

BOARD OF LIBRARY TRUSTEES

**TUESDAY, DECEMBER 21, 2021
7 P.M.**

CARDINAL ROOM

(Meeting may be viewed on the Library's YouTube channel [here](#))

- AGENDA -

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENT
- IV. LIAISON REPORTS
 - FRIENDS OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY
 - ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION
- V. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF NOVEMBER 16, 2021 (Action Item 1)
- VI. REVIEW OF THE FINANCIAL REPORT FOR THE PERIOD ENDED NOVEMBER 30, 2021 (Item 2)
- VII. REVIEW OF THE CHECK REGISTER FOR THE PERIOD ENDED NOVEMBER 30, 2021 (Action Item 3)
- VIII. EXECUTIVE DIRECTOR'S REPORT

IX. OLD BUSINESS

- KIDS' WORLD REFRESH UPDATE (Item 4)

Staff and representatives from Williams Architects will provide an update on the Kids' World refresh

- APPROVAL OF FY2022 ILLINOIS PUBLIC LIBRARY PER CAPITA AND EQUALIZATION AID GRANT APPLICATION (Action Item 5)

The board will consider approval of the Illinois State Library FY2022 Public Library Per Capita and Equalization Aid Grant application

X. NEW BUSINESS

- ONE BOOK, ONE VILLAGE WRAP-UP (Item 6)

Staff will present statistics and highlights from the library's 2021 One Book, One Village program

- INTERGOVERNMENTAL AGREEMENT FOR SNOW REMOVAL (Action Item 7)

The board will consider entering into an intergovernmental agreement with the Village of Arlington Heights for snow removal at the library's Makerplace

XI. OTHER

- ARLINGTON HEIGHTS PARK DISTRICT BOARD OF COMMISSIONERS JOINT MEETING – SATURDAY, JANUARY 15, 8: 30 A.M.

XII. ADJOURNMENT

Public comment for this meeting can be made either in person or in advance via email. Please email comments to LibraryDirector@ahml.info by 5:00 p.m., December 21, 2021. Comments will be shared during the Public Comment section of the agenda.

Final vote or action may be taken at the meeting on any agenda item subject matter listed above unless the agenda line item specifically states otherwise.

Individuals with disabilities who plan to attend this meeting and who require certain accommodations to allow them to observe and/or participate are requested to contact the library's Business Office (phone 847-506-2611; TTY 847-392-1119) 48 hours in advance, if possible, to allow for the arrangement of reasonable accommodations.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY HELD ON TUESDAY, NOVEMBER 16, 2021.

11.21.01 A regular meeting of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Cardinal Room of the Arlington Heights Memorial Library on Tuesday, November 16, 2021, at 7:00 p.m. by President Greg Zyck.

11.21.02 Upon **ROLL CALL**, the following answered Present: Trustee Galla, Medal, Smart, Somary, Supplitt and Zyck. Trustee Ruhl participated in the meeting via Zoom due to personal illness.

Absent: None.

Also present: Michael Driskell, Executive Director; Mary Jo Lepo, Senior and Accessible Services Manager; Jennifer Czajka, Programs and Exhibits Manager; Trixie Dantis, Youth Services Manager; Katie Myers, Senior and Accessible Services Supervisor; Janet Moravec, Business Office Administrator; Jennifer Borrell, Friends of the Library Board; Melissa Cayer, Resident; Mary Hastings, Director of Communications and Marketing participated in the meeting via Zoom.

11.21.03 There was no **PUBLIC COMMENT**.

11.21.04 **LIAISON REPORTS**

- **FRIENDS OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY** – Jennifer Borrell reported the November book sale made \$15,500. The Friends thanked library staff for assisting with the book sale, specifically Graphics, Facilities, Programs & Exhibits and Info Services. The Friends approved funding of \$16,900 for Youth Services outreach programs, \$10,000 for the Sense of Community grant and \$200 for bookmark giveaways. A holiday book sale will take place December 4-5 in the Cardinal Room.

- **ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION** – Michael Driskell reported the scholarship task force connected with the Harper College Foundation. An annual appeal went out last month with results coming in. The Foundation's Director of Marketing had her first story published in the online *Daily Herald*.

11.21.05 Trustee Somary moved **APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF OCTOBER 19, 2021 (Action Item 1)**. Trustee Smart seconded. All were in favor and the minutes were approved as submitted.

11.21.06 Trustee Smart moved **APPROVAL OF THE MINUTES OF THE JOINT MEETING OF THE ARLINGTON HEIGHTS PARK DISTRICT BOARD OF COMMISSIONERS AND THE BOARD OF LIBRARY TRUSTEES OF**

OCTOBER 23, 2021 (Action Item 2). Trustee Galla seconded. All were in favor and the minutes were approved as submitted.

11.21.07 Trustee Supplitt moved **APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF NOVEMBER 1, 2021 (Action Item 3).** Trustee Somary seconded. All were in favor and the minutes were approved as submitted.

11.21.08 **REVIEW OF THE FINANCIAL REPORT FOR THE PERIOD ENDED OCTOBER 31, 2021 (Item 4)** – Michael Driskell reported the library received real estate taxes in the amount of \$3,723,031.77 in October. The library received personal property replacement taxes (PPRT) in the amount of \$50,023.14 in October. With 83% of the fiscal year lapsed, 71% of the unaudited annual operating budget has been expensed. 93% of the total annual capital budget has been expensed.

11.21.09 **REVIEW OF THE CHECK REGISTER FOR THE PERIOD ENDED OCTOBER 31, 2021 (Action Item 5)** – There were no questions from trustees regarding individual expenditures.

Trustee Supplitt moved **THE BOARD OF LIBRARY TRUSTEES APPROVES THE ACCOUNTS PAYABLE CHECK REGISTER FOR THE ARLINGTON HEIGHTS MEMORIAL LIBRARY OF OCTOBER 31, 2021, IN THE AMOUNT OF \$792,181.58.** Trustee Smart seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Galla, Medal, Ruhl, Smart, Somary, Supplitt and Zyck. Nay: none. The motion carried.

11.21.10 **EXECUTIVE DIRECTOR'S REPORT** – The executive director highlighted the October 2021 Director's Report. The report included a focus on the Senior and Accessible Services department's development and delivery of programs and services for older adults presented by Senior and Accessible Services Manager Mary Jo Lepo and Senior and Accessible Services Supervisor Katie Myers.

11.21.11 **OLD BUSINESS**

INTERGOVERNMENTAL AGREEMENT WITH ILLINOIS LIBRARIES PRESENT (Action Item 6) – The board reviewed a proposed intergovernmental agreement with Illinois Libraries Present collaborative program pilot for the purpose of providing continued, high-quality virtual events to the Arlington Heights community.

Trustee Smart moved **THE BOARD OF LIBRARY TRUSTEES APPROVES ENTERING INTO AN INTERGOVERNMENTAL AGREEMENT WITH ILLINOIS LIBRARIES PRESENT TO PARTICIPATE IN THE 2022 PILOT PROJECT.** Trustee Supplitt seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Galla, Medal, Ruhl, Smart, Somary, Supplitt and Zyck. Nay: none. The motion carried.

ADOPTION OF REVISIONS TO POLICY 6.001 OUTREACH SERVICES (Action Item 7) – The board reviewed the proposed revisions to Policy 6.001 Outreach Services.

Trustee Somary moved **THE BOARD OF LIBRARY TRUSTEES ADOPTS REVISIONS TO POLICY 6.001 OUTREACH SERVICES.** Trustee Medal seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Galla, Medal, Ruhl, Smart, Somary, Supplitt and Zyck. Nay: none. The motion carried.

11.21.12 There was no **NEW BUSINESS** to be discussed.

11.21.13 There were no **OTHER** items to be discussed.

11.21.14 Trustee Smart moved **THE BOARD ADJOURNS TO CLOSED SESSION IN ACCORDANCE WITH 5 ILCS 120/2 (C) (1) FOR THE PURPOSE OF DISCUSSING PERSONNEL ISSUES.** Trustee Supplitt seconded. All were in favor and the board went into closed session at 7:48 p.m.

The board returned to open session at 9:44 p.m.

Trustee Smart moved **APPROVAL OF THE WRITTEN CLOSED SESSION MINUTES OF NOVEMBER 16, 2021.** Trustee Galla seconded. All were in favor and the motion carried. The written minutes and audio recording were sealed until further action by the board.

Trustee Supplitt moved **THE BOARD OF LIBRARY TRUSTEES APPROVES A 6.8% SALARY INCREASE, INCLUSIVE OF THE 5.9% COLA, TO MIKE DRISKELL REFLECTING HIS EXCELLENT PERFORMANCE OVER THIS PAST FISCAL YEAR.** Trustee Somary seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Galla, Medal, Ruhl, Smart, Somary, Supplitt and Zyck. Nay: none. The motion carried.

There being no further business to discuss, Trustee Smart moved **ADJOURNMENT.** Trustee Galla seconded. All were in favor and the meeting was adjourned at 9:46 p.m.

Carole Medal, Vice President/Secretary

Janet Moravec, Recorder

ITEM 2

Village of Arlington Heights

FUND 291 Memorial Library Fund

ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
400	Taxes								
401	Real Estate Taxes								
03 00	Real Estate Tax IMRF	77,480	515.27	1	852,280	906,978.75	106	929,760	22,781.25
04 00	Real Estate Tax FICA	51,429	342.03	1	565,719	602,033.45	106	617,155	15,121.55
05 00	Real Estate Tax	1,082,387	7,198.31	1	11,906,257	12,670,393.29	106	12,988,650	318,256.71
401 **	Real Estate Taxes	1,211,296	8,055.61	1	13,324,256	14,179,405.49	106	14,535,565	356,159.51
403	Intergovernmental Taxes								
25 00	Replacement Tax	26,377	.00		290,147	182,818.22	63	316,533	133,714.78
403 **	Intergovernmental Taxes	26,377	.00		290,147	182,818.22	63	316,533	133,714.78
400 ***	Taxes	1,237,673	8,055.61	1	13,614,403	14,362,223.71	106	14,852,098	489,874.29
410	Intergovernmental Revenue								
411	Intergovernmental								
65 00	Per Capita Grant & Gifts	5,088	.00		55,968	110,773.98	198	61,063	49,710.98-
90 00	Contribution Ord. Library	0	.00		0	7,115.83		0	7,115.83-
411 **	Intergovernmental	5,088	.00		55,968	117,889.81	211	61,063	56,826.81-
410 ***	Intergovernmental Revenue	5,088	.00		55,968	117,889.81	211	61,063	56,826.81-
430	Fees								
436	Library Fees								
72 00	Non Resident Fees	208	.00		2,288	450.50	20	2,500	2,049.50
74 00	Copier/Reader Printer Fee	3,958	2,959.07	75	43,538	27,491.94	63	47,500	20,008.06
75 00	Meeting Room Fees	250	250.00	100	2,750	500.00	18	3,000	2,500.00
436 **	Library Fees	4,416	3,209.07	73	48,576	28,442.44	59	53,000	24,557.56
430 ***	Fees	4,416	3,209.07	73	48,576	28,442.44	59	53,000	24,557.56
440	Fines								
442	Library								
20 00	Late Charges	0	30.00		0	730.00		0	730.00-
25 00	Lost/Damaged Item Charges	1,743	1,022.67	59	19,173	10,331.31	54	20,922	10,590.69
442 **	Library	1,743	1,052.67	60	19,173	11,061.31	58	20,922	9,860.69
440 ***	Fines	1,743	1,052.67	60	19,173	11,061.31	58	20,922	9,860.69
460	Interest Income								
461	Simple Interest								
02 00	Interest on Investments	750	160.69	21	8,250	1,791.13	22	9,000	7,208.87
461 **	Simple Interest	750	160.69	21	8,250	1,791.13	22	9,000	7,208.87

Village of Arlington Heights
 REVENUE REPORT
 92% OF YEAR LAPSED

ACCOUNTING PERIOD 11/2021

Village of Arlington Heights

FUND 291 Memorial Library Fund

ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
460	Interest Income								
461	Simple Interest								
462	Investment Inc								
10 00	Market Value Adj IMET	0	97.99		0	1,252.42		0	1,252.42-
462	** Investment Inc	0	97.99		0	1,252.42		0	1,252.42-
460	*** Interest Income	750	258.68	35	8,250	3,043.55	37	9,000	5,956.45
470	Sales Reimbursable Rents								
472	Sales and Rents								
472	** Sales and Rents	0	.00		0	.00		0	.00
470	*** Sales Reimbursable Rents	0	.00		0	.00		0	.00
480	Other								
481	Special Events								
481	** Special Events	0	.00		0	.00		0	.00
482	Library Other								
482	** Library Other	0	.00		0	.00		0	.00
483	Donations								
70 00	Donations - Library	1,250	979.04	78	13,750	9,534.83	69	15,000	5,465.17
483	** Donations	1,250	979.04	78	13,750	9,534.83	69	15,000	5,465.17
489	Other								
90 00	Other Income	416	513.16	123	4,576	25,428.37	556	5,000	20,428.37-
94 00	FOL Reimbursements	2,083	12,697.64	610	22,913	72,996.38	319	25,000	47,996.38-
95 00	Foundation Reimbursements	0	.00		0	328.95		0	328.95-
96 00	IL Vehicle Renewal Stickr	0	189.00		0	1,842.00		0	1,842.00-
97 00	Misc. Revenue Makerspace	0	198.20		0	418.72		0	418.72-
489	** Other	2,499	13,598.00	544	27,489	101,014.42	368	30,000	71,014.42-
480	*** Other	3,749	14,577.04	389	41,239	110,549.25	268	45,000	65,549.25-
490	Other Financing Sources								
491	Other Financing Sources								
491	** Other Financing Sources	0	.00		0	.00		0	.00
490	*** Other Financing Sources	0	.00		0	.00		0	.00
FUND TOTAL Memorial Library Fund		1,253,419	27,153.07	2	13,787,609	14,633,210.07	106	15,041,083	407,872.93

Village of Arlington Heights
 REVENUE REPORT
 92% OF YEAR LAPSED

ACCOUNTING PERIOD 11/2021

Village of Arlington Heights

FUND 491 Capital Projects-Library

ACCOUNT	DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
460	Interest Income								
461	Simple Interest								
02 00	Interest on Investments	0	54.04		0	835.88		0	835.88-
461	** Simple Interest	0	54.04		0	835.88		0	835.88-
462	Investment Inc								
10 00	Market Value Adj IMET	0	94.23		0	1,533.51		0	1,533.51-
462	** Investment Inc	0	94.23		0	1,533.51		0	1,533.51-
460	*** Interest Income	0	148.27		0	2,369.39		0	2,369.39-
480	Other								
489	Other								
90 00	Other Income	0	.00		0	305.20		0	305.20-
489	** Other	0	.00		0	305.20		0	305.20-
480	*** Other	0	.00		0	305.20		0	305.20-
490	Other Financing Sources								
491	Other Financing Sources								
491	** Other Financing Sources	0	.00		0	.00		0	.00
490	*** Other Financing Sources	0	.00		0	.00		0	.00
FUND TOTAL Capital Projects-Library		0	148.27		0	2,674.59		0	2,674.59-

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Village of Arlington Heights

DETAIL BUDGET REPORT
92% OF YEAR LAPSED

PAGE 1
ACCOUNTING PERIOD 11/2021

REPORT SELECTIONS

Fiscal year : 2021
Fund : 291
All Departments
All Divisions
Suppress accounts with zero balances : Y

FUND 291 Memorial Library Fund			DEPT/DIV 6001 Executive Office/Administration						ANNUAL	UNENCUMB.	%
BA ELE OBJ ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
16		Library Personal Services									
16	85	Salaries	29184	18252.51	63	321024	299019.69	93	.00	350214	51194.31 85
16	92	Achievement Awards	333	.00	0	3663	500.00	14	.00	4000	3500.00 13
16	**	Library Personal Services	29517	18252.51	62	324687	299519.69	92	.00	354214	54694.31 85
18		Other Personal Services									
18	05	Overtime Civilian	83	188.66	227	913	626.12	69	.00	1000	373.88 63
18	**	Other Personal Services	83	188.66	227	913	626.12	69	.00	1000	373.88 63
19		Employee Benefits									
19	05	Medical Insurance	3081	3082.67	100	33891	33909.33	100	.00	36977	3067.67 92
19	10	IMRF	3712	2312.52	62	40832	37532.84	92	.00	44544	7011.16 84
19	11	Social Security	1835	1123.23	61	20185	18256.87	90	.00	22023	3766.13 83
19	12	Medicare	429	262.70	61	4719	4269.77	91	.00	5151	881.23 83
19	53	Flexible Spending	194	156.75	81	2134	1719.50	81	.00	2329	609.50 74
19	55	Unemployment Compensation	536	.00	0	5896	.00	0	.00	6432	6432.00 0
19	**	Employee Benefits	9787	6937.87	71	107657	95688.31	89	.00	117456	21767.69 82
20		Prof Technical Services									
20	05	Professional Services	708	.00	0	7788	2090.00	27	.00	8500	6410.00 25
20	08	Consulting Services Libr	1000	.00	0	11000	.00	0	.00	12000	12000.00 0
20	20	Legal Services	1333	.00	0	14663	3937.50	27	.00	16000	12062.50 25
20	40	General Insurance	14898	.00	0	163878	143223.00	87	.00	178780	35557.00 80
20	**	Prof Technical Services	17939	.00	0	197329	149250.50	76	.00	215280	66029.50 69
21		Property Services									
21	65	Other Services	250	660.00	264	2750	660.00	24	.00	3000	2340.00 22
21	**	Property Services	250	660.00	264	2750	660.00	24	.00	3000	2340.00 22
22		Other Contractual Service									
22	01	Advertising	50	.00	0	550	83.70	15	.00	600	516.30 14
22	02	Dues	556	500.00	90	6116	2973.00	49	.00	6675	3702.00 45
22	03	Training	7959	83.93	1	87549	8379.32	10	.00	95508	87128.68 9
22	05	Postage	3337	3037.04	91	36707	23089.33	63	.00	40045	16955.67 58
22	**	Other Contractual Service	11902	3620.97	30	130922	34525.35	26	.00	142828	108302.65 24
30		General Supplies									
30	05	Office Supplies & Equip	842	231.36	28	9262	2317.79	25	.00	10105	7787.21 23
30	**	General Supplies	842	231.36	28	9262	2317.79	25	.00	10105	7787.21 23
31		Public Works Supplies									
31	85	Small Tools and Equipment	208	.00	0	2288	.00	0	.00	2500	2500.00 0
31	**	Public Works Supplies	208	.00	0	2288	.00	0	.00	2500	2500.00 0
32		Library Supplies									
32	72	Special Events	70	.00	0	770	765.38	99	.00	850	84.62 90
32	99	Items Reimb by Employees	0	.00	0	0	220.04-	0	.00	0	220.04 0
32	**	Library Supplies	70	.00	0	770	545.34	71	.00	850	304.66 64

FUND 291 Memorial Library Fund			DEPT/DIV 6001 Executive Office/Administration						ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
	40	Other Charges									
	40 96	Operating Contingency	416	66.50	16	4576	764.93	17	.00	5000	4235.07 15
	40 **	Other Charges	416	66.50	16	4576	764.93	17	.00	5000	4235.07 15
	50	Property									
	50 15	Other Equipment	2083	3517.14	169	22913	22055.92	96	.00	25000	2944.08 88
	50 **	Property	2083	3517.14	169	22913	22055.92	96	.00	25000	2944.08 88
601	** **	Library	73097	33475.01	46	804067	605953.95	75	.00	877233	271279.05 69
60	** **	Culture/Recreation	73097	33475.01	46	804067	605953.95	75	.00	877233	271279.05 69
DIV	6001	TOTAL ***** Administration	73097	33475.01	46	804067	605953.95	75	.00	877233	271279.05 69

PREPARED 12/15/2021, 14:22:05
 PROGRAM: GM267L
 Village of Arlington Heights

DETAIL BUDGET REPORT
 92% OF YEAR LAPSED

FUND 291 Memorial Library Fund			DEPT/DIV 6002 Executive Office/Communications & Mrkting							ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
		Communications & Mrkting	68147	49796.49	73	749617	666644.78	89	.00	817842	151197.22	82

FUND 291 Memorial Library Fund			DEPT/DIV 6003 Executive Office/Human Resources									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	14324	13150.70	92	157564	150852.10	96	.00	171895	21042.90	88
	16 **	Library Personal Services	14324	13150.70	92	157564	150852.10	96	.00	171895	21042.90	88
	18	Other Personal Services										
	18 05	Overtime Civilian	25	.00	0	275	166.04	60	.00	300	133.96	55
	18 **	Other Personal Services	25	.00	0	275	166.04	60	.00	300	133.96	55
	19	Employee Benefits										
	19 05	Medical Insurance	3879	3879.58	100	42669	42675.38	100	.00	46555	3879.62	92
	19 10	IMRF	1799	1649.10	92	19789	18937.72	96	.00	21593	2655.28	88
	19 11	Social Security	889	747.77	84	9779	8604.10	88	.00	10676	2071.90	81
	19 12	Medicare	208	174.88	84	2288	2012.23	88	.00	2497	484.77	81
	19 50	Employee Asst. Program	500	.00	0	5500	5365.83	98	.00	6000	634.17	89
	19 **	Employee Benefits	7275	6451.33	89	80025	77595.26	97	.00	87321	9725.74	89
	21	Property Services										
	21 65	Other Services	816	1891.83	232	8976	6244.98	70	.00	9800	3555.02	64
	21 **	Property Services	816	1891.83	232	8976	6244.98	70	.00	9800	3555.02	64
	22	Other Contractual Service										
	22 01	Advertising	108	349.00	323	1188	674.00	57	.00	1300	626.00	52
	22 02	Dues	275	.00	0	3025	3383.00	112	.00	3300	83.00	103
	22 03	Training	108	.00	0	1188	398.00	34	.00	1300	902.00	31
	22 55	In Service Training	833	2212.10	266	9163	9339.55	102	.00	10000	660.45	93
	22 **	Other Contractual Service	1324	2561.10	193	14564	13794.55	95	.00	15900	2105.45	87
	32	Library Supplies										
	32 01	Program Supplies	33	.00	0	363	18.53	5	.00	400	381.47	5
	32 **	Library Supplies	33	.00	0	363	18.53	5	.00	400	381.47	5
	40	Other Charges										
	40 62	Tuition Reimbursement	2083	663.00	32	22913	14128.00	62	.00	25000	10872.00	57
	40 70	Employee Recognition Prog	1612	657.88	41	17732	8979.00	51	.00	19350	10371.00	46
	40 **	Other Charges	3695	1320.88	36	40645	23107.00	57	.00	44350	21243.00	52
601	** **	Library	27492	25375.84	92	302412	271778.46	90	.00	329966	58187.54	82
60	** **	Culture/Recreation	27492	25375.84	92	302412	271778.46	90	.00	329966	58187.54	82
DIV	6003	TOTAL ***** Human Resources	27492	25375.84	92	302412	271778.46	90	.00	329966	58187.54	82

FUND 291 Memorial Library Fund			DEPT/DIV 6004 Executive Office/Paid by Gifts and Grants						ANNUAL	UNENCUMB.	%
BA ELE OBJ ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
	21	Property Services									
	21 65	Other Services	166	1120.04	675	1826	5675.53	311	.00	2000	3675.53- 284
	21 **	Property Services	166	1120.04	675	1826	5675.53	311	.00	2000	3675.53- 284
	22	Other Contractual Service									
	22 18	Contr Programs & Exhibits	1666	.00	0	18326	11200.00	61	.00	20000	8800.00 56
	22 **	Other Contractual Service	1666	.00	0	18326	11200.00	61	.00	20000	8800.00 56
	31	Public Works Supplies									
	31 85	Small Tools and Equipment	166	88.29	53	1826	2873.57	157	.00	2000	873.57- 144
	31 **	Public Works Supplies	166	88.29	53	1826	2873.57	157	.00	2000	873.57- 144
	32	Library Supplies									
	32 01	Program Supplies	208	.00	0	2288	.00	0	.00	2500	2500.00 0
	32 02	Program Events	208	198.68	96	2288	5058.09	221	.00	2500	2558.09- 202
	32 32	Software	41	.00	0	451	.00	0	.00	500	500.00 0
	32 72	Special Events	416	.00	0	4576	.00	0	.00	5000	5000.00 0
	32 75	Audio Visual	41	80.48	196	451	3205.72	711	.00	500	2705.72- 641
	32 78	Electronic Resources	125	.00	0	1375	.00	0	.00	1500	1500.00 0
	32 80	Books	416	413.50	99	4576	2737.15	60	.00	5000	2262.85 55
	32 **	Library Supplies	1455	692.66	48	16005	11000.96	69	.00	17500	6499.04 63
	50	Property									
	50 15	Other Equipment	208	.00	0	2288	5192.89	227	.00	2500	2692.89- 208
	50 55	Other Capital Outlay	208	.00	0	2288	.00	0	.00	2500	2500.00 0
	50 **	Property	416	.00	0	4576	5192.89	114	.00	5000	192.89- 104
601 ** **		Library	3869	1900.99	49	42559	35942.95	85	.00	46500	10557.05 77
60 ** **		Culture/Recreation	3869	1900.99	49	42559	35942.95	85	.00	46500	10557.05 77
DIV 6004		TOTAL *****									
		Paid by Gifts and Grants	3869	1900.99	49	42559	35942.95	85	.00	46500	10557.05 77

