

BOARD OF LIBRARY TRUSTEES

**TUESDAY, AUGUST 20, 2019
7:30 P.M.**

RICHARD FRISBIE BOARD ROOM

- AGENDA -

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENT
- IV. APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF JULY 16, 2019 (Action Item 1)
- V. REVIEW OF THE FINANCIAL REPORT FOR THE PERIOD ENDED JULY 31, 2019 (Item 2)
- VI. REVIEW OF THE CHECK REGISTER FOR THE PERIOD ENDED JULY 31, 2019 (Action Item 3)
- VII. EXECUTIVE DIRECTOR'S REPORT
- VIII. OLD BUSINESS

- REVISIONS TO POLICY 1.101 RULES OF THE BOARD OF LIBRARY TRUSTEES (Action Item 4)

Proposed revisions to Policy 1.101 Rules of the Board of Library Trustees to include the Arlington Heights Memorial Library Foundation as an organization with a dedicated liaison and to adjust the order of business at regular board meetings to move liaison reports to earlier on the agenda

IX. NEW BUSINESS

- STAFF PRESENTATION ON ONE BOOK, ONE VILLAGE SELECTION *THE FEATHER THIEF: BEAUTY, OBSESSION, AND THE NATURAL HISTORY HEIST OF THE CENTURY* BY KIRK WALLACE JOHNSON (Item 5)
Staff will give a presentation on the 2019 One Book, One Village title selected by a first-time community vote

- UPDATE ON ARCHITECTURAL DESIGN SERVICES SELECTION (Item 6)

Update on the selection of the architectural design services for the rehabilitation and renovation of the building located at 112 North Belmont Avenue

X. LIAISON REPORTS

- FRIENDS OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY

- ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION

XI. OTHER

- DISCUSSION ITEMS FOR PARK DISTRICT BREAKFAST MEETING – SATURDAY, SEPTEMBER 21, 8:30 A.M.

XII. ADJOURNMENT

Final vote or action may be taken at the meeting on any agenda item subject matter listed above, unless the agenda line item specifically states otherwise.

Individuals with disabilities who plan to attend this meeting and who require certain accommodations to allow them to observe and/or participate are requested to contact the library's Business Office (phone 847-506-2611; TTY 847-392-1119) 48 hours in advance, if possible, to allow for the arrangement of reasonable accommodations.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY HELD ON TUESDAY, JULY 16, 2019.

07.19.01 A regular meeting of the Board of Library Trustees of the Arlington Heights Memorial Library was called to order in the Richard Frisbie Board Room of the Arlington Heights Memorial Library on Tuesday, July 16, 2019, at 7:30 p.m. by President Greg Zyck.

07.19.02 Upon **ROLL CALL**, the following answered Present: Trustees Medal, Ruhl, Smart, Supplitt, Tangney, Thanopoulos and Zyck.

Absent: None.

Also present: Michael Driskell, Executive Director; Shannon Distel, Deputy Director; Donna Ekl, Director of Finance; Mary Hastings, Director of Communications and Marketing; Janet Moravec, Business Office Administrator; Lauree Harp, Arlington Heights Memorial Library Foundation; Melissa Cayer, Resident.

07.19.03 **PUBLIC COMMENT** – Ms. Cayer commented on single-use water bottles and the great quality of the library’s water.

07.19.04 Trustee Smart moved **APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF JUNE 18, 2019 (Action Item 1)**. Trustee Thanopoulos seconded. All were in favor and the minutes were approved as submitted.

07.19.05 **APPROVAL OF TRUSTEE EXPENDITURES (Action Item 2)** – Trustee Smart recused herself from participating in the discussion and voting on the matter. The Local Government Expense Control Act requires any reimbursement to a trustee for travel, training, community events, etc., be approved by roll call vote of the board. Reimbursement to Trustee Smart for travel expenses incurred during the 2019 American Library Association Annual Conference and Exhibition in Washington D.C. were presented.

Trustee Supplitt moved **THE BOARD OF LIBRARY TRUSTEES APPROVES THE REIMBURSEMENT TO TRUSTEE SMART FOR TRAVEL EXPENSES IN THE AMOUNT OF \$212.97.** Trustee Ruhl seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Medal, Ruhl, Supplitt, Tangney, Thanopoulos and Zyck. Nay: none. The motion carried.

07.19.06 **REVIEW OF THE FINANCIAL REPORT FOR THE PERIOD ENDED JUNE 30, 2019 (Item 3)** – Mr. Driskell reported the library received donations totaling \$10,725 in June. 50% of the fiscal year has lapsed; 49% of the annual operating budget has been expensed to date. Mr. Driskell highlighted departmental accounts of note from the Detail Budget Report.

- 07.19.07 **REVIEW OF THE CHECK REGISTER FOR THE PERIOD ENDED JUNE 30, 2019 (Action Item 4)** – Mr. Driskell provided information in response to trustees’ questions about individual expenditures.

Trustee Supplitt moved **THE BOARD OF LIBRARY TRUSTEES APPROVES THE CHECK REGISTER DATED JUNE 30, 2019, IN THE AMOUNT OF \$1,085,131.93.** Trustee Thanopoulos seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Medal, Ruhl, Supplitt, Tangney, Thanopoulos and Zyck. Nay: none. Abstain: Trustee Smart. The motion carried.

- 07.19.08 **EXECUTIVE DIRECTOR’S REPORT** – Mr. Driskell highlighted the *Earth From Space* exhibit celebrating the 50th anniversary of the first person on the moon; more than 300 attendees enjoyed the *Space Launch Party* that included a magnificent cardboard planetarium build with the help of the Star Gazer Creators’ Summer Volunteer Squad; *Summer Reading: It’s Out There* launched for all ages on June 3; Illinois State Representative Tom Morrison assisted with immigration and citizenship interview practice sessions in partnership with the Hebrew Immigrant Aid Society; the *Memory Café* offered in partnership with the Arlington Heights Senior Center, Arlington Heights Park District, Age Options, and Catholic Charities; summer bookmobile stops including *Storytimes in the Park*, Arlington Heights Park District camps and pools, South Middle School Lit Camp, Autism Center, Dryden Place, Arlington Park Backstretch and *Picnic in the Park*; *Fine Forgiveness Week* held in conjunction with the kickoff of summer reading; and ten staff and one trustee attended the American Library Association Conference in Washington DC where Finance Director Donna Ekl and Trustee Debbie Smart presented a finance related session.

- 07.19.09 **OLD BUSINESS**

- RESOLUTION RATIFYING AND APPROVING THE EXECUTION OF REAL ESTATE CLOSING DOCUMENTS (Action Item 5) – Mr. Driskell presented a resolution to ratify the acquisition of the property located at 112 North Belmont Avenue.

Trustee Supplitt moved **THE BOARD OF LIBRARY TRUSTEES APPROVES RESOLUTION 19-03 RESOLUTION RATIFYING AND APPROVING THE EXECUTION OF REAL ESTATE CLOSING DOCUMENTS.** Trustee Ruhl seconded. Upon **ROLL CALL**, the following answered Aye: Trustees Medal, Ruhl, Smart, Supplitt, Tangney, Thanopoulos and Zyck. Nay: none. The motion carried.

- 07.19.10 **NEW BUSINESS**

- RECOGNIZING 2019 ILLINOIS LIBRARY ASSOCIATION AWARD RECIPIENT TRUSTEE OF THE YEAR DEBBIE SMART (Item 6) – Trustee Debbie Smart has been named the 2019 Trustee of the Year by the Illinois Library Association. This annual citation is awarded to a public library trustee for achievement, leadership and service to libraries.

- **POLICY 1.101 RULES OF THE BOARD OF LIBRARY TRUSTEES (Action Item 7)** – Mr. Driskell presented proposed revisions to Policy 1.101 Rules of the Board of Library Trustees to include the Arlington Heights Memorial Library Foundation as an organization with a dedicated liaison and to adjust the order of business at regular board meetings to move the liaison reports to earlier on the agenda. The board will vote on the proposed revisions at its August meeting.

07.19.11 **LIAISON REPORTS**

- **FRIENDS OF THE ARLINGTON HEIGHTS MEMORIAL LIBRARY** – Mr. Driskell reported the Friends are off for the summer months.

- **ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION** – Ms. Harp congratulated Trustee Smart on receiving the ILA Trustee of the Year recognition. The Foundation applied for and received a DUNS number and they received their 501(c)(3) letter from the IRS. The Foundation is designing its web page and promotional material for marketing in the community and two community members have expressed interest in joining the Foundation board.

07.19.12 **OTHER**

- After discussion, it was decided to cancel the Committee of the Whole meeting previously scheduled for Monday, August 5.

- Mr. Driskell shared information on upcoming trustee training opportunities available through the Reaching Across Illinois Library System.

07.19.13 Trustee Supplitt moved **THE BOARD OF LIBRARY TRUSTEES ADJOURNS TO CLOSED SESSION IN ACCORDANCE WITH 5 ILCS 120/2 (C) (21) FOR THE PURPOSE OF REVIEWING CLOSED SESSION MINUTES.** Trustee Thanopoulos seconded. All were in favor and the motion carried. The board went into closed session at 8:38 p.m.

The board returned to open session at 9:02 p.m.

Trustee Tangney moved **APPROVAL OF THE WRITTEN CLOSED SESSION MINUTES OF JULY 16, 2019.** Trustee Smart seconded. All were in favor and the motion carried. The written minutes and audio recording were sealed until further action by the board.

There being no further business to discuss, Trustee Tangney moved **ADJOURNMENT**. Trustee Thanopoulos seconded. All were in favor and the meeting was adjourned at 9:03 p.m.

