

BOARD OF LIBRARY TRUSTEES

**TUESDAY, AUGUST 17, 2021
7:00 P.M.**

RICHARD FRISBIE BOARD ROOM
(Meeting may be viewed on the Library's YouTube channel [here](#))

- AGENDA -

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENT
- IV. LIAISON REPORTS
 - FRIENDS OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY
 - ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION
- V. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF JULY 21, 2021 (Action Item 1)
- VI. REVIEW OF THE FINANCIAL REPORT FOR THE PERIOD ENDED JULY 31, 2021 (Item 2)
- VII. REVIEW OF THE CHECK REGISTER FOR THE PERIOD ENDED JULY 31, 2021 (Action Item 3)

VIII. EXECUTIVE DIRECTOR'S REPORT

- YOUTH SERVICES

Youth Services Manager Trixie Dantis will present details of the youth services department spaces, programming, collection, and outreach.

IX. OLD BUSINESS

- MAKERPLACE UPDATE (Item 4)

Staff will provide an update on the progress of the Makerplace at 112 North Belmont Avenue.

X. NEW BUSINESS

- STAFF PRESENTATION ON 2021 ONE BOOK, ONE VILLAGE PROMOTIONAL PLAN AND RELATED PROGRAMMING (Item 5)

Staff will give an update on the library's annual One Book, One Village community read and share highlights of some of the exciting programs happening this fall

XI. OTHER

- 2021 ILLINOIS LIBRARY ASSOCIATION ANNUAL CONFERENCE OCTOBER 12-14, 2021

The Illinois Library Association Annual Conference will be virtual October 12-14

XII. ADJOURNMENT

Public comment for this meeting can be made in-person at the meeting or in advance via email. Please email comments to LibraryDirector@ahml.info by 5:00 p.m., August 17, 2021. Comments will be shared during the Public Comment section of the agenda.

Final vote or action may be taken at the meeting on any agenda item subject matter listed above, unless the agenda line item specifically states otherwise.

Individuals with disabilities who plan to attend this meeting and who require certain accommodations to allow them to observe and/or participate are requested to contact the library's Business Office (phone 847-506-2611; TTY 847-392-1119) 48 hours in advance, if possible, to allow for the arrangement of reasonable accommodations.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY HELD ON WEDNESDAY, JULY 21, 2021.

07.21.01 A regular meeting of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Richard Frisbie Board Room of the Arlington Heights Memorial Library on Wednesday, July 21, 2021, at 7:00 p.m. by President Greg Zyck.

07.21.02 Upon **ROLL CALL**, the following answered Present: Trustee Galla, Smart, Somary, Supplitt and Zyck.

Absent: Trustees Medal and Ruhl

Also present: Michael Driskell, Executive Director; Shannon Distel, Deputy Director, Donna Ekl, Director of Finance; Mary Hastings, Director of Communications and Marketing; Jennifer Czajka, Programs and Exhibits Manager; Megan Young, Programs and Exhibits Supervisor; Janet Moravec, Business Office Administrator; Brian Repsher, Friends of the Library President; Jenn Borrell, Resident; Lisa Slankard, Resident.

07.21.03 There was no **PUBLIC COMMENT**.

07.21.04 **LIAISON REPORTS**

- **FRIENDS OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY** – Brian Repsher, President of the Friends of the Library reported the Friends book sale was held on July 10 in the underground parking garage and brought in \$4,600. The Friends added a summer book sale in the underground parking garage on August 14; the Friends are looking to schedule a return to a large book sale in the building in November. The Friends have a pending wish list item that their board is considering for Makerplace bike racks, a bicycle pump and repair station.

- **ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION** – Michael Driskell reported the Foundation board met on July 14 and approved the Art Room sink in the amount of \$3,000. The Scholarship Task Force will be starting in September with a family interested in assisting with a named scholarship in memory of their son. The Foundation is looking for a School District 214 member for their task force and a tour of the Makerplace has been set for early August.

07.21.05 Trustee Smart moved **APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF JUNE 15, 2021 (Action Item 1)**. Trustee Somary seconded. All were in favor and the minutes were approved as submitted.

07.21.06 Trustee Somary moved **APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF JULY 12, 2021 (Action Item 2)**. Trustee Smart seconded. All were in favor and the minutes were approved as submitted.

07.21.07 **REVIEW OF THE FINANCIAL REPORT FOR THE PERIOD ENDED JUNE 30, 2021 (Item 3)** – Donna Ekl reported the library was rewarded a receivable in the amount of \$110,773.98 for the 2021 Illinois Public Library Per Capita grant. The Friends reimbursed the library for expenses totaling \$4,932.12. With 50% of the fiscal year lapsed, 43% of the unaudited annual operating budget has been expensed. The favorable variance to date is \$1,124,151. Construction is underway at the Makerplace; the total expensed to date on the project in 2021 is \$683,024.

07.21.08 **REVIEW OF THE CHECK REGISTER FOR THE PERIOD ENDED JUNE 30, 2021 (Action Item 4)** – Donna Ekl provided information in response to trustees’ questions about individual expenditures.

Trustee Supplitt moved **THE BOARD OF LIBRARY TRUSTEES ACCEPTS THE ACCOUNTS PAYABLE CHECK REGISTER FOR THE ARLINGTON HEIGHTS MEMORIAL LIBRARY OF JUNE 30, 2021, IN THE AMOUNT OF \$1,124,795.74.**

Trustee Galla seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Galla, Smart, Somary, Supplitt and Zyck. Nay: none. The motion carried.

07.21.09 **EXECUTIVE DIRECTOR’S REPORT** – Michael Driskell highlighted the June 2021 Director’s Report. The report included a focus on the evaluation and evolution of programming presented by Program and Exhibits Manager Jennifer Czajka.

07.21.10 **OLD BUSINESS**

- **MAKERPLACE UPDATE (Item 5)** – Michael Driskell presented an update on the progress of the Makerplace at 112 North Belmont Avenue. Substantial progress has been made on the construction of the Makerplace including lighting, paint and flooring. Issues with sub-flooring have been corrected by leveling the floor and orientation of tiles have been changed to prevent premature cracking and misalignment of the tiles. A modified version of a drop ceiling was devised for the sewing room, breaking up the ceiling grid into sections, allowing substantial covering of the ceiling with acoustical tiles while working around immovable components. Lighting has been installed and painting is complete on the main floor. Flooring has been installed in the fabrication room, Flex Space 2 and the kitchen. The parking lot is finished and striped. Library facilities and IT staff have been working on the Makerplace, contributing to savings. Makerplace staffing is complete with the hiring of Makerspace Specialist Stacy Craft, Makerspace Advisors Kathie Kielminski, Lisa Hale and Lee Ann Davis. He thanked the Friends of the Library and Arlington Heights Memorial Library Foundation for their continued support for the Makerplace.

- **INTERGOVERNMENTAL AGREEMENT FOR LIBRARY SERVICES (Action Item 6)** - The board approved entering into intergovernmental agreements with St. Peter Lutheran School and Saint Viator High School to expand the educator card pilot for the purpose of providing library cards to educators who work at the schools.

Trustee Smart moved **THE BOARD OF LIBRARY TRUSTEES APPROVES ENTERING INTO INTERGOVERNMENTAL AGREEMENTS WITH ST. PETER LUTHERAN SCHOOL AND SAINT VIATOR HIGH SCHOOL FOR THE PURPOSE OF PROVIDING LIBRARY CARDS TO EDUCATORS WHO WORK AT THE SCHOOLS.** Trustee Somary seconded. All were in favor and the motion carried.

- EXTENSION OF TEMPORARY POLICY DUE TO COVID-19 (Action Item 7) - The board reviewed and recognized an extension of temporary changes to existing library policies to make accommodations for modifications in services related to COVID-19.

Trustee Smart moved **THE BOARD OF LIBRARY TRUSTEES RECOGNIZES AND EXTENDS THE TEMPORARY COVID-19 POLICY, AMENDING EXISTING POLICIES, EFFECTIVE THROUGH SEPTEMBER 21, 2021.** Trustee Galla seconded. All were in favor and the motion carried.

- ADOPTION OF POLICY 7.016 ALCOHOL (Action Item 8) - The board adopted a new proposed policy – Alcohol, for the distribution and consumption of alcohol during library programs, events, fundraisers or private events. The policy defines rules and restrictions, liability, and compliance for staff, customers and renters of library spaces. The policy has been reviewed by the library’s attorney.

As discussed at the Committee of the Whole meeting, Trustee Supplitt moved **THE BOARD OF LIBRARY TRUSTEES ADOPTS POLICY 7.016 ALCOHOL.** Trustee Smart seconded. All were in favor and the motion carried.

- ADOPTION OF HUMAN RESOURCE POLICY – REMOTE WORK (Action Item 9) - The board adopted a new proposed human resource policy – Remote Work. The policy defines eligibility, equipment and workspace, security, policies and liability for staff who work remotely.

As discussed at the Committee of the Whole meeting, Trustee Smart moved **THE BOARD OF LIBRARY TRUSTEES ADOPTS HUMAN RESOURCE POLICY – REMOTE WORK.** Trustee Somary seconded. All were in favor and the motion carried.

07.21.11 There was no **NEW BUSINESS** to be discussed.

07.21.12 **OTHER**

- President Zyck discussed board trustees participating in a planting/gardening event at the Makerplace.
- President Zyck discussed waiting to decide on moving board meetings earlier until a decision was reached on library operating hours in September.

07.21.13 Trustee Supplitt moved **THE BOARD OF LIBRARY TRUSTEES ADJOURNS TO CLOSED SESSION IN ACCORDANCE WITH 5 ILCS 120/2 (C) (21) FOR THE PURPOSE OF REVIEWING CLOSED SESSION MINUTES.** Trustee Smart seconded. All were in favor and the motion carried. The board went into closed session at 8:37 p.m.

The board returned to open session at 8:45 p.m.

Trustee Smart moved **TO RELEASE THE CLOSED SESSION WRITTEN MINUTES AND TO DESTROY THE CLOSED SESSION AUDIO RECORDINGS FROM NOVEMBER 19, 2019; DECEMBER 17, 2019; JANUARY 6, 2020 AND JANUARY 21, 2020.** Trustee Supplitt seconded. All were in favor and the motion carried.

Trustee Smart moved **APPROVAL OF THE WRITTEN CLOSED SESSION MINUTES OF JULY 21, 2020.** Trustee Somary seconded. All were in favor and the motion carried. The written minutes and audio recording were sealed until further action by the board.

There being no further business to discuss, Trustee Somary moved **ADJOURNMENT.** Trustee Galla seconded. All were in favor and the meeting was adjourned at 8:47 p.m.

Carole Medal, Vice President/Secretary

Janet Moravec, Recorder

ITEM 2

Village of Arlington Heights

FUND 291 Memorial Library Fund

ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
400	Taxes								
401	Real Estate Taxes								
03 00	Real Estate Tax IMRF	77,480		.00	542,360	493,976.60	91	929,760	435,783.40
04 00	Real Estate Tax FICA	51,429		.00	360,003	327,891.29	91	617,155	289,263.71
05 00	Real Estate Tax	1,082,387		.00	7,576,709	6,900,798.64	91	12,988,650	6,087,851.36
401 **	Real Estate Taxes	1,211,296		.00	8,479,072	7,722,666.53	91	14,535,565	6,812,898.47
403	Intergovernmental Taxes								
25 00	Replacement Tax	26,377	30,023.50	114	184,639	128,977.06	70	316,533	187,555.94
403 **	Intergovernmental Taxes	26,377	30,023.50	114	184,639	128,977.06	70	316,533	187,555.94
400 ***	Taxes	1,237,673	30,023.50	2	8,663,711	7,851,643.59	91	14,852,098	7,000,454.41
410	Intergovernmental Revenue								
411	Intergovernmental								
65 00	Per Capita Grant & Gifts	5,088		.00	35,616	110,773.98	311	61,063	49,710.98-
90 00	Contribution Ord. Library	0		.00	0	7,115.83		0	7,115.83-
411 **	Intergovernmental	5,088		.00	35,616	117,889.81	331	61,063	56,826.81-
410 ***	Intergovernmental Revenue	5,088		.00	35,616	117,889.81	331	61,063	56,826.81-
430	Fees								
436	Library Fees								
72 00	Non Resident Fees	208		.00	1,456	223.50	15	2,500	2,276.50
74 00	Copier/Reader Printer Fee	3,958	2,797.55	71	27,706	15,722.56	57	47,500	31,777.44
75 00	Meeting Room Fees	250		.00	1,750	.00		3,000	3,000.00
436 **	Library Fees	4,416	2,797.55	63	30,912	15,946.06	52	53,000	37,053.94
430 ***	Fees	4,416	2,797.55	63	30,912	15,946.06	52	53,000	37,053.94
440	Fines								
442	Library								
20 00	Late Charges	0	90.00		0	480.00		0	480.00-
25 00	Lost/Damaged Item Charges	1,743	1,231.79	71	12,201	5,623.48	46	20,922	15,298.52
442 **	Library	1,743	1,321.79	76	12,201	6,103.48	50	20,922	14,818.52
440 ***	Fines	1,743	1,321.79	76	12,201	6,103.48	50	20,922	14,818.52
460	Interest Income								
461	Simple Interest								
02 00	Interest on Investments	750	125.10	17	5,250	1,174.04	22	9,000	7,825.96
461 **	Simple Interest	750	125.10	17	5,250	1,174.04	22	9,000	7,825.96

Village of Arlington Heights
 REVENUE REPORT
 58% OF YEAR LAPSED

ACCOUNTING PERIOD 07/2021

Village of Arlington Heights

FUND 291 Memorial Library Fund

ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
460	Interest Income								
461	Simple Interest								
462	Investment Inc								
10 00	Market Value Adj IMET	0	67.57		0	778.45		0	778.45-
462	** Investment Inc	0	67.57		0	778.45		0	778.45-
460	*** Interest Income	750	192.67	26	5,250	1,952.49	37	9,000	7,047.51
470	Sales Reimbursable Rents								
472	Sales and Rents								
472	** Sales and Rents	0	.00		0	.00		0	.00
470	*** Sales Reimbursable Rents	0	.00		0	.00		0	.00
480	Other								
481	Special Events								
481	** Special Events	0	.00		0	.00		0	.00
482	Library Other								
482	** Library Other	0	.00		0	.00		0	.00
483	Donations								
70 00	Donations - Library	1,250	152.62	12	8,750	1,586.92	18	15,000	13,413.08
483	** Donations	1,250	152.62	12	8,750	1,586.92	18	15,000	13,413.08
489	Other								
90 00	Other Income	416	268.33	65	2,912	9,097.65	312	5,000	4,097.65-
94 00	FOL Reimbursements	2,083	674.97	32	14,581	52,990.05	363	25,000	27,990.05-
95 00	Foundation Reimbursements	0	328.95		0	328.95		0	328.95-
96 00	IL Vehicle Renewal Sticker	0	304.00		0	940.00		0	940.00-
489	** Other	2,499	1,576.25	63	17,493	63,356.65	362	30,000	33,356.65-
480	*** Other	3,749	1,728.87	46	26,243	64,943.57	248	45,000	19,943.57-
490	Other Financing Sources								
491	Other Financing Sources								
491	** Other Financing Sources	0	.00		0	.00		0	.00
490	*** Other Financing Sources	0	.00		0	.00		0	.00
FUND TOTAL	Memorial Library Fund	1,253,419	36,064.38	3	8,773,933	8,058,479.00	92	15,041,083	6,982,604.00

Village of Arlington Heights

FUND 491 Capital Projects-Library		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
460	Interest Income								
461	Simple Interest								
02 00	Interest on Investments	0	57.39		0	637.97		0	637.97-
461	** Simple Interest	0	57.39		0	637.97		0	637.97-
462	Investment Inc								
10 00	Market Value Adj IMET	0	128.38		0	1,066.11		0	1,066.11-
462	** Investment Inc	0	128.38		0	1,066.11		0	1,066.11-
460	*** Interest Income	0	185.77		0	1,704.08		0	1,704.08-
490	Other Financing Sources								
491	Other Financing Sources								
491	** Other Financing Sources	0	.00		0	.00		0	.00
490	*** Other Financing Sources	0	.00		0	.00		0	.00
FUND TOTAL Capital Projects-Library		0	185.77		0	1,704.08		0	1,704.08-

PREPARED 08/12/2021, 15:55:27

PROGRAM: GM267L

Village of Arlington Heights

DETAIL BUDGET REPORT

58% OF YEAR LAPSED

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ACCOUNTING PERIOD 07/2021

REPORT SELECTIONS

Fiscal year : 2021

Fund : 291

All Departments

All Divisions

Suppress accounts with zero balances : Y

FUND 291 Memorial Library Fund			DEPT/DIV 6001 Executive Office/Administration									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	29184	40051.47	137	204288	200776.68	98	.00	350214	149437.32	57
	16 92	Achievement Awards	333	.00	0	2331	500.00	22	.00	4000	3500.00	13
	16 **	Library Personal Services	29517	40051.47	136	206619	201276.68	97	.00	354214	152937.32	57
	18	Other Personal Services										
	18 05	Overtime Civilian	83	7.88	10	581	133.69	23	.00	1000	866.31	13
	18 **	Other Personal Services	83	7.88	10	581	133.69	23	.00	1000	866.31	13
	19	Employee Benefits										
	19 05	Medical Insurance	3081	3082.67	100	21567	21578.65	100	.00	36977	15398.35	58
	19 10	IMRF	3712	5023.42	135	25984	25143.91	97	.00	44544	19400.09	56
	19 11	Social Security	1835	2453.76	134	12845	12229.26	95	.00	22023	9793.74	56
	19 12	Medicare	429	573.87	134	3003	2860.06	95	.00	5151	2290.94	56
	19 53	Flexible Spending	194	161.50	83	1358	1087.75	80	.00	2329	1241.25	47
	19 55	Unemployment Compensation	536	.00	0	3752	.00	0	.00	6432	6432.00	0
	19 **	Employee Benefits	9787	11295.22	115	68509	62899.63	92	.00	117456	54556.37	54
	20	Prof Technical Services										
	20 05	Professional Services	708	.00	0	4956	1850.00	37	.00	8500	6650.00	22
	20 08	Consulting Services Libr	1000	.00	0	7000	.00	0	.00	12000	12000.00	0
	20 20	Legal Services	1333	1800.00	135	9331	3375.00	36	.00	16000	12625.00	21
	20 40	General Insurance	14898	.00	0	104286	143223.00	137	.00	178780	35557.00	80
	20 **	Prof Technical Services	17939	1800.00	10	125573	148448.00	118	.00	215280	66832.00	69
	21	Property Services										
	21 65	Other Services	250	.00	0	1750	.00	0	.00	3000	3000.00	0
	21 **	Property Services	250	.00	0	1750	.00	0	.00	3000	3000.00	0
	22	Other Contractual Service										
	22 01	Advertising	50	.00	0	350	83.70	24	.00	600	516.30	14
	22 02	Dues	556	205.00	37	3892	989.00	25	.00	6675	5686.00	15
	22 03	Training	7959	795.88	10	55713	5025.39	9	.00	95508	90482.61	5
	22 05	Postage	3337	222.90	7	23359	19939.22	85	.00	40045	20105.78	50
	22 **	Other Contractual Service	11902	1223.78	10	83314	26037.31	31	.00	142828	116790.69	18
	30	General Supplies										
	30 05	Office Supplies & Equip	842	55.77	7	5894	1156.50	20	.00	10105	8948.50	11
	30 **	General Supplies	842	55.77	7	5894	1156.50	20	.00	10105	8948.50	11
	31	Public Works Supplies										
	31 85	Small Tools and Equipment	208	.00	0	1456	.00	0	.00	2500	2500.00	0
	31 **	Public Works Supplies	208	.00	0	1456	.00	0	.00	2500	2500.00	0
	32	Library Supplies										
	32 72	Special Events	70	.00	0	490	90.00	18	.00	850	760.00	11
	32 **	Library Supplies	70	.00	0	490	90.00	18	.00	850	760.00	11

FUND 291 Memorial Library Fund			DEPT/DIV 6001 Executive Office/Administration						ANNUAL	UNENCUMB.	%	
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	40	Other Charges										
	40 96	Operating Contingency	416	.00	0	2912	199.80	7	.00	5000	4800.20	4
	40 **	Other Charges	416	.00	0	2912	199.80	7	.00	5000	4800.20	4
	50	Property										
	50 15	Other Equipment	2083	3086.39	148	14581	6537.44	45	.00	25000	18462.56	26
	50 **	Property	2083	3086.39	148	14581	6537.44	45	.00	25000	18462.56	26
601	** **	Library	73097	57520.51	79	511679	446779.05	87	.00	877233	430453.95	51
60	** **	Culture/Recreation	73097	57520.51	79	511679	446779.05	87	.00	877233	430453.95	51
DIV	6001	TOTAL ***** Administration	73097	57520.51	79	511679	446779.05	87	.00	877233	430453.95	51

FUND 291 Memorial Library Fund			DEPT/DIV 6002 Executive Office/Communications & Mrkting							ANNUAL	UNENCUMB.	%
BA ELE OBJ ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****				BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
		Communications & Mrkting	68147	71474.64	105	477029	436695.95	92	.00	817842	381146.05	53

