

BOARD OF LIBRARY TRUSTEES

**TUESDAY, SEPTEMBER 21, 2021
7:00 P.M.**

CARDINAL ROOM

(Meeting may be viewed on the Library's YouTube channel [here](#))

- AGENDA -

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENT
- IV. LIAISON REPORTS
 - FRIENDS OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY
 - ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION
- V. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF AUGUST 17, 2021 (Action Item 1)
- VI. REVIEW OF THE FINANCIAL REPORT FOR THE PERIOD ENDED AUGUST 31, 2021 (Item 2)
- VII. REVIEW OF THE CHECK REGISTER FOR THE PERIOD ENDED AUGUST 31, 2021 (Action Item 3)

VIII. EXECUTIVE DIRECTOR'S REPORT

-COLLECTION SERVICES

Collection Services Manager Lisa Bobis and Collection Supervisor Cyndi Hamann will present details of the collection services department and physical and electronic collections.

IX. OLD BUSINESS

- ADOPTION OF REVISIONS TO POLICY 5.001 HOURS OF SERVICE (Action Item 4)

The board will consider adoption of proposed revisions to Policy 5.001 Hours of Service based on library building usage.

- APPROVAL OF 2022 LIBRARY HOLIDAY DATES/CLOSINGS SCHEDULE (Action Item 5)

The board will consider approval of a schedule of proposed library holiday dates and closings for 2022.

- ADOPTION OF REVISIONS TO HUMAN RESOURCE POLICY - HOLIDAYS (Action Item 6)

The board will consider adoption of proposed revisions to human resource policy – Holidays to reflect inclusion of Juneteenth as a recognized paid holiday.

- APPROVAL OF 2022 BOARD MEETING SCHEDULE (Action Item 7)

The board will consider approval of a schedule of proposed dates for the 2022 Board and Committee of the Whole meetings.

X. NEW BUSINESS

- KIDS' WORLD REFRESH (Item 8)

Staff and representatives from Williams Architects will provide an overview of the proposed update of the Kids World area of the library, planned for 2022.

XI. OTHER

XII. ADJOURNMENT

Public comment for this meeting can be made either in person or in advance via email. Please email comments to LibraryDirector@ahml.info by 5:00 p.m., September 21, 2021. Comments will be shared during the Public Comment section of the agenda.

Final vote or action may be taken at the meeting on any agenda item subject matter listed above, unless the agenda line item specifically states otherwise.

Individuals with disabilities who plan to attend this meeting and who require certain accommodations to allow them to observe and/or participate are requested to contact the library's Business Office (phone 847-506-2611; TTY 847-392-1119) 48 hours in advance, if possible, to allow for the arrangement of reasonable accommodations.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY HELD ON TUESDAY, AUGUST 17, 2021.

08.21.01 A regular meeting of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Cardinal Room of the Arlington Heights Memorial Library on Tuesday, August 17, 2021, at 7:00 p.m. by President Greg Zyck.

08.21.02 Upon **ROLL CALL**, the following answered Present: Trustee Galla, Medal, Ruhl, Smart, Somary, Supplitt and Zyck.

Absent: None

Also present: Michael Driskell, Executive Director; Shannon Distel, Deputy Director; Donna Ekl, Director of Finance; Patricia Dantis, Youth Services Manager; Maria Papanastassiou, Youth Services Assistant Manager; Elizabeth Ludemann, Info Services Supervisor; Megan Young, Programs and Exhibits Supervisor; Alice Son, Teen Services Supervisor; Lynne Priest, Youth Services Supervisor; Julie Doren, Business Office Assistant; Natalie Clemens, Williams Architects; Melissa Cayer, Resident. Mary Hastings, Director of Communications and Marketing, participated in the meeting via Zoom.

08.21.03 **PUBLIC COMMENT** – Melissa Cayer requested the library use the same agenda software system as the Village of Arlington Heights.

08.21.04 **LIAISON REPORTS**

- **FRIENDS OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY** – Michael Driskell reported the Friends generously approved \$3,575 for the bike rack replacement for the Makerplace that includes a public tool kit for bike repair. The Friends' fourth market sale of the year brought in a record \$5,503.45. The next market sale is scheduled for Saturday, September 25.

- **ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION** – Michael Driskell reported there was no report from the Foundation.

08.21.05 Trustee Somary moved **APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF JULY 21, 2021 (Action Item 1)**. Trustee Smart seconded. All were in favor and the minutes were approved as submitted.

08.21.06 **REVIEW OF THE FINANCIAL REPORT FOR THE PERIOD ENDED JULY 31, 2021 (Item 2)** – Donna Ekl reported the library received personal property replacement taxes (PPRT) in the amount of \$30,023.50. With 58% of the fiscal year lapsed, 51% of the unaudited annual operating budget has been expensed. 36% of the total annual capital budget has been expensed.

- 08.21.07 **REVIEW OF THE CHECK REGISTER FOR THE PERIOD ENDED JULY 31, 2021 (Action Item 3)** – Donna Ekl provided information in response to trustees’ questions about individual expenditures. On behalf of the board, President Zyck thanked Donna for her dedicated work at the library and wished her well in her future endeavors.

Trustee Supplitt moved **THE BOARD OF LIBRARY TRUSTEES ACCEPTS THE CHECK REGISTER FOR THE ARLINGTON HEIGHTS MEMORIAL LIBRARY OF JULY 31, 2021, IN THE AMOUNT OF \$1,406,772.61.** Trustee Ruhl seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Galla, Medal, Ruhl, Smart, Somary, Supplitt and Zyck. Nay: none. The motion carried.

- 08.21.08 **EXECUTIVE DIRECTOR’S REPORT** – The executive director highlighted the July 2021 Director’s Report. The report included a focus on the youth services department spaces, programming, collection and outreach by Youth Services Manager Trixie Dantis and Youth Services Assistant Manager Maria Papanastassiou.

08.21.09 **OLD BUSINESS**

MAKERPLACE UPDATE (Item 4) – Natalie Clemens from Williams Architects presented an update on the progress of the Makerplace at 112 North Belmont Avenue. Michael Driskell announced the Makerplace grand opening is scheduled for Sunday, September 19.

08.21.10 **NEW BUSINESS**

STAFF PRESENTATION ON 2021 ONE BOOK, ONE VILLAGE PROMOTIONAL PLAN AND RELATED PROGRAMMING (Item 5) – Programs and Exhibits Supervisor Megan Young and Info Services Supervisor Elizabeth Ludemann gave a presentation on the 2021 One Book, One Village title *Braiding Sweetgrass* by Robin Wall Kimmerer and related programming. A virtual visit by the author is scheduled for Thursday, October 21.

08.21.11 **OTHER**

– **2021 ILLINOIS LIBRARY ASSOCIATION ANNUAL CONFERENCE OCTOBER 12-14, 2021** – The Illinois Library Association Annual Conference will be virtual October 12-14.

– President Zyck expressed condolences to the family of local resident and author Margery Frisbie. The Board of Library Trustees recognizes and honors her contributions to the Arlington Heights Memorial Library and the Arlington Heights community.

There being no further business to discuss, Trustee Smart moved **ADJOURNMENT**. Trustee Somary seconded. All were in favor and the meeting was adjourned at 8:16 p.m.

Carole Medal, Vice President/Secretary

Julie Doren, Recorder

ITEM 2

Village of Arlington Heights

FUND 291 Memorial Library Fund

| ACCOUNT | ACCOUNT DESCRIPTION | ***** ESTIMATED | CURRENT ACTUAL | ***** %REV | ***** ESTIMATED | YEAR-TO-DATE ACTUAL | ***** %REV | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|---------|---------------------------|-----------------|----------------|------------|-----------------|---------------------|------------|-----------------|--------------------|
| 400 | Taxes | | | | | | | | |
| 401 | Real Estate Taxes | | | | | | | | |
| 03 00 | Real Estate Tax IMRF | 77,480 | | .00 | 619,840 | 493,976.60 | 80 | 929,760 | 435,783.40 |
| 04 00 | Real Estate Tax FICA | 51,429 | | .00 | 411,432 | 327,891.29 | 80 | 617,155 | 289,263.71 |
| 05 00 | Real Estate Tax | 1,082,387 | | .00 | 8,659,096 | 6,900,798.64 | 80 | 12,988,650 | 6,087,851.36 |
| 401 ** | Real Estate Taxes | 1,211,296 | | .00 | 9,690,368 | 7,722,666.53 | 80 | 14,535,565 | 6,812,898.47 |
| 403 | Intergovernmental Taxes | | | | | | | | |
| 25 00 | Replacement Tax | 26,377 | 3,818.02 | 15 | 211,016 | 132,795.08 | 63 | 316,533 | 183,737.92 |
| 403 ** | Intergovernmental Taxes | 26,377 | 3,818.02 | 15 | 211,016 | 132,795.08 | 63 | 316,533 | 183,737.92 |
| 400 *** | Taxes | 1,237,673 | 3,818.02 | | 9,901,384 | 7,855,461.61 | 79 | 14,852,098 | 6,996,636.39 |
| 410 | Intergovernmental Revenue | | | | | | | | |
| 411 | Intergovernmental | | | | | | | | |
| 65 00 | Per Capita Grant & Gifts | 5,088 | | .00 | 40,704 | 110,773.98 | 272 | 61,063 | 49,710.98- |
| 90 00 | Contribution Ord. Library | 0 | | .00 | 0 | 7,115.83 | | 0 | 7,115.83- |
| 411 ** | Intergovernmental | 5,088 | | .00 | 40,704 | 117,889.81 | 290 | 61,063 | 56,826.81- |
| 410 *** | Intergovernmental Revenue | 5,088 | | .00 | 40,704 | 117,889.81 | 290 | 61,063 | 56,826.81- |
| 430 | Fees | | | | | | | | |
| 436 | Library Fees | | | | | | | | |
| 72 00 | Non Resident Fees | 208 | 227.00 | 109 | 1,664 | 450.50 | 27 | 2,500 | 2,049.50 |
| 74 00 | Copier/Reader Printer Fee | 3,958 | 3,176.29 | 80 | 31,664 | 18,898.85 | 60 | 47,500 | 28,601.15 |
| 75 00 | Meeting Room Fees | 250 | | .00 | 2,000 | .00 | | 3,000 | 3,000.00 |
| 436 ** | Library Fees | 4,416 | 3,403.29 | 77 | 35,328 | 19,349.35 | 55 | 53,000 | 33,650.65 |
| 430 *** | Fees | 4,416 | 3,403.29 | 77 | 35,328 | 19,349.35 | 55 | 53,000 | 33,650.65 |
| 440 | Fines | | | | | | | | |
| 442 | Library | | | | | | | | |
| 20 00 | Late Charges | 0 | 80.00 | | 0 | 560.00 | | 0 | 560.00- |
| 25 00 | Lost/Damaged Item Charges | 1,743 | 1,244.66 | 71 | 13,944 | 6,868.14 | 49 | 20,922 | 14,053.86 |
| 442 ** | Library | 1,743 | 1,324.66 | 76 | 13,944 | 7,428.14 | 53 | 20,922 | 13,493.86 |
| 440 *** | Fines | 1,743 | 1,324.66 | 76 | 13,944 | 7,428.14 | 53 | 20,922 | 13,493.86 |
| 460 | Interest Income | | | | | | | | |
| 461 | Simple Interest | | | | | | | | |
| 02 00 | Interest on Investments | 750 | 110.16 | 15 | 6,000 | 1,284.20 | 21 | 9,000 | 7,715.80 |
| 461 ** | Simple Interest | 750 | 110.16 | 15 | 6,000 | 1,284.20 | 21 | 9,000 | 7,715.80 |

Village of Arlington Heights
 REVENUE REPORT
 67% OF YEAR LAPSED

ACCOUNTING PERIOD 08/2021

Village of Arlington Heights

FUND 291 Memorial Library Fund

| ACCOUNT | ACCOUNT DESCRIPTION | ***** ESTIMATED | CURRENT ACTUAL | ***** %REV | ***** ESTIMATED | YEAR-TO-DATE ACTUAL | ***** %REV | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|----------------------------------|---------------------------|-----------------|----------------|------------|-----------------|---------------------|------------|-----------------|--------------------|
| 460 | Interest Income | | | | | | | | |
| 461 | Simple Interest | | | | | | | | |
| 462 | Investment Inc | | | | | | | | |
| 10 00 | Market Value Adj IMET | 0 | 36.50 | | 0 | 814.95 | | 0 | 814.95- |
| 462 | Investment Inc | 0 | 36.50 | | 0 | 814.95 | | 0 | 814.95- |
| 460 | Interest Income | 750 | 146.66 | 20 | 6,000 | 2,099.15 | 35 | 9,000 | 6,900.85 |
| 470 | Sales Reimbursable Rents | | | | | | | | |
| 472 | Sales and Rents | | | | | | | | |
| 472 | Sales and Rents | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 470 | Sales Reimbursable Rents | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 480 | Other | | | | | | | | |
| 481 | Special Events | | | | | | | | |
| 481 | Special Events | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 482 | Library Other | | | | | | | | |
| 482 | Library Other | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 483 | Donations | | | | | | | | |
| 70 00 | Donations - Library | 1,250 | 4,017.60 | 321 | 10,000 | 5,604.52 | 56 | 15,000 | 9,395.48 |
| 483 | Donations | 1,250 | 4,017.60 | 321 | 10,000 | 5,604.52 | 56 | 15,000 | 9,395.48 |
| 489 | Other | | | | | | | | |
| 90 00 | Other Income | 416 | 366.16 | 88 | 3,328 | 9,463.81 | 284 | 5,000 | 4,463.81- |
| 94 00 | FOL Reimbursements | 2,083 | .00 | | 16,664 | 52,990.05 | 318 | 25,000 | 27,990.05- |
| 95 00 | Foundation Reimbursements | 0 | .00 | | 0 | 328.95 | | 0 | 328.95- |
| 96 00 | IL Vehicle Renewal Stickr | 0 | 244.00 | | 0 | 1,184.00 | | 0 | 1,184.00- |
| 489 | Other | 2,499 | 610.16 | 24 | 19,992 | 63,966.81 | 320 | 30,000 | 33,966.81- |
| 480 | Other | 3,749 | 4,627.76 | 123 | 29,992 | 69,571.33 | 232 | 45,000 | 24,571.33- |
| 490 | Other Financing Sources | | | | | | | | |
| 491 | Other Financing Sources | | | | | | | | |
| 491 | Other Financing Sources | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 490 | Other Financing Sources | 0 | .00 | | 0 | .00 | | 0 | .00 |
| FUND TOTAL Memorial Library Fund | | 1,253,419 | 13,320.39 | 1 | 10,027,352 | 8,071,799.39 | 81 | 15,041,083 | 6,969,283.61 |

Village of Arlington Heights
 REVENUE REPORT
 67% OF YEAR LAPSED

ACCOUNTING PERIOD 08/2021

Village of Arlington Heights

FUND 491 Capital Projects-Library

| ACCOUNT | ACCOUNT DESCRIPTION | ***** ESTIMATED | CURRENT ACTUAL | ***** %REV | ***** ESTIMATED | YEAR-TO-DATE ACTUAL | ***** %REV | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|-------------------------------------|-----------------------------|-----------------|----------------|------------|-----------------|---------------------|------------|-----------------|--------------------|
| 460 | Interest Income | | | | | | | | |
| 461 | Simple Interest | | | | | | | | |
| 02 00 | Interest on Investments | 0 | 50.90 | | 0 | 688.87 | | 0 | 688.87- |
| 461 | ** Simple Interest | 0 | 50.90 | | 0 | 688.87 | | 0 | 688.87- |
| 462 | Investment Inc | | | | | | | | |
| 10 00 | Market Value Adj IMET | 0 | 121.74 | | 0 | 1,187.85 | | 0 | 1,187.85- |
| 462 | ** Investment Inc | 0 | 121.74 | | 0 | 1,187.85 | | 0 | 1,187.85- |
| 460 | *** Interest Income | 0 | 172.64 | | 0 | 1,876.72 | | 0 | 1,876.72- |
| 490 | Other Financing Sources | | | | | | | | |
| 491 | Other Financing Sources | | | | | | | | |
| 491 | ** Other Financing Sources | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 490 | *** Other Financing Sources | 0 | .00 | | 0 | .00 | | 0 | .00 |
| FUND TOTAL Capital Projects-Library | | 0 | 172.64 | | 0 | 1,876.72 | | 0 | 1,876.72- |

| FUND 291 Memorial Library Fund | | | DEPT/DIV 6001 Executive Office/Administration | | | | | | ANNUAL | UNENCUMB. | % | |
|--------------------------------|-------|---------------------------|-----------------------------------------------|----------|------|------------------------|-----------|------|----------|-----------|-----------|------|
| BA ELE OBJ ACCOUNT | | | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 60 | | Culture/Recreation | | | | | | | | | | |
| 601 | | Library | | | | | | | | | | |
| | 16 | Library Personal Services | | | | | | | | | | |
| | 16 85 | Salaries | 29184 | 26699.02 | 92 | 233472 | 227475.70 | 97 | .00 | 350214 | 122738.30 | 65 |
| | 16 92 | Achievement Awards | 333 | .00 | 0 | 2664 | 500.00 | 19 | .00 | 4000 | 3500.00 | 13 |
| | 16 ** | Library Personal Services | 29517 | 26699.02 | 91 | 236136 | 227975.70 | 97 | .00 | 354214 | 126238.30 | 64 |
| | 18 | Other Personal Services | | | | | | | | | | |
| | 18 05 | Overtime Civilian | 83 | .88 | 1 | 664 | 134.57 | 20 | .00 | 1000 | 865.43 | 14 |
| | 18 ** | Other Personal Services | 83 | .88 | 1 | 664 | 134.57 | 20 | .00 | 1000 | 865.43 | 14 |
| | 19 | Employee Benefits | | | | | | | | | | |
| | 19 05 | Medical Insurance | 3081 | 3082.67 | 100 | 24648 | 24661.32 | 100 | .00 | 36977 | 12315.68 | 67 |
| | 19 10 | IMRF | 3712 | 3355.69 | 90 | 29696 | 28499.60 | 96 | .00 | 44544 | 16044.40 | 64 |
| | 19 11 | Social Security | 1835 | 1630.38 | 89 | 14680 | 13859.64 | 94 | .00 | 22023 | 8163.36 | 63 |
| | 19 12 | Medicare | 429 | 381.30 | 89 | 3432 | 3241.36 | 94 | .00 | 5151 | 1909.64 | 63 |
| | 19 53 | Flexible Spending | 194 | 161.50 | 83 | 1552 | 1249.25 | 81 | .00 | 2329 | 1079.75 | 54 |
| | 19 55 | Unemployment Compensation | 536 | .00 | 0 | 4288 | .00 | 0 | .00 | 6432 | 6432.00 | 0 |
| | 19 ** | Employee Benefits | 9787 | 8611.54 | 88 | 78296 | 71511.17 | 91 | .00 | 117456 | 45944.83 | 61 |
| | 20 | Prof Technical Services | | | | | | | | | | |
| | 20 05 | Professional Services | 708 | 240.00 | 34 | 5664 | 2090.00 | 37 | .00 | 8500 | 6410.00 | 25 |
| | 20 08 | Consulting Services Libr | 1000 | .00 | 0 | 8000 | .00 | 0 | .00 | 12000 | 12000.00 | 0 |
| | 20 20 | Legal Services | 1333 | .00 | 0 | 10664 | 3375.00 | 32 | .00 | 16000 | 12625.00 | 21 |
| | 20 40 | General Insurance | 14898 | .00 | 0 | 119184 | 143223.00 | 120 | .00 | 178780 | 35557.00 | 80 |
| | 20 ** | Prof Technical Services | 17939 | 240.00 | 1 | 143512 | 148688.00 | 104 | .00 | 215280 | 66592.00 | 69 |
| | 21 | Property Services | | | | | | | | | | |
| | 21 65 | Other Services | 250 | .00 | 0 | 2000 | .00 | 0 | .00 | 3000 | 3000.00 | 0 |
| | 21 ** | Property Services | 250 | .00 | 0 | 2000 | .00 | 0 | .00 | 3000 | 3000.00 | 0 |
| | 22 | Other Contractual Service | | | | | | | | | | |
| | 22 01 | Advertising | 50 | .00 | 0 | 400 | 83.70 | 21 | .00 | 600 | 516.30 | 14 |
| | 22 02 | Dues | 556 | 199.00 | 36 | 4448 | 1188.00 | 27 | .00 | 6675 | 5487.00 | 18 |
| | 22 03 | Training | 7959 | 1870.00 | 24 | 63672 | 6895.39 | 11 | .00 | 95508 | 88612.61 | 7 |
| | 22 05 | Postage | 3337 | 85.44 | 3 | 26696 | 20024.66 | 75 | .00 | 40045 | 20020.34 | 50 |
| | 22 ** | Other Contractual Service | 11902 | 2154.44 | 18 | 95216 | 28191.75 | 30 | .00 | 142828 | 114636.25 | 20 |
| | 30 | General Supplies | | | | | | | | | | |
| | 30 05 | Office Supplies & Equip | 842 | 83.48 | 10 | 6736 | 1239.98 | 18 | .00 | 10105 | 8865.02 | 12 |
| | 30 ** | General Supplies | 842 | 83.48 | 10 | 6736 | 1239.98 | 18 | .00 | 10105 | 8865.02 | 12 |
| | 31 | Public Works Supplies | | | | | | | | | | |
| | 31 85 | Small Tools and Equipment | 208 | .00 | 0 | 1664 | .00 | 0 | .00 | 2500 | 2500.00 | 0 |
| | 31 ** | Public Works Supplies | 208 | .00 | 0 | 1664 | .00 | 0 | .00 | 2500 | 2500.00 | 0 |
| | 32 | Library Supplies | | | | | | | | | | |
| | 32 72 | Special Events | 70 | 219.59 | 314 | 560 | 309.59 | 55 | .00 | 850 | 540.41 | 36 |
| | 32 ** | Library Supplies | 70 | 219.59 | 314 | 560 | 309.59 | 55 | .00 | 850 | 540.41 | 36 |

| FUND 291 Memorial Library Fund | | | DEPT/DIV 6001 Executive Office/Administration | | | | | | | | | |
|--------------------------------|------|-------------------------------|-----------------------------------------------|----------|------|------------------------|-----------|------|----------|--------|-----------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | ANNUAL | UNENCUMB. | % |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 60 | | Culture/Recreation | | | | | | | | | | |
| 601 | | Library | | | | | | | | | | |
| | 40 | Other Charges | | | | | | | | | | |
| | 40 | 96 Operating Contingency | 416 | 226.65 | 55 | 3328 | 426.45 | 13 | .00 | 5000 | 4573.55 | 9 |
| | 40 | ** Other Charges | 416 | 226.65 | 55 | 3328 | 426.45 | 13 | .00 | 5000 | 4573.55 | 9 |
| | 50 | Property | | | | | | | | | | |
| | 50 | 15 Other Equipment | 2083 | 2883.18 | 138 | 16664 | 9420.62 | 57 | .00 | 25000 | 15579.38 | 38 |
| | 50 | ** Property | 2083 | 2883.18 | 138 | 16664 | 9420.62 | 57 | .00 | 25000 | 15579.38 | 38 |
| 601 | ** | ** Library | 73097 | 41118.78 | 56 | 584776 | 487897.83 | 83 | .00 | 877233 | 389335.17 | 56 |
| 60 | ** | ** Culture/Recreation | 73097 | 41118.78 | 56 | 584776 | 487897.83 | 83 | .00 | 877233 | 389335.17 | 56 |
| DIV | 6001 | TOTAL ***** Administration | 73097 | 41118.78 | 56 | 584776 | 487897.83 | 83 | .00 | 877233 | 389335.17 | 56 |

PREPARED 09/15/2021, 15:44:26
 PROGRAM: GM267L
 Village of Arlington Heights

DETAIL BUDGET REPORT
 67% OF YEAR LAPSED

| FUND 291 Memorial Library Fund | | | DEPT/DIV 6002 Executive Office/Communications & Mrkting | | | | | | | ANNUAL | UNENCUMB. | % |
|--------------------------------|-----|--------------------------|---------------------------------------------------------|----------|------|------------------------|-----------|------|----------|---------|-----------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | BUDGET | BALANCE | BDGT | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 60 | | Culture/Recreation | | | | | | | | | | |
| 601 | | Library | | | | | | | | | | |
| | | Communications & Mrkting | 68147 | 61021.25 | 90 | 545176 | 497717.20 | 91 | .00 | 817842 | 320124.80 | 61 |

| FUND 291 Memorial Library Fund | | | DEPT/DIV 6003 Executive Office/Human Resources | | | | | | | | | |
|--------------------------------|-------|--------------------------------|------------------------------------------------|----------|------|------------------------|-----------|------|----------|-----------|-----------|------|
| BA ELE OBJ ACCOUNT | | | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | ANNUAL | UNENCUMB. | % | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 60 | | Culture/Recreation | | | | | | | | | | |
| 601 | | Library | | | | | | | | | | |
| 16 | | Library Personal Services | | | | | | | | | | |
| 16 | 85 | Salaries | 14324 | 13125.73 | 92 | 114592 | 111464.84 | 97 | .00 | 171895 | 60430.16 | 65 |
| 16 | ** | Library Personal Services | 14324 | 13125.73 | 92 | 114592 | 111464.84 | 97 | .00 | 171895 | 60430.16 | 65 |
| 18 | | Other Personal Services | | | | | | | | | | |
| 18 | 05 | Overtime Civilian | 25 | .77 | 3 | 200 | 141.49 | 71 | .00 | 300 | 158.51 | 47 |
| 18 | ** | Other Personal Services | 25 | .77 | 3 | 200 | 141.49 | 71 | .00 | 300 | 158.51 | 47 |
| 19 | | Employee Benefits | | | | | | | | | | |
| 19 | 05 | Medical Insurance | 3879 | 3879.58 | 100 | 31032 | 31036.64 | 100 | .00 | 46555 | 15518.36 | 67 |
| 19 | 10 | IMRF | 1799 | 1646.05 | 92 | 14392 | 13995.47 | 97 | .00 | 21593 | 7597.53 | 65 |
| 19 | 11 | Social Security | 889 | 746.27 | 84 | 7112 | 6363.29 | 90 | .00 | 10676 | 4312.71 | 60 |
| 19 | 12 | Medicare | 208 | 174.53 | 84 | 1664 | 1488.18 | 89 | .00 | 2497 | 1008.82 | 60 |
| 19 | 50 | Employee Asst. Program | 500 | .00 | 0 | 4000 | 5365.83 | 134 | .00 | 6000 | 634.17 | 89 |
| 19 | ** | Employee Benefits | 7275 | 6446.43 | 89 | 58200 | 58249.41 | 100 | .00 | 87321 | 29071.59 | 67 |
| 21 | | Property Services | | | | | | | | | | |
| 21 | 65 | Other Services | 816 | 1360.00 | 167 | 6528 | 3299.80 | 51 | .00 | 9800 | 6500.20 | 34 |
| 21 | ** | Property Services | 816 | 1360.00 | 167 | 6528 | 3299.80 | 51 | .00 | 9800 | 6500.20 | 34 |
| 22 | | Other Contractual Service | | | | | | | | | | |
| 22 | 01 | Advertising | 108 | 75.00 | 69 | 864 | 75.00 | 9 | .00 | 1300 | 1225.00 | 6 |
| 22 | 02 | Dues | 275 | .00 | 0 | 2200 | 3383.00 | 154 | .00 | 3300 | 83.00 | 103 |
| 22 | 03 | Training | 108 | .00 | 0 | 864 | 199.00 | 23 | .00 | 1300 | 1101.00 | 15 |
| 22 | 55 | In Service Training | 833 | 28.00 | 3 | 6664 | 3247.45 | 49 | .00 | 10000 | 6752.55 | 33 |
| 22 | ** | Other Contractual Service | 1324 | 103.00 | 8 | 10592 | 6904.45 | 65 | .00 | 15900 | 8995.55 | 43 |
| 32 | | Library Supplies | | | | | | | | | | |
| 32 | 01 | Program Supplies | 33 | .00 | 0 | 264 | 9.95 | 4 | .00 | 400 | 390.05 | 3 |
| 32 | ** | Library Supplies | 33 | .00 | 0 | 264 | 9.95 | 4 | .00 | 400 | 390.05 | 3 |
| 40 | | Other Charges | | | | | | | | | | |
| 40 | 62 | Tuition Reimbursement | 2083 | 879.00 | 42 | 16664 | 13465.00 | 81 | .00 | 25000 | 11535.00 | 54 |
| 40 | 70 | Employee Recognition Prog | 1612 | 2019.88 | 125 | 12896 | 6524.85 | 51 | .00 | 19350 | 12825.15 | 34 |
| 40 | ** | Other Charges | 3695 | 2898.88 | 79 | 29560 | 19989.85 | 68 | .00 | 44350 | 24360.15 | 45 |
| 601 | ** ** | Library | 27492 | 23934.81 | 87 | 219936 | 200059.79 | 91 | .00 | 329966 | 129906.21 | 61 |
| 60 | ** ** | Culture/Recreation | 27492 | 23934.81 | 87 | 219936 | 200059.79 | 91 | .00 | 329966 | 129906.21 | 61 |
| DIV | 6003 | TOTAL ***** Human Resources | 27492 | 23934.81 | 87 | 219936 | 200059.79 | 91 | .00 | 329966 | 129906.21 | 61 |

| FUND 291 Memorial Library Fund | | | DEPT/DIV 6004 Executive Office/Paid by Gifts and Grants | | | | | | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|--------------------------------|-------|-----------------------------------------|---------------------------------------------------------|----------|------|------------------------|----------|------|---------------|-------------------|--------------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | |
| 60 | | Culture/Recreation | | | | | | | | | |
| 601 | | Library | | | | | | | | | |
| | 21 | Property Services | | | | | | | | | |
| | 21 65 | Other Services | 166 | 236.97 | 143 | 1328 | 4117.71 | 310 | .00 | 2000 | 2117.71- 206 |
| | 21 ** | Property Services | 166 | 236.97 | 143 | 1328 | 4117.71 | 310 | .00 | 2000 | 2117.71- 206 |
| | 22 | Other Contractual Service | | | | | | | | | |
| | 22 18 | Contr Programs & Exhibits | 1666 | 5700.00 | 342 | 13328 | 9800.00 | 74 | .00 | 20000 | 10200.00 49 |
| | 22 ** | Other Contractual Service | 1666 | 5700.00 | 342 | 13328 | 9800.00 | 74 | .00 | 20000 | 10200.00 49 |
| | 31 | Public Works Supplies | | | | | | | | | |
| | 31 85 | Small Tools and Equipment | 166 | 2394.90 | 1443 | 1328 | 2785.28 | 210 | .00 | 2000 | 785.28- 139 |
| | 31 ** | Public Works Supplies | 166 | 2394.90 | 1443 | 1328 | 2785.28 | 210 | .00 | 2000 | 785.28- 139 |
| | 32 | Library Supplies | | | | | | | | | |
| | 32 01 | Program Supplies | 208 | .00 | 0 | 1664 | .00 | 0 | .00 | 2500 | 2500.00 0 |
| | 32 02 | Program Events | 208 | 4362.97 | 2098 | 1664 | 4362.97 | 262 | .00 | 2500 | 1862.97- 175 |
| | 32 32 | Software | 41 | .00 | 0 | 328 | .00 | 0 | .00 | 500 | 500.00 0 |
| | 32 72 | Special Events | 416 | .00 | 0 | 3328 | .00 | 0 | .00 | 5000 | 5000.00 0 |
| | 32 75 | Audio Visual | 41 | 406.05 | 990 | 328 | 555.11 | 169 | .00 | 500 | 55.11- 111 |
| | 32 78 | Electronic Resources | 125 | .00 | 0 | 1000 | .00 | 0 | .00 | 1500 | 1500.00 0 |
| | 32 80 | Books | 416 | 1216.65 | 293 | 3328 | 2131.51 | 64 | .00 | 5000 | 2868.49 43 |
| | 32 ** | Library Supplies | 1455 | 5985.67 | 411 | 11640 | 7049.59 | 61 | .00 | 17500 | 10450.41 40 |
| | 50 | Property | | | | | | | | | |
| | 50 15 | Other Equipment | 208 | .00 | 0 | 1664 | 5192.89 | 312 | .00 | 2500 | 2692.89- 208 |
| | 50 55 | Other Capital Outlay | 208 | .00 | 0 | 1664 | .00 | 0 | .00 | 2500 | 2500.00 0 |
| | 50 ** | Property | 416 | .00 | 0 | 3328 | 5192.89 | 156 | .00 | 5000 | 192.89- 104 |
| 601 | ** ** | Library | 3869 | 14317.54 | 370 | 30952 | 28945.47 | 94 | .00 | 46500 | 17554.53 62 |
| 60 | ** ** | Culture/Recreation | 3869 | 14317.54 | 370 | 30952 | 28945.47 | 94 | .00 | 46500 | 17554.53 62 |
| DIV | 6004 | TOTAL ***** Paid by Gifts and Grants | 3869 | 14317.54 | 370 | 30952 | 28945.47 | 94 | .00 | 46500 | 17554.53 62 |