Carole Medal, Vice President/Secretary

Janet Moravec, Recorder

Village of Arlington Heights
REVENUE REPORT
58% OF YEAR LAPSED

(Item 2)

ACCOUNTING PERIOD 07/2019

Village of Arlington Heights

FUND 291 Memorial Library Fund

ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
400	Taxes								
401	Real Estate Taxes								
03 00	Real Estate Tax IMRF	66,673	143,258.67	215	466,711	566,714.99	121	800,076	233,361.01
04 00	Real Estate Tax FICA	41,296	88,731.78	215	289,072	350,996.05	121	495,552	144,555.95
05 00	Real Estate Tax	1,079,460	2,319,410.63	215	7,556,220	9,175,255.41	121	12,953,529	3,778,273.59
401 **	Real Estate Taxes	1,187,429	2,551,401.08	215	8,312,003	10,092,966.45	121	14,249,157	4,156,190.55
400 ***	Taxes	1,187,429	2,551,401.08	215	8,312,003	10,092,966.45	121	14,249,157	4,156,190.55
410	Intergovernmental Revenue								
411	Intergovernmental								
65 00	Per Capita Grant & Gifts	5,000	.00		35,000	93,876.25	268	60,000	33,876.25-
70 00	Other Grants	41	.00		287	.00		500	500.00
75 00	Other Restricted	46	.00		322	.00		563	563.00
411 **	Intergovernmental	5,087	.00		35,609	93,876.25	264	61,063	32,813.25-
410 ***	Intergovernmental Revenue	5,087	.00		35,609	93,876.25	264	61,063	32,813.25-
430	Fees								
436	Library Fees								
72 00	Non Resident Fees	208	.00		1,456	1,764.00	121	2,500	736.00
74 00	Copier/Reader Printer Fee	3,750	4,293.31	115	26,250	25,723.92	98	45,000	19,276.08
75 00	Meeting Room Fees	211	115.00	55	1,477	2,675.00	181	2,534	141.00-
436 **	Library Fees	4,169	4,408.31	106	29,183	30,162.92	103	50,034	19,871.08
430 ***	Fees	4,169	4,408.31	106	29,183	30,162.92	103	50,034	19,871.08
440	Fines								
442	Library								
20 00	Late Charges	11,496	7,898.13	69	80,472	50,094.63	62	137,959	87,864.37
25 00	Lost/Damaged Item Charges	1,416	1,064.45	75	9,912	9,097.08	92	17,000	7,902.92
442 **	Library	12,912	8,962.58	69	90,384	59,191.71	66	154,959	95,767.29
440 ***	Fines	12,912	8,962.58	69	90,384	59,191.71	66	154,959	95,767.29
460	Interest Income								
461	Simple Interest								
02 00	Interest on Investments	3,093	2,179.82	71	21,651	33,662.28	156	37,120	3,457.72
461 **	Simple Interest	3,093	2,179.82	71	21,651	33,662.28	156	37,120	3,457.72
462	Investment Income								
10 00	Market Value Adjustments	0	863.69		0	19,600.43		0	19,600.43-
462 **	Investment Income	0	863.69		0	19,600.43		0	19,600.43-

Village of Arlington Heights

FUND 291 Memorial Library Fund

ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
460	Interest Income								
462	Investment Income								
460	*** Interest Income	3,093	3,043.51	98	21,651	53,262.71	246	37,120	16,142.71-
470	Sales Reimbursable Rents								
472	Sales and Rents								
472	** Sales and Rents	0	.00		0	.00		0	.00
470	*** Sales Reimbursable Rents	0	.00		0	.00		0	.00
480	Other								
481	Special Events								
481	** Special Events	0	.00		0	.00		0	.00
482	Library Other								
482	** Library Other	0	.00		0	.00		0	.00
483	Donations								
70 00	Donations - Library	416	114.16	27	2,912	1,446.85	50	5,000	3,553.15
483	** Donations	416	114.16	27	2,912	1,446.85	50	5,000	3,553.15
489	Other								
90 00	Other Income	713	923.62	130	4,991	10,166.72	204	8,565	1,601.72-
94 00	FOL Reimbursements	5,416	.00		37,912	46,249.07	122	65,000	18,750.93
489	** Other	6,129	923.62	15	42,903	56,415.79	132	73,565	17,149.21
480	*** Other	6,545	1,037.78	16	45,815	57,862.64	126	78,565	20,702.36
490	Other Financing Sources								
491	Other Financing Sources								
491	** Other Financing Sources	0	.00		0	.00		0	.00
490	*** Other Financing Sources	0	.00		0	.00		0	.00
FUND TOTAL Memorial Library Fund		1,219,235	2,568,853.26	211	8,534,645	10,387,322.68	122	14,630,898	4,243,575.32

Village of Arlington Heights
 REVENUE REPORT
 58% OF YEAR LAPSED

ACCOUNTING PERIOD 07/2019

Village of Arlington Heights

FUND 491 Capital Projects-Library		***** CURRENT *****			***** YEAR-TO-DATE *****			ANNUAL	UNREALIZED
ACCOUNT	ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
460	Interest Income								
461	Simple Interest								
02 00	Interest on Investments	1,250	1,696.91	136	8,750	38,982.61	446	15,000	23,982.61-
461	** Simple Interest	1,250	1,696.91	136	8,750	38,982.61	446	15,000	23,982.61-
462	Investment Income								
10 00	Market Value Adjustments	0	3,422.45		0	24,195.13		0	24,195.13-
462	** Investment Income	0	3,422.45		0	24,195.13		0	24,195.13-
460	*** Interest Income	1,250	5,119.36	410	8,750	63,177.74	722	15,000	48,177.74-
490	Other Financing Sources								
491	Other Financing Sources								
491	** Other Financing Sources	0	.00		0	.00		0	.00
490	*** Other Financing Sources	0	.00		0	.00		0	.00
FUND TOTAL Capital Projects-Library		1,250	5,119.36	410	8,750	63,177.74	722	15,000	48,177.74-

Village of Arlington Heights

FUND 291 Memorial Library Fund			DEPT/DIV 6001 Executive Office/Administration									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ENCUMBR.	ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP		BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
16		Library Personal Services										
16	85	Salaries	41825	26403.15	63	292775	199805.47	68	.00	501907	302101.53	40
16	92	Achievement Awards	333	500.00	150	2331	1500.00	64	.00	4000	2500.00	38
16	**	Library Personal Services	42158	26903.15	64	295106	201305.47	68	.00	505907	304601.53	40
18		Other Personal Services										
18	05	Overtime Civilian	66	352.99	535	462	811.03	176	.00	800	11.03-	101
18	**	Other Personal Services	66	352.99	535	462	811.03	176	.00	800	11.03-	101
19		Employee Benefits										
19	05	Medical Insurance	5073	4753.58	94	35511	33275.06	94	.00	60885	27609.94	55
19	10	IMRF	4186	2678.28	64	29302	20081.65	69	.00	50241	30159.35	40
19	11	Social Security	2593	1608.51	62	18151	12079.21	67	.00	31118	19038.79	39
19	12	Medicare	606	376.18	62	4242	2824.96	67	.00	7278	4453.04	39
19	53	Flexible Spending	188	161.50	86	1316	1363.75	104	.00	2259	895.25	60
19	55	Unemployment Compensation	752	2355.00	313	5264	4627.84	88	.00	9024	4396.16	51
19	**	Employee Benefits	13398	11933.05	89	93786	74252.47	79	.00	160805	86552.53	46
20		Prof Technical Services										
20	05	Professional Services	583	4500.00	772	4081	10266.00	252	.00	7000	3266.00-	147
20	08	Consulting Services	166	.00	0	1162	.00	0	.00	2000	2000.00	0
20	20	Legal Services	1333	10418.75	782	9331	15512.50	166	.00	16000	487.50	97
20	40	General Insurance	10541	200.00	2	73787	107228.00	145	.00	126500	19272.00	85
20	81	CLC Services	5110	15544.20	304	35770	45727.10	128	.00	61324	15596.90	75
20	**	Prof Technical Services	17733	30662.95	173	124131	178733.60	144	.00	212824	34090.40	84
21		Property Services										
21	65	Other Services	836	420.87	50	5852	5982.30	102	.00	10036	4053.70	60
21	**	Property Services	836	420.87	50	5852	5982.30	102	.00	10036	4053.70	60
22		Other Contractual Service										
22	01	Advertising	50	62.10	124	350	135.00	39	.00	600	465.00	23
22	02	Dues	515	275.00	53	3605	2667.00	74	.00	6185	3518.00	43
22	03	Training	11187	9633.81	86	78309	56595.18	72	.00	134244	77648.82	42
22	05	Postage	3858	209.07	5	27006	20188.89	75	.00	46300	26111.11	44
22	42	Internet Services	2319	2235.53	96	16233	17945.15	111	.00	27831	9885.85	65
22	70	Telephone Services	6089	6946.54	114	42623	49717.44	117	.00	73069	23351.56	68
22	**	Other Contractual Service	24018	19362.05	81	168126	147248.66	88	.00	288229	140980.34	51
30		General Supplies										
30	05	Office Supplies & Equip	738	239.87	33	5166	4057.56	79	.00	8858	4800.44	46
30	**	General Supplies	738	239.87	33	5166	4057.56	79	.00	8858	4800.44	46
31		Public Works Supplies										
31	85	Small Tools and Equipment	208	32.12	15	1456	1081.97	74	.00	2500	1418.03	43
31	**	Public Works Supplies	208	32.12	15	1456	1081.97	74	.00	2500	1418.03	43

FUND 291 Memorial Library Fund			DEPT/DIV 6001 Executive Office/Administration									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	32	Library Supplies										
	32 72	Special Events	70	.00	0	490	427.18	87	.00	850	422.82	50
	32 99	Items Reimb by Employees	0	10.52-	0	0	41.81-	0	.00	0	41.81	0
	32 **	Library Supplies	70	10.52-	15-	490	385.37	79	.00	850	464.63	45
	40	Other Charges										
	40 96	Operating Contingency	416	.00	0	2912	.00	0	.00	5000	5000.00	0
	40 **	Other Charges	416	.00	0	2912	.00	0	.00	5000	5000.00	0
	50	Property										
	50 15	Other Equipment	2083	.00	0	14581	7757.00	53	.00	25000	17243.00	31
	50 **	Property	2083	.00	0	14581	7757.00	53	.00	25000	17243.00	31
601	** **	Library	101724	89896.53	88	712068	621615.43	87	.00	1220809	599193.57	51
60	** **	Culture/Recreation	101724	89896.53	88	712068	621615.43	87	.00	1220809	599193.57	51
DIV	6001	TOTAL ***** Administration	101724	89896.53	88	712068	621615.43	87	.00	1220809	599193.57	51