FUND 291 Memorial Library Fund			DEPT/DIV 6003 Executive Office/Human Resources									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	14324	19654.18	137	100268	98339.11	98	.00	171895	73555.89	57
	16 **	Library Personal Services	14324	19654.18	137	100268	98339.11	98	.00	171895	73555.89	57
	18	Other Personal Services										
	18 05	Overtime Civilian	25	32.59	130	175	140.72	80	.00	300	159.28	47
	18 **	Other Personal Services	25	32.59	130	175	140.72	80	.00	300	159.28	47
	19	Employee Benefits										
	19 05	Medical Insurance	3879	3879.58	100	27153	27157.06	100	.00	46555	19397.94	58
	19 10	IMRF	1799	2468.73	137	12593	12349.42	98	.00	21593	9243.58	57
	19 11	Social Security	889	1137.28	128	6223	5617.02	90	.00	10676	5058.98	53
	19 12	Medicare	208	265.97	128	1456	1313.65	90	.00	2497	1183.35	53
	19 50	Employee Asst. Program	500	.00	0	3500	5365.83	153	.00	6000	634.17	89
	19 **	Employee Benefits	7275	7751.56	107	50925	51802.98	102	.00	87321	35518.02	59
	21	Property Services										
	21 65	Other Services	816	120.00	15	5712	1939.80	34	.00	9800	7860.20	20
	21 **	Property Services	816	120.00	15	5712	1939.80	34	.00	9800	7860.20	20
	22	Other Contractual Service										
	22 01	Advertising	108	.00	0	756	.00	0	.00	1300	1300.00	0
	22 02	Dues	275	250.00	91	1925	3383.00	176	.00	3300	83.00	103
	22 03	Training	108	.00	0	756	199.00	26	.00	1300	1101.00	15
	22 55	In Service Training	833	120.00	14	5831	3219.45	55	.00	10000	6780.55	32
	22 **	Other Contractual Service	1324	370.00	28	9268	6801.45	73	.00	15900	9098.55	43
	32	Library Supplies										
	32 01	Program Supplies	33	.00	0	231	9.95	4	.00	400	390.05	3
	32 **	Library Supplies	33	.00	0	231	9.95	4	.00	400	390.05	3
	40	Other Charges										
	40 62	Tuition Reimbursement	2083	2158.50	104	14581	12586.00	86	.00	25000	12414.00	50
	40 70	Employee Recognition Prog	1612	648.30	40	11284	4504.97	40	.00	19350	14845.03	23
	40 **	Other Charges	3695	2806.80	76	25865	17090.97	66	.00	44350	27259.03	39
601	** **	Library	27492	30735.13	112	192444	176124.98	92	.00	329966	153841.02	53
60	** **	Culture/Recreation	27492	30735.13	112	192444	176124.98	92	.00	329966	153841.02	53
DIV	6003	TOTAL ***** Human Resources	27492	30735.13	112	192444	176124.98	92	.00	329966	153841.02	53

FUND 291 Memorial Library Fund			DEPT/DIV 6004 Executive Office/Paid by Gifts and Grants							ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.			
60		Culture/Recreation										
601		Library										
	21	Property Services										
	21 65	Other Services	166	361.97	218	1162	3880.74	334	.00	2000	1880.74- 194	
	21 **	Property Services	166	361.97	218	1162	3880.74	334	.00	2000	1880.74- 194	
	22	Other Contractual Service										
	22 18	Contr Programs & Exhibits	1666	700.00	42	11662	4100.00	35	.00	20000	15900.00 21	
	22 **	Other Contractual Service	1666	700.00	42	11662	4100.00	35	.00	20000	15900.00 21	
	31	Public Works Supplies										
	31 85	Small Tools and Equipment	166	390.38	235	1162	390.38	34	.00	2000	1609.62 20	
	31 **	Public Works Supplies	166	390.38	235	1162	390.38	34	.00	2000	1609.62 20	
	32	Library Supplies										
	32 01	Program Supplies	208	.00	0	1456	.00	0	.00	2500	2500.00 0	
	32 02	Program Events	208	.00	0	1456	.00	0	.00	2500	2500.00 0	
	32 32	Software	41	.00	0	287	.00	0	.00	500	500.00 0	
	32 72	Special Events	416	.00	0	2912	.00	0	.00	5000	5000.00 0	
	32 75	Audio Visual	41	27.62	67	287	149.06	52	.00	500	350.94 30	
	32 78	Electronic Resources	125	.00	0	875	.00	0	.00	1500	1500.00 0	
	32 80	Books	416	.00	0	2912	914.86	31	.00	5000	4085.14 18	
	32 **	Library Supplies	1455	27.62	2	10185	1063.92	10	.00	17500	16436.08 6	
	50	Property										
	50 15	Other Equipment	208	.00	0	1456	5192.89	357	.00	2500	2692.89- 208	
	50 55	Other Capital Outlay	208	.00	0	1456	.00	0	.00	2500	2500.00 0	
	50 **	Property	416	.00	0	2912	5192.89	178	.00	5000	192.89- 104	
601	** **	Library	3869	1479.97	38	27083	14627.93	54	.00	46500	31872.07 32	
60	** **	Culture/Recreation	3869	1479.97	38	27083	14627.93	54	.00	46500	31872.07 32	
DIV	6004	TOTAL ***** Paid by Gifts and Grants	3869	1479.97	38	27083	14627.93	54	.00	46500	31872.07 32	

FUND 291 Memorial Library Fund			DEPT/DIV 6008 Executive Office/Finance								
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	BUDGET	BALANCE	BDGT
60		Culture/Recreation									
601		Library									
16		Library Personal Services									
16	85	Salaries	19101	26606.97	139	133707	133086.08	100	229214	96127.92	58
16	**	Library Personal Services	19101	26606.97	139	133707	133086.08	100	229214	96127.92	58
18		Other Personal Services									
18	05	Overtime Civilian	8	.51	6	56	20.92	37	100	79.08	21
18	**	Other Personal Services	8	.51	6	56	20.92	37	100	79.08	21
19		Employee Benefits									
19	05	Medical Insurance	5472	5472.00	100	38304	38304.00	100	65664	27360.00	58
19	10	IMRF	2396	3336.56	139	16772	16697.82	100	28756	12058.18	58
19	11	Social Security	1184	1604.39	136	8288	7953.36	96	14217	6263.64	56
19	12	Medicare	277	375.21	136	1939	1860.00	96	3325	1465.00	56
19	**	Employee Benefits	9329	10788.16	116	65303	64815.18	99	111962	47146.82	58
20		Prof Technical Services									
20	05	Professional Services	656	.00	0	4592	6075.00	132	7875	1800.00	77
20	**	Prof Technical Services	656	.00	0	4592	6075.00	132	7875	1800.00	77
21		Property Services									
21	36	Equipment Rental	110	.00	0	770	817.55	106	1326	508.45	62
21	65	Other Services	515	441.94	86	3605	2639.18	73	6189	3549.82	43
21	**	Property Services	625	441.94	71	4375	3456.73	79	7515	4058.27	46
22		Other Contractual Service									
22	02	Dues	68	.00	0	476	475.00	100	825	350.00	58
22	03	Training	100	.00	0	700	.00	0	1200	1200.00	0
22	25	IT/GIS Service Charge	10772	10772.25	100	75404	75405.75	100	129267	53861.25	58
22	**	Other Contractual Service	10940	10772.25	99	76580	75880.75	99	131292	55411.25	58
601	**	** Library	40659	48609.83	120	284613	283334.66	100	487958	204623.34	58
60	**	** Culture/Recreation	40659	48609.83	120	284613	283334.66	100	487958	204623.34	58
DIV	6008	TOTAL ***** Finance	40659	48609.83	120	284613	283334.66	100	487958	204623.34	58

FUND 291 Memorial Library Fund			DEPT/DIV 6010 Executive Office/Information Technology							ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.			
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	52706	71079.13	135	368942	355437.14	96	.00	632483	277045.86 56	
	16 **	Library Personal Services	52706	71079.13	135	368942	355437.14	96	.00	632483	277045.86 56	
	18	Other Personal Services										
	18 05	Overtime Civilian	20	17.72	89	140	66.37	47	.00	250	183.63 27	
	18 **	Other Personal Services	20	17.72	89	140	66.37	47	.00	250	183.63 27	
	19	Employee Benefits										
	19 05	Medical Insurance	12237	12237.00	100	85659	85659.00	100	.00	146844	61185.00 58	
	19 10	IMRF	6612	8669.26	131	46284	43367.57	94	.00	79345	35977.43 55	
	19 11	Social Security	3269	4280.11	131	22883	21152.21	92	.00	39229	18076.79 54	
	19 12	Medicare	764	1000.95	131	5348	4946.81	93	.00	9175	4228.19 54	
	19 **	Employee Benefits	22882	26187.32	114	160174	155125.59	97	.00	274593	119467.41 57	
	20	Prof Technical Services										
	20 05	Professional Services	585	806.80	138	4095	2030.17	50	.00	7022	4991.83 29	
	20 08	Consulting Services Libr	378	.00	0	2646	65.00	3	.00	4545	4480.00 1	
	20 **	Prof Technical Services	963	806.80	84	6741	2095.17	31	.00	11567	9471.83 18	
	21	Property Services										
	21 02	Equipment Maintenance	14114	7726.18	55	98798	160283.67	162	.00	169375	9091.33 95	
	21 **	Property Services	14114	7726.18	55	98798	160283.67	162	.00	169375	9091.33 95	
	22	Other Contractual Service										
	22 03	Training	537	.00	0	3759	.00	0	.00	6450	6450.00 0	
	22 42	Internet Access	3487	8418.14	241	24409	26449.88	108	.00	41846	15396.12 63	
	22 **	Other Contractual Service	4024	8418.14	209	28168	26449.88	94	.00	48296	21846.12 55	
	30	General Supplies										
	30 05	Office Supplies & Equip	31	.00	0	217	135.94	63	.00	375	239.06 36	
	30 30	Data System Supplies	2100	669.41	32	14700	12149.60	83	.00	25204	13054.40 48	
	30 32	Software Library	13341	15472.55	116	93387	117540.26	126	.00	160102	42561.74 73	
	30 33	Documentation Library	8	.00	0	56	.00	0	.00	100	100.00 0	
	30 **	General Supplies	15480	16141.96	104	108360	129825.80	120	.00	185781	55955.20 70	
	31	Public Works Supplies										
	31 85	Small Tools and Equipment	1102	668.83	61	7714	4968.17	64	.00	13226	8257.83 38	
	31 **	Public Works Supplies	1102	668.83	61	7714	4968.17	64	.00	13226	8257.83 38	
	32	Library Supplies										
	32 05	Processing Supplies	25	.00	0	175	.00	0	.00	300	300.00 0	
	32 32	Software	907	189.78	21	6349	189.78	3	.00	10887	10697.22 2	
	32 **	Library Supplies	932	189.78	20	6524	189.78	3	.00	11187	10997.22 2	

FUND 291 Memorial Library Fund			DEPT/DIV 6010 Executive Office/Information Technology									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	50	Property										
	50	12 Computer Equipment	2899	462.43	16	20293	15866.66	78	.00	34790	18923.34	46
	50	** Property	2899	462.43	16	20293	15866.66	78	.00	34790	18923.34	46
601	**	** Library	115122	131698.29	114	805854	850308.23	106	.00	1381548	531239.77	62
60	**	** Culture/Recreation	115122	131698.29	114	805854	850308.23	106	.00	1381548	531239.77	62
DIV	6010	TOTAL ***** Information Technology	115122	131698.29	114	805854	850308.23	106	.00	1381548	531239.77	62

FUND 291 Memorial Library Fund			DEPT/DIV 6015 Executive Office/Security								ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				BUDGET	BALANCE	BDGT	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.				
60		Culture/Recreation											
601		Library											
	16	Library Personal Services											
	16 85	Salaries	21673	28269.11	130	151711	142710.67	94	.00	260077	117366.33	55	
	16 **	Library Personal Services	21673	28269.11	130	151711	142710.67	94	.00	260077	117366.33	55	
	18	Other Personal Services											
	18 05	Overtime Civilian	166	84.00	51	1162	130.79	11	.00	2000	1869.21	7	
	18 **	Other Personal Services	166	84.00	51	1162	130.79	11	.00	2000	1869.21	7	
	19	Employee Benefits											
	19 05	Medical Insurance	6679	6679.33	100	46753	46755.31	100	.00	80152	33396.69	58	
	19 10	IMRF	2412	3317.48	138	16884	16702.86	99	.00	28946	12243.14	58	
	19 11	Social Security	1354	1673.19	124	9478	8305.65	88	.00	16249	7943.35	51	
	19 12	Medicare	316	391.32	124	2212	1942.55	88	.00	3800	1857.45	51	
	19 **	Employee Benefits	10761	12061.32	112	75327	73706.37	98	.00	129147	55440.63	57	
	22	Other Contractual Service											
	22 03	Training	41	.00	0	287	184.04	64	.00	500	315.96	37	
	22 **	Other Contractual Service	41	.00	0	287	184.04	64	.00	500	315.96	37	
	30	General Supplies											
	30 05	Office Supplies & Equip	36	.00	0	252	.00	0	.00	435	435.00	0	
	30 **	General Supplies	36	.00	0	252	.00	0	.00	435	435.00	0	
601	** **	Library	32677	40414.43	124	228739	216731.87	95	.00	392159	175427.13	55	
60	** **	Culture/Recreation	32677	40414.43	124	228739	216731.87	95	.00	392159	175427.13	55	
DIV	6015	TOTAL ***** Security	32677	40414.43	124	228739	216731.87	95	.00	392159	175427.13	55	

PREPARED 08/12/2021, 15:55:27
 PROGRAM: GM267L
 Village of Arlington Heights

DETAIL BUDGET REPORT
 58% OF YEAR LAPSED

FUND 291 Memorial Library Fund			DEPT/DIV 6020 Executive Office/Facilities						ANNUAL	UNENCUMB.	%	
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
		Executive Office	442588	463067.06	105	3098116	2942005.52	95	.00	5311580	2369574.48	55

FUND 291 Memorial Library Fund		DEPT/DIV 6401 User Services/Youth Services						ANNUAL	UNENCUMB.	%		
BA ELE OBJ ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT		
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	%
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	80546	103094.03	128	563822	505250.06	90	.00	966557	461306.94	52
	16 **	Library Personal Services	80546	103094.03	128	563822	505250.06	90	.00	966557	461306.94	52
	18	Other Personal Services										
	18 05	Overtime Civilian	166	.00	0	1162	.00	0	.00	2000	2000.00	0
	18 **	Other Personal Services	166	.00	0	1162	.00	0	.00	2000	2000.00	0
	19	Employee Benefits										
	19 05	Medical Insurance	10553	10553.08	100	73871	73871.60	100	.00	126637	52765.40	58
	19 10	IMRF	9222	11930.09	129	64554	59178.48	92	.00	110668	51489.52	54
	19 11	Social Security	4909	6200.33	126	34363	30110.39	88	.00	58919	28808.61	51
	19 12	Medicare	1148	1450.07	126	8036	7041.92	88	.00	13780	6738.08	51
	19 **	Employee Benefits	25832	30133.57	117	180824	170202.39	94	.00	310004	139801.61	55
	22	Other Contractual Service										
	22 02	Dues	373	387.00	104	2611	737.00	28	.00	4478	3741.00	17
	22 03	Training	331	45.67	14	2317	287.01	12	.00	3979	3691.99	7
	22 18	Contr Programs & Exhibits	1581	1912.50	121	11067	5584.50	51	.00	18980	13395.50	29
	22 **	Other Contractual Service	2285	2345.17	103	15995	6608.51	41	.00	27437	20828.49	24
	30	General Supplies										
	30 05	Office Supplies & Equip	203	179.67	89	1421	689.90	49	.00	2438	1748.10	28
	30 **	General Supplies	203	179.67	89	1421	689.90	49	.00	2438	1748.10	28
	32	Library Supplies										
	32 01	Program Supplies	912	285.38	31	6384	4810.01	75	.00	10948	6137.99	44
	32 02	Program Events	2827	2488.30	88	19789	7495.69	38	.00	33930	26434.31	22
	32 90	Circulation Supplies	373	159.69	43	2611	1312.37	50	.00	4477	3164.63	29
	32 **	Library Supplies	4112	2933.37	71	28784	13618.07	47	.00	49355	35736.93	28
601	** **	Library	113144	138685.81	123	792008	696368.93	88	.00	1357791	661422.07	51
60	** **	Culture/Recreation	113144	138685.81	123	792008	696368.93	88	.00	1357791	661422.07	51
DIV	6401	TOTAL ***** Youth Services	113144	138685.81	123	792008	696368.93	88	.00	1357791	661422.07	51

FUND 291 Memorial Library Fund			DEPT/DIV 6410 User Services/Info Services					ANNUAL	UNENCUMB.	%	
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
	16	Library Personal Services									
	16 85	Salaries	92819	112373.42	121	649733	558264.00	86	.00	1113836	555572.00 50
	16 **	Library Personal Services	92819	112373.42	121	649733	558264.00	86	.00	1113836	555572.00 50
	18	Other Personal Services									
	18 05	Overtime Civilian	83	142.53	172	581	400.30	69	.00	1000	599.70 40
	18 **	Other Personal Services	83	142.53	172	581	400.30	69	.00	1000	599.70 40
	19	Employee Benefits									
	19 05	Medical Insurance	12751	12751.83	100	89257	89262.81	100	.00	153021	63758.19 58
	19 10	IMRF	9663	12384.33	128	67641	61929.02	92	.00	115962	54032.98 53
	19 11	Social Security	5658	6764.74	120	39606	33487.94	85	.00	67899	34411.06 49
	19 12	Medicare	1323	1582.07	120	9261	7831.78	85	.00	15879	8047.22 49
	19 **	Employee Benefits	29395	33482.97	114	205765	192511.55	94	.00	352761	160249.45 55
	22	Other Contractual Service									
	22 02	Dues	241	898.00	373	1687	1140.00	68	.00	2900	1760.00 39
	22 03	Training	275	27.74	10	1925	779.69	41	.00	3300	2520.31 24
	22 18	Contr Programs & Exhibits	480	.00	0	3360	690.00	21	.00	5760	5070.00 12
	22 **	Other Contractual Service	996	925.74	93	6972	2609.69	37	.00	11960	9350.31 22
	30	General Supplies									
	30 05	Office Supplies & Equip	157	242.99	155	1099	449.06	41	.00	1888	1438.94 24
	30 **	General Supplies	157	242.99	155	1099	449.06	41	.00	1888	1438.94 24
	32	Library Supplies									
	32 01	Program Supplies	229	.00	0	1603	579.42	36	.00	2750	2170.58 21
	32 90	Circulation Supplies	174	354.12	204	1218	532.48	44	.00	2095	1562.52 25
	32 **	Library Supplies	403	354.12	88	2821	1111.90	39	.00	4845	3733.10 23
601	** **	Library	123853	147521.77	119	866971	755346.50	87	.00	1486290	730943.50 51
60	** **	Culture/Recreation	123853	147521.77	119	866971	755346.50	87	.00	1486290	730943.50 51
DIV	6410	TOTAL ***** Info Services	123853	147521.77	119	866971	755346.50	87	.00	1486290	730943.50 51

FUND 291 Memorial Library Fund			DEPT/DIV 6420 User Services/Customer Services									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16	85 Salaries	117509	133816.16	114	822563	680317.40	83	.00	1410112	729794.60	48
	16	** Library Personal Services	117509	133816.16	114	822563	680317.40	83	.00	1410112	729794.60	48
	18	Other Personal Services										
	18	05 Overtime Civilian	83	26.93	32	581	133.29	23	.00	1000	866.71	13
	18	** Other Personal Services	83	26.93	32	581	133.29	23	.00	1000	866.71	13
	19	Employee Benefits										
	19	05 Medical Insurance	11789	11789.33	100	82523	82525.31	100	.00	141472	58946.69	58
	19	10 IMRF	11760	14070.85	120	82320	71810.21	87	.00	141120	69309.79	51
	19	11 Social Security	7166	8207.40	115	50162	41495.42	83	.00	85992	44496.58	48
	19	12 Medicare	1675	1919.43	115	11725	9704.59	83	.00	20111	10406.41	48
	19	** Employee Benefits	32390	35987.01	111	226730	205535.53	91	.00	388695	183159.47	53
	21	Property Services										
	21	65 Other Services	292	94.55	32	2044	998.50	49	.00	3513	2514.50	28
	21	** Property Services	292	94.55	32	2044	998.50	49	.00	3513	2514.50	28
	22	Other Contractual Service										
	22	02 Dues	120	.00	0	840	510.00	61	.00	1441	931.00	35
	22	03 Training	231	.00	0	1617	117.10	7	.00	2773	2655.90	4
	22	** Other Contractual Service	351	.00	0	2457	627.10	26	.00	4214	3586.90	15
	30	General Supplies										
	30	05 Office Supplies & Equip	169	187.71	111	1183	849.92	72	.00	2033	1183.08	42
	30	** General Supplies	169	187.71	111	1183	849.92	72	.00	2033	1183.08	42
	32	Library Supplies										
	32	01 Program Supplies	83	37.92	46	581	37.92	7	.00	1000	962.08	4
	32	90 Circulation Supplies	714	26.72	4	4998	3726.74	75	.00	8574	4847.26	44
	32	** Library Supplies	797	64.64	8	5579	3764.66	68	.00	9574	5809.34	39
601	**	** Library	151591	170177.00	112	1061137	892226.40	84	.00	1819141	926914.60	49
60	**	** Culture/Recreation	151591	170177.00	112	1061137	892226.40	84	.00	1819141	926914.60	49
DIV	6420	TOTAL ***** Customer Services	151591	170177.00	112	1061137	892226.40	84	.00	1819141	926914.60	49

FUND 291 Memorial Library Fund			DEPT/DIV 6430 User Services/Accessible Services									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	18706	25415.20	136	130942	124362.78	95	.00	224475	100112.22	55
	16 **	Library Personal Services	18706	25415.20	136	130942	124362.78	95	.00	224475	100112.22	55
	19	Employee Benefits										
	19 05	Medical Insurance	948	948.84	100	6636	6641.88	100	.00	11386	4744.12	58
	19 10	IMRF	2171	3187.07	147	15197	15176.64	100	.00	26060	10883.36	58
	19 11	Social Security	1140	1521.31	133	7980	7389.82	93	.00	13691	6301.18	54
	19 12	Medicare	266	355.79	134	1862	1728.25	93	.00	3202	1473.75	54
	19 **	Employee Benefits	4525	6013.01	133	31675	30936.59	98	.00	54339	23402.41	57
	22	Other Contractual Service										
	22 02	Dues	43	.00	0	301	35.00	12	.00	518	483.00	7
	22 03	Training	77	.00	0	539	50.00	9	.00	930	880.00	5
	22 18	Contr Programs & Exhibits	799	690.00	86	5593	4280.00	77	.00	9590	5310.00	45
	22 **	Other Contractual Service	919	690.00	75	6433	4365.00	68	.00	11038	6673.00	40
	30	General Supplies										
	30 05	Office Supplies & Equip	41	.00	0	287	104.03	36	.00	500	395.97	21
	30 **	General Supplies	41	.00	0	287	104.03	36	.00	500	395.97	21
	32	Library Supplies										
	32 01	Program Supplies	151	.00	0	1057	1044.45	99	.00	1820	775.55	57
	32 02	Program Events	50	69.98	140	350	69.98	20	.00	600	530.02	12
	32 90	Circulation Supplies	87	.00	0	609	540.10	89	.00	1050	509.90	51
	32 **	Library Supplies	288	69.98	24	2016	1654.53	82	.00	3470	1815.47	48
601	** **	Library	24479	32188.19	132	171353	161422.93	94	.00	293822	132399.07	55
60	** **	Culture/Recreation	24479	32188.19	132	171353	161422.93	94	.00	293822	132399.07	55
DIV	6430	TOTAL ***** Accessible Services	24479	32188.19	132	171353	161422.93	94	.00	293822	132399.07	55

