

BOARD OF LIBRARY TRUSTEES

COMMITTEE OF THE WHOLE

08.20.01 A meeting of the Committee of the Whole of the Board of Library Trustees of the Arlington Heights Memorial Library **CONVENED** at 7:00 p.m. on Monday, August 10, 2020, in the Hendrickson Room of the Arlington Heights Memorial Library.

Upon **ROLL CALL**, the following answered Present: Trustees Medal, Smart, Supplitt, Tangney, Thanopoulos and Zyck. Trustee Ruhl participated in the meeting via Zoom due to job related business.

Absent: None.

Also present: Michael Driskell, Executive Director; Shannon Distel, Deputy Director; Donna Ekl, Director of Finance; Mary Hastings, Director of Communications and Marketing; Janet Moravec, Business Office Administrator; Julie Doren, Business Office Assistant; Andy Dogan, Williams Architects; Natalie Clemens, Williams Architects.

08.20.02 There was no **PUBLIC COMMENT**.

08.20.03 **REVIEW OF 2021 PERSONAL SERVICES BUDGET TARGET (Item 1)**
President Zyck invited Ms. Ekl to join the table. Staff presented cost of living estimates and merit options for the 2021 personal services budget target.

08.20.04 **MAKERSPACE PROJECT BID RESULTS (Item 2)**
The committee reviewed and discussed the bid package results for the makerspace project. Due to factors related to the scope of the project, several bid packages came in higher than expected. The committee discussed possible scope changes to be able to bring the project at or below the board-approved budget. All of the bids opened on July 22, 2020 were rejected. The scope of the project will be adjusted and the project will be rebid in a couple of months.

08.20.05 **OTHER**

- Trustee Thanopoulos announced that due to other time commitments she will be resigning from the Board of Library Trustees effective after the August 2020 board meeting.

There being no further business to be discussed, Trustee Smart moved **ADJOURNMENT**. Trustee Tangney seconded. All were in favor and the meeting was adjourned at 8:09 p.m.

(Action Item 1)

Julie Doren, Recorder