FUND 291 Memorial Library Fund			DEPT/DIV 6008 Executive Office/Finance									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
16		Library Personal Services										
16	85	Salaries	19101	15061.03	79	210111	198351.18	94	.00	229214	30862.82	87
16	**	Library Personal Services	19101	15061.03	79	210111	198351.18	94	.00	229214	30862.82	87
18		Other Personal Services										
18	05	Overtime Civilian	8	29.47	368	88	65.25	74	.00	100	34.75	65
18	**	Other Personal Services	8	29.47	368	88	65.25	74	.00	100	34.75	65
19		Employee Benefits										
19	05	Medical Insurance	5472	5472.00	100	60192	60192.00	100	.00	65664	5472.00	92
19	10	IMRF	2396	1892.34	79	26356	24893.86	95	.00	28756	3862.14	87
19	11	Social Security	1184	905.16	76	13024	11871.44	91	.00	14217	2345.56	84
19	12	Medicare	277	211.68	76	3047	2776.31	91	.00	3325	548.69	84
19	**	Employee Benefits	9329	8481.18	91	102619	99733.61	97	.00	111962	12228.39	89
20		Prof Technical Services										
20	05	Professional Services	656	.00	0	7216	6075.00	84	.00	7875	1800.00	77
20	**	Prof Technical Services	656	.00	0	7216	6075.00	84	.00	7875	1800.00	77
21		Property Services										
21	36	Equipment Rental	110	.00	0	1210	1253.41	104	.00	1326	72.59	95
21	65	Other Services	515	393.86	77	5665	4518.41	80	.00	6189	1670.59	73
21	**	Property Services	625	393.86	63	6875	5771.82	84	.00	7515	1743.18	77
22		Other Contractual Service										
22	02	Dues	68	.00	0	748	475.00	64	.00	825	350.00	58
22	03	Training	100	134.58	135	1100	134.58	12	.00	1200	1065.42	11
22	25	IT/GIS Service Charge	10772	10772.25	100	118492	118494.75	100	.00	129267	10772.25	92
22	**	Other Contractual Service	10940	10906.83	100	120340	119104.33	99	.00	131292	12187.67	91
601	**	** Library	40659	34872.37	86	447249	429101.19	96	.00	487958	58856.81	88
60	**	** Culture/Recreation	40659	34872.37	86	447249	429101.19	96	.00	487958	58856.81	88
DIV	6008	TOTAL ***** Finance	40659	34872.37	86	447249	429101.19	96	.00	487958	58856.81	88

FUND 291 Memorial Library Fund			DEPT/DIV 6010 Executive Office/Information Technology						ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
	16	Library Personal Services									
	16 85	Salaries	52706	47405.71	90	579766	545321.57	94	.00	632483	87161.43 86
	16 **	Library Personal Services	52706	47405.71	90	579766	545321.57	94	.00	632483	87161.43 86
	18	Other Personal Services									
	18 05	Overtime Civilian	20	45.75	229	220	572.86	260	.00	250	322.86- 229
	18 **	Other Personal Services	20	45.75	229	220	572.86	260	.00	250	322.86- 229
	19	Employee Benefits									
	19 05	Medical Insurance	12237	12237.00	100	134607	134607.00	100	.00	146844	12237.00 92
	19 10	IMRF	6612	5783.31	88	72732	66639.97	92	.00	79345	12705.03 84
	19 11	Social Security	3269	2814.11	86	35959	32466.60	90	.00	39229	6762.40 83
	19 12	Medicare	764	658.13	86	8404	7592.86	90	.00	9175	1582.14 83
	19 **	Employee Benefits	22882	21492.55	94	251702	241306.43	96	.00	274593	33286.57 88
	20	Prof Technical Services									
	20 05	Professional Services	585	254.05	43	6435	2900.77	45	.00	7022	4121.23 41
	20 08	Consulting Services Libr	378	.00	0	4158	65.00	2	.00	4545	4480.00 1
	20 **	Prof Technical Services	963	254.05	26	10593	2965.77	28	.00	11567	8601.23 26
	21	Property Services									
	21 02	Equipment Maintenance	14114	1037.89	7	155254	172238.44	111	.00	169375	2863.44- 102
	21 **	Property Services	14114	1037.89	7	155254	172238.44	111	.00	169375	2863.44- 102
	22	Other Contractual Service									
	22 03	Training	537	.00	0	5907	.00	0	.00	6450	6450.00 0
	22 42	Internet Access	3487	3462.97	99	38357	40231.95	105	.00	41846	1614.05 96
	22 **	Other Contractual Service	4024	3462.97	86	44264	40231.95	91	.00	48296	8064.05 83
	30	General Supplies									
	30 05	Office Supplies & Equip	31	.00	0	341	178.42	52	.00	375	196.58 48
	30 30	Data System Supplies	2100	19.50	1	23100	18152.61	79	.00	25204	7051.39 72
	30 32	Software Library	13341	7267.77	55	146751	136297.20	93	.00	160102	23804.80 85
	30 33	Documentation Library	8	.00	0	88	.00	0	.00	100	100.00 0
	30 **	General Supplies	15480	7287.27	47	170280	154628.23	91	.00	185781	31152.77 83
	31	Public Works Supplies									
	31 85	Small Tools and Equipment	1102	1823.60	166	12122	10208.88	84	.00	13226	3017.12 77
	31 **	Public Works Supplies	1102	1823.60	166	12122	10208.88	84	.00	13226	3017.12 77
	32	Library Supplies									
	32 05	Processing Supplies	25	.00	0	275	.00	0	.00	300	300.00 0
	32 32	Software	907	511.84	56	9977	786.45	8	.00	10887	10100.55 7
	32 **	Library Supplies	932	511.84	55	10252	786.45	8	.00	11187	10400.55 7

FUND 291 Memorial Library Fund			DEPT/DIV 6010 Executive Office/Information Technology							ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	50	Property										
	50 12	Computer Equipment	2899	1536.24	53	31889	27558.36	86	.00	34790	7231.64	79
	50 **	Property	2899	1536.24	53	31889	27558.36	86	.00	34790	7231.64	79
601	** **	Library	115122	84857.87	74	1266342	1195818.94	94	.00	1381548	185729.06	87
60	** **	Culture/Recreation	115122	84857.87	74	1266342	1195818.94	94	.00	1381548	185729.06	87
DIV	6010	TOTAL ***** Information Technology	115122	84857.87	74	1266342	1195818.94	94	.00	1381548	185729.06	87

FUND 291 Memorial Library Fund			DEPT/DIV 6015 Executive Office/Security									
BA ELE OBJ ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
16		Library Personal Services										
16	85	Salaries	21673	19850.93	92	238403	219262.67	92	.00	260077	40814.33	84
16	**	Library Personal Services	21673	19850.93	92	238403	219262.67	92	.00	260077	40814.33	84
18		Other Personal Services										
18	05	Overtime Civilian	166	283.88	171	1826	581.67	32	.00	2000	1418.33	29
18	**	Other Personal Services	166	283.88	171	1826	581.67	32	.00	2000	1418.33	29
19		Employee Benefits										
19	05	Medical Insurance	6679	6679.33	100	73469	73472.63	100	.00	80152	6679.37	92
19	10	IMRF	2412	2292.10	95	26532	25652.61	97	.00	28946	3293.39	89
19	11	Social Security	1354	1170.20	86	14894	12772.19	86	.00	16249	3476.81	79
19	12	Medicare	316	273.68	87	3476	2987.14	86	.00	3800	812.86	79
19	**	Employee Benefits	10761	10415.31	97	118371	114884.57	97	.00	129147	14262.43	89
22		Other Contractual Service										
22	03	Training	41	.00	0	451	184.04	41	.00	500	315.96	37
22	**	Other Contractual Service	41	.00	0	451	184.04	41	.00	500	315.96	37
30		General Supplies										
30	05	Office Supplies & Equip	36	.00	0	396	.00	0	.00	435	435.00	0
30	**	General Supplies	36	.00	0	396	.00	0	.00	435	435.00	0
601	** **	Library	32677	30550.12	94	359447	334912.95	93	.00	392159	57246.05	85
60	** **	Culture/Recreation	32677	30550.12	94	359447	334912.95	93	.00	392159	57246.05	85
DIV	6015	TOTAL ***** Security	32677	30550.12	94	359447	334912.95	93	.00	392159	57246.05	85

PREPARED 12/15/2021, 14:22:05
 PROGRAM: GM267L
 Village of Arlington Heights

DETAIL BUDGET REPORT
 92% OF YEAR LAPSED

FUND 291 Memorial Library Fund			DEPT/DIV 6020 Executive Office/Facilities						ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
		Executive Office	442588	340601.10	77	4868468	4372658.08	90	.00	5311580	938921.92 82

FUND 291 Memorial Library Fund			DEPT/DIV 6401 User Services/Youth Services									
BA ELE OBJ ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
16		Library Personal Services										
16	85	Salaries	80546	67918.30	84	886006	775821.66	88	.00	966557	190735.34	80
16	**	Library Personal Services	80546	67918.30	84	886006	775821.66	88	.00	966557	190735.34	80
18		Other Personal Services										
18	05	Overtime Civilian	166	.00	0	1826	.00	0	.00	2000	2000.00	0
18	**	Other Personal Services	166	.00	0	1826	.00	0	.00	2000	2000.00	0
19		Employee Benefits										
19	05	Medical Insurance	10553	10553.08	100	116083	116083.92	100	.00	126637	10553.08	92
19	10	IMRF	9222	8134.04	88	101442	91037.09	90	.00	110668	19630.91	82
19	11	Social Security	4909	4039.02	82	53999	46194.37	86	.00	58919	12724.63	78
19	12	Medicare	1148	944.58	82	12628	10803.42	86	.00	13780	2976.58	78
19	**	Employee Benefits	25832	23670.72	92	284152	264118.80	93	.00	310004	45885.20	85
22		Other Contractual Service										
22	02	Dues	373	.00	0	4103	2499.00	61	.00	4478	1979.00	56
22	03	Training	331	53.53	16	3641	1080.86	30	.00	3979	2898.14	27
22	18	Contr Programs & Exhibits	1581	5660.00	358	17391	15902.00	91	.00	18980	3078.00	84
22	**	Other Contractual Service	2285	5713.53	250	25135	19481.86	78	.00	27437	7955.14	71
30		General Supplies										
30	05	Office Supplies & Equip	203	59.64	29	2233	1180.08	53	.00	2438	1257.92	48
30	**	General Supplies	203	59.64	29	2233	1180.08	53	.00	2438	1257.92	48
32		Library Supplies										
32	01	Program Supplies	912	783.70	86	10032	7136.83	71	.00	10948	3811.17	65
32	02	Program Events	2827	998.24	35	31097	14342.86	46	.00	33930	19587.14	42
32	90	Circulation Supplies	373	76.07	20	4103	1450.03	35	.00	4477	3026.97	32
32	**	Library Supplies	4112	1858.01	45	45232	22929.72	51	.00	49355	26425.28	47
601	**	** Library	113144	99220.20	88	1244584	1083532.12	87	.00	1357791	274258.88	80
60	**	** Culture/Recreation	113144	99220.20	88	1244584	1083532.12	87	.00	1357791	274258.88	80
DIV	6401	TOTAL ***** Youth Services	113144	99220.20	88	1244584	1083532.12	87	.00	1357791	274258.88	80

FUND 291 Memorial Library Fund			DEPT/DIV 6410 User Services/Info Services								
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	BUDGET	BALANCE	BDGT
60		Culture/Recreation									
601		Library									
16		Library Personal Services									
16	85	Salaries	92819	82614.55	89	1021009	853107.74	84	.00	1113836	260728.26 77
16	**	Library Personal Services	92819	82614.55	89	1021009	853107.74	84	.00	1113836	260728.26 77
18		Other Personal Services									
18	05	Overtime Civilian	83	33.76	41	913	532.75	58	.00	1000	467.25 53
18	**	Other Personal Services	83	33.76	41	913	532.75	58	.00	1000	467.25 53
19		Employee Benefits									
19	05	Medical Insurance	12751	12751.83	100	140261	140270.13	100	.00	153021	12750.87 92
19	10	IMRF	9663	9138.04	95	106293	94891.35	89	.00	115962	21070.65 82
19	11	Social Security	5658	4985.06	88	62238	51246.97	82	.00	67899	16652.03 76
19	12	Medicare	1323	1165.88	88	14553	11985.17	82	.00	15879	3893.83 76
19	**	Employee Benefits	29395	28040.81	95	323345	298393.62	92	.00	352761	54367.38 85
22		Other Contractual Service									
22	02	Dues	241	.00	0	2651	1755.00	66	.00	2900	1145.00 61
22	03	Training	275	266.04	97	3025	1405.99	47	.00	3300	1894.01 43
22	18	Contr Programs & Exhibits	480	90.00	19	5280	1320.00	25	.00	5760	4440.00 23
22	**	Other Contractual Service	996	356.04	36	10956	4480.99	41	.00	11960	7479.01 38
30		General Supplies									
30	05	Office Supplies & Equip	157	145.98	93	1727	863.13	50	.00	1888	1024.87 46
30	**	General Supplies	157	145.98	93	1727	863.13	50	.00	1888	1024.87 46
32		Library Supplies									
32	01	Program Supplies	229	910.11	397	2519	1604.69	64	.00	2750	1145.31 58
32	90	Circulation Supplies	174	56.64	33	1914	828.48	43	.00	2095	1266.52 40
32	**	Library Supplies	403	966.75	240	4433	2433.17	55	.00	4845	2411.83 50
601	**	** Library	123853	112157.89	91	1362383	1159811.40	85	.00	1486290	326478.60 78
60	**	** Culture/Recreation	123853	112157.89	91	1362383	1159811.40	85	.00	1486290	326478.60 78
DIV	6410	TOTAL ***** Info Services	123853	112157.89	91	1362383	1159811.40	85	.00	1486290	326478.60 78

FUND 291 Memorial Library Fund			DEPT/DIV 6420 User Services/Customer Services									
BA ELE OBJ ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
16		Library Personal Services										
16	85	Salaries	117509	85416.71	73	1292599	1028158.15	80	.00	1410112	381953.85	73
16	**	Library Personal Services	117509	85416.71	73	1292599	1028158.15	80	.00	1410112	381953.85	73
18		Other Personal Services										
18	05	Overtime Civilian	83	15.42	19	913	207.27	23	.00	1000	792.73	21
18	**	Other Personal Services	83	15.42	19	913	207.27	23	.00	1000	792.73	21
19		Employee Benefits										
19	05	Medical Insurance	11789	11789.33	100	129679	129682.63	100	.00	141472	11789.37	92
19	10	IMRF	11760	9185.90	78	129360	108619.07	84	.00	141120	32500.93	77
19	11	Social Security	7166	5195.97	73	78826	62658.77	80	.00	85992	23333.23	73
19	12	Medicare	1675	1215.21	73	18425	14654.17	80	.00	20111	5456.83	73
19	**	Employee Benefits	32390	27386.41	85	356290	315614.64	89	.00	388695	73080.36	81
21		Property Services										
21	65	Other Services	292	286.40	98	3212	1730.20	54	.00	3513	1782.80	49
21	**	Property Services	292	286.40	98	3212	1730.20	54	.00	3513	1782.80	49
22		Other Contractual Service										
22	02	Dues	120	330.00	275	1320	1045.00	79	.00	1441	396.00	73
22	03	Training	231	833.42	361	2541	1567.50	62	.00	2773	1205.50	57
22	**	Other Contractual Service	351	1163.42	332	3861	2612.50	68	.00	4214	1601.50	62
30		General Supplies										
30	05	Office Supplies & Equip	169	265.58	157	1859	1512.77	81	.00	2033	520.23	74
30	**	General Supplies	169	265.58	157	1859	1512.77	81	.00	2033	520.23	74
32		Library Supplies										
32	01	Program Supplies	83	.00	0	913	155.39	17	.00	1000	844.61	16
32	90	Circulation Supplies	714	35.73	5	7854	5520.36	70	.00	8574	3053.64	64
32	**	Library Supplies	797	35.73	5	8767	5675.75	65	.00	9574	3898.25	59
601	** **	Library	151591	114569.67	76	1667501	1355511.28	81	.00	1819141	463629.72	75
60	** **	Culture/Recreation	151591	114569.67	76	1667501	1355511.28	81	.00	1819141	463629.72	75
DIV	6420	TOTAL ***** Customer Services	151591	114569.67	76	1667501	1355511.28	81	.00	1819141	463629.72	75

FUND 291 Memorial Library Fund			DEPT/DIV 6430 User Services/Accessible Services						ANNUAL	UNENCUMB.	%	
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
16		Library Personal Services										
16	85	Salaries	18706	16834.25	90	205766	192398.45	94	.00	224475	32076.55	86
16	**	Library Personal Services	18706	16834.25	90	205766	192398.45	94	.00	224475	32076.55	86
19		Employee Benefits										
19	05	Medical Insurance	948	948.84	100	10428	10437.24	100	.00	11386	948.76	92
19	10	IMRF	2171	2111.01	97	23881	23708.28	99	.00	26060	2351.72	91
19	11	Social Security	1140	1004.81	88	12540	11452.39	91	.00	13691	2238.61	84
19	12	Medicare	266	234.99	88	2926	2678.34	92	.00	3202	523.66	84
19	**	Employee Benefits	4525	4299.65	95	49775	48276.25	97	.00	54339	6062.75	89
22		Other Contractual Service										
22	02	Dues	43	.00	0	473	35.00	7	.00	518	483.00	7
22	03	Training	77	2.46	3	847	55.60	7	.00	930	874.40	6
22	18	Contr Programs & Exhibits	799	.00	0	8789	7090.00	81	.00	9590	2500.00	74
22	**	Other Contractual Service	919	2.46	0	10109	7180.60	71	.00	11038	3857.40	65
30		General Supplies										
30	05	Office Supplies & Equip	41	25.59	62	451	404.87	90	.00	500	95.13	81
30	**	General Supplies	41	25.59	62	451	404.87	90	.00	500	95.13	81
32		Library Supplies										
32	01	Program Supplies	151	44.10-	29-	1661	1730.11	104	.00	1820	89.89	95
32	02	Program Events	50	3.58	7	550	286.33	52	.00	600	313.67	48
32	90	Circulation Supplies	87	.00	0	957	836.93	88	.00	1050	213.07	80
32	**	Library Supplies	288	40.52-	14-	3168	2853.37	90	.00	3470	616.63	82
601	**	** Library	24479	21121.43	86	269269	251113.54	93	.00	293822	42708.46	86
60	**	** Culture/Recreation	24479	21121.43	86	269269	251113.54	93	.00	293822	42708.46	86
DIV	6430	TOTAL ***** Accessible Services	24479	21121.43	86	269269	251113.54	93	.00	293822	42708.46	86

FUND 291 Memorial Library Fund			DEPT/DIV 6440 User Services/Programs and Exhibits								
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	BUDGET	BALANCE	BDGT
60		Culture/Recreation									
601		Library									
16		Library Personal Services									
16	85	Salaries	20178	14449.83	72	221958	158549.01	71	242139	83589.99	66
16	**	Library Personal Services	20178	14449.83	72	221958	158549.01	71	242139	83589.99	66
18		Other Personal Services									
18	05	Overtime Civilian	16	120.41	753	176	244.66	139	200	44.66-	122
18	**	Other Personal Services	16	120.41	753	176	244.66	139	200	44.66-	122
19		Employee Benefits									
19	05	Medical Insurance	5367	5367.50	100	59037	59042.50	100	64410	5367.50	92
19	10	IMRF	2416	1827.10	76	26576	19912.73	75	28994	9081.27	69
19	11	Social Security	1228	855.75	70	13508	9318.04	69	14746	5427.96	63
19	12	Medicare	287	200.15	70	3157	2179.27	69	3449	1269.73	63
19	**	Employee Benefits	9298	8250.50	89	102278	90452.54	88	111599	21146.46	81
22		Other Contractual Service									
22	02	Dues	95	150.00	158	1045	927.00	89	1145	218.00	81
22	03	Training	117	.00	0	1287	390.00	30	1414	1024.00	28
22	18	Contr Programs & Exhibits	8583	11813.92	138	94413	50591.40	54	103007	52415.60	49
22	**	Other Contractual Service	8795	11963.92	136	96745	51908.40	54	105566	53657.60	49
32		Library Supplies									
32	02	Program Events	671	475.51	71	7381	2549.65	35	8058	5508.35	32
32	**	Library Supplies	671	475.51	71	7381	2549.65	35	8058	5508.35	32
601	**	Library	38958	35260.17	91	428538	303704.26	71	467562	163857.74	65
60	**	Culture/Recreation	38958	35260.17	91	428538	303704.26	71	467562	163857.74	65
DIV	6440	TOTAL ***** Programs and Exhibits	38958	35260.17	91	428538	303704.26	71	467562	163857.74	65

FUND 291 Memorial Library Fund			DEPT/DIV 6450 User Services/Digital Services							ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.			
60		Culture/Recreation										
601		Library										
16		Library Personal Services										
16	85	Salaries	44026	38471.76	87	484286	432428.65	89	.00	528322	95893.35 82	
16	**	Library Personal Services	44026	38471.76	87	484286	432428.65	89	.00	528322	95893.35 82	
19		Employee Benefits										
19	05	Medical Insurance	4182	4182.59	100	46002	46008.49	100	.00	50191	4182.51 92	
19	10	IMRF	4936	4499.72	91	54296	50918.84	94	.00	59234	8315.16 86	
19	11	Social Security	2687	2349.05	87	29557	26174.30	89	.00	32251	6076.70 81	
19	12	Medicare	628	549.39	88	6908	6121.56	89	.00	7543	1421.44 81	
19	**	Employee Benefits	12433	11580.75	93	136763	129223.19	95	.00	149219	19995.81 87	
22		Other Contractual Service										
22	02	Dues	187	330.00	177	2057	1510.00	73	.00	2246	736.00 67	
22	03	Training	41	.00	0	451	99.00	22	.00	500	401.00 20	
22	42	Internet Access	320	.00	0	3520	3840.00	109	.00	3840	.00 100	
22	66	Outside Reference Service	247	.00	0	2717	2974.00	110	.00	2973	1.00- 100	
22	**	Other Contractual Service	795	330.00	42	8745	8423.00	96	.00	9559	1136.00 88	
30		General Supplies										
30	05	Office Supplies & Equip	58	105.25	182	638	561.76	88	.00	700	138.24 80	
30	07	Supplies Reimb by Patrons	50	215.35	431	550	542.74	99	.00	600	57.26 91	
30	**	General Supplies	108	320.60	297	1188	1104.50	93	.00	1300	195.50 85	
31		Public Works Supplies										
31	85	Small Tools and Equipment	416	367.00	88	4576	2317.67	51	.00	5000	2682.33 46	
31	**	Public Works Supplies	416	367.00	88	4576	2317.67	51	.00	5000	2682.33 46	
32		Library Supplies										
32	01	Program Supplies	58	41.57	72	638	41.57	7	.00	700	658.43 6	
32	78	Electronic Resources	31238	5786.28	19	343618	363114.64	106	.00	374867	11752.36 97	
32	90	Circulation Supplies	131	433.82	331	1441	812.97	56	.00	1575	762.03 52	
32	**	Library Supplies	31427	6261.67	20	345697	363969.18	105	.00	377142	13172.82 97	
601	**	** Library	89205	57331.78	64	981255	937466.19	96	.00	1070542	133075.81 88	
60	**	** Culture/Recreation	89205	57331.78	64	981255	937466.19	96	.00	1070542	133075.81 88	
DIV	6450	TOTAL ***** Digital Services	89205	57331.78	64	981255	937466.19	96	.00	1070542	133075.81 88	

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 Village of Arlington Heights

DETAIL BUDGET REPORT
 92% OF YEAR LAPSED

FUND 291 Memorial Library Fund			DEPT/DIV 6470 User Services/Collection Services					ANNUAL	UNENCUMB.	%		
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
		Collection Services	239066	244226.44	102	2629726	2216899.74	84	.00	2868869	651969.26	77