FUND 291 Memorial Library Fund			DEPT/DIV 6440 User Services/Programs and Exhibits					ANNUAL	UNENCUMB.	%	
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
16		Library Personal Services									
16	85	Salaries	20178	21740.79	108	141246	100604.07	71	.00	242139	141534.93 42
16	**	Library Personal Services	20178	21740.79	108	141246	100604.07	71	.00	242139	141534.93 42
18		Other Personal Services									
18	05	Overtime Civilian	16	1.44	9	112	119.34	107	.00	200	80.66 60
18	**	Other Personal Services	16	1.44	9	112	119.34	107	.00	200	80.66 60
19		Employee Benefits									
19	05	Medical Insurance	5367	5367.50	100	37569	37572.50	100	.00	64410	26837.50 58
19	10	IMRF	2416	2726.48	113	16912	12630.71	75	.00	28994	16363.29 44
19	11	Social Security	1228	1293.86	105	8596	5908.12	69	.00	14746	8837.88 40
19	12	Medicare	287	302.59	105	2009	1381.77	69	.00	3449	2067.23 40
19	**	Employee Benefits	9298	9690.43	104	65086	57493.10	88	.00	111599	54105.90 52
22		Other Contractual Service									
22	02	Dues	95	.00	0	665	119.00	18	.00	1145	1026.00 10
22	03	Training	117	.00	0	819	240.00	29	.00	1414	1174.00 17
22	18	Contr Programs & Exhibits	8583	1185.00	14	60081	28547.60	48	.00	103007	74459.40 28
22	**	Other Contractual Service	8795	1185.00	14	61565	28906.60	47	.00	105566	76659.40 27
32		Library Supplies									
32	01	Program Supplies	0	56.94-	0	0	.00	0	.00	0	.00 0
32	02	Program Events	671	675.10	101	4697	1525.07	33	.00	8058	6532.93 19
32	**	Library Supplies	671	618.16	92	4697	1525.07	33	.00	8058	6532.93 19
601	**	** Library	38958	33235.82	85	272706	188648.18	69	.00	467562	278913.82 40
60	**	** Culture/Recreation	38958	33235.82	85	272706	188648.18	69	.00	467562	278913.82 40
DIV	6440	TOTAL ***** Programs and Exhibits	38958	33235.82	85	272706	188648.18	69	.00	467562	278913.82 40

FUND 291 Memorial Library Fund		DEPT/DIV 6450 User Services/Digital Services						ANNUAL	UNENCUMB.	%	
BA	ELE OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
	16	Library Personal Services									
	16 85	Salaries	44026	55799.94	127	308182	282115.46	92	.00	528322	246206.54 53
	16 **	Library Personal Services	44026	55799.94	127	308182	282115.46	92	.00	528322	246206.54 53
	19	Employee Benefits									
	19 05	Medical Insurance	4182	4182.59	100	29274	29278.13	100	.00	50191	20912.87 58
	19 10	IMRF	4936	6571.65	133	34552	33221.41	96	.00	59234	26012.59 56
	19 11	Social Security	2687	3420.30	127	18809	17005.28	90	.00	32251	15245.72 53
	19 12	Medicare	628	799.90	127	4396	3977.15	91	.00	7543	3565.85 53
	19 **	Employee Benefits	12433	14974.44	120	87031	83481.97	96	.00	149219	65737.03 56
	22	Other Contractual Service									
	22 02	Dues	187	.00	0	1309	929.00	71	.00	2246	1317.00 41
	22 03	Training	41	99.00	242	287	99.00	35	.00	500	401.00 20
	22 42	Internet Access	320	.00	0	2240	3840.00	171	.00	3840	.00 100
	22 66	Outside Reference Service	247	.00	0	1729	2974.00	172	.00	2973	1.00- 100
	22 **	Other Contractual Service	795	99.00	13	5565	7842.00	141	.00	9559	1717.00 82
	30	General Supplies									
	30 05	Office Supplies & Equip	58	19.99	35	406	262.96	65	.00	700	437.04 38
	30 07	Supplies Reimb by Patrons	50	.00	0	350	82.17	24	.00	600	517.83 14
	30 **	General Supplies	108	19.99	19	756	345.13	46	.00	1300	954.87 27
	31	Public Works Supplies									
	31 85	Small Tools and Equipment	416	.00	0	2912	1266.16	44	.00	5000	3733.84 25
	31 **	Public Works Supplies	416	.00	0	2912	1266.16	44	.00	5000	3733.84 25
	32	Library Supplies									
	32 01	Program Supplies	58	.00	0	406	.00	0	.00	700	700.00 0
	32 78	Electronic Resources	31238	10193.40	33	218666	342101.27	156	.00	374867	32765.73 91
	32 90	Circulation Supplies	131	.00	0	917	237.77	26	.00	1575	1337.23 15
	32 **	Library Supplies	31427	10193.40	32	219989	342339.04	156	.00	377142	34802.96 91
601	** **	Library	89205	81086.77	91	624435	717389.76	115	.00	1070542	353152.24 67
60	** **	Culture/Recreation	89205	81086.77	91	624435	717389.76	115	.00	1070542	353152.24 67
DIV	6450	TOTAL ***** Digital Services	89205	81086.77	91	624435	717389.76	115	.00	1070542	353152.24 67

PREPARED 08/12/2021, 15:55:27
 PROGRAM: GM267L
 Village of Arlington Heights

DETAIL BUDGET REPORT
 58% OF YEAR LAPSED

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 ACCOUNTING PERIOD 07/2021

FUND 291 Memorial Library Fund			DEPT/DIV 6470 User Services/Collection Services							ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
		Collection Services	239066	234424.96	98	1673462	1361759.41	81	.00	2868869	1507109.59	48

FUND 291 Memorial Library Fund			DEPT/DIV 6480 User Services/Belmont Makerspace									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	27102	26898.19	99	189714	72282.95	38	.00	325231	252948.05	22
	16 **	Library Personal Services	27102	26898.19	99	189714	72282.95	38	.00	325231	252948.05	22
	18	Other Personal Services										
	18 05	Overtime Civilian	16	28.72	180	112	29.37	26	.00	200	170.63	15
	18 **	Other Personal Services	16	28.72	180	112	29.37	26	.00	200	170.63	15
	19	Employee Benefits										
	19 05	Medical Insurance	4431	4431.83	100	31017	31022.81	100	.00	53182	22159.19	58
	19 10	IMRF	3340	3382.88	101	23380	9074.16	39	.00	40086	31011.84	23
	19 11	Social Security	1651	1659.29	101	11557	4443.58	38	.00	19819	15375.42	22
	19 12	Medicare	386	388.05	101	2702	1039.26	39	.00	4635	3595.74	22
	19 **	Employee Benefits	9808	9862.05	101	68656	45579.81	66	.00	117722	72142.19	39
	20	Prof Technical Services										
	20 05	Professional Services	833	.00	0	5831	.00	0	.00	10000	10000.00	0
	20 20	Legal Services	416	.00	0	2912	.00	0	.00	5000	5000.00	0
	20 40	General Insurance	18	.00	0	126	1288.00	1022	.00	216	1072.00-	596
	20 **	Prof Technical Services	1267	.00	0	8869	1288.00	15	.00	15216	13928.00	9
	21	Property Services										
	21 02	Equipment Maintenance	581	355.00	61	4067	2721.45	67	.00	6980	4258.55	39
	21 11	Building Maintenance	2238	247.85-	11-	15666	1237.50	8	.00	26866	25628.50	5
	21 36	Equipment Rental	83	.00	0	581	.00	0	.00	1000	1000.00	0
	21 60	Water and Sewer Service	100	60.54	61	700	181.59	26	.00	1200	1018.41	15
	21 65	Other Services	8	.00	0	56	.00	0	.00	100	100.00	0
	21 **	Property Services	3010	167.69	6	21070	4140.54	20	.00	36146	32005.46	12
	22	Other Contractual Service										
	22 02	Dues	131	.00	0	917	430.00	47	.00	1575	1145.00	27
	22 03	Training	83	8.96	11	581	187.96	32	.00	1000	812.04	19
	22 18	Contr Programs & Exhibits	650	.00	0	4550	.00	0	.00	7800	7800.00	0
	22 42	Internet Access	125	235.83	189	875	560.82	64	.00	1500	939.18	37
	22 **	Other Contractual Service	989	244.79	25	6923	1178.78	17	.00	11875	10696.22	10
	30	General Supplies										
	30 05	Office Supplies & Equip	166	186.04	112	1162	492.84	42	.00	2000	1507.16	25
	30 07	Supplies Reimb by Patrons	625	49.84	8	4375	1499.63	34	.00	7500	6000.37	20
	30 51	Heating Fuel	3345	350.09-	11-	23415	2400.69	10	.00	40140	37739.31	6
	30 **	General Supplies	4136	114.21-	3-	28952	4393.16	15	.00	49640	45246.84	9
	31	Public Works Supplies										
	31 45	Janitorial Supplies	616	.00	0	4312	.00	0	.00	7400	7400.00	0
	31 85	Small Tools and Equipment	416	496.08	119	2912	1047.04	36	.00	5000	3952.96	21
	31 **	Public Works Supplies	1032	496.08	48	7224	1047.04	15	.00	12400	11352.96	8

FUND 291 Memorial Library Fund			DEPT/DIV 6480 User Services/Belmont Makerspace							ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.			
60		Culture/Recreation										
601		Library										
	32	Library Supplies										
	32 01	Program Supplies	750	124.11	17	5250	124.11	2	.00	9000	8875.89 1	
	32 **	Library Supplies	750	124.11	17	5250	124.11	2	.00	9000	8875.89 1	
	50	Property										
	50 15	Other Equipment	833	224.13-	27-	5831	.00	0	.00	10000	10000.00 0	
	50 **	Property	833	224.13-	27-	5831	.00	0	.00	10000	10000.00 0	
601	** **	Library	48943	37483.29	77	342601	130063.76	38	.00	587430	457366.24 22	
60	** **	Culture/Recreation	48943	37483.29	77	342601	130063.76	38	.00	587430	457366.24 22	
DIV	6480	TOTAL ***** Belmont Makerspace	48943	37483.29	77	342601	130063.76	38	.00	587430	457366.24 22	
DEPT	64	TOTAL ***** User Services	829239	874803.61	106	5804673	4903225.87	85	.00	9951447	5048221.13 49	
FUND	291	TOTAL ***** Memorial Library Fund	1271827	1337870.67	105	8902789	7845231.39	88	.00	15263027	7417795.61 51	
GRAND		TOTAL *****	1271827	1337870.67	105	8902789	7845231.39	88	.00	15263027	7417795.61 51	

PREPARED 08/12/2021, 15:55:37
PROGRAM: GM267L
Village of Arlington Heights

DETAIL BUDGET REPORT
58% OF YEAR LAPSED

PAGE 1
ACCOUNTING PERIOD 07/2021

REPORT SELECTIONS

Fiscal year : 2021
Fund : 491
All Departments
All Divisions
Suppress accounts with zero balances : Y

FUND 491 Capital Projects-Library			DEPT/DIV 6001 Executive Office/Administration							ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	50	Property										
	50	55 Other Capital Outlay	2083	.00	0	14581	.00	0	.00	25000	25000.00	0
	50	** Property	2083	.00	0	14581	.00	0	.00	25000	25000.00	0
601	**	** Library	2083	.00	0	14581	.00	0	.00	25000	25000.00	0
60	**	** Culture/Recreation	2083	.00	0	14581	.00	0	.00	25000	25000.00	0
DIV	6001	TOTAL *****										
		Administration	2083	.00	0	14581	.00	0	.00	25000	25000.00	0

Village of Arlington Heights

FUND 491 Capital Projects-Library			DEPT/DIV 6004 Executive Office/Paid by Gifts and Grants									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	50	Property										
	50	15 Other Equipment	0	1329.34-	0	0	.00	0	.00	0	.00	0
	50	55 Other Capital Outlay	0	1329.34	0	0	1329.34	0	.00	0	1329.34-	0
	50	** Property	0	.00	0	0	1329.34	0	.00	0	1329.34-	0
601	**	** Library	0	.00	0	0	1329.34	0	.00	0	1329.34-	0
60	**	** Culture/Recreation	0	.00	0	0	1329.34	0	.00	0	1329.34-	0
DIV	6004	TOTAL *****										
		Paid by Gifts and Grants	0	.00	0	0	1329.34	0	.00	0	1329.34-	0

FUND 491 Capital Projects-Library			DEPT/DIV 6020 Executive Office/Facilities									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	50	Property										
	50	15 Other Equipment	83333	.00	0	583331	.00	0	.00	1000000	1000000.00	0
	50	** Property	83333	.00	0	583331	.00	0	.00	1000000	1000000.00	0
601	**	** Library	83333	.00	0	583331	.00	0	.00	1000000	1000000.00	0
60	**	** Culture/Recreation	83333	.00	0	583331	.00	0	.00	1000000	1000000.00	0
DIV	6020	TOTAL ***** Facilities	83333	.00	0	583331	.00	0	.00	1000000	1000000.00	0
DEPT	60	TOTAL ***** Executive Office	85416	.00	0	597912	1329.34	0	.00	1025000	1023670.66	0

FUND 491 Capital Projects-Library			DEPT/DIV 6480 User Services/Belmont Makerspace								
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	BUDGET	BALANCE	BDGT
60		Culture/Recreation									
601		Library									
	50	Property									
	50	55 Other Capital Outlay	94658	64765.33	68	567948	746460.47	131	.00	1041236	294775.53 72
	50	** Property	94658	64765.33	68	567948	746460.47	131	.00	1041236	294775.53 72
601	**	** Library	94658	64765.33	68	567948	746460.47	131	.00	1041236	294775.53 72
60	**	** Culture/Recreation	94658	64765.33	68	567948	746460.47	131	.00	1041236	294775.53 72
DIV	6480	TOTAL *****									
		Belmont Makerspace	94658	64765.33	68	567948	746460.47	131	.00	1041236	294775.53 72
DEPT	64	TOTAL *****									
		User Services	94658	64765.33	68	567948	746460.47	131	.00	1041236	294775.53 72
FUND	491	TOTAL *****									
		Capital Projects-Library	180074	64765.33	36	1165860	747789.81	64	.00	2066236	1318446.19 36
GRAND		TOTAL *****	180074	64765.33	36	1165860	747789.81	64	.00	2066236	1318446.19 36

August 17, 2021

(Action Item 3)

**ACCOUNTS PAYABLE
CHECK REGISTER
ARLINGTON HEIGHTS MEMORIAL LIBRARY
July 31, 2021**

Fund Number	Fund Name	Fund Total
291	General Fund - Library	\$210,701.68
491	Capital Projects Fund - Library	\$64,045.85
Total Disbursements		<u>\$274,747.53</u>
Payrolls Paid *3 pay periods in July 2021*		
7/2/2021		\$282,786.08
7/16/2021		\$279,736.51
7/30/2021		\$290,175.65
		<u>\$852,698.24</u>
Journal Entry Expenditures by Village On Behalf Of the Library		
7/31/2021	Group Insurance	\$115,533.33
7/31/2021	IMRF	100,279.54
7/31/2021	Social Security	51,475.53
7/31/2021	Medicare	12,038.44
		<u>\$279,326.84</u>
Total Disbursed		<u><u>\$1,406,772.61</u></u>

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
82085	ARLINGTON HTS MEMORIAL LIBRARY	291-0000-489.90-00	CASHBACK REBATE	102.61-	102.61-
82118	GROUP ADMINISTRATORS	291-0000-210.97-00 291-0000-210.99-00	FSA MED JULY FSA DEP JULY	4,654.45 1,671.63	6,326.08
82160	PROQUEST LLC	291-0000-140.05-00	PREPAID PROQUEST CHICAGO	8,500.28	8,500.28
***** DIVISION TOTAL ****					14,723.75
***** DEPARTMENT TOTAL **					14,723.75
DEPARTMENT: 60	Executive Office	DIVISION: 01			
82077	ALBERTSONS/SAFEWAY	291-6001-601.22-03	TRAVEL/TRAINING	66.88	66.88
82078	AMAZON.COM CREDIT	291-6001-601.30-05 291-6001-601.30-05	KEY RING CHAIN SMALL ENVELOPES	4.00 5.95	9.95
82083	ARLINGTON HTS MEMORIAL LIBRARY	291-6001-601.22-03	OPEN MIKE DONUTS	40.00	40.00
82085	ARLINGTON HTS MEMORIAL LIBRARY	291-6001-601.22-02 291-6001-601.22-03 291-6001-601.22-05 291-6001-601.22-05	SAM'S CLUB MEMBERSHIP POINTS OF LIGHT CONF POSTAGE SUPPLIES RETURN POSTAGE SUPPLIES	45.00 99.00 56.00- 61.00	149.00
82109	FEDEX	291-6001-601.22-05	EXPRESS SERVICES	8.90	8.90
82111	FINER LINE	291-6001-601.30-05	NAME BADGES	17.06	17.06
82115	GARVEYS OFFICE PRODUCTS	291-6001-601.50-15	CHAIRS	3,086.39	3,086.39
82118	GROUP ADMINISTRATORS	291-6001-601.19-53	FSA FEES JULY	161.50	161.50
82120	HOMELESS TRAINING INSTITUTE LLC	291-6001-601.22-03	1 YEAR RENEWAL	400.00	400.00
82123	ILA CONFERENCE	291-6001-601.22-03	ILA CONF - MORAVEC J	125.00	125.00
82158	PEREGRINE STIME NEWMAN RITZMAN &	291-6001-601.20-20	LEGAL SERVS 4/1-6/30	1,800.00	1,800.00
82161	QUADIENT FINANCE USA, INC.	291-6001-601.22-05	7900044080283512 INK	194.91	194.91
82165	ROTARY CLUB OF ARLINGTON HEIGHTS	291-6001-601.22-02 291-6001-601.22-03	QUARTERLY DUES INSTALLATION DINNER - DIS	160.00 65.00	225.00
82182	UPS	291-6001-601.22-05	POSTAGE SUPPLIES	14.09	14.09
82186	WAREHOUSE DIRECT	291-6001-601.30-05	OFFICE SUPPLIES	28.76	28.76
***** DIVISION TOTAL ****					6,327.44

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
82078	AMAZON.COM CREDIT	291-6002-601.30-05	RECHARGEABLE BATTERIES	115.62	
		291-6002-601.30-05	EDITING HEADPHONES	64.00	
		291-6002-601.30-05	BATTERIES	58.50	
		291-6002-601.30-05	BINDING COMBS	5.29	243.41
82083	ARLINGTON HTS MEMORIAL LIBRARY	291-6002-601.30-05	SAND FOR PHOTO SAND BAGS	2.98	2.98
82085	ARLINGTON HTS MEMORIAL LIBRARY	291-6002-601.21-65	MEETUP.COM LISTING	98.94	
		291-6002-601.21-65	FACEBOOK BOOST	24.00	
		291-6002-601.22-10	BUSINESS CARDS - A LOWERY	29.39	152.33
82138	LINDENMEYR MUNROE	291-6002-601.30-05	PAPER	475.40	
		291-6002-601.30-05	PAPER	2,305.20	2,780.60
82156	PADDOCK PUBLICATIONS INC	291-6002-601.21-65	PRINT & DIGITAL AD	1,625.00	
		291-6002-601.21-65	PRINT & DIGITAL AD	1,640.00	3,265.00
82167	SCHLESINGER MACHINERY INC	291-6002-601.21-02	CUTTER BLADE SHARPENING	442.00	442.00
82173	SIGNS BY TOMORROW	291-6002-601.22-10	PLAQUES FOR DONATED ART	220.90	
		291-6002-601.22-10	VINYL BOOKMOBILE SIGN	79.50	300.40
82180	ULINE	291-6002-601.30-05	SHELF LABEL HOLDERS	104.52	104.52
***** DIVISION TOTAL ****					7,291.24

Communications & Marketing

Human Resources

82083	ARLINGTON HTS MEMORIAL LIBRARY	291-6003-601.40-70	DSSC PIZZA EVENT	34.36	34.36
82085	ARLINGTON HTS MEMORIAL LIBRARY	291-6003-601.22-02	HR ROUNDTABLE SERIES FOR	250.00	
		291-6003-601.40-70	VOLUNTEER SURVEY GIFTCARD	15.00	
		291-6003-601.40-70	VOLUNTEER SURVEY GIFTCARD	15.00	
		291-6003-601.40-70	VOLUNTEER SURVEY GIFTCARD	15.00	
		291-6003-601.40-70	VOLUNTEER SURVEY GIFTCARD	15.00	
		291-6003-601.40-70	DSSC PIZZA	310.94	
		291-6003-601.40-70	VOLUNTEER SURVEY GIFTCARD	30.00	
		291-6003-601.40-70	VOLUNTEER SURVEY GIFTCARD	45.00	
		291-6003-601.40-70	VOLUNTEER SURVEY GIFTCARD	18.00	713.94
82092	BECKMAN,SUSAN	291-6003-601.40-62	TUITION REIMBURSEMENT	400.50	400.50
82100	CERTIF-A-GIFT COMPANY	291-6003-601.22-55	STAFF GIFT REDEMPTION	120.00	120.00
82105	DWORIANYN,RICH	291-6003-601.40-62	TUITION REIMBURSEMENT	879.00	879.00
82154	NORTHWEST COMMUNITY HOSPITAL	291-6003-601.21-65	RENDOM DRUG TEST JUNE	120.00	120.00
82189	WILLIAMS,MATTHEW	291-6003-601.40-62	TUITION REIMBURSEMENT	879.00	879.00
***** DIVISION TOTAL ****					3,146.80