| FUND 291 Memorial Library Fund | | | DEPT/DIV 6008 Executive Office/Finance | | | | | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT | |
|--------------------------------|------|---------------------------|----------------------------------------|----------|------|------------------------|-----------|----------|---------------|-------------------|-----------|----|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | | | | |
| 60 | | Culture/Recreation | | | | | | | | | | |
| 601 | | Library | | | | | | | | | | |
| 16 | | Library Personal Services | | | | | | | | | | |
| 16 | 85 | Salaries | 19101 | 29042.86 | 152 | 152808 | 162128.94 | 106 | .00 | 229214 | 67085.06 | 71 |
| 16 | ** | Library Personal Services | 19101 | 29042.86 | 152 | 152808 | 162128.94 | 106 | .00 | 229214 | 67085.06 | 71 |
| 18 | | Other Personal Services | | | | | | | | | | |
| 18 | 05 | Overtime Civilian | 8 | .00 | 0 | 64 | 20.92 | 33 | .00 | 100 | 79.08 | 21 |
| 18 | ** | Other Personal Services | 8 | .00 | 0 | 64 | 20.92 | 33 | .00 | 100 | 79.08 | 21 |
| 19 | | Employee Benefits | | | | | | | | | | |
| 19 | 05 | Medical Insurance | 5472 | 5472.00 | 100 | 43776 | 43776.00 | 100 | .00 | 65664 | 21888.00 | 67 |
| 19 | 10 | IMRF | 2396 | 3641.96 | 152 | 19168 | 20339.78 | 106 | .00 | 28756 | 8416.22 | 71 |
| 19 | 11 | Social Security | 1184 | 1757.80 | 149 | 9472 | 9711.16 | 103 | .00 | 14217 | 4505.84 | 68 |
| 19 | 12 | Medicare | 277 | 411.10 | 148 | 2216 | 2271.10 | 103 | .00 | 3325 | 1053.90 | 68 |
| 19 | ** | Employee Benefits | 9329 | 11282.86 | 121 | 74632 | 76098.04 | 102 | .00 | 111962 | 35863.96 | 68 |
| 20 | | Prof Technical Services | | | | | | | | | | |
| 20 | 05 | Professional Services | 656 | .00 | 0 | 5248 | 6075.00 | 116 | .00 | 7875 | 1800.00 | 77 |
| 20 | ** | Prof Technical Services | 656 | .00 | 0 | 5248 | 6075.00 | 116 | .00 | 7875 | 1800.00 | 77 |
| 21 | | Property Services | | | | | | | | | | |
| 21 | 36 | Equipment Rental | 110 | 435.86 | 396 | 880 | 1253.41 | 142 | .00 | 1326 | 72.59 | 95 |
| 21 | 65 | Other Services | 515 | 516.86 | 100 | 4120 | 3156.04 | 77 | .00 | 6189 | 3032.96 | 51 |
| 21 | ** | Property Services | 625 | 952.72 | 152 | 5000 | 4409.45 | 88 | .00 | 7515 | 3105.55 | 59 |
| 22 | | Other Contractual Service | | | | | | | | | | |
| 22 | 02 | Dues | 68 | .00 | 0 | 544 | 475.00 | 87 | .00 | 825 | 350.00 | 58 |
| 22 | 03 | Training | 100 | .00 | 0 | 800 | .00 | 0 | .00 | 1200 | 1200.00 | 0 |
| 22 | 25 | IT/GIS Service Charge | 10772 | 10772.25 | 100 | 86176 | 86178.00 | 100 | .00 | 129267 | 43089.00 | 67 |
| 22 | ** | Other Contractual Service | 10940 | 10772.25 | 99 | 87520 | 86653.00 | 99 | .00 | 131292 | 44639.00 | 66 |
| 601 | ** | ** Library | 40659 | 52050.69 | 128 | 325272 | 335385.35 | 103 | .00 | 487958 | 152572.65 | 69 |
| 60 | ** | ** Culture/Recreation | 40659 | 52050.69 | 128 | 325272 | 335385.35 | 103 | .00 | 487958 | 152572.65 | 69 |
| DIV | 6008 | TOTAL ***** Finance | 40659 | 52050.69 | 128 | 325272 | 335385.35 | 103 | .00 | 487958 | 152572.65 | 69 |

| FUND 291 Memorial Library Fund | | | DEPT/DIV 6010 Executive Office/Information Technology | | | | | | ANNUAL | UNENCUMB. | % |
|--------------------------------|-----|---------------------------|-------------------------------------------------------|----------|------|------------------------|-----------|------|----------|-----------|--------------|
| BA ELE OBJ ACCOUNT | | | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | BUDGET | BALANCE | BDGT |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | |
| 60 | | Culture/Recreation | | | | | | | | | |
| 601 | | Library | | | | | | | | | |
| 16 | | Library Personal Services | | | | | | | | | |
| 16 | 85 | Salaries | 52706 | 47388.38 | 90 | 421648 | 402825.52 | 96 | .00 | 632483 | 229657.48 64 |
| 16 | ** | Library Personal Services | 52706 | 47388.38 | 90 | 421648 | 402825.52 | 96 | .00 | 632483 | 229657.48 64 |
| 18 | | Other Personal Services | | | | | | | | | |
| 18 | 05 | Overtime Civilian | 20 | 78.59 | 393 | 160 | 144.96 | 91 | .00 | 250 | 105.04 58 |
| 18 | ** | Other Personal Services | 20 | 78.59 | 393 | 160 | 144.96 | 91 | .00 | 250 | 105.04 58 |
| 19 | | Employee Benefits | | | | | | | | | |
| 19 | 05 | Medical Insurance | 12237 | 12237.00 | 100 | 97896 | 97896.00 | 100 | .00 | 146844 | 48948.00 67 |
| 19 | 10 | IMRF | 6612 | 5825.09 | 88 | 52896 | 49192.66 | 93 | .00 | 79345 | 30152.34 62 |
| 19 | 11 | Social Security | 3269 | 2833.66 | 87 | 26152 | 23985.87 | 92 | .00 | 39229 | 15243.13 61 |
| 19 | 12 | Medicare | 764 | 662.70 | 87 | 6112 | 5609.51 | 92 | .00 | 9175 | 3565.49 61 |
| 19 | ** | Employee Benefits | 22882 | 21558.45 | 94 | 183056 | 176684.04 | 97 | .00 | 274593 | 97908.96 64 |
| 20 | | Prof Technical Services | | | | | | | | | |
| 20 | 05 | Professional Services | 585 | 205.18 | 35 | 4680 | 2235.35 | 48 | .00 | 7022 | 4786.65 32 |
| 20 | 08 | Consulting Services Libr | 378 | .00 | 0 | 3024 | 65.00 | 2 | .00 | 4545 | 4480.00 1 |
| 20 | ** | Prof Technical Services | 963 | 205.18 | 21 | 7704 | 2300.35 | 30 | .00 | 11567 | 9266.65 20 |
| 21 | | Property Services | | | | | | | | | |
| 21 | 02 | Equipment Maintenance | 14114 | 2367.95 | 17 | 112912 | 162651.62 | 144 | .00 | 169375 | 6723.38 96 |
| 21 | ** | Property Services | 14114 | 2367.95 | 17 | 112912 | 162651.62 | 144 | .00 | 169375 | 6723.38 96 |
| 22 | | Other Contractual Service | | | | | | | | | |
| 22 | 03 | Training | 537 | .00 | 0 | 4296 | .00 | 0 | .00 | 6450 | 6450.00 0 |
| 22 | 42 | Internet Access | 3487 | 3467.94 | 100 | 27896 | 29917.82 | 107 | .00 | 41846 | 11928.18 72 |
| 22 | ** | Other Contractual Service | 4024 | 3467.94 | 86 | 32192 | 29917.82 | 93 | .00 | 48296 | 18378.18 62 |
| 30 | | General Supplies | | | | | | | | | |
| 30 | 05 | Office Supplies & Equip | 31 | 42.48 | 137 | 248 | 178.42 | 72 | .00 | 375 | 196.58 48 |
| 30 | 30 | Data System Supplies | 2100 | 886.92 | 42 | 16800 | 13036.52 | 78 | .00 | 25204 | 12167.48 52 |
| 30 | 32 | Software Library | 13341 | 2683.42 | 20 | 106728 | 120223.68 | 113 | .00 | 160102 | 39878.32 75 |
| 30 | 33 | Documentation Library | 8 | .00 | 0 | 64 | .00 | 0 | .00 | 100 | 100.00 0 |
| 30 | ** | General Supplies | 15480 | 3612.82 | 23 | 123840 | 133438.62 | 108 | .00 | 185781 | 52342.38 72 |
| 31 | | Public Works Supplies | | | | | | | | | |
| 31 | 85 | Small Tools and Equipment | 1102 | 962.85 | 87 | 8816 | 5931.02 | 67 | .00 | 13226 | 7294.98 45 |
| 31 | ** | Public Works Supplies | 1102 | 962.85 | 87 | 8816 | 5931.02 | 67 | .00 | 13226 | 7294.98 45 |
| 32 | | Library Supplies | | | | | | | | | |
| 32 | 05 | Processing Supplies | 25 | .00 | 0 | 200 | .00 | 0 | .00 | 300 | 300.00 0 |
| 32 | 32 | Software | 907 | 84.83 | 9 | 7256 | 274.61 | 4 | .00 | 10887 | 10612.39 3 |
| 32 | ** | Library Supplies | 932 | 84.83 | 9 | 7456 | 274.61 | 4 | .00 | 11187 | 10912.39 3 |

| FUND 291 Memorial Library Fund | | | DEPT/DIV 6010 Executive Office/Information Technology | | | | | | | ANNUAL | UNENCUMB. | % |
|--------------------------------|-------|---------------------------------------|-------------------------------------------------------|----------|------|------------------------|-----------|------|----------|---------|-----------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | BUDGET | BALANCE | BDGT | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 60 | | Culture/Recreation | | | | | | | | | | |
| 601 | | Library | | | | | | | | | | |
| | 50 | Property | | | | | | | | | | |
| | 50 12 | Computer Equipment | 2899 | 2470.00 | 85 | 23192 | 18336.66 | 79 | .00 | 34790 | 16453.34 | 53 |
| | 50 ** | Property | 2899 | 2470.00 | 85 | 23192 | 18336.66 | 79 | .00 | 34790 | 16453.34 | 53 |
| 601 | ** ** | Library | 115122 | 82196.99 | 71 | 920976 | 932505.22 | 101 | .00 | 1381548 | 449042.78 | 68 |
| 60 | ** ** | Culture/Recreation | 115122 | 82196.99 | 71 | 920976 | 932505.22 | 101 | .00 | 1381548 | 449042.78 | 68 |
| DIV | 6010 | TOTAL ***** Information Technology | 115122 | 82196.99 | 71 | 920976 | 932505.22 | 101 | .00 | 1381548 | 449042.78 | 68 |

| FUND 291 Memorial Library Fund | | | DEPT/DIV 6015 Executive Office/Security | | | | | ANNUAL | UNENCUMB. | % | |
|--------------------------------|------|---------------------------|-----------------------------------------|----------|------|------------------------|-----------|--------|-----------|---------|--------------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | BUDGET | BALANCE | BDGT |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | |
| 60 | | Culture/Recreation | | | | | | | | | |
| 601 | | Library | | | | | | | | | |
| 16 | | Library Personal Services | | | | | | | | | |
| 16 | 85 | Salaries | 21673 | 18480.67 | 85 | 173384 | 161191.34 | 93 | .00 | 260077 | 98885.66 62 |
| 16 | ** | Library Personal Services | 21673 | 18480.67 | 85 | 173384 | 161191.34 | 93 | .00 | 260077 | 98885.66 62 |
| 18 | | Other Personal Services | | | | | | | | | |
| 18 | 05 | Overtime Civilian | 166 | 53.48 | 32 | 1328 | 184.27 | 14 | .00 | 2000 | 1815.73 9 |
| 18 | ** | Other Personal Services | 166 | 53.48 | 32 | 1328 | 184.27 | 14 | .00 | 2000 | 1815.73 9 |
| 19 | | Employee Benefits | | | | | | | | | |
| 19 | 05 | Medical Insurance | 6679 | 6679.33 | 100 | 53432 | 53434.64 | 100 | .00 | 80152 | 26717.36 67 |
| 19 | 10 | IMRF | 2412 | 2203.60 | 91 | 19296 | 18906.46 | 98 | .00 | 28946 | 10039.54 65 |
| 19 | 11 | Social Security | 1354 | 1075.95 | 80 | 10832 | 9381.60 | 87 | .00 | 16249 | 6867.40 58 |
| 19 | 12 | Medicare | 316 | 251.63 | 80 | 2528 | 2194.18 | 87 | .00 | 3800 | 1605.82 58 |
| 19 | ** | Employee Benefits | 10761 | 10210.51 | 95 | 86088 | 83916.88 | 98 | .00 | 129147 | 45230.12 65 |
| 22 | | Other Contractual Service | | | | | | | | | |
| 22 | 03 | Training | 41 | .00 | 0 | 328 | 184.04 | 56 | .00 | 500 | 315.96 37 |
| 22 | ** | Other Contractual Service | 41 | .00 | 0 | 328 | 184.04 | 56 | .00 | 500 | 315.96 37 |
| 30 | | General Supplies | | | | | | | | | |
| 30 | 05 | Office Supplies & Equip | 36 | .00 | 0 | 288 | .00 | 0 | .00 | 435 | 435.00 0 |
| 30 | ** | General Supplies | 36 | .00 | 0 | 288 | .00 | 0 | .00 | 435 | 435.00 0 |
| 601 | ** | ** Library | 32677 | 28744.66 | 88 | 261416 | 245476.53 | 94 | .00 | 392159 | 146682.47 63 |
| 60 | ** | ** Culture/Recreation | 32677 | 28744.66 | 88 | 261416 | 245476.53 | 94 | .00 | 392159 | 146682.47 63 |
| DIV | 6015 | TOTAL ***** Security | 32677 | 28744.66 | 88 | 261416 | 245476.53 | 94 | .00 | 392159 | 146682.47 63 |

PREPARED 09/15/2021, 15:44:26
 PROGRAM: GM267L
 Village of Arlington Heights

DETAIL BUDGET REPORT
 67% OF YEAR LAPSED

| FUND 291 Memorial Library Fund | | | DEPT/DIV 6020 Executive Office/Facilities | | | | | ANNUAL | UNENCUMB. | % | | |
|--------------------------------|-----|--------------------|-------------------------------------------|-----------|------|------------------------|------------|--------|-----------|---------|------------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | BUDGET | BALANCE | BDGT | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 60 | | Culture/Recreation | | | | | | | | | | |
| 601 | | Library | | | | | | | | | | |
| | | Executive Office | 442588 | 387453.79 | 88 | 3540704 | 3329459.31 | 94 | .00 | 5311580 | 1982120.69 | 63 |

| FUND 291 Memorial Library Fund | | | DEPT/DIV 6401 User Services/Youth Services | | | | | | ANNUAL | UNENCUMB. | % |
|--------------------------------|-------|-------------------------------|--------------------------------------------|----------|------|------------------------|-----------|------|----------|-----------|--------------|
| BA ELE OBJ ACCOUNT | | | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | BUDGET | BALANCE | BDGT |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | |
| 60 | | Culture/Recreation | | | | | | | | | |
| 601 | | Library | | | | | | | | | |
| 16 | | Library Personal Services | | | | | | | | | |
| 16 | 85 | Salaries | 80546 | 68856.96 | 86 | 644368 | 574107.02 | 89 | .00 | 966557 | 392449.98 59 |
| 16 | ** | Library Personal Services | 80546 | 68856.96 | 86 | 644368 | 574107.02 | 89 | .00 | 966557 | 392449.98 59 |
| 18 | | Other Personal Services | | | | | | | | | |
| 18 | 05 | Overtime Civilian | 166 | .00 | 0 | 1328 | .00 | 0 | .00 | 2000 | 2000.00 0 |
| 18 | ** | Other Personal Services | 166 | .00 | 0 | 1328 | .00 | 0 | .00 | 2000 | 2000.00 0 |
| 19 | | Employee Benefits | | | | | | | | | |
| 19 | 05 | Medical Insurance | 10553 | 10553.08 | 100 | 84424 | 84424.68 | 100 | .00 | 126637 | 42212.32 67 |
| 19 | 10 | IMRF | 9222 | 7988.71 | 87 | 73776 | 67167.19 | 91 | .00 | 110668 | 43500.81 61 |
| 19 | 11 | Social Security | 4909 | 4099.70 | 84 | 39272 | 34210.09 | 87 | .00 | 58919 | 24708.91 58 |
| 19 | 12 | Medicare | 1148 | 958.80 | 84 | 9184 | 8000.72 | 87 | .00 | 13780 | 5779.28 58 |
| 19 | ** | Employee Benefits | 25832 | 23600.29 | 91 | 206656 | 193802.68 | 94 | .00 | 310004 | 116201.32 63 |
| 22 | | Other Contractual Service | | | | | | | | | |
| 22 | 02 | Dues | 373 | 826.00 | 221 | 2984 | 1563.00 | 52 | .00 | 4478 | 2915.00 35 |
| 22 | 03 | Training | 331 | 145.92 | 44 | 2648 | 432.93 | 16 | .00 | 3979 | 3546.07 11 |
| 22 | 18 | Contr Programs & Exhibits | 1581 | 1275.00 | 81 | 12648 | 6859.50 | 54 | .00 | 18980 | 12120.50 36 |
| 22 | ** | Other Contractual Service | 2285 | 2246.92 | 98 | 18280 | 8855.43 | 48 | .00 | 27437 | 18581.57 32 |
| 30 | | General Supplies | | | | | | | | | |
| 30 | 05 | Office Supplies & Equip | 203 | 94.99 | 47 | 1624 | 784.89 | 48 | .00 | 2438 | 1653.11 32 |
| 30 | ** | General Supplies | 203 | 94.99 | 47 | 1624 | 784.89 | 48 | .00 | 2438 | 1653.11 32 |
| 32 | | Library Supplies | | | | | | | | | |
| 32 | 01 | Program Supplies | 912 | 346.00 | 38 | 7296 | 5156.01 | 71 | .00 | 10948 | 5791.99 47 |
| 32 | 02 | Program Events | 2827 | 4336.15 | 153 | 22616 | 11831.84 | 52 | .00 | 33930 | 22098.16 35 |
| 32 | 90 | Circulation Supplies | 373 | 26.94 | 7 | 2984 | 1339.31 | 45 | .00 | 4477 | 3137.69 30 |
| 32 | ** | Library Supplies | 4112 | 4709.09 | 115 | 32896 | 18327.16 | 56 | .00 | 49355 | 31027.84 37 |
| 601 | ** ** | Library | 113144 | 99508.25 | 88 | 905152 | 795877.18 | 88 | .00 | 1357791 | 561913.82 59 |
| 60 | ** ** | Culture/Recreation | 113144 | 99508.25 | 88 | 905152 | 795877.18 | 88 | .00 | 1357791 | 561913.82 59 |
| DIV | 6401 | TOTAL ***** Youth Services | 113144 | 99508.25 | 88 | 905152 | 795877.18 | 88 | .00 | 1357791 | 561913.82 59 |

| FUND 291 Memorial Library Fund | | | DEPT/DIV 6410 User Services/Info Services | | | | | ANNUAL | UNENCUMB. | % | |
|--------------------------------|------|------------------------------|-------------------------------------------|----------|------|------------------------|-----------|--------|-----------|---------|--------------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | BUDGET | BALANCE | BDGT |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | |
| 60 | | Culture/Recreation | | | | | | | | | |
| 601 | | Library | | | | | | | | | |
| 16 | | Library Personal Services | | | | | | | | | |
| 16 | 85 | Salaries | 92819 | 69466.23 | 75 | 742552 | 627730.23 | 85 | .00 | 1113836 | 486105.77 56 |
| 16 | ** | Library Personal Services | 92819 | 69466.23 | 75 | 742552 | 627730.23 | 85 | .00 | 1113836 | 486105.77 56 |
| 18 | | Other Personal Services | | | | | | | | | |
| 18 | 05 | Overtime Civilian | 83 | 43.14 | 52 | 664 | 443.44 | 67 | .00 | 1000 | 556.56 44 |
| 18 | ** | Other Personal Services | 83 | 43.14 | 52 | 664 | 443.44 | 67 | .00 | 1000 | 556.56 44 |
| 19 | | Employee Benefits | | | | | | | | | |
| 19 | 05 | Medical Insurance | 12751 | 12751.83 | 100 | 102008 | 102014.64 | 100 | .00 | 153021 | 51006.36 67 |
| 19 | 10 | IMRF | 9663 | 7844.67 | 81 | 77304 | 69773.69 | 90 | .00 | 115962 | 46188.31 60 |
| 19 | 11 | Social Security | 5658 | 4183.38 | 74 | 45264 | 37671.32 | 83 | .00 | 67899 | 30227.68 56 |
| 19 | 12 | Medicare | 1323 | 978.37 | 74 | 10584 | 8810.15 | 83 | .00 | 15879 | 7068.85 56 |
| 19 | ** | Employee Benefits | 29395 | 25758.25 | 88 | 235160 | 218269.80 | 93 | .00 | 352761 | 134491.20 62 |
| 22 | | Other Contractual Service | | | | | | | | | |
| 22 | 02 | Dues | 241 | 295.00 | 122 | 1928 | 1435.00 | 74 | .00 | 2900 | 1465.00 50 |
| 22 | 03 | Training | 275 | .00 | 0 | 2200 | 779.69 | 35 | .00 | 3300 | 2520.31 24 |
| 22 | 18 | Contr Programs & Exhibits | 480 | 210.00 | 44 | 3840 | 900.00 | 23 | .00 | 5760 | 4860.00 16 |
| 22 | ** | Other Contractual Service | 996 | 505.00 | 51 | 7968 | 3114.69 | 39 | .00 | 11960 | 8845.31 26 |
| 30 | | General Supplies | | | | | | | | | |
| 30 | 05 | Office Supplies & Equip | 157 | 37.19 | 24 | 1256 | 486.25 | 39 | .00 | 1888 | 1401.75 26 |
| 30 | ** | General Supplies | 157 | 37.19 | 24 | 1256 | 486.25 | 39 | .00 | 1888 | 1401.75 26 |
| 32 | | Library Supplies | | | | | | | | | |
| 32 | 01 | Program Supplies | 229 | .00 | 0 | 1832 | 579.42 | 32 | .00 | 2750 | 2170.58 21 |
| 32 | 90 | Circulation Supplies | 174 | .00 | 0 | 1392 | 532.48 | 38 | .00 | 2095 | 1562.52 25 |
| 32 | ** | Library Supplies | 403 | .00 | 0 | 3224 | 1111.90 | 35 | .00 | 4845 | 3733.10 23 |
| 601 | ** | ** Library | 123853 | 95809.81 | 77 | 990824 | 851156.31 | 86 | .00 | 1486290 | 635133.69 57 |
| 60 | ** | ** Culture/Recreation | 123853 | 95809.81 | 77 | 990824 | 851156.31 | 86 | .00 | 1486290 | 635133.69 57 |
| DIV | 6410 | TOTAL ***** Info Services | 123853 | 95809.81 | 77 | 990824 | 851156.31 | 86 | .00 | 1486290 | 635133.69 57 |

| FUND 291 Memorial Library Fund | | | DEPT/DIV 6420 User Services/Customer Services | | | | | ANNUAL | UNENCUMB. | % | |
|--------------------------------|-------|----------------------------------|-----------------------------------------------|-----------|------|------------------------|------------|--------|-----------|---------|--------------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | BUDGET | BALANCE | BDGT |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | |
| 60 | | Culture/Recreation | | | | | | | | | |
| 601 | | Library | | | | | | | | | |
| | 16 | Library Personal Services | | | | | | | | | |
| | 16 85 | Salaries | 117509 | 92142.70 | 78 | 940072 | 772460.10 | 82 | .00 | 1410112 | 637651.90 55 |
| | 16 ** | Library Personal Services | 117509 | 92142.70 | 78 | 940072 | 772460.10 | 82 | .00 | 1410112 | 637651.90 55 |
| | 18 | Other Personal Services | | | | | | | | | |
| | 18 05 | Overtime Civilian | 83 | 27.37 | 33 | 664 | 160.66 | 24 | .00 | 1000 | 839.34 16 |
| | 18 ** | Other Personal Services | 83 | 27.37 | 33 | 664 | 160.66 | 24 | .00 | 1000 | 839.34 16 |
| | 19 | Employee Benefits | | | | | | | | | |
| | 19 05 | Medical Insurance | 11789 | 11789.33 | 100 | 94312 | 94314.64 | 100 | .00 | 141472 | 47157.36 67 |
| | 19 10 | IMRF | 11760 | 9636.82 | 82 | 94080 | 81447.03 | 87 | .00 | 141120 | 59672.97 58 |
| | 19 11 | Social Security | 7166 | 5620.60 | 78 | 57328 | 47116.02 | 82 | .00 | 85992 | 38875.98 55 |
| | 19 12 | Medicare | 1675 | 1314.53 | 79 | 13400 | 11019.12 | 82 | .00 | 20111 | 9091.88 55 |
| | 19 ** | Employee Benefits | 32390 | 28361.28 | 88 | 259120 | 233896.81 | 90 | .00 | 388695 | 154798.19 60 |
| | 21 | Property Services | | | | | | | | | |
| | 21 65 | Other Services | 292 | 24.50 | 8 | 2336 | 1023.00 | 44 | .00 | 3513 | 2490.00 29 |
| | 21 ** | Property Services | 292 | 24.50 | 8 | 2336 | 1023.00 | 44 | .00 | 3513 | 2490.00 29 |
| | 22 | Other Contractual Service | | | | | | | | | |
| | 22 02 | Dues | 120 | 60.00 | 50 | 960 | 570.00 | 59 | .00 | 1441 | 871.00 40 |
| | 22 03 | Training | 231 | 17.12 | 7 | 1848 | 134.22 | 7 | .00 | 2773 | 2638.78 5 |
| | 22 ** | Other Contractual Service | 351 | 77.12 | 22 | 2808 | 704.22 | 25 | .00 | 4214 | 3509.78 17 |
| | 30 | General Supplies | | | | | | | | | |
| | 30 05 | Office Supplies & Equip | 169 | 98.18 | 58 | 1352 | 948.10 | 70 | .00 | 2033 | 1084.90 47 |
| | 30 ** | General Supplies | 169 | 98.18 | 58 | 1352 | 948.10 | 70 | .00 | 2033 | 1084.90 47 |
| | 32 | Library Supplies | | | | | | | | | |
| | 32 01 | Program Supplies | 83 | 117.47 | 142 | 664 | 155.39 | 23 | .00 | 1000 | 844.61 16 |
| | 32 90 | Circulation Supplies | 714 | 21.84 | 3 | 5712 | 3704.90 | 65 | .00 | 8574 | 4869.10 43 |
| | 32 ** | Library Supplies | 797 | 95.63 | 12 | 6376 | 3860.29 | 61 | .00 | 9574 | 5713.71 40 |
| 601 | ** ** | Library | 151591 | 120826.78 | 80 | 1212728 | 1013053.18 | 84 | .00 | 1819141 | 806087.82 56 |
| 60 | ** ** | Culture/Recreation | 151591 | 120826.78 | 80 | 1212728 | 1013053.18 | 84 | .00 | 1819141 | 806087.82 56 |
| DIV | 6420 | TOTAL ***** Customer Services | 151591 | 120826.78 | 80 | 1212728 | 1013053.18 | 84 | .00 | 1819141 | 806087.82 56 |

| FUND 291 Memorial Library Fund | | | DEPT/DIV 6430 User Services/Accessible Services | | | | | | ANNUAL | UNENCUMB. | % |
|--------------------------------|------|------------------------------------|-------------------------------------------------|----------|------|------------------------|-----------|------|----------|-----------|--------------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | BUDGET | BALANCE | BDGT |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | |
| 60 | | Culture/Recreation | | | | | | | | | |
| 601 | | Library | | | | | | | | | |
| 16 | | Library Personal Services | | | | | | | | | |
| 16 | 85 | Salaries | 18706 | 17042.39 | 91 | 149648 | 141405.17 | 95 | .00 | 224475 | 83069.83 63 |
| 16 | ** | Library Personal Services | 18706 | 17042.39 | 91 | 149648 | 141405.17 | 95 | .00 | 224475 | 83069.83 63 |
| 19 | | Employee Benefits | | | | | | | | | |
| 19 | 05 | Medical Insurance | 948 | 948.84 | 100 | 7584 | 7590.72 | 100 | .00 | 11386 | 3795.28 67 |
| 19 | 10 | IMRF | 2171 | 2137.09 | 98 | 17368 | 17313.73 | 100 | .00 | 26060 | 8746.27 66 |
| 19 | 11 | Social Security | 1140 | 1017.71 | 89 | 9120 | 8407.53 | 92 | .00 | 13691 | 5283.47 61 |
| 19 | 12 | Medicare | 266 | 238.01 | 90 | 2128 | 1966.26 | 92 | .00 | 3202 | 1235.74 61 |
| 19 | ** | Employee Benefits | 4525 | 4341.65 | 96 | 36200 | 35278.24 | 98 | .00 | 54339 | 19060.76 65 |
| 22 | | Other Contractual Service | | | | | | | | | |
| 22 | 02 | Dues | 43 | .00 | 0 | 344 | 35.00 | 10 | .00 | 518 | 483.00 7 |
| 22 | 03 | Training | 77 | .00 | 0 | 616 | 50.00 | 8 | .00 | 930 | 880.00 5 |
| 22 | 18 | Contr Programs & Exhibits | 799 | 940.00 | 118 | 6392 | 5220.00 | 82 | .00 | 9590 | 4370.00 54 |
| 22 | ** | Other Contractual Service | 919 | 940.00 | 102 | 7352 | 5305.00 | 72 | .00 | 11038 | 5733.00 48 |
| 30 | | General Supplies | | | | | | | | | |
| 30 | 05 | Office Supplies & Equip | 41 | 225.94 | 551 | 328 | 329.97 | 101 | .00 | 500 | 170.03 66 |
| 30 | ** | General Supplies | 41 | 225.94 | 551 | 328 | 329.97 | 101 | .00 | 500 | 170.03 66 |
| 32 | | Library Supplies | | | | | | | | | |
| 32 | 01 | Program Supplies | 151 | 544.59 | 361 | 1208 | 1589.04 | 132 | .00 | 1820 | 230.96 87 |
| 32 | 02 | Program Events | 50 | 71.51 | 143 | 400 | 141.49 | 35 | .00 | 600 | 458.51 24 |
| 32 | 90 | Circulation Supplies | 87 | .00 | 0 | 696 | 540.10 | 78 | .00 | 1050 | 509.90 51 |
| 32 | ** | Library Supplies | 288 | 616.10 | 214 | 2304 | 2270.63 | 99 | .00 | 3470 | 1199.37 65 |
| 601 | ** | ** Library | 24479 | 23166.08 | 95 | 195832 | 184589.01 | 94 | .00 | 293822 | 109232.99 63 |
| 60 | ** | ** Culture/Recreation | 24479 | 23166.08 | 95 | 195832 | 184589.01 | 94 | .00 | 293822 | 109232.99 63 |
| DIV | 6430 | TOTAL ***** Accessible Services | 24479 | 23166.08 | 95 | 195832 | 184589.01 | 94 | .00 | 293822 | 109232.99 63 |