PREPARED 08/14/2019, 11:05:13
 PROGRAM: GM267L
 Village of Arlington Heights

DETAIL BUDGET REPORT
 58% OF YEAR LAPSED

PAGE 5
 ACCOUNTING PERIOD 07/2019

FUND 291 Memorial Library Fund			DEPT/DIV 6002 Executive Office/Communications & Mrkting									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
		Communications & Mrkting	66791	45796.14	69	467537	429026.54	92	.00	801560	372533.46	54

FUND 291 Memorial Library Fund			DEPT/DIV 6003 Executive Office/Human Resources									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	13724	12612.74	92	96068	95235.33	99	.00	164692	69456.67	58
	16 **	Library Personal Services	13724	12612.74	92	96068	95235.33	99	.00	164692	69456.67	58
	18	Other Personal Services										
	18 05	Overtime Civilian	25	17.81	71	175	615.65	352	.00	300	315.65-	205
	18 **	Other Personal Services	25	17.81	71	175	615.65	352	.00	300	315.65-	205
	19	Employee Benefits										
	19 05	Medical Insurance	3412	3957.08	116	23884	27699.56	116	.00	40955	13255.44	68
	19 10	IMRF	1373	1264.31	92	9611	9213.88	96	.00	16486	7272.12	56
	19 11	Social Security	850	719.86	85	5950	5485.66	92	.00	10211	4725.34	54
	19 12	Medicare	199	168.35	85	1393	1282.92	92	.00	2388	1105.08	54
	19 50	Employee Asst. Program	929	.00	0	6503	5820.16	90	.00	11155	5334.84	52
	19 **	Employee Benefits	6763	6109.60	90	47341	49502.18	105	.00	81195	31692.82	61
	21	Property Services										
	21 65	Other Services	875	522.75	60	6125	3493.50	57	.00	10500	7006.50	33
	21 **	Property Services	875	522.75	60	6125	3493.50	57	.00	10500	7006.50	33
	22	Other Contractual Service										
	22 01	Advertising	108	.00	0	756	245.00	32	.00	1300	1055.00	19
	22 02	Dues	276	.00	0	1932	2659.00	138	.00	3315	656.00	80
	22 03	Training	75	250.00	333	525	639.51	122	.00	910	270.49	70
	22 55	In Service Training	625	.00	0	4375	7898.32	181	.00	7500	398.32-	105
	22 **	Other Contractual Service	1084	250.00	23	7588	11441.83	151	.00	13025	1583.17	88
	32	Library Supplies										
	32 01	Program Supplies	116	.00	0	812	.00	0	.00	1400	1400.00	0
	32 **	Library Supplies	116	.00	0	812	.00	0	.00	1400	1400.00	0
	40	Other Charges										
	40 62	Tuition Reimbursement	2083	200.25	10	14581	7930.43	54	.00	25000	17069.57	32
	40 70	Employee Recognition Prog	1612	628.33	39	11284	2994.00	27	.00	19350	16356.00	16
	40 **	Other Charges	3695	828.58	22	25865	10924.43	42	.00	44350	33425.57	25
601	** **	Library	26282	20341.48	77	183974	171212.92	93	.00	315462	144249.08	54
60	** **	Culture/Recreation	26282	20341.48	77	183974	171212.92	93	.00	315462	144249.08	54
DIV	6003	TOTAL ***** Human Resources	26282	20341.48	77	183974	171212.92	93	.00	315462	144249.08	54

FUND 291 Memorial Library Fund			DEPT/DIV 6004 Executive Office/Paid by Gifts and Grants									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	20	Prof Technical Services										
	20 05	Professional Services	0	.00	0	0	798.00	0	.00	0	798.00-	0
	20 **	Prof Technical Services	0	.00	0	0	798.00	0	.00	0	798.00-	0
	21	Property Services										
	21 65	Other Services	416	473.94	114	2912	4669.44	160	.00	5000	330.56	93
	21 **	Property Services	416	473.94	114	2912	4669.44	160	.00	5000	330.56	93
	22	Other Contractual Service										
	22 10	Printing	0	.00	0	0	342.56	0	.00	0	342.56-	0
	22 18	Contr Programs & Exhibits	1666	1000.00	60	11662	22916.65	197	.00	20000	2916.65-	115
	22 **	Other Contractual Service	1666	1000.00	60	11662	23259.21	199	.00	20000	3259.21-	116
	31	Public Works Supplies										
	31 85	Small Tools and Equipment	416	.00	0	2912	.00	0	.00	5000	5000.00	0
	31 **	Public Works Supplies	416	.00	0	2912	.00	0	.00	5000	5000.00	0
	32	Library Supplies										
	32 01	Program Supplies	416	201.50	48	2912	201.50	7	.00	5000	4798.50	4
	32 02	Program Events	568	235.99	42	3976	6524.09	164	.00	6820	295.91	96
	32 32	Software	125	.00	0	875	.00	0	.00	1500	1500.00	0
	32 72	Special Events	833	757.15	91	5831	15184.61	260	.00	10000	5184.61-	152
	32 75	Audio Visual	166	202.90	122	1162	202.90	18	.00	2000	1797.10	10
	32 78	Electronic Resources	125	.00	0	875	.00	0	.00	1500	1500.00	0
	32 80	Books	416	.00	0	2912	528.92	18	.00	5000	4471.08	11
	32 **	Library Supplies	2649	1397.54	53	18543	22642.02	122	.00	31820	9177.98	71
	50	Property										
	50 15	Other Equipment	208	.00	0	1456	2051.98	141	.00	2500	448.02	82
	50 55	Other Capital Outlay	208	.00	0	1456	.00	0	.00	2500	2500.00	0
	50 **	Property	416	.00	0	2912	2051.98	71	.00	5000	2948.02	41
601	** **	Library	5563	2871.48	52	38941	53420.65	137	.00	66820	13399.35	80
60	** **	Culture/Recreation	5563	2871.48	52	38941	53420.65	137	.00	66820	13399.35	80
DIV	6004	TOTAL ***** Paid by Gifts and Grants	5563	2871.48	52	38941	53420.65	137	.00	66820	13399.35	80

FUND 291 Memorial Library Fund			DEPT/DIV 6008 Executive Office/Finance									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16	85 Salaries	19718	15714.29	80	138026	134004.15	97	.00	236619	102614.85	57
	16	** Library Personal Services	19718	15714.29	80	138026	134004.15	97	.00	236619	102614.85	57
	18	Other Personal Services										
	18	05 Overtime Civilian	83	.00	0	581	3.54	1	.00	1000	996.46	0
	18	** Other Personal Services	83	.00	0	581	3.54	1	.00	1000	996.46	0
	19	Employee Benefits										
	19	05 Medical Insurance	4018	6490.38	162	28126	45432.66	162	.00	48218	2785.34	94
	19	10 IMRF	1973	1573.01	80	13811	13414.24	97	.00	23686	10271.76	57
	19	11 Social Security	1222	928.75	76	8554	7818.41	91	.00	14670	6851.59	53
	19	12 Medicare	285	217.21	76	1995	1828.58	92	.00	3431	1602.42	53
	19	** Employee Benefits	7498	9209.35	123	52486	68493.89	131	.00	90005	21511.11	76
	20	Prof Technical Services										
	20	05 Professional Services	475	.00	0	3325	5400.00	162	.00	5700	300.00	95
	20	** Prof Technical Services	475	.00	0	3325	5400.00	162	.00	5700	300.00	95
	21	Property Services										
	21	36 Equipment Rental	106	.00	0	742	662.76	89	.00	1280	617.24	52
	21	65 Other Services	25	.00	0	175	.00	0	.00	310	310.00	0
	21	** Property Services	131	.00	0	917	662.76	72	.00	1590	927.24	42
	22	Other Contractual Service										
	22	02 Dues	62	.00	0	434	100.00	23	.00	750	650.00	13
	22	03 Training	100	16.47	17	700	181.70	26	.00	1200	1018.30	15
	22	25 IT/GIS Service Charge	2091	2091.67	100	14637	14641.69	100	.00	25100	10458.31	58
	22	** Other Contractual Service	2253	2108.14	94	15771	14923.39	95	.00	27050	12126.61	55
601	**	** Library	30158	27031.78	90	211106	223487.73	106	.00	361964	138476.27	62
60	**	** Culture/Recreation	30158	27031.78	90	211106	223487.73	106	.00	361964	138476.27	62
DIV	6008	TOTAL ***** Finance	30158	27031.78	90	211106	223487.73	106	.00	361964	138476.27	62

FUND 291 Memorial Library Fund			DEPT/DIV 6010 Executive Office/Information Technology									
BA	ELE OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	56174	51957.99	93	393218	394659.46	100	.00	674093	279433.54	59
	16 **	Library Personal Services	56174	51957.99	93	393218	394659.46	100	.00	674093	279433.54	59
	18	Other Personal Services										
	18 05	Overtime Civilian	20	62.43	312	140	158.74	113	.00	250	91.26	64
	18 **	Other Personal Services	20	62.43	312	140	158.74	113	.00	250	91.26	64
	19	Employee Benefits										
	19 05	Medical Insurance	12550	11625.09	93	87850	81375.63	93	.00	150601	69225.37	54
	19 10	IMRF	5623	4965.18	88	39361	37687.88	96	.00	67477	29789.12	56
	19 11	Social Security	3482	3103.92	89	24374	23741.66	97	.00	41794	18052.34	57
	19 12	Medicare	814	725.92	89	5698	5552.46	97	.00	9774	4221.54	57
	19 **	Employee Benefits	22469	20420.11	91	157283	148357.63	94	.00	269646	121288.37	55
	20	Prof Technical Services										
	20 05	Professional Services	524	1015.04	194	3668	2614.30	71	.00	6290	3675.70	42
	20 08	Consulting Services	378	.00	0	2646	.00	0	.00	4545	4545.00	0
	20 **	Prof Technical Services	902	1015.04	113	6314	2614.30	41	.00	10835	8220.70	24
	21	Property Services										
	21 02	Equipment Maintenance	12324	4835.12	39	86268	143090.62	166	.00	147898	4807.38	97
	21 **	Property Services	12324	4835.12	39	86268	143090.62	166	.00	147898	4807.38	97
	22	Other Contractual Service										
	22 03	Training	37	.00	0	259	232.44	90	.00	450	217.56	52
	22 **	Other Contractual Service	37	.00	0	259	232.44	90	.00	450	217.56	52
	30	General Supplies										
	30 05	Office Supplies & Equip	31	74.39	240	217	224.17	103	.00	375	150.83	60
	30 30	Data System Supplies	3183	7192.18	226	22281	19005.17	85	.00	38204	19198.83	50
	30 32	Software Library	14152	6799.30	48	99064	100792.15	102	.00	169829	69036.85	59
	30 33	Documentation Library	14	.00	0	98	.00	0	.00	175	175.00	0
	30 **	General Supplies	17380	467.27	3	121660	120021.49	99	.00	208583	88561.51	58
	31	Public Works Supplies										
	31 85	Small Tools and Equipment	1106	465.63	42	7742	5635.55	73	.00	13276	7640.45	42
	31 **	Public Works Supplies	1106	465.63	42	7742	5635.55	73	.00	13276	7640.45	42
	32	Library Supplies										
	32 05	Processing Supplies	25	.00	0	175	12.00	7	.00	300	288.00	4
	32 32	Software	907	8.49	1	6349	4818.64	76	.00	10887	6068.36	44
	32 **	Library Supplies	932	8.49	1	6524	4830.64	74	.00	11187	6356.36	43
	50	Property										
	50 12	Computer Equipment	3137	3248.99	104	21959	17931.57	82	.00	37649	19717.43	48
	50 15	Other Equipment	0	3248.99	0	0	.00	0	.00	0	.00	0
	50 **	Property	3137	.00	0	21959	17931.57	82	.00	37649	19717.43	48