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #			<i>Gifts & Grants</i>		
82078	AMAZON.COM CREDIT	291-6004-601.32-75	AV MATERIALS	27.62	27.62
82079	AMBIUS (19)	291-6004-601.21-65	REG SERVS AUGUST	236.97	236.97
82085	ARLINGTON HTS MEMORIAL LIBRARY	291-6004-601.21-65	LITERACYWORKS MEMBERSHIP	125.00	125.00
82093	BENSON, RAYMOND	291-6004-601.22-18	9/9 MOVIE CLUB	350.00	350.00
82116	GIRE, DANN	291-6004-601.22-18	9/9 MOVIE CLUB	350.00	350.00
82149	MORAVEC, RON	291-6004-601.31-85	BUTTERFLY GARDEN	390.38	390.38

***** DIVISION TOTAL ****

Information Technology

1,479.97

DEPARTMENT: 60 Executive Office

DIVISION: 10

82078	AMAZON.COM CREDIT	291-6010-601.31-85	ROLLERS FOR LARGE FORMAT	19.95	
		291-6010-601.31-85	MAKERPLACE MICE	82.44	102.39
82085	ARLINGTON HTS MEMORIAL LIBRARY	291-6010-601.22-42	EMERGENCY TEXTING SERVICE	74.99	
		291-6010-601.22-42	EMERGENCY TEXTING SERVICE	5.99	
		291-6010-601.22-42	EMERGENCY TEXTING SERVICE	14.00	
		291-6010-601.30-32	ZOOM SUBSCRIPTION	280.00	
		291-6010-601.20-05	PAYFLOW PRO SUBSCRIPTION	54.10	
		291-6010-601.20-05	GODADDY SSL CERTIFICATE	189.98	
		291-6010-601.21-02	EPSON PRINTER REPAIR	2,653.97	
		291-6010-601.22-42	PUBLIC INTERNET SERVICE	343.35	
		291-6010-601.30-32	YOUTUBE PREMIUM SUBSCRIPT	11.99	
		291-6010-601.30-32	VOLUNTEER SOFTWARE SUBSCR	165.00	
		291-6010-601.30-32	OFFICE 365 PHONE LICENSE	1.50	
		291-6010-601.30-32	KINDLE UNLIMITED SUBSCRIP	9.99	
		291-6010-601.30-32	TRELLO SUBSCRIPTION	35.00	
		291-6010-601.30-32	AMAZON FREETIME SUBSCRIPT	4.99	
		291-6010-601.30-32	AMAZON WEB SERVICES STORA	237.16	
		291-6010-601.30-32	GOOGLE GSUITE SUBSCRIPTIO	54.00	
		291-6010-601.30-32	SPOTIFY SUBSCRIPTION	15.99	
		291-6010-601.30-32	AMAZON UNLIMITED SUBSCRIP	9.99	
		291-6010-601.30-32	RIDDLE.COM SUBSCRIPTION	49.00	
		291-6010-601.31-85	WIRE MOLD FOR CABLE RUNS	144.19	
		291-6010-601.30-32	AUDIO SOFTWARE	211.44	4,566.62
82088	AT&T MOBILITY	291-6010-601.22-42	INTERNET ACCESS 6/28-7/27	138.92	138.92
82089	B & H PHOTO VIDEO	291-6010-601.30-30	EPSON TONER	494.00	494.00
82098	CDW GOVERNMENT INC	291-6010-601.50-12	VERTICAL WALL-MOUNT RACK	462.43	462.43
82126	IMAGE SYSTEMS & BUSINESS SOLUTIONS	291-6010-601.21-02	EQUIPMENT MAINTENANCE	1,001.42	1,001.42
82127	IMPACT NETWORKING LLC	291-6010-601.21-02	EQUIPMENT MAINTENANCE	352.97	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6010-601.21-02	EQUIPMENT MAINTENANCE	2,120.66	
		291-6010-601.21-02	EQUIPMENT MAINTENANCE	229.16	2,702.79
82147	MNJ TECHNOLOGIES DIRECT INC	291-6010-601.30-32	SOPHOS ANTIVIRUS FOR LIBR	8,525.00	
		291-6010-601.30-32	ACTIVE THREAT PROTECTION	1,610.00	
		291-6010-601.21-02	INSTANT REPLACEMENT ACTIV	555.00	
		291-6010-601.30-32	BARRACUDA ENERGIZE SOFTWA	369.00	
		291-6010-601.21-02	INSTANT REPLACEMENT BARRA	369.00	
		291-6010-601.30-32	BARRACUDA ESSENTIALS	3,497.00	
		291-6010-601.30-32	MESSAGE ARCHIVER	552.00	
		291-6010-601.21-02	INSTANT REPLACEMENT MESSA	444.00	
		291-6010-601.31-85	WALL MOUNT RACKS FOR NETW	382.43	16,303.43
82148	MONOPRICE INC	291-6010-601.31-85	NETWORK WALL PLATES	39.82	
		291-6010-601.30-30	CAT 6 CABLE	175.41	215.23
82177	TELCOM INNOVATIONS GROUP LLC	291-6010-601.22-42	BILLABLE REMOTE SERVS JUL	390.00	390.00
82178	TIMECLOCK PLUS	291-6010-601.30-32	TCP LICENSE INCREASE	23.28	23.28
82179	TODAYS BUSINESS SOLUTIONS	291-6010-601.20-05	FAX PROGRAM 1ST QTR 2021	562.72	562.72
82183	VERIZON WIRELESS	<----- 291-6010-601.22-42	TELEPHONE 6/26-7/25	354.54	354.54
82192	WOW BUSINESS	291-6010-601.22-42	INTERNET 7/19-8/18	125.98	
		291-6010-601.22-42	INTERNET 5/13-6/12	2,319.28	
		291-6010-601.22-42	INTERNET 6/13-7/12	2,328.39	
		291-6010-601.22-42	INTERNET 7/13-8/12	2,322.70	7,096.35
***** DIVISION TOTAL ****					34,414.12

Facilities

DEPARTMENT: 60 Executive Office

DIVISION: 20

82080	ANDERSON PEST SOLUTIONS	291-6020-601.21-11	REG SERVS AUGUST	93.45	93.45
82081	AQUARIUM ADVENTURE	291-6020-601.21-11	REG SERVS JULY	200.00	200.00
82083	ARLINGTON HTS MEMORIAL LIBRARY	291-6020-601.21-07	BOOKMOBILE SAFETY STICKER	30.00	30.00
82085	ARLINGTON HTS MEMORIAL LIBRARY	291-6020-601.21-11	MAINTENANCE SUPPLIES TAX	13.13-	
		291-6020-601.21-11	MAINTENANCE SUPPLIES	289.66	
		291-6020-601.21-11	MAINTENANCE SUPPLIES	41.03	
		291-6020-601.21-11	MAINTENANCE SUPPLIES	104.50	422.06
82101	COMED	291-6020-601.30-51	HEATING 6/8-7/8	25.20	
		291-6020-601.30-51	LATE PAYMENT CHARGE	1.88	
		291-6020-601.30-51	HEATING 6/8-7/8	1.64	28.72
82112	FRIES AUTOMOTIVE SERVICES	291-6020-601.21-07	BOOKMOBILE REPAIR	823.28	823.28
82114	GARDEN GUY, INC.	291-6020-601.21-11	JULY LAWN MAINTENANCE	620.00	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					620.00
82121	IGS ENERGY	291-6020-601.30-51	NATURAL GAS JUNE	2,090.43	2,090.43
82142	MENARDS-LONG GROVE	291-6020-601.21-11	BLDG MAINTENANCE	61.48	61.48
82143	MENARDS-MOUNT PROSPECT	291-6020-601.21-11	BLDG MAINTENANCE	22.75	
		291-6020-601.21-11	BLDG MAINTENANCE	34.90	57.65
82155	OAK BROOK MECHANICAL SERVICES	291-6020-601.21-11	HVAC REPAIR	4,566.00	4,566.00
82170	SHERWIN ACE HARDWARE INC	291-6020-601.21-11	BLDG MAINTENANCE	29.97	
		291-6020-601.21-11	BLDG MAINTENANCE	61.95	
		291-6020-601.21-11	BLDG MAINTENANCE	43.73	
		291-6020-601.21-11	BLDG MAINTENANCE	11.96	
		291-6020-601.21-11	BLDG MAINTENANCE	39.73	
		291-6020-601.21-11	BLDG MAINTENANCE	9.98	197.32
82175	STANDARD ELEVATOR CO	291-6020-601.21-02	SMOKE TEST 6/25	675.00	
		291-6020-601.21-02	REG SERV AUGUST AHML	987.96	1,662.96
82176	STAPLES	291-6020-601.21-11	BLDG MAINTENANCE	305.98	305.98
82180	ULINE	291-6020-601.21-11	MAINTENANCE SUPPLIES	34.03	34.03
82184	VILLAGE OF ARLINGTON HEIGHTS	291-6020-601.30-50	FUEL JUNE	389.97	
		291-6020-601.21-60	31411-104364 WATER/SEWER	6,854.54	
		291-6020-601.21-60	31413-72880 WATER/SEWER	82.94	
		291-6020-601.30-50	FUEL MAY	261.20	7,588.65
82190	WM CORPORATE SERVICES INC	291-6020-601.21-11	DUMPSTER SERVICE &RECYCLE	365.00	365.00
82195	ZORO TOOLS INC	291-6020-601.21-11	MAINTENANCE SUPPLIES	12.80	12.80
***** DIVISION TOTAL ****					19,159.81
***** DEPARTMENT TOTAL **					71,819.38

Youth Services

82078	AMAZON.COM CREDIT	291-6401-601.30-05	BATTERY HOLDER	7.90	
		291-6401-601.30-05	OFFICE SUPPLIES	107.62	
		291-6401-601.32-01	TWEEN ACTIVITY KIT JULY	12.99	
		291-6401-601.32-01	KIT CREATORS SQUAD KITS	30.58	
		291-6401-601.32-01	CRAFT EMBROIDERY FLOSS	22.33	
		291-6401-601.32-01	TWEEN ACTIVITY KIT JULY	73.95	
		291-6401-601.32-01	PEE WEE ARTISTS SUPPLIES	35.85	
		291-6401-601.32-02	PEE WEE ARTISTS SUPPLIES	27.98	
		291-6401-601.32-02	STOP MOTION ANIMATION	33.98	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6401-601.32-02	HEXBUG PROJECTS AT HOME	228.89	
		291-6401-601.32-02	HEXBUG PROJECTS AT HOME	33.48	
		291-6401-601.32-02	TWEEN SELF CARE SUPPLIES	18.33	
		291-6401-601.32-02	PARENTS TURN SUPPLIES	142.47	
		291-6401-601.32-02	SVS KIT CREATORS SUPPLIES	54.69	
		291-6401-601.32-02	PEE WEE ARTISTS SUPPLIES	69.09	
		291-6401-601.32-02	PARENTS TURN SUPPLIES	7.99	
		291-6401-601.32-90	BATTERIES FOR GAMING	70.76	
		291-6401-601.32-01	LITTLES DIY KIT SUPPLIES	43.92	
		291-6401-601.32-02	CHILDREN FACE MASKS	13.98	
		291-6401-601.32-90	PROGRAM FACE MASKS	13.98	
		291-6401-601.32-90	CHILDREN FACE MASKS	51.96	
		291-6401-601.32-01	TWEEN/TEEN DIY SUPPLIES	8.98	
		291-6401-601.32-02	TWEEN/TEEN DIY SUPPLIES	80.48	
		291-6401-601.32-02	TWEEN/TEEN DIY SUPPLIES	15.99	
		291-6401-601.32-02	TWEEN/TEEN DIY SUPPLIES	15.99-	1,192.18
82083	ARLINGTON HTS MEMORIAL LIBRARY	291-6401-601.22-03	MILEAGE - L DAKAS	22.83	
		291-6401-601.32-02	YARN FOR SVS	45.48	
		291-6401-601.22-03	MILEAGE - A SON	11.86	
		291-6401-601.32-02	TEEN YOGA SUPPLIES, 6/17	11.74	
		291-6401-601.32-01	CRAFT SUPPLIES	40.79	
		291-6401-601.32-02	HOW TO DRAW PROGRAM	9.00	
		291-6401-601.22-03	MILEAGE - J PINOTTI	10.98	
		291-6401-601.32-01	TWEEN DIY SUPPLIES	15.99	
		291-6401-601.32-02	COUNTDOWN TO KINDERGARTEN	13.99	
		291-6401-601.32-02	TWEEN SUMMER GUMMIES AND	44.28	
		291-6401-601.32-02	3DOODLER SUPPLIES	21.00	
		291-6401-601.32-02	LEARN & GROW SUPPLIES	29.78	
		291-6401-601.32-02	FOLDERS	10.00	287.72
82085	ARLINGTON HTS MEMORIAL LIBRARY	291-6401-601.32-02	YOUTH OUTREACH TABLE - AC	52.98-	
		291-6401-601.32-02	YOUTH OUTREACH TABLE - AC	52.98	
		291-6401-601.32-02	YOUTH OUTREACH TABLE	52.98	52.98
82086	ARLINGTON HTS PARK DISTRICT	291-6401-601.22-18	JUL-AUG CONCERTS IN THE P	1,400.00	1,400.00
82108	FAMBRO MANAGEMENT	291-6401-601.22-18	9/12 CHESS CLUB	75.00	75.00
82124	ILA MEMBERSHIP	291-6401-601.22-02	ILA DUES - BAILEY K	100.00	100.00
82136	KNUCKLEBALL COMEDY LLC	291-6401-601.22-18	12/5 DEPOSIT IMPROV FUN W	237.50	237.50
82162	QUILL LLC	291-6401-601.32-90	LABELS FOR TEEN LITCRATES	22.99	22.99
82168	SCHOLASTIC INC. EDUCATION	291-6401-601.32-02	SUMMER READING PRIZES	1,434.83	1,434.83
82174	SMILEMAKERS	291-6401-601.32-02	STORYTIME IN THE PARK STI	51.93	
		291-6401-601.32-02	STORYTIME IN THE PARK STI	51.93	103.86
82176	STAPLES	291-6401-601.30-05	OFFICE SUPPLIES	52.77	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					52.77
82185	VRABLIK,SCOTT STEVEN	291-6401-601.22-18	8/7 MINECRAFT MANIA	200.00	200.00
82186	WAREHOUSE DIRECT	291-6401-601.30-05	OFFICE SUPPLIES	11.38	11.38
***** DIVISION TOTAL *****					5,458.21

Info Services

DEPARTMENT:	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
64	User Services	DIVISION: 10			
82076	ALA MEMBERSHIP	291-6410-601.22-02	ALA DUES - KALMENS L	256.00	
		291-6410-601.22-02	ALA DUES - LUDEMANN E	292.00	548.00
82078	AMAZON.COM CREDIT	291-6410-601.30-05	LAMINATOR	99.99	
		291-6410-601.30-05	ZIPPER FILE BAGS	15.88	
		291-6410-601.30-05	LAMINATOR REFILLS	35.54	
		291-6410-601.30-05	FLOOR MAT	59.99	
		291-6410-601.32-90	FACE MASKS	8.99	
		291-6410-601.30-05	OFFICE SUPPLIES	15.59	235.98
82083	ARLINGTON HTS MEMORIAL LIBRARY	291-6410-601.22-03	CHAMBER EVENT AND MILEAGE	27.74	27.74
82124	ILA MEMBERSHIP	291-6410-601.22-02	ILA DUES - LUDEMANN E	150.00	
		291-6410-601.22-02	ILA DUES - DUNCAN J	200.00	350.00
82176	STAPLES	291-6410-601.30-05	OFFICE SUPPLIES	7.96	7.96
82186	WAREHOUSE DIRECT	291-6410-601.30-05	OFFICE SUPPLIES	8.04	8.04
82196	4IMPRINT	291-6410-601.32-90	BRANDED FOLDERS	345.13	345.13
***** DIVISION TOTAL *****					1,522.85

Circulation

DEPARTMENT:	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
64	User Services	DIVISION: 20			
82078	AMAZON.COM CREDIT	291-6420-601.30-05	LETTER TRAYS-DESK MIRROR	28.91	
		291-6420-601.32-90	LABEL MAKER TAPE	26.72	55.63
82082	ARGO TRANSLATION	291-6420-601.21-65	TRANSLATION SERVS KOREAN	14.00	14.00
82083	ARLINGTON HTS MEMORIAL LIBRARY	291-6420-601.32-01	CRAFT SUPPLIES	37.92	37.92
82104	DEMCO INC	291-6420-601.30-05	CLEAR CORNER POCKETS	18.04	18.04
82176	STAPLES	291-6420-601.30-05	OFFICE SUPPLIES	24.58	24.58
82181	UNIQUE MANAGEMENT SERVICES INC	291-6420-601.21-65	JUNE PLACEMENTS	80.55	80.55
82186	WAREHOUSE DIRECT	291-6420-601.30-05	OFFICE SUPPLIES	116.18	116.18
***** DIVISION TOTAL *****					346.90

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
<i>Senior & Accessible Services</i>					
/PAYM #					
82077	ALBERTSONS/SAFEWAY	291-6430-601.32-02	PROGRAM EVENTS	69.98	69.98
82140	MCNULTY,ALAYNE	291-6430-601.22-18	AUGUST CREATIVE AGING ART	490.00	490.00
82141	MCNULTY,ALAYNE	291-6430-601.22-18	9/18 CREATIVE AGING ARTIS	200.00	200.00
***** DIVISION TOTAL *****					759.98

DEPARTMENT: 64 User Services	DIVISION: 40				
82078	AMAZON.COM CREDIT	291-6440-601.32-01	NATURAL DYEING SUPPLIES	237.92	
		291-6440-601.32-02	PRIZES FOR AVATAR TRIVIA	34.45	
		291-6440-601.32-01	NATURAL DYEING SUPPLIES	237.92-	
		291-6440-601.32-02	NATURAL DYEING SUPPLIES	237.92	272.37
82085	ARLINGTON HTS MEMORIAL LIBRARY	291-6440-601.32-02	MOVIE IN THE PARK SUPPLY	23.08	
		291-6440-601.22-18	OBOV FOREST PRESERVE EVEN	85.00	
		291-6440-601.32-02	BINGO GIFT CARD	10.00	
		291-6440-601.32-02	BINGO GIFT CARD	10.00	
		291-6440-601.32-02	BINGO GIFT CARD	10.00	
		291-6440-601.32-02	BINGO GIFT CARD	10.00	
		291-6440-601.32-02	BINGO GIFT CARD	10.00	
		291-6440-601.32-02	NATURAL DYEING SUPPLIES	191.99	
		291-6440-601.32-02	CRAFT ROCKS	54.74	404.81
82096	BLICK ART MATERIALS	291-6440-601.32-02	PEN HOLDER KIT-ORIGAMI PA	25.98	25.98
82135	KNABB,JACOB S	291-6440-601.22-18	9/8 WRITERS INK	150.00	150.00
82150	MPRESARIA, LLC	291-6440-601.22-18	8/25 CREATING A STANDOUT	150.00	150.00
82151	NAGY,EVELIN	291-6440-601.22-18	8/18 33 1/3:DEVO'S "FREED	400.00	400.00
82172	SHIN,CATALINA C.	291-6440-601.22-18	JUN-AUG HABLEMOS ESPANOL&	400.00	400.00
***** DIVISION TOTAL *****					1,803.16

DEPARTMENT: 64 User Services	DIVISION: 50				
82078	AMAZON.COM CREDIT	291-6450-601.30-05	OFFICE SUPPLIES	19.99	19.99
82106	EBS CO INFORMATION SERVICES	291-6450-601.32-78	MYHERITAGE LIBRARY EDITIO	3,943.00	3,943.00
82107	FABITS,RICHARD J.	291-6450-601.22-03	MACSTOCK CONF-FABITS R	99.00	99.00
82152	NEW YORK TIMES CO,THE	291-6450-601.32-78	NEWS 6/25/21-6/23/22	2,090.40	
		291-6450-601.32-78	COOKING 6/25/21-6/23/22	2,080.00	
		291-6450-601.32-78	GAMES 6/25/21-6/23/22	2,080.00	6,250.40
***** DIVISION TOTAL *****					10,312.39