FUND 291 Memorial Library Fund			DEPT/DIV 6480 User Services/Belmont Makerspace									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
16		Library Personal Services										
16	85	Salaries	27102	19442.75	72	298122	150992.14	51	.00	325231	174238.86	46
16	**	Library Personal Services	27102	19442.75	72	298122	150992.14	51	.00	325231	174238.86	46
18		Other Personal Services										
18	05	Overtime Civilian	16	3.84	24	176	166.73	95	.00	200	33.27	83
18	**	Other Personal Services	16	3.84	24	176	166.73	95	.00	200	33.27	83
19		Employee Benefits										
19	05	Medical Insurance	4431	4431.83	100	48741	48750.13	100	.00	53182	4431.87	92
19	10	IMRF	3340	2438.59	73	36740	18961.49	52	.00	40086	21124.51	47
19	11	Social Security	1651	1193.58	72	18161	9283.60	51	.00	19819	10535.40	47
19	12	Medicare	386	279.16	72	4246	2171.23	51	.00	4635	2463.77	47
19	**	Employee Benefits	9808	8343.16	85	107888	79166.45	73	.00	117722	38555.55	67
20		Prof Technical Services										
20	05	Professional Services	833	.00	0	9163	.00	0	.00	10000	10000.00	0
20	20	Legal Services	416	.00	0	4576	.00	0	.00	5000	5000.00	0
20	40	General Insurance	18	.00	0	198	1288.00	651	.00	216	1072.00	596
20	**	Prof Technical Services	1267	.00	0	13937	1288.00	9	.00	15216	13928.00	9
21		Property Services										
21	02	Equipment Maintenance	581	545.90	94	6391	4898.10	77	.00	6980	2081.90	70
21	11	Building Maintenance	2238	3347.20	150	24618	10359.45	42	.00	26866	16506.55	39
21	36	Equipment Rental	83	.00	0	913	.00	0	.00	1000	1000.00	0
21	60	Water and Sewer Service	100	113.27	113	1100	390.34	36	.00	1200	809.66	33
21	65	Other Services	8	8.24	103	88	19.82	23	.00	100	80.18	20
21	**	Property Services	3010	4014.61	133	33110	15667.71	47	.00	36146	20478.29	43
22		Other Contractual Service										
22	02	Dues	131	.00	0	1441	680.00	47	.00	1575	895.00	43
22	03	Training	83	.00	0	913	451.96	50	.00	1000	548.04	45
22	18	Contr Programs & Exhibits	650	.00	0	7150	.00	0	.00	7800	7800.00	0
22	42	Internet Access	125	231.99	186	1375	1517.42	110	.00	1500	17.42	101
22	**	Other Contractual Service	989	231.99	24	10879	2649.38	24	.00	11875	9225.62	22
30		General Supplies										
30	05	Office Supplies & Equip	166	231.27	139	1826	1516.73	83	.00	2000	483.27	76
30	07	Supplies Reimb by Patrons	625	3397.47	544	6875	5298.41	77	.00	7500	2201.59	71
30	51	Heating Fuel	3345	413.96	12	36795	3071.88	8	.00	40140	37068.12	8
30	**	General Supplies	4136	4042.70	98	45496	9887.02	22	.00	49640	39752.98	20
31		Public Works Supplies										
31	45	Janitorial Supplies	616	14.67	2	6776	323.95	5	.00	7400	7076.05	4
31	85	Small Tools and Equipment	416	565.79	136	4576	4569.38	100	.00	5000	430.62	91
31	**	Public Works Supplies	1032	580.46	56	11352	4893.33	43	.00	12400	7506.67	40

FUND 291 Memorial Library Fund			DEPT/DIV 6480 User Services/Belmont Makerspace						ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
32		Library Supplies									
32	01	Program Supplies	750	2201.41	294	8250	2768.49	34	.00	9000	6231.51 31
32	**	Library Supplies	750	2201.41	294	8250	2768.49	34	.00	9000	6231.51 31
50		Property									
50	15	Other Equipment	833	.00	0	9163	.00	0	.00	10000	10000.00 0
50	**	Property	833	.00	0	9163	.00	0	.00	10000	10000.00 0
601	**	** Library	48943	38860.92	79	538373	267479.25	50	.00	587430	319950.75 46
60	**	** Culture/Recreation	48943	38860.92	79	538373	267479.25	50	.00	587430	319950.75 46
DIV	6480	TOTAL ***** Belmont Makerspace	48943	38860.92	79	538373	267479.25	50	.00	587430	319950.75 46
DEPT	64	TOTAL ***** User Services	829239	722748.50	87	9121629	7575517.78	83	.00	9951447	2375929.22 76
FUND	291	TOTAL ***** Memorial Library Fund	1271827	1063349.60	84	13990097	11948175.86	85	.00	15263027	3314851.14 78
GRAND		TOTAL *****	1271827	1063349.60	84	13990097	11948175.86	85	.00	15263027	3314851.14 78

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Village of Arlington Heights

DETAIL BUDGET REPORT
92% OF YEAR LAPSED

REPORT SELECTIONS

Fiscal year : 2021
Fund : 491
All Departments
All Divisions
Suppress accounts with zero balances : Y

FUND 491 Capital Projects-Library			DEPT/DIV 6001 Executive Office/Administration						ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
	50	Property									
	50	55 Other Capital Outlay	2083	983.04	47	22913	9264.87	40	.00	25000	15735.13 37
	50	** Property	2083	983.04	47	22913	9264.87	40	.00	25000	15735.13 37
601	**	** Library	2083	983.04	47	22913	9264.87	40	.00	25000	15735.13 37
60	**	** Culture/Recreation	2083	983.04	47	22913	9264.87	40	.00	25000	15735.13 37
DIV	6001	TOTAL *****									
		Administration	2083	983.04	47	22913	9264.87	40	.00	25000	15735.13 37

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 Village of Arlington Heights

DETAIL BUDGET REPORT
 92% OF YEAR LAPSED

FUND 491 Capital Projects-Library			DEPT/DIV 6004 Executive Office/Paid by Gifts and Grants							ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	50	Property										
	50 55	Other Capital Outlay	0	.00	0	0	4656.68	0	.00	0	4656.68-	0
	50 **	Property	0	.00	0	0	4656.68	0	.00	0	4656.68-	0
601	** **	Library	0	.00	0	0	4656.68	0	.00	0	4656.68-	0
60	** **	Culture/Recreation	0	.00	0	0	4656.68	0	.00	0	4656.68-	0
DIV	6004	TOTAL *****										
		Paid by Gifts and Grants	0	.00	0	0	4656.68	0	.00	0	4656.68-	0

FUND 491 Capital Projects-Library			DEPT/DIV 6020 Executive Office/Facilities							ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	50	Property										
	50 15	Other Equipment	83333	.00	0	916663	.00	0	.00	1000000	1000000.00	0
	50 **	Property	83333	.00	0	916663	.00	0	.00	1000000	1000000.00	0
601 ** **		Library	83333	.00	0	916663	.00	0	.00	1000000	1000000.00	0
60 ** **		Culture/Recreation	83333	.00	0	916663	.00	0	.00	1000000	1000000.00	0
DIV	6020	TOTAL ***** Facilities	83333	.00	0	916663	.00	0	.00	1000000	1000000.00	0
DEPT	60	TOTAL ***** Executive Office	85416	983.04	1	939576	13921.55	2	.00	1025000	1011078.45	1

FUND 491 Capital Projects-Library			DEPT/DIV 6480 User Services/Belmont Makerspace									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	50	Property										
	50	55 Other Capital Outlay	94658	30607.53	32	946580	1014219.15	107	.00	1041236	27016.85	97
	50	** Property	94658	30607.53	32	946580	1014219.15	107	.00	1041236	27016.85	97
601	**	** Library	94658	30607.53	32	946580	1014219.15	107	.00	1041236	27016.85	97
60	**	** Culture/Recreation	94658	30607.53	32	946580	1014219.15	107	.00	1041236	27016.85	97
DIV	6480	TOTAL *****										
		Belmont Makerspace	94658	30607.53	32	946580	1014219.15	107	.00	1041236	27016.85	97
DEPT	64	TOTAL *****										
		User Services	94658	30607.53	32	946580	1014219.15	107	.00	1041236	27016.85	97
FUND	491	TOTAL *****										
		Capital Projects-Library	180074	31590.57	18	1886156	1028140.70	55	.00	2066236	1038095.30	50
GRAND		TOTAL *****										
			180074	31590.57	18	1886156	1028140.70	55	.00	2066236	1038095.30	50

December 21, 2020

(Action Item 3)

**ACCOUNTS PAYABLE
CHECK REGISTER
ARLINGTON HEIGHTS MEMORIAL LIBRARY
November 30, 2021**

Fund Number	Fund Name	Fund Total
291	General Fund - Library	\$470,365.42
491	Capital Projects Fund - Library	\$69,286.21
Total Disbursements		<u>\$539,651.63</u>
Payrolls Paid		
11/5/2021		\$280,278.01
11/19/2021		\$286,849.09
		<u>\$567,127.10</u>
Journal Entry Expenditures by Village On Behalf Of the Library		
11/30/2021	Group Insurance	\$115,533.33
11/30/2021	IMRF	\$67,007.09
11/30/2021	Social Security	\$33,878.23
11/30/2021	Medicare	\$7,923.14
		<u>\$224,341.79</u>
Total Disbursed		<u><u>\$1,331,120.52</u></u>

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
82618	ABRAHAM,RINCEY	291-0000-140.05-00	1/16/22 READERS PARTY	250.00	250.00
82620	AHML FOUNDATION	291-0000-250.15-00 291-0000-250.15-00	DONATION FROM RIDDELL S DONATION F/HYSLOP D IN ME	1,000.00 200.00	1,200.00
82632	ARLINGTON HTS MEMORIAL LIBRARY	291-0000-489.90-00 291-0000-140.05-00 291-0000-140.05-00 291-0000-140.05-00 291-0000-140.05-00 291-0000-140.05-00 291-0000-140.05-00 291-0000-140.05-00 291-0000-140.05-00 291-0000-140.05-00 291-0000-140.05-00	CORPORATE CASHBACK 2022 AIGA MEMBERSHIP FOR PLA CONF FLIGHT-C HAMANN PLA CONF FLIGHT-C HAMANN PLA CONF FLIGHT-C HAMANN PLA CONF REG-C HAMANN PLA CONF REG-J DUNCAN PLA CONF REG-R KING PLA CONF REG-S MEYER SXSW CONF FLIGHT-J BOWER	145.38- 675.00 248.40 3.52 158.40 135.00- 330.00 330.00 200.00 286.96	1,951.90
82637	AUTHORS UNBOUND AGENCY	291-0000-140.05-00	3/3/22 DEPOSIT FOR SPEAKI	3,750.00	3,750.00
82641	BATTAGLIA,MAUREEN	291-0000-200.61-00	OVERPAYMENT LICENSE PLATE	7.50	7.50
82643	BENSON,RAYMOND	291-0000-140.05-00	1/13/22 MOVIE CLUB	350.00	350.00
82648	BRAUN,ALOIS	291-0000-200.61-00	OVERPAYMENT LICENSE PLATE	7.00	7.00
82653	CFRA	291-0000-140.05-00	PREPAID CFRA MARKETSCOPE	5,454.17	5,454.17
82674	EBSCO INFORMATION SERVICES	291-0000-140.05-00 291-0000-140.05-00	PREPAID EBSCO PERIODICALS PREPAID EBSCO NOVELIST	4,131.45 1,261.00	5,392.45
82677	FAMBRO MANAGEMENT	291-0000-140.05-00	1/9/22 CHESS CLUB	75.00	75.00
82687	GIRE,DANN	291-0000-140.05-00	1/13/22 MOVIE CLUB	350.00	350.00
82694	GROUP ADMINISTRATORS	291-0000-210.97-00 291-0000-210.99-00	FSA MED NOVEMBER FSA DEP NOVEMBER	3,354.53 1,114.42	4,468.95
82704	INNOVATIVE INTERFACES INC	291-0000-140.05-00	SIERRA MAINTENANCE 2022	102,302.67	102,302.67
82705	INNOVATIVE INTERFACES INC	291-0000-140.05-00 291-0000-140.05-00	PREPAID INNOVATIVE INTERF PREPAID INNOVATIVE INTERF	32,054.69 17,340.00	49,394.69
82712	KNABB,JACOB S	291-0000-140.05-00	1/12/22 WRITER'S INK	150.00	150.00
82715	LIBRARY JOURNAL	291-0000-140.05-00	PREPAID LIBRARY JOURNAL	157.99	157.99
82726	MOTION PICTURE LICENSING CORP	291-0000-140.05-00	MPLC UMBRELLA LICENSE	359.88	359.88
82732	NICHE ACADEMY	291-0000-140.05-00	PREPAID NICHE ACADEMY	1,530.00	1,530.00
82738	POSITIVE FINANCIAL SOLUTIONS, LLC	291-0000-140.05-00	1/6/22 QUICKBOOKS F/BUSIN	100.00	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					100.00
82739	PRACHT, ANDREA	291-0000-140.05-00	1/8/22 CULINARY: ENGLISH	300.00	
		291-0000-140.05-00	1/8/22 CULINARY: ENGLISH	300.00	600.00
82740	PROQUEST LLC	291-0000-140.05-00	PREPAID PROQUEST NEW YORK	8,429.26	
		291-0000-140.05-00	PREPAID PROQUEST WALL STR	5,548.68	
		291-0000-140.05-00	PREPAID PROQUEST NEWSPAPE	6,057.87	20,035.81
82741	QUALTRICS, LLC	291-0000-140.05-00	PREPAID QUALTRICS ENGAGEM	2,759.17	2,759.17
82753	SONTIQ, INC	291-0000-210.83-00	AUGUST ULTRASECURE IDENTI	76.66	
		291-0000-210.83-00	SEPT ULTRASECURE IDENTITY	76.66	
		291-0000-210.83-00	OCT ULTRASECURE IDENTITY	76.66	
		291-0000-210.83-00	NOVEMBER ULTRASECURE IDEN	76.66	306.64
82758	TORRALBA, ANN	291-0000-140.05-00	1/3/22 TWO LITTLE MISS AN	800.00	800.00
82772	WORKFORCE SCIENCE ASSOCIATES	291-0000-140.05-00	PREPAID WORKFORCE SCIENCE	4,125.00	4,125.00
82774	ZOOBEAN INC	291-0000-140.05-00	ZOOBEAN 2022 LICENSE CUST	2,256.00	2,256.00
***** DIVISION TOTAL ****					208,134.82
***** DEPARTMENT TOTAL **					208,134.82

DEPARTMENT: 60	Executive Office	DIVISION: 01			
82621	ALA MEMBERSHIP	291-6001-601.22-02	ALA DUES - AHML	500.00	500.00
82625	AMAZON.COM CREDIT	291-6001-601.40-96	DEFECTIVE MASK REFUND	3.40-	
		291-6001-601.50-15	INFO DESK FILING CABINET	165.94	
		291-6001-601.30-05	BATTERIES	9.49	
		291-6001-601.30-05	OFFICE SUPPLIES	94.12	
		291-6001-601.30-05	OFFICE SUPPLIES	39.36	
		291-6001-601.40-96	DISPOSABLE MASKS	69.90	375.41
82630	ARLINGTON HTS MEMORIAL LIBRARY	291-6001-601.22-03	OPEN MIKE REFRESHMENTS	40.00	
		291-6001-601.22-05	POSTAGE	4.83	44.83
82632	ARLINGTON HTS MEMORIAL LIBRARY	291-6001-601.21-65	CASHBACK PROGRAM FEE	90.00	
		291-6001-601.21-65	AMEX ANNUAL FEE	75.00	
		291-6001-601.21-65	CASHBACK PROGRAM FEE	90.00	
		291-6001-601.21-65	AMEX ANNUAL FEE	75.00	
		291-6001-601.22-03	DISASTER PLANNING HANDBK	5.07-	
		291-6001-601.22-03	YALSA REG-E RICHARDSON	49.00	
		291-6001-601.30-05	ASSET TAGS	51.90	
		291-6001-601.21-65	CASHBACK PROGRAM FEE	90.00	
		291-6001-601.21-65	AMEX ANNUAL FEE	75.00	
		291-6001-601.21-65	CASHBACK PROGRAM FEE	90.00	
		291-6001-601.21-65	AMEX ANNUAL FEE	75.00	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					755.83
82678	FEDEX	291-6001-601.22-05	POSTAGE	23.65	23.65
82681	FINER LINE	291-6001-601.30-05	NAME BADGES	17.33	17.33
82686	GARVEYS OFFICE PRODUCTS	291-6001-601.50-15 291-6001-601.50-15	OFFICE CHAIR FOR YOUTH SE OFFICE CHAIRS	263.00 3,088.20	3,351.20
82694	GROUP ADMINISTRATORS	291-6001-601.19-53	FSA FEES NOVEMBER	156.75	156.75
82763	UPS	291-6001-601.22-05	UPS INTERNET SHIPPING	8.56	8.56
82764	US POSTAL SERVICE-QUADIENT POSTAGE	291-6001-601.22-05	ACCT#8028351CUSTOMER#6082	3,000.00	3,000.00
82768	WAREHOUSE DIRECT	291-6001-601.30-05	OFFICE SUPPLIES	19.16	19.16
82770	WILLIAMS ASSOCIATES ARCHITECTS	491-6001-601.50-55	OCT CONSTRUCTION/ENGINEER	983.04	983.04

***** DIVISION TOTAL ****

Communications & Marketing

9,235.76

DEPARTMENT: 60 Executive Office
 82625 AMAZON.COM CREDIT

DIVISION: 02
 291-6002-601.30-05 OFFICE SUPPLIES
 291-6002-601.30-05 OFFICE SUPPLIES

54.36
 13.09

67.45

82632 ARLINGTON HTS MEMORIAL LIBRARY

291-6002-601.21-65 FACEBOOK ADVERTISING
 291-6002-601.21-65 FACEBOOK ADVERTISING
 291-6002-601.22-10 VOLUNTEER HOLIDAY CARD
 291-6002-601.22-10 BUSINESS CARDS-T SARA
 291-6002-601.22-10 BUSINESS CARDS-B COLEMAN,
 291-6002-601.30-05 CORDLESS GLUE GUN NOZZLES
 291-6002-601.30-05 CORDLESS GLUE GUN
 291-6002-601.30-05 VOLUNTEER HOLIDAY CARD

2.80
 25.00
 434.75
 20.39
 84.99
 14.97
 128.97
 115.47

827.34

82634 ARTGRAFIX/STOVER GRAPHICS

291-6002-601.30-05 BLACK FOAM BOARD

1,197.00

1,197.00

82661 COLORWAVE GRAPHICS LLC

291-6002-601.22-10 WINTER READING TRYPTICH

1,075.00

1,075.00

82706 INTERNATIONAL E-Z UP, INC

291-6002-601.32-72 BRANDED COLLAPSABLE TENTS
 291-6002-601.32-72 BRANDED COLLAPSABLE TENTS

1,278.00
 471.60

1,749.60

82751 SIGNS BY TOMORROW

291-6002-601.22-10 NEW HOURS SIGNS

190.82

190.82

***** DIVISION TOTAL ****

Human Resources

5,107.21

DEPARTMENT: 60 Executive Office
 82619 ACCURATE EMPLOYMENT SCREENING LLC

DIVISION: 03
 291-6003-601.21-65 EMPLOYMENT &VOL SCREENING

180.00

180.00

82622 ALBERTSONS COMPANIES

291-6003-601.21-65 FLU SHOT VOUCHERS 2021

156.00

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					156.00
82623	ALBERTSONS COMPANIES-OSCO DRUG 3278	291-6003-601.21-65	2021 FLU SHOT CLINIC	930.00	930.00
82624	ALBERTSONS/SAFeway	291-6003-601.40-70	VOLUNTEER REFRESHMENTS	107.78	107.78
82632	ARLINGTON HTS MEMORIAL LIBRARY	291-6003-601.22-01	JOB POST-DIRECTOR OF CUST	100.00	
		291-6003-601.22-01	JOB POST-DIRECTOR OF CUST	249.00	
		291-6003-601.22-55	YEAR OF YOU GRATITUDE	699.30	
		291-6003-601.22-55	YEAR OF YOU GRATITUDE	1,312.80	
		291-6003-601.22-55	YEAR OF YOU FOODTRUCK TIP	200.00	2,561.10
82652	CERTIF-A-GIFT COMPANY	291-6003-601.40-70	VOLUNTEER GIFT REDEMPTION	60.00	60.00
82660	COCO & BLU, LLC	291-6003-601.40-70	VOLUNTEER APPRECIATION MO	290.10	290.10
82675	ESAU,ALEXANDER D.	291-6003-601.40-62	TUITION REIMBURSEMENT	663.00	663.00
82741	QUALTRICS, LLC	291-6003-601.21-65	ENGAGEMENT EMPLOYEE CUSTO	250.83	250.83
82772	WORKFORCE SCIENCE ASSOCIATES	291-6003-601.21-65	EMPLOYEE ENGAGEMENT SURVE	375.00	375.00
***** DIVISION TOTAL *****					5,573.81

Gifts and Grants

82625	AMAZON.COM CREDIT	291-6004-601.32-80	BOOKS HONORING WILL	11.80	
		291-6004-601.32-80	BOOKS IN MEMORY OF	16.99	
		291-6004-601.32-80	STUDY MATERIALS FOR ESL	10.74	
		291-6004-601.32-80	BOOKS IN MEMORY OF	16.99	
		291-6004-601.32-80	BOOKS	40.99	
		291-6004-601.32-80	BOOKS IN MEMORY OF	24.90	
		291-6004-601.32-80	BOOKS	16.99-	105.42
82626	AMBIUS (19)	291-6004-601.21-65	REG SERVS NOVEMBER	236.97	
		291-6004-601.21-65	REG SERVS DECEMBER	236.97	473.94
82630	ARLINGTON HTS MEMORIAL LIBRARY	291-6004-601.31-85	BUTTERFLY GARDEN SUPPLIES	41.88	
		291-6004-601.31-85	BUTTERFLY GARDEN SUPPLIES	46.41	88.29
82632	ARLINGTON HTS MEMORIAL LIBRARY	291-6004-601.21-65	ESL/LITERACY STORAGE UNIT	11.81-	11.81-
82638	BAKER & TAYLOR	291-6004-601.32-80	BOOKS	12.80	
		291-6004-601.32-80	BOOKS	12.80	
		291-6004-601.32-80	BOOKS	33.28	
		291-6004-601.32-80	BOOKS	12.80	
		291-6004-601.32-80	BOOKS	15.06	86.74
82657	CHICAGO DISTRIBUTION CENTER	291-6004-601.32-02	COMMUNITY GIVEAWAY BOOKMA	100.32	100.32
82672	DEMCO INC	291-6004-601.32-02	COMMUNITY GIVEAWAY BOOKMA	98.36	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					98.36
82680	FINDAWAY WORLD LLC	291-6004-601.32-80	BOOKS	119.97	119.97
82695	HF GROUP, LLC	291-6004-601.21-65	BINDING SERICES	500.00	500.00
82703	INGRAM LIBRARY SERVICES	291-6004-601.32-80	BOOKS	28.25	
		291-6004-601.32-80	BOOKS	9.60	
		291-6004-601.32-80	BOOKS	23.17	
		291-6004-601.32-80	BOOKS	25.41	
		291-6004-601.32-80	BOOKS	629.94	
		291-6004-601.32-80	BOOKS	35.00	751.37
82722	MIDWEST TAPE	291-6004-601.32-75	AV MTLs	80.48	80.48
82725	MORAVEC, JANET	291-6004-601.21-65	POINSETTIAS 2021 HOLIDAY	157.91	157.91
***** DIVISION TOTAL ****					2,550.99

Finance

82620	AHML FOUNDATION	291-6008-601.21-65	DONATION PAYPAL FEE	20.39-	
		291-6008-601.21-65	DONATION PAYPAL FEE	4.47-	24.86-
82625	AMAZON.COM CREDIT	291-6008-601.22-03	ACCOUNTING FOR LIBRARIES	6.89	6.89
82630	ARLINGTON HTS MEMORIAL LIBRARY	291-6008-601.22-03	MILEAGE - BECKMAN S	2.69	2.69
82632	ARLINGTON HTS MEMORIAL LIBRARY	291-6008-601.22-03	IGFOA SEMINAR-T SARA	125.00	125.00

***** DIVISION TOTAL ****

Information Technology

82625	AMAZON.COM CREDIT	291-6010-601.31-85	HDMI FOR ROOM I	23.56	
		291-6010-601.50-12	LAPTOPS FOR STAFF USE	1,536.24	1,559.80
82631	ARLINGTON HTS MEMORIAL LIBRARY	291-6010-601.32-32	NINTENDO SWITCH GAMES	63.74	
		291-6010-601.32-32	NINTENDO SWITCH GAMES	42.49	
		291-6010-601.32-32	NINTENDO SWITCH GAMES	25.49	
		291-6010-601.32-32	NINTENDO SWITCH GAMES	63.74	195.46
82632	ARLINGTON HTS MEMORIAL LIBRARY	291-6010-601.22-42	EMERGENCY TEXTING SERVICE	95.97	
		291-6010-601.30-32	ZOOM SUBSCRIPTION	280.00	
		291-6010-601.20-05	SSL CERTIFICATE FOR WEB	199.95	
		291-6010-601.20-05	PAYFLOW PRO MONTHLY SUBSC	54.10	
		291-6010-601.22-42	PUBLIC INTERNET SERVICE	343.35	
		291-6010-601.22-42	ADT SERCURITY SYSTEM FOR	51.99	
		291-6010-601.30-32	YOUTUBE PREMIUM SUBSCRIPT	11.99	
		291-6010-601.30-32	VOLUNTEER SOFTWARE SUBSCR	165.00	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6010-601.30-32	O365 PHONE LINE LICENSE	1.50	
		291-6010-601.30-32	SWITCH GAME - GAMING CART	59.99	
		291-6010-601.30-32	SWITCH GAME - GAMING CART	59.99	
		291-6010-601.30-32	SWITCH GAME - GAMING CART	59.99	
		291-6010-601.30-32	SWITCH GAME - GAMING CART	19.88	
		291-6010-601.30-32	PARALLELS SOFTWARE SUBSCR	55.11	
		291-6010-601.30-32	KINDLE UNLIMITED SUBSCRIP	9.99	
		291-6010-601.30-32	AMAZON FREETIME SUBSCRIPT	4.99	
		291-6010-601.30-32	AMAZON S3 STORAGE	310.68	
		291-6010-601.30-32	GOOGLE GSUITE MONTHLY SUB	54.00	
		291-6010-601.30-32	TRELLO MONTHLY SUBSCRIPT	35.00	
		291-6010-601.30-32	SPOTIFY MONTHLY SUBSCRIPT	15.99	
		291-6010-601.30-32	O365 MONTHLY SUBSCRIPTION	651.75	
		291-6010-601.30-32	AMAZON MUSIC SUBSCRIPTION	9.99	
		291-6010-601.30-32	RIDDLE MONTHLY SUBSCRIPT	49.00	
		291-6010-601.32-32	IPAD APP FOR KW IPAD	2.10	
		291-6010-601.32-32	IPAD APP FOR KW IPAD	6.35	
		291-6010-601.32-32	IPAD APP FOR KW IPAD	6.35	
		291-6010-601.32-32	IPAD APP FOR KW IPAD	6.35	
		291-6010-601.32-32	IPAD APP FOR KW IPAD	6.35	
		291-6010-601.32-32	IPAD APP FOR KW IPAD	6.35	
		291-6010-601.32-32	IPAD APP FOR KW IPAD	8.48	
		291-6010-601.32-32	IPAD APP FOR KW IPAD	8.48	
		291-6010-601.32-32	IPAD APP FOR KW IPAD	8.48	
		291-6010-601.32-32	IPAD APP FOR KW IPAD	8.48	
		291-6010-601.32-32	IPAD APP FOR KW IPAD	8.48	
		291-6010-601.32-32	IPAD APP FOR KW IPAD	10.60	
		291-6010-601.32-32	IPAD APP FOR KW IPAD	10.60	
		291-6010-601.32-32	IPAD APP FOR KW IPAD	10.60	
					2,716.73
82635	AT&T MOBILITY	291-6010-601.22-42	INTERNET ACCESS 10/28-11/	138.69	138.69
82638	BAKER & TAYLOR	291-6010-601.30-32	TS360 SOFTWARE	2,635.00	2,635.00
82650	CDW GOVERNMENT INC	291-6010-601.31-85	MONITORS FOR STAFF	1,800.04	1,800.04
82662	COMCAST	291-6010-601.22-42	SC INTERNET 11/21-12/20	159.77	159.77
82701	IMPACT NETWORKING LLC	291-6010-601.30-30	COPIER TONER CARTRIDGES	19.50	
		291-6010-601.21-02	EQUIPMENT MAINTENANCE	481.93	
		291-6010-601.21-02	EQUIPMENT MAINTENANCE	266.33	
		291-6010-601.21-02	EQUIPMENT MAINTENANCE	289.63	1,057.39
82728	NAS SOFTWARE INC	291-6010-601.30-32	ESL SOFTWARE 5 USERS	1,190.52	1,190.52
82762	UNIQUE MANAGEMENT SERVICES INC	291-6010-601.30-32	NCOA SEARCHES	837.26	837.26
82765	VERIZON WIRELESS	<----- 291-6010-601.22-42	TELEPHONE 10/26-11/25	353.86	353.86
82769	WHOFI	291-6010-601.30-32	LIBRARY LICENSE	950.00	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					950.00
82773	WOW BUSINESS	291-6010-601.22-42	INTERNET 11/13-12/12	2,319.34	2,319.34
***** DIVISION TOTAL ****					15,913.86