| FUND 291 Memorial Library Fund | | | DEPT/DIV 6440 User Services/Programs and Exhibits | | | | | | ANNUAL | UNENCUMB. | % |
|--------------------------------|-------|--------------------------------------|---------------------------------------------------|----------|------|------------------------|-----------|------|----------|-----------|--------------|
| BA ELE OBJ ACCOUNT | | | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | BUDGET | BALANCE | BDGT |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | |
| 60 | | Culture/Recreation | | | | | | | | | |
| 601 | | Library | | | | | | | | | |
| 16 | | Library Personal Services | | | | | | | | | |
| 16 | 85 | Salaries | 20178 | 14505.74 | 72 | 161424 | 115109.81 | 71 | .00 | 242139 | 127029.19 48 |
| 16 | ** | Library Personal Services | 20178 | 14505.74 | 72 | 161424 | 115109.81 | 71 | .00 | 242139 | 127029.19 48 |
| 18 | | Other Personal Services | | | | | | | | | |
| 18 | 05 | Overtime Civilian | 16 | .00 | 0 | 128 | 119.34 | 93 | .00 | 200 | 80.66 60 |
| 18 | ** | Other Personal Services | 16 | .00 | 0 | 128 | 119.34 | 93 | .00 | 200 | 80.66 60 |
| 19 | | Employee Benefits | | | | | | | | | |
| 19 | 05 | Medical Insurance | 5367 | 5367.50 | 100 | 42936 | 42940.00 | 100 | .00 | 64410 | 21470.00 67 |
| 19 | 10 | IMRF | 2416 | 1819.03 | 75 | 19328 | 14449.74 | 75 | .00 | 28994 | 14544.26 50 |
| 19 | 11 | Social Security | 1228 | 851.74 | 69 | 9824 | 6759.86 | 69 | .00 | 14746 | 7986.14 46 |
| 19 | 12 | Medicare | 287 | 199.20 | 69 | 2296 | 1580.97 | 69 | .00 | 3449 | 1868.03 46 |
| 19 | ** | Employee Benefits | 9298 | 8237.47 | 89 | 74384 | 65730.57 | 88 | .00 | 111599 | 45868.43 59 |
| 22 | | Other Contractual Service | | | | | | | | | |
| 22 | 02 | Dues | 95 | 583.00 | 614 | 760 | 702.00 | 92 | .00 | 1145 | 443.00 61 |
| 22 | 03 | Training | 117 | .00 | 0 | 936 | 240.00 | 26 | .00 | 1414 | 1174.00 17 |
| 22 | 18 | Contr Programs & Exhibits | 8583 | 2947.60 | 34 | 68664 | 31495.20 | 46 | .00 | 103007 | 71511.80 31 |
| 22 | ** | Other Contractual Service | 8795 | 3530.60 | 40 | 70360 | 32437.20 | 46 | .00 | 105566 | 73128.80 31 |
| 32 | | Library Supplies | | | | | | | | | |
| 32 | 02 | Program Events | 671 | 169.78 | 25 | 5368 | 1694.85 | 32 | .00 | 8058 | 6363.15 21 |
| 32 | ** | Library Supplies | 671 | 169.78 | 25 | 5368 | 1694.85 | 32 | .00 | 8058 | 6363.15 21 |
| 601 | ** ** | Library | 38958 | 26443.59 | 68 | 311664 | 215091.77 | 69 | .00 | 467562 | 252470.23 46 |
| 60 | ** ** | Culture/Recreation | 38958 | 26443.59 | 68 | 311664 | 215091.77 | 69 | .00 | 467562 | 252470.23 46 |
| DIV | 6440 | TOTAL ***** Programs and Exhibits | 38958 | 26443.59 | 68 | 311664 | 215091.77 | 69 | .00 | 467562 | 252470.23 46 |

| FUND 291 Memorial Library Fund | | | DEPT/DIV 6450 User Services/Digital Services | | | | | | ANNUAL | UNENCUMB. | % |
|--------------------------------|------|---------------------------------|----------------------------------------------|----------|------|------------------------|-----------|------|----------|-----------|--------------|
| BA ELE OBJ ACCOUNT | | | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | BUDGET | BALANCE | BDGT |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | |
| 60 | | Culture/Recreation | | | | | | | | | |
| 601 | | Library | | | | | | | | | |
| 16 | | Library Personal Services | | | | | | | | | |
| 16 | 85 | Salaries | 44026 | 37409.77 | 85 | 352208 | 319525.23 | 91 | .00 | 528322 | 208796.77 61 |
| 16 | ** | Library Personal Services | 44026 | 37409.77 | 85 | 352208 | 319525.23 | 91 | .00 | 528322 | 208796.77 61 |
| 19 | | Employee Benefits | | | | | | | | | |
| 19 | 05 | Medical Insurance | 4182 | 4182.59 | 100 | 33456 | 33460.72 | 100 | .00 | 50191 | 16730.28 67 |
| 19 | 10 | IMRF | 4936 | 4372.11 | 89 | 39488 | 37593.52 | 95 | .00 | 59234 | 21640.48 64 |
| 19 | 11 | Social Security | 2687 | 2283.81 | 85 | 21496 | 19289.09 | 90 | .00 | 32251 | 12961.91 60 |
| 19 | 12 | Medicare | 628 | 534.12 | 85 | 5024 | 4511.27 | 90 | .00 | 7543 | 3031.73 60 |
| 19 | ** | Employee Benefits | 12433 | 11372.63 | 92 | 99464 | 94854.60 | 95 | .00 | 149219 | 54364.40 64 |
| 22 | | Other Contractual Service | | | | | | | | | |
| 22 | 02 | Dues | 187 | .00 | 0 | 1496 | 929.00 | 62 | .00 | 2246 | 1317.00 41 |
| 22 | 03 | Training | 41 | .00 | 0 | 328 | 99.00 | 30 | .00 | 500 | 401.00 20 |
| 22 | 42 | Internet Access | 320 | .00 | 0 | 2560 | 3840.00 | 150 | .00 | 3840 | .00 100 |
| 22 | 66 | Outside Reference Service | 247 | .00 | 0 | 1976 | 2974.00 | 151 | .00 | 2973 | 1.00- 100 |
| 22 | ** | Other Contractual Service | 795 | .00 | 0 | 6360 | 7842.00 | 123 | .00 | 9559 | 1717.00 82 |
| 30 | | General Supplies | | | | | | | | | |
| 30 | 05 | Office Supplies & Equip | 58 | 122.58 | 211 | 464 | 385.54 | 83 | .00 | 700 | 314.46 55 |
| 30 | 07 | Supplies Reimb by Patrons | 50 | 136.02 | 272 | 400 | 218.19 | 55 | .00 | 600 | 381.81 36 |
| 30 | ** | General Supplies | 108 | 258.60 | 239 | 864 | 603.73 | 70 | .00 | 1300 | 696.27 46 |
| 31 | | Public Works Supplies | | | | | | | | | |
| 31 | 85 | Small Tools and Equipment | 416 | 437.01 | 105 | 3328 | 1703.17 | 51 | .00 | 5000 | 3296.83 34 |
| 31 | ** | Public Works Supplies | 416 | 437.01 | 105 | 3328 | 1703.17 | 51 | .00 | 5000 | 3296.83 34 |
| 32 | | Library Supplies | | | | | | | | | |
| 32 | 01 | Program Supplies | 58 | .00 | 0 | 464 | .00 | 0 | .00 | 700 | 700.00 0 |
| 32 | 78 | Electronic Resources | 31238 | 8880.33 | 28 | 249904 | 350981.60 | 140 | .00 | 374867 | 23885.40 94 |
| 32 | 90 | Circulation Supplies | 131 | 123.00 | 94 | 1048 | 360.77 | 34 | .00 | 1575 | 1214.23 23 |
| 32 | ** | Library Supplies | 31427 | 9003.33 | 29 | 251416 | 351342.37 | 140 | .00 | 377142 | 25799.63 93 |
| 601 | ** | Library | 89205 | 58481.34 | 66 | 713640 | 775871.10 | 109 | .00 | 1070542 | 294670.90 73 |
| 60 | ** | Culture/Recreation | 89205 | 58481.34 | 66 | 713640 | 775871.10 | 109 | .00 | 1070542 | 294670.90 73 |
| DIV | 6450 | TOTAL ***** Digital Services | 89205 | 58481.34 | 66 | 713640 | 775871.10 | 109 | .00 | 1070542 | 294670.90 73 |

PREPARED 09/15/2021, 15:44:26
 PROGRAM: GM267L
 Village of Arlington Heights

DETAIL BUDGET REPORT
 67% OF YEAR LAPSED

| FUND 291 Memorial Library Fund | | | DEPT/DIV 6470 User Services/Collection Services | | | | | ANNUAL | UNENCUMB. | % | | |
|--------------------------------|-----|---------------------|-------------------------------------------------|-----------|------|------------------------|------------|--------|-----------|---------|------------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | BUDGET | BALANCE | BDGT | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 60 | | Culture/Recreation | | | | | | | | | | |
| 601 | | Library | | | | | | | | | | |
| | | Collection Services | 239066 | 185414.99 | 78 | 1912528 | 1547174.40 | 81 | .00 | 2868869 | 1321694.60 | 54 |

| FUND 291 Memorial Library Fund | | DEPT/DIV 6480 User Services/Belmont Makerspace | | | | | | ANNUAL | UNENCUMB. | % | |
|--------------------------------|-----|------------------------------------------------|-------------------|----------|------|------------------------|----------|--------|-----------|---------|--------------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | BUDGET | BALANCE | BDGT |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | |
| 60 | | Culture/Recreation | | | | | | | | | |
| 601 | | Library | | | | | | | | | |
| 16 | | Library Personal Services | | | | | | | | | |
| 16 | 85 | Salaries | 27102 | 18996.40 | 70 | 216816 | 91279.35 | 42 | .00 | 325231 | 233951.65 28 |
| 16 | ** | Library Personal Services | 27102 | 18996.40 | 70 | 216816 | 91279.35 | 42 | .00 | 325231 | 233951.65 28 |
| 18 | | Other Personal Services | | | | | | | | | |
| 18 | 05 | Overtime Civilian | 16 | 1.63 | 10 | 128 | 31.00 | 24 | .00 | 200 | 169.00 16 |
| 18 | ** | Other Personal Services | 16 | 1.63 | 10 | 128 | 31.00 | 24 | .00 | 200 | 169.00 16 |
| 19 | | Employee Benefits | | | | | | | | | |
| 19 | 05 | Medical Insurance | 4431 | 4431.83 | 100 | 35448 | 35454.64 | 100 | .00 | 53182 | 17727.36 67 |
| 19 | 10 | IMRF | 3340 | 2382.35 | 71 | 26720 | 11456.51 | 43 | .00 | 40086 | 28629.49 29 |
| 19 | 11 | Social Security | 1651 | 1165.74 | 71 | 13208 | 5609.32 | 43 | .00 | 19819 | 14209.68 28 |
| 19 | 12 | Medicare | 386 | 272.64 | 71 | 3088 | 1311.90 | 43 | .00 | 4635 | 3323.10 28 |
| 19 | ** | Employee Benefits | 9808 | 8252.56 | 84 | 78464 | 53832.37 | 69 | .00 | 117722 | 63889.63 46 |
| 20 | | Prof Technical Services | | | | | | | | | |
| 20 | 05 | Professional Services | 833 | .00 | 0 | 6664 | .00 | 0 | .00 | 10000 | 10000.00 0 |
| 20 | 20 | Legal Services | 416 | .00 | 0 | 3328 | .00 | 0 | .00 | 5000 | 5000.00 0 |
| 20 | 40 | General Insurance | 18 | .00 | 0 | 144 | 1288.00 | 894 | .00 | 216 | 1072.00- 596 |
| 20 | ** | Prof Technical Services | 1267 | .00 | 0 | 10136 | 1288.00 | 13 | .00 | 15216 | 13928.00 9 |
| 21 | | Property Services | | | | | | | | | |
| 21 | 02 | Equipment Maintenance | 581 | 1040.00 | 179 | 4648 | 3761.45 | 81 | .00 | 6980 | 3218.55 54 |
| 21 | 11 | Building Maintenance | 2238 | 247.50 | 11 | 17904 | 1485.00 | 8 | .00 | 26866 | 25381.00 6 |
| 21 | 36 | Equipment Rental | 83 | .00 | 0 | 664 | .00 | 0 | .00 | 1000 | 1000.00 0 |
| 21 | 60 | Water and Sewer Service | 100 | .00 | 0 | 800 | 181.59 | 23 | .00 | 1200 | 1018.41 15 |
| 21 | 65 | Other Services | 8 | .00 | 0 | 64 | .00 | 0 | .00 | 100 | 100.00 0 |
| 21 | ** | Property Services | 3010 | 1287.50 | 43 | 24080 | 5428.04 | 23 | .00 | 36146 | 30717.96 15 |
| 22 | | Other Contractual Service | | | | | | | | | |
| 22 | 02 | Dues | 131 | 250.00 | 191 | 1048 | 680.00 | 65 | .00 | 1575 | 895.00 43 |
| 22 | 03 | Training | 83 | 254.00 | 306 | 664 | 441.96 | 67 | .00 | 1000 | 558.04 44 |
| 22 | 18 | Contr Programs & Exhibits | 650 | .00 | 0 | 5200 | .00 | 0 | .00 | 7800 | 7800.00 0 |
| 22 | 42 | Internet Access | 125 | 235.83 | 189 | 1000 | 796.65 | 80 | .00 | 1500 | 703.35 53 |
| 22 | ** | Other Contractual Service | 989 | 739.83 | 75 | 7912 | 1918.61 | 24 | .00 | 11875 | 9956.39 16 |
| 30 | | General Supplies | | | | | | | | | |
| 30 | 05 | Office Supplies & Equip | 166 | 350.93 | 211 | 1328 | 843.77 | 64 | .00 | 2000 | 1156.23 42 |
| 30 | 07 | Supplies Reimb by Patrons | 625 | 61.99 | 10 | 5000 | 1561.62 | 31 | .00 | 7500 | 5938.38 21 |
| 30 | 51 | Heating Fuel | 3345 | 128.11 | 4 | 26760 | 2528.80 | 9 | .00 | 40140 | 37611.20 6 |
| 30 | ** | General Supplies | 4136 | 541.03 | 13 | 33088 | 4934.19 | 15 | .00 | 49640 | 44705.81 10 |
| 31 | | Public Works Supplies | | | | | | | | | |
| 31 | 45 | Janitorial Supplies | 616 | 294.15 | 48 | 4928 | 294.15 | 6 | .00 | 7400 | 7105.85 4 |
| 31 | 85 | Small Tools and Equipment | 416 | 878.21 | 211 | 3328 | 1925.25 | 58 | .00 | 5000 | 3074.75 39 |
| 31 | ** | Public Works Supplies | 1032 | 1172.36 | 114 | 8256 | 2219.40 | 27 | .00 | 12400 | 10180.60 18 |

| FUND 291 Memorial Library Fund | | | DEPT/DIV 6480 User Services/Belmont Makerspace | | | | | ANNUAL | UNENCUMB. | % | |
|--------------------------------|-------|-----------------------|------------------------------------------------|------------|------|------------------------|------------|--------|-----------|----------|---------------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | BUDGET | BALANCE | BDGT |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | |
| 60 | | Culture/Recreation | | | | | | | | | |
| 601 | | Library | | | | | | | | | |
| | 32 | Library Supplies | | | | | | | | | |
| | 32 01 | Program Supplies | 750 | 45.13 | 6 | 6000 | 169.24 | 3 | .00 | 9000 | 8830.76 2 |
| | 32 ** | Library Supplies | 750 | 45.13 | 6 | 6000 | 169.24 | 3 | .00 | 9000 | 8830.76 2 |
| | 50 | Property | | | | | | | | | |
| | 50 15 | Other Equipment | 833 | .00 | 0 | 6664 | .00 | 0 | .00 | 10000 | 10000.00 0 |
| | 50 ** | Property | 833 | .00 | 0 | 6664 | .00 | 0 | .00 | 10000 | 10000.00 0 |
| 601 ** ** | | Library | 48943 | 31036.44 | 63 | 391544 | 161100.20 | 41 | .00 | 587430 | 426329.80 27 |
| 60 ** ** | | Culture/Recreation | 48943 | 31036.44 | 63 | 391544 | 161100.20 | 41 | .00 | 587430 | 426329.80 27 |
| DIV 6480 | | TOTAL ***** | | | | | | | | | |
| | | Belmont Makerspace | 48943 | 31036.44 | 63 | 391544 | 161100.20 | 41 | .00 | 587430 | 426329.80 27 |
| DEPT 64 | | TOTAL ***** | | | | | | | | | |
| | | User Services | 829239 | 640687.28 | 77 | 6633912 | 5543913.15 | 84 | .00 | 9951447 | 4407533.85 56 |
| FUND 291 | | TOTAL ***** | | | | | | | | | |
| | | Memorial Library Fund | 1271827 | 1028141.07 | 81 | 10174616 | 8873372.46 | 87 | .00 | 15263027 | 6389654.54 58 |
| GRAND | | TOTAL ***** | 1271827 | 1028141.07 | 81 | 10174616 | 8873372.46 | 87 | .00 | 15263027 | 6389654.54 58 |

| FUND 491 Capital Projects-Library | | | DEPT/DIV 6001 Executive Office/Administration | | | | | ANNUAL | UNENCUMB. | % | |
|-----------------------------------|-------|----------------------|-----------------------------------------------|---------|------|------------------------|---------|--------|-----------|---------|-------------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | BUDGET | BALANCE | BDGT |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | |
| 60 | | Culture/Recreation | | | | | | | | | |
| 601 | | Library | | | | | | | | | |
| | 50 | Property | | | | | | | | | |
| | 50 15 | Other Equipment | 0 | 499.15 | 0 | 0 | 499.15 | 0 | .00 | 0 | 499.15- 0 |
| | 50 55 | Other Capital Outlay | 2083 | 2970.07 | 143 | 16664 | 2970.07 | 18 | .00 | 25000 | 22029.93 12 |
| | 50 ** | Property | 2083 | 3469.22 | 167 | 16664 | 3469.22 | 21 | .00 | 25000 | 21530.78 14 |
| 601 ** ** | | Library | 2083 | 3469.22 | 167 | 16664 | 3469.22 | 21 | .00 | 25000 | 21530.78 14 |
| 60 ** ** | | Culture/Recreation | 2083 | 3469.22 | 167 | 16664 | 3469.22 | 21 | .00 | 25000 | 21530.78 14 |
| DIV 6001 | | TOTAL ***** | | | | | | | | | |
| | | Administration | 2083 | 3469.22 | 167 | 16664 | 3469.22 | 21 | .00 | 25000 | 21530.78 14 |

PREPARED 09/15/2021, 15:46:06
 PROGRAM: GM267L
 Village of Arlington Heights

DETAIL BUDGET REPORT
 67% OF YEAR LAPSED

| FUND 491 Capital Projects-Library | | | DEPT/DIV 6004 Executive Office/Paid by Gifts and Grants | | | | | | | ANNUAL | UNENCUMB. | % |
|-----------------------------------|------|--------------------------|---------------------------------------------------------|--------|------|------------------------|---------|------|----------|---------|-----------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | BUDGET | BALANCE | BDGT | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 60 | | Culture/Recreation | | | | | | | | | | |
| 601 | | Library | | | | | | | | | | |
| | 50 | Property | | | | | | | | | | |
| | 50 | 55 Other Capital Outlay | 0 | .00 | 0 | 0 | 1329.34 | 0 | .00 | 0 | 1329.34- | 0 |
| | 50 | ** Property | 0 | .00 | 0 | 0 | 1329.34 | 0 | .00 | 0 | 1329.34- | 0 |
| 601 | ** | ** Library | 0 | .00 | 0 | 0 | 1329.34 | 0 | .00 | 0 | 1329.34- | 0 |
| 60 | ** | ** Culture/Recreation | 0 | .00 | 0 | 0 | 1329.34 | 0 | .00 | 0 | 1329.34- | 0 |
| DIV | 6004 | TOTAL ***** | | | | | | | | | | |
| | | Paid by Gifts and Grants | 0 | .00 | 0 | 0 | 1329.34 | 0 | .00 | 0 | 1329.34- | 0 |

| FUND 491 Capital Projects-Library | | | DEPT/DIV 6020 Executive Office/Facilities | | | | | | | ANNUAL | UNENCUMB. | % |
|-----------------------------------|-------|--------------------|-------------------------------------------|---------|------|------------------------|---------|------|----------|---------|------------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | BUDGET | BALANCE | BDGT | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 60 | | Culture/Recreation | | | | | | | | | | |
| 601 | | Library | | | | | | | | | | |
| | 50 | Property | | | | | | | | | | |
| | 50 15 | Other Equipment | 83333 | .00 | 0 | 666664 | .00 | 0 | .00 | 1000000 | 1000000.00 | 0 |
| | 50 ** | Property | 83333 | .00 | 0 | 666664 | .00 | 0 | .00 | 1000000 | 1000000.00 | 0 |
| 601 ** ** | | Library | 83333 | .00 | 0 | 666664 | .00 | 0 | .00 | 1000000 | 1000000.00 | 0 |
| 60 ** ** | | Culture/Recreation | 83333 | .00 | 0 | 666664 | .00 | 0 | .00 | 1000000 | 1000000.00 | 0 |
| DIV 6020 | | TOTAL ***** | | | | | | | | | | |
| | | Facilities | 83333 | .00 | 0 | 666664 | .00 | 0 | .00 | 1000000 | 1000000.00 | 0 |
| DEPT 60 | | TOTAL ***** | | | | | | | | | | |
| | | Executive Office | 85416 | 3469.22 | 4 | 683328 | 4798.56 | 1 | .00 | 1025000 | 1020201.44 | 1 |

| FUND 491 Capital Projects-Library | | | DEPT/DIV 6480 User Services/Belmont Makerspace | | | | | | ANNUAL | UNENCUMB. | % |
|-----------------------------------|------|--------------------------|------------------------------------------------|-----------|------|------------------------|-----------|------|----------|-----------|---------------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | BUDGET | BALANCE | BDGT |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | |
| 60 | | Culture/Recreation | | | | | | | | | |
| 601 | | Library | | | | | | | | | |
| | 50 | Property | | | | | | | | | |
| | 50 | 55 Other Capital Outlay | 94658 | 181371.50 | 192 | 662606 | 927831.97 | 140 | .00 | 1041236 | 113404.03 89 |
| | 50 | ** Property | 94658 | 181371.50 | 192 | 662606 | 927831.97 | 140 | .00 | 1041236 | 113404.03 89 |
| 601 | ** | ** Library | 94658 | 181371.50 | 192 | 662606 | 927831.97 | 140 | .00 | 1041236 | 113404.03 89 |
| 60 | ** | ** Culture/Recreation | 94658 | 181371.50 | 192 | 662606 | 927831.97 | 140 | .00 | 1041236 | 113404.03 89 |
| DIV | 6480 | TOTAL ***** | | | | | | | | | |
| | | Belmont Makerspace | 94658 | 181371.50 | 192 | 662606 | 927831.97 | 140 | .00 | 1041236 | 113404.03 89 |
| DEPT | 64 | TOTAL ***** | | | | | | | | | |
| | | User Services | 94658 | 181371.50 | 192 | 662606 | 927831.97 | 140 | .00 | 1041236 | 113404.03 89 |
| FUND | 491 | TOTAL ***** | | | | | | | | | |
| | | Capital Projects-Library | 180074 | 184840.72 | 103 | 1345934 | 932630.53 | 69 | .00 | 2066236 | 1133605.47 45 |
| GRAND | | TOTAL ***** | | | | | | | | | |
| | | | 180074 | 184840.72 | 103 | 1345934 | 932630.53 | 69 | .00 | 2066236 | 1133605.47 45 |

September 21, 2021

(Action Item 3)

**ACCOUNTS PAYABLE
CHECK REGISTER
ARLINGTON HEIGHTS MEMORIAL LIBRARY
August 31, 2021**

FUND TOTALS

| Fund Number | Fund Name | Fund Total |
|-----------------------------------------------------------------------|---------------------------------|------------------------------|
| 291 | General Fund - Library | \$229,664.43 |
| 491 | Capital Projects Fund - Library | \$188,382.72 |
| Total Disbursements | | <u>\$418,047.15</u> |
| Payrolls Paid | | |
| 8/13/2021 | | \$285,827.49 |
| 8/27/2021 | | \$296,789.70 |
| | | <u>\$582,617.19</u> |
| Journal Entry Expenditures by Village On Behalf Of the Library | | |
| 8/31/2021 | Group Insurance | \$115,533.33 |
| 8/31/2021 | IMRF | \$68,728.10 |
| 8/31/2021 | Social Security | \$34,830.69 |
| 8/31/2021 | Medicare | \$8,145.91 |
| | | <u>\$227,238.03</u> |
| Total Disbursed | | <u><u>\$1,227,902.37</u></u> |

| CHECK | PAYEE | ACCOUNT | DESCRIPTION | AMOUNT | TOTAL |
|---------------------------|--------------------------------|--------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|------------------------------------|-----------|
| /PAYM # | | | | | |
| 82211 | ARLINGTON HTS MEMORIAL LIBRARY | 291-0000-489.90-00 | OTHER INCOME/REBATE | 113.99- | 113.99- |
| 82259 | GROUP ADMINISTRATORS | 291-0000-210.97-00 291-0000-210.99-00 | FSA MED AUGUST FSA DEP AUGUST | 3,408.53 1,114.42 | 4,522.95 |
| 82315 | SCHOLASTIC LIBRARY | 291-0000-140.05-00 | PREPAID SCHOLASTIC BOOKFL | 5,909.33 | 5,909.33 |
| 82322 | SONTIQ, INC | 291-0000-210.83-00 291-0000-210.83-00 291-0000-210.83-00 291-0000-210.83-00 | APRIL ULTRASECURE IDENTIT MAY ULTRASECURE IDENTITY JUNE ULTRASECURE IDENTITY JULY ULTRASECURE IDENTITY | 76.66 76.66 76.66 76.66 | 306.64 |
| 82338 | WORLD ARCHIVES | 291-0000-140.05-00 | PREPAID WORLD ARCHIVES PE | 9,766.57 | 9,766.57 |
| ***** DIVISION TOTAL **** | | | | | 20,391.50 |
| ***** DEPARTMENT TOTAL ** | | | | | 20,391.50 |
| DEPARTMENT: 60 | Executive Office | DIVISION: 01 | | | |
| 82199 | ALA MEMBERSHIP | 291-6001-601.22-02 | ALA DUES - SMART D | 199.00 | 199.00 |
| 82200 | ALBERTSONS/SAFEWAY | 291-6001-601.30-05 291-6001-601.32-72 | OFFICE SUPPLIES STAFF FAREWELL PARTY | 5.67 80.81 | 86.48 |
| 82202 | AMAZON.COM CREDIT | 291-6001-601.40-96 291-6001-601.30-05 291-6001-601.30-05 291-6001-601.50-15 | DISPOSABLE MASKS OFFICE SUPPLIES OFFICE SUPPLIES CHARGING TOWERS FOR HUB | 226.65 15.15 62.66 604.32 | 908.78 |
| 82209 | ARLINGTON HTS MEMORIAL LIBRARY | 291-6001-601.22-03 | OPEN MIKE DONUTS | 40.00 | 40.00 |
| 82211 | ARLINGTON HTS MEMORIAL LIBRARY | 291-6001-601.22-03 291-6001-601.32-72 | MARKETING COMMUNICATIONS TRUSTEE BEAUTIFICATION EV | 230.00 138.78 | 368.78 |
| 82218 | BAKER & TAYLOR | 291-6001-601.32-99 291-6001-601.32-99 | EMPLOYEE REIMB PURCHASE EMPL REIMB PURCHASE | 11.81 12.48 | 24.29 |
| 82243 | DEMCO INC | 291-6001-601.50-15 | SEATING IN HUB GAMING | 2,278.86 | 2,278.86 |
| 82259 | GROUP ADMINISTRATORS | 291-6001-601.19-53 | FSA FEES AUGUST | 161.50 | 161.50 |
| 82263 | ILA CONFERENCE | 291-6001-601.22-03 291-6001-601.22-03 | ILA CONF VIRTUAL-13 PPL ILA CONF - BAILEY K | 1,475.00 125.00 | 1,600.00 |
| 82270 | JARED, BRIAN | 291-6001-601.20-05 | PIANO TUNING (AHML GARAGE) | 240.00 | 240.00 |
| 82299 | OPTO INTERNATIONAL, INC | 491-6001-601.50-15 | SHELVING BASKETS | 499.15 | 499.15 |
| 82304 | QUADIANT FINANCE USA, INC. | 291-6001-601.22-05 | 7900044080283512 INK | 85.44 | |

| CHECK | PAYEE | ACCOUNT | DESCRIPTION | AMOUNT | TOTAL |
|---------------------------|--------------------------------|--------------------|---------------------------|----------|----------|
| /PAYM # | | | | | 85.44 |
| 82336 | WILLIAMS ASSOCIATES ARCHITECTS | 491-6001-601.50-55 | JULY CONSTRUCTION/ENGINEE | 2,970.07 | 2,970.07 |
| ***** DIVISION TOTAL **** | | | | | 9,462.35 |