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
<i>Collection Services</i>					
/PAYM #					
82076	ALA MEMBERSHIP	291-6470-601.22-02	ALA DUES - BOBIS L	225.00	
		291-6470-601.22-02	ALA DUES - ROSSIN C	225.00	450.00
82078	AMAZON.COM CREDIT	291-6470-601.32-75	AV MTLs	193.22	
		291-6470-601.32-75	AV MTLs	8.11-	
		291-6470-601.32-75	AV MTLs	31.97	
		291-6470-601.32-75	AV MTLs	11.99	
		291-6470-601.32-75	AV MTLs	11.79	
		291-6470-601.32-75	AV MTLs	12.69	
		291-6470-601.32-75	AV MTLs	84.99	
		291-6470-601.32-75	AV MTLs	13.99	
		291-6470-601.32-75	AV MTLs	25.99	
		291-6470-601.32-75	AV MTLs	49.99	
		291-6470-601.32-75	AV MTLs	8.99	
		291-6470-601.32-75	AV MTLs	14.98	
		291-6470-601.32-80	BOOKS	12.01	
		291-6470-601.32-80	BOOKS	9.94	
		291-6470-601.32-80	BOOKS	13.31	
		291-6470-601.32-80	BOOKS	13.99	
		291-6470-601.32-80	BOOKS	16.30	
		291-6470-601.32-80	BOOKS	13.76	
		291-6470-601.32-80	BOOKS	15.19	
		291-6470-601.32-80	BOOKS	19.99	
		291-6470-601.32-80	BOOKS	9.99	
		291-6470-601.32-80	BOOKS	27.00	
		291-6470-601.32-80	BOOKS	14.99	
		291-6470-601.32-80	BOOKS	33.25	
		291-6470-601.32-80	BOOKS	49.40	
		291-6470-601.32-80	BOOKS	29.95	
		291-6470-601.32-80	BOOKS	29.09	
		291-6470-601.32-80	BOOKS	21.95	
		291-6470-601.32-80	BOOKS	28.00	
		291-6470-601.32-80	BOOKS	20.66	
		291-6470-601.32-80	BOOKS	83.98	
		291-6470-601.32-80	BOOKS	13.50	
		291-6470-601.32-80	BOOKS	5.25	
		291-6470-601.32-80	BOOKS	9.14	
		291-6470-601.32-80	BOOKS	11.79	
		291-6470-601.32-80	BOOKS	17.81	
		291-6470-601.32-80	BOOKS	12.99	
		291-6470-601.32-80	BOOKS	9.39	
		291-6470-601.32-80	BOOKS	7.99	
		291-6470-601.32-80	BOOKS	9.89	
		291-6470-601.32-80	BOOKS	16.38	
		291-6470-601.32-95	PERIODICALS	14.99	
		291-6470-601.32-95	PERIODICALS	14.99	
		291-6470-601.32-95	PERIODICALS	29.98	
		291-6470-601.32-95	PERIODICALS	14.99	
		291-6470-601.32-95	PERIODICALS	7.98	
		291-6470-601.32-95	PERIODICALS	26.55	
		291-6470-601.32-95	PERIODICALS	19.99	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-75	AV MTLs	8.60	
		291-6470-601.32-75	AV MTLs	14.88	
		291-6470-601.32-75	AV MTLs	27.99	
		291-6470-601.32-75	AV MTLs	55.98	
		291-6470-601.32-75	AV MTLs	11.29	
		291-6470-601.32-75	AV MTLs	25.90	
		291-6470-601.32-75	AV MTLs	19.07-	
		291-6470-601.32-75	AV MTLs	31.32	
		291-6470-601.32-75	AV MTLs	249.99	
		291-6470-601.32-75	AV MTLs	27.72	
		291-6470-601.32-75	AV MTLs	12.97	
		291-6470-601.32-75	AV MTLs	13.99	
		291-6470-601.32-75	AV MTLs	39.00	
		291-6470-601.32-75	AV MTLs	29.99	
		291-6470-601.32-75	AV MTLs	25.99	
		291-6470-601.32-75	AV MTLs	31.32	
		291-6470-601.32-75	AV MTLs	17.29	
		291-6470-601.32-75	AV MTLs	9.99	
		291-6470-601.32-75	AV MTLs	19.89	
		291-6470-601.32-75	AV MTLs	10.39	
		291-6470-601.32-75	AV MTLs	19.47	
		291-6470-601.32-75	AV MTLs	14.85	
		291-6470-601.32-75	AV MTLs	179.64	
		291-6470-601.32-75	AV MTLs	59.99	
		291-6470-601.32-75	AV MTLs	55.60	
		291-6470-601.32-80	BOOKS	13.53	
		291-6470-601.32-80	BOOKS	19.77	
		291-6470-601.32-80	BOOKS	16.99	
		291-6470-601.32-80	BOOKS	14.67	
		291-6470-601.32-80	BOOKS	35.66	
		291-6470-601.32-80	BOOKS	29.98	
		291-6470-601.32-80	BOOKS	10.79	
		291-6470-601.32-80	BOOKS	14.99	
		291-6470-601.32-80	BOOKS	20.99	
		291-6470-601.32-80	BOOKS	18.40	
		291-6470-601.32-80	BOOKS	17.99	
		291-6470-601.32-80	BOOKS	6.99	
		291-6470-601.32-80	BOOKS	7.96	
		291-6470-601.32-80	BOOKS	15.20	
		291-6470-601.32-75	AV MATERIALS	33.48	
		291-6470-601.32-75	AV MATERIALS	42.20	
		291-6470-601.32-75	AV MATERIALS	27.62	
		291-6470-601.32-75	AV MATERIALS	11.99	
		291-6470-601.32-75	AV MATERIALS	14.95	
		291-6470-601.32-75	AV MATERIALS	4.99	
		291-6470-601.32-75	AV MATERIALS	8.99	
		291-6470-601.32-75	AV MATERIALS	24.45	
		291-6470-601.32-75	AV MATERIALS	49.94	
		291-6470-601.32-80	BOOKS	8.68	
		291-6470-601.32-80	BOOKS	6.99	
		291-6470-601.32-80	BOOKS	16.99	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	23.20	
		291-6470-601.32-80	BOOKS	24.99	
		291-6470-601.32-80	BOOKS	14.96	
		291-6470-601.32-80	BOOKS	24.21	
		291-6470-601.32-80	BOOKS	15.52	
		291-6470-601.32-80	BOOKS	16.85	
		291-6470-601.32-80	BOOKS	40.20	
		291-6470-601.32-80	BOOKS	20.99	
		291-6470-601.32-95	PERIODICALS	10.45	
		291-6470-601.32-95	PERIODICALS	13.39	
		291-6470-601.32-80	BOOKS	19.99	
		291-6470-601.32-80	BOOKS	26.14	
		291-6470-601.32-80	BOOKS	11.98	
		291-6470-601.32-80	BOOKS	7.99	
		291-6470-601.32-80	BOOKS	12.99	
		291-6470-601.32-80	BOOKS	17.99	
		291-6470-601.32-80	BOOKS	16.80	
		291-6470-601.32-80	BOOKS	11.89	
		291-6470-601.32-80	BOOKS	15.99	
		291-6470-601.32-80	BOOKS	37.98	
		291-6470-601.32-75	AV MATERIALS	41.46	
		291-6470-601.32-75	AV MATERIALS	12.96	
		291-6470-601.32-75	AV MATERIALS	29.98	
		291-6470-601.32-75	AV MATERIALS	59.99	
		291-6470-601.32-75	AV MATERIALS	93.96	
		291-6470-601.32-75	AV MATERIALS	109.97	
		291-6470-601.32-75	AV MATERIALS	10.42	
		291-6470-601.32-75	AV MATERIALS	31.70	
		291-6470-601.32-75	AV MATERIALS	54.99	
		291-6470-601.32-75	AV MATERIALS	55.47	
		291-6470-601.32-75	AV MATERIALS	28.98	
		291-6470-601.32-75	AV MATERIALS	40.00	
		291-6470-601.32-75	AV MATERIALS	9.71	
		291-6470-601.32-75	AV MATERIALS	14.28	
		291-6470-601.32-75	AV MATERIALS	47.66	
		291-6470-601.32-75	AV MATERIALS	18.49	
		291-6470-601.32-75	AV MATERIALS	13.69	
		291-6470-601.32-80	BOOKS	24.01	
		291-6470-601.32-80	BOOKS	44.95	
		291-6470-601.32-80	BOOKS	38.99	
		291-6470-601.32-75	AV MATERIALS	27.62-	3,767.52
82083	ARLINGTON HTS MEMORIAL LIBRARY	291-6470-601.32-95	PERIODICALS	37.96	
		291-6470-601.32-80	BOOKS	6.99	
		291-6470-601.32-95	PERIODICALS	10.99	55.94
82084	ARLINGTON HTS MEMORIAL LIBRARY	291-6470-601.32-75	AV MATERIALS	17.99	
		291-6470-601.32-75	AV MATERIALS	17.99	35.98
82085	ARLINGTON HTS MEMORIAL LIBRARY	291-6470-601.22-03	NORTHWEST ILL CONFERENCE	36.00	
		291-6470-601.22-03	NORTHWEST ILL CONFERENCE	36.00	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-75	AV MATERIALS	17.99	
		291-6470-601.32-75	AV MATERIALS	14.99	
		291-6470-601.32-75	AV MATERIALS	11.99	
		291-6470-601.32-75	AV MATERIALS	11.99	
		291-6470-601.32-75	AV MATERIALS	11.99	
		291-6470-601.32-75	AV MATERIALS	211.38	
		291-6470-601.32-75	AV MATERIALS	127.47	
		291-6470-601.32-75	AV MATERIALS	17.99	
		291-6470-601.32-75	AV MATERIALS	17.99	
		291-6470-601.32-75	AV MATERIALS	37.87	
		291-6470-601.32-75	AV MATERIALS	44.49	
		291-6470-601.32-75	AV MATERIALS	277.26	
		291-6470-601.32-75	AV MATERIALS	.01-	
		291-6470-601.32-75	AV MATERIALS	91.75	
		291-6470-601.32-75	AV MATERIALS	14.99	
		291-6470-601.32-75	AV MATERIALS	45.00	
		291-6470-601.32-80	BOOKS	49.95	
		291-6470-601.32-95	PERIODICALS	8.77	
		291-6470-601.32-95	PERIODICALS	13.15	
		291-6470-601.32-95	PERIODICALS	3.92	
		291-6470-601.32-95	PERIODICALS	14.99	
		291-6470-601.32-95	PERIODICALS	340.00	
		291-6470-601.32-95	PERIODICALS	22.28	
		291-6470-601.32-95	PERIODICALS	22.28	1,502.47
82090	BAKER & TAYLOR	291-6470-601.32-80	BOOKS	10.21	
		291-6470-601.32-80	BOOKS	309.07	
		291-6470-601.32-80	BOOKS	502.34	
		291-6470-601.32-80	BOOKS	78.70	
		291-6470-601.32-80	BOOKS	378.76	
		291-6470-601.32-80	BOOKS	508.14	
		291-6470-601.32-80	BOOKS	1,293.19	
		291-6470-601.32-80	BOOKS	84.98	
		291-6470-601.32-80	BOOKS	64.46	
		291-6470-601.32-80	BOOKS	595.67	
		291-6470-601.22-85	PROC SERVS	7.60-	
		291-6470-601.22-85	PROC SERVS	48.10-	
		291-6470-601.22-85	PROC SERVS	129.20	
		291-6470-601.22-85	PROC SERVS	319.20	
		291-6470-601.22-85	PROC SERVS	140.60	
		291-6470-601.32-75	AV MTLs	16.57	
		291-6470-601.22-85	PROC SERVS	182.40	
		291-6470-601.22-85	PROC SERVS	102.60	
		291-6470-601.22-85	PROC SERVS	83.60	
		291-6470-601.22-85	PROC SERVS	11.40	
		291-6470-601.22-85	PROC SERVS	79.80	
		291-6470-601.22-85	PROC SERVS	171.00	
		291-6470-601.22-85	PROC SERVS	15.20	
		291-6470-601.22-85	PROC SERVS	53.20	
		291-6470-601.22-85	PROC SERVS	72.20	
		291-6470-601.22-85	PROC SERVS	7.60	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.22-85	PROC SERVS	72.20	
		291-6470-601.22-85	PROC SERVS	34.20	
		291-6470-601.22-85	PROC SERVS	58.15	
		291-6470-601.32-80	BOOKS	21.46	
		291-6470-601.32-80	BOOKS	224.93	
		291-6470-601.32-80	BOOKS	120.76	
		291-6470-601.32-80	BOOKS	66.43	
		291-6470-601.32-80	BOOKS	719.67	
		291-6470-601.32-80	BOOKS	309.49	
		291-6470-601.32-80	BOOKS	63.65	
		291-6470-601.32-80	BOOKS	301.95	
		291-6470-601.32-80	BOOKS	267.52	
		291-6470-601.32-80	BOOKS	81.39	
		291-6470-601.32-80	BOOKS	257.82	
		291-6470-601.32-80	BOOKS	79.62	
		291-6470-601.32-80	BOOKS	761.71	
		291-6470-601.32-80	BOOKS	132.48	
		291-6470-601.32-80	BOOKS	196.87	
		291-6470-601.32-80	BOOKS	192.07	
		291-6470-601.32-80	BOOKS	245.49	
		291-6470-601.32-80	BOOKS	227.36	
		291-6470-601.32-80	BOOKS	115.44	
		291-6470-601.32-80	BOOKS	15.99-	
		291-6470-601.32-80	BOOKS	574.93	
		291-6470-601.32-80	BOOKS	147.44	
		291-6470-601.32-80	BOOKS	1,034.47	
		291-6470-601.32-80	BOOKS	35.50	
		291-6470-601.32-80	BOOKS	203.70	
		291-6470-601.32-80	BOOKS	348.81	
		291-6470-601.32-80	BOOKS	363.73	
		291-6470-601.32-80	BOOKS	333.56	
		291-6470-601.32-80	BOOKS	185.10	
		291-6470-601.32-80	BOOKS	41.35	
		291-6470-601.32-80	BOOKS	723.69	
		291-6470-601.32-80	BOOKS	16.05	
		291-6470-601.22-85	PROC SERVS	79.80	
		291-6470-601.22-85	PROC SERVS	92.35	
		291-6470-601.22-85	PROC SERVS	95.00	
		291-6470-601.22-85	PROC SERVS	91.20	
		291-6470-601.22-85	PROC SERVS	76.00	
		291-6470-601.22-85	PROC SERVS	159.60	
		291-6470-601.22-85	PROC SERVS	11.40	
		291-6470-601.32-80	BOOKS	125.90	
		291-6470-601.32-80	BOOKS	45.42	
		291-6470-601.32-80	BOOKS	164.61	
		291-6470-601.32-80	BOOKS	127.20	
		291-6470-601.32-80	BOOKS	205.20	
		291-6470-601.32-80	BOOKS	433.94	
		291-6470-601.32-80	BOOKS	156.65	
		291-6470-601.32-80	BOOKS	307.76	
		291-6470-601.32-80	BOOKS	362.48	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	197.62	
		291-6470-601.32-80	BOOKS	119.53	
		291-6470-601.32-80	BOOKS	183.03	
		291-6470-601.32-80	BOOKS	379.39	
		291-6470-601.32-80	BOOKS	292.93	
		291-6470-601.32-80	BOOKS	663.47	
		291-6470-601.22-85	PROC SERVS	79.80	
		291-6470-601.22-85	PROC SERVS	117.80	
		291-6470-601.22-85	PROC SERVS	68.40	
		291-6470-601.22-85	PROC SERVS	79.80	
		291-6470-601.22-85	PROC SERVS	92.35	
		291-6470-601.32-75	AV MTLs	41.45	
		291-6470-601.22-85	PROC SERVS	79.80	
		291-6470-601.22-85	PROC SERVS	121.60	
		291-6470-601.22-85	PROC SERVS	170.65	
		291-6470-601.22-85	PROC SERVS	91.20	
		291-6470-601.32-80	BOOKS	258.62	
		291-6470-601.32-80	BOOKS	68.84	
		291-6470-601.32-80	BOOKS	225.28	
		291-6470-601.22-85	PROC SERVS	68.40	
		291-6470-601.32-75	AV MTLs	22.10	19,653.96
82091	BAKER & TAYLOR ENTERTAINMENT	291-6470-601.32-75	AV MTLs	11.88	
		291-6470-601.32-75	AV MTLs	38.74	
		291-6470-601.32-75	AV MTLs	33.42	
		291-6470-601.32-75	AV MTLs	18.36	102.40
82094	BIBLIOTHECA LLC	291-6470-601.32-75	AV MTLs	301.93	
		291-6470-601.32-80	BOOKS	1,429.09	
		291-6470-601.32-80	BOOKS	10,641.23	
		291-6470-601.32-75	AV MTLs	10,617.70	22,989.95
82095	BLACKSTONE PUBLISHING	291-6470-601.32-75	AV MTLs	62.20	62.20
82097	CAVENDISH SQUARE PUBLISHING	291-6470-601.32-80	BOOKS	177.93	177.93
82099	CENTER POINT LARGE PRINT	291-6470-601.32-80	BOOKS	126.60	126.60
82102	COMIX REVOLUTION	291-6470-601.32-80	BOOKS	18.96	18.96
82103	COX SUBSCRIPTIONS,W T	291-6470-601.32-95	PERIODICALS	450.34	
		291-6470-601.32-95	PERIODICALS	18.22	468.56
82104	DEMCO INC	291-6470-601.32-05	PROCESSING SUPPLIES	51.64	51.64
82106	EBSCO INFORMATION SERVICES	291-6470-601.32-95	PERIODICALS	35.72-	35.72-
82110	FINDAWAY WORLD LLC	291-6470-601.32-80	BOOKS	364.92	
		291-6470-601.32-80	BOOKS	49.99	414.91
82113	GALE/CENGAGE LEARNING	291-6470-601.32-80	BOOKS	294.31	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	80.96	
		291-6470-601.32-80	BOOKS	227.93	
		291-6470-601.32-80	BOOKS	135.96	
		291-6470-601.32-80	BOOKS	178.35	
		291-6470-601.32-80	BOOKS	51.18	
		291-6470-601.32-80	BOOKS	27.99	
		291-6470-601.32-80	BOOKS	45.73	
		291-6470-601.32-80	BOOKS	49.58	
		291-6470-601.32-80	BOOKS	203.14	
		291-6470-601.32-80	BOOKS	24.79	
		291-6470-601.32-80	BOOKS	57.58	
		291-6470-601.32-80	BOOKS	29.59	
		291-6470-601.32-80	BOOKS	59.18	
		291-6470-601.32-80	BOOKS	184.76	
		291-6470-601.32-80	BOOKS	88.78	1,739.81
82122	IL INST CONTINUING LEGAL EDUC	291-6470-601.32-80	BOOKS	131.25	
		291-6470-601.32-80	BOOKS	75.00	
		291-6470-601.32-80	BOOKS	112.50	318.75
82124	ILA MEMBERSHIP	291-6470-601.22-02	ILA DUES - SZYMANEK M	150.00	150.00
82125	ILLINOIS HEARTLAND LIBRARY SYSTEM	291-6470-601.20-81	FY2022 1ST QUARTER OCLC	16,330.72	
		291-6470-601.21-64	ACCESS SERVS JUNE	359.00	16,689.72
82128	INFORMATION TODAY INC	291-6470-601.32-80	BOOKS	319.73	319.73
82129	INGRAM LIBRARY SERVICES	291-6470-601.32-80	BOOKS	51.54	
		291-6470-601.32-80	BOOKS	327.74	
		291-6470-601.32-80	BOOKS	61.10	
		291-6470-601.32-80	BOOKS	14.99	
		291-6470-601.32-80	BOOKS	77.82	
		291-6470-601.32-80	BOOKS	64.73	
		291-6470-601.32-80	BOOKS	121.29	
		291-6470-601.32-80	BOOKS	15.79	
		291-6470-601.32-80	BOOKS	98.57	
		291-6470-601.32-80	BOOKS	44.06	
		291-6470-601.32-80	BOOKS	84.38	
		291-6470-601.32-80	BOOKS	59.19	
		291-6470-601.32-80	BOOKS	26.68	
		291-6470-601.32-80	BOOKS	12.99	
		291-6470-601.32-80	BOOKS	103.61	
		291-6470-601.32-80	BOOKS	69.29	
		291-6470-601.32-80	BOOKS	18.90	
		291-6470-601.32-80	BOOKS	21.54	
		291-6470-601.32-80	BOOKS	13.80	
		291-6470-601.32-80	BOOKS	20.70	
		291-6470-601.32-80	BOOKS	21.54	
		291-6470-601.32-80	BOOKS	15.60	
		291-6470-601.32-80	BOOKS	21.54	
		291-6470-601.32-80	BOOKS	25.20	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	23.40	
		291-6470-601.32-80	BOOKS	82.64	
		291-6470-601.32-80	BOOKS	79.76	
		291-6470-601.32-75	AV MTLs	21.99	
		291-6470-601.32-80	BOOKS	68.14	
		291-6470-601.32-80	BOOKS	73.29	
		291-6470-601.32-80	BOOKS	68.69	
		291-6470-601.32-80	BOOKS	151.24	
		291-6470-601.32-80	BOOKS	91.03	
		291-6470-601.32-80	BOOKS	58.98	
		291-6470-601.32-80	BOOKS	311.69	
		291-6470-601.32-80	BOOKS	121.89	
		291-6470-601.22-85	ICURATE	4,200.00	
		291-6470-601.32-80	BOOKS	70.48	
		291-6470-601.32-80	BOOKS	17.40	
		291-6470-601.32-80	BOOKS	455.74	
		291-6470-601.32-80	BOOKS	29.18	7,318.13
82139	MANUFACTURERS NEWS INC	291-6470-601.32-80	BOOKS	164.00	164.00
82144	MESSAGE MOVERS	291-6470-601.32-05	PROCESSING SUPPLIES	104.78	104.78
82146	MIDWEST TAPE	291-6470-601.32-75	AV MTLs	167.94	
		291-6470-601.32-75	AV MTLs	2,171.13	
		291-6470-601.32-75	AV MTLs	179.95	
		291-6470-601.32-75	AV MTLs	340.78	
		291-6470-601.32-75	AV MTLs	9,377.48	
		291-6470-601.32-80	BOOKS	3,344.92	
		291-6470-601.22-85	PROC SERVS	3.00-	
		291-6470-601.32-75	AV MTLs	167.94	
		291-6470-601.32-75	AV MTLs	1,355.42	
		291-6470-601.32-75	AV MTLs	2,195.39	
		291-6470-601.22-85	PROC SERVS	1,911.51	21,209.46
82159	POLONIA BOOKSTORE INC	291-6470-601.32-80	BOOKS	44.35	
		291-6470-601.32-80	BOOKS	18.40	62.75
82160	PROQUEST LLC	291-6470-601.32-95	CHICAGO TRIBUNE	772.75	772.75
82166	ROWMAN & LITTLEFIELD PUBLISHING GRP	291-6470-601.32-80	BOOKS	96.96	
		291-6470-601.32-80	BOOKS	207.37	304.33
82169	SENTRUM MARKETING LLC	291-6470-601.32-80	BOOKS	50.45	50.45
82176	STAPLES	291-6470-601.30-05	OFFICE SUPPLIES	68.37	68.37
82180	ULINE	291-6470-601.22-85	PROCESSING SUPPLIES	108.00	
		291-6470-601.32-05	PROCESSING SUPPLIES	180.00	
		291-6470-601.32-05	PROCESSING SUPPLIES	539.28	827.28
82186	WAREHOUSE DIRECT	291-6470-601.32-05	PROCESSING SUPPLIES	1,623.84	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					1,623.84
82187	WILLARD LIBRARY	291-6470-601.21-64	ILL#208864635 REPLACEMENT	2.75	2.75
82191	WOODS & POOLE ECONOMICS	291-6470-601.32-80	BOOKS	295.00	295.00
82193	YALE UNIVERSITY	291-6470-601.21-64	ILL REPLACEMENT FEE	130.00	130.00
82194	YBP LIBRARY SERVICES	291-6470-601.32-80	BOOKS	39.25	78.50
		291-6470-601.32-80	BOOKS	39.25	
***** DIVISION TOTAL ****					102,073.70