Facilities

DEPARTMENT:	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
60	Executive Office				
82625	AMAZON.COM CREDIT	291-6020-601.21-11	LIGHT BULBS	52.00	52.00
82627	ANDERSON PEST SOLUTIONS	291-6020-601.21-11	REG SERVS DECEMBER	93.45	93.45
82628	AQUARIUM ADVENTURE	291-6020-601.21-11	REG SERVS 10/14	40.00	
		291-6020-601.21-11	REG SERVS 11/10	140.00	
		291-6020-601.21-11	REG SERVS 11/23	140.00	320.00
82629	ARLINGTON HEIGHTS FORD	291-6020-601.21-07	OIL CHANGE &TIRE ROTATION	64.27	64.27
82632	ARLINGTON HTS MEMORIAL LIBRARY	291-6020-601.21-11	BATTERIES	301.50	301.50
82656	CHICAGO COOLING TOWER	291-6020-601.21-11	COOLING TOWER REPAIR	9,600.00	9,600.00
82663	COMED	291-6020-601.30-51	HEATING 10/6-11/4	1.64	
		291-6020-601.30-51	HEATING 10/6-11/4	91.51	93.15
82666	CONSERV FS INC	291-6020-601.21-11	MAINTENANCE SUPPLIES	2,198.56	2,198.56
82671	DEFRANCO PLUMBING INC	291-6020-601.21-11	PVC LEAK: CLEAN & REPAIR	357.41	357.41
82676	ESPOSITO PIANO SERVICE	291-6020-601.21-11	PIANO TUNING	120.00	120.00
82682	FIRE PROTECTION COMPANY	291-6020-601.21-11	SPRINKLERS REPLACEMENT CO	580.00	580.00
82688	GLOBAL EQUIPMENT COMPANY INC	291-6020-601.21-11	MAINTENANCE SUPPLIES	368.99	368.99
82691	GRAINGER INC,W W	291-6020-601.21-11	BULBS	50.95	
		291-6020-601.21-11	MAINTENANCE SUPPLIES	313.92	364.87
82698	IGS ENERGY	291-6020-601.30-51	NATURAL GAS OCTOBER	3,734.74	3,734.74
82717	MASTER MAINTENANCE SERVICE INC	291-6020-601.21-11	JANITORIAL SERVS DECEMBER	4,599.00	4,599.00
82719	MENARDS-MOUNT PROSPECT	291-6020-601.21-11	BLDG MAINTENANCE	31.70	31.70
82721	MIDWEST PAPER RETRIEVER	291-6020-601.21-11	RECYCLING SERVS NOVEMBER	60.00	60.00
82733	NICOR GAS	291-6020-601.30-51	NATURAL GAS NOVEMBER	742.16	
		291-6020-601.30-51	NATURAL GAS NOVEMBER	317.16	1,059.32
82735	OAK BROOK MECHANICAL SERVICES	291-6020-601.21-11	HVAC REPAIR	1,832.00	1,832.00
82748	SECURITAS ELECTRONIC SECURITY, INC.	291-6020-601.21-02	ELEVATOR MONITORING 12/1-	64.50	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6020-601.21-02	ELEVATOR MONITORING 12/1-	64.50	
		291-6020-601.21-02	INTRUSION ALARM MONITORIN	112.50	241.50
82750	SHERWIN ACE HARDWARE INC	291-6020-601.21-11	BLDG MAINTENANCE	34.98	34.98
82754	STANDARD ELEVATOR CO	291-6020-601.21-02	REG SERVS NOVEMBER AHML	1,017.60	
		291-6020-601.21-02	REG SERVS DECEBER	1,017.60	2,035.20
82755	SULLIVAN ROOFING INC	291-6020-601.21-11	ROOF INSPECTION 11/18	735.00	735.00
82756	TAYLOR PLUMBING INC	291-6020-601.21-11	BACKFLOW TEST & CERTIFY	340.00	340.00
82766	VILLAGE OF ARLINGTON HEIGHTS	291-6020-601.30-50	FUEL OCTOBER	213.16	
		291-6020-601.21-60	31411-104364 WATER/SEWER	5,123.30	
		291-6020-601.21-60	31413-72880 WATER/SEWER	82.94	
		291-6020-601.30-50	FUEL SEPTEMBER	328.63	
		291-6020-601.30-50	FUEL NOVEMBER	290.59	6,038.62
82771	WM CORPORATE SERVICES INC	291-6020-601.21-11	DUMPSTER & RECYCLE SERVS	375.95	
		291-6020-601.21-11	RCY FEL CONTAMINATN CHRGE	96.00	
		291-6020-601.21-11	ADMIN CHARGE 11/30	8.50	480.45
82775	ZORO TOOLS INC	291-6020-601.31-45	SANI HANDS	101.06	101.06
***** DIVISION TOTAL ****					35,837.77
***** DEPARTMENT TOTAL **					74,329.12

Youth Services

DEPARTMENT: 64 User Services
 82624 ALBERTSONS/SAFEWAY

DIVISION: 01

		291-6401-601.32-02	PROGRAM EVENTS	14.25	
		291-6401-601.32-01	PROGRAM REFRESHMENTS	20.22	34.47
82625	AMAZON.COM CREDIT	291-6401-601.32-01	TWEEN DIY SUPPLIES	50.94	
		291-6401-601.32-01	TWEEN DIY SUPPLIES	20.15	
		291-6401-601.32-01	TWEEN DIY SUPPLIES	42.94	
		291-6401-601.32-01	TEEN DIY SUPPLIES	8.99	
		291-6401-601.32-01	TEEN DIY SUPPLIES	26.88	
		291-6401-601.32-02	DIY GIFT SUPPLIES	10.49	
		291-6401-601.32-02	ELEMENTARY PROGRAM SPLS	73.52	
		291-6401-601.32-02	TAG SUPPLIES	96.00	
		291-6401-601.32-01	GROCERY SHOPPING PLAY	76.07	
		291-6401-601.32-02	DIY GIFTS AND ART CART	8.88	
		291-6401-601.32-02	DIY GIFTS AND ART CART	6.99	
		291-6401-601.32-02	DIY GIFTS AND ART CART	70.44	
		291-6401-601.32-02	MAKE A GIFT PROGRAM	8.99	
		291-6401-601.32-01	GLUE DOTS	6.95	
		291-6401-601.32-02	WINTER PRIZE WHEEL SUPPLS	362.44	
		291-6401-601.32-02	WINTER PRIZE WHEEL SUPPLS	18.50	
		291-6401-601.32-02	MAKE A GIFT DIY	9.99	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6401-601.32-90	LITCRATE BOXES	76.07	975.23
82630	ARLINGTON HTS MEMORIAL LIBRARY	291-6401-601.32-01	PROGRAM SUPPLIES	39.10	
		291-6401-601.32-02	PROGRAM EVENTS	8.48	
		291-6401-601.30-05	OFFICE SUPPLIES	3.49	
		291-6401-601.32-02	PROGRAM EVENTS	27.71	
		291-6401-601.22-03	MILEAGE - DAKAS L	16.85	
		291-6401-601.32-02	OUTREACH REFRESHMENTS	19.82	
		291-6401-601.32-01	PUMPKIN PATCH PLAY ITEMS	29.94	
		291-6401-601.22-03	MILEAGE - RICHARDSON E	10.30	
		291-6401-601.32-02	TINKER DAYS SUPPLIES	22.36	
		291-6401-601.32-02	HALLOWEEN PARTY SUPPLIES	20.20	
		291-6401-601.32-01	DINOVEMBER SUPPLIES	21.97	
		291-6401-601.22-03	MILEAGE - MCGUIRE K	26.38	246.60
82632	ARLINGTON HTS MEMORIAL LIBRARY	291-6401-601.32-01	SUPPLIES FOR TEEN DIY KIT	69.54	
		291-6401-601.32-01	NOVEMBER TWEEN DIY KIT	134.99	
		291-6401-601.32-02	DIY GIFT SUPPLIES	43.49	
		291-6401-601.32-02	MAKE A GIFT SUPPLIES	12.97	
		291-6401-601.32-02	MAKE A GIFT SUPPLIES	28.86	
		291-6401-601.32-02	HOT CHOCOLATE BOMB SUPPLY	81.08	370.93
82673	DISCOUNT SCHOOL SUPPLY	291-6401-601.32-01	IMAGINATION STATION	121.46	121.46
82684	FUN EXPRESS LLC	291-6401-601.32-01	WHITE BAGS F/PROGRAM SUPP	56.59	56.59
82713	LAKESHORE LEARNING MATERIALS	291-6401-601.32-01	FLEX-SPACE WOBBLE CUSHION	56.97	56.97
82723	MINUSKIN,LYNN	291-6401-601.22-18	12/14 TEEN MEDITATION & S	60.00	60.00
82742	QUILL LLC	291-6401-601.32-02	BOOKS N'BITES THE MANY ME	52.78	52.78
82767	WANG,ANDREA	291-6401-601.22-18	12/6-12/9 FOUR DAYS OF VI	5,600.00	5,600.00
82768	WAREHOUSE DIRECT	291-6401-601.30-05	OFFICE SUPPLIES	56.15	56.15
***** DIVISION TOTAL ****					7,631.18

Info Services

DIVISION:	10		
291-6410-601.30-05	OFFICE SUPPLIES	7.51	
291-6410-601.30-05	OFFICE SUPPLIES	10.12	
291-6410-601.30-05	OFFICE SUPPLIES	73.03	
291-6410-601.30-05	OFFICE SUPPLIES	19.87	
291-6410-601.30-05	OFFICE SUPPLIES	10.65	
291-6410-601.32-01	PROGRAM SUPPLIES	13.48	
291-6410-601.32-01	JANE AUSTEN DISCUSSION	34.80	
291-6410-601.32-01	JANE AUSTEN DISCUSSION	140.55	
291-6410-601.32-01	JANE AUSTEN DISCUSSION	6.20	
291-6410-601.32-01	LIT CRATE SUPPLIES	160.46	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6410-601.32-01	LIT CRATE SUPPLIES	23.01	
		291-6410-601.32-01	PROGRAM SUPPLIES	26.97	
		291-6410-601.30-05	BATTERIES	7.98	
		291-6410-601.32-01	LITCRATE BOXES	216.12	
		291-6410-601.32-90	BUSINESS CARD HOLDER	15.89	
		291-6410-601.32-90	CIRCULATION SUPPLIES	40.75	807.39
82630	ARLINGTON HTS MEMORIAL LIBRARY	291-6410-601.22-03	MILEAGE - MALIK D	5.94	5.94
82632	ARLINGTON HTS MEMORIAL LIBRARY	291-6410-601.22-03	GENEALOGY RESEARCH COURSE	260.10	
		291-6410-601.32-01	LITCRATE ITEMS	31.88	
		291-6410-601.32-01	COCO & BLU GIFT CARD	25.00	316.98
82642	BENNETT, BRUCE	291-6410-601.22-18	RESUME REVIEWS NOVEMBER	90.00	90.00
82684	FUN EXPRESS LLC	291-6410-601.32-01	LITCRATE ITEMS	118.67	118.67
82686	GARVEYS OFFICE PRODUCTS	291-6410-601.30-05	OFFICE SUPPLIES	16.82	16.82
82743	ROUNDY'S INC	291-6410-601.32-01	PROGRAM SUPPLIES	28.32	
		291-6410-601.32-01	PROGRAM SUPPLIES	84.65	112.97
***** DIVISION TOTAL ****					1,468.77

Circulation

DEPARTMENT:	PAYEE	DIVISION:	DESCRIPTION	AMOUNT	TOTAL
64	User Services	20			
82625	AMAZON.COM CREDIT	291-6420-601.30-05	OFFICE SUPPLIES	44.59	
		291-6420-601.30-05	OFFICE SUPPLIES	25.57	
		291-6420-601.32-90	CIRC SUPPLIES	11.76	
		291-6420-601.30-05	OFFICE SUPPLIES	9.93	
		291-6420-601.30-05	OFFICE SUPPLIES	66.69	
		291-6420-601.30-05	OFFICE SUPPLIES	82.30	
		291-6420-601.32-90	ESL SUPPLIES	23.97	264.81
82630	ARLINGTON HTS MEMORIAL LIBRARY	291-6420-601.22-03	ANTI-RACISM TRAINING KARI	25.00	
		291-6420-601.22-03	MILEAGE - WILLIAMS M	3.14	
		291-6420-601.22-03	MILEAGE - MEYER S	6.28	34.42
82632	ARLINGTON HTS MEMORIAL LIBRARY	291-6420-601.22-02	ITBE MEMBERSHIP-C SHIN	40.00	
		291-6420-601.22-02	ITBE MEMBERSHIP-G FUJINO	40.00	
		291-6420-601.22-03	SUPERVISION TRAINING	49.00	129.00
82679	FESEMYER CONSULTING, LLC	291-6420-601.22-03	CONSULTANT FEE: COACHING	750.00	750.00
82699	ILA MEMBERSHIP	291-6420-601.22-02	ILA DUES - SHIN C	100.00	100.00
82734	NW HISPANIC CHAMBER OF COMMERCE	291-6420-601.22-02	NWHCC MEMBERSHIP DUES	150.00	150.00
82762	UNIQUE MANAGEMENT SERVICES INC	291-6420-601.21-65	OCTOBER PLACEMENTS	53.70	
		291-6420-601.21-65	NOVEMBER PLACEMENTS	232.70	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					286.40
82768	WAREHOUSE DIRECT	291-6420-601.30-05	OFFICE SUPPLIES	36.50	36.50

***** DIVISION TOTAL **** 1,751.13

Senior and Accessible Services

DEPARTMENT:	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
64	User Services		DIVISION: 30		
82624	ALBERTSONS/SAFEWAY	291-6430-601.32-02	PROGRAM EVENTS	3.58	3.58
82630	ARLINGTON HTS MEMORIAL LIBRARY	291-6430-601.22-03	MILEAGE - WITT R	2.46	2.46
82718	MCNULTY, ALAYNE	291-6430-601.22-18	DECEMBER CREATIVE AGING	490.00	490.00
82742	QUILL LLC	291-6430-601.30-05	SAS OFFICE SUPPLIES	25.59	25.59

***** DIVISION TOTAL **** 521.63

Programs and Exhibits

DEPARTMENT:	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
64	User Services		DIVISION: 40		
82625	AMAZON.COM CREDIT	291-6440-601.32-02	PROGRAM SUPPLIES	17.98	
		291-6440-601.32-02	COCOA AND COLORING SPLS	37.37	
		291-6440-601.32-02	COCOA AND COLORING SPLS	8.89	
		291-6440-601.32-02	COCOA AND COLORING SPLS	8.89	73.13
82632	ARLINGTON HTS MEMORIAL LIBRARY	291-6440-601.32-02	PROGRAM SUPPLIES	12.58	
		291-6440-601.32-02	BOOKS & BREWS, 11/17	40.00	52.58
82633	ART EXCURSIONS INC	291-6440-601.22-18	12/15 POP ART IS FOR EVER	350.00	350.00
82636	ATLANTIC RELOCATION SYSTEMS	291-6440-601.22-18	11/11 EXHIBIT CRATES TRAN	785.00	785.00
82640	BALTAZAR, ARTHUR W.	291-6440-601.22-18	12/18 SNOOPY COMIC POP UP	800.00	800.00
82655	CHARLES M. SCHULZ MUSEUM & RESEARCH	291-6440-601.22-18	EXHIBITION RENTL FINAL PA	6,600.00	6,600.00
82667	CZAJKA, JENNIFER	291-6440-601.32-02	12/4 PROGRAM SUPPLIES	69.25	69.25
82689	GODDARD, LESLIE	291-6440-601.22-18	11/22 GEORGIA O'KEEFFE	250.00	250.00
82690	GOUDIE, GRACE	291-6440-601.32-02	CHEF GOUDIE PROGRAM SUPPL	126.07	126.07
82696	HIGHLAND PARK PUBLIC LIBRARY	291-6440-601.22-18	11/21 PHOTOJOURNALIST LYN	400.00	400.00
82726	MOTION PICTURE LICENSING CORP	291-6440-601.22-18	MPLC UMBRELLA LICENSE	296.72	296.72
82727	MUSZYNSKI, EMILY	291-6440-601.22-02	ALA DUES - MUSZYNSKI E	150.00	150.00
82746	SCRATCHBOARD KITCHEN	291-6440-601.32-02	PROGRAM EVENTS CULINARY	82.27	82.27
82747	SCRATCHBOARD KITCHEN	291-6440-601.32-02	PROGRAM EVENTS CULINARY	72.21	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					72.21
82749	SHEDD AQUARIUM, JOHN G	291-6440-601.22-18	8/8 AHML PRIVATE VIRTUAL	1,000.00	1,000.00
82751	SIGNS BY TOMORROW	291-6440-601.22-18	SNOOPY VINYL PRINTING & I	1,182.20	1,182.20
82752	SONALI DEV, LLC	291-6440-601.22-18	12/12 JANE AUSTEN TEA PAR	500.00	500.00
***** DIVISION TOTAL ****					12,789.43

Digital Services

DEPARTMENT:	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
64	User Services	DIVISION: 50			
82621	ALA MEMBERSHIP	291-6450-601.22-02	ALA DUES - OLICHWIER D	180.00	180.00
82625	AMAZON.COM CREDIT	291-6450-601.30-05	OFFICE SUPPLIES	19.01	
		291-6450-601.32-90	DISENFECTIONING WIPES	56.40	
		291-6450-601.32-90	DISENFECTIONING WIPES	72.00	
		291-6450-601.31-85	VHS C CONVERSION TAPE	29.00	
		291-6450-601.31-85	AUDIO INTERFACE	338.00	
		291-6450-601.30-07	EARBUDS	69.75	
		291-6450-601.30-07	FLASH DRIVE	145.60	
		291-6450-601.30-05	OFFICE SUPPLIES	47.84	
		291-6450-601.32-90	PENCILS AND BATTERIES	180.48	
		291-6450-601.32-90	BATTERIES	124.94	1,083.02
82630	ARLINGTON HTS MEMORIAL LIBRARY	291-6450-601.22-02	SUBURBAN CHICAGO APPLE US	50.00	50.00
82644	BEST BUY BUSINESS ADVANTAGE	291-6450-601.32-01	LIGHTING TO HDMI	41.57	41.57
82653	CFRA	291-6450-601.32-78	MARKETSCOPE ADVISOR ACADE	495.83	495.83
82686	GARVEYS OFFICE PRODUCTS	291-6450-601.30-05	OFFICE SUPPLIES FOR DSG	38.40	38.40
82699	ILA MEMBERSHIP	291-6450-601.22-02	ILA DUES - OLICHWIER D	100.00	100.00
82731	NEW READERS PRESS	291-6450-601.32-78	NEWS FOR YOU ONLINE SUBSC	499.00	499.00
82740	PROQUEST LLC	291-6450-601.32-78	NEW YORK TIMES SUBSCR	766.30	
		291-6450-601.32-78	WALL STREET JOURNAL SUBSR	504.43	
		291-6450-601.32-78	NEWSPAPERS.COM SUBSCR	550.72	1,821.45
82759	TREEHOUSE	291-6450-601.32-78	30 ANNUAL LICENSES	2,970.00	2,970.00
***** DIVISION TOTAL ****					7,279.27

