

HIGHLIGHTS FROM THE BOARD OF LIBRARY TRUSTEES MEETING **February 21, 2017**

PARADE REVIEWING STAND

The Board of Library Trustees approved the annual request from the Frontier Days, Inc. Festival Committee for permission to set up the parade reviewing stand in front of the library and to use the library's electrical outlet to power the sound system for the 4th of July parade.

TECHNOLOGY IMPROVEMENTS

Studio Computers

In the 2017 budget, we included the replacement of five Apple computers located in the Studio. These computers, purchased in 2011 and 2012, show signs of aging, with regard to reliability and speed, and are in need of replacement. We have obtained three quotes and will purchase through the vendor providing the lowest price.

- The Board of Library Trustees authorized the purchase of replacement computers for the Studio for an amount not to exceed \$12,000.

Core Network Switches

Also in the 2017 budget, we included to replace our current core network switches. The core switches are eight-years-old and no longer supported by the manufacturer. They are the backbone of our network routing all of the traffic.

- The Board of Library Trustees authorized the purchase of replacement core network switches and associated equipment in an amount not to exceed \$29,054.

Time-Keeping System

- The Board of Library Trustees authorized staff to issue an RFP to replace the Human Capital Management System (an automated time-keeping system for employees).

BUILDING-MAINTENANCE PROJECTS

The Building Committee presented recommendations for several projects, which the Board of Library Trustees authorized:

- Replacing a 150 KVA lighting transformer that is approaching 50 years in service and was recommended for replacement in our 2013 engineering assessment.
- Engaging 20/10 Engineering as an engineering consultant for the modification and addition of HVAC components to reduce odors in the public computer area.
- Approval for staff to seek bids on making changes to the HVAC system that will reduce odors in the public computer area as 20/10 Engineering recommends.

2017 BUDET AMENDMENT

Upon the recommendation of the Finance Committee, the Board of Library Trustees adopted a 2017 Budget Amendment, dated February 21, 2017. The amendment adds the Grants and Development Administrator position to the Administration budget. The dollars are being allocated from other budget lines from across the library, so the proposed budget amendment is a net \$0 change.

NEXT BOARD MEETING

Tuesday, March 21, 7:30 p.m. – Board Room