FUND 291 Memorial Library Fund			DEPT/DIV 6010 Executive Office/Information Technology									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
601	**	** Library	114481	79232.08	69	801367	837532.44	105	.00	1373867	536334.56	61
60	**	** Culture/Recreation	114481	79232.08	69	801367	837532.44	105	.00	1373867	536334.56	61
DIV	6010	TOTAL *****										
		Information Technology	114481	79232.08	69	801367	837532.44	105	.00	1373867	536334.56	61

FUND 291 Memorial Library Fund			DEPT/DIV 6015 Executive Office/Security						ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
	16	Library Personal Services									
	16 85	Salaries	23283	21006.47	90	162981	157105.84	96	.00	279406	122300.16 56
	16 **	Library Personal Services	23283	21006.47	90	162981	157105.84	96	.00	279406	122300.16 56
	18	Other Personal Services									
	18 05	Overtime Civilian	166	68.12	41	1162	926.53	80	.00	2000	1073.47 46
	18 **	Other Personal Services	166	68.12	41	1162	926.53	80	.00	2000	1073.47 46
	19	Employee Benefits									
	19 05	Medical Insurance	5337	5036.10	94	37359	35252.70	94	.00	64053	28800.30 55
	19 10	IMRF	2330	1859.62	80	16310	14087.99	86	.00	27969	13881.01 50
	19 11	Social Security	1443	1231.32	85	10101	9289.86	92	.00	17323	8033.14 54
	19 12	Medicare	337	287.96	85	2359	2172.65	92	.00	4051	1878.35 54
	19 **	Employee Benefits	9447	8415.00	89	66129	60803.20	92	.00	113396	52592.80 54
	22	Other Contractual Service									
	22 03	Training	291	.00	0	2037	.00	0	.00	3500	3500.00 0
	22 **	Other Contractual Service	291	.00	0	2037	.00	0	.00	3500	3500.00 0
	30	General Supplies									
	30 05	Office Supplies & Equip	302	.00	0	2114	31.28	2	.00	3635	3603.72 1
	30 **	General Supplies	302	.00	0	2114	31.28	2	.00	3635	3603.72 1
601 ** **		Library	33489	29489.59	88	234423	218866.85	93	.00	401937	183070.15 55
60 ** **		Culture/Recreation	33489	29489.59	88	234423	218866.85	93	.00	401937	183070.15 55
DIV 6015		TOTAL ***** Security	33489	29489.59	88	234423	218866.85	93	.00	401937	183070.15 55

PREPARED 08/14/2019, 11:05:13
 PROGRAM: GM267L
 Village of Arlington Heights

DETAIL BUDGET REPORT
 58% OF YEAR LAPSED

FUND 291 Memorial Library Fund			DEPT/DIV 6020 Executive Office/Facilities							ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
		Executive Office	461975	363192.27	79	3233825	3093802.55	96	.00	5544355	2450552.45	56

FUND 291 Memorial Library Fund			DEPT/DIV 6401 User Services/Youth Services									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	81779	78360.38	96	572453	490272.63	86	.00	981349	491076.37	50
	16 **	Library Personal Services	81779	78360.38	96	572453	490272.63	86	.00	981349	491076.37	50
	18	Other Personal Services										
	18 05	Overtime Civilian	166	.00	0	1162	.00	0	.00	2000	2000.00	0
	18 **	Other Personal Services	166	.00	0	1162	.00	0	.00	2000	2000.00	0
	19	Employee Benefits										
	19 05	Medical Insurance	10464	9905.07	95	73248	69335.49	95	.00	125568	56232.51	55
	19 10	IMRF	8186	6280.69	77	57302	43955.55	77	.00	98233	54277.45	45
	19 11	Social Security	5070	4741.89	94	35490	30232.41	85	.00	60844	30611.59	50
	19 12	Medicare	1185	1109.02	94	8295	7070.54	85	.00	14230	7159.46	50
	19 **	Employee Benefits	24905	22036.67	89	174335	150593.99	86	.00	298875	148281.01	50
	21	Property Services										
	21 02	Equipment Maintenance	37	.00	0	259	7.90	3	.00	455	447.10	2
	21 **	Property Services	37	.00	0	259	7.90	3	.00	455	447.10	2
	22	Other Contractual Service										
	22 02	Dues	373	1026.00	275	2611	2448.00	94	.00	4478	2030.00	55
	22 03	Training	211	254.90	121	1477	1364.23	92	.00	2541	1176.77	54
	22 **	Other Contractual Service	584	1280.90	219	4088	3812.23	93	.00	7019	3206.77	54
	30	General Supplies										
	30 05	Office Supplies & Equip	201	39.03	19	1407	891.28	63	.00	2414	1522.72	37
	30 **	General Supplies	201	39.03	19	1407	891.28	63	.00	2414	1522.72	37
	32	Library Supplies										
	32 01	Program Supplies	912	470.04	52	6384	3570.92	56	.00	10948	7377.08	33
	32 02	Program Events	2028	1456.77	72	14196	12652.86	89	.00	24339	11686.14	52
	32 90	Circulation Supplies	369	68.49	19	2583	3766.25	146	.00	4433	666.75	85
	32 **	Library Supplies	3309	1995.30	60	23163	19990.03	86	.00	39720	19729.97	50
601	** **	Library	110981	103712.28	94	776867	665568.06	86	.00	1331832	666263.94	50
60	** **	Culture/Recreation	110981	103712.28	94	776867	665568.06	86	.00	1331832	666263.94	50
DIV	6401	TOTAL *****										
		Youth Services	110981	103712.28	94	776867	665568.06	86	.00	1331832	666263.94	50

FUND 291 Memorial Library Fund			DEPT/DIV 6405 User Services/Business & Specialty Serv						ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT	
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.			
60		Culture/Recreation										
601		Library										
16		Library Personal Services										
16	85	Salaries	45335	28185.85	62	317345	273104.51	86	.00	544031	270926.49	50
16	**	Library Personal Services	45335	28185.85	62	317345	273104.51	86	.00	544031	270926.49	50
18		Other Personal Services										
18	05	Overtime Civilian	41	.00	0	287	59.90	21	.00	500	440.10	12
18	**	Other Personal Services	41	.00	0	287	59.90	21	.00	500	440.10	12
19		Employee Benefits										
19	05	Medical Insurance	11398	8294.66	73	79786	58062.62	73	.00	136782	78719.38	42
19	10	IMRF	4538	2770.19	61	31766	26662.39	84	.00	54458	27795.61	49
19	11	Social Security	2810	1677.02	60	19670	15961.16	81	.00	33730	17768.84	47
19	12	Medicare	657	392.20	60	4599	3732.85	81	.00	7888	4155.15	47
19	**	Employee Benefits	19403	13134.07	68	135821	104419.02	77	.00	232858	128438.98	45
22		Other Contractual Service										
22	02	Dues	254	289.00	114	1778	464.00	26	.00	3049	2585.00	15
22	03	Training	315	107.13	34	2205	799.83	36	.00	3788	2988.17	21
22	18	Contr Programs & Exhibits	416	300.00	72	2912	3120.00	107	.00	5000	1880.00	62
22	**	Other Contractual Service	985	696.13	71	6895	4383.83	64	.00	11837	7453.17	37
30		General Supplies										
30	05	Office Supplies & Equip	77	965.00	1253	539	975.41	181	.00	930	45.41-	105
30	**	General Supplies	77	965.00	1253	539	975.41	181	.00	930	45.41-	105
32		Library Supplies										
32	01	Program Supplies	0	.00	0	0	874.66	0	.00	0	874.66-	0
32	02	Program Events	401	.00	0	2807	323.65	12	.00	4820	4496.35	7
32	90	Circulation Supplies	137	.00	0	959	28.83	3	.00	1649	1620.17	2
32	**	Library Supplies	538	.00	0	3766	1227.14	33	.00	6469	5241.86	19
601	**	** Library	66379	42981.05	65	464653	384169.81	83	.00	796625	412455.19	48
60	**	** Culture/Recreation	66379	42981.05	65	464653	384169.81	83	.00	796625	412455.19	48
DIV	6405	TOTAL ***** Business & Specialty Serv	66379	42981.05	65	464653	384169.81	83	.00	796625	412455.19	48