Collection Services

DEPARTMENT:	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
64	User Services	DIVISION: 70			
82617	ABC-CLIO LLC	291-6470-601.32-80	BOOKS	56.40	56.40
82625	AMAZON.COM CREDIT	291-6470-601.32-75	AV MATERIALS	39.99	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-75	AV MATERIALS	499.00	
		291-6470-601.32-75	AV MATERIALS	25.97	
		291-6470-601.32-75	AV MATERIALS	12.96	
		291-6470-601.32-75	AV MATERIALS	29.99	
		291-6470-601.32-75	AV MATERIALS	28.60	
		291-6470-601.32-75	AV MATERIALS	11.22	
		291-6470-601.32-75	AV MATERIALS	29.99	
		291-6470-601.32-75	AV MATERIALS	11.96	
		291-6470-601.32-75	AV MATERIALS	7.64	
		291-6470-601.32-75	AV MATERIALS	9.39	
		291-6470-601.32-75	AV MATERIALS	15.99	
		291-6470-601.32-75	AV MATERIALS	30.38	
		291-6470-601.32-75	AV MATERIALS	89.95	
		291-6470-601.32-75	AV MATERIALS	22.39	
		291-6470-601.32-75	AV MATERIALS	20.00	
		291-6470-601.32-75	AV MATERIALS	50.99	
		291-6470-601.32-75	AV MATERIALS	10.39	
		291-6470-601.32-75	AV MATERIALS	29.21	
		291-6470-601.32-75	AV MATERIALS	29.99	
		291-6470-601.32-75	AV MATERIALS	117.99	
		291-6470-601.32-75	AV MATERIALS	159.98	
		291-6470-601.32-75	AV MATERIALS	26.99	
		291-6470-601.32-75	AV MATERIALS	63.88-	
		291-6470-601.32-75	AV MATERIALS	22.79	
		291-6470-601.32-75	AV MATERIALS	10.99	
		291-6470-601.32-75	AV MATERIALS	19.99	
		291-6470-601.32-75	AV MATERIALS	19.40	
		291-6470-601.32-75	AV MATERIALS	54.99	
		291-6470-601.32-75	AV MATERIALS	18.98	
		291-6470-601.32-75	AV MATERIALS	13.98	
		291-6470-601.32-75	AV MATERIALS	63.88	
		291-6470-601.32-75	AV MATERIALS	18.02	
		291-6470-601.32-75	AV MATERIALS	47.98	
		291-6470-601.32-75	AV MATERIALS	24.26	
		291-6470-601.32-75	AV MATERIALS	129.98	
		291-6470-601.32-75	AV MATERIALS	33.98	
		291-6470-601.32-75	AV MATERIALS	25.68	
		291-6470-601.32-75	AV MATERIALS	29.99	
		291-6470-601.32-75	AV MATERIALS	63.88	
		291-6470-601.32-75	AV MATERIALS	59.99	
		291-6470-601.32-75	AV MATERIALS	199.96	
		291-6470-601.32-75	AV MATERIALS	38.58	
		291-6470-601.32-75	AV MATERIALS	14.98	
		291-6470-601.32-75	AV MATERIALS	9.75	
		291-6470-601.32-80	BOOKS	27.99	
		291-6470-601.32-80	BOOKS	25.95	
		291-6470-601.32-80	BOOKS	21.95	
		291-6470-601.32-80	BOOKS	26.00	
		291-6470-601.32-80	BOOKS	25.95	
		291-6470-601.32-80	BOOKS	26.95	
		291-6470-601.32-80	BOOKS	13.66	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	21.99	
		291-6470-601.32-80	BOOKS	19.34	
		291-6470-601.32-80	BOOKS	25.19	
		291-6470-601.32-80	BOOKS	18.89	
		291-6470-601.32-80	BOOKS	9.99	
		291-6470-601.32-80	BOOKS	13.98	
		291-6470-601.32-80	BOOKS	13.99	
		291-6470-601.32-80	BOOKS	5.75	
		291-6470-601.32-80	BOOKS	21.49	
		291-6470-601.32-80	BOOKS	167.94	
		291-6470-601.32-80	BOOKS	47.98	
		291-6470-601.32-80	BOOKS	12.98	
		291-6470-601.32-80	BOOKS	29.95	
		291-6470-601.32-80	BOOKS	15.99	
		291-6470-601.32-80	BOOKS	28.98	
		291-6470-601.32-80	BOOKS	14.89	
		291-6470-601.32-80	BOOKS	17.99	
		291-6470-601.32-80	BOOKS	24.95	
		291-6470-601.32-80	BOOKS	14.03	
		291-6470-601.32-80	BOOKS	29.86	
		291-6470-601.32-80	BOOKS	9.99	
		291-6470-601.32-80	BOOKS	16.95	
		291-6470-601.32-80	BOOKS	37.00	
		291-6470-601.32-80	BOOKS	24.95	
		291-6470-601.32-80	BOOKS	10.99	
		291-6470-601.32-80	BOOKS	18.15	
		291-6470-601.32-80	BOOKS	13.04	
		291-6470-601.32-80	BOOKS	12.99	
		291-6470-601.32-80	BOOKS	16.95	
		291-6470-601.32-80	BOOKS	17.14	
		291-6470-601.32-80	BOOKS	15.99	
		291-6470-601.32-80	BOOKS	26.99	
		291-6470-601.32-80	BOOKS	9.99	
		291-6470-601.30-05	HAND SANITIZER	45.34	
		291-6470-601.32-75	AV MATERIALS	119.97	
		291-6470-601.32-75	AV MATERIALS	11.22-	
		291-6470-601.32-75	AV MATERIALS	19.99	
		291-6470-601.32-75	AV MATERIALS	22.30	
		291-6470-601.32-75	AV MATERIALS	19.00	
		291-6470-601.32-75	AV MATERIALS	49.95	
		291-6470-601.32-75	AV MATERIALS	99.87	
		291-6470-601.32-75	AV MATERIALS	50.18	
		291-6470-601.32-75	AV MATERIALS	59.98	
		291-6470-601.32-75	AV MATERIALS	74.95	
		291-6470-601.32-75	AV MATERIALS	119.97	
		291-6470-601.32-75	AV MATERIALS	57.59	
		291-6470-601.32-75	AV MATERIALS	29.99	
		291-6470-601.32-75	AV MATERIALS	9.97	
		291-6470-601.32-75	AV MATERIALS	119.98	
		291-6470-601.32-75	AV MATERIALS	10.99	
		291-6470-601.32-80	BOOKS	16.55	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	14.95	
		291-6470-601.32-80	BOOKS	41.99	
		291-6470-601.32-80	BOOKS	18.99	
		291-6470-601.32-80	BOOKS	24.99	
		291-6470-601.32-80	BOOKS	17.99	
		291-6470-601.32-80	BOOKS	10.99	
		291-6470-601.32-80	BOOKS	16.34	
		291-6470-601.32-80	BOOKS	7.99	
		291-6470-601.32-80	BOOKS	19.20	
		291-6470-601.32-80	BOOKS	38.87	
		291-6470-601.32-80	BOOKS	26.97	
		291-6470-601.32-80	BOOKS	15.30	
		291-6470-601.32-80	BOOKS	14.79	
		291-6470-601.32-80	BOOKS	27.98	
		291-6470-601.32-80	BOOKS	7.99	
		291-6470-601.32-80	BOOKS	33.99	
		291-6470-601.32-80	BOOKS	17.66	
		291-6470-601.32-80	BOOKS	18.77	
		291-6470-601.32-80	BOOKS	30.51	
		291-6470-601.32-80	BOOKS	6.99	
		291-6470-601.32-80	BOOKS	7.99	
		291-6470-601.32-80	BOOKS	17.99	
		291-6470-601.32-80	BOOKS	42.62	
		291-6470-601.32-80	BOOKS	3.87	
		291-6470-601.32-05	PROCESSING SUPPLIES	14.64	
		291-6470-601.30-05	DESK FLAGS	84.89	
		291-6470-601.30-05	DESK FLAGS	12.90	
		291-6470-601.32-05	POST ITS	30.72	
		291-6470-601.32-75	AV MATERIALS	16.98	
		291-6470-601.32-75	AV MATERIALS	19.99	
		291-6470-601.32-75	AV MATERIALS	15.99	
		291-6470-601.32-75	AV MATERIALS	11.70-	
		291-6470-601.32-75	AV MATERIALS	14.44	
		291-6470-601.32-75	AV MATERIALS	89.97	
		291-6470-601.32-75	AV MATERIALS	38.18	
		291-6470-601.32-75	AV MATERIALS	99.98	
		291-6470-601.32-75	AV MATERIALS	73.26	
		291-6470-601.32-95	PERIODICALS	8.95	
		291-6470-601.32-95	PERIODICALS	14.99	
		291-6470-601.32-80	BOOKS	19.95	
		291-6470-601.32-80	BOOKS	28.79	
		291-6470-601.32-80	BOOKS	9.99	
		291-6470-601.32-80	BOOKS	11.99	
		291-6470-601.32-80	BOOKS	11.39	
		291-6470-601.32-80	BOOKS	28.94	
		291-6470-601.32-80	BOOKS	19.95	
		291-6470-601.32-80	BOOKS	14.99	
		291-6470-601.32-80	BOOKS	21.11	
		291-6470-601.32-80	BOOKS	17.99	
		291-6470-601.32-80	BOOKS	16.95	
		291-6470-601.32-80	BOOKS	26.99	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	17.27	
		291-6470-601.32-80	BOOKS	57.00	
		291-6470-601.32-80	BOOKS	15.19	
		291-6470-601.32-80	BOOKS	18.48	
		291-6470-601.32-80	BOOKS	17.99	
		291-6470-601.32-80	BOOKS	19.95	
		291-6470-601.32-80	BOOKS	23.10	
		291-6470-601.32-80	BOOKS	12.60	
		291-6470-601.32-80	BOOKS	13.68	
		291-6470-601.32-80	BOOKS	12.99	
		291-6470-601.32-80	BOOKS	16.99	
		291-6470-601.32-80	BOOKS	14.54	
		291-6470-601.32-80	BOOKS	24.95	
		291-6470-601.32-80	BOOKS	3.99	
		291-6470-601.32-80	BOOKS	24.50	
		291-6470-601.32-80	BOOKS	18.79	
		291-6470-601.32-80	BOOKS	12.08	
		291-6470-601.32-80	BOOKS	23.97	
		291-6470-601.32-80	BOOKS	37.48	
		291-6470-601.32-80	BOOKS	4.99	
		291-6470-601.32-80	BOOKS	9.99	
		291-6470-601.32-80	BOOKS	18.00	
		291-6470-601.32-80	BOOKS	24.95	
		291-6470-601.32-80	BOOKS	26.95	
		291-6470-601.32-80	BOOKS	15.99	
		291-6470-601.32-80	BOOKS	19.95	
		291-6470-601.32-80	BOOKS	3.99	
		291-6470-601.32-80	BOOKS	19.95	
		291-6470-601.32-80	BOOKS	15.81	
		291-6470-601.32-80	BOOKS	22.95	
		291-6470-601.32-80	BOOKS	32.95	
		291-6470-601.32-80	BOOKS	13.49	
		291-6470-601.32-80	BOOKS	12.10	
		291-6470-601.32-80	BOOKS	16.99	
		291-6470-601.32-80	BOOKS	39.90	
		291-6470-601.32-80	BOOKS	37.00	
		291-6470-601.32-75	AV MATERIALS	17.99	
		291-6470-601.32-75	AV MATERIALS	170.54	
		291-6470-601.32-75	AV MATERIALS	12.29	
		291-6470-601.32-75	AV MATERIALS	34.57	
		291-6470-601.32-75	AV MATERIALS	13.47	
		291-6470-601.32-75	AV MATERIALS	12.98	
		291-6470-601.32-75	AV MATERIALS	27.28	
		291-6470-601.32-75	AV MATERIALS	7.31	
		291-6470-601.32-75	AV MATERIALS	19.50	
		291-6470-601.32-75	AV MATERIALS	39.98	
		291-6470-601.32-75	AV MATERIALS	24.95	
		291-6470-601.32-75	AV MATERIALS	23.98	
		291-6470-601.32-75	AV MATERIALS	13.08	
		291-6470-601.32-75	AV MATERIALS	11.97	
		291-6470-601.32-75	AV MATERIALS	59.98	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-75	AV MATERIALS	59.98	
		291-6470-601.32-75	AV MATERIALS	19.00	
		291-6470-601.32-75	AV MATERIALS	314.80	
		291-6470-601.32-75	AV MATERIALS	179.64	
		291-6470-601.32-75	AV MATERIALS	25.97	
		291-6470-601.32-75	AV MATERIALS	11.99	
		291-6470-601.32-75	AV MATERIALS	79.98	
		291-6470-601.32-75	AV MATERIALS	23.99	
		291-6470-601.32-75	AV MATERIALS	9.34	
		291-6470-601.32-75	AV MATERIALS	19.95	
		291-6470-601.32-75	AV MATERIALS	119.76	
		291-6470-601.32-75	AV MATERIALS	11.99	
		291-6470-601.32-75	AV MATERIALS	16.98	
		291-6470-601.32-75	AV MATERIALS	20.35	
		291-6470-601.32-75	AV MATERIALS	179.28	
		291-6470-601.32-75	AV MATERIALS	22.42	
		291-6470-601.32-75	AV MATERIALS	89.97	
		291-6470-601.32-75	AV MATERIALS	14.99	
		291-6470-601.32-75	AV MATERIALS	19.82	
		291-6470-601.32-75	AV MATERIALS	6.99	
		291-6470-601.32-75	AV MATERIALS	14.99	
		291-6470-601.32-75	AV MATERIALS	179.97	
		291-6470-601.32-75	AV MATERIALS	10.19	
		291-6470-601.32-75	AV MATERIALS	17.99	
		291-6470-601.32-75	AV MATERIALS	132.65	
		291-6470-601.32-75	AV MATERIALS	9.95	
		291-6470-601.32-75	AV MATERIALS	36.92	8,140.32
82630	ARLINGTON HTS MEMORIAL LIBRARY	291-6470-601.32-95	PERIODICALS	4.99	4.99
82631	ARLINGTON HTS MEMORIAL LIBRARY	291-6470-601.32-75	AV MTLs	446.49	
		291-6470-601.32-75	AV MTLs	8.92	
		291-6470-601.32-75	AV MTLs	119.00	
		291-6470-601.32-75	AV MTLs	17.99	
		291-6470-601.32-75	AV MTLs	17.99	610.39
82632	ARLINGTON HTS MEMORIAL LIBRARY	291-6470-601.22-02	PLA MEMBERSHIP-C HAMANN	78.00	
		291-6470-601.32-75	AV MATERIALS	94.33	
		291-6470-601.32-75	AV MATERIALS	83.12	
		291-6470-601.32-75	AV MATERIALS	17.99	
		291-6470-601.32-75	AV MATERIALS	14.99	
		291-6470-601.32-75	AV MATERIALS	33.32	
		291-6470-601.32-75	AV MATERIALS	17.95	
		291-6470-601.32-75	AV MATERIALS	12.99	
		291-6470-601.32-75	AV MATERIALS	12.99	
		291-6470-601.32-75	AV MATERIALS	12.99	
		291-6470-601.32-75	AV MATERIALS	63.74	
		291-6470-601.32-75	AV MATERIALS	2.10	
		291-6470-601.32-75	AV MATERIALS	127.48	
		291-6470-601.32-75	AV MATERIALS	53.41	
		291-6470-601.32-75	AV MATERIALS	17.99	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-75	AV MATERIALS	17.99	
		291-6470-601.32-75	AV MATERIALS	60.53	
		291-6470-601.32-75	AV MATERIALS	1,724.75	
		291-6470-601.32-75	AV MATERIALS	14.99	
		291-6470-601.32-75	AV MATERIALS	50.00	
		291-6470-601.32-75	AV MATERIALS	128.86	
		291-6470-601.32-75	AV MATERIALS	131.73	
		291-6470-601.32-75	AV MATERIALS	76.64	
		291-6470-601.32-75	AV MATERIALS	76.99	
		291-6470-601.32-75	AV MATERIALS	79.65	
		291-6470-601.32-75	AV MATERIALS	191.22	
		291-6470-601.32-75	AV MATERIALS	24.23	
		291-6470-601.32-80	BOOKS	18.93	
		291-6470-601.32-80	BOOKS	19.15	
		291-6470-601.32-80	BOOKS	16.01	
		291-6470-601.32-80	BOOKS	10.89	
		291-6470-601.32-80	BOOKS	10.89	
		291-6470-601.32-80	BOOKS	64.23	
		291-6470-601.32-80	BOOKS	10.89	
		291-6470-601.32-80	BOOKS	26.58	
		291-6470-601.32-80	BOOKS	73.70	
		291-6470-601.32-80	BOOKS	22.01	
		291-6470-601.32-80	BOOKS	30.05	
		291-6470-601.32-80	BOOKS	45.99	
		291-6470-601.32-80	BOOKS	29.98	
		291-6470-601.32-80	BOOKS	23.95	
		291-6470-601.32-80	BOOKS	15.88	
		291-6470-601.32-95	PERIODICALS	6.81	
		291-6470-601.32-95	PERIODICALS	497.00	
		291-6470-601.32-95	PERIODICALS	17.99	
		291-6470-601.32-95	PERIODICALS	3.92	
		291-6470-601.32-95	PERIODICALS	14.99	
		291-6470-601.32-95	PERIODICALS	20.00	
		291-6470-601.32-95	PERIODICALS	20.00	4,220.81
82638	BAKER & TAYLOR	291-6470-601.32-80	BOOKS	36.56	
		291-6470-601.32-80	BOOKS	118.52	
		291-6470-601.32-80	BOOKS	92.12	
		291-6470-601.32-80	BOOKS	229.00	
		291-6470-601.32-80	BOOKS	176.62	
		291-6470-601.32-80	BOOKS	339.74	
		291-6470-601.32-80	BOOKS	493.41	
		291-6470-601.32-80	BOOKS	101.45	
		291-6470-601.32-80	BOOKS	303.41	
		291-6470-601.32-80	BOOKS	481.29	
		291-6470-601.32-80	BOOKS	552.06	
		291-6470-601.32-80	BOOKS	1,349.05	
		291-6470-601.32-80	BOOKS	125.48	
		291-6470-601.32-80	BOOKS	267.83	
		291-6470-601.32-80	BOOKS	67.02	
		291-6470-601.32-80	BOOKS	450.47	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	103.09	
		291-6470-601.32-80	BOOKS	102.67	
		291-6470-601.32-80	BOOKS	30.77	
		291-6470-601.32-80	BOOKS	67.08	
		291-6470-601.32-80	BOOKS	388.90	
		291-6470-601.32-80	BOOKS	577.86	
		291-6470-601.32-80	BOOKS	294.59	
		291-6470-601.32-80	BOOKS	374.54	
		291-6470-601.32-80	BOOKS	426.49	
		291-6470-601.32-80	BOOKS	299.56	
		291-6470-601.32-80	BOOKS	70.25	
		291-6470-601.32-80	BOOKS	135.77	
		291-6470-601.22-85	PROC SERVS	114.00	
		291-6470-601.22-85	PROC SERVS	95.00	
		291-6470-601.22-85	PROC SERVS	171.00	
		291-6470-601.22-85	PROC SERVS	117.80	
		291-6470-601.22-85	PROC SERVS	125.40	
		291-6470-601.22-85	PROC SERVS	129.20	
		291-6470-601.22-85	PROC SERVS	95.00	
		291-6470-601.22-85	PROC SERVS	102.60	
		291-6470-601.22-85	PROC SERVS	102.60	
		291-6470-601.22-85	PROC SERVS	110.20	
		291-6470-601.22-85	PROC SERVS	301.35	
		291-6470-601.32-75	AV MTLs	19.35	
		291-6470-601.32-80	BOOKS	66.86	
		291-6470-601.32-80	BOOKS	65.76	
		291-6470-601.32-80	BOOKS	600.40	
		291-6470-601.32-80	BOOKS	63.02	
		291-6470-601.32-80	BOOKS	320.55	
		291-6470-601.32-80	BOOKS	654.03	
		291-6470-601.32-80	BOOKS	493.28	
		291-6470-601.32-80	BOOKS	187.15	
		291-6470-601.32-80	BOOKS	17.56-	
		291-6470-601.32-80	BOOKS	193.08	
		291-6470-601.22-85	PROC SERVS	102.60	
		291-6470-601.22-85	PROC SERVS	79.80	
		291-6470-601.22-85	PROC SERVS	3.80-	
		291-6470-601.22-85	PROC SERVS	3.80-	
		291-6470-601.22-85	PROC SERVS	11.40-	
		291-6470-601.22-85	PROC SERVS	3.80-	
		291-6470-601.22-85	PROC SERVS	38.00-	
		291-6470-601.22-85	PROC SERVS	102.60	
		291-6470-601.22-85	PROC SERVS	106.40	
		291-6470-601.22-85	PROC SERVS	148.20	
		291-6470-601.22-85	PROC SERVS	49.40	
		291-6470-601.22-85	PROC SERVS	110.20	
		291-6470-601.22-85	PROC SERVS	126.20	
		291-6470-601.22-85	PROC SERVS	76.00	
		291-6470-601.22-85	PROC SERVS	68.40	
		291-6470-601.22-85	PROC SERVS	140.60	
		291-6470-601.22-85	PROC SERVS	106.40	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.22-85	PROC SERVS	140.60	
		291-6470-601.22-85	PROC SERVS	117.80	
		291-6470-601.22-85	PROC SERVS	79.80	
		291-6470-601.32-80	BOOKS	513.84	
		291-6470-601.32-80	BOOKS	964.58	
		291-6470-601.32-80	BOOKS	105.95	
		291-6470-601.32-80	BOOKS	123.19	
		291-6470-601.32-80	BOOKS	577.90	
		291-6470-601.32-80	BOOKS	406.44	
		291-6470-601.32-80	BOOKS	402.86	
		291-6470-601.32-80	BOOKS	299.53	
		291-6470-601.32-80	BOOKS	28.89	
		291-6470-601.32-80	BOOKS	188.17	
		291-6470-601.32-80	BOOKS	425.37	
		291-6470-601.32-80	BOOKS	172.73	
		291-6470-601.32-80	BOOKS	819.07	
		291-6470-601.32-80	BOOKS	48.25	
		291-6470-601.32-80	BOOKS	16.07	
		291-6470-601.32-80	BOOKS	176.26	
		291-6470-601.32-80	BOOKS	140.44	
		291-6470-601.32-80	BOOKS	34.91	
		291-6470-601.32-80	BOOKS	219.08	
		291-6470-601.32-80	BOOKS	438.80	
		291-6470-601.32-80	BOOKS	448.10	
		291-6470-601.32-80	BOOKS	138.52	
		291-6470-601.32-80	BOOKS	676.02	
		291-6470-601.32-80	BOOKS	436.68	
		291-6470-601.32-80	BOOKS	460.65	
		291-6470-601.32-80	BOOKS	155.97	
		291-6470-601.32-80	BOOKS	603.99	
		291-6470-601.32-80	BOOKS	389.47	
		291-6470-601.32-80	BOOKS	149.44	
		291-6470-601.32-80	BOOKS	658.89	
		291-6470-601.32-80	BOOKS	29.65	
		291-6470-601.32-80	BOOKS	463.97	
		291-6470-601.32-80	BOOKS	79.11	
		291-6470-601.22-85	PROC SERVS	11.40-	
		291-6470-601.22-85	PROC SERVS	7.60-	
		291-6470-601.22-85	PROC SERVS	87.40	
		291-6470-601.22-85	PROC SERVS	53.20	
		291-6470-601.22-85	PROC SERVS	152.00	
		291-6470-601.32-80	BOOKS	369.94	
		291-6470-601.32-80	BOOKS	304.58	
		291-6470-601.22-85	PROC SERVS	91.20	
		291-6470-601.22-85	PROC SERVS	3.80-	
		291-6470-601.22-85	PROC SERVS	3.80-	
		291-6470-601.22-85	PROC SERVS	3.80-	
		291-6470-601.22-85	PROC SERVS	76.00	
		291-6470-601.32-75	AV MTLs	24.87	
		291-6470-601.32-80	BOOKS	297.83	
		291-6470-601.32-80	BOOKS	72.02	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	133.33	
		291-6470-601.32-80	BOOKS	11.36	
		291-6470-601.32-80	BOOKS	314.98	26,410.97
82639	BAKER & TAYLOR ENTERTAINMENT	291-6470-601.32-75	AV MTLS	186.51	
		291-6470-601.32-75	AV MTLS	14.23	
		291-6470-601.32-75	AV MTLS	214.87	
		291-6470-601.32-75	AV MTLS	61.82	
		291-6470-601.32-75	AV MTLS	24.98	502.41
82645	BIBLIOTHECA LLC	291-6470-601.32-75	AV MTLS	1,601.58	
		291-6470-601.32-80	BOOKS	2,566.81	
		291-6470-601.32-80	BOOKS	672.04	
		291-6470-601.32-75	AV MTLS	114.49	
		291-6470-601.32-75	AV MTLS	12,976.30	
		291-6470-601.32-80	BOOKS	9,865.50	
		291-6470-601.32-75	AV MTLS	9,393.97	
		291-6470-601.32-80	BOOKS	10,447.18	
		291-6470-601.32-80	BOOKS	606.98	
		291-6470-601.32-75	AV MTLS	518.28	
		291-6470-601.32-75	AV MTLS	1,416.23	
		291-6470-601.32-80	BOOKS	2,907.59	53,086.95
82646	BLACKSTONE PUBLISHING	291-6470-601.32-75	AV MTLS	81.88	
		291-6470-601.32-75	AV MTLS	99.00	
		291-6470-601.32-75	AV MTLS	99.00	
		291-6470-601.32-75	AV MTLS	38.94	318.82
82647	BOTTOM LINE BOOKS	291-6470-601.32-80	BOOKS	54.93	54.93
82649	BRODART CO	291-6470-601.32-05	PROCESSING SUPPLIES	942.52	942.52
82651	CENTER POINT LARGE PRINT	291-6470-601.32-80	BOOKS	50.64	
		291-6470-601.32-80	BOOKS	206.46	
		291-6470-601.32-80	BOOKS	50.64	
		291-6470-601.32-80	BOOKS	129.85	437.59
82658	CHICAGO SUN TIMES	291-6470-601.32-95	PERIODICALS	41.60	41.60
82659	CHICAGO TRIBUNE	291-6470-601.32-95	PERIODICALS	103.61	
		291-6470-601.32-95	PERIODICALS	51.80	155.41
82664	COMIX REVOLUTION	291-6470-601.32-80	BOOKS	10.97	10.97
82670	DECATUR GENEALOGICAL SOCIETY	291-6470-601.32-95	PERIODICALS	20.00	20.00
82672	DEMCO INC	291-6470-601.32-05	PROCESSING SUPPLIES	26.06	
		291-6470-601.30-05	BOOKTRUCK END PANEL SHELF	93.00	119.06
82674	EBSCO INFORMATION SERVICES	291-6470-601.32-95	PERIODICALS	4,645.78	4,645.78
82680	FINDAWAY WORLD LLC	291-6470-601.32-75	AV MTLS	69.99	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	2,065.61	2,135.60
82683	FRA NOI	291-6470-601.32-95	PERIODICALS	24.00	24.00
82685	GALE/CENGAGE LEARNING	291-6470-601.32-80	BOOKS	726.99	
		291-6470-601.32-80	BOOKS	54.38	
		291-6470-601.32-80	BOOKS	81.57	
		291-6470-601.32-80	BOOKS	166.34	
		291-6470-601.32-80	BOOKS	112.76	
		291-6470-601.32-80	BOOKS	27.19	
		291-6470-601.32-80	BOOKS	24.79	
		291-6470-601.32-80	BOOKS	27.19	
		291-6470-601.32-80	BOOKS	24.79	
		291-6470-601.32-80	BOOKS	121.57	
		291-6470-601.32-80	BOOKS	29.59	
		291-6470-601.32-80	BOOKS	110.34	
		291-6470-601.32-80	BOOKS	46.48	
		291-6470-601.32-80	BOOKS	80.96	
		291-6470-601.32-80	BOOKS	75.97	
		291-6470-601.32-80	BOOKS	86.38	
		291-6470-601.32-80	BOOKS	25.59	
		291-6470-601.32-80	BOOKS	54.38	
		291-6470-601.32-80	BOOKS	51.98	
		291-6470-601.32-80	BOOKS	60.72	
		291-6470-601.32-80	BOOKS	57.58	
		291-6470-601.32-80	BOOKS	23.99	
		291-6470-601.32-80	BOOKS	26.39	
		291-6470-601.32-80	BOOKS	76.77	
		291-6470-601.32-80	BOOKS	55.17	
		291-6470-601.32-80	BOOKS	81.57	
		291-6470-601.32-80	BOOKS	55.98	
		291-6470-601.32-80	BOOKS	52.78	
		291-6470-601.32-80	BOOKS	103.96	
		291-6470-601.32-80	BOOKS	49.58	
		291-6470-601.32-80	BOOKS	548.65	
		291-6470-601.32-80	BOOKS	121.57	
		291-6470-601.32-80	BOOKS	73.14	3,317.09
82686	GARVEYS OFFICE PRODUCTS	291-6470-601.30-05	OFFICE SUPPLIES	14.88	
		291-6470-601.30-05	OFFICE SUPPLIES	15.36	30.24
82692	GREY HOUSE PUBLISHING	291-6470-601.32-80	BOOKS	1,021.75	1,021.75
82695	HF GROUP, LLC	291-6470-601.32-03	BINDING SERICES	1,097.63	1,097.63
82697	ID LABEL INC	291-6470-601.32-05	PROCESSING SUPPLIES	844.50	844.50
82700	ILLINOIS HEARTLAND LIBRARY SYSTEM	291-6470-601.21-64	ACCESS SERVS OCTOBER	7.20-	
		291-6470-601.21-64	ACCESS SERVS NOVEMBER	93.50	86.30
82702	INFORMATION TODAY INC	291-6470-601.32-80	BOOKS	404.53	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					404.53
82703	INGRAM LIBRARY SERVICES	291-6470-601.32-80	BOOKS	3.90	
		291-6470-601.32-80	BOOKS	202.20	
		291-6470-601.32-80	BOOKS	404.29	
		291-6470-601.32-80	BOOKS	111.44	
		291-6470-601.32-80	BOOKS	383.36	
		291-6470-601.32-80	BOOKS	200.17	
		291-6470-601.32-80	BOOKS	10.77	
		291-6470-601.32-80	BOOKS	99.45	
		291-6470-601.32-80	BOOKS	164.10	
		291-6470-601.32-80	BOOKS	72.95	
		291-6470-601.32-80	BOOKS	56.12	
		291-6470-601.32-75	AV MTLs	22.00	
		291-6470-601.32-80	BOOKS	167.70	
		291-6470-601.32-80	BOOKS	664.37	
		291-6470-601.32-80	BOOKS	82.35	
		291-6470-601.32-80	BOOKS	63.54	
		291-6470-601.32-75	AV MTLs	22.00	
		291-6470-601.32-80	BOOKS	75.50	
		291-6470-601.32-80	BOOKS	115.46	
		291-6470-601.32-80	BOOKS	397.80	
		291-6470-601.32-80	BOOKS	79.90	
		291-6470-601.32-80	BOOKS	659.49	
		291-6470-601.32-80	BOOKS	65.27	
		291-6470-601.32-80	BOOKS	50.87	
		291-6470-601.32-80	BOOKS	178.83	
		291-6470-601.32-75	AV MTLs	42.31	
		291-6470-601.32-80	BOOKS	29.96	
		291-6470-601.32-80	BOOKS	75.20	
		291-6470-601.32-80	BOOKS	195.24	
		291-6470-601.32-80	BOOKS	11.70	
		291-6470-601.32-80	BOOKS	188.74	
		291-6470-601.32-80	BOOKS	159.24	
		291-6470-601.32-80	BOOKS	244.30	
		291-6470-601.32-80	BOOKS	74.76	
		291-6470-601.32-80	BOOKS	49.01	
		291-6470-601.32-80	BOOKS	143.18	
		291-6470-601.32-80	BOOKS	18.90	
		291-6470-601.32-80	BOOKS	21.54	
		291-6470-601.32-80	BOOKS	17.25	
		291-6470-601.32-80	BOOKS	17.25	
		291-6470-601.32-80	BOOKS	21.54	
		291-6470-601.32-80	BOOKS	11.70	
		291-6470-601.32-80	BOOKS	21.54	
		291-6470-601.32-80	BOOKS	25.20	
		291-6470-601.32-80	BOOKS	224.60	
		291-6470-601.32-80	BOOKS	293.02	
		291-6470-601.32-80	BOOKS	9.02	
		291-6470-601.32-80	BOOKS	272.74	
		291-6470-601.32-80	BOOKS	182.66	
		291-6470-601.32-80	BOOKS	3.45	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	3.90	
		291-6470-601.32-80	BOOKS	7.80	
		291-6470-601.32-80	BOOKS	139.97	
		291-6470-601.32-80	BOOKS	20.92-	
		291-6470-601.32-80	BOOKS	34.11	
		291-6470-601.32-80	BOOKS	137.20	
		291-6470-601.32-80	BOOKS	88.68	
		291-6470-601.32-80	BOOKS	337.96	
		291-6470-601.32-80	BOOKS	92.82	7,529.40
82711	KANOPY INC	291-6470-601.32-75	AV MTL5	1,064.00	1,064.00
82713	LAKESHORE LEARNING MATERIALS	291-6470-601.32-75	AV MTL5	34.98	34.98
82714	LIBERTY UNIVERSITY INC.	291-6470-601.21-64	ACCL32685284ILL#209238380	25.00	25.00
82720	MESSENGER PUBLIC LIBRARY OF NORTH	291-6470-601.21-64	ILL#207406729 REPLAC FEE	25.00	25.00
82722	MIDWEST TAPE	291-6470-601.32-75	AV MTL5	2,312.91	
		291-6470-601.32-75	AV MTL5	171.43	
		291-6470-601.32-75	AV MTL5	111.98	
		291-6470-601.22-85	PROC SERV5	2.00-	
		291-6470-601.32-75	AV MTL5	594.78	
		291-6470-601.32-75	AV MTL5	311.44	
		291-6470-601.32-75	AV MTL5	1,557.52	
		291-6470-601.32-75	AV MTL5	4.19	
		291-6470-601.32-75	AV MTL5	650.67	
		291-6470-601.32-75	AV MTL5	118.97	
		291-6470-601.32-75	AV MTL5	2,170.75	
		291-6470-601.32-75	AV MTL5	915.58	
		291-6470-601.32-80	BOOKS	3,033.24	
		291-6470-601.32-75	AV MTL5	8,053.58	
		291-6470-601.32-75	AV MTL5	4,645.61	
		291-6470-601.32-75	AV MTL5	284.76	
		291-6470-601.22-85	PROC SERV5	879.58	
		291-6470-601.32-75	AV MTL5	31.49	
		291-6470-601.32-75	AV MTL5	140.68	25,987.16
82724	MOBILE BEACON	291-6470-601.32-75	AV MTL5	154.00	154.00
82736	PADDOCK PUBLICATIONS INC	291-6470-601.32-95	PERIODICALS	39.20	39.20
82737	POLONIA BOOKSTORE INC	291-6470-601.32-80	BOOKS	21.15	21.15
82744	ROWMAN & LITTLEFIELD PUBLISHING GRP	291-6470-601.32-80	BOOKS	112.56	112.56
82745	SCHOOL SPECIALTY LLC	291-6470-601.32-75	AV MTL5	20.44	20.44
82757	THINK SOCIAL PUBLISHING, INC.	291-6470-601.32-80	BOOKS	156.01	156.01
82760	TSAI FONG BOOKS INC	291-6470-601.32-80	BOOKS	218.56	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					218.56
82761	ULINE	291-6470-601.32-05	PROCESSING SUPPLIES	1,153.16	1,153.16
82768	WAREHOUSE DIRECT	291-6470-601.32-05	PROCESSING SUPPLIES	1,098.00	1,098.00
***** DIVISION TOTAL ****					146,380.18

