

**HIGHLIGHTS FROM THE
BOARD OF LIBRARY TRUSTEES
BOARD MEETING**

June 16, 2020

MAKERSPACE HVAC EQUIPMENT REPLACEMENT BID

The Board of Library Trustees awards the HVAC equipment replacement project to Jensen's Plumbing & Heating Inc. for an amount not to exceed \$151,360, which includes a 10% contingency, pending attorney review of the contract.

LIBRARY CLOSURE DUE TO COVID-19

The Board of Library Trustees authorizes the executive director to reopen the library building to the public with limited hours and services, as the State of Illinois opens in phase 4 of the Restore Illinois reopening plan.

TEMPORARY POLICY DUE TO COVID-19

The Board of Library Trustees recognizes and adopts the temporary COVID 19 policy, amending existing policies, effective March 14, 2020 through our next board meeting.

**REVIEW ISSUANCE OF NONRESIDENT LIBRARY CARDS AND
APPROVAL OF NONRESIDENT CARD FEE**

The Board of Library Trustees affirms its continued commitment to offering a nonresident library card option under Public Act 92-1066 and sets the annual fee for the card, using the General Mathematical Formula method, at \$447 effective July 1, 2020 through June 30, 2021.

2021 LIBRARY HOLIDAY DATES/CLOSINGS

The Board of Library Trustees approves the 2021 Library Holiday Dates and Closings.

ARLINGTON HEIGHTS MEMORIAL LIBRARY HOLIDAY AND CLOSING SCHEDULE

2021 HOLIDAY	LIBRARY CLOSED	PAID HOLIDAY
January 1 – New Year’s Day (Friday)	Yes	Yes
January 18 – Martin Luther King Jr. Day (Monday)	No	Yes
February 15 – Presidents’ Day (Monday)	No	Yes
March 5 - Staff Development Day (Friday)	Yes	No
April 4 – Easter Sunday	Yes	No
May 31 – Memorial Day (Monday)	Yes	Yes
July 4 – Independence Day (Sunday)	Yes	No
July 5 – Independence Day Observed (Monday)	Yes	Yes
September 6 – Labor Day (Monday)	Yes	Yes
October 11 – Columbus Day (Monday)	No	Yes
November 11 – Veterans’ Day (Thursday)	No	Yes
November 24 – Thanksgiving Eve (Wednesday)	Closes at 5PM	No
November 25 – Thanksgiving (Thursday)	Yes	Yes
December 24 – Christmas Eve (Friday)	Yes	Yes
December 25 – Christmas Day (Saturday)	Yes	Yes
December 31 – New Year’s Eve (Friday)	Closes at 5PM	No
Observance Day (floating holiday)	N/A	Yes

2021 BOARD MEETING SCHEDULE

The Board of Library Trustees approves the 2021 Board of Library Trustees Schedule of Meetings as discussed.

ARLINGTON HEIGHTS MEMORIAL LIBRARY BOARD OF LIBRARY TRUSTEES 2021 SCHEDULE OF REGULAR MEETINGS 7:30 PM – RICHARD FRISBIE BOARD ROOM

	Committee of the Whole Meeting (First Monday)	Board Meeting (Third Tuesday)
January 2021	January 11	January 19
February 2021	February 1	February 16
March 2021	March 1	March 16
April 2021	April 5	April 20
May 2021	May 3	May 18
June 2021	June 7	June 15
July 2021	July 12	July 21
August 2021	August 2	August 17
September 2021	September 13	September 21
October 2021	October 4	October 19
November 2021	November 1	November 16
December 2021	December 6	December 21