FUND 291 Memorial Library Fund			DEPT/DIV 6410 User Services/Info Services					ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT	
BA	ELE OBJ	ACCOUNT DESCRIPTION	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP				
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	46063	61092.40	133	567190	419949.84	74	.00	797514	377564.16	53
	16 **	Library Personal Services	46063	61092.40	133	567190	419949.84	74	.00	797514	377564.16	53
	18	Other Personal Services										
	18 05	Overtime Civilian	83	28.08	34	581	197.92	34	.00	1000	802.08	20
	18 **	Other Personal Services	83	28.08	34	581	197.92	34	.00	1000	802.08	20
	19	Employee Benefits										
	19 05	Medical Insurance	8176	7452.58	91	57232	52168.06	91	.00	98122	45953.94	53
	19 10	IMRF	4536	4858.62	107	62208	33797.01	54	.00	84892	51094.99	40
	19 11	Social Security	2810	3667.36	131	35385	25636.07	72	.00	49446	23809.93	52
	19 12	Medicare	657	857.69	131	8274	5995.54	73	.00	11564	5568.46	52
	19 **	Employee Benefits	16179	16836.25	104	163099	117596.68	72	.00	244024	126427.32	48
	22	Other Contractual Service										
	22 02	Dues	55	150.00	273	385	150.00	39	.00	668	518.00	23
	22 03	Training	162	458.50	283	1134	798.19	70	.00	1951	1152.81	41
	22 **	Other Contractual Service	217	608.50	280	1519	948.19	62	.00	2619	1670.81	36
	30	General Supplies										
	30 05	Office Supplies & Equip	130	118.81	91	910	546.95	60	.00	1567	1020.05	35
	30 **	General Supplies	130	118.81	91	910	546.95	60	.00	1567	1020.05	35
	32	Library Supplies										
	32 01	Program Supplies	67	25.00	37	469	204.27	44	.00	804	599.73	25
	32 **	Library Supplies	67	25.00	37	469	204.27	44	.00	804	599.73	25
601	** **	Library	62739	78709.04	126	733768	539443.85	74	.00	1047528	508084.15	52
60	** **	Culture/Recreation	62739	78709.04	126	733768	539443.85	74	.00	1047528	508084.15	52
DIV	6410	TOTAL ***** Info Services	62739	78709.04	126	733768	539443.85	74	.00	1047528	508084.15	52

FUND 291 Memorial Library Fund			DEPT/DIV 6420 User Services/Customer Services									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	122308	91604.68	75	611407	765875.85	125	.00	1222951	457075.15	63
	16 **	Library Personal Services	122308	91604.68	75	611407	765875.85	125	.00	1222951	457075.15	63
	18	Other Personal Services										
	18 05	Overtime Civilian	83	11.38	14	581	42.14	7	.00	1000	957.86	4
	18 **	Other Personal Services	83	11.38	14	581	42.14	7	.00	1000	957.86	4
	19	Employee Benefits										
	19 05	Medical Insurance	8827	7460.36	85	61789	52222.52	85	.00	105931	53708.48	49
	19 10	IMRF	12080	6918.65	57	54104	58261.41	108	.00	114513	56251.59	51
	19 11	Social Security	7481	5604.29	75	36652	46064.88	126	.00	74061	27996.12	62
	19 12	Medicare	1749	1310.65	75	8568	10773.16	126	.00	17321	6547.84	62
	19 **	Employee Benefits	30137	21293.95	71	161113	167321.97	104	.00	311826	144504.03	54
	21	Property Services										
	21 65	Other Services	1050	632.40	60	7350	3958.85	54	.00	12602	8643.15	31
	21 **	Property Services	1050	632.40	60	7350	3958.85	54	.00	12602	8643.15	31
	22	Other Contractual Service										
	22 02	Dues	46	25.00	54	322	160.00	50	.00	562	402.00	29
	22 03	Training	147	25.00	17	1029	359.67	35	.00	1773	1413.33	20
	22 **	Other Contractual Service	193	50.00	26	1351	519.67	39	.00	2335	1815.33	22
	30	General Supplies										
	30 05	Office Supplies & Equip	156	146.46	94	1092	476.15	44	.00	1883	1406.85	25
	30 07	Supplies Reimb by Patrons	170	1977.11	1163	1190	1977.11	166	.00	2040	62.89	97
	30 **	General Supplies	326	2123.57	651	2282	2453.26	108	.00	3923	1469.74	63
	32	Library Supplies										
	32 90	Circulation Supplies	751	2350.28	313	5257	4228.77	80	.00	9017	4788.23	47
	32 **	Library Supplies	751	2350.28	313	5257	4228.77	80	.00	9017	4788.23	47
601	** **	Library	154848	118066.26	76	789341	944400.51	120	.00	1563654	619253.49	60
60	** **	Culture/Recreation	154848	118066.26	76	789341	944400.51	120	.00	1563654	619253.49	60
DIV	6420	TOTAL ***** Customer Services	154848	118066.26	76	789341	944400.51	120	.00	1563654	619253.49	60

FUND 291 Memorial Library Fund			DEPT/DIV 6430 User Services/Accessible Services						ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
	16	Library Personal Services									
	16	85 Salaries	14452	14868.33	103	101164	100932.60	100	.00	173435	72502.40 58
	16	** Library Personal Services	14452	14868.33	103	101164	100932.60	100	.00	173435	72502.40 58
	18	Other Personal Services									
	18	05 Overtime Civilian	0	.00	0	0	1.04	0	.00	0	1.04- 0
	18	** Other Personal Services	0	.00	0	0	1.04	0	.00	0	1.04- 0
	19	Employee Benefits									
	19	05 Medical Insurance	1661	1256.82	76	11627	8797.74	76	.00	19933	11135.26 44
	19	10 IMRF	1446	1415.41	98	10122	10061.48	99	.00	17361	7299.52 58
	19	11 Social Security	896	870.61	97	6272	6046.88	96	.00	10753	4706.12 56
	19	12 Medicare	209	203.61	97	1463	1414.14	97	.00	2515	1100.86 56
	19	** Employee Benefits	4212	3746.45	89	29484	26320.24	89	.00	50562	24241.76 52
	22	Other Contractual Service									
	22	02 Dues	24	.00	0	168	.00	0	.00	293	293.00 0
	22	03 Training	35	14.09	40	245	253.08	103	.00	422	168.92 60
	22	** Other Contractual Service	59	14.09	24	413	253.08	61	.00	715	461.92 35
	32	Library Supplies									
	32	90 Circulation Supplies	129	861.57-	668-	903	339.88	38	.00	1551	1211.12 22
	32	** Library Supplies	129	861.57-	668-	903	339.88	38	.00	1551	1211.12 22
601	**	** Library	18852	17767.30	94	131964	127846.84	97	.00	226263	98416.16 57
60	**	** Culture/Recreation	18852	17767.30	94	131964	127846.84	97	.00	226263	98416.16 57
DIV	6430	TOTAL ***** Accessible Services	18852	17767.30	94	131964	127846.84	97	.00	226263	98416.16 57

FUND 291 Memorial Library Fund			DEPT/DIV 6440 User Services/Programs and Exhibits									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	21802	14818.52	68	152614	123734.45	81	.00	261631	137896.55	47
	16 **	Library Personal Services	21802	14818.52	68	152614	123734.45	81	.00	261631	137896.55	47
	18	Other Personal Services										
	18 05	Overtime Civilian	16	.00	0	112	.00	0	.00	200	200.00	0
	18 **	Other Personal Services	16	.00	0	112	.00	0	.00	200	200.00	0
	19	Employee Benefits										
	19 05	Medical Insurance	5188	4827.65	93	36316	33793.55	93	.00	62256	28462.45	54
	19 10	IMRF	2182	1483.33	68	15274	12244.00	80	.00	26189	13945.00	47
	19 11	Social Security	1351	871.97	65	9457	7210.17	76	.00	16221	9010.83	44
	19 12	Medicare	316	203.93	65	2212	1686.21	76	.00	3794	2107.79	44
	19 **	Employee Benefits	9037	7386.88	82	63259	54933.93	87	.00	108460	53526.07	51
	22	Other Contractual Service										
	22 02	Dues	116	125.00	108	812	290.00	36	.00	1401	1111.00	21
	22 03	Training	87	200.28	230	609	691.04	114	.00	1053	361.96	66
	22 18	Contr Programs & Exhibits	15150	2866.50	19	106050	67463.23	64	.00	181800	114336.77	37
	22 **	Other Contractual Service	15353	3191.78	21	107471	68444.27	64	.00	184254	115809.73	37
	32	Library Supplies										
	32 01	Program Supplies	25	.00	0	175	55.96	32	.00	300	244.04	19
	32 02	Program Events	3214	1784.61	56	22498	17557.16	78	.00	38572	21014.84	46
	32 **	Library Supplies	3239	1784.61	55	22673	17613.12	78	.00	38872	21258.88	45
601	** **	Library	49447	27181.79	55	346129	264725.77	77	.00	593417	328691.23	45
60	** **	Culture/Recreation	49447	27181.79	55	346129	264725.77	77	.00	593417	328691.23	45
DIV	6440	TOTAL ***** Programs and Exhibits	49447	27181.79	55	346129	264725.77	77	.00	593417	328691.23	45

FUND 291 Memorial Library Fund			DEPT/DIV 6450 User Services/Digital Services									
BA	ELE OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	16	Library Personal Services										
	16 85	Salaries	43253	40542.00	94	302771	305291.51	101	.00	519038	213746.49	59
	16 **	Library Personal Services	43253	40542.00	94	302771	305291.51	101	.00	519038	213746.49	59
	18	Other Personal Services										
	18 05	Overtime Civilian	8	.00	0	56	.00	0	.00	100	100.00	0
	18 **	Other Personal Services	8	.00	0	56	.00	0	.00	100	100.00	0
	19	Employee Benefits										
	19 05	Medical Insurance	4430	4453.58	101	31010	31175.06	101	.00	53168	21992.94	59
	19 10	IMRF	4329	3716.01	86	30303	27997.87	92	.00	51956	23958.13	54
	19 11	Social Security	2681	2472.56	92	18767	18460.48	98	.00	32180	13719.52	57
	19 12	Medicare	627	578.28	92	4389	4317.48	98	.00	7526	3208.52	57
	19 **	Employee Benefits	12067	11220.43	93	84469	81950.89	97	.00	144830	62879.11	57
	22	Other Contractual Service										
	22 02	Dues	168	25.00	15	1176	1087.00	92	.00	2020	933.00	54
	22 03	Training	33	.00	0	231	189.47	82	.00	400	210.53	47
	22 66	Outside Reference Service	230	.00	0	1610	2773.62	172	.00	2765	8.62	100
	22 **	Other Contractual Service	431	25.00	6	3017	4050.09	134	.00	5185	1134.91	78
	30	General Supplies										
	30 05	Office Supplies & Equip	58	473.73	817	406	730.38	180	.00	707	23.38	103
	30 07	Supplies Reimb by Patrons	66	35.99	55	462	35.99	8	.00	800	764.01	5
	30 **	General Supplies	124	509.72	411	868	766.37	88	.00	1507	740.63	51
	31	Public Works Supplies										
	31 85	Small Tools and Equipment	416	153.77	37	2912	2629.83	90	.00	5000	2370.17	53
	31 **	Public Works Supplies	416	153.77	37	2912	2629.83	90	.00	5000	2370.17	53
	32	Library Supplies										
	32 01	Program Supplies	62	29.99	48	434	571.88	132	.00	750	178.12	76
	32 78	Electronic Resources	28589	13082.08	46	200123	319055.51	159	.00	343072	24016.49	93
	32 90	Circulation Supplies	139	132.06	95	973	532.79	55	.00	1675	1142.21	32
	32 **	Library Supplies	28790	13244.13	46	201530	320160.18	159	.00	345497	25336.82	93
	50	Property										
	50 15	Other Equipment	300	310.67	104	2100	1432.88	68	.00	3606	2173.12	40
	50 **	Property	300	310.67	104	2100	1432.88	68	.00	3606	2173.12	40
601	** **	Library	85389	66005.72	77	597723	716281.75	120	.00	1024763	308481.25	70
60	** **	Culture/Recreation	85389	66005.72	77	597723	716281.75	120	.00	1024763	308481.25	70
DIV	6450	TOTAL ***** Digital Services	85389	66005.72	77	597723	716281.75	120	.00	1024763	308481.25	70