Makerplace

DEPARTMENT: 64 User Services
 82625 AMAZON.COM CREDIT

DIVISION: 80

291-6480-601.30-05	DELIVERY BUZZER	27.99			
291-6480-601.31-85	SANITIZING BUCKETS	46.16			
491-6480-601.50-55	OFFICE FURNITURE	145.99			
491-6480-601.50-55	OFFICE FURNITURE	319.90			
291-6480-601.30-05	PLANNER	6.99			
291-6480-601.30-05	STORAGE BOXES	47.99			
291-6480-601.30-05	PAPER BAGS	16.65			
291-6480-601.31-85	RASPBERRY PI ACCESSORY	12.89			
291-6480-601.31-85	CRICUT BLADES	34.92			
291-6480-601.32-01	DIE CUT SET	15.13			
291-6480-601.32-01	3D PRINTER ACCESSORY	164.08			
291-6480-601.32-01	SEWING CLASS SUPPLIES	45.65			
291-6480-601.32-01	SEWING/VINYL CLASS SPLS	71.28			
291-6480-601.32-01	SEWING/ART TOOL CLASSES	33.35			
291-6480-601.32-01	PAPER CUTTER	181.14			
291-6480-601.32-01	KRAFT PAPER ROLL	31.48			
291-6480-601.32-01	LASER CUTTER CLASS SUPPLY	66.13			
291-6480-601.30-07	CORRUGATED CARDBOARD	89.96			
291-6480-601.30-07	COMB BINDING RING	31.98			
291-6480-601.32-01	ART SUPPLIES	59.39			
291-6480-601.30-05	OFFICE SUPPLIES	10.98			
291-6480-601.31-85	RASPBERRY PI SUPPLIES	179.95			
291-6480-601.32-01	PROGRAM SUPPLIES	357.85			
291-6480-601.30-07	PROGRAM SUPPLIES	126.28			
291-6480-601.30-05	OFFICE SUPPLIES	120.67			
291-6480-601.31-85	SMALL TOOLS	226.87			
291-6480-601.32-01	PROGRAM SUPPLIES	42.44			
491-6480-601.50-55	MAILBOX	30.62			
291-6480-601.32-01	IRONING BOARD	169.99			
291-6480-601.32-01	PROGRAM SUPPLIES	213.11			
291-6480-601.32-01	PROGRAM SUPPLIES	48.99	2,976.80		
82627	ANDERSON PEST SOLUTIONS	291-6480-601.21-11	EXTERMINATING SERVS BELMO	202.00	
		291-6480-601.21-11	EXTERMINATING SERVS BELMO	83.00	
		291-6480-601.21-11	EXTERMINATING SERVS NOV	68.00	
		291-6480-601.21-11	EXTERMINATING SERVICES	68.00	421.00
82632	ARLINGTON HTS MEMORIAL LIBRARY	491-6480-601.50-55	STOOLS FABRICATION ROOM	224.72	
		491-6480-601.50-55	COAT RACKS AND HANGERS	675.26	
		291-6480-601.21-11	COAT HOOKS	173.08	
		291-6480-601.31-85	EMBROIDERY MACHINE REPAIR	65.00	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6480-601.32-01	LASER CUTTER WOOD CLASSES	308.66	1,446.72
82654	CHADWICK CONTRACTING COMPANY	491-6480-601.50-55	PAVING. CHECK #82233 REPL	4,283.33	4,283.33
82665	COMPLETE TEMPERATURE SYSTEMS	291-6480-601.21-11	BOILER SERVICE BELMONT	918.00	918.00
82668	D & T ELECTRIC INC.	491-6480-601.50-55	ELECTRICAL SERVS	7,464.34	7,464.34
82669	D & T ELECTRIC INC.	491-6480-601.50-55	ELECTRICAL SERVS	12,074.20	12,074.20
82693	GROOT, INC.	291-6480-601.21-11	NOV & DEC WASTE & RECYCLE	123.40	123.40
82707	JENSENS PLUMBING & HEATING	491-6480-601.50-55	HVAC I	15,900.71	15,900.71
82708	JENSENS PLUMBING & HEATING	491-6480-601.50-55	PLUMBING	15,480.00	15,480.00
82709	JOHNSON PLASTICS PLUS	291-6480-601.30-07	WOOD F/LASER CUTTER	1,609.75	
		291-6480-601.30-07	INKS F/SUBLIMATION PRINTE	340.00	1,949.75
82710	K&J PAINTING LLC	491-6480-601.50-55	PAINT	2,031.60	2,031.60
82716	LIBRARY STORE INC,THE	291-6480-601.32-01	ELLISON DIES F/MAKERPLACE	371.14	371.14
82717	MASTER MAINTENANCE SERVICE INC	291-6480-601.21-11	JANITORIAL SERVS DECEMBER	1,650.00	1,650.00
82719	MENARDS-MOUNT PROSPECT	291-6480-601.21-11	BLDG MAINTENANCE	50.97	50.97
82729	NELSON FIRE PROTECTION COMPANY	491-6480-601.50-55	INSTALL TWO TAMPER SWITCH	1,640.00	1,640.00
82730	NELSON FIRE PROTECTION COMPANY	491-6480-601.50-55	FIRE PROTECTION	5,675.00	5,675.00
82733	NICOR GAS	291-6480-601.30-51	NATURAL GAS 10/15-11/13 B	224.76	
		291-6480-601.30-51	NATURAL GAS 10/15-11/13 B	189.20	413.96
82743	ROUNDY'S INC	291-6480-601.31-45	JANITORIAL PRODUCTS	14.67	
		291-6480-601.32-01	PROGRAM SUPPLIES	21.60	36.27
82750	SHERWIN ACE HARDWARE INC	291-6480-601.21-11	BLDG MAINTENANCE	10.75	10.75
82754	STANDARD ELEVATOR CO	291-6480-601.21-02	REG SERVS NOVEMBER BELMON	272.95	
		291-6480-601.21-02	REG SERVS DECEBER BELMONT	272.95	545.90
82766	VILLAGE OF ARLINGTON HEIGHTS	291-6480-601.21-60	115947-63032 WATER/SEWER	106.34	
		291-6480-601.21-60	115947-63032 WATER/SEWER	6.93	113.27
82770	WILLIAMS ASSOCIATES ARCHITECTS	491-6480-601.50-55	ARCHITECT SEPTEMBER	2,357.50	2,357.50
82773	WOW BUSINESS	291-6480-601.22-42	INTERNET 11/25-12/24	231.99	231.99
82776	3PI TECH SOLUTIONS INC	291-6480-601.30-07	3D PRINTER FILAMENT FOR M	1,199.50	
***** DIVISION TOTAL ****					79,366.10
***** DEPARTMENT TOTAL **					257,187.69

FUND TOTALS

FUND	FUND NAME	FUND TOTAL
291	Memorial Library Fund	470,365.42
491	Capital Projects-Library	69,286.21
**** TOTAL ALL FUNDS ****		539,651.63

December 21, 2021

**Arlington Heights Memorial Library
American Express Card Summary
11/30/2021**

#	CARDHOLDER	ACCOUNT	AMOUNT	DESCRIPTION	VENDOR
1	Czajka	6001-2165	\$ 90.00	Cashback Program Annual Fee	CASHBACK PROGRAM FEE
2	Czajka	6001-2165	\$ 75.00	American Express Annual Fee	Annual Membership Ren
3	Czajka	6440-3202	\$ 12.58	Program Supplies	BLICK ART 8004471892
4	Driskell	489-90-00	\$ (145.38)	Corporate Cashback	CORPORATE CASHBACK CR
5	Driskell	291-0000-140-05-00	\$ 675.00	2022 AIGA Group Membership for Graphics	AIGA
6	Driskell	291-0000-140-05-00	\$ 248.40	PLA Conference Flight - C Hamann	AMERICAN AIRLINES
7	Driskell	291-0000-140-05-00	\$ 3.52	PLA Conference Flight - C Hamann	EXPEDIA 721873400464
8	Driskell	291-0000-140-05-00	\$ 158.40	PLA Conference Flight - C Hamann	UNITED AIRLINES
9	Driskell	291-0000-140-05-00	\$ (135.00)	PLA Conference Registration - C Hamann, Adjustment	ACR
10	Driskell	291-0000-140-05-00	\$ 330.00	PLA Conference Registration - J Duncan	ACR
11	Driskell	291-0000-140-05-00	\$ 330.00	PLA Conference Registration - R King	ACR
12	Driskell	291-0000-140-05-00	\$ 200.00	PLA Conference Registration - S Meyer	ACR
13	Driskell	291-0000-140-05-00	\$ 286.96	SXSW Conference Flight - J Bower	SOUTHWEST AIRLINES (
14	Driskell	491-6480-5055	\$ 224.72	Stools for Fabrication Room	The Webstaurant Stor
15	Driskell	491-6480-5055	\$ 675.26	Coat Racks and Hangers for Makerplace	The Webstaurant Stor
16	Driskell	6001-2165	\$ 90.00	Cashback Program Annual Fee	CASHBACK PROGRAM FEE
17	Driskell	6001-2165	\$ 75.00	American Express Annual Fee	Annual Membership Ren
18	Driskell	6001-2203	\$ (5.07)	Disaster Planning Handbook, Tax Refund	CHICAGO BOOKS & JOUR
19	Driskell	6001-2203	\$ 49.00	YALSA Symposium Registration - E Richardson	AMERLIBASSOC ECOMMER
20	Driskell	6001-3005	\$ 51.90	Asset Tags	BT*ONLINE LABELS, IN
21	Driskell	6002-2165	\$ 2.80	Facebook Advertising	FACEBK*3BEWW83NS2
22	Driskell	6002-2165	\$ 25.00	Facebook Advertising	FACEBK*L6M499FNS2
23	Driskell	6002-2210	\$ 434.75	Volunteer Holiday Card	MOO INC MOO INC
24	Driskell	6002-2210	\$ 20.39	Business Cards - T Sara	VISTAPR*VISTAPRINT.C
25	Driskell	6002-2210	\$ 84.99	Business Cards - B Coleman, N Camp, C Shin	VISTAPR*VISTAPRINT.C
26	Driskell	6002-3005	\$ 14.97	Cordless Glue Gun Nozzles	HOMEDEPOT.COM
27	Driskell	6002-3005	\$ 128.97	Cordless Glue Gun	HOMEDEPOT.COM
28	Driskell	6002-3005	\$ 115.47	Volunteer Holiday Card Envelopes	BT*ENVELOPES.COM
29	Driskell	6003-2201	\$ 100.00	Job Post - Director of Customer Service	ILLINOIS LIBRARY ASS
30	Driskell	6003-2201	\$ 249.00	Job Post - Director of Customer Service	YOUR MEMBERSHIP INC*
31	Driskell	6003-2255	\$ 699.30	Year of You Gratitude Meal Evening Balance	IN *TASTY CATERING
32	Driskell	6003-2255	\$ 1,312.80	Year of You Gratitude Meal Daytime Balance	IN *TASTY CATERING
33	Driskell	6003-2255	\$ 200.00	Year of You Food Truck Tip	TST* SAVORY CRUST -
34	Driskell	6004-2165	\$ (11.81)	ESL/Literacy Storage Unit, Tax Refund	IKEA.COM 396879330
35	Driskell	6008-2203	\$ 125.00	IGFOA Seminar - T Sara	ILLINOIS GOVERNMENT
36	Driskell	6010-2242	\$ 95.97	Emergency Texting Service	ONTIMETEL DIALMYCAL
37	Driskell	6010-3032	\$ 280.00	Zoom Subscription	ZOOM.US 888-799-9666
38	Driskell	6020-2111	\$ 301.50	Batteries	BATTERYSHARKS.COM 00
39	Driskell	6401-3201	\$ 69.54	Supplies for December Teen DIY Kit	MICHAELS #9490
40	Driskell	6401-3201	\$ 134.99	November Tween DIY Kit	SP * OREGON OWL PELL
41	Driskell	6401-3202	\$ 43.49	DIY Gift Supplies	Dollar Tree, Inc. 00
42	Driskell	6401-3202	\$ 12.97	Make a Gift Supplies	JOANN STORES ONLINE.
43	Driskell	6401-3202	\$ 28.86	Make a Gift Supplies	ACEHARDWARE Acehardw
44	Driskell	6401-3202	\$ 81.08	Hot Chocolate Bombs Tween Program	JOANN STORES ONLINE.
45	Driskell	6410-2203	\$ 260.10	Genealogy Research Techniques eCourse - N Camp	AMERLIBASSOC ECOMMER
46	Driskell	6410-3201	\$ 31.88	LitCrate Items	BT*AMERICAN MEADOWS
47	Driskell	6410-3201	\$ 25.00	Coco & Blu Gift Card	COCO & BLU
48	Driskell	6420-2202	\$ 40.00	ITBE Membership - C Shin	ITBE ORG 00-08029634
49	Driskell	6420-2202	\$ 40.00	ITBE Membership - G Fujino	ITBE ORG 00-08029634
50	Driskell	6420-2203	\$ 49.00	Supervision Training - J Vartivarian	LIBRARYWORKS.COM
51	Driskell	6440-3202	\$ 40.00	Books and Brews, 11/17	EDDIES RESTAURANT AN
52	Driskell	6470-2202	\$ 78.00	PLA Membership - C Hamann	AMERLIBASSOC ECOMMER
53	Driskell	6480-2111	\$ 173.08	Coat Hooks for Makerplace	The Webstaurant Stor
54	Driskell	6480-3185	\$ 65.00	Embroidery Machine Repair	LINDA Z'S SEWING CEN
55	Driskell	6480-3201	\$ 308.66	Laser Cutter Wood for Makerplace Classes	OCOOCH HARDWOODS
56	Dworianyyn	6001-2165	\$ 90.00	Cashback Program Annual Fee	CASHBACK PROGRAM FEE
57	Dworianyyn	6001-2165	\$ 75.00	American Express Annual Fee	Annual Membership Ren
58	Dworianyyn	6010-2005	\$ 199.95	SSL Certificate for Web Servers	SSLS.COM
59	Dworianyyn	6010-2005	\$ 54.10	PayPal PayFlow Pro Monthly Subscription	PAYFLOW/PAYPAL 0045
60	Dworianyyn	6010-2242	\$ 343.35	Public Internet Service	COMCAST CHICAGO
61	Dworianyyn	6010-2242	\$ 51.99	ADT Security System for Makerplace	ADT SECURITY*4038885
62	Dworianyyn	6010-3032	\$ 11.99	YouTube Premium Subscription	GOOGLE *YOUTUBEPREMI

#	CARDHOLDER	ACCOUNT	AMOUNT	DESCRIPTION	VENDOR
63	Dworianyn	6010-3032	\$ 165.00	Volunteer Software Monthly Subscription	WWW.VOLGISTICS.COM
64	Dworianyn	6010-3032	\$ 1.50	O365 Phone Line License	MSFT * E0400GHG92 00
65	Dworianyn	6010-3232	\$ 59.99	Nintendo Switch Game for Gaming Cart	AMZN DIGITAL*G33XY0S
66	Dworianyn	6010-3232	\$ 59.99	Nintendo Switch Game for Gaming Cart	AMZN DIGITAL*QO0AY3B
67	Dworianyn	6010-3232	\$ 59.99	Nintendo Switch Game for Gaming Cart	AMZN DIGITAL*RC1086N
68	Dworianyn	6010-3232	\$ 19.88	Nintendo Switch Game for Gaming Cart	AMZN DIGITAL*XM3TU4C
69	Dworianyn	6010-3032	\$ 55.11	Parallels Software Subscription for Dual Boot	CBI*PARALLELS
70	Dworianyn	6010-3032	\$ 9.99	Kindle Unlimited Montly Subscription	KINDLE UNLTD*GL34D32
71	Dworianyn	6010-3032	\$ 4.99	Amazon Freetime Subscription	AMAZON KIDS+*GC2LR2T
72	Dworianyn	6010-3032	\$ 310.68	Amazon S3 Storage for Backups	AMAZON WEB SERVICES
73	Dworianyn	6010-3032	\$ 54.00	Google Gsuite Monthly Subscription	GOOGLE *GSUITE_AHML
74	Dworianyn	6010-3032	\$ 35.00	Trello Monthly Subscription	TRELLO.COM* ATLASSIA
75	Dworianyn	6010-3032	\$ 15.99	Spotify Monthly Subscription	SPOTIFY USA
76	Dworianyn	6010-3032	\$ 651.75	Office 365 Monthly Subscription	MNJTECHNOLOGIESDIREC
77	Dworianyn	6010-3032	\$ 9.99	Amazon Music Unlimited Subscription	AMAZON MUSIC*7F5LF5O
78	Dworianyn	6010-3032	\$ 49.00	Riddle.com Monthly Subscription	RIDDLE.COM SUBSCRIPT
79	Dworianyn	6010-3232	\$ 2.10	iPad App for Kids' World iPad	APPLE.COM/BILL
80	Dworianyn	6010-3232	\$ 6.35	iPad App for Kids' World iPad	APPLE.COM/BILL
81	Dworianyn	6010-3232	\$ 6.35	iPad App for Kids' World iPad	APPLE.COM/BILL
82	Dworianyn	6010-3232	\$ 6.35	iPad App for Kids' World iPad	APPLE.COM/BILL
83	Dworianyn	6010-3232	\$ 6.35	iPad App for Kids' World iPad	APPLE.COM/BILL
84	Dworianyn	6010-3232	\$ 6.35	iPad App for Kids' World iPad	APPLE.COM/BILL
85	Dworianyn	6010-3232	\$ 8.48	iPad App for Kids' World iPad	APPLE.COM/BILL
86	Dworianyn	6010-3232	\$ 8.48	iPad App for Kids' World iPad	APPLE.COM/BILL
87	Dworianyn	6010-3232	\$ 8.48	iPad App for Kids' World iPad	APPLE.COM/BILL
88	Dworianyn	6010-3232	\$ 8.48	iPad App for Kids' World iPad	APPLE.COM/BILL
89	Dworianyn	6010-3232	\$ 8.48	iPad App for Kids' World iPad	APPLE.COM/BILL
90	Dworianyn	6010-3232	\$ 8.48	iPad App for Kids' World iPad	APPLE.COM/BILL
91	Dworianyn	6010-3232	\$ 10.60	iPad App for Kids' World iPad	APPLE.COM/BILL
92	Dworianyn	6010-3232	\$ 10.60	iPad App for Kids' World iPad	APPLE.COM/BILL
93	Dworianyn	6010-3232	\$ 10.60	iPad App for Kids' World iPad	APPLE.COM/BILL
94	Szymanek	6001-2165	\$ 90.00	Cashback Program Annual Fee	CASHBACK PROGRAM FEE
95	Szymanek	6001-2165	\$ 75.00	American Express Annual Fee	Annual Membership Ren
96	Szymanek	6470-3275	\$ 94.33	AV Materials	TARGET.COM 3991
97	Szymanek	6470-3275	\$ 83.12	AV Materials	TARGET.COM 3991
98	Szymanek	6470-3275	\$ 17.99	AV Materials	NETFLIX.COM
99	Szymanek	6470-3275	\$ 14.99	AV Materials	HELP.HBOMAX.COM
100	Szymanek	6470-3275	\$ 33.32	AV Materials	BARNES&NOBLE.COM 000
101	Szymanek	6470-3275	\$ 17.95	AV Materials	BARNES&NOBLE.COM 000
102	Szymanek	6470-3275	\$ 12.99	AV Materials	HLU*HULU 17479794399
103	Szymanek	6470-3275	\$ 12.99	AV Materials	HLU*HULU 17479807886
104	Szymanek	6470-3275	\$ 12.99	AV Materials	HLU*HULU 17479817017
105	Szymanek	6470-3275	\$ 63.74	AV Materials	BESTBUYCOM8064608060
106	Szymanek	6470-3275	\$ 2.10	AV Materials	TARGET.COM 3991
107	Szymanek	6470-3275	\$ 127.48	AV Materials	TARGET.COM 3991
108	Szymanek	6470-3275	\$ 53.41	AV Materials	TARGET.COM 3991
109	Szymanek	6470-3275	\$ 17.99	AV Materials	NETFLIX.COM
110	Szymanek	6470-3275	\$ 17.99	AV Materials	NETFLIX.COM
111	Szymanek	6470-3275	\$ 60.53	AV Materials	TARGET.COM 3991
112	Szymanek	6470-3275	\$ 1,724.75	AV Materials	BRIGHT SOLUTIONS FOR
113	Szymanek	6470-3275	\$ 14.99	AV Materials	HELP.HBOMAX.COM
114	Szymanek	6470-3275	\$ 50.00	AV Materials	SLING.COM
115	Szymanek	6470-3275	\$ 128.86	AV Materials	TARGET.COM 3991
116	Szymanek	6470-3275	\$ 131.73	AV Materials	TARGET.COM 3991
117	Szymanek	6470-3275	\$ 76.64	AV Materials	TARGET.COM 3991
118	Szymanek	6470-3275	\$ 76.99	AV Materials	TARGET.COM 3991
119	Szymanek	6470-3275	\$ 79.65	AV Materials	GAMESTOP.COM GameSto
120	Szymanek	6470-3275	\$ 191.22	AV Materials	GAMESTOP.COM GameSto
121	Szymanek	6470-3275	\$ 24.23	AV Materials	GAMESTOP.COM GameSto
122	Szymanek	6470-3280	\$ 18.93	Books	BOOK DEPOSITORY
123	Szymanek	6470-3280	\$ 19.15	Books	BARNES&NOBLE.COM 000
124	Szymanek	6470-3280	\$ 16.01	Books	AB* ABEBOOKS.CO J3P7
125	Szymanek	6470-3280	\$ 10.89	Books	BARNES&NOBLE.COM 000
126	Szymanek	6470-3280	\$ 10.89	Books	BARNES&NOBLE.COM 000
127	Szymanek	6470-3280	\$ 64.23	Books	AMERICAN RADIO RELAY
128	Szymanek	6470-3280	\$ 10.89	Books	BARNES&NOBLE.COM 000
129	Szymanek	6470-3280	\$ 26.58	Books	ANDERSONS BOOK200019
130	Szymanek	6470-3280	\$ 73.70	Books	SP * BRYAN SANSIVERO