Communications & Marketing

| DEPARTMENT: | | DIVISION: | | | |
|---------------------------|--------------------------------|--------------------|---------------------------|-----------|-----------|
| 60 | Executive Office | 02 | | | |
| 82202 | AMAZON.COM CREDIT | 291-6002-601.30-05 | OFFICE SUPPLIES | 52.79 | 52.79 |
| 82210 | ARLINGTON HTS MEMORIAL LIBRARY | 291-6002-601.30-05 | FONTS | 56.84 | 56.84 |
| 82211 | ARLINGTON HTS MEMORIAL LIBRARY | 291-6002-601.22-10 | BUSINESS CARDS-RICHARDSON | 73.19 | |
| | | 291-6002-601.30-05 | STOCK ART | 416.00 | |
| | | 291-6002-601.22-10 | BUSINESS CARDS - MEYER S | 27.39 | 516.58 |
| 82213 | ARTGRAFIX/STOVER GRAPHICS | 291-6002-601.30-05 | BLACK FOAM BOARD | 1,082.95 | 1,082.95 |
| 82224 | BLICK ART MATERIALS | 291-6002-601.30-05 | NOTE CARDS | 159.00 | 159.00 |
| 82229 | CARDINAL COLORGROUP | 291-6002-601.22-10 | ONE BOOK 2021 BROCHURE | 1,092.00 | |
| | | 291-6002-601.22-10 | SEPTEMBER NEWSLETTER | 12,860.00 | 13,952.00 |
| 82335 | WAREHOUSE DIRECT | 291-6002-601.30-05 | OFFICE SUPPLIES | 7.79 | 7.79 |
| ***** DIVISION TOTAL **** | | | | | 15,827.95 |

Human Resources

| DEPARTMENT: | | DIVISION: | | | |
|---------------------------|-----------------------------------|--------------------|---------------------------|--------|----------|
| 60 | Executive Office | 03 | | | |
| 82198 | ACCURATE EMPLOYMENT SCREENING LLC | 291-6003-601.21-65 | EMPL & VOL SCREENING AUG | 887.00 | |
| | | 291-6003-601.21-65 | EMPL & VOL SCREENING JULY | 473.00 | 1,360.00 |
| 82211 | ARLINGTON HTS MEMORIAL LIBRARY | 291-6003-601.22-01 | FINANCE MANAGER JOB POST | 75.00 | |
| | | 291-6003-601.40-70 | FLOWERS FOR FRISBIE WAKE | 100.00 | |
| | | 291-6003-601.40-70 | REFUND,VOLUNTEER SURVEY | 3.00- | 172.00 |
| 82222 | BERRY YO FROZEN YOGURT LLC | 291-6003-601.40-70 | SUMMER VOLUNTEER RECOGNIT | 136.50 | 136.50 |
| 82231 | CERTIF-A-GIFT COMPANY | 291-6003-601.40-70 | VOLUNTEER GIFT REDEMPTION | 40.00 | |
| | | 291-6003-601.40-70 | VOLUNTEER GIFT REDEMPTION | 28.00 | |
| | | 291-6003-601.22-55 | STAFF GIFT REDEMPTION | 28.00 | 96.00 |
| 82245 | DWORIANYN,RICH | 291-6003-601.40-62 | TUITION REIMBURSEMENT | 879.00 | 879.00 |
| 82250 | FLOWER STUDIO INC | 291-6003-601.40-70 | VASED ARRANGEMENTS | 98.50 | 98.50 |
| 82308 | ROUNDY'S INC | 291-6003-601.40-70 | DSSC 80S EVENT | 102.13 | |
| | | 291-6003-601.40-70 | DSSC 80S EVENT TAX REFUND | 2.25- | 99.88 |
| ***** DIVISION TOTAL **** | | | | | 2,841.88 |

Gifts & Grants

| CHECK | PAYEE | ACCOUNT | DESCRIPTION | AMOUNT | TOTAL |
|---------------------------|--------------------------------|--------------------|---------------------------|----------|-----------|
| /PAYM # | | | | | |
| 82202 | AMAZON.COM CREDIT | 291-6004-601.32-80 | BOOKS | 18.99 | |
| | | 291-6004-601.32-80 | BOOKS | 18.98 | |
| | | 291-6004-601.32-80 | BOOKS | 18.95 | |
| | | 291-6004-601.32-80 | BOOKS | 120.17 | |
| | | 291-6004-601.32-75 | AV MATERIALS | 31.98 | |
| | | 291-6004-601.32-80 | BOOKS | 18.79 | |
| | | 291-6004-601.32-80 | BOOKS | 28.22 | |
| | | 291-6004-601.32-80 | BOOKS | 83.80 | |
| | | 291-6004-601.32-75 | AV MATERIALS | 39.98 | |
| | | 291-6004-601.32-75 | AV MATERIALS | 168.20 | |
| | | 291-6004-601.32-75 | CITY OF SUPPORT | 17.73 | |
| | | 291-6004-601.32-75 | CITY OF SUPPORT | 37.80 | |
| | | 291-6004-601.32-75 | CITY OF SUPPORT | 29.99 | |
| | | 291-6004-601.32-75 | CITY OF SUPPORT | 34.90 | 668.48 |
| 82203 | AMBIUS (19) | 291-6004-601.21-65 | REG SERV SEPTEMBER | 236.97 | 236.97 |
| 82210 | ARLINGTON HTS MEMORIAL LIBRARY | 291-6004-601.32-80 | BOOKS | 221.20 | |
| | | 291-6004-601.32-80 | BOOKS FOREIGN TRANSACTION | 4.42 | 225.62 |
| 82211 | ARLINGTON HTS MEMORIAL LIBRARY | 291-6004-601.31-85 | VOLUNTEER REUSABLE NAME B | 2,394.90 | |
| | | 291-6004-601.32-80 | BOOKS | 114.33 | |
| | | 291-6004-601.32-80 | BOOKS | 246.36 | |
| | | 291-6004-601.32-80 | BOOKS | 22.95 | 2,778.54 |
| 82215 | AUTHORS UNBOUND AGENCY | 291-6004-601.22-18 | 10/21 OBOV ROBIN WALL KIM | 5,000.00 | 5,000.00 |
| 82221 | BENSON, RAYMOND | 291-6004-601.22-18 | 10/14 MOVIE CLUB | 350.00 | 350.00 |
| 82252 | GALE/CENGAGE LEARNING | 291-6004-601.32-80 | BOOKS | 91.95 | 91.95 |
| 82256 | GIRE, DANN | 291-6004-601.22-18 | 10/14 MOVIE CLUB | 350.00 | 350.00 |
| 82268 | INGRAM LIBRARY SERVICES | 291-6004-601.32-80 | BOOKS | 49.72 | |
| | | 291-6004-601.32-80 | BOOKS | 115.60 | |
| | | 291-6004-601.32-80 | BOOKS | 15.26 | |
| | | 291-6004-601.32-80 | BOOKS | 26.96 | 207.54 |
| 82279 | LAKESHORE LEARNING MATERIALS | 291-6004-601.32-75 | AV MTLs | 45.47 | 45.47 |
| 82314 | SCHOLASTIC INC. EDUCATION | 291-6004-601.32-02 | SUMMER READING PRIZES | 1,409.91 | |
| | | 291-6004-601.32-02 | COMMUNITY OUTREACH GIVEAW | 953.14 | |
| | | 291-6004-601.32-02 | COMMUNITY OUTREACH GIVEAW | 1,999.92 | 4,362.97 |
| ***** DIVISION TOTAL **** | | | | | 14,317.54 |

Finance

| CHECK | PAYEE | ACCOUNT | DESCRIPTION | AMOUNT | TOTAL |
|-------------------------------|-------------------------------------|--------------------|---------------------------|----------|----------|
| /PAYM # | | | | | |
| | | 291-6008-601.21-65 | SQUARE POS TEST CHARGE | 1.65- | |
| | | 291-6008-601.21-65 | SQUARE POS TEST CHARGE | 1.65 | |
| 82305 | NEOPOST) QUADIENT, INC. (B2/24/2020 | 291-6008-601.21-36 | PREMIER MAINT & METER | 435.86 | 435.86 |
| ***** DIVISION TOTAL **** | | | | | 435.86 |
| <i>Information Technology</i> | | | | | |
| DEPARTMENT: 60 | Executive Office | DIVISION: 10 | | | |
| 82202 | AMAZON.COM CREDIT | 291-6010-601.31-85 | MAKERPLACE USB ADAPTERS | 26.48 | |
| | | 291-6010-601.31-85 | HEADSETS FOR PROGRAMS | 239.85 | |
| | | 291-6010-601.31-85 | PASS THROUGH CONNECTORS | 24.45 | |
| | | 291-6010-601.31-85 | USBC CHARGER | 35.99 | |
| | | 291-6010-601.30-05 | OFFICE SUPPLIES | 42.48 | |
| | | 291-6010-601.31-85 | SURGE PROTECTOR AND CORD | 112.54 | |
| | | 291-6010-601.31-85 | POWER STRIPS USBC ADAPTER | 230.44 | |
| | | 291-6010-601.31-85 | MOUSE | 7.99 | |
| | | 291-6010-601.31-85 | RJ45 AND CRIMPING TOOLS | 94.55 | |
| | | 291-6010-601.31-85 | NETWORKING TOOLS | 120.96 | 935.73 |
| 82209 | ARLINGTON HTS MEMORIAL LIBRARY | 291-6010-601.31-85 | CARPET MASKING FOR MAKERP | 22.98 | 22.98 |
| 82211 | ARLINGTON HTS MEMORIAL LIBRARY | 291-6010-601.22-42 | EMERGENCY TEXTING SERVICE | 74.99 | |
| | | 291-6010-601.22-42 | EMERGENCY TEXTING SERVICE | 5.99 | |
| | | 291-6010-601.22-42 | EMERGENCY TEXTING SERVICE | 14.00 | |
| | | 291-6010-601.30-32 | ZOOM SUBSCRIPTION | 280.00 | |
| | | 291-6010-601.20-05 | SSL CERTIFICATE | 91.08 | |
| | | 291-6010-601.20-05 | PAYPAL PAYFLOW PRO SUBSCR | 54.10 | |
| | | 291-6010-601.22-42 | PUBLIC INTERNET SERVICE | 343.35 | |
| | | 291-6010-601.30-32 | YOUTUBE PREMIUM SUBSCRIPT | 11.99 | |
| | | 291-6010-601.30-32 | VOLUNTEER SOFTWARE SUBSCR | 165.00 | |
| | | 291-6010-601.30-32 | OFFICE 365 PHONE NUMBER | 1.50 | |
| | | 291-6010-601.30-32 | KINDLE UNLIMITED SUBSCRIP | 9.99 | |
| | | 291-6010-601.30-32 | TRELLO MONTHLY SUBSCRIPTI | 35.00 | |
| | | 291-6010-601.30-32 | AMAZON FREETIME SUBSCRIPT | 4.99 | |
| | | 291-6010-601.30-32 | AMAZON S3 STORAGE | 220.91 | |
| | | 291-6010-601.30-32 | GOOGLE G-SUITE SUBSCRIPTI | 54.00 | |
| | | 291-6010-601.30-32 | SPOTIFY SUBSCRIPTION | 15.99 | |
| | | 291-6010-601.30-32 | OFFICE 365 SUBSCRIPTION | 1,084.68 | |
| | | 291-6010-601.32-32 | APPS FOR KIDS WORLD | 84.83 | |
| | | 291-6010-601.30-32 | AMAZON MUSIC SUBSCRIPTION | 9.99 | |
| | | 291-6010-601.30-32 | RIDDLE.COM SUBSCRIPTION | 49.00 | |
| | | 291-6010-601.31-85 | TAX REFUND,WIRE MOLD FOR | 10.37- | |
| | | 291-6010-601.31-85 | CONDUIT/WALL CAMERA | 56.99 | 2,658.00 |
| 82214 | AT&T MOBILITY | 291-6010-601.22-42 | INTERNET ACCESS 7/28-8/27 | 139.14 | 139.14 |
| 82216 | B & H PHOTO VIDEO | 291-6010-601.30-30 | EPSON ROLL PAPER F/GRAPHI | 416.52 | 416.52 |
| 82235 | COMCAST | 291-6010-601.22-42 | BUSINESS CABLE SEPTEMBER | 20.98 | |

| CHECK | PAYEE | ACCOUNT | DESCRIPTION | AMOUNT | TOTAL |
|---------------------------|------------------------------|---------------------------|---------------------------|----------|-----------|
| /PAYM # | | | | | |
| | | 291-6010-601.22-42 | BUSINESS CABLE AUGUST | 20.98 | 41.96 |
| 82266 | IMPACT NETWORKING LLC | 291-6010-601.30-30 | COPIER TONER AND OTHER CO | 19.50 | |
| | | 291-6010-601.21-02 | EQUIPMENT MAINTENANCE | 528.27 | |
| | | 291-6010-601.21-02 | EQUIPMENT MAINTENANCE | 221.10 | |
| | | 291-6010-601.21-02 | EQUIPMENT MAINTENANCE | 402.58 | |
| | | 291-6010-601.21-02 | EQUIPMENT MAINTENANCE | 1,216.00 | |
| | | 291-6010-601.30-30 | COPIER TONER & OTHER COMP | 19.50 | 2,406.95 |
| 82291 | MNJ TECHNOLOGIES DIRECT INC | 291-6010-601.30-32 | ADOBE CREATIVE SUITE LICE | 1,847.40 | 1,847.40 |
| 82306 | QUILL LLC | 291-6010-601.30-30 | SAMSUNG TONER | 431.40 | 431.40 |
| 82317 | SENSOURCE | 291-6010-601.50-12 | PEOPLE COUNTER F/OCCUPANC | 920.00 | |
| | | 291-6010-601.30-32 | PEOPLE COUNTER F/OCCUPANC | 140.00 | |
| | | 291-6010-601.20-05 | PEOPLE COUNTER F/OCCUPANC | 60.00 | 1,120.00 |
| 82326 | TELCOM INNOVATIONS GROUP LLC | 291-6010-601.22-42 | MITEL SOFTWARE ASSURANCE | 45.29 | |
| | | 291-6010-601.50-12 | REPLACEMENT PHONES STAFF | 1,550.00 | |
| | | 291-6010-601.30-32 | REPLACEMENT PHONES STAFF | 975.00 | 2,570.29 |
| 82327 | TIMECLOCK PLUS | 291-6010-601.30-32 | TCP LICENSE OVERAGE | 9.98 | 9.98 |
| 82331 | VERIZON WIRELESS | <----- 291-6010-601.22-42 | TELEPHONE 7/26-8/25 | 354.54 | 354.54 |
| 82341 | WOW BUSINESS | 291-6010-601.22-42 | 014616045 INTERNET 8/13-9 | 2,322.70 | 2,322.70 |
| 82342 | WOW BUSINESS | 291-6010-601.22-42 | 011521470 INTERNET 8/19-9 | 125.98 | 125.98 |
| ***** DIVISION TOTAL **** | | | | | 15,403.57 |

Facilities

| | | | | | |
|-------|----------------------------------|--------------------|---------------------------|----------|----------|
| 82202 | AMAZON.COM CREDIT | 291-6020-601.21-11 | MAINTENANCE SUPPLIES | 11.99 | 11.99 |
| 82205 | ANDERSON PEST SOLUTIONS | 291-6020-601.21-11 | REG SERVS SEPTEMBER | 93.45 | 93.45 |
| 82207 | AQUARIUM ADVENTURE | 291-6020-601.21-11 | REG SERVS AUGUST | 300.00 | 300.00 |
| 82211 | ARLINGTON HTS MEMORIAL LIBRARY | 291-6020-601.21-11 | MAINTENANCE SUPPLIES | 94.56 | |
| | | 291-6020-601.21-11 | MAINTENANCE SUPPLIES | 119.70 | |
| | | 291-6020-601.21-07 | BOOKMOBILE LENS | 167.98 | |
| | | 291-6020-601.21-11 | MAINTENANCE SUPPLIES | 141.35 | 523.59 |
| 82217 | BADE SUPPLY | 291-6020-601.31-45 | JANITORIAL SUPPLIES | 1,697.78 | 1,697.78 |
| 82228 | CALL THE UNDERGROUND-OASIS IRRIG | 291-6020-601.21-11 | OUTSIDE SPRINKLER SYSTEM | 1,027.46 | 1,027.46 |
| 82236 | COMED | 291-6020-601.30-51 | HEATING 7/8-8/6 | 236.85 | |
| | | 291-6020-601.30-51 | LATE PAYMENT CHARGE 7/8-8 | 1.53 | |

| CHECK | PAYEE | ACCOUNT | DESCRIPTION | AMOUNT | TOTAL |
|---------|-------------------------------------|--------------------|---------------------------|----------|----------|
| /PAYM # | | | | | |
| | | 291-6020-601.30-51 | HEATING 7/8-8/6 | 1.64 | |
| | | 291-6020-601.30-51 | HEATING 8/6-9/7 | 1.64 | 241.66 |
| 82238 | COMPLETE TEMPERATURE SYSTEMS | 291-6020-601.21-11 | HVAC PREVENTATIVE MAINTEN | 1,650.00 | |
| | | 291-6020-601.21-11 | PREVENT MAINT MILLER PICK | 2,137.00 | 3,787.00 |
| 82242 | DEFRANCO PLUMBING INC | 291-6020-601.21-11 | REPAIR PLUMBING MAINS | 4,190.00 | 4,190.00 |
| 82253 | GARDEN GUY, INC. | 291-6020-601.21-11 | AUGUST LAWN MAINTENANCE | 620.00 | 620.00 |
| 82257 | GRAINGER INC,W W | 291-6020-601.21-11 | BATTERY | 85.32 | 85.32 |
| 82261 | IGS ENERGY | 291-6020-601.30-51 | NATURAL GAS JULY | 2,168.51 | 2,168.51 |
| 82286 | MASTER MAINTENANCE SERVICE INC | 291-6020-601.21-11 | JANITORIAL SERVS AUGUST | 4,599.00 | |
| | | 291-6020-601.21-11 | JANITORIAL SERVS SEPTEMBE | 4,599.00 | 9,198.00 |
| 82288 | MENARDS-MOUNT PROSPECT | 291-6020-601.21-11 | BLDG MAINTENANCE | 121.05 | |
| | | 291-6020-601.21-11 | BLDG MAINTENANCE | 108.22 | |
| | | 291-6020-601.21-11 | BLDG MAINTENANCE | 49.74 | |
| | | 291-6020-601.21-11 | BLDG MAINTENANCE | 35.96 | |
| | | 291-6020-601.21-11 | BLDG MAINTENANCE | 133.37 | 448.34 |
| 82289 | MIDWEST PAPER RETRIEVER | 291-6020-601.21-11 | RECYCLING SERVS JULY | 60.00 | |
| | | 291-6020-601.21-11 | RECYCLING SERVS AUGUST | 60.00 | 120.00 |
| 82295 | NICOR GAS | 291-6020-601.30-51 | NATURAL GAS JULY | 778.72 | |
| | | 291-6020-601.30-51 | NATURAL GAS JULY | 202.01 | 980.73 |
| 82296 | NICOR GAS | 291-6020-601.30-51 | NATURAL GAS AUGUST | 762.16 | 762.16 |
| 82297 | NICOR GAS | 291-6020-601.30-51 | NATURAL GAS AUGUST | 175.46 | 175.46 |
| 82300 | PLATINUM PEST SOLITIONS INC | 291-6020-601.21-11 | EXTERMINATING SERVICE | 1,500.00 | |
| | | 291-6020-601.21-11 | EXTERMINATING SERVICE | 600.00 | 2,100.00 |
| 82303 | PROGRAM ONE PROFESSIONAL BLDG SERVS | 291-6020-601.21-11 | CLEANING SERVS | 1,588.00 | 1,588.00 |
| 82307 | RAMROD DISTRIBUTORS INC | 291-6020-601.31-45 | JANITORIAL SUPPLIES | 661.76 | 661.76 |
| 82316 | SECURITAS ELECTRONIC SECURITY, INC. | 291-6020-601.21-02 | ELEVATOR MONITORING | 64.50 | |
| | | 291-6020-601.21-02 | ELEVATOR MONITORING | 64.50 | |
| | | 291-6020-601.21-02 | BURGLAR ALARM MONITORING | 112.50 | |
| | | 291-6020-601.21-11 | CARD SYSTEM REPAIR 8/30 | 1,805.00 | 2,046.50 |
| 82318 | SHERWIN ACE HARDWARE INC | 291-6020-601.21-11 | BLDG MAINTENANCE | 20.98 | |
| | | 291-6020-601.21-11 | BLDG MAINTENANCE | 54.94 | |
| | | 291-6020-601.21-11 | BLDG MAINTENANCE | 68.97 | |
| | | 291-6020-601.21-11 | BLDG MAINTENANCE | 7.99 | |
| | | 291-6020-601.21-11 | BLDG MAINTENANCE | 30.17 | 183.05 |
| 82319 | SHERWIN WILLIAMS CO - ARLINGTON HTS | 291-6020-601.21-11 | BLDG MAINTENANCE | 210.28 | |

| CHECK | PAYEE | ACCOUNT | DESCRIPTION | AMOUNT | TOTAL |
|---------------------------|--------------------------------|--------------------|---------------------------|----------|-----------|
| /PAYM # | | | | | |
| | | 291-6020-601.21-11 | BLDG MAINTENANCE | 33.49 | |
| | | 291-6020-601.21-11 | BLDG MAINTENANCE | 41.68 | |
| | | 291-6020-601.21-11 | BLDG MAINTENANCE | 208.12 | |
| | | 291-6020-601.21-11 | BLDG MAINTENANCE | 17.53 | |
| | | 291-6020-601.21-11 | BLDG MAINTENANCE | 13.23 | 524.33 |
| 82324 | STANDARD ELEVATOR CO | 291-6020-601.21-02 | REG SERVS SEPTEMBER AHML | 987.96 | |
| | | 291-6020-601.21-02 | NO-LOAD PRESSURE TESTING | 3,350.00 | 4,337.96 |
| 82325 | STAPLES | 291-6020-601.31-45 | JANITORIAL SUPPLIES | 1,005.13 | 1,005.13 |
| 82328 | ULINE | 291-6020-601.21-11 | MAINTENANCE SUPPLIES | 76.25 | 76.25 |
| 82332 | VILLAGE OF ARLINGTON HEIGHTS | 291-6020-601.30-50 | FUEL JULY | 352.31 | |
| | | 291-6020-601.30-50 | FUEL AUGUST | 461.97 | 814.28 |
| 82337 | WM CORPORATE SERVICES INC | 291-6020-601.21-11 | DUMPSTER SERVICE &RECYCLE | 365.00 | 365.00 |
| ***** DIVISION TOTAL **** | | | | | 40,133.71 |
| ***** DEPARTMENT TOTAL ** | | | | | 98,422.86 |
| <i>Youth Services</i> | | | | | |
| DEPARTMENT: 64 | User Services | DIVISION: 01 | | | |
| 82199 | ALA MEMBERSHIP | 291-6401-601.22-02 | ALA DUES - BAILEY K | 275.00 | |
| | | 291-6401-601.22-02 | ALA DUES - KING R | 275.00 | 550.00 |
| 82200 | ALBERTSONS/SAFEWAY | 291-6401-601.32-02 | PROGRAM EVENTS | 397.94 | 397.94 |
| 82202 | AMAZON.COM CREDIT | 291-6401-601.32-01 | ACTIVITY KIT SUPPLIES | 57.90 | |
| | | 291-6401-601.32-02 | SELF CARE FOR TWEENS | 6.97 | |
| | | 291-6401-601.32-01 | TWEEN DIY SUPPLIES | 57.50 | |
| | | 291-6401-601.32-01 | AIRPLANE MAT | 69.91 | |
| | | 291-6401-601.32-02 | BUBBLE MACHINES | 109.97 | |
| | | 291-6401-601.32-02 | SUPPLIES FOR ART CART | 29.68 | |
| | | 291-6401-601.32-01 | TEEN DIY SUPPLIES | 36.97 | |
| | | 291-6401-601.32-02 | TAG MEETING SUPPLIES | 29.97 | |
| | | 291-6401-601.32-02 | INTERGENERATIONAL BK DSC | 43.42 | |
| | | 291-6401-601.32-02 | STEM PROGRAM SUPPLIES | 19.84 | |
| | | 291-6401-601.32-02 | STEM PROGRAM SUPPLIES | 23.38 | |
| | | 291-6401-601.32-02 | PARENTS TURN SUPPLIES | 117.69 | |
| | | 291-6401-601.32-02 | INTERGENERATIONAL BK DSC | 16.95 | 620.15 |
| 82204 | AMIRPOUR, SANAZ | 291-6401-601.22-18 | 9/19 PARENT'S TURN WORKSH | 275.00 | 275.00 |
| 82206 | ANDERTOONS LLC | 291-6401-601.22-18 | 10/12 DRAWING CARTOON MON | 300.00 | 300.00 |
| 82209 | ARLINGTON HTS MEMORIAL LIBRARY | 291-6401-601.32-02 | OUTREACH GIVEAWAY | 20.93 | |
| | | 291-6401-601.32-02 | COUNTDOWN TO KINDERGARTEN | 8.99 | |
| | | 291-6401-601.22-03 | MILEAGE - PINOTTI J | 5.26 | |

| CHECK | PAYEE | ACCOUNT | DESCRIPTION | AMOUNT | TOTAL |
|---------------------------|---------------------------------|--------------------|---------------------------|----------|----------|
| /PAYM # | | | | | |
| | | 291-6401-601.32-02 | ART ACTIVISTS | 40.70 | |
| | | 291-6401-601.22-03 | MILEAGE - KOCH E | 5.70 | |
| | | 291-6401-601.22-03 | MILEAGE - DAKAS L | 20.26 | |
| | | 291-6401-601.32-01 | LITTLES DIY | 5.88 | |
| | | 291-6401-601.32-02 | PROGRAM SUPPLIES | 20.91 | |
| | | 291-6401-601.32-90 | DISPOSABLE FACE MASKS | 26.94 | |
| | | 291-6401-601.22-03 | MILEAGE - MCGUIRE K | 13.60 | |
| | | 291-6401-601.32-02 | SVS EXHIBIT SUPPLIES | 21.55 | |
| | | 291-6401-601.32-01 | TWEEN DIY SUPPLIES | 22.17 | |
| | | 291-6401-601.22-03 | MILEAGE - MATHER E | 10.86 | 223.75 |
| 82211 | ARLINGTON HTS MEMORIAL LIBRARY | 291-6401-601.22-02 | ALA/ILA JOINT DUES-RICHAR | 42.00 | |
| | | 291-6401-601.22-02 | ALA/ILA JOINT DUES-NETTNI | 42.00 | |
| | | 291-6401-601.22-02 | ALA/ILA JOINT DUES-CONLON | 42.00 | |
| | | 291-6401-601.22-03 | SLJ WEBINAR-READ WOKE | 90.24 | |
| | | 291-6401-601.30-05 | STORAGE FOR HUB | 94.99 | |
| | | 291-6401-601.32-02 | PARENTS TURN SUPPLIES | 40.66 | |
| | | 291-6401-601.32-02 | CLEAR WINDOW FACE MASKS | 69.99 | 421.88 |
| 82239 | COSTUME SPECIALISTS | 291-6401-601.32-02 | 1K BOOKS BEFORE KINDERGAR | 160.00 | 160.00 |
| 82243 | DEMCO INC | 291-6401-601.32-02 | BOOKMARKS FOR IN-HOUSE GA | 60.89 | |
| | | 291-6401-601.32-02 | 1K BOOKS BEFORE KINDERGAR | 17.66 | 78.55 |
| 82247 | EVANS,NATALIE | 291-6401-601.22-18 | 9/25 ONE PLANT AT A TIME | 200.00 | 200.00 |
| 82264 | ILA MEMBERSHIP | 291-6401-601.22-02 | ILA DUES - KING R | 150.00 | 150.00 |
| 82275 | KING,REBECCA | 291-6401-601.32-02 | MASKS FOR STORYTIME | 67.00 | 67.00 |
| 82279 | LAKESHORE LEARNING MATERIALS | 291-6401-601.32-01 | WASHABLE BABY DOLLS | 95.67 | 95.67 |
| 82313 | SALLY IS SARAH PRODUCTIONS, LLC | 291-6401-601.22-18 | 10/9 CALVIN CAN'T FLY: TH | 300.00 | 300.00 |
| 82314 | SCHOLASTIC INC. EDUCATION | 291-6401-601.32-02 | SUMMER READING PRIZES | 5.68 | |
| | | 291-6401-601.32-02 | SUMMER READING PRIZES | 961.49 | |
| | | 291-6401-601.32-02 | SUMMER READING PRIZES | 959.44 | 1,926.61 |
| 82315 | SCHOLASTIC LIBRARY | 291-6401-601.32-02 | SUMMER READING PRIZES | 6.78 | |
| | | 291-6401-601.32-02 | SUMMER READING PRIZES | 1,001.74 | |
| | | 291-6401-601.32-02 | SUMMER READING PRIZES | 44.40 | 1,052.92 |
| 82325 | STAPLES | 291-6401-601.32-02 | PROGRAM EVENTS | 31.53 | 31.53 |
| 82334 | VRABLIK,SCOTT STEVEN | 291-6401-601.22-18 | 10/2 MINECRAFT MANIA | 200.00 | 200.00 |
| ***** DIVISION TOTAL **** | | | | | 7,051.00 |

Info Services

| CHECK | PAYEE | ACCOUNT | DESCRIPTION | AMOUNT | TOTAL |
|---------------------------|-------------------------|--------------------|--------------------------|--------|--------|
| /PAYM # | | | | | |
| 82199 | ALA MEMBERSHIP | 291-6410-601.22-02 | ALA DUES - DUNCAN J | 295.00 | 295.00 |
| 82202 | AMAZON.COM CREDIT | 291-6410-601.30-05 | SECOND FLOOR OFFICE SPLS | 20.52 | 20.52 |
| 82220 | BENNETT, BRUCE | 291-6410-601.22-18 | RESUME REVIEWS JULY | 60.00 | |
| | | 291-6410-601.22-18 | RESUME REVIEWS AUGUST | 120.00 | 180.00 |
| 82254 | GARVEYS OFFICE PRODUCTS | 291-6410-601.30-05 | BINDER F/2ND FLOOR DESK | 5.75 | 5.75 |
| 82283 | MADAY, JULIE I | 291-6410-601.22-18 | RESUME REVIEWS AUGUST | 30.00 | 30.00 |
| 82335 | WAREHOUSE DIRECT | 291-6410-601.30-05 | OFFICE SUPPLIES | 10.92 | 10.92 |
| ***** DIVISION TOTAL **** | | | | | 542.19 |

