

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY HELD ON THURSDAY, JULY 7, 2016.**

- 07.16.1 A special meeting of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Board Room of the Arlington Heights Memorial Library on Thursday, July 7, 2016, at 6:00 p.m. by President Debbie Smart.
- 07.16.2 Upon **ROLL CALL**, the following answered Present: Trustees Medal, Nelson, Unumb, Zyck, and Smart; Trustee Brody Garkisch attended the meeting by telephone due to illness.

Absent: None

Also present: Jason Kuhl, Executive Director; Jeremy Andrykowski, Deputy Director; Diane Schultz, Director of Human Resources; Michael Kelly, Director of Finance; Jennifer Czajka, Programs and Exhibits Manager; Margaret Jasinski, Collection Services Manager; Maria Papanastassiou, Early Literacy Services Supervisor; Trixie Dantis, Teen Services Supervisor; Janet Moravec, Business Office Administrator; Karen Ann Cullotta, Tribune Media/Arlington Heights Post.

- 07.16.3 There was no **PUBLIC COMMENT**
- 07.16.4 **DISCUSSION OF POTENTIAL LIBRARY BRANCH (Action Item 1)** – Staff gave a presentation to look at a potential branch from a programmatic standpoint which is a continuation of the board’s earlier discussions. Mr. Kuhl highlighted the programmatic outline does not simply duplicate what is offered at the main branch, but features new offerings in order to expand what the library can do for all of its residents. The second part of the meeting focused on three properties staff have viewed and how each would fit with the program outlined in the first part of the meeting. The library’s attorney confirmed it is appropriate to conduct this portion of the meeting in closed session.
- 07.16.5 Trustee Medal moved **THE BOARD OF LIBRARY TRUSTEES ADJOURNS TO CLOSED SESSION IN ACCORDANCE WITH 5 ILCS 120/2 (C) (5) FOR THE PURPOSE OF DISCUSSING THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE PUBLIC BODY.** Trustee Unumb seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Brody Garkisch, Medal, Nelson, Unumb, Zyck, and Smart. Nay: none. The motion carried. The board went into closed session at 7:07 p.m.

The board returned to open session at 7:43 p.m.

Trustee Nelson moved **THE BOARD OF LIBRARY TRUSTEES ASK STAFF TO PROCEED WITH A LETTER OF INTENT FOR A POSSIBLE NORTH BRANCH AND SEEK A PROPOSAL FROM AN ARCHITECT TO DRAW UP INITIAL PLANS.** Trustee Medal seconded. Upon **ROLL CALL**, the following

answered Aye: Trustees Brody Garkisch, Medal, Nelson, Unumb, Zyck, and Smart. Nay: none. The motion carried.

Trustee Unumb moved **APPROVAL OF THE WRITTEN CLOSED SESSION MINUTES OF JULY 7, 2016.** Trustee Zyck seconded. With Trustee Brody Garkisch abstaining, all were in favor and the motion carried. The written minutes and audio tape were sealed until further action by the board.

There being no further business to be discussed, Trustee Unumb moved **ADJOURNMENT.** Trustee Zyck seconded. All were in favor and the meeting was adjourned at 7:47 p.m.

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Deborah A. Nelson, Vice President/Secretary

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Janet Moravec, Recorder