Belmont

DEPARTMENT:	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
64	User Services	DIVISION: 80			
82075	ADDISON BUILDING MATERIALS	491-6480-601.50-55	SEALANT FOR BELMONT ROOF	236.25	236.25
82078	AMAZON.COM CREDIT	291-6480-601.31-85	STORAGE BOXES/EMBROIDERY	74.41	709.04
		291-6480-601.31-85	EMBROIDERY EQUIPMENT	92.72	
		291-6480-601.32-01	SEWING PROGRAM SUPPLIES	39.76	
		291-6480-601.32-01	SEWING PROGRAM SUPPLIES	84.35	
		291-6480-601.30-05	OFFICE SUPPLIES	81.88	
		291-6480-601.31-85	MAKERPLACE TOOLS	256.21	
		291-6480-601.31-85	MAKERPLACE SEWING SPLS	32.97	
		291-6480-601.30-05	MAKERPLACE OFFICE SPLS	6.97	
		291-6480-601.31-85	MAKERPLACE SEWING SPLS	19.99-	
		291-6480-601.31-85	MAKERPLACE SEWING SPLS	59.76	
		291-6480-601.31-85	MAKERPLACE SEWING SPLS	59.76-	
		291-6480-601.31-85	MAKERPLACE SEWING SPLS	59.76	
82083	ARLINGTON HTS MEMORIAL LIBRARY	291-6480-601.22-03	MILEAGE - B BASEGGIO	8.96	
		291-6480-601.30-05	KITCHEN CLEANING SUPPLIES	29.67	
82085	ARLINGTON HTS MEMORIAL LIBRARY	491-6480-601.50-55	FIRST AID DEFIBRILLATOR	2,295.00	3,354.26
		491-6480-601.50-55	3D PRINTER RACKS TAX REFU	43.80-	
		491-6480-601.50-55	FIRST AID	318.75	
		491-6480-601.50-55	3D PRINTER RACKS	540.80	
		291-6480-601.30-07	CNC MATERIALS	49.84	
		491-6480-601.50-55	ROOF RAILING PADS	193.67	
82087	ARTHUR J GALLAGHER RISK MANAGMENT	491-6480-601.50-55	BUILDERS INSURANCE	522.00	522.00
82114	GARDEN GUY, INC.	491-6480-601.50-55	SHRUB REMOVAL AROUND SIGN	400.00	647.50
		291-6480-601.21-11	JULY LAWN MAINTENANCE	247.50	
82117	GRAINGER INC,W W	491-6480-601.50-55	METAL STORAGE CABINETS	3,201.63	3,749.11
		491-6480-601.50-55	FROST ^{roof} WALL HYDRANT	547.48	
82119	HARGRAVE BUILDERS, INC	491-6480-601.50-55	GENERAL CONTRACTOR	22,526.94	22,526.94
82130	JENSENS PLUMBING & HEATING	491-6480-601.50-55	PLUMBING	9,450.00	

PROOF

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					9,450.00
82131	JENSENS PLUMBING & HEATING	491-6480-601.50-55	HVAC II	5,557.53	5,557.53
82132	JENSENS PLUMBING & HEATING	491-6480-601.50-55	PLUMBING	1,900.00	1,900.00
82133	JOHNSON CONTROLS SECURITY SOLUTIONS	291-6480-601.21-02	FIRE ALARM MONITORING	90.00	90.00
82134	K&J PAINTING LLC	491-6480-601.50-55	PAINT	2,031.60	2,031.60
82137	KRUEGER, CHRISTOPHER	291-6480-601.30-05	BELMONT MOVING SUPPLIES	67.52	67.52
82143	MENARDS-MOUNT PROSPECT	491-6480-601.50-55	FLOORING BASE F/KITCHEN C	270.07	
		491-6480-601.50-55	WOOD FOR BELMONT DUMSTER	490.50	760.57
82145	METALMASTER ROOFMASTER	491-6480-601.50-55	ROOF REPAIR	398.00	
		491-6480-601.50-55	ROOFING	4,811.50	5,209.50
82153	NICOR GAS	291-6480-601.30-51	NATURAL GAS 5/14/7/14	266.13	
		291-6480-601.30-51	NATURAL GAS 5/14-6/14	148.67-	117.46
82157	PEAK SUPPLY COMPANY LLC	491-6480-601.50-55	ROOF RAILING SYSTEM ADDIT	1,672.58	1,672.58
82163	RENT RITE EQUIPMENT CO	491-6480-601.50-55	LIFT RENTAL	910.00	910.00
82164	ROCKFORD CARPETLAND USA, INC	491-6480-601.50-55	FLOORING	4,825.65	4,825.65
82171	SHERWIN WILLIAMS CO - ARLINGTON HTS	491-6480-601.50-55	PAINT	526.14	
		491-6480-601.50-55	PAINT TAX CREDIT	47.83-	
		491-6480-601.50-55	PAINT FOR BELMONT LL	38.98	
		491-6480-601.50-55	PAINT FOR BELMONT	133.33	650.62
82175	STANDARD ELEVATOR CO	291-6480-601.21-02	REG SERVS AUGUST BELMONT	265.00	265.00
82184	VILLAGE OF ARLINGTON HEIGHTS	291-6480-601.21-60	115947-63032 WATER/SEWER	60.54	60.54
82188	WILLIAMS ASSOCIATES ARCHITECTS	491-6480-601.50-55	ARCHITECT JUNE	241.33	241.33
82190	WM CORPORATE SERVICES INC	491-6480-601.50-55	BELMONT PORTA POTTY JULY	97.75	97.75
82192	WOW BUSINESS	291-6480-601.22-42	INTERNET 7/25-8/24	235.83	
***** DIVISION TOTAL ****					65,927.21
***** DEPARTMENT TOTAL **					188,204.40
***** GRAND TOTAL *****					274,747.53

FUND TOTALS

FUND	FUND NAME	FUND TOTAL
291	Memorial Library Fund	210,701.68
491	Capital Projects-Library	64,045.85
**** TOTAL ALL FUNDS ****		274,747.53

August 17, 2021

**Arlington Heights Memorial Library
American Express Card Summary
7/31/2021**

#	Count	CARDHOLDER	ACOUNT	AMOUNT	DESCRIPTION	VENDOR
	87					
1		Czajka	6440-3202	\$ 23.08	Movie in the Park Supplies	TARGET ARLINGTON HEI
2		Czajka	6440-2218	\$ 85.00	Forest Preserve OBOV Event Reservation	FORESTPRESDISTOFCKO
3		Czajka	6440-3202	\$ 10.00	Bingo Gift Card	TUSCAN MARKET & WINE
4		Czajka	6440-3202	\$ 10.00	Bingo Gift Card	ARMANDS PIZZERIA 000
5		Czajka	6440-3202	\$ 10.00	Bingo Gift Card	BERRYYO FROZEN YOGUR
6		Czajka	6440-3202	\$ 10.00	Bingo Gift Card	KILWIN'S 43684555861
7		Czajka	6440-3202	\$ 10.00	Bingo Gift Card	TUSCAN MARKET & WINE
8		Driskell	489-90-00	\$ (102.61)	Other Income/Rebate	CORPORATE CASHBACK CR
9		Driskell	6010-2242	\$ 74.99	Emergency Texting Service	ONTIMETEL DIALMYCAL
10		Driskell	6010-2242	\$ 5.99	Emergency Texting Service	ONTIMETEL DIALMYCAL
11		Driskell	6010-2242	\$ 14.00	Emergency Texting Service	ONTIMETEL DIALMYCAL
12		Driskell	6010-3032	\$ 280.00	Zoom Subscription	ZOOM.US 888-799-9666
13		Dworianyn	6010-2005	\$ 54.10	PayPal PayFlow Pro Subscription	PAYFLOW/PAYPAL 0045
14		Dworianyn	6010-2005	\$ 189.98	GoDaddy SSL Certificate Renewal	GODADDY.COM
15		Dworianyn	6010-2102	\$ 2,653.97	Epson Printer Repair	COMPUTER MAINTENANCE
16		Dworianyn	6010-2242	\$ 343.35	Public Internet Service	COMCAST CHICAGO
17		Dworianyn	6010-3032	\$ 11.99	YouTube Premium Subscription	GOOGLE*YOUTUBEPREMIU
18		Dworianyn	6010-3032	\$ 165.00	Volunteer Software Subscription	WWW.VOLGISTICS.COM
19		Dworianyn	6010-3032	\$ 1.50	Office 365 Phone Licenses	MSFT * E0400F4T5J 00
20		Dworianyn	6010-3032	\$ 9.99	Kindle Unlimited Subscription	KINDLE UNLTD*295XV0E
21		Dworianyn	6010-3032	\$ 35.00	Trello Subscription	TRELLO.COM, ATASSIA
22		Dworianyn	6010-3032	\$ 4.99	Amazon Freetime Subscription	AMAZON KIDS+*297XL73
23		Dworianyn	6010-3032	\$ 237.16	Amazon Web Services Storage	AMAZON WEB SERVICES
24		Dworianyn	6010-3032	\$ 54.00	Google G-Suite Subscription	GOOGLE*GSUITE_AHML.N
25		Dworianyn	6010-3032	\$ 15.99	Spotify Subscription	SPOTIFY USA
26		Dworianyn	6010-3032	\$ 9.99	Amazon Unlimited Subscription	AMAZON MUSIC*217TS1K
27		Dworianyn	6010-3032	\$ 49.00	Riddle.com Subscription	RIDDLE.COM SUBSCRIPT
28		Dworianyn	6010-3185	\$ 144.19	Wire Mold for Cable Runs	THE HOME DEPOT #1920
29		Ekl	491-6480-5055	\$ 2,295.00	First Aid Defibrillator for Makerplace	AED SUPERSTORE 00000
30		Ekl	491-6480-5055	\$ (43.80)	3D Printer Racks, tax refund	LOWES.COM 0907
31		Ekl	491-6480-5055	\$ 318.75	Makerplace First Aid	SAFETYPRODUCTS
32		Ekl	491-6480-5055	\$ 540.80	3D Printer Racks	LOWES.COM 0907
33		Ekl	6001-2202	\$ 45.00	Sam's Club Membership	SAMSMEMBRSH#9647 96
34		Ekl	6001-2203	\$ 99.00	Points of Light Conference - J Begich	POINTS OF LIGHT CONF
35		Ekl	6001-2205	\$ (56.00)	Postage Supplies return	SP * ROAR POSTAL
36		Ekl	6001-2205	\$ 61.00	Postage Supplies	SP * ROAR POSTAL
37		Ekl	6002-2165	\$ 98.94	Meetup.com Listing	MEETUP ORG SUB 6M
38		Ekl	6002-2165	\$ 24.00	Facebook Boost	FACEBK*389VG5KNS2
39		Ekl	6002-2210	\$ 29.39	Business Cards - A Lowery	VISTAPR*VISTAPRINT.C
40		Ekl	6003-2202	\$ 250.00	HR Source Roundtable Series	MGMT ASSC OF IL
41		Ekl	6003-4070	\$ 15.00	Volunteer Survey Giftcards	BIG ANGE'S EATERY 00
42		Ekl	6003-4070	\$ 15.00	Volunteer Survey Giftcards	BIG ANGE'S EATERY 00
43		Ekl	6003-4070	\$ 15.00	Volunteer Survey Giftcards	BIG ANGE'S EATERY 00
44		Ekl	6003-4070	\$ 15.00	Volunteer Survey Giftcards	BIG ANGE'S EATERY 00
45		Ekl	6003-4070	\$ 310.94	DSSC Pizza	ROSATI'S PIZZA 93057
46		Ekl	6003-4070	\$ 30.00	Volunteer Survey Giftcards	COCO & BLU
47		Ekl	6003-4070	\$ 45.00	Volunteer Survey Giftcards	THE BAKESTER 00-0803
48		Ekl	6003-4070	\$ 18.00	Volunteer Survey Giftcards	TUSCAN MARKET & WINE
49		Ekl	6004-2165	\$ 125.00	LiteracyWorks Membership - ESL	PY *LITERACY WORKS
50		Ekl	6010-3032	\$ 211.44	Audio Software	2COCOM*FL STUDIO / I
51		Ekl	6020-2111	\$ (13.13)	Maintenance Supplies, tax refund	BATTERYSHARKS COM 00
52		Ekl	6020-2111	\$ 289.66	Maintenance Supplies	BATTERYSHARKS COM 00
53		Ekl	6020-2111	\$ 41.03	Maintenance Supplies	EASYKEYSCOM INC 0541
54		Ekl	6020-2111	\$ 104.50	Maintenance Supplies	EBAY O*15-07282-4424
55		Ekl	6401-3202	\$ (52.98)	Youth Outreach Table, accidental double order	THE HOME DEPOT #1913
56		Ekl	6401-3202	\$ 52.98	Youth Outreach Table, accidental double order	THE HOME DEPOT #1913
57		Ekl	6401-3202	\$ 52.98	Youth Outreach Table	THE HOME DEPOT #1913
58		Ekl	6440-3202	\$ 191.99	Natural Dyeing Supplies	DHARMA TRADING CO 04
59		Ekl	6440-3202	\$ 54.74	Craft Rocks	HOMEDEPOT.COM

<u>#</u>	<u>CARDHOLDER</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>	<u>VENDOR</u>
60	Ekl	6470-2203	\$ 36.00	Northwest ILL Conference - J Nitch	EB *20TH ANNUAL NORT
61	Ekl	6470-2203	\$ 36.00	Northwest ILL Conference - P Krinninger	EB *20TH ANNUAL NORT
62	Ekl	6480-3007	\$ 49.84	Makerplace CNC Materials	BT*INVENTABLES, INC
63	Ekl	491-6480-5055	\$ 193.67	Roof Railings for Belmont	MICHIGAN SAFETY PROD
64	Szymanek	6470-3275	\$ 17.99	AV Materials	NETFLIX.COM
65	Szymanek	6470-3275	\$ 14.99	AV Materials	HELP.HBOMAX.COM
66	Szymanek	6470-3275	\$ 11.99	AV Materials	HLU*HULU 17479794383
67	Szymanek	6470-3275	\$ 11.99	AV Materials	HLU*HULU 17479807831
68	Szymanek	6470-3275	\$ 11.99	AV Materials	HLU*HULU 17479817098
69	Szymanek	6470-3275	\$ 211.38	AV Materials	USA*ACORNUSA
70	Szymanek	6470-3275	\$ 127.47	AV Materials	GAMESTOP.COM GameSto
71	Szymanek	6470-3275	\$ 17.99	AV Materials	NETFLIX.COM
72	Szymanek	6470-3275	\$ 17.99	AV Materials	NETFLIX.COM
73	Szymanek	6470-3275	\$ 37.87	AV Materials	CHICAGO BOOKS & JOUR
74	Szymanek	6470-3275	\$ 44.49	AV Materials	NEW ENGLAND HISTORIC
75	Szymanek	6470-3275	\$ 277.26	AV Materials	USA*ACORNUSA
76	Szymanek	6470-3275	\$ (0.01)	AV Materials	SP * BBC SHOP US
77	Szymanek	6470-3275	\$ 91.75	AV Materials	SP * BBC SHOP US
78	Szymanek	6470-3275	\$ 14.99	AV Materials	HELP.HBOMAX.COM
79	Szymanek	6470-3275	\$ 45.00	AV Materials	SLING.COM
80	Szymanek	6470-3280	\$ 49.95	Books	SP * YEUNGMANCOOKING
81	Szymanek	6470-3295	\$ 8.77	Periodicals	EBAY O*20-07346-2110
82	Szymanek	6470-3295	\$ 13.15	Periodicals	ETSY.COM
83	Szymanek	6470-3295	\$ 3.92	Periodicals	BT*MDDN HOLDINGS INC
84	Szymanek	6470-3295	\$ 14.99	Periodicals	D J*BARRON'S
85	Szymanek	6470-3295	\$ 340.00	Periodicals	CABOT HERITAGE
86	Szymanek	6470-3295	\$ 22.28	Periodicals	SP * HISTORY TODAY
87	Szymanek	6470-3295	\$ 22.28	Periodicals	SP * HISTORY TODAY
			<u>\$ 11,340.86</u>		

August 17, 2021

**Arlington Heights Memorial Library
Mastercard Summary
7/31/2021**

Count					
2					
<u>CARDHOLDER</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>	<u>VENDOR</u>	
M Szymanek	6470-3275	\$ 17.99	AV Materials	Netflix	
	6470-3275	\$ 17.99	AV Materials	Netflix	
		<u>\$ 35.98</u>			

August 17, 2021

Arlington Heights Memorial Library
Special Funds Summary
7/31/2021

Count 24

#		Account	Amount	Description	Staff
	Check #1593 – AHML – Petty Cash				
1	7/12/2021	6401-2203	\$ 22.83	Mileage	L Dakas
2		6401-3202	\$ 45.48	Yarn for SVS	E Muszynski
3		6470-3295	\$ 37.96	Periodicals	M Szymanek
4	7/19/2021	6020-2107	\$ 30.00	Bookmobile Safety Sticker	R Moravec
5		6401-2203	\$ 11.86	Mileage	K McGuire
6		6401-3202	\$ 11.74	Teen Yoga Supplies, 6/17	A Son
7	7/26/2021	6001-2203	\$ 40.00	Open Mike donuts	J Doren
8		6003-4070	\$ 34.36	DSSC Pizza Event	J Vartivarian
9		6401-3201	\$ 40.79	Craft Supplies	M Vela
10		6401-3202	\$ 9.00	How to Draw program	M Vela
11		6410-2203	\$ 27.74	Chamber event and mileage	D Malik
12	8/2/2021	6002-3005	\$ 2.98	Sand for Photo Sand Bags	R Moravec
13		6401-2203	\$ 10.98	Mileage	J Pinotti
14		6401-3201	\$ 15.99	Tween DIY Supplies	S Prince
15		6401-3202	\$ 13.99	Countdown to Kindergarten	J Pinotti
16		6401-3202	\$ 44.28	Tween Summer Gummies and Storytime	J Pinotti
17		6401-3202	\$ 21.00	3Doodler Supplies	K Bailey
18		6401-3202	\$ 29.78	Learn & Grow Supplies	M Papanastassiou
19		6401-3202	\$ 10.00	Folders	S Prince
20		6420-3201	\$ 37.92	Craft Supplies	T Scallon
21		6470-3280	\$ 6.99	Books	M Szymanek
22		6470-3295	\$ 10.99	Periodicals	M Szymanek
23		6480-2203	\$ 8.96	Mileage	B Baseggio
24		6480-3005	\$ 29.67	Makerplace Kitchen Cleaning Supplies	B Baseggio
			<u>\$ 555.29</u>		

To: Board of Library Trustees
From: Mike Driskell, Chris Krueger, Gary Leclair
Date: August 17, 2021
Re: Makerplace Update



We are now in the final stretch of the Makerplace project, and are seeing final installations of flooring, appliances, cabinetry and counters. Furniture has also started arriving and is being assembled and put in place.

The major areas of progress over the past month have been:

- Installation of the monument sign
- Completion of painting on the lower level
- Completion of flooring on the main floor
- Electrical, sprinkler, plumbing and HVAC wrapping up
- Sewing room sprinklers, ceiling grid and lighting have been installed
- Sewing room in-floor electrical outlets have been installed and inspected
- Kitchen appliances have arrived and are in place
- Restroom fixtures have been installed and plumbed
- Doors and associated hardware are in the process of being installed



The new monument sign takes advantage of the existing monument, with the addition of a new brushed aluminum inset custom made to fit. Not only did this method save time and money, but it also retains the aesthetic of the building in the signage. Our graphic artist, Brian Benson is credited for the logo and sign design.



In preparation for the installation of the new sign inset, Eric Massingill and Dan Teuber pressure washed the concrete and brick monument.



The reconfigured vestibule looks ready to welcome customers with the ADA ramp and new weather resistant carpeting.



As you enter the main floor, you will notice the new flooring in the main makerspace area. The luxury vinyl flooring has a modern, clean look while providing a durable and easy to clean surface. Our office and closet spaces have also been tiled. With those spaces completed the vast majority of main level flooring is complete.