Circulation

| | | | | | |
|---------------------------|--------------------------------|--------------------|---------------------------|-------|--------|
| DEPARTMENT: 64 | User Services | DIVISION: 20 | | | |
| 82202 | AMAZON.COM CREDIT | 291-6420-601.30-05 | ESL OFFICE SUPPLIES | 18.85 | |
| | | 291-6420-601.30-05 | ESL OFFICE SUPPLIES | 23.08 | |
| | | 291-6420-601.30-05 | ESL OFFICE SUPPLIES | 11.04 | |
| | | 291-6420-601.30-05 | PRIVACY SIGN | 9.99 | 62.96 |
| 82208 | ARGO TRANSLATION | 291-6420-601.21-65 | JAPANESE TELEPHONIC INTER | 24.50 | 24.50 |
| 82209 | ARLINGTON HTS MEMORIAL LIBRARY | 291-6420-601.32-01 | SHELF LINER FOR BACKSTRET | 12.98 | |
| | | 291-6420-601.22-03 | MILEAGE - GOSWAMI S | 16.80 | |
| | | 291-6420-601.32-90 | BOOKMOBILE HOLIDAY DECOR | 22.77 | |
| | | 291-6420-601.22-03 | MILEAGE - MAIER M | 6.38 | 58.93 |
| 82210 | ARLINGTON HTS MEMORIAL LIBRARY | 291-6420-601.22-02 | NABE DUES - ESL | 60.00 | 60.00 |
| 82211 | ARLINGTON HTS MEMORIAL LIBRARY | 291-6420-601.22-03 | WEBINAR -KEEP YOUR COOL | 25.00 | 25.00 |
| 82325 | STAPLES | 291-6420-601.30-05 | OFFICE SUPPLIES | 10.08 | 10.08 |
| 82335 | WAREHOUSE DIRECT | 291-6420-601.30-05 | OFFICE SUPPLIES | 25.14 | |
| | | 291-6420-601.32-90 | CIRCULATION SUPPLIES | 28.82 | 53.96 |
| ***** DIVISION TOTAL **** | | | | | 295.43 |

Senior and Accessible Services

| | | | | | |
|----------------|--------------------------------|--------------------|--------------------------|--------|--------|
| DEPARTMENT: 64 | User Services | DIVISION: 30 | | | |
| 82202 | AMAZON.COM CREDIT | 291-6430-601.32-01 | SAS PROGRAM SUPPLIES | 89.94 | 89.94 |
| 82211 | ARLINGTON HTS MEMORIAL LIBRARY | 291-6430-601.30-05 | CLEAR WINDOW FACE MASKS | 192.99 | 192.99 |
| 82224 | BLICK ART MATERIALS | 291-6430-601.32-01 | SEP-OCT ART WITH ALAYNE | 279.25 | |
| | | 291-6430-601.32-01 | ART WITH ALAYNE ARTIST'S | 11.48 | |
| | | 291-6430-601.32-01 | ART WITH ALAYNE ARTIST'S | 136.12 | |

| CHECK | PAYEE | ACCOUNT | DESCRIPTION | AMOUNT | TOTAL |
|---------------------------|----------------------|--------------------|---------------------------|--------|----------|
| /PAYM # | | | | | 426.85 |
| 82227 | BULAVA, DAVID JOSEPH | 291-6430-601.22-18 | DJ SERVICES - MUSIC & LIG | 450.00 | 450.00 |
| 82243 | DEMCO INC | 291-6430-601.32-01 | FACE SHIELDS BOOK DISCUSS | 27.80 | |
| | | 291-6430-601.30-05 | BOOK DISCUSSION DISPLAY | 32.95 | 60.75 |
| 82281 | LEPO, MARY JO | 291-6430-601.32-02 | SENIOR CENTER EVENT SUPPL | 71.51 | 71.51 |
| 82287 | MCNULTY, ALAYNE | 291-6430-601.22-18 | SEPTEMBER CREATIVE AGING: | 490.00 | 490.00 |
| ***** DIVISION TOTAL **** | | | | | 1,782.04 |

Programs and Exhibits

| DEPARTMENT: | PAYEE | ACCOUNT | DESCRIPTION | AMOUNT | TOTAL |
|-------------|--------------------------------|--------------------|---------------------------|--------|--------|
| 64 | User Services | DIVISION: 40 | | | |
| 82199 | ALA MEMBERSHIP | 291-6440-601.22-02 | ALA DUES - PARKER N | 53.00 | |
| | | 291-6440-601.22-02 | ALA DUES - CZAJKA J | 305.00 | 358.00 |
| 82202 | AMAZON.COM CREDIT | 291-6440-601.32-02 | MAKE DO AND MEND SPLS | 36.88 | |
| | | 291-6440-601.32-02 | TISSUES FOR 9/11 PROGMS | 25.63 | |
| | | 291-6440-601.32-02 | MASKS FOR 9/11 PROGMS | 59.99 | 122.50 |
| 82211 | ARLINGTON HTS MEMORIAL LIBRARY | 291-6440-601.22-18 | OBOV WIDER LENS FILMS SEP | 199.48 | |
| | | 291-6440-601.32-02 | CRAFT KIT FLOSS | 3.68 | |
| | | 291-6440-601.32-02 | CRAFT KIT FLOSS | 5.04 | |
| | | 291-6440-601.32-02 | CRAFT KIT FLOSS | 8.74 | |
| | | 291-6440-601.32-02 | CRAFT KIT FLOSS | 3.61 | |
| | | 291-6440-601.32-02 | CRAFT KIT FLOSS | 12.88 | |
| | | 291-6440-601.32-02 | CRAFT SAFETY PINS | 13.33 | 246.76 |
| 82212 | ART EXCURSIONS INC | 291-6440-601.22-18 | 9/22 ART LITERACY 101; AR | 350.00 | 350.00 |
| 82248 | EVANS, NATALIE | 291-6440-601.22-18 | 10/3 ETHICAL FORAGING & P | 150.00 | 150.00 |
| 82251 | FRERE, VIRGINIA A. | 291-6440-601.22-18 | 10/8 RESEARCHING PRE-FIRE | 200.00 | 200.00 |
| 82255 | GASPAR TEAM INC | 291-6440-601.22-18 | 10/9 ASL INTERPRETING F/C | 100.00 | 100.00 |
| 82258 | GREENFIELD CONSULTING LLC | 291-6440-601.22-18 | 10/6 MEDICARE 101 | 75.00 | 75.00 |
| 82264 | ILA MEMBERSHIP | 291-6440-601.22-02 | ILA DUES - PARKER N | 100.00 | |
| | | 291-6440-601.22-02 | ILA DUES - YOUNG M | 25.00 | |
| | | 291-6440-601.22-02 | ILA DUES - CZAJKA J | 100.00 | 225.00 |
| 82273 | JEREMIAH, KIANA | 291-6440-601.22-18 | 9/24 PORTRAIT OF A SOLDIE | 150.00 | 150.00 |
| 82274 | KADEN, PATRICIA SHORE | 291-6440-601.22-18 | 9/11 REMEMBRANCE CEREMONY | 120.00 | 120.00 |
| 82276 | KNABB, JACOB S | 291-6440-601.22-18 | 10/13 WRITER'S INK | 150.00 | 150.00 |
| 82280 | LAUTANEN-RALEIGH, MARCIA | 291-6440-601.22-18 | 10/7 GARDEN TEAS WITH NAT | 350.00 | |

| CHECK | PAYEE | ACCOUNT | DESCRIPTION | AMOUNT | TOTAL |
|---------|-------------------------------------|--------------------|---------------------------|--------|--------|
| /PAYM # | | | | | 350.00 |
| 82298 | NOFARMNEEDED | 291-6440-601.22-18 | 9/25 FLOWER DRYING & PRES | 200.00 | 200.00 |
| 82311 | ROXAS,GINA | 291-6440-601.22-18 | 10/15 NATIVE AMERICAN STO | 350.00 | 350.00 |
| 82319 | SHERWIN WILLIAMS CO - ARLINGTON HTS | 291-6440-601.22-18 | PAINT BLACK EXHIBITION | 153.12 | 153.12 |
| 82320 | SHIN,CATALINA C. | 291-6440-601.22-18 | 9/20 HABLEMOS ESPANOL & P | 50.00 | 50.00 |
| 82333 | VOTA,KATIE | 291-6440-601.22-18 | 9/30 NATURAL DYING WORKSH | 150.00 | 150.00 |
| 82345 | ZUBINSKI,MARIE | 291-6440-601.22-18 | 10/9 FOREST BATHING OBOV | 200.00 | 200.00 |

***** DIVISION TOTAL **** *Digital Services* 3,700.38

| DEPARTMENT: | PAYEE | ACCOUNT | DESCRIPTION | AMOUNT | TOTAL |
|-------------|-----------------------|--------------------|---------------------------|----------|----------|
| 64 | User Services | DIVISION: 50 | | | |
| 82201 | ALLDATA | 291-6450-601.32-78 | REPAIR & ACCESS YEARLY SU | 1,500.00 | 1,500.00 |
| 82202 | AMAZON.COM CREDIT | 291-6450-601.31-85 | SD CARD READER | 47.97 | |
| | | 291-6450-601.30-05 | OFFICE SUPPLIES | 108.75 | |
| | | 291-6450-601.30-07 | REIMBURSABLE SUPPLIES | 98.18 | |
| | | 291-6450-601.32-90 | CIRCULATION SUPPLIES | 54.18 | |
| | | 291-6450-601.32-90 | SANITIZING WIPES | 68.82 | |
| | | 291-6450-601.30-05 | PLASTIC CUTLERY | 13.83 | |
| | | 291-6450-601.30-07 | DVDRS | 16.73 | |
| | | 291-6450-601.30-07 | JEWEL CASE | 21.11 | |
| | | 291-6450-601.31-85 | SWITCH GLASS COVER | 5.09 | |
| | | 291-6450-601.31-85 | STUDIO PURCHASE | 54.95 | 489.61 |
| 82216 | B & H PHOTO VIDEO | 291-6450-601.31-85 | STUDIO PURCHASE | 329.00 | 329.00 |
| 82301 | PLUNKETT RESEARCH LTD | 291-6450-601.32-78 | ONLINE SUBSCRIPTION | 1,450.00 | 1,450.00 |
| 82315 | SCHOLASTIC LIBRARY | 291-6450-601.32-78 | SCHOLASTIC TEACHIBLES | 1,895.00 | |
| | | 291-6450-601.32-78 | BOOKFLIX GOLD RENEWAL | 2,954.67 | 4,849.67 |
| 82339 | WORLD BOOK INC | 291-6450-601.32-78 | ONLINE-DISCOVER LIBRARY | 814.00 | 814.00 |
| 82340 | WORLD TRADE PRESS | 291-6450-601.32-78 | SUBSCRIPTION BUNDLE | 266.66 | 266.66 |

***** DIVISION TOTAL **** *Collection Services* 9,698.94

| DEPARTMENT: | PAYEE | ACCOUNT | DESCRIPTION | AMOUNT | TOTAL |
|-------------|-------------------|--------------------|-----------------------|--------|--------|
| 64 | User Services | DIVISION: 70 | | | |
| 82197 | ABC-CLIO LLC | 291-6470-601.32-80 | BOOKS | 56.40 | 56.40 |
| 82199 | ALA MEMBERSHIP | 291-6470-601.22-02 | ALA DUES - BYLINSKA M | 295.00 | 295.00 |
| 82202 | AMAZON.COM CREDIT | 291-6470-601.30-05 | OFFICE SUPPLIES | 20.78 | |

| CHECK | PAYEE | ACCOUNT | DESCRIPTION | AMOUNT | TOTAL |
|---------|-------|--------------------|-----------------|--------|-------|
| /PAYM # | | | | | |
| | | 291-6470-601.30-05 | OFFICE SUPPLIES | 14.99 | |
| | | 291-6470-601.32-80 | BOOKS | 22.99 | |
| | | 291-6470-601.32-80 | BOOKS | 14.40 | |
| | | 291-6470-601.32-80 | BOOKS | 6.99 | |
| | | 291-6470-601.32-80 | BOOKS | 13.99 | |
| | | 291-6470-601.32-80 | BOOKS | 6.99 | |
| | | 291-6470-601.32-80 | BOOKS | 13.00 | |
| | | 291-6470-601.32-80 | BOOKS | 21.79 | |
| | | 291-6470-601.32-80 | BOOKS | 23.38 | |
| | | 291-6470-601.32-80 | BOOKS | 7.44 | |
| | | 291-6470-601.32-80 | BOOKS | 17.79 | |
| | | 291-6470-601.32-80 | BOOKS | 14.95 | |
| | | 291-6470-601.32-80 | BOOKS | 28.49 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 11.19 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 19.39 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 22.98 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 54.74 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 37.49 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 14.99 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 14.99 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 18.04 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 26.38 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 25.99- | |
| | | 291-6470-601.32-75 | AV MATERIALS | 24.98 | |
| | | 291-6470-601.32-95 | PERIODICALS | 13.99 | |
| | | 291-6470-601.32-80 | BOOKS | 18.79 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 12.60 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 9.99 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 11.19 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 49.94 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 12.99 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 9.99 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 12.94 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 26.21 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 16.98 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 23.53 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 44.99 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 50.94 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 29.99 | |
| | | 291-6470-601.32-80 | BOOKS | 14.99 | |
| | | 291-6470-601.32-80 | BOOKS | 22.99 | |
| | | 291-6470-601.32-80 | BOOKS | 5.99- | |
| | | 291-6470-601.32-80 | BOOKS | 14.95 | |
| | | 291-6470-601.32-80 | BOOKS | 14.95 | |
| | | 291-6470-601.32-80 | BOOKS | 7.19 | |
| | | 291-6470-601.32-80 | BOOKS | 54.98 | |
| | | 291-6470-601.32-80 | BOOKS | 22.99 | |
| | | 291-6470-601.32-80 | BOOKS | 23.99 | |
| | | 291-6470-601.32-80 | BOOKS | 12.12 | |
| | | 291-6470-601.32-80 | BOOKS | 5.99 | |
| | | 291-6470-601.32-80 | BOOKS | 21.75 | |

| CHECK | PAYEE | ACCOUNT | DESCRIPTION | AMOUNT | TOTAL |
|---------|-------|--------------------|---------------------|--------|-------|
| /PAYM # | | | | | |
| | | 291-6470-601.32-75 | AV MATERIALS | 15.00 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 23.53- | |
| | | 291-6470-601.32-75 | AV MATERIALS | 7.99 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 10.95 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 29.96 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 66.04 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 18.99 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 39.99 | |
| | | 291-6470-601.32-95 | PERIODICALS | 13.99 | |
| | | 291-6470-601.32-95 | PERIODICALS | 20.00 | |
| | | 291-6470-601.32-95 | PERIODICALS | 12.99 | |
| | | 291-6470-601.32-95 | PERIODICALS | 43.97 | |
| | | 291-6470-601.32-95 | PERIODICALS | 10.99 | |
| | | 291-6470-601.32-95 | PERIODICALS | 12.96 | |
| | | 291-6470-601.32-95 | PERIODICALS | 17.99 | |
| | | 291-6470-601.32-95 | PERIODICALS | 7.49 | |
| | | 291-6470-601.32-95 | PERIODICALS | 29.98 | |
| | | 291-6470-601.32-95 | PERIODICALS | 7.37 | |
| | | 291-6470-601.21-64 | ILL ACCESS SERVICES | 33.93 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 239.52 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 72.85 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 29.97 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 15.98 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 7.47 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 15.19 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 22.99 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 14.99 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 13.99 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 12.59 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 29.27 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 21.15 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 13.09 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 38.24 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 13.59 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 50.99 | |
| | | 291-6470-601.32-80 | BOOKS | 15.13 | |
| | | 291-6470-601.32-80 | BOOKS | 13.98 | |
| | | 291-6470-601.32-80 | BOOKS | 40.48 | |
| | | 291-6470-601.32-80 | BOOKS | 13.65 | |
| | | 291-6470-601.32-80 | BOOKS | 11.97 | |
| | | 291-6470-601.32-80 | BOOKS | 15.78 | |
| | | 291-6470-601.32-80 | BOOKS | 17.97 | |
| | | 291-6470-601.32-80 | BOOKS | 20.68 | |
| | | 291-6470-601.32-80 | BOOKS | 6.99 | |
| | | 291-6470-601.32-80 | BOOKS | 21.29 | |
| | | 291-6470-601.32-80 | BOOKS | 24.62 | |
| | | 291-6470-601.32-80 | BOOKS | 97.14 | |
| | | 291-6470-601.32-80 | BOOKS | 15.31 | |
| | | 291-6470-601.32-80 | BOOKS | 12.22 | |
| | | 291-6470-601.32-80 | BOOKS | 8.08 | |
| | | 291-6470-601.32-80 | BOOKS | 12.82 | |

| CHECK | PAYEE | ACCOUNT | DESCRIPTION | AMOUNT | TOTAL |
|---------|-------|--------------------|---------------------|--------|-------|
| /PAYM # | | | | | |
| | | 291-6470-601.32-95 | PERIODICALS | 21.58 | |
| | | 291-6470-601.32-95 | PERIODICALS | 17.49 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 156.31 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 19.99 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 19.99 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 15.98 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 14.89 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 59.87 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 52.89 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 47.63 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 12.79 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 90.78 | |
| | | 291-6470-601.32-80 | BOOKS | 12.99 | |
| | | 291-6470-601.32-80 | BOOKS | 17.09 | |
| | | 291-6470-601.32-80 | BOOKS | 17.97 | |
| | | 291-6470-601.32-80 | BOOKS | 15.98 | |
| | | 291-6470-601.32-80 | BOOKS | 11.74 | |
| | | 291-6470-601.32-80 | BOOKS | 112.47 | |
| | | 291-6470-601.32-80 | BOOKS | 11.28 | |
| | | 291-6470-601.32-80 | BOOKS | 14.40 | |
| | | 291-6470-601.32-80 | BOOKS | 16.59 | |
| | | 291-6470-601.32-80 | BOOKS | 25.36 | |
| | | 291-6470-601.32-80 | BOOKS | 24.12 | |
| | | 291-6470-601.32-80 | BOOKS | 17.99 | |
| | | 291-6470-601.32-80 | BOOKS | 12.99 | |
| | | 291-6470-601.32-80 | BOOKS | 7.99 | |
| | | 291-6470-601.32-80 | BOOKS | 40.00 | |
| | | 291-6470-601.32-80 | BOOKS | 20.67 | |
| | | 291-6470-601.32-80 | BOOKS | 19.49 | |
| | | 291-6470-601.32-80 | BOOKS | 44.98 | |
| | | 291-6470-601.32-80 | BOOKS | 8.99 | |
| | | 291-6470-601.32-95 | PERIODICALS | 8.67 | |
| | | 291-6470-601.32-95 | PERIODICALS | 17.49 | |
| | | 291-6470-601.32-95 | PERIODICALS | 9.25 | |
| | | 291-6470-601.32-95 | PERIODICALS | 7.95 | |
| | | 291-6470-601.32-95 | PERIODICALS | 10.49 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 59.99 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 8.98 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 15.98 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 6.28 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 15.98 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 8.99 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 10.99 | |
| | | 291-6470-601.32-05 | PROCESSING SUPPLIES | 57.75 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 7.99 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 30.99 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 5.00 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 41.99 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 19.58 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 35.45 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 7.99 | |

| CHECK | PAYEE | ACCOUNT | DESCRIPTION | AMOUNT | TOTAL |
|---------|--------------------------------|--------------------|---------------------------|--------|----------|
| /PAYM # | | | | | |
| | | 291-6470-601.32-75 | AV MATERIALS | 29.78 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 7.99 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 39.99 | |
| | | 291-6470-601.32-75 | AV MATERIALS | 7.99 | |
| | | 291-6470-601.32-80 | BOOKS | 79.95 | |
| | | 291-6470-601.32-80 | BOOKS | 14.99 | |
| | | 291-6470-601.32-80 | BOOKS | 14.99 | |
| | | 291-6470-601.32-80 | BOOKS | 18.95 | |
| | | 291-6470-601.32-80 | BOOKS | 12.95 | |
| | | 291-6470-601.32-80 | BOOKS | 18.99 | |
| | | 291-6470-601.32-80 | BOOKS | 29.26 | |
| | | 291-6470-601.32-80 | BOOKS | 14.99 | |
| | | 291-6470-601.32-80 | BOOKS | 12.99 | |
| | | 291-6470-601.32-80 | BOOKS | 15.99 | |
| | | 291-6470-601.32-80 | BOOKS | 36.95 | |
| | | 291-6470-601.32-80 | BOOKS | 17.55 | |
| | | 291-6470-601.32-95 | PERIODICALS | 36.38 | |
| | | 291-6470-601.32-95 | PERIODICALS | 17.94 | 4,139.82 |
| 82209 | ARLINGTON HTS MEMORIAL LIBRARY | 291-6470-601.22-03 | MILEAGE - LOWERY A | 3.02 | |
| | | 291-6470-601.32-95 | PERIODICALS | 25.98 | |
| | | 291-6470-601.32-95 | PERIODICALS | 4.99 | 33.99 |
| 82210 | ARLINGTON HTS MEMORIAL LIBRARY | 291-6470-601.32-95 | PERIODICALS | 199.00 | |
| | | 291-6470-601.32-75 | AV MTLs | 17.99 | |
| | | 291-6470-601.32-75 | AV MTLs | 17.99 | 234.98 |
| 82211 | ARLINGTON HTS MEMORIAL LIBRARY | 291-6470-601.22-03 | LIBRARY JOURNAL WEBINAR - | 258.24 | |
| | | 291-6470-601.32-90 | ILL REMOVABLE LABELS | 69.58 | |
| | | 291-6470-601.32-75 | AV MTLs | 17.99 | |
| | | 291-6470-601.32-75 | AV MTLs | 14.99 | |
| | | 291-6470-601.32-75 | AV MTLs | 11.99 | |
| | | 291-6470-601.32-75 | AV MTLs | 13.91 | |
| | | 291-6470-601.32-75 | AV MTLs | 11.99 | |
| | | 291-6470-601.32-75 | AV MTLs | 11.99 | |
| | | 291-6470-601.32-75 | AV MTLs | 11.99 | |
| | | 291-6470-601.32-75 | AV MTLs | 21.97 | |
| | | 291-6470-601.32-75 | AV MTLs | 17.99 | |
| | | 291-6470-601.32-75 | AV MTLs | 17.99 | |
| | | 291-6470-601.32-75 | AV MTLs | 14.99 | |
| | | 291-6470-601.32-75 | AV MTLs | 45.00 | |
| | | 291-6470-601.32-80 | BOOKS | 29.98 | |
| | | 291-6470-601.32-80 | BOOKS | 15.96 | |
| | | 291-6470-601.32-80 | BOOKS | 11.95 | |
| | | 291-6470-601.32-80 | BOOKS | 19.96 | |
| | | 291-6470-601.32-95 | PERIODICALS | 349.00 | |
| | | 291-6470-601.32-95 | PERIODICALS | 20.00 | |
| | | 291-6470-601.32-95 | PERIODICALS | 22.02 | |
| | | 291-6470-601.32-95 | PERIODICALS | 40.00 | |
| | | 291-6470-601.32-95 | PERIODICALS | 17.99 | |
| | | 291-6470-601.32-95 | PERIODICALS | 22.90 | |
| | | 291-6470-601.32-95 | PERIODICALS | 17.99 | |

| CHECK | PAYEE | ACCOUNT | DESCRIPTION | AMOUNT | TOTAL |
|---------|----------------|--------------------|-------------|----------|----------|
| /PAYM # | | | | | |
| | | 291-6470-601.32-95 | PERIODICALS | 13.99 | |
| | | 291-6470-601.32-95 | PERIODICALS | 3.92 | |
| | | 291-6470-601.32-95 | PERIODICALS | 8.67 | |
| | | 291-6470-601.32-95 | PERIODICALS | 19.78 | |
| | | 291-6470-601.32-95 | PERIODICALS | 99.00 | |
| | | 291-6470-601.32-95 | PERIODICALS | 14.99 | |
| | | 291-6470-601.32-95 | PERIODICALS | 23.11 | |
| | | 291-6470-601.32-95 | PERIODICALS | 28.36 | |
| | | 291-6470-601.32-95 | PERIODICALS | 37.97 | |
| | | 291-6470-601.32-95 | PERIODICALS | 72.00 | 1,378.24 |
| 82218 | BAKER & TAYLOR | 291-6470-601.32-80 | BOOKS | 94.86 | |
| | | 291-6470-601.32-80 | BOOKS | 376.41 | |
| | | 291-6470-601.32-80 | BOOKS | 625.80 | |
| | | 291-6470-601.32-80 | BOOKS | 445.11 | |
| | | 291-6470-601.32-80 | BOOKS | 314.71 | |
| | | 291-6470-601.32-80 | BOOKS | 231.81 | |
| | | 291-6470-601.32-80 | BOOKS | 211.62 | |
| | | 291-6470-601.32-80 | BOOKS | 58.63 | |
| | | 291-6470-601.32-80 | BOOKS | 352.99 | |
| | | 291-6470-601.32-80 | BOOKS | 15.34 | |
| | | 291-6470-601.32-80 | BOOKS | 154.55 | |
| | | 291-6470-601.32-80 | BOOKS | 87.45 | |
| | | 291-6470-601.32-80 | BOOKS | 630.18 | |
| | | 291-6470-601.32-80 | BOOKS | 443.02 | |
| | | 291-6470-601.32-80 | BOOKS | 649.00 | |
| | | 291-6470-601.22-85 | PROC SERVS | 76.00 | |
| | | 291-6470-601.22-85 | PROC SERVS | 130.35 | |
| | | 291-6470-601.22-85 | PROC SERVS | 153.15 | |
| | | 291-6470-601.22-85 | PROC SERVS | 152.00 | |
| | | 291-6470-601.32-75 | AV MTLs | 66.30 | |
| | | 291-6470-601.32-75 | AV MTLs | 22.10 | |
| | | 291-6470-601.32-80 | BOOKS | 276.26 | |
| | | 291-6470-601.32-80 | BOOKS | 405.68 | |
| | | 291-6470-601.32-80 | BOOKS | 98.68 | |
| | | 291-6470-601.32-80 | BOOKS | 213.30 | |
| | | 291-6470-601.32-80 | BOOKS | 293.02 | |
| | | 291-6470-601.32-80 | BOOKS | 164.99 | |
| | | 291-6470-601.32-80 | BOOKS | 739.42 | |
| | | 291-6470-601.32-80 | BOOKS | 1,218.41 | |
| | | 291-6470-601.32-80 | BOOKS | 283.73 | |
| | | 291-6470-601.32-80 | BOOKS | 110.50 | |
| | | 291-6470-601.32-80 | BOOKS | 313.55 | |
| | | 291-6470-601.32-80 | BOOKS | 606.60 | |
| | | 291-6470-601.22-85 | PROC SERVS | 91.20 | |
| | | 291-6470-601.22-85 | PROC SERVS | 155.80 | |
| | | 291-6470-601.22-85 | PROC SERVS | 76.00 | |
| | | 291-6470-601.22-85 | PROC SERVS | 102.60 | |
| | | 291-6470-601.22-85 | PROC SERVS | 34.20 | |
| | | 291-6470-601.22-85 | PROC SERVS | 320.35 | |
| | | 291-6470-601.22-85 | PROC SERVS | 194.95 | |

| CHECK | PAYEE | ACCOUNT | DESCRIPTION | AMOUNT | TOTAL |
|---------|-------|--------------------|-------------|--------|-------|
| /PAYM # | | | | | |
| | | 291-6470-601.22-85 | PROC SERVS | 49.50- | |
| | | 291-6470-601.32-75 | AV MTLs | 22.11 | |
| | | 291-6470-601.22-85 | PROC SERVS | 3.80 | |
| | | 291-6470-601.22-85 | PROC SERVS | 102.60 | |
| | | 291-6470-601.22-85 | PROC SERVS | 130.00 | |
| | | 291-6470-601.22-85 | PROC SERVS | 79.80 | |
| | | 291-6470-601.22-85 | PROC SERVS | 79.80 | |
| | | 291-6470-601.32-80 | BOOKS | 25.37 | |
| | | 291-6470-601.32-80 | BOOKS | 273.32 | |
| | | 291-6470-601.32-80 | BOOKS | 12.97 | |
| | | 291-6470-601.32-80 | BOOKS | 83.00 | |
| | | 291-6470-601.32-80 | BOOKS | 333.54 | |
| | | 291-6470-601.32-80 | BOOKS | 212.59 | |
| | | 291-6470-601.32-80 | BOOKS | 169.49 | |
| | | 291-6470-601.32-80 | BOOKS | 37.61 | |
| | | 291-6470-601.32-80 | BOOKS | 31.89 | |
| | | 291-6470-601.32-80 | BOOKS | 467.02 | |
| | | 291-6470-601.32-80 | BOOKS | 340.83 | |
| | | 291-6470-601.32-80 | BOOKS | 227.32 | |
| | | 291-6470-601.32-80 | BOOKS | 91.16 | |
| | | 291-6470-601.32-75 | AV MTLs | 1.77 | |
| | | 291-6470-601.32-80 | BOOKS | 295.24 | |
| | | 291-6470-601.22-85 | PROC SERVS | 102.60 | |
| | | 291-6470-601.32-80 | BOOKS | 861.99 | |
| | | 291-6470-601.32-80 | BOOKS | 332.19 | |
| | | 291-6470-601.32-80 | BOOKS | 338.71 | |
| | | 291-6470-601.32-80 | BOOKS | 181.31 | |
| | | 291-6470-601.32-80 | BOOKS | 49.70 | |
| | | 291-6470-601.32-80 | BOOKS | 9.56 | |
| | | 291-6470-601.32-80 | BOOKS | 257.56 | |
| | | 291-6470-601.32-80 | BOOKS | 317.26 | |
| | | 291-6470-601.32-80 | BOOKS | 407.43 | |
| | | 291-6470-601.32-80 | BOOKS | 410.45 | |
| | | 291-6470-601.32-80 | BOOKS | 326.69 | |
| | | 291-6470-601.32-80 | BOOKS | 112.17 | |
| | | 291-6470-601.32-80 | BOOKS | 114.05 | |
| | | 291-6470-601.32-80 | BOOKS | 8.94 | |
| | | 291-6470-601.32-80 | BOOKS | 298.51 | |
| | | 291-6470-601.32-80 | BOOKS | 346.69 | |
| | | 291-6470-601.32-80 | BOOKS | 9.74- | |
| | | 291-6470-601.32-80 | BOOKS | 15.68- | |
| | | 291-6470-601.22-85 | PROC SERVS | 3.80- | |
| | | 291-6470-601.22-85 | PROC SERVS | 216.60 | |
| | | 291-6470-601.22-85 | PROC SERVS | 79.80 | |
| | | 291-6470-601.22-85 | PROC SERVS | 95.00 | |
| | | 291-6470-601.22-85 | PROC SERVS | 102.60 | |
| | | 291-6470-601.22-85 | PROC SERVS | 87.40 | |
| | | 291-6470-601.22-85 | PROC SERVS | 41.80 | |
| | | 291-6470-601.22-85 | PROC SERVS | 114.00 | |
| | | 291-6470-601.22-85 | PROC SERVS | 117.80 | |
| | | 291-6470-601.22-85 | PROC SERVS | 3.80- | |

