

BOARD OF LIBRARY TRUSTEES

COMMITTEE OF THE WHOLE

- 10.17.01 A meeting of the Board of Library Trustees of the Arlington Heights Memorial Library Committee of the Whole was called to order in the Hendrickson Room of the Arlington Heights Memorial Library on Monday, October 30, 2017, at 7:30 p.m. by President Smart.

Upon **ROLL CALL**, the following answered Present: Trustees Brody Garkisch, Medal, Supplitt, Tangney, Thanopoulos, Zyck, and Smart.

Absent: None.

Also present: Mike Driskell, Acting Executive Director; Diane Schultz, Director of Human Resources; Kelly Spokas, Director of Finance; Mary Hastings, Communications and Marketing Manager; Janet Moravec, Business Office Administrator; Debbie Halpin, Business Office Assistant; Lisa Rottenberg, Resident; John Altstadt, Attendee; Melissa Cayer, Resident; Cindy Giambarberee, Resident; Barbara Jo Scott, Resident; Lauree Harp, Resident; Linda Forey, Resident; John Walsh, Resident; Sheryl Anderson, Resident; Debra Linday, Resident; Pat Coleman, Resident; Patricia Smolin, Attendee; Nancy Cellitt, Resident; Adrienne Rukstales, Attendee; Mary Kay Baldino, Resident; Richard Baldino, Resident; Sue Sullivan, Attendee; Paul Kochendorfer, Resident; Jack Wielde, Resident; Sonya Hill, Attendee; Brianna Morgan, Attendee; Tiana Brazzale, Resident; Candy Rossin, Resident; Allison Anderson, Resident; Carol Rech, Resident; Leeanne Smith, Resident; Dave Bohr, Resident; Dwayne Anderson, Resident; Mike Cortopassi, Resident; Silvia Manetti, Resident; Anisha Patel, Attendee; Ben Olson, Resident; Alice Son, Attendee; Trixie Dantis, Resident; Paul Diebel, Resident; Sandy Kaempfen, Resident; Hillary Semmelman, Resident; Sylvia Nolan, Resident; Pat Dennehey, Resident; Mike Dennehey, Resident; Pat Aichele, Resident; Ryan Uden, Resident; Julie Jurgens, Attendee; Leah Buchek, Resident; Andrea Burger, Resident; Agnes Lorincz, Attendee; Sara Nowak, Resident; Chris Krueger, Resident; Melissa Gocek, Resident; Jennifer Nitch, Resident; Norm Kurtz, Attendee; Robin LaBedz, Resident; Diana Chrissis, Resident; Al Landsberger, Resident; Rich Dworianyn, Attendee; Jim Bertucci, Resident; Teri Scallon, Resident; Carol Schleker, Resident; Jane Olszowka, Resident; Nick Kyros, Resident; Colleen Kave, Resident; Connie Wayman, Resident; Laura Mantel, Resident; Ingrid Lebolt, Resident; Fred Lebolt, Resident; Julie Cleary, Resident; Bill Cleary, Resident; Kathy Campbell, Resident; Deb Whisler, Resident; Mike Philipp, Resident; Amy Duffey, Resident; Sylvia Carfagnini, Resident; Mary Jo Lepo, Attendee; Ed Carfagnini, Resident; Gabriela Rojek, Resident; Erik McMinn, Attendee.

President Smart opened the meeting by stating that despite incorrect and inaccurate information being circulated, the decision to cancel the immigration programming

was made by staff because of safety concerns. Library officials are committed to embracing diversity and inclusion of all residents and have funded staff initiatives for this purpose. She stated that first and foremost, the library is here to serve our community and that library trustees solely make decisions in the best interest of the community.

- 10.17.02 **PUBLIC COMMENT** - Ms. Rottenberg would appreciate the library rescheduling the recently canceled Know Your Rights workshop. Longtime resident Ms. Harp thanked the board and acting executive director for responding to the growing and ever changing community. Mr. Walsh commented on library service changes referenced in a recent Public Library Association (PLA) program schedule. Former employee Ms. Smolin wanted to learn the direction of the current leadership and be sure staff are recognized and appreciated by the community. Employee Sonya Hill showed support by sharing she believes Acting Executive Director Mike Driskell and Shannon Distel have always listened to and advocated for their staff. Mr. Cortopassi expressed sadness with the departure of Deputy Director Jeremy Andrykowski and hopes the library is moving in a good direction, as it has in the past. Ms. Patel praised the library's diversity initiatives and the library board members. Mr. Olson thanked the board for the diligent and passionate work around the Know Your Rights program and subsequent rally. School Services Coordinator Julie Jurgens spoke against the restructuring and showed support of the board for pursuing a change of leadership, pointing to concerns of the upcoming PLA presentation. Mr. Bertucci spoke in support of the current board leadership and remarked the board's role is to ensure the executive director follows through with the board's policies and community's desires.
- 10.17.03 Trustee Zyck moved **APPROVAL OF THE COMMITTEE OF THE WHOLE MINUTES OF SEPTEMBER 25, 2017 MEETING (Action Item 1)** Trustee Brody Garkisch seconded. All were in favor and the minutes were approved as submitted.
- 10.17.04 **BUDGET ADJUSTMENT (Item 2)** – Mr. Driskell explained an adjustment being made to the recently approved 2018 budget. The revenue tax lines were adjusted to be in alignment with all budgeted FICA amounts. This has a zero dollar impact to the budget and total tax revenue amounts.
- 10.17.05 **DISCUSSION OF VOCAL BOOTH PURCHASE (Item 3)** – The committee discussed the purchase of a replacement sound booth for the digital services studio.
- 10.17.06 **UPDATE ON PUBLIC LIBRARY ASSOCIATION PRESENTATION (Item 4)** – Mr. Driskell gave an update on the library's presentation at the March 2018 Public Library Association (PLA) annual conference. After receiving input from staff and with the fact that two of the three presenters are no longer at the library, Mr. Driskell will be contacting PLA to have the presentation removed from the schedule.

- 10.17.07 **ILLINOIS PUBLIC LIBRARY PER CAPITA GRANT REQUIREMENTS (Item 5)** – Mr. Driskell presented the Illinois Public Library Per Capita Grant requirements for FY2018. The deadline for the grant application is January 15, 2018.
- 10.17.08 There were no **OTHER** items to be discussed.
- 10.17.09 Trustee Zyck moved **THE BOARD OF LIBRARY TRUSTEES ADJOURNS TO CLOSED SESSION IN ACCORDANCE WITH 5 ILCS 120/2 (C) (1) FOR THE PURPOSE OF DISCUSSING PERSONNEL ISSUES.** Trustee Thanopoulos seconded. All were in favor and the motion carried. The board went into closed session at 7:56 p.m.

The board returned to open session at 8:46 p.m.

Trustee Brody Garkisch moved **APPROVAL OF THE WRITTEN CLOSED SESSION MINUTES OF OCTOBER 30, 2017.** Trustee Tangney seconded. All were in favor and the motion carried. The written minutes and audio recording were sealed until further action by the board.

There being no further business to discuss, Trustee Tangney moved **ADJOURNMENT.** Trustee Medal seconded. All were in favor and the meeting was adjourned at 8:48 p.m.

Janet Moravec, Recorder