

BOARD OF LIBRARY TRUSTEES

COMMITTEE OF THE WHOLE

- 02.21.01 A meeting of the Committee of the Whole of the Board of Library Trustees of the Arlington Heights Memorial Library **CONVENED** at 7:00 p.m. on Monday, February 1, 2021, by President Greg Zyck. The meeting was held virtually and hosted on a live stream on the library's YouTube channel for public viewing, in response to the State of Illinois' Tier 2 COVID-19 mitigations.

Upon **ROLL CALL**, the following answered Present: Trustees Ruhl, Smart, Supplitt, Tangney and Zyck.

Absent: Trustee Medal

Also present: Michael Driskell, Executive Director; Shannon Distel, Deputy Director; Mary Hastings, Director of Communications and Marketing; Donna Ekl, Director of Finance; Janet Moravec, Business Office Administrator; Julie Doren, Business Office Assistant

- 02.21.02 There was no **PUBLIC COMMENT**.

Trustee Medal joined the meeting at 7:06 p.m.

- 02.21.03 **2021 ILLINOIS PUBLIC LIBRARY ANNUAL REPORT FOR 2020 (Item 1)** – Mr. Driskell presented the library's 2021 Illinois Public Library Annual Report for 2020 to be filed with the Secretary of State's office. Library operations were greatly impacted as a result of COVID-19 in 2020.

- 02.21.04 **FY2021 ILLINOIS PUBLIC LIBRARY PER CAPITA GRANT APPLICATION (Item 2)** – As part of the FY2021 Illinois Public Library Per Capita Grant requirements, the committee reviewed and discussed all chapters of *Serving Our Public 4.0: Standards for Illinois Public Libraries*. The committee also reviewed a draft of the library's Illinois State Library FY2021 Illinois Public Library Per Capita and Equalization Grant application.

- 02.21.05 **PROPOSED 2021 BUDGET AMENDMENT (Item 3)** – The committee reviewed a proposed budget amendment for capital improvements for the Belmont makerspace buildout project.

01.21.06 **OTHER**

- Mr. Driskell shared that the library will remain open to the public on Friday, March 5; originally the board had approved the library be closed for a staff development day.
- Mr. Driskell shared expected service changes as Region 10 moves to Phase 4 mitigations.

- The February board meeting will be held physically in the building with a virtual call-in option.

There being no further business to be discussed, Trustee Tangney moved **ADJOURNMENT**. Trustee Ruhl seconded. All were in favor and the meeting was adjourned at 7:18 p.m. Upon **ROLL CALL**, the following answered Aye: Trustees Medal, Ruhl, Smart, Supplitt, Tangney and Zyck. Nay: none. The motion carried.

Janet Moravec, Recorder