| CHECK | PAYEE | ACCOUNT | DESCRIPTION | AMOUNT | TOTAL |
|---------|-------------------------------|--------------------|-------------|----------|-----------|
| /PAYM # | | | | | |
| | | 291-6470-601.22-85 | PROC SERVS | 22.80 | |
| | | 291-6470-601.22-85 | PROC SERVS | 125.40 | |
| | | 291-6470-601.22-85 | PROC SERVS | 76.00 | |
| | | 291-6470-601.22-85 | PROC SERVS | 178.60 | |
| | | 291-6470-601.22-85 | PROC SERVS | 228.00 | |
| | | 291-6470-601.32-80 | BOOKS | 14.06 | |
| | | 291-6470-601.32-80 | BOOKS | 87.93 | |
| | | 291-6470-601.32-80 | BOOKS | 107.67 | |
| | | 291-6470-601.32-80 | BOOKS | 7.77 | |
| | | 291-6470-601.32-80 | BOOKS | 66.22 | |
| | | 291-6470-601.32-80 | BOOKS | 185.40 | |
| | | 291-6470-601.32-80 | BOOKS | 262.29 | |
| | | 291-6470-601.32-80 | BOOKS | 162.91 | |
| | | 291-6470-601.32-80 | BOOKS | 84.17 | |
| | | 291-6470-601.32-80 | BOOKS | 430.42 | |
| | | 291-6470-601.32-80 | BOOKS | 375.22 | |
| | | 291-6470-601.32-80 | BOOKS | 220.02 | |
| | | 291-6470-601.32-80 | BOOKS | 74.55 | |
| | | 291-6470-601.32-80 | BOOKS | 95.01 | |
| | | 291-6470-601.32-80 | BOOKS | 15.23 | |
| | | 291-6470-601.32-80 | BOOKS | 214.55 | |
| | | 291-6470-601.32-80 | BOOKS | 15.53 | |
| | | 291-6470-601.32-80 | BOOKS | 825.35 | |
| | | 291-6470-601.32-80 | BOOKS | 523.36 | |
| | | 291-6470-601.32-80 | BOOKS | 682.29 | |
| | | 291-6470-601.32-80 | BOOKS | 455.37 | |
| | | 291-6470-601.32-80 | BOOKS | 15.68- | |
| | | 291-6470-601.22-85 | PROC SERVS | 3.80- | 24,776.78 |
| 82219 | BAKER & TAYLOR ENTERTAINMENT | 291-6470-601.32-75 | AV MTLs | 123.46 | |
| | | 291-6470-601.32-75 | AV MTLs | 7.34 | |
| | | 291-6470-601.32-75 | AV MTLs | 26.86 | 157.66 |
| 82223 | BIBLIOTHECA LLC | 291-6470-601.32-75 | AV MTLs | 28.00 | |
| | | 291-6470-601.32-80 | BOOKS | 668.13 | |
| | | 291-6470-601.32-80 | BOOKS | 1,500.45 | |
| | | 291-6470-601.32-75 | AV MTLs | 449.19 | |
| | | 291-6470-601.32-75 | AV MTLs | 9,109.72 | |
| | | 291-6470-601.32-80 | BOOKS | 9,187.15 | 20,942.64 |
| 82225 | BOTTOM LINE PERSONAL | 291-6470-601.32-95 | PERIODICALS | 39.00 | 39.00 |
| 82226 | BRINKER ADVISORY SERVICES INC | 291-6470-601.32-95 | PERIODICALS | 99.00 | 99.00 |
| 82230 | CENTER POINT LARGE PRINT | 291-6470-601.32-80 | BOOKS | 123.35 | |
| | | 291-6470-601.32-80 | BOOKS | 202.56 | 325.91 |
| 82234 | CHICAGO TRIBUNE | 291-6470-601.32-95 | PERIODICALS | 310.84 | 310.84 |
| 82237 | COMIX REVOLUTION | 291-6470-601.32-80 | BOOKS | 6.98 | 6.98 |
| 82240 | COX SUBSCRIPTIONS, W T | 291-6470-601.32-95 | PERIODICALS | 89.01 | |

| CHECK | PAYEE | ACCOUNT | DESCRIPTION | AMOUNT | TOTAL |
|---------|-------------------------------------|--------------------|---------------------|----------|----------|
| /PAYM # | | | | | |
| | | 291-6470-601.32-95 | PERIODICALS | 151.73 | |
| | | 291-6470-601.32-95 | PERIODICALS | 587.28 | |
| | | 291-6470-601.32-95 | PERIODICALS | 20.21 | |
| | | 291-6470-601.32-95 | PERIODICALS | 144.70 | |
| | | 291-6470-601.32-95 | PERIODICALS | 96.04 | |
| | | 291-6470-601.32-95 | PERIODICALS | 67.74 | |
| | | 291-6470-601.32-95 | PERIODICALS | 110.31 | |
| | | 291-6470-601.32-95 | PERIODICALS | 36.43 | |
| | | 291-6470-601.32-95 | PERIODICALS | 20.22 | |
| | | 291-6470-601.32-95 | PERIODICALS | 197.34 | |
| | | 291-6470-601.32-95 | PERIODICALS | 520.12 | |
| | | 291-6470-601.32-95 | PERIODICALS | 23.26 | |
| | | 291-6470-601.32-95 | PERIODICALS | 154.79 | |
| | | 291-6470-601.32-95 | PERIODICALS | 282.75 | |
| | | 291-6470-601.32-95 | PERIODICALS | 15.13 | |
| | | 291-6470-601.32-95 | PERIODICALS | 70.74 | |
| | | 291-6470-601.32-95 | PERIODICALS | 91.08 | |
| | | 291-6470-601.32-95 | PERIODICALS | 34.36 | |
| | | 291-6470-601.32-95 | PERIODICALS | 30.30 | |
| | | 291-6470-601.32-95 | PERIODICALS | 40.47 | |
| | | 291-6470-601.32-95 | PERIODICALS | 32.38 | |
| | | 291-6470-601.32-95 | PERIODICALS | 30.31- | |
| | | 291-6470-601.32-95 | PERIODICALS | 16.59- | |
| | | 291-6470-601.32-95 | PERIODICALS | 70.84- | 2,698.65 |
| 82243 | DEMCO INC | 291-6470-601.32-05 | PROCESSING SUPPLIES | 100.40 | |
| | | 291-6470-601.32-90 | BOOKTRUCKS | 1,750.28 | 1,850.68 |
| 82244 | DRIP INVESTOR | 291-6470-601.32-95 | PERIODICALS | 74.00 | 74.00 |
| 82246 | EDUCATIONAL DEVELOPMENT CORPORATION | 291-6470-601.32-80 | BOOKS | 419.86 | 419.86 |
| 82249 | FINDAWAY WORLD LLC | 291-6470-601.32-80 | BOOKS | 59.99 | |
| | | 291-6470-601.32-75 | AV MTLs | 69.99 | 129.98 |
| 82252 | GALE/CENGAGE LEARNING | 291-6470-601.32-80 | BOOKS | 28.79 | |
| | | 291-6470-601.32-80 | BOOKS | 19.99 | |
| | | 291-6470-601.32-80 | BOOKS | 27.19 | |
| | | 291-6470-601.32-80 | BOOKS | 59.98 | |
| | | 291-6470-601.32-80 | BOOKS | 30.39 | |
| | | 291-6470-601.32-80 | BOOKS | 80.96 | |
| | | 291-6470-601.32-80 | BOOKS | 28.79 | |
| | | 291-6470-601.32-80 | BOOKS | 44.23 | |
| | | 291-6470-601.32-80 | BOOKS | 21.59 | |
| | | 291-6470-601.32-80 | BOOKS | 27.19 | |
| | | 291-6470-601.32-80 | BOOKS | 78.37 | |
| | | 291-6470-601.32-80 | BOOKS | 57.58 | |
| | | 291-6470-601.32-80 | BOOKS | 26.39 | |
| | | 291-6470-601.32-80 | BOOKS | 27.19 | |
| | | 291-6470-601.32-80 | BOOKS | 25.59 | 584.22 |
| 82260 | HERB QUARTERLY | 291-6470-601.32-95 | PERIODICALS | 33.00 | |

| CHECK | PAYEE | ACCOUNT | DESCRIPTION | AMOUNT | TOTAL |
|---------|-----------------------------------|--------------------|-------------------|--------|--------|
| /PAYM # | | | | | 33.00 |
| 82262 | IL INST CONTINUING LEGAL EDUC | 291-6470-601.32-80 | BOOKS | 71.25 | |
| | | 291-6470-601.32-80 | BOOKS | 97.50 | |
| | | 291-6470-601.32-80 | BOOKS | 97.50 | |
| | | 291-6470-601.32-80 | BOOKS | 78.75 | 345.00 |
| 82265 | ILLINOIS HEARTLAND LIBRARY SYSTEM | 291-6470-601.21-64 | ACCESS SERVS JULY | 67.25 | 67.25 |
| 82267 | INFORMATION TODAY INC | 291-6470-601.32-95 | PERIODICALS | 239.50 | |
| | | 291-6470-601.32-95 | PERIODICALS | 99.95 | 339.45 |
| 82268 | INGRAM LIBRARY SERVICES | 291-6470-601.32-80 | BOOKS | 103.68 | |
| | | 291-6470-601.32-80 | BOOKS | 45.59 | |
| | | 291-6470-601.32-80 | BOOKS | 97.37 | |
| | | 291-6470-601.32-80 | BOOKS | 75.77 | |
| | | 291-6470-601.32-80 | BOOKS | 27.59 | |
| | | 291-6470-601.32-80 | BOOKS | 56.64 | |
| | | 291-6470-601.32-80 | BOOKS | 13.59- | |
| | | 291-6470-601.32-80 | BOOKS | 38.50- | |
| | | 291-6470-601.32-80 | BOOKS | 31.33- | |
| | | 291-6470-601.32-80 | BOOKS | 148.00 | |
| | | 291-6470-601.32-80 | BOOKS | 303.26 | |
| | | 291-6470-601.32-80 | BOOKS | 452.59 | |
| | | 291-6470-601.32-80 | BOOKS | 175.18 | |
| | | 291-6470-601.32-80 | BOOKS | 163.65 | |
| | | 291-6470-601.32-80 | BOOKS | 112.70 | |
| | | 291-6470-601.32-80 | BOOKS | 84.07 | |
| | | 291-6470-601.32-80 | BOOKS | 55.27 | |
| | | 291-6470-601.32-80 | BOOKS | 32.39 | |
| | | 291-6470-601.32-80 | BOOKS | 155.89 | |
| | | 291-6470-601.32-80 | BOOKS | 158.71 | |
| | | 291-6470-601.32-80 | BOOKS | 12.57 | |
| | | 291-6470-601.32-80 | BOOKS | 157.37 | |
| | | 291-6470-601.32-80 | BOOKS | 8.97 | |
| | | 291-6470-601.32-80 | BOOKS | 18.90 | |
| | | 291-6470-601.32-80 | BOOKS | 21.54 | |
| | | 291-6470-601.32-80 | BOOKS | 13.80 | |
| | | 291-6470-601.32-80 | BOOKS | 20.70 | |
| | | 291-6470-601.32-80 | BOOKS | 21.54 | |
| | | 291-6470-601.32-80 | BOOKS | 7.80 | |
| | | 291-6470-601.32-80 | BOOKS | 17.95 | |
| | | 291-6470-601.32-80 | BOOKS | 25.20 | |
| | | 291-6470-601.32-80 | BOOKS | 23.40 | |
| | | 291-6470-601.32-80 | BOOKS | 45.09 | |
| | | 291-6470-601.32-80 | BOOKS | 8.97 | |
| | | 291-6470-601.32-80 | BOOKS | 347.44 | |
| | | 291-6470-601.32-80 | BOOKS | 194.23 | |
| | | 291-6470-601.32-80 | BOOKS | 71.40 | |
| | | 291-6470-601.32-80 | BOOKS | 38.93 | |
| | | 291-6470-601.32-80 | BOOKS | 25.75 | |
| | | 291-6470-601.32-80 | BOOKS | 73.64 | |

| CHECK | PAYEE | ACCOUNT | DESCRIPTION | AMOUNT | TOTAL |
|---------|-------------------------------------|--------------------|---------------------------|----------|-----------|
| /PAYM # | | | | | |
| | | 291-6470-601.32-80 | BOOKS | 323.57 | |
| | | 291-6470-601.32-80 | BOOKS | 133.27 | |
| | | 291-6470-601.32-80 | BOOKS | 171.21 | |
| | | 291-6470-601.32-80 | BOOKS | 59.91 | |
| | | 291-6470-601.32-80 | BOOKS | 79.21 | |
| | | 291-6470-601.32-80 | BOOKS | 91.05 | |
| | | 291-6470-601.32-80 | BOOKS | 77.21 | |
| | | 291-6470-601.32-80 | BOOKS | 23.76 | |
| | | 291-6470-601.32-80 | BOOKS | 31.72 | |
| | | 291-6470-601.32-80 | BOOKS | 135.81 | |
| | | 291-6470-601.32-80 | BOOKS | 139.76 | |
| | | 291-6470-601.32-80 | BOOKS | 153.12 | 4,739.72 |
| 82285 | MARCIVE INC | 291-6470-601.22-85 | AUTHORITY NOTIFICATION | 1,485.00 | |
| | | 291-6470-601.22-85 | AUTHORITY PROCESSING & NO | 791.22 | 2,276.22 |
| 82290 | MIDWEST TAPE | 291-6470-601.32-75 | AV MTLs | 34.99 | |
| | | 291-6470-601.32-75 | AV MTLs | 44.99 | |
| | | 291-6470-601.32-75 | AV MTLs | 479.47 | |
| | | 291-6470-601.32-75 | AV MTLs | 363.87 | |
| | | 291-6470-601.32-75 | AV MTLs | 103.56 | |
| | | 291-6470-601.32-75 | AV MTLs | 791.57 | |
| | | 291-6470-601.32-75 | AV MTLs | 163.74 | |
| | | 291-6470-601.22-85 | PROC SERVs | 4.00- | |
| | | 291-6470-601.32-75 | AV MTLs | 9,071.01 | |
| | | 291-6470-601.32-80 | BOOKS | 3,251.31 | |
| | | 291-6470-601.32-75 | AV MTLs | 119.99 | |
| | | 291-6470-601.32-75 | AV MTLs | 853.59 | |
| | | 291-6470-601.32-75 | AV MTLs | 122.45 | |
| | | 291-6470-601.32-75 | AV MTLs | 48.99 | |
| | | 291-6470-601.32-75 | AV MTLs | 1,563.62 | |
| | | 291-6470-601.32-75 | AV MTLs | 41.97 | |
| | | 291-6470-601.22-85 | PROC SERVs | 1,656.58 | |
| | | 291-6470-601.22-85 | PROC SERVs | 6.00- | 18,701.70 |
| 82292 | NATIONAL RESEARCH BUREAU | 291-6470-601.32-95 | PERIODICALS | 202.98 | 202.98 |
| 82293 | NEW WORLD PUBLICATIONS | 291-6470-601.32-95 | PERIODICALS | 25.00 | 25.00 |
| 82294 | NEW YORK TIMES CO,THE | 291-6470-601.32-95 | PERIODICALS | 1,172.71 | 1,172.71 |
| 82302 | POLONIA BOOKSTORE INC | 291-6470-601.32-80 | BOOKS | 25.15 | 25.15 |
| 82306 | QUILL LLC | 291-6470-601.30-05 | OFFICE SUPPLIES | 20.83 | 20.83 |
| 82310 | ROWMAN & LITTLEFIELD PUBLISHING GRP | 291-6470-601.32-80 | BOOKS | 40.83 | |
| | | 291-6470-601.32-80 | BOOKS | 68.38 | 109.21 |
| 82312 | SAINT LOUIS UNIVERSITY | 291-6470-601.21-64 | ILL202176167 LOST BOOK FE | 120.00 | 120.00 |
| 82323 | SOUTH SUB GEN & HIST SOCIETY | 291-6470-601.32-95 | PERIODICALS | 30.00 | |

| CHECK | PAYEE | ACCOUNT | DESCRIPTION | AMOUNT | TOTAL |
|----------------------------|----------------------|--------------------|--------------------------|--------|-----------|
| /PAYM # | | | | | 30.00 |
| 82325 | STAPLES | 291-6470-601.32-05 | PROCESSING SUPPLIES | 36.43 | 36.43 |
| 82329 | UNIVERSITY OF MIAMI | 291-6470-601.21-64 | ILL201353990 REPLACEMENT | 75.00 | 75.00 |
| 82330 | UPSIDE | 291-6470-601.32-95 | PERIODICALS | 239.00 | 239.00 |
| 82338 | WORLD ARCHIVES | 291-6470-601.32-95 | PERIODICALS | 250.43 | 250.43 |
| 82344 | YBP LIBRARY SERVICES | 291-6470-601.32-80 | BOOKS | 35.00 | |
| | | 291-6470-601.32-80 | BOOKS | 64.75 | 99.75 |
| ***** DIVISION TOTAL ***** | | | | | 87,463.46 |

Makerplace

| DEPARTMENT: | PAYEE | ACCOUNT | DESCRIPTION | AMOUNT | TOTAL |
|-------------|--------------------------------|--------------------|---------------------------|-----------|-----------|
| 64 | User Services | DIVISION: 80 | | | |
| 82202 | AMAZON.COM CREDIT | 291-6480-601.30-05 | MAKERPLACE SETUP SUPPLIES | 31.99 | |
| | | 291-6480-601.30-05 | MAKERPLACE SETUP SUPPLIES | 53.60 | |
| | | 291-6480-601.31-85 | MAKERPLACE SETUP SUPPLIES | 129.92 | |
| | | 291-6480-601.31-85 | MAKERPLACE SETUP SUPPLIES | 11.73 | |
| | | 291-6480-601.30-05 | WIRELESS DOORBELL | 17.99 | |
| | | 291-6480-601.31-85 | STEP LADDER | 59.99 | |
| | | 291-6480-601.30-05 | STORAGES BOXES | 39.99 | |
| | | 291-6480-601.30-05 | KEY CABINET | 27.99 | |
| | | 291-6480-601.30-05 | OFFICE SUPPLIES | 32.50 | |
| | | 291-6480-601.31-85 | CHARGER FOR GO PRO | 39.00 | |
| | | 491-6480-601.50-55 | CEILING MOUNTED EXTENSION | 182.38 | |
| | | 291-6480-601.31-85 | EQUIPMENT FOR MAKERPLACE | 7.95 | |
| | | 291-6480-601.31-85 | EQUIPMENT FOR MAKERPLACE | 107.75 | |
| | | 291-6480-601.30-05 | OFFICE SUPPLY MAKERPLACE | 20.40 | |
| | | 291-6480-601.31-85 | EQUIPMENT FOR MAKERPLACE | 118.36 | |
| | | 291-6480-601.31-85 | EQUIPMENT FOR MAKERPLACE | 5.88 | 887.42 |
| 82210 | ARLINGTON HTS MEMORIAL LIBRARY | 491-6480-601.50-55 | DUMPSTER POST ANCHORS | 97.83 | 97.83 |
| 82211 | ARLINGTON HTS MEMORIAL LIBRARY | 491-6480-601.50-55 | STORAGE CABINETS RETURN | 58.72 | |
| | | 491-6480-601.50-55 | MAKERPLACE LOCKERS | 1,112.34 | |
| | | 491-6480-601.50-55 | STORAGE CABINETS FABRICAT | 117.44 | |
| | | 491-6480-601.50-55 | STORAGE CABINETS FABRICAT | 804.96 | |
| | | 291-6480-601.22-03 | SERVSAFE MANAGER COURSE F | 179.00 | |
| | | 291-6480-601.22-03 | SERVSAFE FOOD HANDLER CER | 75.00 | |
| | | 491-6480-601.50-55 | ADT SECURITY SYSTEM | 1,097.80 | 3,327.82 |
| 82224 | BLICK ART MATERIALS | 291-6480-601.31-85 | CREATIVE ARTS ROOM BELMON | 397.63 | |
| | | 291-6480-601.32-01 | CREATIVE ARTS ROOM BELMON | 45.13 | |
| | | 291-6480-601.30-05 | CREATIVE ARTS ROOM BELMON | 171.90 | 614.66 |
| 82232 | CHADWICK CONTRACTING COMPANY | 491-6480-601.50-55 | PAVING | 81,383.17 | 81,383.17 |
| 82233 | CHADWICK CONTRACTING COMPANY | 491-6480-601.50-55 | PAVING | 4,283.33 | |

| CHECK | PAYEE | ACCOUNT | DESCRIPTION | AMOUNT | TOTAL |
|---------------------------|-------------------------------------|------------------------------------------|--------------------------------------------------------|----------------------|------------|
| /PAYM # | | | | | 4,283.33 |
| 82241 | D & T ELECTRIC INC. | 491-6480-601.50-55 | ELECTRIC | 295.00 | 295.00 |
| 82253 | GARDEN GUY, INC. | 291-6480-601.21-11 491-6480-601.50-55 | AUGUST LAWN MAINTENANCE LANDSCAPING & 1FLAT OF SE | 247.50 4,388.00 | 4,635.50 |
| 82254 | GARVEYS OFFICE PRODUCTS | 291-6480-601.30-05 | EQUIPMENT FOR MAKERPLACE | 6.59 | 6.59 |
| 82269 | J.B. METAL WORKS INC | 491-6480-601.50-55 | CUSTOM RAILING FOR RAMP | 2,200.00 | 2,200.00 |
| 82271 | JENSENS PLUMBING & HEATING | 491-6480-601.50-55 | PLUMBING | 15,480.00 | 15,480.00 |
| 82272 | JENSENS PLUMBING & HEATING | 491-6480-601.50-55 | HVAC I | 15,900.71 | 15,900.71 |
| 82277 | KRUEGER INTERNATIONAL INC | 491-6480-601.50-55 491-6480-601.50-55 | MAIN LEVEL FURNITURE MAKE MAIN LEVEL FURNITURE MAKE | 1,772.00 1,477.00 | 3,249.00 |
| 82278 | KRUEGER INTERNATIONAL INC | 491-6480-601.50-55 | MAIN LEVEL FURNITURE MAKE | 9,480.75 | 9,480.75 |
| 82282 | LIBRARY FURNITURE INTERNATIONAL INC | 491-6480-601.50-55 | TABLES & SERVICE DESK | 41,641.00 | 41,641.00 |
| 82284 | MAKE COMMUNITY LLC | 291-6480-601.22-02 | MAKE COMMUNITY DUES | 250.00 | 250.00 |
| 82295 | NICOR GAS | 291-6480-601.30-51 | NATURAL GAS 7/18-8/14 | 128.11 | 128.11 |
| 82307 | RAMROD DISTRIBUTORS INC | 291-6480-601.31-45 | KITCHEN CLEANING CHEMICAL | 294.15 | 294.15 |
| 82309 | ROUTE 12 RENTAL CO | 491-6480-601.50-55 | EQUIPMENT RENTAL | 321.51 | 321.51 |
| 82318 | SHERWIN ACE HARDWARE INC | 291-6480-601.30-05 | OFFICE SUPPLIES | 9.97 | 9.97 |
| 82321 | SIGNS BY TOMORROW | 491-6480-601.50-55 491-6480-601.50-55 | OUTDOOR MONUMENT FACING S INTERIOR MAKERSPACE SIGNS | 1,594.85 1,244.40 | 2,839.25 |
| 82324 | STANDARD ELEVATOR CO | 291-6480-601.21-02 291-6480-601.21-02 | REG SERVS SEPTEMBER BELMO NO-LOAD PRESSURE TESTING | 265.00 775.00 | 1,040.00 |
| 82337 | WM CORPORATE SERVICES INC | 491-6480-601.50-55 | BELMONT PORTA POTTY AUGUS | 97.75 | 97.75 |
| 82343 | WOW BUSINESS | 291-6480-601.22-42 | 019703326 INTERNET 8/25-9 | 235.83 | |
| ***** DIVISION TOTAL **** | | | | | 188,699.35 |
| ***** DEPARTMENT TOTAL ** | | | | | 299,232.79 |
| ***** GRAND TOTAL ***** | | | | | 418,047.15 |

FUND TOTALS

| FUND | FUND NAME | FUND TOTAL |
|------|---------------------------|------------|
| 291 | Memorial Library Fund | 229,664.43 |
| 491 | Capital Projects-Library | 188,382.72 |
| | **** TOTAL ALL FUNDS **** | 418,047.15 |

September 21, 2021

**Arlington Heights Memorial Library
American Express Card Summary
8/31/2021**

| # | Count | CARDHOLDER | ACCOUNT | AMOUNT | DESCRIPTION | VENDOR |
|----|-------|------------|-------------------|-------------|---------------------------------------------------|------------------------|
| 1 | 100 | Driskell | 291-0000-489-9000 | \$ (113.99) | Other Income/Rebate | CORPORATE CASHBACK CR |
| 2 | | Driskell | 491-6480-5055 | \$ (58.72) | Fabrication Room Storage Cabinets, return | HOMEDEPOT.COM |
| 3 | | Driskell | 491-6480-5055 | \$ 1,112.34 | Makerplace Lockers | HOMEDEPOT.COM |
| 4 | | Driskell | 491-6480-5055 | \$ 117.44 | Fabrication Room Storage Cabinets | HOMEDEPOT.COM |
| 5 | | Driskell | 491-6480-5055 | \$ 804.96 | Fabrication Room Storage Cabinets | HOMEDEPOT.COM |
| 6 | | Driskell | 6001-2203 | \$ 230.00 | Library Marketing Communications Conference | PAYPAL *LIBRARYMARK |
| 7 | | Driskell | 6001-3272 | \$ 138.78 | Trustee Beautification Event 8/21 | PANERA BREAD #203287 |
| 8 | | Driskell | 6002-2210 | \$ 73.19 | Business Cards - Richardson, Nettnin, Conlon | VISTAPR*VISTAPRINT.C |
| 9 | | Driskell | 6002-3005 | \$ 416.00 | Stock Art | CKO*WWW.ISTOCKPHOTO. |
| 10 | | Driskell | 6003-2201 | \$ 75.00 | Finance Manager Job Post | ASSOC CAREER CENTER |
| 11 | | Driskell | 6004-3185 | \$ 2,394.90 | Volunteer Reusable Name Badges | COLLER INDUSTRIES IN |
| 12 | | Driskell | 6010-2242 | \$ 74.99 | Emergency Texting Service | ONTIMETEL DIALMYCAL |
| 13 | | Driskell | 6010-2242 | \$ 5.99 | Emergency Texting Service | ONTIMETEL DIALMYCAL |
| 14 | | Driskell | 6010-2242 | \$ 14.00 | Emergency Texting Service | ONTIMETEL DIALMYCAL |
| 15 | | Driskell | 6010-3032 | \$ 280.00 | Zoom Subscription | ZOOM.US 888-799-9666 |
| 16 | | Driskell | 6020-2111 | \$ 94.56 | Maintenance Supplies | BT*TECHNICAL HOT AND |
| 17 | | Driskell | 6020-2111 | \$ 119.70 | Maintenance Supplies | SP * BULBAMERICA |
| 18 | | Driskell | 6401-2202 | \$ 42.00 | ALA/ILA Joint Student Membership - E Richardson | AMERLIBASSOC ECOMMER |
| 19 | | Driskell | 6401-2202 | \$ 42.00 | ALA/ILA Joint Student Membership - A Nettnin | AMERLIBASSOC ECOMMER |
| 20 | | Driskell | 6401-2202 | \$ 42.00 | ALA/ILA Joint Student Membership - M Conlon | AMERLIBASSOC ECOMMER |
| 21 | | Driskell | 6401-2203 | \$ 90.24 | SLJ Webinar - Read Woke | EB *FROM COLLECTION |
| 22 | | Driskell | 6401-3005 | \$ 94.99 | Storage for Hub | TARGET PLUS 0 |
| 23 | | Driskell | 6401-3202 | \$ 40.66 | Parents Turn Supplies | Dollar Tree, Inc. 00 |
| 24 | | Driskell | 6401-3202 | \$ 69.99 | Clear Window Face Masks | SAFENCLEAR THE COMMU |
| 25 | | Driskell | 6440-2218 | \$ 199.48 | OBOV Wider Lens Films | VISION MAKER MEDIA |
| 26 | | Driskell | 6440-3202 | \$ 3.68 | Craft Kit Floss | JOANN STORES ONLINE. |
| 27 | | Driskell | 6440-3202 | \$ 5.04 | Craft Kit Floss | JOANN STORES ONLINE. |
| 28 | | Driskell | 6440-3202 | \$ 8.74 | Craft Kit Floss | JOANN STORES ONLINE. |
| 29 | | Driskell | 6440-3202 | \$ 3.61 | Craft Kit Floss | JOANN STORES ONLINE. |
| 30 | | Driskell | 6440-3202 | \$ 12.88 | Craft Kit Floss | JOANN STORES ONLINE. |
| 31 | | Driskell | 6440-3202 | \$ 13.33 | Craft Safety Pins | MICHAELS #9490 |
| 32 | | Driskell | 6470-2203 | \$ 258.24 | Library Journal Webinar - Audit Collections | EB *EVALUATING AUDIT |
| 33 | | Driskell | 6470-3290 | \$ 69.58 | ILL Removable Labels | BT*ONLINE LABELS, IN |
| 34 | | Driskell | 6480-2203 | \$ 179.00 | ServSafe Manager Course for Makerplace Specialist | NTLREST SERVS SAFE 650 |
| 35 | | Driskell | 6480-2203 | \$ 75.00 | ServSafe Food Handler Certification for Staff | NTLREST SERVS SAFE 650 |
| 36 | | Dworianyn | 491-6480-5055 | \$ 1,097.80 | ADT Security System | ADTSECURITY MYADT.CO |
| 37 | | Dworianyn | 6010-2005 | \$ 91.08 | SSL Certificate | RAPID WEB SERVICES |
| 38 | | Dworianyn | 6010-2005 | \$ 54.10 | PayPal PayFlo Pro Subscription | PAYFLOW/PAYPAL 0045 |
| 39 | | Dworianyn | 6010-2242 | \$ 343.35 | Public Internet Service | COMCAST CHICAGO |
| 40 | | Dworianyn | 6010-3032 | \$ 11.99 | YouTube Premium Subscription | GOOGLE *YOUTUBEPREMI |
| 41 | | Dworianyn | 6010-3032 | \$ 165.00 | Volunteer Software Subscription | WWW.VOLGISTICS.COM |
| 42 | | Dworianyn | 6010-3032 | \$ 1.50 | Office 365 Phone Number | MSFT * E0400FGFGN 00 |
| 43 | | Dworianyn | 6010-3032 | \$ 9.99 | Kindle Unlimited Subscription | KINDLE UNLTD*2P5803U |
| 44 | | Dworianyn | 6010-3032 | \$ 35.00 | Trello Monthly Subscription | TRELLO.COM* ATCLASSIA |
| 45 | | Dworianyn | 6010-3032 | \$ 4.99 | Amazon Freetime Subscription | AMAZON KIDS*2P4I148 |
| 46 | | Dworianyn | 6010-3032 | \$ 220.91 | Amazon S3 Storage | AMAZON WEB SERVICES |
| 47 | | Dworianyn | 6010-3032 | \$ 54.00 | Google G-Suite Subscription | GOOGLE*GSUITE_AHML.N |
| 48 | | Dworianyn | 6010-3032 | \$ 15.99 | Spotify Subscription | SPOTIFY USA |
| 49 | | Dworianyn | 6010-3032 | \$ 1,084.68 | Office 365 Subscription | MNJTECHNOLOGIESDIREC |
| 50 | | Dworianyn | 6010-3032 | \$ 9.99 | Amazon Music Subscription | AMAZON MUSIC*2P6Z45E |
| 51 | | Dworianyn | 6010-3032 | \$ 49.00 | Riddle.com Subscription | RIDDLE.COM SUBSCRIPT |
| 52 | | Dworianyn | 6010-3185 | \$ (10.37) | Wire Mold for Cable Runs, tax refund | THE HOME DEPOT #1920 |
| 53 | | Dworianyn | 6010-3185 | \$ 56.99 | Conduit/Wall Camera | AMZN MKTP US*2P1YX45 |
| 54 | | Dworianyn | 6010-3232 | \$ 84.83 | Apps for Kids World | APPLE.COM/BILL |
| 55 | | Ekl | 6002-2210 | \$ 27.39 | Business Cards - S Meyer | VISTAPR*VISTAPRINT.C |
| 56 | | Ekl | 6003-4070 | \$ 100.00 | Flowers for Frisbie Wake 8/12 | THE FLOWER STUDIO, I |
| 57 | | Ekl | 6003-4070 | \$ (3.00) | Volunteer Survey Giveaway, refund | TUSCAN MARKET & WINE |
| 58 | | Ekl | 6008-2165 | \$ (1.15) | Square POS Test Charge | ARLINGTON HEIGHTS ME |
| 59 | | Ekl | 6008-2165 | \$ 1.15 | Square POS Test Charge | ARLINGTON HEIGHTS ME |
| 60 | | Ekl | 6008-2165 | \$ (1.65) | Square POS Test Charge | ARLINGTON HEIGHTS ME |
| 61 | | Ekl | 6008-2165 | \$ 1.65 | Square POS Test Charge | ARLINGTON HEIGHTS ME |
| 62 | | Ekl | 6020-2107 | \$ 167.98 | Bookmobile Lens | QUALITY EMERGENCY LI |