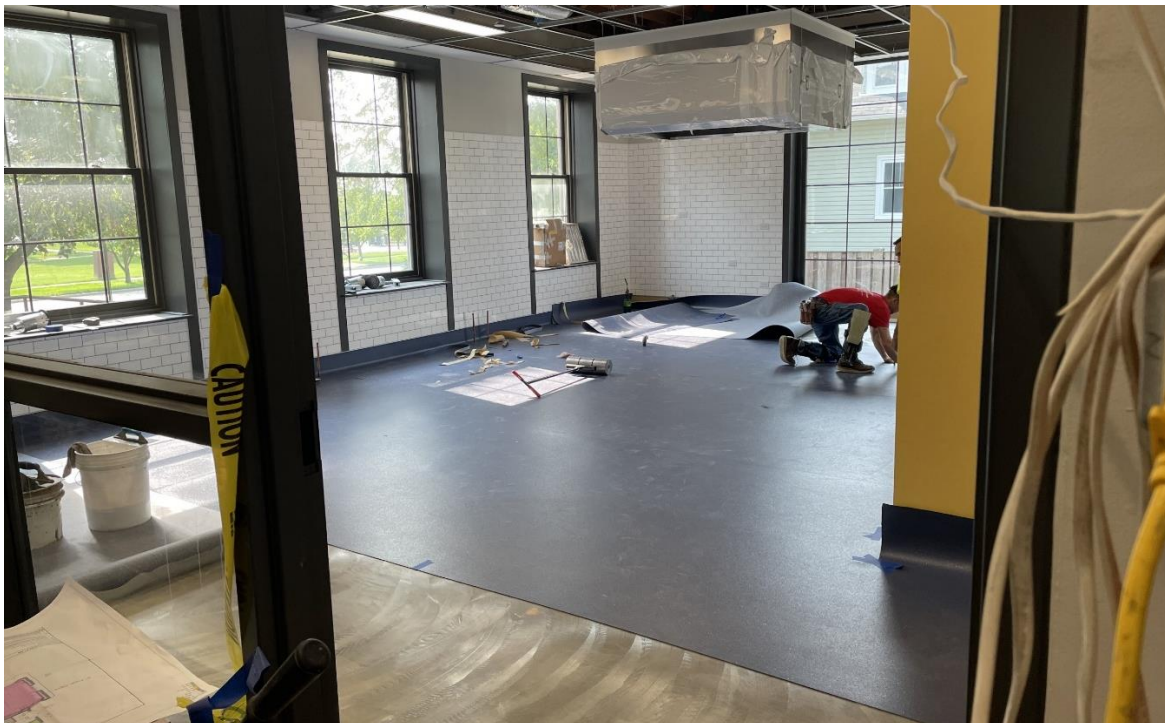
Before the new flooring was put in place, prep work included removing the old adhesive, filling any imperfections in the subfloor and sanding everything smooth. In the main makerspace area, there is a joint where the concrete floor mates with the wood subfloor. This picture shows the work on the transition between the two surfaces to level it and make it as stable.



The new public service desk has been delivered and assembled. This desk will be large enough to accommodate two staff members and will be located near the entrance, one of the first things a customer will see when entering the space.



The Industrial Tools room is taking shape with the installation of the worktables. These tables will be home for one of the laser cutters, a CNC machine and vinyl cutters. Getting these in place allows us to plumb the ventilation required by the laser cutters.



The installation of the commercial flooring in the kitchen is complete. This flooring is similar to what is found in a restaurant kitchen.

Delivery trucks rolled up this month with the hardware to install in the kitchen. Thank you once again to the Foundation for funding the commercial kitchen.

The kitchen installation team delivered and prepped for installation:

- *Two French door convection ovens*
- *Six-burner gas range*
- *Blast chiller*
- *Three compartment sink*
- *Standing refrigerator*
- *Low boy freezer*
- *Two hanging pot racks*
- *Stainless steel storage shelves*
- *A large Hobart mixer*
- *All of the kitchen handwashing and vegetable sinks*





Plumbers have been on-site installing the kitchen equipment. The three-compartment sink is nearly ready for use, as well as the handwashing sinks, prep sink and dishwasher.



The kitchen nears completion after the installation of appliances. Ceiling grid tiles will be installed after electrical and sprinkler inspections are completed.



The electrical work in the sewing room floor included saw cutting the concrete floor and installing floor outlets. New concrete has been poured after conduit and outlet boxes have been installed and inspected. These outlets will provide power to the individual sewing tables.



The sewing room ceiling received a coat of black paint before the installation of the grid of ceiling tile "clouds", which will provide acoustical absorption and provide a place to mount the new LED lighting. The ceiling in this room was re-engineered in the field to accommodate structure and utilities that would have otherwise reduced the height significantly.



Ceiling grid and soffit are installed in the sewing room around existing plumbing and conduit.



The ceiling grid in the sewing room is split into 3 "clouds", allowing for installation of acoustical tiles without lowering the ceiling to due to existing plumbing and structural components.



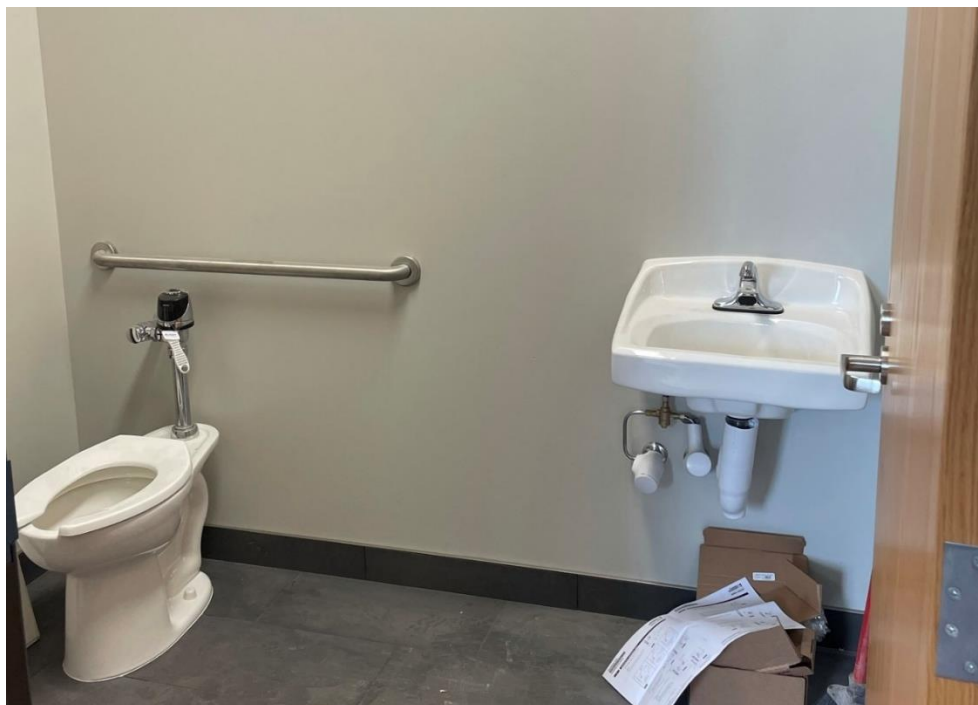
The sewing room ceiling awaits inspection before installation of ceiling tiles. With the electrical work in the floor completed, tile work can commence.



Painting of the art space is complete. All of the paint work done on the lower level was done by library staff.



New water fountains and water bottle filling station are installed in the main floor hallway.



Work in the restrooms is nearing completion. Fixtures, wall accessories (handles, soap dispensers, diaper changing stations), and doors are installed. All of the new doors and associated hardware in the makerspace were generously donated by Nick Papanicholas Jr. with Nicholas & Associates, Inc

To: Board of Library Trustees

From: Elizabeth Ludemann, Gosia Bylinska, Cyndi Hamann, Joan Lasky, Alisa
Stanfield, Megan Young, William Tolan

CC: Mike Driskell

Date: August 17, 2021

Re: Staff Presentation of One Book, One Village Selection

Staff will give a presentation of the One Book, One Village (OBOV) selection for 2021. This is the library's eighth One Book, One Village selection and will culminate with a virtual visit by the author on Thursday, October 21. The OBOV title will be released to the public on August 23 and will be discussed at the meeting.



Executive Director's Report

July 2021

What's New @ AHML

Makerplace Collection

The Makerplace collection was added in July. Titles include *Bravetart* by Stella Parks, *Tips and Tales from the Workshop: A Handy Reference for Makers* by Gareth Branwyn and *Joyful Mending* by Noriko Misumi. There are three magazines also in the collection: *Hack Space*, *Make* and *Threads*. There are 24 reference titles and 41 pieces of equipment. Thank you to Cataloging Supervisor Gosia Bylinska, Cataloging Assistant Arathi Jaishankar, Cataloging Librarian Eve Lashley, Selection Supervisor Cyndi Hamann, Acquisitions Supervisor Marie Szymanek, Processing Supervisor, Lena Bulak and Makerplace Specialist Kate Henry for their work on this project.

Conference Rooms Re-open

After more than a year of closure, the conference rooms re-opened on July 1. Promotion on the website, social media and the electronic sign in the library increased room usage to about 50% by the end of the month. Expectations are conference room usage will continue to increase when school starts in the fall.

Studios Fully Reopen!

On July 1, the Studios fully reopened for public use. While much of the Studio's equipment and software were available outside of the computer lab during pandemic restrictions, the enclosed space for audio recording, photography and video work was unavailable. Customers can once again get creative with digital media projects.

In July, 98 Studio reservations were made with a total of 156 people using the rooms. Customers expressed gratitude and excitement with the facilities and its support staff:

“The recording facilities are outstanding! We are a new start up non-profit, and we desperately need facilities like this. Thank you for being so helpful and accommodating!”

“[Digital Services Advisor] Charlie Crane is amazing. He is so wonderfully helpful and provides great service!”

“Whatever you do, make sure you keep [Digital Services Advisor] Mini Radhakrishnan! She is so knowledgeable and nice. Pay her more, give her a raise...whatever...she’s totally worth it.”

Summon Search Improvement

Summon, the “Quick Article Search” atop the Research/Databases page on the library website aggregates many of the library’s databases together in one searchable resource.

Summon’s Best Bet feature allows libraries to index promotional posts that highlight various library resources or services. For example, if a user enters “resume writing,” they get results that include a link to our Job & Career Services page. Whereas previously, the library’s Best Bets would only appear for very specific identified terms.



NYTimes.com Access!

The New York Times is now available online at the library via NYTimes.com. Starting in July, customers have 24 hours of unlimited access to popular culinary and game offerings through the newspaper’s easily digestible and browsable website, without a personal subscription. After 24 hours, customers will need to revisit the link to reactivate access.

Senior Center Reading Room Fully Open Weekdays

The Arlington Heights Senior Center Reading Room is now open Monday – Friday, 9:00 a.m. - 4:30 p.m. Mid-July the Senior Center became available for the first time since the pandemic began as a pickup location for holds.

The expansion of programs and services at the Senior Center was reflected in July's numbers with program attendance, computer room usage and library visits up 105%, 134%, and 59% respectively over the prior month.

Senior Center customers were excited to see the return of in-person tech classes, travelogues and current events discussions in July.

Diversity, Equity and Inclusion



Disability Pride Month Reading Lists

In July, Info Services Advisors worked with Marketing and Communications and Senior and Accessible Services (SAS) staff to promote books in support of Disability Pride Month.

Book List: [Celebrating Disability Pride \(Adults\)](#)

Book List: [Disability Visibility for Teens](#)

Book List: [Diverse Needs Chapter Books for Kids](#)

Book List: [Diverse Needs Picture Books for Kids](#)

Teens Create Awareness through Art

The Art Activists Summer Volunteer Squad, led by Youth Outreach Librarian Emily Koch, Programs and Exhibits Specialist Emily Muszynski and Youth Librarian Christina Giovannelli-Caputo, created artwork throughout the summer to bring awareness to causes the teens wanted to spotlight. Teen volunteers created a display of their artwork in the Hub, available to view through the month of August. The display includes pieces about climate change, mental health, sexism and LGBTQ inclusion issues.



Serving Our Community

Summer Volunteer Squad

Ninety-nine Arlington Heights teens in grades 7-12 took time out of their busy lives to volunteer a total of 670 hours with the library in service to the community. Squads planned a variety of programming for youth, creating grab-and-go book bundles for Kids' World customers and designing summer activity kits for all ages for the month of August. Volunteers in eight Squads attended 54 planning meetings, delivered 28 programs for library customers, assembled hundreds of themed book bundles and prepared hundreds of activity kits.



Concerts in the Park

In partnership with the Arlington Heights Park District, the library brought two concerts to North School Park. On July 6, ScribbleMonsters entertained a crowd of 200. On July 13, Ben Tatar and the Tatar Tots engaged 300 customers with fun songs about food. At both events, about 100 customers visited the library table to create their own scribble monsters and play a food matching game respectively.



Kaleidoscope Camp Visits

Youth Outreach Specialists Laura Dakas and Kim McGuire were invited by the Arlington Heights Park District to present storytimes at Kaleidoscope Camp for preschoolers. Throughout June and July, they visited eleven camp groups engaging 204 young customers with stories and songs. Following a Kaleidoscope Camp visit, a customer called for the title of a book her nephew couldn't stop talking about. The aunt plans to purchase a copy as a birthday gift for her nephew.

Countdown to Kindergarten

Youth Services staff offered two in-person sessions of Countdown to Kindergarten, connecting with 34 customers. Staff shared a selection of hands-on projects that child and caregiver could work on together to build kindergarten readiness skills. Families left with materials for several more projects together at home, as well as [links](#) to four weeks of extended learning opportunities. A kindergarten teacher who attended with her son commented that she wished all her future students attended with their parents to help them prepare. New this year, the library offered a follow-up virtual session which included a question-and-answer period and a guest kindergarten teacher who shared helpful hints for a successful start. Some parents took the time to respond via email:

- *Hello, ...this was a really helpful program to get an idea of what to expect in kindergarten. All the projects that you provided were great, I wasn't expecting to go home with so many tools to practice with.*

- *Hi, ...Thank you so much for a great class! As a former prek and first grade teacher, I thought all of the info you gave was spot on, and the activities and games were excellent. We have played everything we brought home, and Hayden has even taught his little sister some games (they love making pizzas)... Thanks so much!*
- *Thanks for planning such a fun Countdown to Kindergarten!*



Movie in the Park Returns

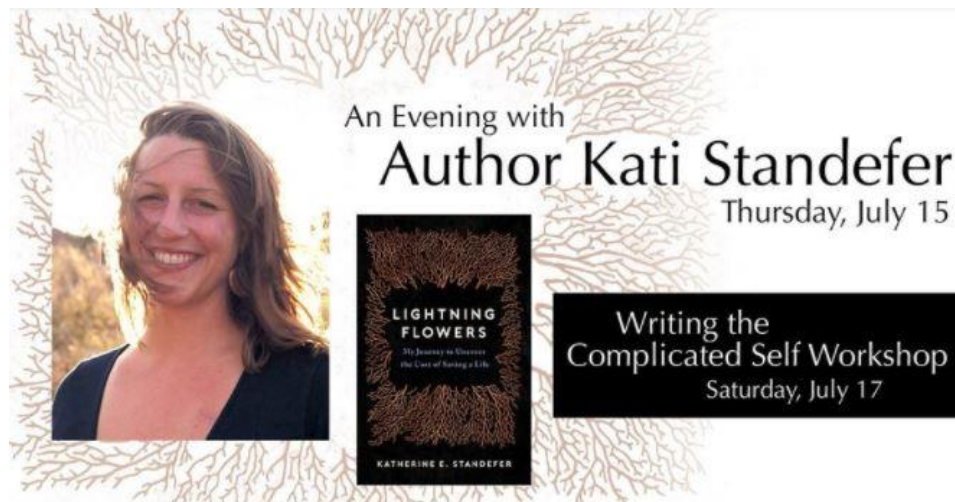
Youth Outreach Librarian Emily Koch and Programs and Exhibits Specialist Emily Muszynski joined forces with the Arlington Heights Park District for this summer's first Movie in the Park. One hundred and forty-seven attended, with safely distanced picnic blankets and camping chairs to watch *Spiderman: Into the Spider-Verse* on a big inflatable screen at Recreation Park. Families were entertained with glow sticks, color-changing pencils and activity sheets before the movie started. This was the first of three movie events in the park this summer.

Author Kati Standefer Connects with Readers & Writers

Following a profile in our summer newsletter and [a Daily Herald article](#), Arlington Heights native and author Katherine Standefer returned to Arlington Heights for two July events with her hometown library. On July 12, she connected with 99 participants on Zoom for a dynamic discussion revolving around her memoir, *Lightning Flowers: My Journey to Uncover the Cost of Saving a Life*. The night started with a short reading by the author. Info Services Advisor Joan Lasky then facilitated a discussion exploring the United States healthcare system and people's relationship with medical technology - the topics of Kati's research and book. This program was recorded and is available on demand on the [library's YouTube channel](#).

On July 15, Programs and Exhibits Specialist Neal Parker hosted Kati in delivering a virtual memoir writing workshop. Kati shared several writing prompts in a thoughtful email ahead of the event. On event day, she welcomed nine eager writers and jumped right into exercises. Several participants shared their work while Kati offered encouragement and advice. The program was a nice bookend to her author visit and offered a “special interest” workshop for local writers, including a few customers who participate in the library’s monthly Writers’ Ink meetups. Feedback was overwhelmingly positive:

- *“Thanks for hosting! We watched as a book club group, it was a nice event to look forward to!”*
- *“Love hearing the author’s perspectives on their story and writing! Thank you for offering these great programs!”*
- *“Thank you for bringing such wonderful and important local talent to our library.”*
- *“It was a very interesting discussion. The moderator asked good questions and the author was very articulate. Also, It was a great book.”*
- *“She was fabulous! I could have listened to her for another hour. The two library staff members were great, too! I’ve recommended the book to a lot of people. I also bought a couple copies and had them signed because I was so impressed with her.”*
- *“Kati in the book is just like Kati in person. the definition of authentic.”*





New 33 1/3 series continues with Carole King's *Tapestry* on its 50th Anniversary

The second in our new partnership series welcomed Loren Glass, author of Carole King's *Tapestry*, who discussed the significance of this seminal record with moderator Bill Pekara, Fiction and Media Librarian from the Northbrook Public Library. Programs and Exhibits Specialist Neal Parker and Audio/Visual Librarian Michael White from Glenview Public Library joined in welcoming an audience of 143. Author Loren Glass focused on his personal connection to the album, details on the making the record and fielded questions that came in through chat. The program was recorded and is available to view [here](#) on Arlington Heights Memorial Library's YouTube channel. Feedback from the music lovers attending continues to be positive:

- *This was my first 33 1/3 event and I really enjoyed it. It made me look at the whole album in a different way and was very insightful.*
- *Thanks for bringing us an outstanding presentation. It was great that multiple libraries worked together to make it available to all of their patrons. I also liked the fact that I could watch it and submit questions from home.*

Makerplace Preparation

Makerplace staff continue to prepare for the opening of the new space. Makerspace Specialist Kate Henry followed a Creativebug tutorial and pattern, to create an adorable stuffed dog as an example for customers of what can be made using makerspace resources and equipment. Makerspace Advisor Kathie Kielminski used the Hatch Embroidery software to make demo projects, including plush children's

building blocks and an embroidered photo of a pooch. Makerspace Advisor Lee Anne Davis made a fleece fabric sunglasses case. Makerspace Advisor Lisa Hale used the button maker and vinyl cutter for some sample buttons.



Vehicle Sticker Milestone

We had our busiest month to date for vehicle stickers with 34 issued in July. Our 100th vehicle sticker renewal was issued on July 31 at the Checkout Desk!

Library Cards

This month, **351 new residents signed up for library cards, an increase of 89.7%** over last July (185). This increase represents a mix of new backstretch customers as walk-in customers looking for their first library card.

Second Floor Display Cases Reopen

Beginning July 1, display cases on the second floor reopened and feature two stellar displays for the community. The lobby display cases near Dunton Avenue feature selections from Arlington Heights collector (and library Trustee) Debbie Smart's expansive collection of World's Columbian Exposition memorabilia. The program manager from the Elk Grove Historical Society asked library staff about the possibility of hosting the collection. On the second floor, Friends of the Library displays are in the cases outside of the Hendrickson Room.



Trustee Smart with her World's Columbian Exposition memorabilia collection.



One of the Friends of the Library display cases featuring making.

Professional Development

PLA Committee Appointment

Info Services Supervisor Elizabeth Ludemann and Community & Circulation Services Manager Shannon Meyer were appointed to serve on the Public Library Association's Annual Conference 2022 Program Subcommittee. Committee members serve through the end of ALA's Annual Conference in 2022.

Archiving the Present: Collecting COVID-19 Stories at ALA

Digital Services Librarian Bill Pardue and Information Librarian Jaymie Middendorf participated with staff from the Chicago History Museum and Newberry Library in the on-demand virtual presentation "Archiving the Present: Collecting COVID-19 Stories" for the annual ALA conference. The presentation, which went live on July 7, outline the library's COVID-19 stories initiative and shared takeaways.

Chairing Arlington Heights Youth Commission

Teen Services Supervisor Alice Son was appointed the Chairperson of the Youth Commission at the Village Board Meeting on August 2. Alice will lead the group of six adult members and seven youth members, providing recommendations to the Village Board as well as develop, promote and present youth programs.

Customer Comments

Resources for a Customer with Macular Degeneration

Senior and Accessible Services Supervisor Katie Myers exceeded expectations during her recent one-on-one meeting with a customer who had been diagnosed with macular degeneration:

Thank you for meeting with me and my 90-year-old friend, Marilyn K. You enlightened both of us. Marilyn felt so much better just knowing the resources available for macular degeneration. She was very excited that she can read the large print books. ... I told her we could go to the library in the dead of winter just to get out! It is so important to feel normal during these uncertain virus times. We can see you are so dedicated to your work. Thank you so much. You are a special lady! Connie W.

Bookmobile Fan

"I wanted to give a shout out to Ron and Renu from the Bookmobile. They are so thoughtful and we are so lucky to have them at Lake Terramere on Monday nights. Last night I was going to drop off a book (I didn't know I had one ready for pick up) and I ran in to someone I haven't seen in a while. We were chatting and the bookmobile drove past. I waved, with my book return in my hand, and didn't think anything more about it other than I missed a chance to say hello to them. A few minutes later they drove by again. They were so considerate; they drove around the block and came back to hand me my pickup through the window and take my return. I'm sure it didn't delay their return to the library by much but to be so generous as to extend their evening by a few minutes really was so heartwarming. I am so appreciative and wanted to let the library know that Ron and Renu really went the extra mile last night. Kudos. I can't wait to thank them in person next Monday night." - Suzan A.

ESL In-Library & Virtual Feedback

“This class was super fun, enjoyed learning new words and match them to the pictures” C&C Class participant.

“I’ve learned many new words with fun. Thank you!” C&C class student.

“Learning French vocabulary from songs and listening to French singers was a delight! It was a very enjoyable class” French group participant.

“I think you are good at dealing with diverse personalities in the class. You are doing amazing work! I can't imagine myself being in the same way. I sometimes seem to be jealous of your qualities as a teacher who makes others feel comfortable and actively engaged. In your class, I can see joy!” - a Culture & Conversation student.

“Thank you for setting up the new hybrid class. It was an amazing class. There were no problems with the audio and video, and the progress of the class was excellent, so I was able to participate in the class as usual. I'm really grateful to Tracy and Michael for preparing such a great class.” - a satisfied customer, who joined our first hybrid class from Japan, where she is currently visiting family.

