

**BOARD OF LIBRARY TRUSTEES  
SPECIAL BOARD MEETING**

**MONDAY, DECEMBER 7, 2020  
7:00 P.M.**

**VIRTUAL MEETING**

**(Meeting may be viewed on the Library's YouTube channel [here](#))**

**- AGENDA -**

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENT
- IV. AWARDING OF MAKERSPACE PROJECT BIDS (Action Item 1)  
Over the past several months, staff have been working with the architects and construction manager to identify the bid scope and prepare final pricing. On November 24, a public bid was held and the vetting of the ten bid packages has been completed. The board will review recommendations and consider approval of the bids.
- V. COVID-19 RELATED SERVICE CHANGES (Action Item 2)  
Update on services and staffing changes in response to the State of Illinois' Tier 3 COVID-19 resurgence mitigations
- VI. EXTENSION OF TEMPORARY POLICY DUE TO COVID-19 (Action Item 3)  
The board will consider extension of temporary changes to existing library and human resource policies to make accommodations for modifications in services related to COVID-19

- VII. REVISIONS TO HUMAN RESOURCE POLICIES – HOLIDAY AND BEREAVEMENT AND PERSONAL LEAVE (Action Item 4)  
Staff will present proposed revisions to human resource policies  
Holiday and Bereavement and Personal Leave
  
- VIII. PROSPECT HEIGHTS PUBLIC LIBRARY DISTRICT LETTER OF SUPPORT (Action Item 5)  
The board will review a drafted letter of support to Prospect Heights Library District for a referendum to annex properties without library coverage
  
- IX. FY2021 ILLINOIS PUBLIC LIBRARY PER CAPITA GRANT UPDATE (Item 6)  
Staff will provide an update on the Illinois State Library FY2021 Public Library Per Capita Grant requirements and application
  
- X. OTHER
  
- XI. ADJOURNMENT

Public comment for this special board meeting will be taken in advance via email. Please email comments to [LibraryDirector@ahml.info](mailto:LibraryDirector@ahml.info) by 5:00 p.m., December 7, 2020. Comments will be shared during the Public Comment section of the agenda.

Final vote or action may be taken at the meeting on any agenda item subject matter listed above, unless the agenda line item specifically states otherwise.