| <u>#</u> | <u>CARDHOLDER</u> | <u>ACCOUNT</u> | <u>AMOUNT</u> | <u>DESCRIPTION</u> | <u>VENDOR</u> |
|----------|-------------------|----------------|---------------------|--------------------------|----------------------|
| 63 | Ekl | 6020-2111 | \$ 141.35 | Maintenance Supplies | BALLASTSHOP 00000000 |
| 64 | Ekl | 6420-2203 | \$ 25.00 | Webinar - Keep Your Cool | UWCC REGISTRATIONS U |
| 65 | Ekl | 6430-3005 | \$ 192.99 | Clear Window Face Masks | SAFENCLEAR THE COMMU |
| 66 | Szymanek | 6004-3280 | \$ 114.33 | Books, City of Support | ALIMED |
| 67 | Szymanek | 6004-3280 | \$ 246.36 | Books, City of Support | ALIMED |
| 68 | Szymanek | 6004-3280 | \$ 22.95 | Books, City of Support | PAYPAL *ORTONGILLIN |
| 69 | Szymanek | 6470-3275 | \$ 17.99 | AV Materials | NETFLIX.COM |
| 70 | Szymanek | 6470-3275 | \$ 14.99 | AV Materials | HELP.HBOMAX.COM |
| 71 | Szymanek | 6470-3275 | \$ 11.99 | AV Materials | HLU*HULU 17479794326 |
| 72 | Szymanek | 6470-3275 | \$ 13.91 | AV Materials | DEWALT SERVICE NET # |
| 73 | Szymanek | 6470-3275 | \$ 11.99 | AV Materials | HLU*HULU 17479807855 |
| 74 | Szymanek | 6470-3275 | \$ 11.99 | AV Materials | HLU*HULU 17479817028 |
| 75 | Szymanek | 6470-3275 | \$ 21.97 | AV Materials | WALMART.COM AX |
| 76 | Szymanek | 6470-3275 | \$ 17.99 | AV Materials | NETFLIX.COM |
| 77 | Szymanek | 6470-3275 | \$ 17.99 | AV Materials | NETFLIX.COM |
| 78 | Szymanek | 6470-3275 | \$ 14.99 | AV Materials | HELP.HBOMAX.COM |
| 79 | Szymanek | 6470-3275 | \$ 45.00 | AV Materials | SLING.COM |
| 80 | Szymanek | 6470-3280 | \$ 29.98 | Books | PC STUDIO, INC TOWER |
| 81 | Szymanek | 6470-3280 | \$ 15.96 | Books | SP * DBTHESETUP |
| 82 | Szymanek | 6470-3280 | \$ 11.95 | Books | CONSUMER REPORT BOOK |
| 83 | Szymanek | 6470-3280 | \$ (19.96) | Books | NEW ENGLAND HISTORIC |
| 84 | Szymanek | 6470-3295 | \$ 349.00 | Periodicals | INVESTORS BUSINESS D |
| 85 | Szymanek | 6470-3295 | \$ 20.00 | Periodicals | MDC*MAGAZINE.STORE |
| 86 | Szymanek | 6470-3295 | \$ 22.02 | Periodicals | SP * HISTORY TODAY |
| 87 | Szymanek | 6470-3295 | \$ 40.00 | Periodicals | HEARST MEMBERSHIP ST |
| 88 | Szymanek | 6470-3295 | \$ 17.99 | Periodicals | COOKINGWITHPAULADEEN |
| 89 | Szymanek | 6470-3295 | \$ 22.90 | Periodicals | SP * UPPERCASE PUBLI |
| 90 | Szymanek | 6470-3295 | \$ 17.99 | Periodicals | TASTE OF THE SOUTH |
| 91 | Szymanek | 6470-3295 | \$ 13.99 | Periodicals | TEA TIME |
| 92 | Szymanek | 6470-3295 | \$ 3.92 | Periodicals | BT*MDDN HOLDINGS INC |
| 93 | Szymanek | 6470-3295 | \$ 8.67 | Periodicals | EBAY O*01-07471-5122 |
| 94 | Szymanek | 6470-3295 | \$ 19.78 | Periodicals | EBAY O*27-07466-8970 |
| 95 | Szymanek | 6470-3295 | \$ 99.00 | Periodicals | NEWSWEEK |
| 96 | Szymanek | 6470-3295 | \$ 14.99 | Periodicals | D J*BARRON'S |
| 97 | Szymanek | 6470-3295 | \$ 23.11 | Periodicals | SP * UPPERCASE PUBLI |
| 98 | Szymanek | 6470-3295 | \$ 28.36 | Periodicals | SP * RPIPRESS STORE |
| 99 | Szymanek | 6470-3295 | \$ 37.97 | Periodicals | SPORTS CAR MARKET |
| 100 | Szymanek | 6470-3295 | \$ 72.00 | Periodicals | SPORTS CAR MARKET |
| | | | <u>\$ 12,496.19</u> | | |

September 21, 2021

**Arlington Heights Memorial Library
Mastercard Summary
8/31/2021**

| Count | 8 | | | | |
|-------------------|----------------|---------------|-------------------------------|---------------------------|--|
| <u>CARDHOLDER</u> | <u>ACCOUNT</u> | <u>AMOUNT</u> | <u>DESCRIPTION</u> | <u>VENDOR</u> | |
| S Distel | 491-6480-5055 | \$ 97.83 | Belmont Dumpster Post Anchors | Menards | |
| | 6420-2202 | \$ 60.00 | NABE Membership - ESL | NABE National Association | |
| | 6002-3005 | \$ 56.84 | Fonts | MyFonts | |
| M Szymanek | 6004-3280 | \$ 221.20 | Books, City of Support | Hanen Center | |
| | 6004-3280 | \$ 4.42 | Foreign Transaction Fee | | |
| | 6470-3295 | \$ 199.00 | Periodicals | Motley Fool | |
| | 6470-3275 | \$ 17.99 | AV Materials | Netflix | |
| | 6470-3275 | \$ 17.99 | AV Materials | Netflix | |
| | | \$ 675.27 | | | |

September 21, 2021

Arlington Heights Memorial Library
Special Funds Summary
8/31/2021

Count 22

| # | | Account | Amount | Description | Staff |
|----|----------------------------------|-----------|------------------|-------------------------------|-------------|
| | Check # 1594 - AHML | | \$ 30,000.00 | Transfer to Disbursement | S Beckman |
| | Check # 1595 – AHML – Petty Cash | | | | |
| 1 | 8/9/2021 | 6401-3202 | \$ 20.93 | Outreach Giveaway | T Dantis |
| 2 | | 6401-3202 | \$ 8.99 | Countdown to Kindergarten | J Pinotti |
| 3 | | 6401-2203 | \$ 5.26 | Mileage | J Pinotti |
| 4 | | 6401-3202 | \$ 40.70 | Art Activists | E Koch |
| 5 | | 6401-2203 | \$ 5.70 | Mileage | E Koch |
| 6 | | 6401-2203 | \$ 20.26 | Mileage | L Dakas |
| 7 | 8/16/2021 | 6010-3185 | \$ 22.98 | Carpet Masking for Makerplace | E McMinn |
| 8 | | 6420-3201 | \$ 12.98 | Shelf Liner for Backstretch | T Scallon |
| 9 | | 6401-3201 | \$ 5.88 | Littles DIY | R King |
| 10 | | 6401-3202 | \$ 20.91 | Program Supplies | R King |
| 11 | | 6401-3290 | \$ 26.94 | Disposable Face Masks | R King |
| 12 | | 6420-2203 | \$ 16.80 | Mileage | S Goswami |
| 13 | | 6401-2203 | \$ 13.60 | Mileage | K McGuire |
| 14 | 8/23/2021 | 6001-2203 | \$ 40.00 | Open Mike Donuts | J Doren |
| 15 | | 6401-3202 | \$ 21.55 | SVS Exhibit Supplies | E Muszynski |
| 16 | | 6401-3201 | \$ 22.17 | Tween DIY Supplies | S Prince |
| 17 | 8/30/2021 | 6401-2203 | \$ 10.86 | Mileage | E Mather |
| 18 | | 6420-3290 | \$ 22.77 | Bookmobile Holiday Décor | T Scallon |
| 19 | | 6470-2203 | \$ 3.02 | Mileage | A Lowery |
| 20 | | 6470-3295 | \$ 25.98 | Periodicals | M Szymanek |
| 21 | | 6420-2203 | \$ 6.38 | Mileage | M Maier |
| 22 | | 6470-3295 | \$ 4.99 | Periodicals | M Szymanek |
| | | | <u>\$ 379.65</u> | | |

To: Board of Library Trustees

From: Michael Driskell

Date: September 21, 2021

Re: Adoption of Revisions to Policy 5.001 – Hours of Service

As discussed at the September 13 Committee of the Whole meeting, the extension of the temporary policy due to COVID-19, that includes changes to Policy 5.001 Hours of Service, was last approved through September 21, 2021. Once the temporary policy expires, hours of service will return to previous board-approved hours.

Temporary hours due to COVID-19

Monday through Friday: 9 a.m. - 8 p.m.
Saturday: 9 a.m. - 5 p.m.
Sunday: 11 a.m. - 5 p.m.

Previous board approved hours

Monday through Friday: 9 a.m. - 10 p.m.
Saturday: 9 a.m. - 8 p.m.
Sunday: 11 a.m. - 8 p.m.

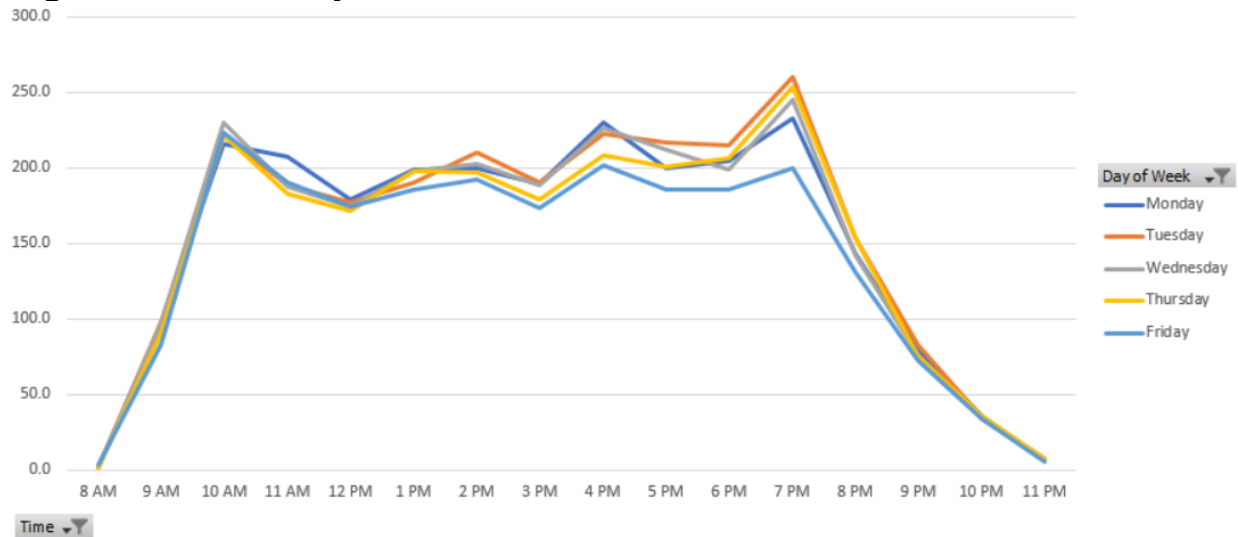
Staff are recommending a change to the library closing hours Monday through Friday to **9 p.m.** and shifting Sunday hours one hour later to **noon – 6:00 p.m.** Although the library is not yet fully experiencing the need to remain open until 10 p.m. to support access for the community, the change would help accommodate the continued expansion of offering in-person programming, study room access and bookmobile operations. The shift in Sunday hours would provide services during hours that show the most usage.

Proposed hours of service

Monday through Friday: 9 a.m. - 9 p.m.
Saturday: 9 a.m. - 5 p.m.
Sunday: Noon - 6 p.m.

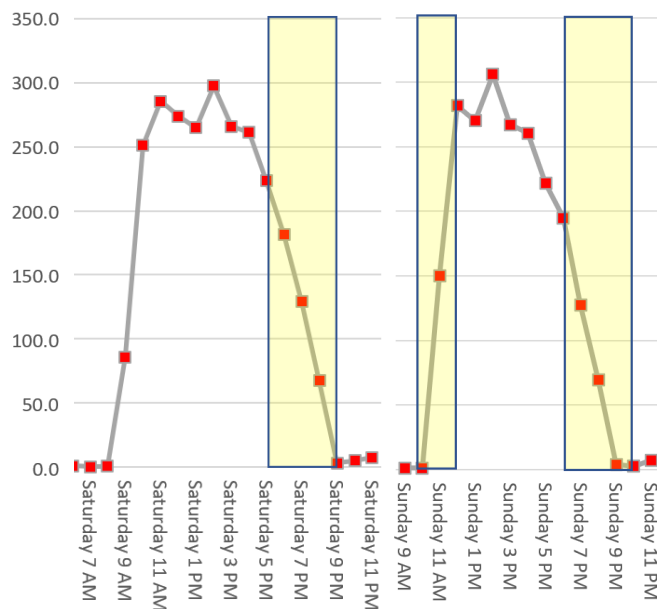
Staff looked to 2019 pre-COVID data for the most reliable and consistent information on normal usage patterns. Customer needs and staff workflows have changed somewhat during the pandemic, and more recent usage trends have also been considered in this recommendation. Usage of the library is lower currently but overall, follows similar trend lines of pre-pandemic usage.

Average number of library visitors M-F 2019



Average visits Saturday and Sundays 2019

As the graphs show below, usage after 5 p.m. on Saturday and 6 p.m. on Sunday decreases significantly. Shaded areas indicate extended hours recommended to be eliminated.



While the data does not support extending hours back to 10:00 p.m., the library recognizes the following benefits of extending weekday hours to 9:00 p.m.:

- In-person programming – Evening programming, such as Read to Learn or Dann and Raymond’s Movie Club, typically begin after working hours and end later in the evening, making them difficult to host with an 8:00 p.m. close. Extending hours to 9:00 p.m. will allow the library to host more in-person programs at times that are most appealing to customers.
- Study room usage – Study room usage has been steadily increasing since the rooms have reopened. Evening usage has historically been strong, and since the rooms must be vacated ½ hour in advance of closing, room availability is limited due to the shortened hours. The study rooms are a popular service for library customers, and now with school back in session, demand for these rooms is expected to continue to increase. Extending hours would have a significant positive impact on this service.

To be able to adjust staff schedules accordingly, the recommendation is to make the changes in hours-of-service effective Monday, October 18, 2021. The current hours would remain in place in the interim.

Suggested motion: The Board of Library Trustees adopts revisions to Policy 5.001 Hours of Service, effective October 18, 2021. The library’s hours of service will remain as currently adjusted until that date.

5.001 HOURS OF SERVICE

The Arlington Heights Memorial Library is open during the following hours:

Monday through Friday: 9 a.m.– 9 p.m.

Saturday: 9 a.m.– 5 p.m.

Sunday: Noon-6 p.m.

The library is closed on those holidays approved annually by the Board of Library Trustees. It also may close for special circumstances or due to an emergency.

Selected services are also available electronically 24/7, and the drive-up window hours may be extended to provide service.

(Action Item 5)

To: Board of Library Trustees

From: Mike Driskell

Date: September 21, 2021

Re: Approval of 2022 Library Holiday Dates and Closings

As discussed at the September 13 Committee of the Whole meeting, in previous years the board approves the following year's holiday and closing schedule. In 2021, Columbus Day was removed from the schedule and an additional observance day was included.

Juneteenth was added as a state and federal holiday in June 2021 and is reflected on the 2022 schedule. Staff are proposing the holiday be observed on Sunday, June 19 with the library remaining open and that it be a paid holiday, similar to Martin Luther King Jr. Day, President's Day, and Veteran's Day.

In accordance with the library's Holiday policy, full-time employees who work on these paid holidays may take compensatory time within three months following the holiday or December 31, whichever date occurs first.

Suggested motion: The Board of Library Trustees approves the 2022 Library Holiday Dates and Closings.

**ARLINGTON HEIGHTS MEMORIAL LIBRARY
HOLIDAY AND CLOSING SCHEDULE
2022**

| HOLIDAY | LIBRARY CLOSED | PAID HOLIDAY |
|--------------------------------------------------|-------------------|-----------------|
| January 1 – New Year’s Day (Saturday) | Yes | Yes |
| January 17 – Martin Luther King Jr. Day (Monday) | No | Yes |
| February 21 – Presidents’ Day (Monday) | No | Yes |
| April 17 – Easter (Sunday) | Yes | No |
| May 13 – Staff Development Day (Friday) | Yes | No |
| May 30 – Memorial Day (Monday) | Yes | Yes |
| June 19 – Juneteenth (Sunday) | No | Yes |
| July 4 – Independence Day (Monday) | Yes | Yes |
| September 5 – Labor Day (Monday) | Yes | Yes |
| November 11 – Veterans’ Day (Friday) | No | Yes |
| November 23 – Thanksgiving Eve (Wednesday) | Close at 5PM | No |
| November 24 – Thanksgiving (Thursday) | Yes | Yes |
| December 24 – Christmas Eve (Saturday) | Yes | Yes |
| December 25 – Christmas Day (Sunday) | Yes | Yes |
| December 31 – New Year’s Eve (Saturday) | Close at 5PM | No |
| Two Observance Days (floating holiday) | N/A | Yes |

- ◆ Full-time employees receive the benefit of paid holidays. A schedule of holidays is approved annually by the Board of Library Trustees.
- ◆ Staff attending Staff Development Day on Friday, May 13 will be paid.
- ◆ On Thanksgiving Eve, Wednesday, November 23 and New Year’s Eve, Saturday, December 31, the library will close at 5:00 p.m.

To: Board of Library Trustees

From: Mike Driskell

Date: September 21, 2021

Re: Adoption of Revisions to Human Resource Policy - Holidays

As discussed at the September 13 Committee of the Whole meeting, staff presented proposed revisions to Human Resource policy – Holidays to reflect the inclusion of Juneteenth as a recognized paid holiday.

HOLIDAYS

Full-time employees receive the following 13 paid holidays:

- New Year's Day (library closed)
- Martin Luther King Day
- Presidents Day
- Memorial Day (library closed)
- Juneteenth
- Independence Day (library closed)
- Labor Day (library closed)
- Veterans Day
- Thanksgiving Day (library closed)
- Christmas Eve (library closed)
- Christmas Day (library closed)
- Observance Days (Two floating holidays)

Requests for time off on holidays when the library is open is subject to the approval of the employee's supervisor. In all cases, compensatory time, at straight time, may be taken in half (3.75 hours) or full day (7.5 hours) increments.

Full time employees who work on a paid holiday may take compensatory time, as follows:

- Martin Luther King Day, Presidents Day and Juneteenth: anytime within a three-month period following the holiday.
- Veterans Day: following the holiday and no later than December 31.

If a full-time employee's regular day off falls on a paid holiday, compensatory time may be taken within three months following the holiday or no later than December 31 (whichever date occurs first), or on the immediately preceding scheduled workday.

When Christmas Eve or Christmas Day falls on a Saturday or Sunday, full-time employees may take compensatory time anytime from November 1 through December 31 that calendar year.

Full-time employees may request to use two Observance Days anytime during the calendar year.

A schedule of holidays when the library is closed is approved annually by the Board of Library Trustees.

(Action Item 7)

To: Board of Library Trustees

From: Mike Driskell

Date: September 21, 2021

Re: Approval of 2022 Board of Library Trustees Schedule of Meetings

As discussed at the September 13 Committee of the Whole meeting, each year the board reviews its meeting schedule for the next calendar year and approves it. The schedule includes the monthly board and Committee of the Whole meetings. Becky Hume, the Arlington Heights Village Clerk, provides the annual list of legal and religious holidays and elections that should be avoided when scheduling public meetings. According to the Open Meetings Act (5 ILCS 120/2.01) (from Ch. 102, par. 42. 01) Sec. 2.01 “All meetings required by this Act to be public shall be held at specified times and places which are convenient and open to the public. No meeting required by this Act to be public shall be held on a legal holiday unless the regular meeting day falls on that holiday.” Therefore, the Open Meetings Act does not require any of the regular board meeting dates be changed.

For the board’s 2022 meeting schedule, there are several dates the committee reviewed.

January Committee of the Whole – The Committee of the Whole meeting in January falls on the 3rd, which is the first Monday after the New Year holiday. The committee recommended rescheduling the January Committee of the Whole meeting to Tuesday, January 4.

May Committee of the Whole – The first Monday in May is Eid al Fitr. The committee recommended rescheduling the May Committee of the Whole meeting to Wednesday, May 4.

July Committee of the Whole Meeting – The first Monday in July is Independence Day, and the library is normally closed. The committee recommended rescheduling the July Committee of the Whole Meeting to Tuesday, July 5.

September Committee of the Whole Meeting – The first Monday in September is Labor Day, and the library is normally closed. The committee recommended rescheduling the September Committee of the Whole Meeting to Tuesday, September 6.

October Board Meeting – The third Tuesday, October 18, is the ILA Annual Conference (October 18-20) at the Stephens Convention Center. The committee recommended rescheduling the October Board meeting to the fourth Tuesday, October 25.

**ARLINGTON HEIGHTS MEMORIAL LIBRARY
 BOARD OF LIBRARY TRUSTEES
 2022 SCHEDULE OF REGULAR MEETINGS
 7 PM – RICHARD FRISBIE BOARD ROOM**

| | Committee of the Whole Meeting (First Monday) | Board Meeting (Third Tuesday) |
|----------------|-----------------------------------------------|-------------------------------|
| January 2022 | January 4 | January 18 |
| February 2022 | February 7 | February 15 |
| March 2022 | March 7 | March 15 |
| April 2022 | April 4 | April 19 |
| May 2022 | May 4 | May 17 |
| June 2022 | June 6 | June 21 |
| July 2022 | July 5 | July 19 |
| August 2022 | August 1 | August 16 |
| September 2022 | September 6 | September 20 |
| October 2022 | October 3 | October 25 |
| November 2022 | November 7 | November 15 |
| December 2022 | December 5 | December 20 |

To: Board of Library Trustees
From: Mike Driskell, Trixie Dantis, Maria Papanastassiou
Date: September 21, 2021
Re: Kids' World Refresh

The Arlington Heights Memorial Library Kids' World department underwent an extensive remodel in 2010, including carpet replacement, relocation of the Kids' World Desk, expanding and moving the preschool area, creating an I Can Read area and rearranging the collection.

Staff and representatives from Williams Architects will provide an initial concept and drawings of a proposed 2022 update to Kids' World, building upon the previous remodel and addressing needs in layout, additional spaces and interactive elements. Funds for this project are included in the 2022 proposed budget.

The vision for Kids' World is to engage the community by creating flexible, interactive and experiential learning zones dedicated to specific age groups with attention on children's unique developmental needs and interests.

The library is committed to offering equal access to early learning and socialization opportunities, through free, open-ended exploratory play and learning opportunities for children and their caregivers.

Services for grades K-3 are broad due to the changing needs of this student group. Upon first entering kindergarten and learning to read, to finishing 3rd grade and transitioning to reading as a tool to learn, children have many needs and interests. The library seeks to provide areas for learning and exploring as families, but also opportunities for children to transition to independent learning at their own pace. These elements will contribute to the Arlington Heights Memorial Library's valued designation as a Family Place Library.

The addition of dedicated services for tweens has led to an increase in program attendance and library engagement for this age group. Based on community interest, developing a dedicated space for tweens was included in the library's 2018-2022 Strategic Plan.

Proposed areas for the renovation include small play spaces for babies and toddlers ages 0-2 years of age, interactive play areas for children ages 2-8 years of age, a dedicated space for older children (and tweens) ages 9-12 years of age, as well as interactive elements that appeal to children of all ages.

Additional features to better serve families include:

- A new entrance with automatic sliding doors to allow Kids' World to maintain its level of enthusiastic noise without disrupting the rest of the library and help small children remain in the area.
- A vibrant entrance to attract customers as they approach the area, with high visibility from several library locations.
- Family café
- Room dedicated to on-hands programming with a sink and vinyl floors for storytimes and messy projects.
- Elements that contribute to an inclusive environment, such as an accessible family bathroom and a wellness room that offers private space for nursing parents and those who benefit from a calming space

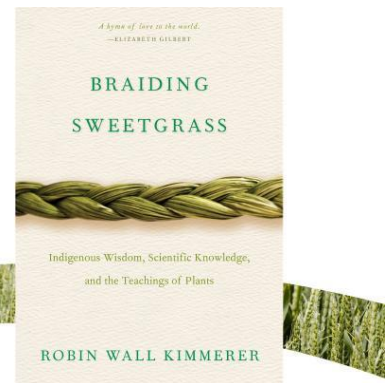
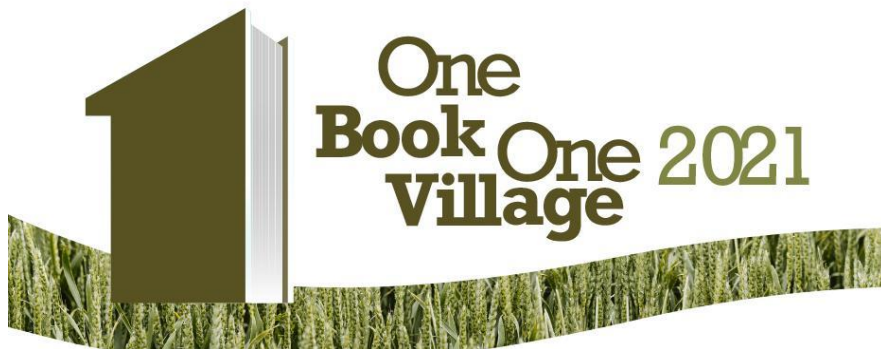


▶ adding value in your life

Executive Director's Report

August 2021

What's New @ AHML



OBOV Launch

On August 23, the library officially launched the annual One Book, One Village (OBOV) selection of *Braiding Sweetgrass: Indigenous Wisdom, Scientific Knowledge, and the Teachings of Plants* by author Robin Wall Kimmerer. The OBOV Committee planned a variety of programs, discussions, outreach and online resources around the book.

Visit our website (www.ahml.info/onebook) for information about the book, author and extensive slate of programs. Be sure to view the booklists for all ages near the bottom of the site. The [Explore More page](#) guides community members to educational resources about Indigenous cultures and the natural world. The library appreciates the opportunity to highlight Native voices and strengthen its commitment to equity, diversity and inclusion.



The cross-departmental OBOV Planning Committee consists of Info Services Supervisor Elizabeth Ludemann, Info Services Advisors Joan Lasky and Alisa Stanfield, Collection Supervisor Cyndi Hamann, Cataloging Supervisor Gosia Bylinska, Communications and Marketing Specialist William Tolan and Programs and Exhibits Supervisor Megan Young. Special thanks to Graphic Designers Brian Benson and Colleen Mele for their work on the OBOV display located on the main floor of the library.

Square!

The Circulation Department made the long-awaited transition to an updated point-of-sale system. Senior Accountant Susan Beckman and Finance Clerk Liz Scheiner provided training to supervisors and staff. The transition to Square was smooth and streamlined. The new system makes ringing transactions, opening and closing procedures, and issuing refunds more efficient for staff and customers.



The Washington Post

In August, the library acquired *The Washington Post* (via WashingtonPost.com), the full online platform for one of the nation's premiere investigative newspapers. The library also acquired *A to Z Food America*, containing regional American recipes and cultural background; *A to Z The USA*, containing information about states' geography, history and culture; and *A to Z World Culture*, containing information about countries' geography, history and culture. Lastly, the library acquired *BookPages*, which contains news about new books and author interviews.

Diversity, Equity and Inclusivity

Backstretch

The library ended an amazing summer with great memories at the Arlington International Racecourse. The bookmobile created 81 library cards and checked out 952 items. Although the future of Backstretch is uncertain, the library is ready to continue to provide the service if needed in 2022.

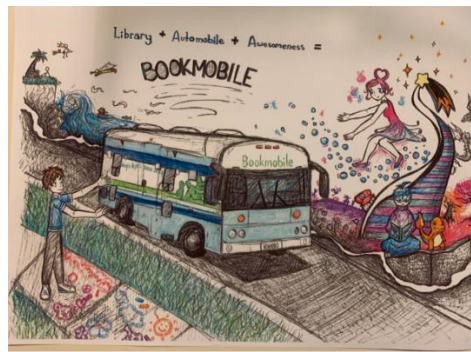
Serving Our Community

St. Viator Educator Cards

Circulation Assistants Ambria Bernardi, Megan Doss, Rokshana Akhter-Azim and Mary Weber worked together on creating educator cards for staff at Saint Viator High School. In total, 78 cards were issued for the 2021-2022 school year. This is the first year Saint Viator is partnering with the library for educator cards.

Bookmobile Art (and more) Appreciation

Camelot Park bookmobile customer, Payton Hausfeld, gifted staff with an anime version of the Arlington Heights Memorial Library's bookmobile. Payton has been placing holds for anime material, and a conversation sparked her idea of drawing something for the bookmobile. Payton's words, colors and artwork capture the imagination of how the bookmobile and books can transport readers.



Yoga in the Park Summer Season Ends

August 14 marked the final session of the library's summer-long Yoga in the Park series. Programs and Exhibits Specialist Emily Muszynski welcomed 38 participants to beginner's yoga with Arlington Heights Park District instructor Lynn Minuskin in the garden at the Arlington Heights Historical Museum. Attendees expressed the value of the in-person class. In their words:

"Great, easy class in a beautiful setting."

"I liked the instructor and the location. I feel like it has a well-organized event and look forward to it again next year"

"Physical activity outdoors! I spend so much time in my room, especially now, that getting myself up early to go do some physical activity and get some sunlight is so important and enjoyable."