FUND 291 Memorial Library Fund			DEPT/DIV 6470 User Services/Collection Services						ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
60		Culture/Recreation									
601		Library									
	16	Library Personal Services									
	16 85	Salaries	72679	68024.45	94	508753	505949.46	99	.00	872150	366200.54 58
	16 **	Library Personal Services	72679	68024.45	94	508753	505949.46	99	.00	872150	366200.54 58
	18	Other Personal Services									
	18 05	Overtime Civilian	12	1.60	13	84	79.50	95	.00	150	70.50 53
	18 **	Other Personal Services	12	1.60	13	84	79.50	95	.00	150	70.50 53
	19	Employee Benefits									
	19 05	Medical Insurance	17677	15024.21	85	123739	105169.47	85	.00	212130	106960.53 50
	19 10	IMRF	7275	6809.43	94	50925	50653.69	100	.00	87302	36648.31 58
	19 11	Social Security	4506	4051.10	90	31542	30142.36	96	.00	54073	23930.64 56
	19 12	Medicare	1053	947.45	90	7371	7049.47	96	.00	12646	5596.53 56
	19 **	Employee Benefits	30511	26832.19	88	213577	193014.99	90	.00	366151	173136.01 53
	21	Property Services									
	21 64	Access Services	291	972.45	334	2037	5249.65	258	.00	3500	1749.65- 150
	21 **	Property Services	291	972.45	334	2037	5249.65	258	.00	3500	1749.65- 150
	22	Other Contractual Service									
	22 02	Dues	206	.00	0	1442	370.00	26	.00	2478	2108.00 15
	22 03	Training	83	208.56	251	581	798.50	137	.00	1000	201.50 80
	22 85	Processing Services	8963	6352.07	71	62741	46201.55	74	.00	107565	61363.45 43
	22 **	Other Contractual Service	9252	6560.63	71	64764	47370.05	73	.00	111043	63672.95 43
	30	General Supplies									
	30 05	Office Supplies & Equip	125	35.33	28	875	1120.24	128	.00	1500	379.76 75
	30 33	Documentation Library	59	191.00	324	413	716.00	173	.00	717	1.00 100
	30 **	General Supplies	184	226.33	123	1288	1836.24	143	.00	2217	380.76 83
	32	Library Supplies									
	32 03	Binding	16	.00	0	112	.00	0	.00	200	200.00 0
	32 05	Processing Supplies	2500	1119.03	45	17500	12435.24	71	.00	30000	17564.76 42
	32 75	Audio Visual	44581	37374.09	84	312067	273345.27	88	.00	534980	261634.73 51
	32 80	Books	60223	63277.49	105	421561	409306.15	97	.00	722676	313369.85 57
	32 90	Circulation Supplies	500	41.64	8	3500	4394.77	126	.00	6000	1605.23 73
	32 95	Periodicals	11061	2319.19	21	77427	87263.08	113	.00	132735	45471.92 66
	32 **	Library Supplies	118881	104131.44	88	832167	786744.51	95	.00	1426591	639846.49 55
601	** **	Library	231810	206749.09	89	1622670	1540244.40	95	.00	2781802	1241557.60 55
60	** **	Culture/Recreation	231810	206749.09	89	1622670	1540244.40	95	.00	2781802	1241557.60 55
DIV	6470	TOTAL ***** Collection Services	231810	206749.09	89	1622670	1540244.40	95	.00	2781802	1241557.60 55
DEPT	64	TOTAL ***** User Services	780445	661172.53	85	5463115	5182680.99	95	.00	9365884	4183203.01 55
FUND	291	TOTAL ***** Memorial Library Fund	1242420	1024364.80	82	8696940	8276483.54	95	.00	14910239	6633755.46 56

FUND 491 Capital Projects-Library			DEPT/DIV 6001 Executive Office/Administration						ANNUAL	UNENCUMB.	%	
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			BUDGET	BALANCE	BDGT	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	50	Property										
	50 15	Other Equipment	4750	.00	0	33250	.00	0	.00	57000	57000.00	0
	50 **	Property	4750	.00	0	33250	.00	0	.00	57000	57000.00	0
601	** **	Library	4750	.00	0	33250	.00	0	.00	57000	57000.00	0
60	** **	Culture/Recreation	4750	.00	0	33250	.00	0	.00	57000	57000.00	0
DIV	6001	TOTAL *****										
		Administration	4750	.00	0	33250	.00	0	.00	57000	57000.00	0

FUND 491 Capital Projects-Library			DEPT/DIV 6020 Executive Office/Facilities									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		Culture/Recreation										
601		Library										
	50	Property										
	50 15	Other Equipment	2583	.00	0	18081	675.00	4	.00	31000	30325.00	2
	50 55	Other Capital Outlay	4690	48690.00	1038	32830	48690.00	148	.00	56290	7600.00	87
	50 **	Property	7273	48690.00	670	50911	49365.00	97	.00	87290	37925.00	57
601 ** **		Library	7273	48690.00	670	50911	49365.00	97	.00	87290	37925.00	57
60 ** **		Culture/Recreation	7273	48690.00	670	50911	49365.00	97	.00	87290	37925.00	57
DIV 6020		TOTAL ***** Facilities	7273	48690.00	670	50911	49365.00	97	.00	87290	37925.00	57
DEPT 60		TOTAL ***** Executive Office	13089	48690.00	372	91623	49365.00	54	.00	157090	107725.00	31
FUND 491		TOTAL ***** Capital Projects-Library	13089	48690.00	372	91623	49365.00	54	.00	157090	107725.00	31
GRAND		TOTAL *****	13089	48690.00	372	91623	49365.00	54	.00	157090	107725.00	31

August 20, 2019

(Action Item 3)

**ACCOUNTS PAYABLE
CHECK REGISTER
ARLINGTON HEIGHTS MEMORIAL LIBRARY
July 31, 2019**

Fund Number	Fund Name	Fund Total
291	General Fund - Library	\$257,753.82
491	Capital Projects Fund - Library	\$48,690.00
Total Disbursements		<u>\$306,443.82</u>
Payrolls Paid		
7/5/2019		\$295,175.33
7/19/2019		\$290,253.10
		<u>\$585,428.43</u>
Journal Entry Expenditures by Village On Behalf Of the Library		
7/31/2019	Group Insurance	\$105,550.00
7/31/2019	IMRF	52,238.85
7/31/2019	Social Security	35,055.47
7/31/2019	Medicare	8,198.44
		<u>\$201,042.76</u>
Total Disbursed		<u><u>\$1,092,915.01</u></u>