<u>#</u>	<u>CARDHOLDER</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>	<u>VENDOR</u>
131	Szymanek	6470-3280	\$ 22.01	Books	BOOKSHOP.ORG
132	Szymanek	6470-3280	\$ 30.05	Books	BARNES&NOBLE.COM 000
133	Szymanek	6470-3280	\$ 45.99	Books	ECKHARTZ PRESS BOOKS
134	Szymanek	6470-3280	\$ 29.98	Books	HOMELESS TRAINING
135	Szymanek	6470-3280	\$ 23.95	Books	ANDERSONS BOOK200019
136	Szymanek	6470-3280	\$ 15.88	Books	BARNES&NOBLE.COM-BN
137	Szymanek	6470-3295	\$ 6.81	Periodicals	EBAY O*19-07909-4283
138	Szymanek	6470-3295	\$ 497.00	Periodicals	CABOT HERITAGE
139	Szymanek	6470-3295	\$ 17.99	Periodicals	COOKINGWITHPAULADEEN
140	Szymanek	6470-3295	\$ 3.92	Periodicals	BT*MDDN HOLDINGS INC
141	Szymanek	6470-3295	\$ 14.99	Periodicals	D J*DOWJONES NEWS
142	Szymanek	6470-3295	\$ 20.00	Periodicals	MDC*ROYALS MAG QTR M
143	Szymanek	6470-3295	\$ 20.00	Periodicals	MDC*MAGAZINE.STORE
			<u>\$ 15,764.61</u>		

December 21, 2021

**Arlington Heights Memorial Library
Mastercard Summary
11/30/2021**

Count	9				
<u>CARDHOLDER</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>	<u>VENDOR</u>	
M Szymanek	6010-3232	\$ 63.74	Nintendo Switch Games	Nintendo	
	6010-3232	\$ 42.49	Nintendo Switch Games	Nintendo	
	6010-3232	\$ 25.49	Nintendo Switch Games	Nintendo	
	6010-3232	\$ 63.74	Nintendo Switch Games	Nintendo	
	6470-3275	\$ 446.49	AV Materials	English Central	
	6470-3275	\$ 8.92	AV Materials	Foreign Transaction Fee	
	6470-3275	\$ 119.00	AV Materials	Amazon	
	6470-3275	\$ 17.99	AV Materials	Netflix	
	6470-3275	\$ 17.99	AV Materials	Netflix	
		<u>\$ 805.85</u>			

December 21, 2021

Arlington Heights Memorial Library
Special Funds Summary
11/30/2021

Count 24

#		Account	Amount	Description	Staff
		Check # 1599 - AHML	\$ 55,000.00	Transfer to Disbursement	S Beckman
		Check # 1600 – AHML – Petty Cash			
1	11/8/2021	6401-3201	\$ 39.10	Program Supplies	J Pinotti
2		6401-3202	\$ 8.48	Program Events	J Pinotti
3		6401-3005	\$ 3.49	Office Supplies	J Pinotti
4		6401-3202	\$ 27.71	Program Events	J Pinotti
5		6401-2203	\$ 16.85	Mileage - L Dakas	L Dakas
6		6401-3202	\$ 19.82	Outreach Refreshments	R King
7		6401-3201	\$ 29.94	Pumpkin Patch play items	R King
8		6401-2203	\$ 10.30	Mileage - E Richardson	E Richardson
9		6401-3202	\$ 22.36	Tinker Days Supplies	E Richardson
10		6420-2203	\$ 25.00	Anti-Racism Training Registration	T Karim
11	11/15/2021	6420-2203	\$ 3.14	Mileage - M Williams	M Williams
12		6470-3295	\$ 4.99	Periodicals	M Szymanek
13		6401-3202	\$ 20.20	Halloween Party Supplies	E Mather
14	11/22/2021	6401-3201	\$ 21.97	Dinovember Supplies	R King
15		6420-2203	\$ 6.28	Mileage - S Meyer	S Meyer
16	11/29/2021	6008-2203	\$ 2.69	Mileage - S Beckman	S Beckman
17		6001-2203	\$ 40.00	Open Mike Refreshments	J Moravec
18	12/1/2021	6401-2203	\$ 26.38	Mileage - K McGuire	K McGuire
19		6430-2203	\$ 2.46	Mileage - R Witt	R Witt
20		6410-2203	\$ 5.94	Mileage - D Malik	D Malik
21		6004-3185	\$ 41.88	Butterfly Garden Supplies	R Moravec
22		6004-3185	\$ 46.41	Butterfly Garden Supplies	R Moravec
23		6450-2202	\$ 50.00	Suburban Chicago Apple Users Membership	R Fabits
24		6001-2205	\$ 4.83	Postage	H Langele
			<u>\$ 480.22</u>		

To: Board of Library Trustees
From: Mike Driskell, Trixie Dantis, Maria Papanastassiou
Date: December 21, 2021
Re: Kids' World Refresh

At the September Board meeting, an initial concept and drawings were presented for refreshing the Arlington Heights Memorial Library Kids' World department, budgeted for 2022. Staff and representatives from Williams Architects will provide an updated concept and drawings incorporating feedback garnered from the Board and staff.

Building upon the 2010 remodel, the following objectives have been identified for the project:

Provide developmentally appropriate, interactive learning zones, allowing youth to grow through the department

Thoughtfully laying out the department with developmentally appropriate, interactive elements and related services will help youth transition through the department and will help direct caregivers to appropriate resources for their children.

- Family Place: Adding to our services for early learning and caregiver education, staff will add interactive elements to engage and encourage learning as families.
- Interactive Zone: Serving as a focal point for the department, the interactive zone will feature elements that will appeal to all ages and provide opportunities for families to explore together. Ideas for this space include the [Everbright](#) light feature, floor projection and wall mounted panels.
- Grades K-3: Currently, there is not a clear space designated for the changing needs of this target audience.
- Tween area: Continuing implementation of the 2018-2022 Strategic Plan, staff will create a dedicated space for this target audience.

Add an accessible all-gender/family restroom

Add an all-gender restroom for caregivers accompanying their child/families.

Create a more defined entry into Kids' World

Without a defined entry, young customers approaching, leaving and using that immediate area are often tempted to run from their caregivers approaching or climbing/descending the stairs to the Second Floor/core entrance. By adding a more defined entryway, we will discourage this behavior and slow down young customers. Additionally, a defined, welcoming entrance will signal customers that they are entering a kids' space.

Add a calming/private space

Adding a wellness room will help support customers that are nursing or would benefit from a calming space.

Create a designated area to consume snacks

Designate a snack area in Kids' World to help contain food items and possible allergens.

Add sinks in Lindsey Room

Adding sinks to the Lindsey Room will better support popular, hands-on programs that require sinks/handwashing.

Add Conference Rooms for Teens (project alternate)

Staff have identified that adding study rooms in the Hub would improve services for teen customers. Many of the Second-Floor conference rooms are used by teen customers – 330 teens used these rooms for studying during finals last week. Adding study rooms to the Hub would reduce barriers for teen users that might not have a photo ID, free up Conference Rooms for other users and better connect users with the variety of resources and staff of the Hub.

To: Board of Library Trustees
From: Mike Driskell
Date: December 21, 2021
Re: Illinois State Library FY2022 Public Library Per Capita Grant Application

As discussed at the November Committee of the Whole meeting, the deadline to apply for the FY2022 Public Library Per Capita and Equalization Aid Grant is January 15, 2022. In order to be eligible for the grant, a public library must show that it provides library services which either meet or show progress towards meeting the Illinois Library Standards as most recently approved by the Illinois Library Association.

The FY2022 Public Library Per Capita and Equalization Aid Grant application is a series of questions to determine the status of the library in relationship to *Serving Our Public 4.0: Standards for Illinois Public Libraries*. The executive director and Board of Library Trustees have reviewed the entirety of *Serving Our Public 4.0: Standards for Illinois Public Libraries, 2019* including checklists at the end of each chapter to navigate the application and evaluate if the library meets, is making progress towards meeting, or does not meet each standard.

Attached is the library's Illinois State Library FY2022 Illinois Public Library Per Capita and Equalization Aid Grant application.

Suggested motion: **The Board of Library Trustees approves the FY2022 Illinois Public Library Per Capita and Equalization Aid Grant application.**

Changes in the population count for the eligible service area must be documented and supporting information that details the increase or decrease shall be submitted electronically with this application. Documentation must include one of the following:

- A U.S. Census certification (e.g., correction or special census) that has been filed with the Office of the Secretary of State Index Department prior to submission of the application.
- For population changes, annexations or disconnects that are typically not documented by the U.S. Census, the library must submit appropriate and substantial supporting information, including a certified population count. Examples include, but are not limited to: legal documentation from an appropriate municipal corporate authority or a library district's referenda questions and certified results.

If the population has not changed, no additional documentation is necessary.

Service Area Population _____

Part I. Review of *Serving Our Public 4.0: Standards for Illinois Public Libraries* (© Illinois Library Association, 2019)

To be eligible for a per capita grant, a public library shall show that it will either meet or show progress toward meeting the Illinois library standards as most recently adopted by the Illinois Library Association (75 ILCS 10/8.1).

A grant applicant with below standard performance levels must raise or improve its performance levels in relation to the standards according to the objectives, time frames and priorities the library shall state in the application and which are consistent with the terms of the plan of service of the system of which it is a member. (23 ILAC 3035.115)

The Library Director and the Board of Trustees shall review the entirety of *Serving Our Public 4.0: Standards for Illinois Public Libraries*. To complete this application, refer to the checklist at the conclusion of each chapter.

Chapter 1: Core Standards

Explain the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all Core Standards, please indicate. (150 word limit)

Chapter 2: Governance and Administration

Explain the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Governance and Administration checklist, please indicate. (150 word limit)

Chapter 3: Personnel

Explain the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Personnel checklist, please indicate. (150 word limit)

Chapter 4: Access

Explain the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Access checklist, please indicate. (150 word limit)

Chapter 5: Building Infrastructure and Maintenance

Explain the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Building Infrastructure and Maintenance checklists, please indicate. (150 word limit)

Chapter 6: Safety

Explain the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Safety checklist, please indicate. (150 word limit)

Chapter 7: Collection Management

Explain the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Collection Management checklist, please indicate. (150 word limit)

Chapter 8: System Member Responsibilities and Resource Sharing

Explain the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the System Membership Responsibilities and Resource Sharing checklist, please indicate. (150 word limit)

Chapter 9: Public Services: Reference and Reader's Advisory Services

Explain the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Reference Service checklist and the Reader's Advisory Service checklist, please indicate. (150 word limit)

Chapter 10: Programming

Explain the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Programming checklist, please indicate. (150 word limit)

Chapter 11: Youth/Young Adult Services

Explain the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Youth/Young Adult Services checklist, please indicate. (150 word limit)

Chapter 12: Technology

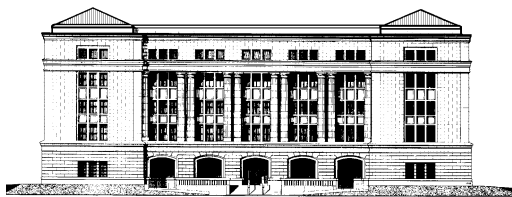
Explain the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Technology checklist, please indicate. (150 word limit)

Chapter 13: Marketing, Promotion and Collaboration

Explain the objectives and priorities to be undertaken during the ensuing year to improve the library's performance levels where the chapter's standards are not met or the library is making progress toward meeting those standards. If the library meets all components of the Marketing, Promotion and Collaboration checklist, please indicate. (150 word limit)

Part II: Planned Use of Grant Funds

Describe objectives and priorities for use of grant monies to meet or improve performance levels in relation to the standards in *Serving Our Public 4.0: Standards for Illinois Public Libraries* (23 ILAC 3035.115). Use general categories in identifying actual planned expenditures. Do NOT include monetary figures or specific brands.



JESSE WHITE • Secretary of State & State Librarian

Illinois State Library, Gwendolyn Brooks Building

300 S. Second St., Springfield, IL 62701-1796

ilsos.gov

Illinois Public Library Equalization Aid Grant Expenditures Report

Library Name: _____ City: _____

Control Number: _____ Branch Number: _____

Fiscal Year 2020 Exact amount of Equalization Grant received: _____

CHECK EXPENDITURE CATEGORY. EACH CHECKED CATEGORY MUST INCLUDE A BRIEF EXPLANATION.

Materials (*materials for all ages, electronic resources, foreign language, travel, large print, educational, books on tape, DVDs, CDs, etc.*)

Programs (*summer reading, Mom & Tot, educational, etc.*)

Personnel

Electronic Access (*databases, resource sharing, LLSAPs, system fees, etc.*)

Continuing Education (*staff and/or board*)

Supplies

Equipment (office equipment, computer software and hardware, etc.)

Travel

Public Relations (newsletters, media ads, etc.)

Telecommunications (phone, fax, internet, cable, etc.)

Construction – Be specific (ADA Accessibility, new carpeting and floor coverings, new furnishings, attached shelving, lighting, basic re-modeling, energy conservation, electrical, roofing, elevators, ceilings, HVAC, plumbing, doors/windows, fire protection, book drops, circulation desks, security systems, technology wiring, and interior or exterior painting)

Contractual Services – Be specific (legal fees, architect fees, consulting fees, etc.)

Other – Be specific (insurance, utilities, furniture, shelving, association fees, lawn maintenance, etc.)

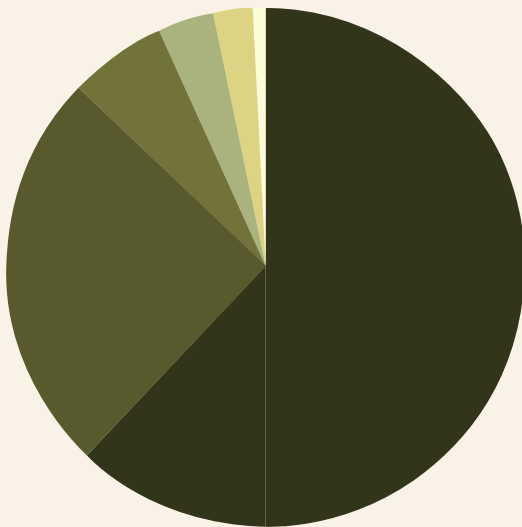
To: Board of Library Trustees
From: Mike Driskell
Date: December 21, 2021
Re: One Book One Village Wrap-Up

Staff from the One Book, One Village Committee will present statistics and highlights from the library's 2021 One Book, One Village program, *Braiding Sweetgrass: Indigenous Wisdom, Scientific Knowledge, and the Teachings of Plants*, by Robin Wall Kimmerer.

8 YEARS AND COUNTING

2020 and 2021 have both proven to be challenging years for much of the Arlington Heights community. Robin Wall Kimmerer's *Braiding Sweetgrass: Indigenous Wisdom, Scientific Knowledge, and the Teachings of Plants* stresses the importance of returning to nature, slowing down and nurturing a strong sense of community. Told through nonfiction essays, Indigenous wisdom and modern life intricately weave together to create the foundation for the eighth annual One Book, One Village initiative.

CIRCULATION STATS



- REGULAR TYPE: 706
- eMATERIALS: 283
- COMPANION TITLES: 92
- LARGE TYPE: 58
- AUDIO: 40
- WORLD LANGUAGES: 6

TOTAL: 1,093

74.7% of author event attendees indicated they had already read *Braiding Sweetgrass* while another 38.1% noted they plan on reading the book following the event.



PROGRAMS

 **626**

Met the Author

 **593**

Viewed Author Event
on YouTube

 **4.8/5**

Author Event Satisfaction Rate

 **19**

Program Sessions Total

 **996**

Attendees Total

New 
Local Partner

Trickster Cultural Center

"My strawberries, oaks, black walnuts now all have names!"

- An Evening with Robin Wall Kimmerer

"Robin was so easy to listen to. I also enjoyed the convenience of not having to leave my house at night."

- An Evening with Robin Wall Kimmerer

BOOK DISCUSSIONS

 **64**

Book Discussion Attendees

 **09**

Book Discussion Sessions

3

In the
Community

3

Virtual

2

In the
Library

1

Senior
Center

SOCIAL MEDIA & WEB ENGAGEMENT

FACEBOOK



41,832
Audience Reach



1,992
Engagements

TWITTER



144
Engagements
& Tweets

INSTAGRAM



586
Engagements

WEBSITE VIEWS



2,062
Total

1,385
Unique

CONSTANT CONTACT



22 emails were sent out that were either entirely focused on OBOV or promoted an OBOV program. These emails got a total of 28,371 opens. The OBOV announcement email was opened 1664 times.



Social media partnerships with Trickster Cultural Center, Arlington Heights Park District and Forest Preserves of Cook County and Jerome McDonnell's involvement led to 14 additional social media posts on Twitter, Facebook and Instagram.

BUDGET

\$8,592.03

Books (Collection)

\$2,997.19

Programs & Discussions

\$23,948.36

Total Costs

\$10,620

Author Visit

\$1,739.16

Marketing & Promotion*

\$5,000

Funded by FOL

*Materials for banners, printing and other graphics are included in the Annual Graphics Budget.

To: Board of Library Trustees
From: Mike Driskell
Date: December 21, 2021
Re: Intergovernmental Agreement for Snow Removal

Staff propose entering into an intergovernmental agreement with the Village of Arlington Heights for snow removal at the library's Makerplace property. The Village will provide snow and ice control for the property located at 112 North Belmont and the library will pay the Village for each occurrence. The agreement has been reviewed by the library's attorney. In the past, the Village and the library have undertaken numerous cooperative programs at minimal or no cost and through the interchange of services and equipment benefit Arlington Heights residents and taxpayers.

Staff have compared pricing provided by the Village and outside contractors and found the Village rates to be competitive. A significant difference in contracting with the Village is the equipment and methods used for cleaning of the property. This includes removal, as opposed to plowing, of the snow, and clearing the sidewalks with brush as opposed to shoveling. Due to the fence surrounding the parking lot and limited yard space to pile the snow, removal of the snow from the property would provide the cleanest and most effective method of clearing. In addition, the snow brush used to clear the sidewalks will provide the safest surface possible.

Suggested motion: The Board of Library Trustees approves entering into an intergovernmental agreement with the Village of Arlington Heights for snow removal at the library's Makerplace property.

**INTERGOVERNMENTAL AGREEMENT
BETWEEN THE VILLAGE OF ARLINGTON HEIGHTS AND THE ARLINGTON HEIGHTS
MEMORIAL LIBRARY**

THIS AGREEMENT entered into by and between the Village of Arlington Heights, a municipal corporation of the County of Cook, State of Illinois ("Village") and the Arlington Heights Memorial Library, a body politic and corporate of Cook County, State of Illinois ("Library");

WHEREAS, the Library provides a public library for residents and children of the Village of Arlington Heights; and

WHEREAS, a library is a broad-based community service used by residents; and

WHEREAS, the Village provides snow removal; and

WHEREAS, the parties have, in the past, undertaken numerous cooperative programs at minimal or no cost and through the interchange of services and equipment to the benefit of the residents and taxpayers of the two parties; and

WHEREAS, this Agreement is authorized by the Illinois Constitution of 1970 and the Intergovernmental Cooperation Act of the State of Illinois (5 ILCS 220/ 1 et seq.), which provides for the execution of agreements and implementation of cooperative ventures between public agencies of the State of Illinois,

NOW, THEREFORE, in consideration of the foregoing, as well as the mutual covenants and agreements hereinafter set forth, the Village and the Library hereby agree as follows:

SECTION ONE: All matters set forth in the preamble of this Agreement are expressly made a part of this Agreement.

SECTION TWO: The Parties agree as follows:

- A. The Village will provide snow and ice control for the property located at 112 N Belmont (MakerPlace) owned by the Library.
- B. The Library will pay the Village for each "occurrence" Both parties agree that an Occurrence is one complete Village Public Works Department complete removal of snow and salting of the MakerPlace parking lot and driveway, snow removal from the sidewalk bordering the MakerPlace, snow removal from the walkways and steps connecting the MakerPlace. The number of "occurrences" will vary depending on the duration and severity of each snowstorm. An "occurrence" is triggered for any snowfall of 2 inches or greater in 24 hours or where snow has accumulated to 2 inches or greater or upon request.
- C. The Library will pay the Village the cost of each occurrence in accordance with the attached Exhibit A.
- D. The Village will provide two tons of road salt at the market price, sidewalk salt as the Village determines it is needed and a container of salt with a scoop for Library staff to use. The Library will pay the Village the costs in accordance with Exhibit A.

- E. The Village will dispatch snow removal operations outside of regular hours of the Marketplace in accordance with Village snow removal operations or at the request of the Library.
- F. The Village will provide the Library with monthly invoices detailing the number of occurrences, the type and date of each occurrence and sidewalk salt used.
- G. The Library will indemnify, save, and hold harmless the Village, and its officers, agents and employees from any and all liability, losses or damages, including attorneys' fees and costs of defense, the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature, including workers' compensation claims in any way resulting from or arising out of any wrongful or negligent act or omission from the operations of the Library under this Agreement, including operations of subcontractors; and the Library will, at its own expense, appear, defend, and pay all charges of attorneys and all costs and other expenses arising therefrom, or incurred in connection therewith; The Library, however, shall not be required to indemnify, save, and hold harmless the Village for the negligent or willful acts or omissions of the Village.
- H. The Village will indemnify, save, and hold harmless the Library, and its officers, agents and employees from any and all liability, losses or damages, including attorneys' fees and costs of defense, the Library may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature, including workers' compensation claims in any way resulting from or arising out of any wrongful or negligent act or omission from the operations of the Village under this Agreement, including operations of subcontractors; and the Village will, at its own expense, appear, defend, and pay all charges of attorneys and all costs and other expenses arising therefrom, or incurred in connection therewith; The Village, however, shall not be required to indemnify, save, and hold harmless the Library for the negligent or willful acts or omissions of the Library.