An Evening with Authors Megan Miranda and Shari Lapena

In partnership with eleven local libraries, *New York Times* bestselling authors Megan Miranda and Shari Lapena discussed their new books with another *New York Times* bestselling author and the evening's moderator, Mary Kubica. Megan Miranda, author of *Such a Quiet Place* and Shari Lapena, author of *Not a Happy Family*, discussed their writing process and what inspired them to become authors. Two hundred and seventy participants logged on to Zoom for a fascinating discussion, with forty-four Arlington Heights Memorial Library residents in the virtual crowd. Info Services Advisor Sherri Tader and Programs and Exhibits Supervisor Megan Young helped coordinate the multiple library partnership for the three-author discussion. This program was recorded and is available on demand through the [Highland Park's YouTube channel](#).



Page Turners Summer Reading Program Wraps Up

The Page Turners adult summer reading program came to an end, after running for the months of June, July and August. Info Services Librarian Lev Kalmens and Info Services Advisor Sherri Tader delivered the program to the community. Over the course of three months, 281 adults registered for the program. Each month, participants completed activities to earn a badge, who were then entered into a raffle for a gift card to a local restaurant. Final tallies for the program; 1,196 total activities completed and 184 badges earned.

Kiddieland Remembered



Programs and Exhibits Specialist Neal Parker and Programs and Exhibits Manager Jennifer Czajka hosted *Kiddieland Remembered*, a nostalgic look back at Kiddieland with presenter and unofficial Kiddieland historian Cheryl Brown. Cheryl took the audience of eighty-six through the unique history of Kiddieland and its untimely demise with engaging photos, videos and park ephemera. Cheryl highlighted the history of the park and the rides, including their current location after they were sold in auction. Attendees shared personal memories of Kiddieland and other amusement parks in the area. Q&A was lively with questions about the rides, the family who owned Kiddieland, its significance as an amusement park in the Chicago suburbs and more. Attendees expressed their appreciation for the program in chat and in the post-event survey:

“I think the library has been doing an extraordinary job of providing interesting, informative and fun programs. Everyone involved should be very proud of themselves!”

“I appreciate the Arlington Heights Memorial Library and all that it has to offer. I am proud to live in a town that boasts one of the top libraries in the country!”

Historical Museum Outreach

Youth Outreach Librarian Emily Koch and Youth Outreach Specialist Ellie Richardson welcomed 13 enthusiastic summer campers ages 8-12 from the Arlington Heights Historical Museum. The theme for that week of camp was HERstory, or history about women, so campers visited the library to learn about the founding women of the Arlington Heights Memorial Library. Emily and Ellie showed the campers the library’s Shackley Room, where local history and genealogy resources are kept. Campers browsed historical records and viewed clips from a 1987 documentary based on Margery Frisbie’s “This Bookish Inclination”.

Makerplace Equipment Testing

Now that the Makerplace's Fabrication Room has proper ventilation, the CNC mill and two laser engravers are ready for use. Makerplace staff created various projects, to test the new equipment and create samples of what the machinery can make. Makerspace Specialist Kate Henry created earrings and an engraved wooden box on the Dremel Digilab Laser Cutter. Makerspace Specialist Stacy Craft used the Bantam CNC mill to cut a tool holder test design.



Needle Felt a Narwhal!

Twenty-five craft enthusiasts joined instructor Natasha Lehrer Lewis on Zoom for the second workshop of Narwahl needle felting. Programs and Exhibits Specialists Emily Muszynski and Natalie Brottman distributed kits with all materials required for the felting project. Many participants indicated this was their first-time needle felting and they were very happy with the results. Natasha is a favorite as evidenced by attendees' feedback:

"The instructions were clear, the instructor was very positive, and the narwhal! is so cute!"

"The instructor emphasized having fun, and that helped in the beginning. It was easier than I expected and more relaxing than knitting. Plus, who doesn't love a Narwhal?"

An Afternoon with Shedd Aquarium's Sea Otters



The Shedd Aquarium joined Arlington Heights Memorial Library to offer a hosted behind-the-scenes Virtual Sea Otter Encounter. One hundred and forty-three customers of all ages enjoyed the exclusive virtual access. Sea otters Cooper, Watson, Luna and Yaku swam, trained, enjoyed snacks and

played with toys. The Shedd team shared sea otter trivia and how attendees can get involved in helping sea otters and other marine wildlife. Customer feedback was overwhelmingly positive:

“We absolutely loved this!!! Thanks for allowing us to be a part of it!”

“It was well planned. The Shedd team thought through the user experience. Plus, those otters are so cute!”

“Loved seeing them play around while learning incredible facts!”

33 ½ Classic Albums: Devo’s *Freedom of Choice* with Evie Nagy

August 18 marked the third installment in this year-long partnership series exploring seminal albums. Fifty-six customers attended the virtual event with music and culture writer Evie Nagy. Evie discussed the significance of Devo's first and unexpectedly popular record with moderator and Programs and Exhibits Manager Jennifer Czajka. Evie shared brief readings which highlighted her deep research on the topic, the structure of her book and her time spent with the band members. The conversation explored Devo's origin as artists, cultural elements that led to the album's success, MTV and its role in launching Devo's fame with the *Whip It* video, and more. This was the liveliest and most participatory 33 ½ Classic Albums session yet, building a community of music lovers across the Addison, Arlington Heights, Glenview and Northbrook communities.

Summer Reading 2021

Youth Services' 2021 Summer Reading Challenge encouraged customers ages 0–grade 12 to read and learn this summer to earn free books and various prizes. Following the style of many games, 1,590 youth joined the reading program and levelled up throughout the summer. Reading 500 minutes, 466 participants completed the program and earned a free book at Level 1. Participants completed Level 2 by reading 1000 minutes – 299 readers were awarded a second free book. And 199 young readers were motivated to go all the way and hit the 1500-minute mark finishing Level 3.

Using Beanstack's online platform, Youth Services staff compiled and shared age-appropriate activities for young customers to complete alongside their reading to inspire exploration and learning. Customers shared photos of their experiences for the library's online Summer Reading Challenge Gallery.



Hudson, age 5, reading to a pet.



Alex, age 9, looking inside a computer

Storytime in the Park

Responding to the pandemic's impact on in-person storytimes, bookmobile and Youth Services staff expanded the Storytime in the Park series by two months. Running from May–August, staff developed and delivered 30 storytimes and engaged 2,233 customers. A mother with her preschoolers expressed that it was one of the highlights of their summer to enjoy the stories and music with other parents and children. Throughout the series, attendance numbers were steady with many regular participants.

15th Annual Teen Film Fest

Partnering with the Arlington Heights Park District, this year's Teen Film Fest was presented outside at Recreation Park as part of the Movies in the Park series. A hybrid version was offered, with a primarily pre-recorded event with opportunities for audience participation built in. Facilitated by Teen Librarian Evan Mather, the



pre-recorded Film Fest featured returning judges, YouTuber and film reviewer Tamara Chambers and documentary filmmaker and former filmmaker-in-residence Matt Lauterbach and the library's teen filmmakers. Graphic Designer Stephanie Battista created a full-length recording of Teen Film Fest 2021, including the amazing trailer, that can be viewed on the Hub's [YouTube](#) channel. On Friday, August 13, Youth Services staff screened the recording for 75 attendees with complementary activities including activity sheets, outdoor games and a photo op station complete with red carpet and Film Fest backdrop. Six awards were handed out: Best Acting, Best Special FX, Best Camerawork/Editing, Best Screenplay/Story, Best Overall and Audience Favorite, based on attendee votes. It was an amazing event, and a great opportunity to showcase the amazing creativity and talent of teens in our community.



LEGO Club

Youth Services Advisor Jan Pinotti hosted the library's first in-person LEGO Club since the pandemic. This fan favorite program was welcomed back by several families in the community with 13 creative builders! Kids had fun building and helping each other find special pieces for their unique creations. Kids enjoyed the company of others who shared their enthusiasm for LEGO building. These creations are currently featured in the Kids' World display case.



Professional Development

Autism Spectrum Disorder (ASD) and the Library

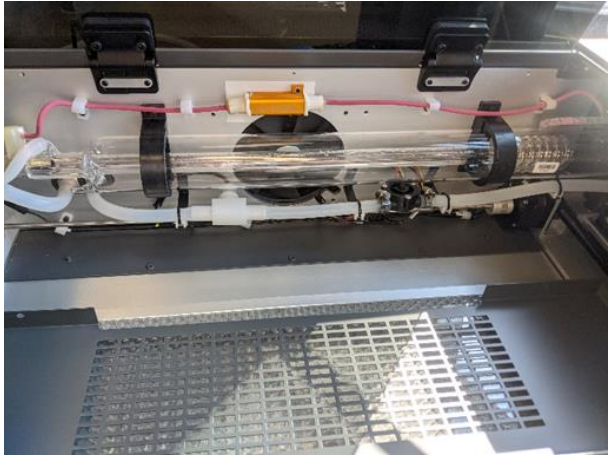
Bookmobile Supervisor Teri Scallon and Material Handling Supervisor Matt Williams participated in a webinar Autism Spectrum Disorder (ASD) and the Library, which provided great insight into sensory overload for all ages and adjustments the library can make for customers and staff.

Business Librarian eCourse

Info Services Librarian Lev Kalmens completed the ALA eCourse, "Business Outreach for the Public Librarian." The four-week course focused on services for the local business community, providing valuable insights into the specifics of outreach work.

Epilog Laser Cutter Training

A representative from the vendor of the Epilog Mini 24 60-watt laser engraver provided training to Makerplace staff. All Makerplace staff and Digital Services' staff Chris Smith, Jack Bower and David Olichwier, spent two hours with the expert going over best practices, safety and maintenance tips for the sure-to-be-popular laser.



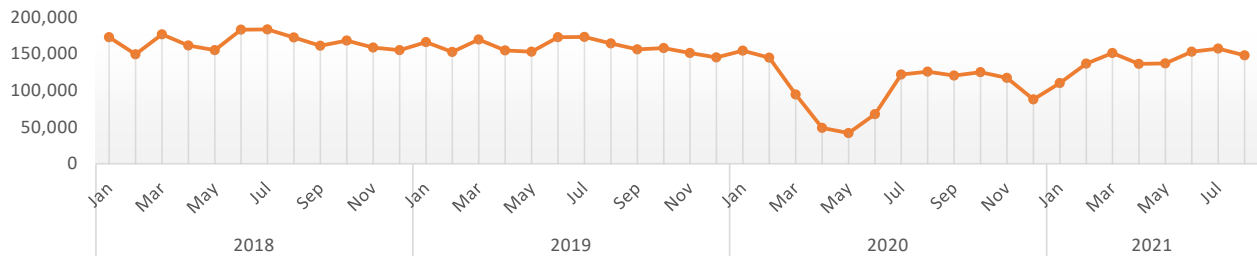
Arlington Heights Memorial Library

August 2021 Dashboard

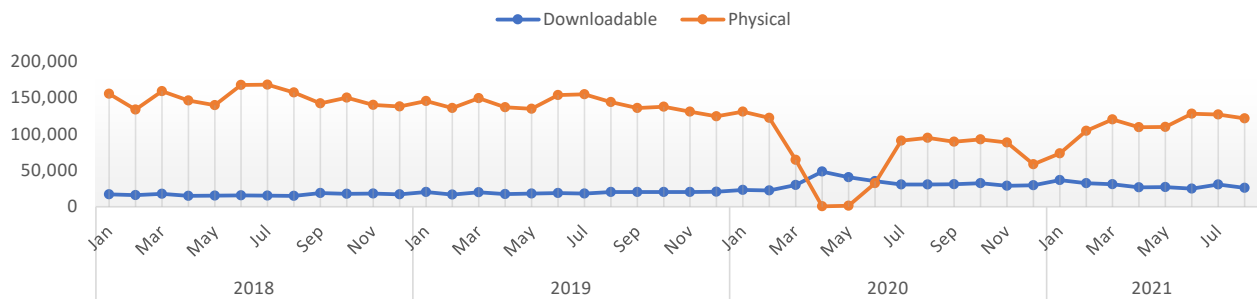
Circulation

| Type | Current Month | Same Month Last Year | Change | Type | YTD Total Current Year | YTD Total Last Year | Change |
|--------------|----------------|----------------------|----------------|--------------|------------------------|---------------------|----------------|
| Print | 84,683 | 62,614 | ▲ 35.2% | Print | 602,829 | 334,697 | ▲ 80.1% |
| Audiovisual | 28,962 | 27,258 | ▲ 6.3% | Audiovisual | 233,403 | 170,912 | ▲ 36.6% |
| Downloadable | 26,161 | 30,767 | ▼ -15.0% | Downloadable | 235,545 | 260,926 | ▼ -9.7% |
| ILL | 487 | 386 | ▲ 26.2% | ILL | 3,133 | 1,970 | ▲ 59.0% |
| Other | 7,689 | 4,577 | ▲ 68.0% | Other | 54,960 | 30,860 | ▲ 78.1% |
| Total | 147,982 | 125,602 | ▲ 17.8% | Total | 1,129,870 | 799,365 | ▲ 41.3% |

Circulation



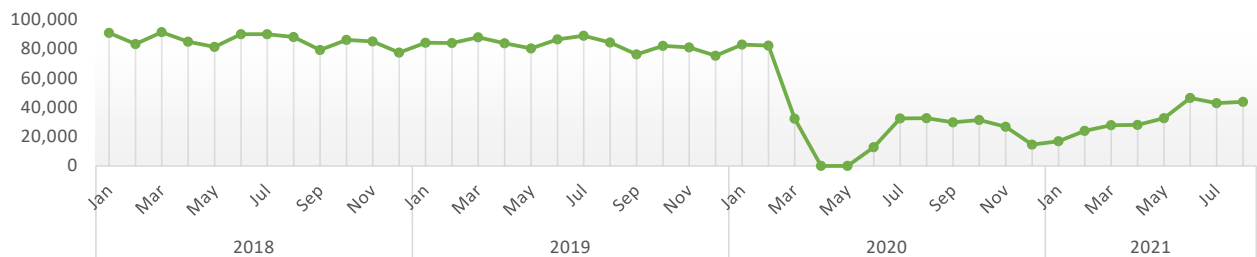
Physical vs. Downloadable Circulation



Library Visits

| Location | Current Month | Same Month Last Year | Change | Location | YTD Total Current Year | YTD Total Last Year | Change |
|---------------|---------------|----------------------|----------------|---------------|------------------------|---------------------|----------------|
| Main Library | 35,353 | 23,638 | ▲ 49.6% | Main Library | 184,211 | 227,897 | ▼ -19.2% |
| Drive-Up | 5,450 | 7,114 | ▼ -23.4% | Drive-Up | 60,794 | 36,709 | ▲ 65.6% |
| Bookmobile | 2,093 | 1,681 | ▲ 24.5% | Bookmobile | 14,622 | 6,863 | ▲ 113.1% |
| Senior Center | 907 | 123 | ▲ 637.4% | Senior Center | 2,838 | 3,903 | ▼ -27.3% |
| Belmont | 0 | 0 | -- | Belmont | 0 | 0 | -- |
| Total | 43,803 | 32,556 | ▲ 34.5% | Total | 262,465 | 275,372 | ▼ -4.7% |

Library Visits



Arlington Heights Memorial Library

August 2021 Dashboard

Programs

Program Satisfaction 4.9/5

Program Attendance

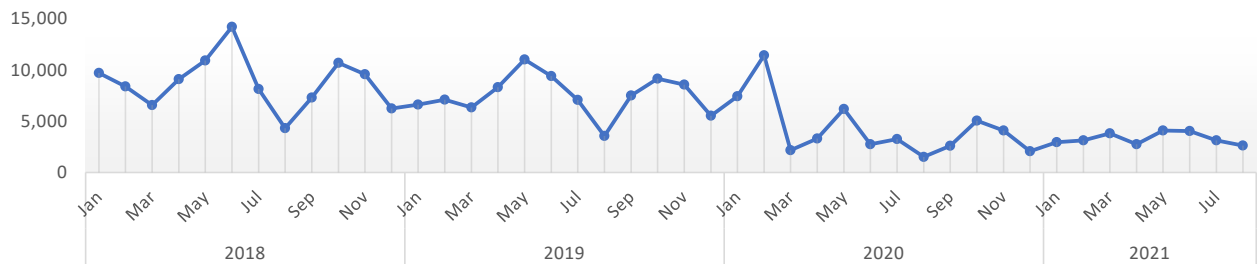
| Audience | Current Month | Same Month Last Year | Change | Audience | YTD Total Current Year | YTD Total Last Year | Change |
|----------|---------------|----------------------|----------|----------|------------------------|---------------------|----------|
| Adult | 892 | 1,007 | ▼ -11.4% | Adult | 14,397 | 18,199 | ▼ -20.9% |
| Children | 1,629 | 412 | ▲ 295.4% | Children | 11,092 | 16,860 | ▼ -34.2% |
| Teen | 93 | 106 | ▼ -12.3% | Teen | 1,033 | 2,987 | ▼ -65.4% |
| Total | 2,614 | 1,525 | ▲ 71.4% | Total | 26,522 | 38,046 | ▼ -30.3% |

Number of Programs

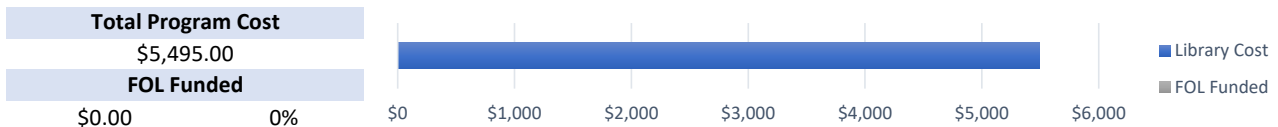
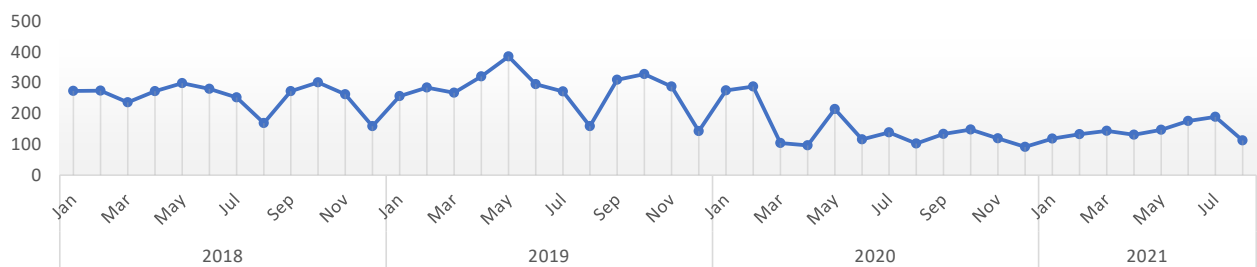
| Audience | Current Month | Same Month Last Year | Change | Audience | YTD Total Current Year | YTD Total Last Year | Change |
|----------|---------------|----------------------|----------|----------|------------------------|---------------------|----------|
| Adult | 74 | 78 | ▼ -5.1% | Adult | 672 | 694 | ▼ -3.2% |
| Children | 34 | 16 | ▲ 112.5% | Children | 373 | 511 | ▼ -27.0% |
| Teen | 5 | 9 | ▼ -44.4% | Teen | 108 | 133 | ▼ -18.8% |
| Total | 113 | 103 | ▲ 9.7% | Total | 1,153 | 1,338 | ▼ -13.8% |

| | Current Month | Same Month Last Year | Change | | YTD Total Current Year | YTD Total Last Year | Change |
|------------------------|---------------|----------------------|---------|------------------------|------------------------|---------------------|----------|
| Avg. Attendance | 23 | 15 | ▲ 56.2% | Avg. Attendance | 23 | 28 | ▼ -19.1% |

Program Attendance



Number of Programs



Supplementary Programs and Activities

Number of Programs and Activities

Program and Activity Attendance

| Type | Current Month | Same Month Last Year | Change | Type | Current Month | Same Month Last Year | Change |
|---------|---------------|----------------------|--------|---------|---------------|----------------------|----------|
| Passive | 19 | 18 | ▲ 5.6% | Passive | 1,968 | 2,991 | ▼ -34.2% |



Collection Services staff is responsible for selecting, ordering, cataloging and processing items in the collection. Our goal is to create a collection that amazes our customers by providing the best books, movies, music, games and more as quickly as possible.

Collection Changes

In response to both circulation trends and the pandemic, Collection Services continues to focus on providing materials and services to our customers in unique ways. New collections were added, collections were moved, and customer access to the collection was improved, both online and in-library.

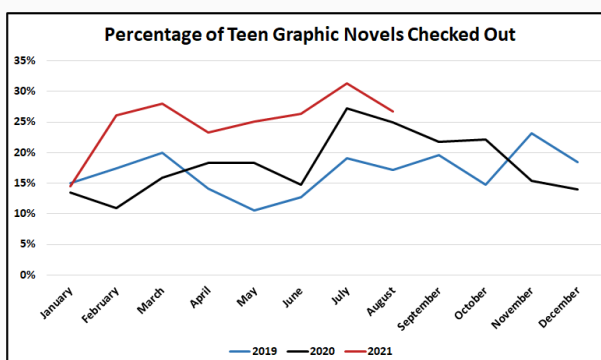
- [Explore the Collection](#) page, including a monthly featured collection
- Spotlight on the Collection feature in the newsletter
- Increased social media posts highlighting different parts of the collection
- Read, Watch, Listen display, and a second Spotlight display were added
- Slanted shelves were added to the large print collection to allow for more face- out displays.
- New & Popular section created from former Marketplace
- The ESL collection was relocated from the second floor to the circulating collection on the first floor.
- Teen graphic novels were moved to shelving directly outside of the Hub to provide better access for all customers.
- Library of Things games and puzzles are now on a display unit in the New & Popular area.
- More than 1,100 kids nonfiction early readers were moved into the reader collection for improved browsing.

New collections added

- Binge Boxes
- Early Learning Kits
- Fantasy collection
- Hindi collection
- Hot Picks
- Library of Things
- Local Indigenous History
- Makerplace reference collection
- Parenting collection
- Playaways for kids
- Teen college prep collection



Circulation of the Teen graphic novels increased dramatically after the move!



STATISTICS (AVERAGE PER MONTH)

PHYSICAL ITEMS ADDED
5,000

CUSTOMER PURCHASE SUGGESTIONS

ILL ITEMS REQUESTED
500

ITEMS WITHDRAWN
5,000

550

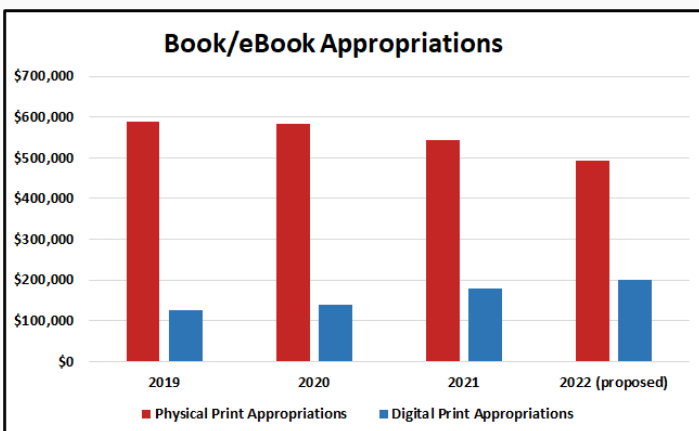
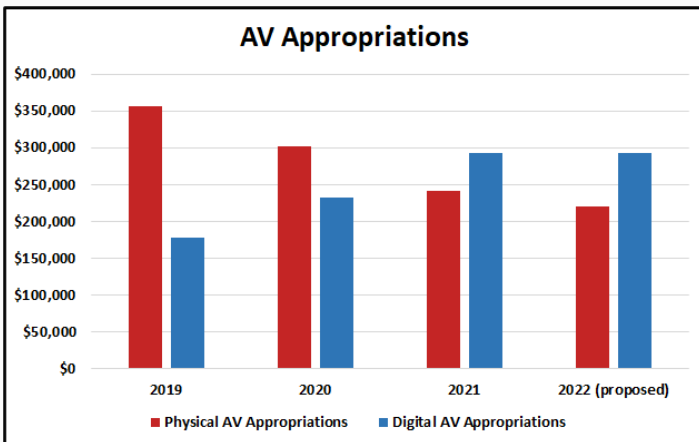
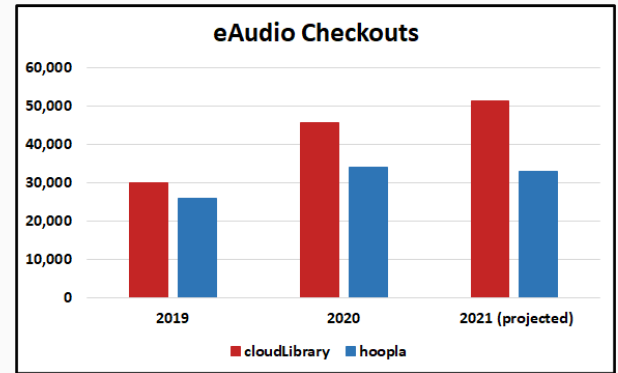
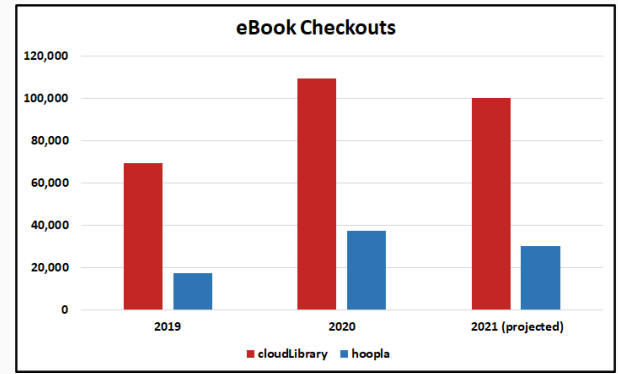
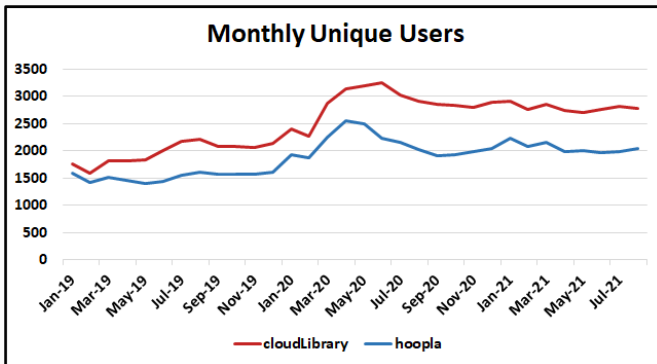
ILL ITEMS SENT OUT
400

eContent

We saw large usage increases for March-December 2020 (the quarantine months) versus March-December 2019. Usage for 2021 remains higher than 2019, suggesting that new users are continuing to find value in eContent.

Additional steps to increase usage:

- Our upgrade to RBdigital Unlimited/Libby added thousands more eMagazines.
- We created more featured shelves in cloudLibrary, focusing on more available titles.
- We added more curated content to our ePlatforms, for a broader collection.
- During the initial closure, we raised the number of items customers could borrow each month in hoopla from 10 to 20.



eFormat Budget Changes

- In 2019, our physical AV appropriations were double that of our digital AV appropriations - \$356,600 for physical and \$177,180 for digital. 2021 was the first year that we appropriated more for digital (\$293,000) than physical (\$241,980). In 2022, our proposed budget maintains a \$293,000 appropriation for digital, with a \$220,580 appropriation for physical.
- From 2019 to 2022 our appropriations for eAudio in cloudLibrary are up 183% due to the increased usage and demand by our customers.
- Our eBook usage has become more cost effective. Our cost per checkout in cloudLibrary eBooks saw a relatively significant decrease. In 2019, our cost per eBook use in cloudLibrary was \$2.21, and in 2020 the cost per checkout was \$1.54 - **a 67-cent savings per circulation!**

2022 Budget

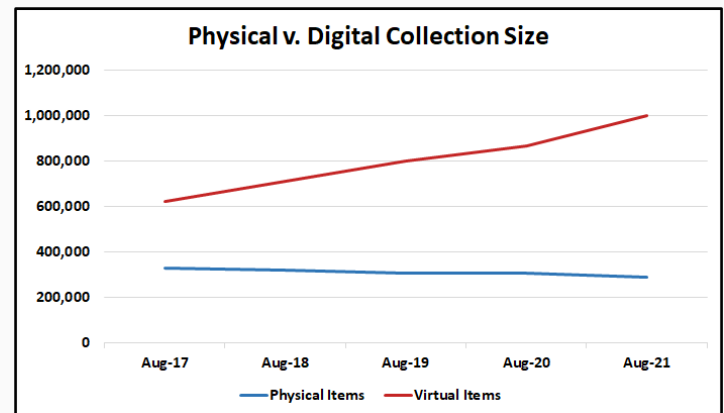
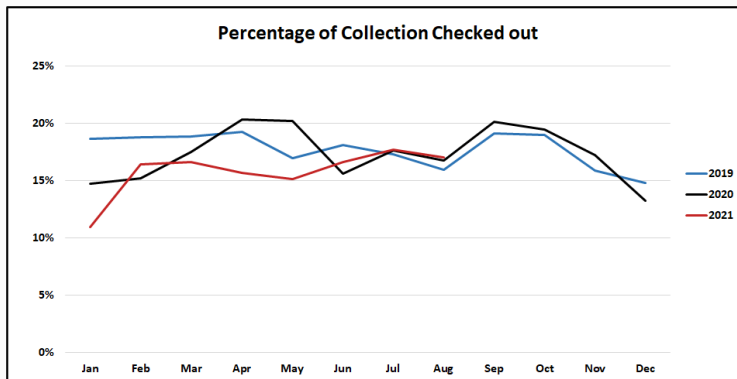
We evaluated spending and usage from 2019 to 2021 to determine the proposed appropriations for 2022. We reduced the book and AV budget lines by 4% for 2022. **Book budget adjustments:**

- We cut the physical print line by 8.98% (\$48,708.)
- We added 10.99% (\$19,800) to the digital eBook line.

AV budget adjustments

- We cut the physical AV line by 4% (\$21,400)
- We increased the cloudLibrary eAudio line by 25% (\$30,000.) The usage of our cloudLibrary eAudiobooks continues to rise in 2021, and we want to meet our customers' growing usage in 2022.

Collection Statistics



17.01% of all the physical items in our collection were checked out on August 15, 2021 when the monthly snapshot was run. This is more than a 1% increase over August 2019's 15.92% checked out on the 15th.

COLLECTION SIZE

PHYSICAL COLLECTION: 288,097
ECONTENT: 999,669
NEW & POPULAR: 17,043
LIBRARY OF THINGS: 468

BREAKDOWN BY BRANCH

MAIN LIBRARY: 276,590
BOOKMOBILE: 9,604
SENIOR CENTER: 1,903

What's Next?

We are continually looking for more and better ways to exceed our customers' expectations of our collection and the library. We have these projects planned for the next few months, with even more to come in 2022!

- Debut of the Accessibility Support Collection. This will be a collection in Kids' World that will have books for both children and adults about children of differing abilities to help both children and caregivers better understand their own circumstances and those around them. We will also be adding supportive equipment to this collection to better support our community. This collection is made possible by a partnership with C.I.T.Y. of Support.
- Diversity Audit. We will be working with one of our vendors to begin the process of a diversity audit on our print collection.
- Collection HQ. We will be adding new software to our collection tools that will help us better analyze the usage of our collection to better serve our customers.