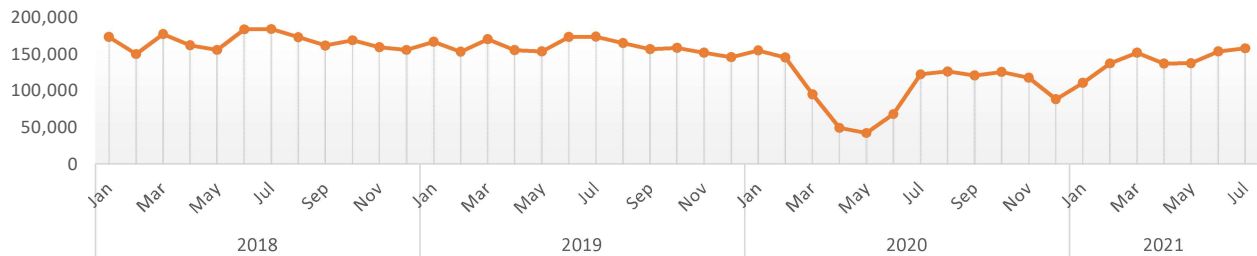
Arlington Heights Memorial Library

July 2021 Dashboard

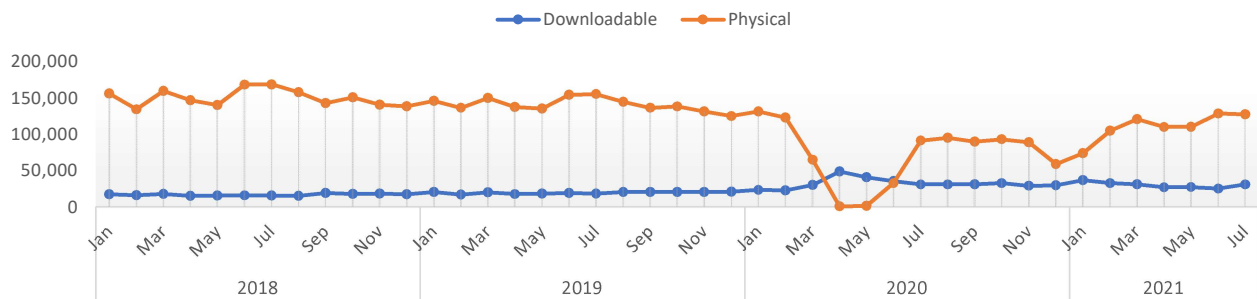
Circulation

Type	Current Month	Same Month Last Year	Change	Type	YTD Total Current Year	YTD Total Last Year	Change
Print	86,918	58,822	▲ 47.8%	Print	518,146	272,083	▲ 90.4%
Audiovisual	31,540	27,958	▲ 12.8%	Audiovisual	204,441	143,654	▲ 42.3%
Downloadable	30,475	30,671	■ -0.6%	Downloadable	209,384	230,159	▼ -9.0%
ILL	293	349	▼ -16.0%	ILL	2,646	1,584	▲ 67.0%
Other	8,115	3,984	▲ 103.7%	Other	47,271	26,283	▲ 79.9%
Total	157,341	121,784	▲ 29.2%	Total	981,888	673,763	▲ 45.7%

Circulation



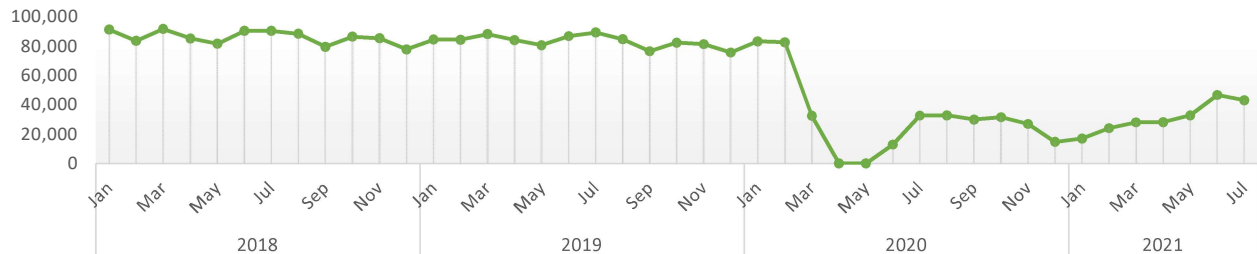
Physical vs. Downloadable Circulation



Library Visits

Location	Current Month	Same Month Last Year	Change	Location	YTD Total Current Year	YTD Total Last Year	Change
Main Library	34,424	23,337	▲ 47.5%	Main Library	148,858	204,259	▼ -27.1%
Drive-Up	5,560	7,895	▼ -29.6%	Drive-Up	55,344	29,595	▲ 87.0%
Bookmobile	2,117	1,169	▲ 81.1%	Bookmobile	12,529	5,182	▲ 141.8%
Senior Center	777	53	▲ 1366.0%	Senior Center	1,931	3,780	▼ -48.9%
Belmont	0	0	--	Belmont	0	0	--
Total	42,878	32,454	▲ 32.1%	Total	218,662	242,816	▼ -9.9%

Library Visits



Arlington Heights Memorial Library

July 2021 Dashboard

Program Satisfaction 4.7 / 5

Programs

Program Attendance

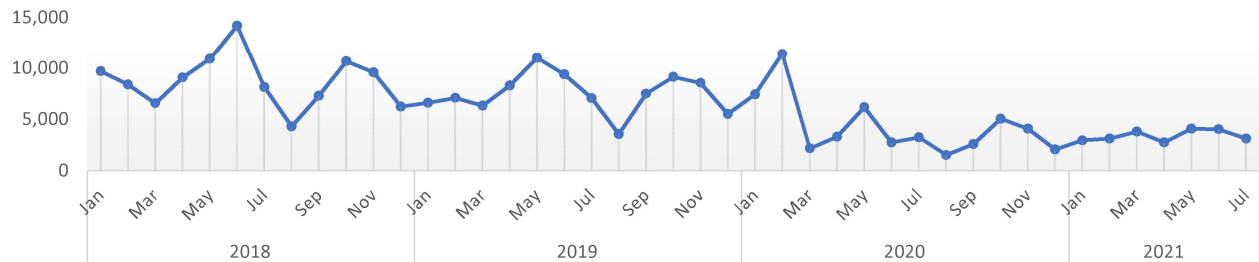
Audience	Current Month	Same Month Last Year	Change	Audience	YTD Total Current Year	YTD Total Last Year	Change
Adult	1,360	2,052	▼ -33.7%	Adult	13,505	17,192	▼ -21.4%
Children	1,526	1,177	▲ 29.7%	Children	9,463	16,448	▼ -42.5%
Teen	235	25	▲ 840.0%	Teen	940	2,881	▼ -67.4%
Total	3,121	3,254	▼ -4.1%	Total	23,908	36,521	▼ -34.5%

Number of Programs

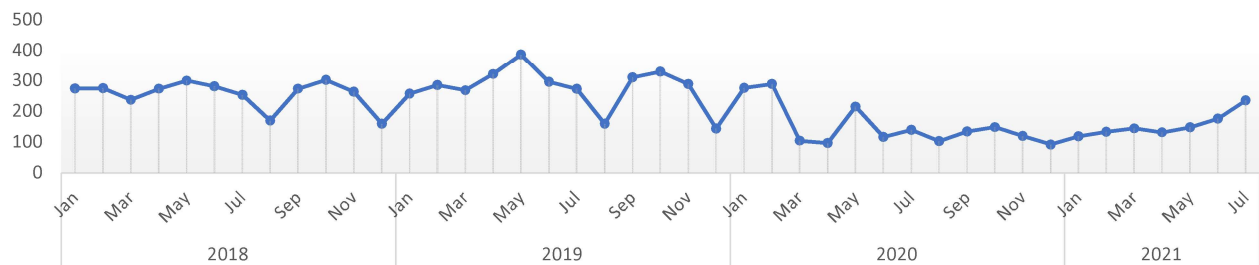
Audience	Current Month	Same Month Last Year	Change	Audience	YTD Total Current Year	YTD Total Last Year	Change
Adult	133	79	▲ 68.4%	Adult	643	616	▲ 4.4%
Children	63	51	▲ 23.5%	Children	339	495	▼ -31.5%
Teen	39	9	▲ 333.3%	Teen	103	124	▼ -16.9%
Total	235	139	▲ 69.1%	Total	1,085	1,235	▼ -12.1%

	Current Month	Same Month Last Year	Change		YTD Total Current Year	YTD Total Last Year	Change
Avg. Attendance	13	23	▼ -43.3%	Avg. Attendance	22	30	▼ -25.5%

Program Attendance



Number of Programs



Total Program Cost

\$5,087.31

FOL Funded } \$0.00

FOL Funded

\$0.00

0%

Library Cost } \$5,087.31

Supplementary Programs and Activities

Number of Programs and Activities

Program and Activity Attendance

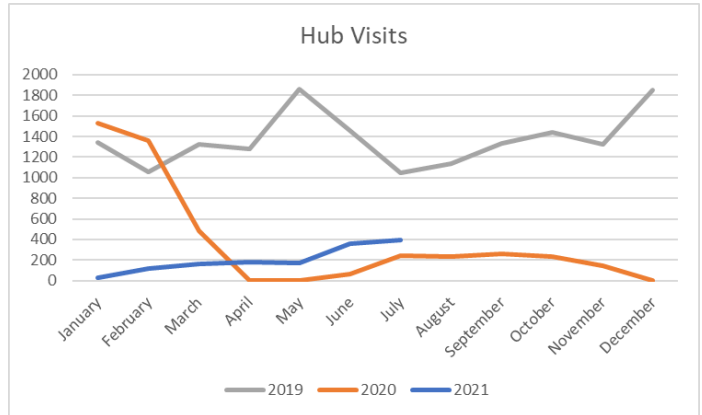
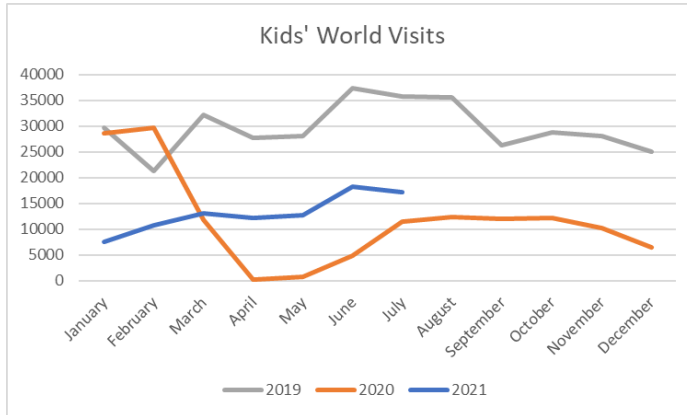
Type	Current Month	Same Month Last Year	Change	Type	Current Month	Same Month Last Year	Change
Passive	21	26	▼ -19.2%	Passive	2,525	4,097	▼ -38.4%

Youth Services

Youth Services staff develop and deliver services for library customers from birth through high school and their caregivers. Using their expertise in childhood and adolescent development, staff anticipate customer needs and interests to implement services informed by interaction and feedback from the community.

SPACES

In-library services are primarily delivered from Kids' World and the Hub, the teen space for 7-12th graders. In Kids' World pre-pandemic, it was typical to see between 25-30K visitors monthly. In the Hub pre-pandemic, visits averaged 1,400 teens monthly, with the highest number of visitors during finals or standardized testing months.



COLLECTIONS

Circulation for youth collections has been steady over the past three years. In Kids' World pre-pandemic, checkouts averaged 54,500 monthly. In the Hub, checkouts averaged 2,500 monthly. For both collections, we see the highest number of materials checked out over the summer months June-July. Circulation of materials in youth collections account for 33-35% of total library checkouts annually.

EARLY LEARNING KITS

In March, we launched 30 Early Learning Kits targeting babies, toddlers and caregivers. Focusing on a specific topic, each kit contains 4-6 developmentally appropriate books, 1-2 toys and a song sheet that offers extended learning opportunities. The kits have been consistently checked out since their addition to the collection with regular holds placed on at least half of them on any given day. The Early Learning Kits have been checked out a total of 211 times in the past five months. Staff will continue to grow this collection by adding duplicates for popular kits and adding new topics to meet customer demand.



TEEN LITCRATES

This past December, we introduced Teen LitCrates. This service allows teens to have a similar experience to a monthly paid book subscription box, but using their library card. Throughout the year, teens in grades 7-12 can register or "subscribe" for a seasonal session of LitCrates. During each session, up to 30 teens receive a LitCrate monthly during a 3-month period. At registration, teens describe their reading likes, dislikes, and what they feel like reading next. Each month, they take home a LitCrate full of treasures including a book (or two) specially selected for them and goodies that are themed to the time of year. Since launch, 211 books were sent in 195 LitCrates for 85 eager teens.

Winter Session	December 2020 – March 2021	99 books	30 Teens "Subscribed"
Spring Session	April – June 2021	86 books	29 Teens "Subscribed"
Summer Session	July – September 2021	26 books and counting!	26 Teens "Subscribed" and counting!

COMING SOON TO THE YOUTH COLLECTION: ACCESSIBILITY SUPPORT

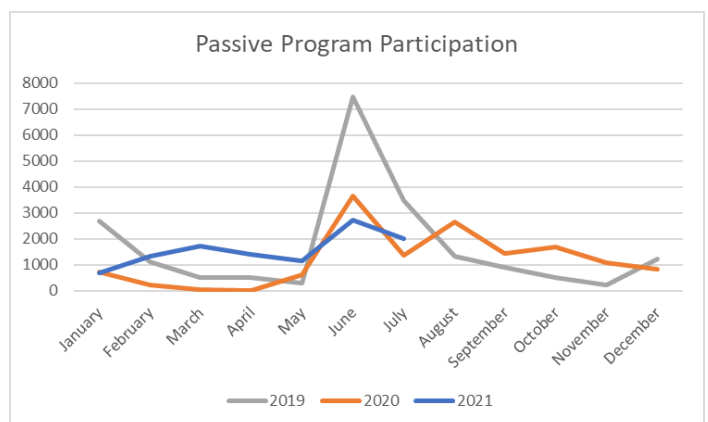
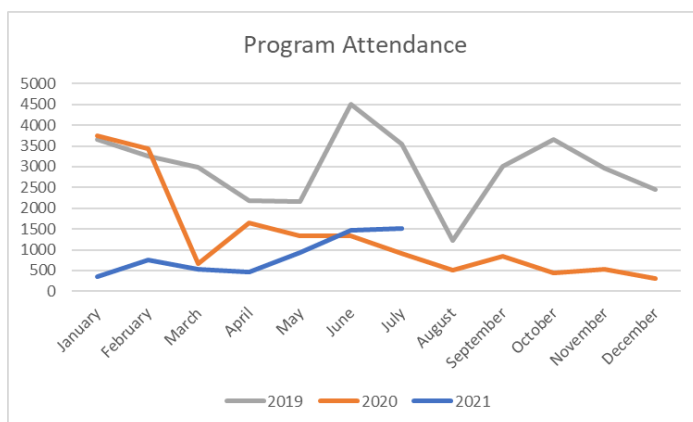
In collaboration with community partner C.I.T.Y. of Support, we will launch a Kids' World Accessibility Support collection in October to celebrate Inclusion Awareness month. C.I.T.Y. of Support partners with the library on several program series to support young customers with disabilities and their caregivers. C.I.T.Y. of Support has generously donated funding to begin this collection and has lent expertise in selecting items. In addition to reference resources, the collection will include adapted books, tools, therapy products and adapted toys so customers can try items before purchasing for their family.

PROGRAMS

Across ages, Youth Services staff deliver an average of 90 programs monthly. A majority of those are developed and presented by library staff, with only a few hired presenters each month. About half of our program offering focuses on early learning, laying the foundation for developing successful learners and students. Pre-pandemic, staff developed and delivered about 14 storytimes weekly connecting with babies, toddlers and preschoolers while sharing early learning practices with their caregivers. During the pandemic, staff starred in 82 videos posted to the library's YouTube account, which have over 12,000 views.



Looking back at program attendance over the last three years, the biggest change is a result of Illinois State Library's addition of the passive programming category beginning in 2019. As defined by the state library, a passive program is any planned event for which customers participate on their own instead of at a designated time with a group. In 2018, we only tracked passive programming for tweens and teens since we developed drop-in DIY kits to meet their interest in hands-on projects while removing the barrier of planning for a specific program date and time. In 2019, we began tracking for all ages and transitioned big programs like summer reading and month-long contests in Kids' World to the passive program category.

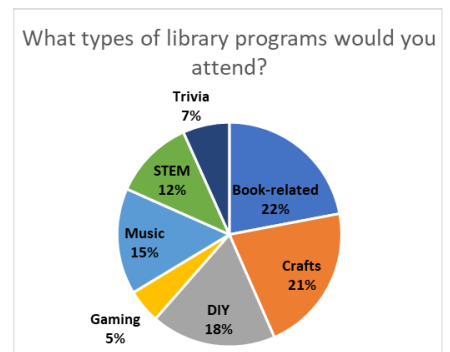


PROGRAM SATISFACTION

Program satisfaction ratings are high for youth programs. Since we began tracking program satisfaction in 2019, youth programs average 4.7/5 for programs surveyed. We attribute this to close relationships that staff develop with our young customers, staff ability to tap into the latest trends that are popular and interesting to our target audiences and youth's tendency to evaluate based on level of satisfaction with their finished product.

Youth programs target developmental needs and milestones. We might change up characters or pop culture references, but the desired outcomes for types of programs stay the same. Staff focus on outcomes when developing and delivering programs, providing scaffolding so every young participant can feel successful at the end of a program.

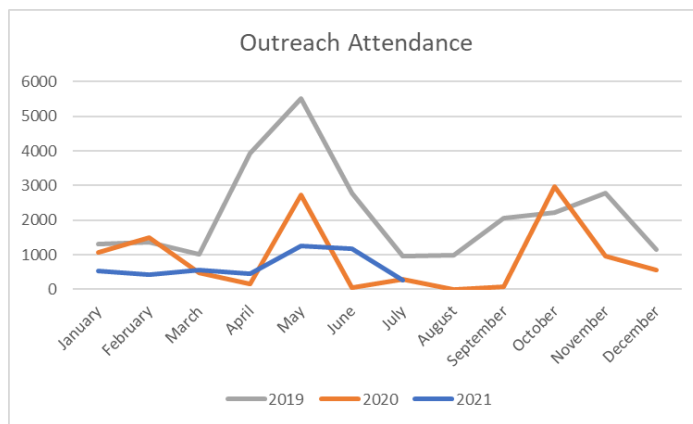
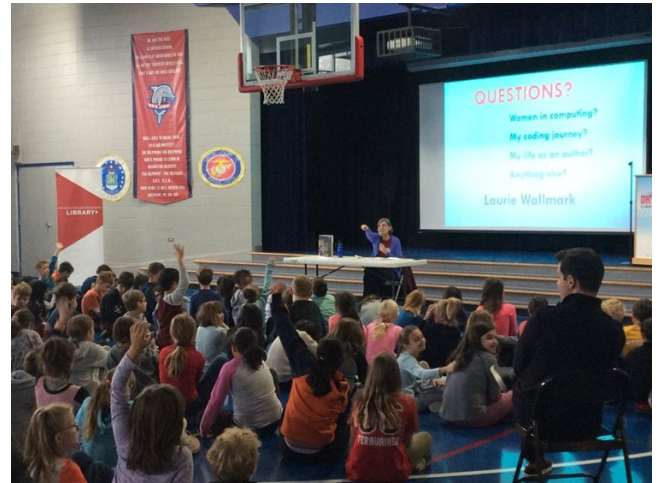
In April, we began polling participants at Zoom events to capture program satisfaction and the types of library programs participants would be interested in attending. Book-related, crafts and DIY are the top-rated types and represent types we regularly offer for our customers.



OUTREACH & COMMUNITY PARTNERS

Most of the outreach delivered by Youth Services is to students and educators at local schools. Staff bring library services to twenty-seven daycares/preschools and twenty-six K-12 schools through storytimes, resource borrowing and delivery, library/database instruction, hands-on projects, special events and other customized support. Schools within Arlington Heights and those outside of the village with enrollment that is regularly at or above 45% A.H. residents are eligible for outreach services.

During the pandemic, we piloted educator library cards to encourage library use and provide more autonomy for individual educators. We hope to extend this opportunity to all schools served by the library.



Most outreach engagement, or numbers of sessions and students seen, occurs just before out-of-school time as we try to connect students with resources before they have time away from school.

During the summer months, with school out of session, outreach continues at preschools and summer school. We also regularly collaborate with the Park District to support summer camps and other special events. Since there are fewer opportunities to engage with our school partners, dedicated outreach staff are able to provide more support for summer reading, Summer Volunteer Squads and other programs, like Storytime in the Park.

FAMILY PLACE LIBRARY

As a Family Place Library, AHML has partnered with several community resource professionals who volunteer their expertise to assist and guide young families. At our Play, Learn and Grow four-week series, caregivers and their young children are welcomed into the library to experience play opportunities and converse with community representatives including Nurse Karen from Northwest Community Hospital, C.I.T.Y. of Support founder and local speech pathologist Beth Deiter and music therapist Loren Goodman from Prospect Music Therapy. The exchange of information was informal with conversations prompted by parent questions or concerns, all while the children played safely nearby.



PLANNING FOR THE FUTURE

Reviewing our youth spaces, we know there are areas where the organization of the last Kids' World remodel in 2010 can be improved: creating zones with developmentally appropriate activities, providing family restrooms with enough space for customers using a stroller and dedicating spaces for elementary school-aged kids (K-3) and tweens—an age group identified in the strategic plan integral to developing lifelong library users.

Created during the 2012 renovation, we have observed the Hub and taken note of how teens are using the library. Teens appreciate the fun activities that we offer, but also look for a quiet place to study and complete group work. They are heavy users of the popular conference rooms on the Second Floor. Adding this resource in the Hub will improve customer service by naturally connecting teens with the variety of resources and staff of the Hub.