

**BOARD OF LIBRARY TRUSTEES**

**COMMITTEE OF THE WHOLE**

- 01.21.01 A meeting of the Committee of the Whole of the Board of Library Trustees of the Arlington Heights Memorial Library **CONVENED** at 7:00 p.m. on Monday, January 11, 2021, by President Greg Zyck. The meeting was held virtually and hosted on a live stream on the library's YouTube channel for public viewing, in response to the State of Illinois' Tier 3 COVID-19 resurgence mitigations.

Upon **ROLL CALL**, the following answered Present: Trustees Ruhl, Smart, Supplitt, Tangney and Zyck.

Absent: Trustee Medal

Also present: Michael Driskell, Executive Director; Shannon Distel, Deputy Director; Mary Hastings, Director of Communications and Marketing; Donna Ekl, Director of Finance; Janet Moravec, Business Office Administrator; Julie Doren, Business Office Assistant

- 01.21.02 There was no **PUBLIC COMMENT**.
- 01.21.03 **COVID-19 RELATED SERVICE CHANGES (Item 1)** – The committee discussed reopening plans in response to the State of Illinois' COVID-19 resurgence mitigations and updated Region 10 data, while continuing to provide many core services in accordance with CDC social distancing and PPE guidelines. The library will continue to follow State of Illinois' recommended COVID-19 guidelines.
- 01.21.04 **AMERICANS WITH DISABILITIES ACT POLICY (Item 2)** – The committee reviewed and discussed a new proposed policy for the Americans with Disabilities Act. The intention of the policy is to provide guidelines to ensure compliance with the requirements of Title II of the Americans with Disabilities Act of 1990
- 01.21.05 **REVISIONS TO ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION MEMORANDUM OF UNDERSTANDING (Item 3)** – The committee reviewed and discussed proposed revisions to the Memorandum of Understanding confirming the operational relationship and reciprocal commitments of the Arlington Heights Memorial Library Foundation and the Arlington Heights Memorial Library.

01.21.06 **OTHER**

**-DISCUSSION ITEMS FOR ARLINGTON HEIGHTS VILLAGE BOARD JOINT MEETING – SATURDAY, JANUARY 16, 8:30 A.M.** - Mr. Driskell requested the committee submit discussion topics for the Arlington Heights Village Board joint meeting scheduled for January 16.

01.21.07 Trustee Smart moved **THE COMMITTEE OF THE WHOLE ADJOURNS TO CLOSED SESSION IN ACCORDANCE WITH 5 ILCS 120/2 (C) (1) TO REVIEW EXECUTIVE DIRECTOR’S ANNUAL PERFORMANCE GOALS.** Trustee Ruhl seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Ruhl, Smart, Supplitt, Tangney and Zyck. Nay: none. The motion carried. The board went into closed session at 7:17 p.m.

The board returned to open session at 8:00 p.m.

There being no further business to be discussed, Trustee Supplitt moved **ADJOURNMENT**. Trustee Tangney seconded. All were in favor and the meeting was adjourned at 8:01 p.m. Upon **ROLL CALL**, the following answered Aye: Trustees Ruhl, Smart, Supplitt, Tangney and Zyck. Nay: none. The motion carried.

---

Janet Moravec, Recorder