SECTION THREE: Concerning terms of the Agreement, the parties agree as follows:

- A. The term of this agreement shall be from December 21, 2021, through May 1, 2022 and will renew automatically each year, effective October 1 through May 1, unless terminated by either party upon 60 days written notice.
- B. The waiver by either Party of any breach of any term, covenant, or condition shall not be deemed to be a waiver of such term, covenant, or condition or any subsequent breach of the same or any other term, covenant or condition or any subsequent breach of the same or any other term, covenant or condition contained in this Agreement. None of the terms, covenants or conditions in this Agreement can be waived by either Party except by written agreement executed by authorized officials of both Parties.
- C. This agreement shall be governed and construed in accordance with the laws of the State of Illinois.
- D. Either party may terminate this agreement upon 60 days written notice.

SECTION FOUR: All notices hereunder shall be in writing and must be served either personally or certified mail or similar service with proof of service to:

Village Manager
Village of Arlington Heights
33 South Arlington Heights Road
Arlington Heights, IL 60005

Executive Director
Arlington Heights Memorial Library
500 North Dunton Ave.
Arlington Heights, IL 60004

and any other person or place which either party, by its prior written notice to the other party, shall designate for notice.

SECTION FIVE: It is mutually understood and agreed that all agreements and covenants in this Agreement are severable and that in the event any of them shall be held to be invalid by any court of competent jurisdiction, this Agreement shall be interpreted as if such invalid provision were not contained in this Agreement.

SECTION SIX: Neither party may assign, transfer or otherwise convey its rights or obligations under this Agreement without the prior written consent of the other party. This Agreement shall be binding upon and inure to the benefit of any successor entity which may assume and perform the duties of either party.

SECTION SEVEN: This Agreement is entered into solely for the benefit of the contracting Parties, and nothing in the Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a Party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party. This Agreement sets forth the entire understanding of the parties and may only be amended or modified by a written instrument signed by the Parties except as otherwise provided herein.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers this ___ day of _____ 2021.

Arlington Heights Memorial Library

Village of Arlington Heights

President

Village President

Attest:

Attest:

Secretary

Village Clerk

Executive Director's Report December 2021

What's New @ AHML

Snoopy and the Red Baron opens on Veteran's Day

The *Snoopy and the Red Baron* exhibit arrived on November 2 and opened to the public on Veteran's Day, November 11. This travelling exhibit from the Charles M. Schulz Museum celebrates one of Snoopy's most recognized personas through beautiful, high-quality reproductions of original Peanuts' comic strips and other Snoopy and the Red Baron ephemera and historical objects. Visitors were flocking to the exhibit as it was being installed, sharing memories of growing up with the Peanuts comic strip. Upon opening, Snoopy fans of every age expressed their love of the beloved cartoon beagle and his trademark red doghouse.



To enhance the exhibit, Programs & Exhibits Specialist Emily Muszynski created a docent program offering drop-in, docent-led tours to the public every Thursday. Forty-eight customers attended docent tours in November. Tours continue through the exhibit end on January 20. Thank you to the Friends of the Library for making this exhibit possible with their generous contribution of \$4,250 towards the cost.

Serving Our Community

Chicago Futabakai Japanese School

The library welcomed back the second graders from Chicago Futabakai Japanese School, an elementary and junior high day school and Saturday education program located in Arlington Heights. Lead Youth Services Specialist Laura Dakas provided a tour of Kids' World, highlighting the resources available to students and their families. An English teacher translated as students enthusiastically took notes while walking the tour.



Hablemos Español

Hablemos Español hosted two sessions in November, with a total of 24 participants. A survey of those currently attending and previous registrants showed a 100% interest in the library offering the program in a hybrid setting.

“I really appreciate the continuation of this program - I have a lot to learn and very helpful so far. Thank You Catalina and AHML!”

“Love, love, love your class!! So glad this is almost back in person. I have missed it so much.”

Bookmobile Winter Updates

This month brought on the holiday season with a reconfiguration of bookmobile shelving. To accommodate multiple holidays celebrated by library customers (Thanksgiving, Diwali, Hanukkah and Christmas), standard materials are switched out to make room for holiday items, transforming the bookmobile into a multicultural celebration on wheels.

Outreach at Stonebridge



Youth Services staff offered support to the bookmobile team at the very busy Stonebridge Apartments stop from March through November. In all, Youth Services staff provided reference and programming support to 1,175 customers. Throughout the year, fun activities were offered including two very successful storytimes. Giveaways and the ever-popular activity kits were distributed. Plans are to continue a strong Youth Services presence at the Stonebridge Apartments bookmobile stop in Spring 2022. On the last evening for the year, customers were offered the chance to write something on the ‘gratitude gourd.’

LGBTQ History and Understanding Gender

The month of November celebrates national Transgender Day of Remembrance. Two virtual events invited customers to expand their knowledge, comfort and skills around LGBTQ+ issues. On November 18, Heather McCammond-Watts presented **Understanding Gender: Bend the Binary** to 16 community members. As a children’s’ librarian at a neighboring library and the parent of two transgender young adult children, Heather’s interactive presentation came from a unique place of experience. Heather provided a combination of history, particularly related to socializing children, primer terms, language and tips for discussing and respectfully addressing one another according to gender identities.

On November 30, John D’Emilio, author and retired University of Illinois Chicago Professor Emeritus (History and Gender and Women’s Studies) presented **Making Change**, a fascinating look at LGBTQ Activism in the United States since the 1950’s. John engaged the audience of 11 with a well-paced, well-organized presentation covering decades of defining events and figures of LGBTQ+ history. A recording of [this event](#) is available on the library’s YouTube channel.

Parent's Turn: Creating an Activity-Based Countdown Calendar for Your Family

Families with young children participated in the library's Parents' Turn program series, a long-term programming partnership between Youth Services Assistant Manager Maria Papanastassiou and Sunny Amirpour of Positively Strong Solutions. During the program, teen volunteers engaged kids with a giant memory card game, a turkey craft and their own countdown calendar activity. Sunny and caregivers discussed different ways families could celebrate counting down to life events, and how to develop healthy expectations around gifting and encourage activity-based celebrations with their families. Caregivers made their own activity-based countdown calendar to take home.



Gerry's Kitchen Visit

Culinary Advisor Brian Baseggio hosted a small group from Gerry's Café, an organization working to open a coffee shop that will provide job opportunities for adults with disabilities. The group of future staff toured the kitchen to get an idea of what a working kitchen looks and feels like, as well as captured some promotional materials (video and pictures) for their social media and fundraising efforts. Watch the Gerry's kitchen visit Facebook video [here](#).



If you haven't checked out the new Arlington Heights Memorial Library's Makerplace, we highly recommend you do! We are so fortunate in our...

Like Comment Share

89 · 4 Comments · 1.4K Views

30 Books in 30 Minutes, Gift Giving Edition 2021



Early Literacy Services Supervisor Rebecca King collaborated with Lead Youth Services Outreach Specialist Laura Dakas and Youth Services Advisors Susan Hollars and Emily Mroczek to book talk 30 new picture books published in 2021 as gift recommendations for the upcoming holiday season.

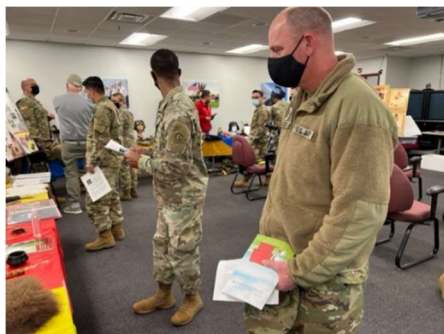
Hosted on Zoom, with the timer running, it was a fun race to beat the clock in the 30 minutes allowed. Follow up comments were so positive, Graphic Designer Stephanie Battista edited the video so it could be posted on the library's [YouTube](#) channel for additional viewing. The Wakelet was another way to share the list of titles with links to the library's catalogue.

"Thank you for coordinating this event. After attending a prior 30 books in 30 minutes (I think it was earlier this year), I was really looking forward to last night and it did not disappoint 😊. It's nice to get the list of books I'm confident (because it's suggested by you all) my kids will enjoy!"

US ARMY RESERVE in Arlington Heights/85th Support Command - Ethnic Observance Event

Community Engagement Liaison Catalina Shin, in collaboration with the Info Services Department, formed a new partnership with the Office of Equal Opportunity/85th support command at the US Army Reserve located in Arlington Heights. Catalina assisted Sgt. Lisa Marie Gulley, Equal Opportunity Advisor, in signing up for a business library card and checking out relevant materials to highlight National American Indian Heritage Month during the 85th Support Command's ethnic observance event on November 6.

Catalina interacted with members of the command who reside at the Arlington Heights base. She spoke about the process of signing up for library cards and accessing library services. A summer visit with the bookmobile is planned for their annual family event.



33 ½ Classic Albums: John Prine's *John Prine* with Erin Osmon

This is the sixth 33 ½ program, marking the midpoint of this year-long series presented with Glenview and Northbrook libraries. The event brought together 97 music lovers, 51 who are Arlington Heights residents, to celebrate Erin Osmon's 33 ½ book release and to learn more about local legend John Prine's self-titled debut album. Erin began the event with a touching and personal presentation about the Midwest, John Prine's lasting connection to Chicago. Following her presentation, Programs & Exhibits Specialist Neal Parker facilitated a lively Q&A session. Attendees expressed their appreciation for the series, and the local connection Prine had to Chicago, including neighborhood history and the history of the Old Town School of Folk Music. This program was recorded and is available [to watch](#) on the library's YouTube page, where it has been viewed an additional 77 times.

Welcoming author Cathy Park Hong + Pulitzer-Prize Winning Photojournalist Lynsey Addario

These excellent events were spearheaded by Vernon Area Public Library and Highland Park Public Library and brought together more than one dozen libraries each. Both libraries brought out large audiences - 345 and 402 attendees respectively. Cathy Park Hong's program brought a much-needed perspective to a largely white, suburban audience as she discussed her book and experiences in America as an Asian-American woman. Photojournalist Lynsey Addario's program brought much needed insight to Afghanistan -- a country whose history, varied cultures and the effects of a US-led 20-year war still remain a mystery to many Americans. Feedback from Arlington Heights attendees was overwhelmingly positive with survey respondents praising both presenters for their candid, honest and personal sharing. When asked what Cathy Park Hong attendees enjoyed most, they shared:

"The author's honesty and her willingness to share her experiences"

"Listening to the great Cathy Park Hong! I thought the questions asked by the moderators were thoughtful and engaging. Thank you!"

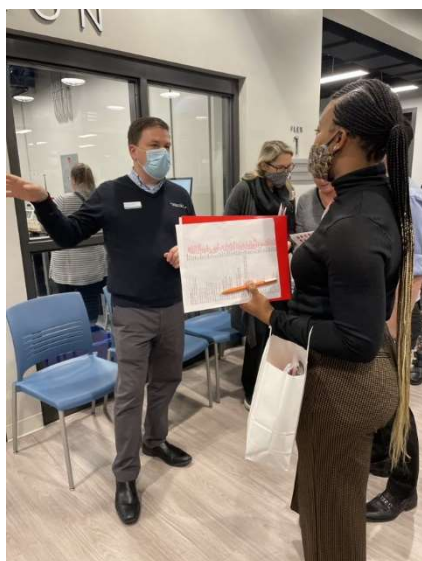
*"Cathy is an excellent writer and I loved her book, *Minor Feelings*. Thank you for having her speak."*

Chamber of Commerce Event at the Makerplace

Sip & Socialize at the Makerplace was a successful outreach and networking event. Sixty-seven people attended the collaboration of the Arlington Heights Chamber of Commerce and two member-organizations that sponsored food and drinks.

Local restaurant Passero donated food prepared in the kitchen and the chef's time for the event. Guests were able to see the commercial kitchen in use and enjoy the delicious food. Drinks for the event were donated by America's Flooring Store, the local flooring contractor that installed the MakerPlace floors. Info Services Advisor Diane Malik and Info Services Librarian Lev Kalmens were able to make connections with individuals active in the local business community.

Digital Services Manager Jack Bower, Makerspace Branch Assistant Manager Chris Krueger and Makerspace Specialist Stacy Craft highlighted small business benefits with group tours and equipment demonstrations. So many great ideas were discussed! Everything from creating prototypes to making promotional items, signage, presentation materials, customized molds and branded wearable items.



Toys for Tots Participation

The Harper College Library makerspace reached out to Makerplace staff in November to work together to 3D print toy gifts for a Toys for Tots program. Makerspace staff printed various toys like articulated dolphins, unicorns, geckos, dinosaurs and penguins. Two hundred and three toys were printed total with over 2,000 grams of filament used.



Makerplace Programs Continue

Programming for the Makerplace continued in November to great success! Nineteen programs were offered in November with 222 total attendees. This included 14 maker focused programs led by Makerplace staff, including Makerplace Essentials basic programs and building tours. Five culinary programs were held in the kitchen, including Jamming, Thanksgiving Sides and Fall Pies.



Chef Grace of Scratchboard Kitchen

Chef Grace Goudie, Executive Chef of Arlington Heights' Scratchboard Kitchen, guided a total of 64 home chefs through four class sessions in November. On November 9, a daytime and an evening class enjoyed the chance to make Thanksgiving sides. On that day's menu: Miso Brussel Sprouts, Brown Butter Sage Carrot Biscuits, Acorn Squash with a Chai Honey Glaze, Cranberry Cobbler, Streusel and Granola. They gathered around tables with their neighbors and encouraged one another, making new friends and building community while they cooked.

On November 18 and 23, Chef Grace offered sessions of Fall pies; one pumpkin and one apple pie per table. Attendees took turns making graham cracker crust, pumpkin filling, butter crust and apple filling. Everyone shared tips and experiences, with great questions for Chef Grace. Attendees at each of Chef Grace's classes brought home generous amounts of the food prepared and a packet with the recipes used in class.



Jamming at the Library

Wednesday, November 3 marked the first hands-on food program in the Makerplace Kitchen! Fifteen Arlington Heights residents gathered to make and take home delicious cranberry jam as facilitated by Andrea Pracht of My Kitchen Clatter. Customers were able to mix, boil and combine ingredients, as Andrea talked them through the different aspects of canning; including sanitation and what to do with mishaps (like your jar not sealing!). All customers walked away with a jar of jam and the recipe used in class.



Jeff-Fest Moroney Family Tour

Makerspace Branch Assistant Manager Chris Krueger and Arlington Heights Memorial Library Foundation Founder and Chair Lauree Harp provided a tour of the Makerplace to the Moroney family. Their son, Jeff Moroney, was a maker who tragically passed away doing what he loved. The AHML Foundation and Moroney family recently held “Jeff-Fest”, a Makerplace fundraiser to celebrate Jeff’s life and talents as a maker.

Sublimation Printer and Equipment Donation from Mike Musich

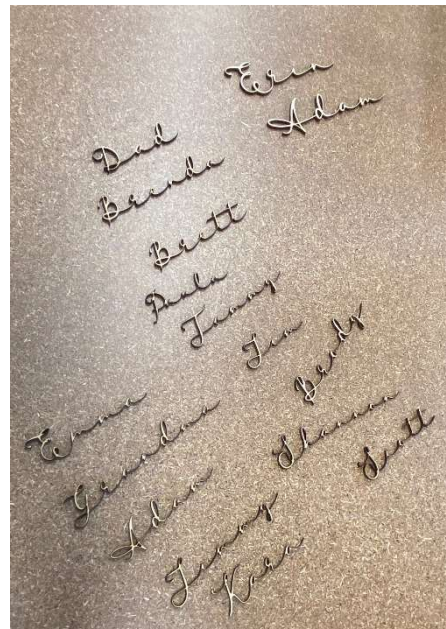
At the Makerplace’s grand opening Makerspace Branch Assistant Manager Chris Krueger met Mike Musich, the son of a well-known local artist Jack Musich. Through the Arlington Heights Memorial Library Foundation, Mike donated a sublimation printer, mug press, press accessories and almost 250 blank sublimation mugs. This equipment new would be valued at around \$2,000.

Makerplace Stories

A customer used the Dremel laser cutter to cut felt fabric for a Linus Blanket project. This was her first time seeing a laser cutter, let alone using one! Makerplace staff helped her and by the time the project wrapped up, the customer was independently running the cutter.



Many customers used the laser cutters this month in preparation for the holidays. These examples used Makerplace purchased birch wood to engrave gift tags, names for stockings, stir sticks, custom ornaments for an entire high school football team, among many others.



A customer sewed a Christmas stocking using Makerplace sewing machines with a cross-stitched design that she stitched herself.



A customer used the Dremel laser cutter to cut snowflakes and other winter designs on organza fabric. The final product came out beautifully with no fraying because the raw edges were sealed by the laser.



A customer stuck around after a vinyl cutting class to continue working on projects. She made three custom labeled cups for her family.



Staff Highlights

Flexible Work Location

Human Resources Manager Lisa Haack presented at the virtual 2021 Employment Law Conference. Lisa was a panelist for “Flexible Work Locations: Where Are We Now?” which was a conversation centered around how various types of business have adapted to “the new normal” with fully remote, hybrid or fully in person work environments.

Gender Equity Training

Community & Circulation Services and Youth Services staff attended **Gender 101** training, an in-depth session presented by Ann & Robert H. Lurie Children’s Hospital of Chicago staff focusing on LGBTQ+/Gender Equity. Training included an overview of shared language/key concepts, the impact of gender on our society, how to support anyone coming out, best practices (institutional, leadership and personal best practices) and reflection.

Metadata for Diversity, Equity and Inclusion

Community Engagement Liaison Catalina Shin attended the kick-off meeting of the Metadata for Diversity, Equity and Inclusion group hosted by Cooperative Computer Services of Arlington Heights. The group hopes to work together to accomplish more equitable, diverse and inclusive library cataloging/metadata practices in library catalogs. The goal is to provide a space for people to share resources, ideas and discuss experiences on DEI topics related to catalog data.

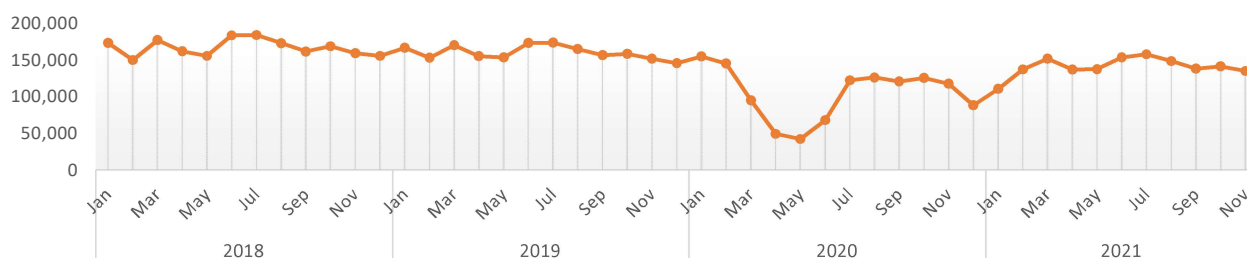
Arlington Heights Memorial Library

November 2021 Dashboard

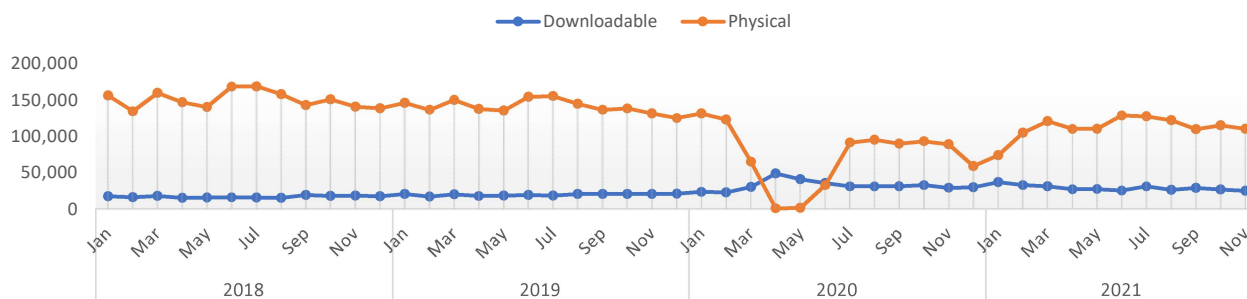
Circulation

Type	Current Month	Same Month Last Year	Change	Type	YTD Total Current Year	YTD Total Last Year	Change
Print	74,733	59,608	▲ 25.4%	Print	831,087	522,298	▲ 59.1%
Audiovisual	27,408	24,153	▲ 13.5%	Audiovisual	315,600	240,148	▲ 31.4%
Downloadable	24,417	28,765	▼ -15.1%	Downloadable	314,798	352,882	▼ -10.8%
ILL	287	277	▲ 3.6%	ILL	4,076	2,877	▲ 41.7%
Other	7,593	4,560	▲ 66.5%	Other	77,355	44,145	▲ 75.2%
Total	134,438	117,363	▲ 14.5%	Total	1,542,916	1,162,350	▲ 32.7%

Circulation



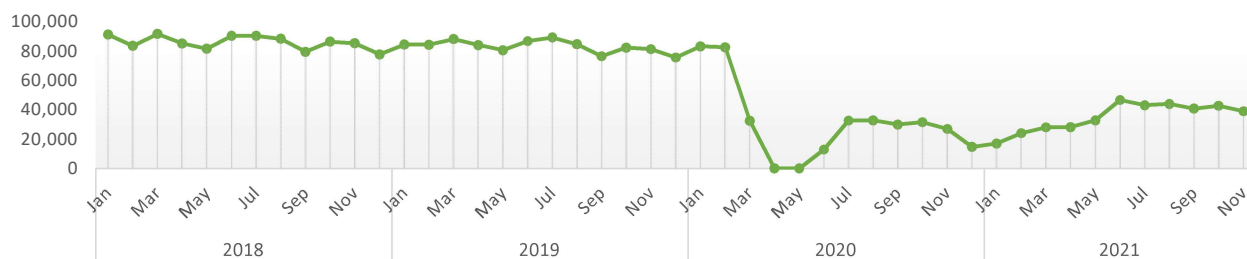
Physical vs. Downloadable Circulation



Library Visits

Location	Current Month	Same Month Last Year	Change	Location	YTD Total Current Year	YTD Total Last Year	Change
Main Library	29,959	17,761	▲ 68.7%	Main Library	278,121	290,145	▼ -4.1%
Drive-Up	5,548	7,707	▼ -28.0%	Drive-Up	77,169	57,394	▲ 34.5%
Bookmobile	1,275	1,303	▼ -2.1%	Bookmobile	19,160	11,602	▲ 65.1%
Senior Center	912	98	▲ 830.6%	Senior Center	5,646	4,298	▲ 31.4%
Makerplace	1,188	0	--	Makerplace	4,377	0	--
Total	38,882	26,869	▲ 44.7%	Total	384,473	363,439	▲ 5.8%

Library Visits



Arlington Heights Memorial Library

November 2021 Dashboard

Program Satisfaction 4.7 / 5

Programs

Program Attendance

Audience	Current Month	Same Month Last Year	Change	Audience	YTD Total Current Year	YTD Total Last Year	Change
Adult	1,880	2,591	▼ -27.4%	Adult	21,879	24,106	▼ -9.2%
Children	1,159	1,453	▼ -20.2%	Children	14,777	19,771	▼ -25.3%
Teen	171	61	▲ 180.3%	Teen	1,948	5,928	▼ -67.1%
Total	3,210	4,105	▼ -21.8%	Total	38,604	49,805	▼ -22.5%

Number of Programs

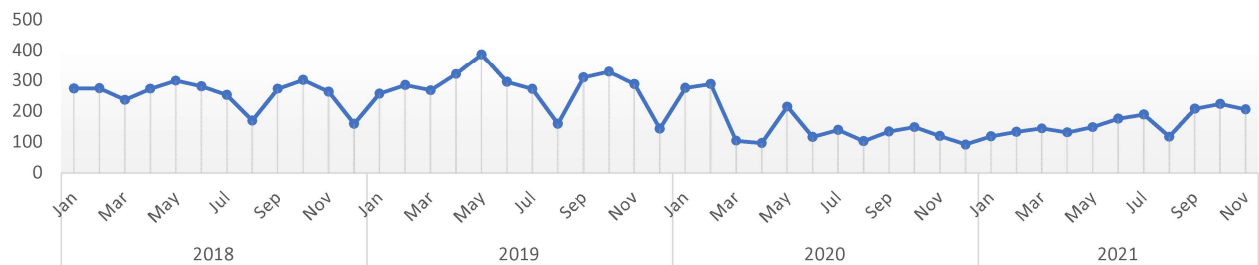
Audience	Current Month	Same Month Last Year	Change	Audience	YTD Total Current Year	YTD Total Last Year	Change
Adult	132	85	▲ 55.3%	Adult	1,086	974	▲ 11.5%
Children	57	27	▲ 111.1%	Children	551	600	▼ -8.2%
Teen	17	8	▲ 112.5%	Teen	158	166	▼ -4.8%
Total	206	120	▲ 71.7%	Total	1,795	1,740	▲ 3.2%

	Current Month	Same Month Last Year	Change		YTD Total Current Year	YTD Total Last Year	Change
Avg. Attendance	16	34	▼ -54.4%	Avg. Attendance	22	29	▼ -24.9%

Program Attendance



Number of Programs



Supplementary Programs and Activities

Number of Programs and Activities

Program and Activity Attendance

Type	Current Month	Same Month Last Year	Change	Type	Current Month	Same Month Last Year	Change
Passive	20	21	▼ -4.8%	Passive	1,593	2,532	▼ -37.1%