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
78966	AFLAC WORLD HEADQUARTERS	291-0000-210.89-00	AFLAC DEDUCTION JULY	99.84	99.84
78976	ARLINGTON HTS MEMORIAL LIBRARY	291-0000-489.90-00	AMEX CASH BACK REBATE	161.36-	161.36-
79007	GALE/CENGAGE LEARNING	291-0000-140.05-00	PREPAID ELECTR.RESOURCES	8,582.08	8,582.08
79015	GROUP ADMINISTRATORS	291-0000-210.97-00 291-0000-210.99-00	FSA MED AUGUST FSA DEP AUGUST	5,516.63 1,153.85	6,670.48
***** DIVISION TOTAL ****					15,191.04
***** DEPARTMENT TOTAL **					15,191.04
DEPARTMENT: 60	<u>Executive Office</u>	DIVISION: 01			
78971	AMAZON.COM CREDIT	291-6001-601.30-05	MAGNETIC HOOKS	8.30	
		291-6001-601.30-05	FINANCE DEPARTMENT STAMP	23.99	
		291-6001-601.30-05	OFFICE SUPPLIES	39.98	72.27
78975	ARLINGTON HTS MEMORIAL LIBRARY	291-6001-601.22-05	POSTAGE	8.30	
		291-6001-601.31-85	SMALL TOLLS & EQUIPMENT	32.12	
		291-6001-601.22-03	TRAVEL/TRAINING	32.00	
		291-6001-601.22-03	TRAVEL/TRAINING	22.73	
		291-6001-601.22-03	TRAVEL/TRAINING	9.54	
		291-6001-601.22-03	TRAVEL/TRAINING	20.00	
		291-6001-601.22-05	POSTAGE	10.80	135.49
78976	ARLINGTON HTS MEMORIAL LIBRARY	291-6001-601.22-03	ALA TRAVEL - S DISTEL	9.00-	
		291-6001-601.22-42	MONTHLY INTERNET SUBSCR	346.85	
		291-6001-601.22-03	ALA HOTEL - M DRISKELL	1,190.88	
		291-6001-601.22-03	ALA HOTEL - G BYLINSKA	1,190.88	
		291-6001-601.22-03	ALA HOTEL - S DISTEL	1,190.88	
		291-6001-601.22-03	ALA HOTEL - D SMART	1,190.88	
		291-6001-601.22-03	ALA HOTEL - D EKL	1,190.88	
		291-6001-601.22-03	ALA HOTEL - E LUDEMANN	1,006.96	
		291-6001-601.22-03	LMCC CONF - A HARDER	450.00	
		291-6001-601.22-03	LMCC CONF - P AICHELE	450.00	
		291-6001-601.22-03	LLAMA WEBINAR PROJECT MA-	199.00	8,398.21
78977	AT & T	291-6001-601.22-70	TELE	6,458.89	6,458.89
78978	AT&T MOBILITY	291-6001-601.22-42	INTERNET ACCESS 5/28-6/27	138.69	138.69
78982	BAKER & TAYLOR	291-6001-601.32-99	EMPLOYEE REIMB PURCHASE	15.73	
		291-6001-601.32-99	EMP REIMBURSED PURCHASE	11.23	26.96
78993	COMCAST	291-6001-601.22-42	BUSINESS CABLE AUGUST	21.00	21.00
79000	DUNCAN, JOLIE	291-6001-601.22-03	ILA COMMITTEE ORIENTATION	192.49	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					192.49
79003	FINER LINE	291-6001-601.30-05	NAME BADGES	14.39	
		291-6001-601.30-05	NAME BADGES	14.36	28.75
79015	GROUP ADMINISTRATORS	291-6001-601.19-53	FSA FEES AUGUST	161.50	161.50
79016	HITEC GROUP INTERNATIONAL INC	291-6001-601.22-70	TEXTNET AUGUST	49.95	49.95
79017	HOMELESS TRAINING INSTITUTE LLC	291-6001-601.22-03	1 YEAR RENEWAL	400.00	400.00
79020	IL DEPT OF EMPLOYMENT SECURITY	291-6001-601.19-55	ACC #800609, K KREWER	2,355.00	2,355.00
79022	ILA MEMBERSHIP	291-6001-601.22-02	ILA DUES - M THANOPOULOS	75.00	
		291-6001-601.22-02	ILA DUES - S DISTEL	200.00	275.00
79023	ILLINOIS HEARTLAND LIBRARY SYSTEM	291-6001-601.20-81	FY2020 1ST QUARTER OCLC	15,544.20	15,544.20
79032	LANGUAGE LINE SERVICES	291-6001-601.21-65	OTHER SRVS/TRANSL JUNE	29.75	
		291-6001-601.21-65	OTHER SRVS/TRANSL MAY	33.27-	
		291-6001-601.21-65	OTHER SRVS/TRANSL JULY	29.75	26.23
79034	LIBRARIES OF ILLINOIS RISK AGENCY	291-6001-601.20-40	INS ADD-ON 112 N.BELMONT	200.00	200.00
79049	NEOPOST USA INC	291-6001-601.22-05	INK CARTRIDGE F/NEOPOST	189.97	189.97
79055	OLICHWIER, DAVID	291-6001-601.22-03	SXSW CONF, AUSTIN TX	890.05	890.05
79056	PACIFIC TELEMAGEMENT SERVICES	291-6001-601.22-70	2ND FLOOR PAYPHONE AUGUST	63.00	63.00
79057	PADDOCK PUBLICATIONS INC	291-6001-601.22-01	ADVERTISING	62.10	62.10
79058	PEREGRINE STIME NEWMAN RITZMAN &	291-6001-601.20-20	LEGAL SRVS 1/4-6/30/2019	9,765.00	9,765.00
79070	ROBBINS SCHWARTZ	291-6001-601.20-20	LEGAL SRVS, MAY	503.75	
		291-6001-601.20-20	LEGAL SRVS, 6/4	150.00	653.75
79071	ROUNDY'S INC	291-6001-601.22-03	TRAVEL/TRAINING	15.64	15.64
79078	SHALES MCNUTT LLC	291-6001-601.20-05	BELMONT BUILDING REVIEW	4,500.00	4,500.00
79089	VERIZON WIRELESS	291-6001-601.22-70	TELEPHONE 6/26-7/25	374.70	374.70
79092	WAREHOUSE DIRECT	291-6001-601.30-05	OFFICE SUPPLIES	41.80	
		291-6001-601.30-05	AHML APPAREL F/STAFF&TRUS	97.05	138.85
79094	WOW BUSINESS	291-6001-601.22-42	INTERNET ACCESS 7/13-8/12	1,574.99	
		291-6001-601.22-42	INTERNET ACCESS 7/19-8/18	154.00	1,728.99

***** DIVISION TOTAL ***** 52,866.68

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #			Communications and Marketing		
78971	AMAZON.COM CREDIT	291-6002-601.30-05	WOODBURNING POINTS	39.86	39.86
78976	ARLINGTON HTS MEMORIAL LIBRARY	291-6002-601.21-65	MONTHLY BILLING CONSTANT	300.00	
		291-6002-601.21-65	FACEBOOK ADD	36.69	
		291-6002-601.21-65	HOOTSUITE ANNUAL BILLING	239.84	
		291-6002-601.22-10	BUSINESS CARDS	52.79	
		291-6002-601.22-10	BUSINESS CARDS	68.99	
		291-6002-601.22-10	BUSINESS CARDS	26.19	
		291-6002-601.22-10	BUSINESS CARDS	34.59	
		291-6002-601.30-05	CUSTOM TABLECLOTH	328.82	
		291-6002-601.30-05	ENVELOPES	79.00	
		291-6002-601.30-05	STOCK ART	499.00	
		291-6002-601.30-05	FONTS	12.03-	
		291-6002-601.30-05	FONTS	142.03	1,795.91
78988	BUY101.COM	291-6002-601.30-05	MOUNTING ADHESIVE ROLLS	312.29	312.29
79036	LINDENMEYR MUNROE	291-6002-601.30-05	PAPER	432.50	432.50
79047	MOBILE PRINT	291-6002-601.22-10	LETTERHEAD	1,018.50	
		291-6002-601.22-10	ENVELOPES	877.85	1,896.35
79071	ROUNDY'S INC	291-6002-601.32-72	WATER JULY 4TH PARADE	23.94	23.94
79092	WAREHOUSE DIRECT	291-6002-601.32-72	AHML APPAREL F/STAFF&TRUS	155.28	155.28

***** DIVISION TOTAL ***** Human Resources 4,656.13

78971	AMAZON.COM CREDIT	291-6003-601.40-70	VOLUNTEER PARTY SUPPLIES	6.49	
		291-6003-601.40-70	VOLUNTEER PARTY SUPPLIES	6.95	
		291-6003-601.40-70	VOLUNTEER PARTY SUPPLIES	29.94	
		291-6003-601.40-70	VOLUNTEER PARTY TABLEWARE	148.83	192.21
78975	ARLINGTON HTS MEMORIAL LIBRARY	291-6003-601.40-70	REFRESHMENTS F/BOARD MEET	44.28	
		291-6003-601.40-70	DSSC STAFF TREATS	45.89	90.17
78976	ARLINGTON HTS MEMORIAL LIBRARY	291-6003-601.40-70	FLORAL ARRANGEMENT-MARTIN	251.50	
		291-6003-601.40-70	FLORAL ARRANGEMENT-SMART	55.00	
		291-6003-601.40-70	VOLUNTEER PARTY SUPPLIES	39.45	345.95
78984	BECKMAN,SUSAN	291-6003-601.40-62	TUITION REIMBURSEMENT	200.25	200.25
78990	CAREERBUILDER	291-6003-601.21-65	EMPLOYMENT SCREENING	477.75	477.75
79018	HR SOURCE	291-6003-601.22-03	HR ROUNDTABLE - G ROJEK	250.00	250.00
79053	NORTHWEST COMMUNITY HOSPITAL	291-6003-601.21-65	DOL RANDOM DRUG TEST	45.00	45.00

***** DIVISION TOTAL ***** 1,601.33

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
<i>Gifts and Grants</i>					
/PAYM #					
78969	ALBERTSONS/SAFEWAY	291-6004-601.32-02	SUMMER VOLUNTEER SQUAD	24.13	24.13
78971	AMAZON.COM CREDIT	291-6004-601.32-75	AV MATERIALS	88.74	
		291-6004-601.32-75	AV MATERIALS	41.98	
		291-6004-601.32-75	AV MATERIALS	15.98	
		291-6004-601.32-75	AV MATERIALS	34.61	
		291-6004-601.32-02	SVS PIZZA PARTY, 7/23	51.24	
		291-6004-601.32-02	SVS PIZZA PARTY, 7/23	16.26	
		291-6004-601.32-75	AV MATERIALS	21.59	237.88
78972	AMBIUS (19)	291-6004-601.21-65	MAINTEN SRVS - JULY	236.97	
		291-6004-601.21-65	MAINTEN SRVS - AUGUST	236.97	473.94
78973	AMERICAN LIBRARY ASSOCIATION	291-6004-601.32-01	CUSTOMER BOOKMARKS	201.50	201.50
78975	ARLINGTON HTS MEMORIAL LIBRARY	291-6004-601.32-72	4TH OF JULY PARADE FLOAT	757.15	
		291-6004-601.32-02	PROGRAM EVENTS	10.39	
		291-6004-601.32-02	PROGRAM EVENTS	27.72	
		291-6004-601.32-02	PROGRAM EVENTS	7.99	
		291-6004-601.32-02	PROGRAM EVENTS	32.93	836.18
78976	ARLINGTON HTS MEMORIAL LIBRARY	291-6004-601.32-02	SVS PIZZA PARTY, 7/23	97.85	97.85
78985	BENSON, RAYMOND	291-6004-601.22-18	MOVIE CLUB, 9/12	350.00	350.00
79009	GIRE, DANN	291-6004-601.22-18	MOVIE CLUB, 9/12	350.00	350.00
79033	LEUNG, KERRY	291-6004-601.22-18	SUNDAY MUSICALE, 9/15	300.00	300.00
***** DIVISION TOTAL ****					2,871.48

Finance

DEPARTMENT: 60 Executive Office	DIVISION: 08				
78975 ARLINGTON HTS MEMORIAL LIBRARY	291-6008-601.22-03	TRAVEL/TRAINING		16.47	16.47
***** DIVISION TOTAL ****					16.47

