976,236)	(93.8%)
	Capital Outlay	13,836	149,401	1,041,236	1,041,236	65,000	(976,236)	(93.8%)
	Total Belmont Makerspace	13,836	149,401	1,041,236	1,041,236	65,000	(976,236)	(93.8%)
	Total Memorial Library Capital Projects Fund	80,001	259,253	1,066,236	1,066,236	1,493,926	427,690	40.1%

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