Information Technology

DEPARTMENT: 60 Executive Office	DIVISION: 10				
78971 AMAZON.COM CREDIT	291-6010-601.31-85	PRIVACY SCREENS FOR KW		129.16	
	291-6010-601.31-85	PRIVACY SCREENS FOR KW		99.02	
	291-6010-601.30-30	SAMSUNG TONER		658.56	
	291-6010-601.30-30	SAMSUNG TONER		854.45	
	291-6010-601.30-05	OFFICE SUPPLIES		57.96	
	291-6010-601.31-85	DELL OPTICAL MICE		75.90	
	291-6010-601.31-85	IPAD CASE		11.99	
	291-6010-601.30-05	COMPRESSED AIR		16.43	
	291-6010-601.31-85	KEYBOARD		12.89	1,916.36
78976 ARLINGTON HTS MEMORIAL LIBRARY	291-6010-601.20-05	GODADDY SSL RENEWAL		159.98	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6010-601.20-05	PAYFLOW PRO SUBSCRIPTION	54.10	
		291-6010-601.21-02	IPAD BATTERY REPAIR	108.90	
		291-6010-601.21-02	IPAD BATTERY REPAIR	108.90	
		291-6010-601.21-02	IPAD BATTERY REPAIR	108.90	
		291-6010-601.30-32	RIDDLE.COM MONTHLY SUBSCR	49.00	
		291-6010-601.30-32	PHOTOMATIX LICENSE F/GRA-	84.15	
		291-6010-601.30-32	SPOTIFY MONTHLY SUBSCRIP	14.99	
		291-6010-601.30-32	AMAZON FREETIME SUBSCRIP	4.99	
		291-6010-601.30-32	TRELLO SUBSCRIPTION	35.00	
		291-6010-601.30-32	GITHUB SUBSCRIPTION	25.00	
		291-6010-601.30-32	YOUTUBE PREMIUM SUBSCRIP	11.99	
		291-6010-601.30-32	WEBSITE TESTING SOFTWARE	129.00	
		291-6010-601.31-85	DELL RAID CONTROLLER BAT-	69.69	
		291-6010-601.32-32	ITUNES APP F/YOUTH SRVS	8.49	
		291-6010-601.30-30	PROJECTOR BULBS	420.48	
		291-6010-601.31-85	SWITCHGUARD F/HUB	33.49	
		291-6010-601.31-85	SWITCHGUARD F/HUB	33.49	1,460.54
78979	B & H PHOTO VIDEO	291-6010-601.30-30	ROLLER PAPER F/GRAPHICS	446.92	
		291-6010-601.30-30	GRAPHICS EPSON PRINTER	1,976.00	
		291-6010-601.30-30	GRAPHICS EPSON PRINTER	243.00	2,665.92
79024	IMAGE SYSTEMS & BUSINESS SOLUTIONS	291-6010-601.21-02	EQUIPM MAINTEN	1,175.16	1,175.16
79025	IMPACT NETWORKING LLC	291-6010-601.21-02	EQUIPM MAINTEN	.65	
		291-6010-601.21-02	EQUIPM MAINTEN	443.92	
		291-6010-601.21-02	EQUIPM MAINTEN	293.43	
		291-6010-601.21-02	EQUIPM MAINTEN	435.89	
		291-6010-601.21-02	EQUIPM MAINTEN	368.70	
		291-6010-601.21-02	EQUIPM MAINTEN	1,790.67	
		291-6010-601.30-30	PAPER THROUGHOUT BUILDING	1,206.15	
		291-6010-601.30-30	COPIER SUPPLY ORDER	19.50	4,558.91
79082	STAPLES	291-6010-601.30-30	COMPUTER SUPPLIES	993.22	
		291-6010-601.30-30	COMPUTER SUPPLIES	373.90	1,367.12
79085	TODAYS BUSINESS SOLUTIONS	291-6010-601.20-05	FAX PROGRAM 2ND QTR 2019	800.96	800.96
***** DIVISION TOTAL ****					13,944.97

Facilities

DEPARTMENT: 60 Executive Office
 78963 ACRES GROUP
 78964 ADVANCE AUTO PARTS
 78965 ADVANCED DISPOSAL SERVICES
 78970 ALTORFER INDUSTRIES INC

ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
291-6020-601.21-11	LANDSCAPE MAINT AUGUST	907.50	907.50
291-6020-601.21-07	ELECTR.FUSE & SWITCH	40.98	
291-6020-601.21-07	MINI BULB F/CAR	22.47	63.45
291-6020-601.21-11	STANDARD SRVS JULY	2,765.41	2,765.41
291-6020-601.21-02	SRVS ON GENERATOR IN COMP	949.00	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					949.00
78975	ARLINGTON HTS MEMORIAL LIBRARY	291-6020-601.21-11	BLDG MAINTEN	45.00	45.00
78976	ARLINGTON HTS MEMORIAL LIBRARY	291-6020-601.21-11	MAINTEN SUPPLIES	79.79	
		291-6020-601.21-11	MAINTEN SUPPLIES	15.52	
		291-6020-601.21-11	MAINTEN SUPPLIES	301.95	
		291-6020-601.21-11	MAINTEN SUPPLIES	9.49	
		291-6020-601.21-11	MAINTEN SUPPLIES	21.39	
		291-6020-601.21-11	MAINTEN SUPPLIES	116.00	544.14
78980	BADE SUPPLY	291-6020-601.31-45	JANITORIAL SUPPLIES	2,359.00	
		291-6020-601.31-45	JANITORIAL SUPPLIES	140.00	2,499.00
78994	COMED	291-6020-601.30-51	HEATING 6/7-7/9/2019	29.51	
		291-6020-601.30-51	HEATING 6/7-7/9/2019	1.64	31.15
79008	GARVEYS OFFICE PRODUCTS	291-6020-601.31-45	JANITORIAL SUPPLIES	250.85	250.85
79010	GRAINGER INC,W W	291-6020-601.21-11	MAINTENANCE SUPPLIES	72.94	
		291-6020-601.21-11	MAINTENANCE SUPPLIES	93.84	
		291-6020-601.21-11	MAINTENANCE SUPPLIES	84.70	251.48
79013	GREAT LAKES PAVING, INC	491-6020-601.50-55	PARKING LOT RESURFACING	48,690.00	48,690.00
79019	IGS	291-6020-601.30-51	BOOKS	2,238.01	2,238.01
79040	MASTER MAINTENANCE SERVICE INC	291-6020-601.21-11	JANITORIAL SRVS AUGUST	4,599.00	4,599.00
79043	MENARDS-MOUNT PROSPECT	291-6020-601.21-11	BLDG MAINTEN	287.67	
		291-6020-601.21-11	BLDG MAINTEN	80.72	
		291-6020-601.21-11	BLDG MAINTEN	9.99	
		291-6020-601.21-11	BLDG MAINTEN	185.38	563.76
79048	MOUNT PROSPECT PAINT INC	291-6020-601.21-11	BLDG MAINTEN	77.98	
		291-6020-601.21-11	PAINT F/2ND FLOOR	311.92	389.90
79051	NICOR GAS	291-6020-601.30-51	NATURAL GAS DISTRIB JUNE	165.95	
		291-6020-601.30-51	NATURAL GAS DISTRIB JUNE	685.08	851.03
79052	NOFFS SELF STORAGE INC	291-6020-601.21-11	PARADE VEHICLE STORAGE	76.00	76.00
79063	PROGRAM ONE PROFESSIONAL BLDG SERV	291-6020-601.21-11	HIGH DUSTING -MAIN STREET	720.00	720.00
79066	RAMROD DISTRIBUTORS INC	291-6020-601.31-45	JANITORIAL SUPPLIES	479.72	
		291-6020-601.31-45	JANITORIAL SUPPLIES	820.55	1,300.27
79079	SHERWIN ACE HARDWARE INC	291-6020-601.21-11	BLDG MAINTEN	49.94	
		291-6020-601.21-11	BLDG MAINTEN	8.38	
		291-6020-601.21-11	BLDG MAINTEN	5.38	
		291-6020-601.21-11	BLDG MAINTEN	41.97	
		291-6020-601.21-11	BLDG MAINTEN	15.98	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					121.65
79082	STAPLES	291-6020-601.31-45	JANITORIAL SUPPLIES	589.12	
		291-6020-601.31-45	JANITORIAL SUPPLIES	502.58	1,091.70
79083	STEP N' WASH, INC	291-6020-601.21-11	STOOLS F/KW WASHROOMS	933.90	933.90
79090	VILLAGE OF ARLINGTON HEIGHTS	291-6020-601.21-60	WATER/SEWER 4/29-7/09	82.77	
		291-6020-601.21-60	WATER/SEWER 4/30-6/27	3,371.52	
		291-6020-601.30-50	PETROL JUNE 2019	266.35	3,720.64
79096	ZORO TOOLS INC	291-6020-601.21-11	MAINTEN SUPPLIES	580.33	580.33

***** DIVISION TOTAL **** 74,183.17
 ***** DEPARTMENT TOTAL ** 150,140.23

Youth Services

DEPARTMENT: 64 User Services

DIVISION: 01

78967	ALA MEMBERSHIP	291-6401-601.22-02	ALA DUES - E LOEFFLER	209.00	
		291-6401-601.22-02	ALA DUES - R KING	235.00	
		291-6401-601.22-02	ALA DUES - P DANTIS	332.00	776.00
78969	ALBERTSONS/SAFEWAY	291-6401-601.32-02	FARMER'S MARKET & BACK-	13.96	13.96
78971	AMAZON.COM CREDIT	291-6401-601.32-02	PLINKO PRIZES FOR SRP	496.17	
		291-6401-601.32-90	TRAYS FOR HUB	17.99	
		291-6401-601.32-01	SUPPLIES FOR CRAFT TABLE	162.29	
		291-6401-601.32-01	SRP WEEKLY CRAFT SUPPLIES	17.51	
		291-6401-601.30-05	CALENDAR FOR OUTREACH	19.95	
		291-6401-601.32-01	JULY TWEEN DIY KIT	6.99	
		291-6401-601.32-01	JULY TWEEN DIY KIT	12.81	
		291-6401-601.32-02	PLINKO PRIZES FOR SRP	3.75-	
		291-6401-601.32-02	SUPPLIES FOR TAG	20.80	
		291-6401-601.32-02	RAFFLE PRIZES FOR SRP	1.56-	
		291-6401-601.32-02	RAFFLE PRIZES FOR SRP	88.37	
		291-6401-601.32-02	RAFFLE PRIZES FOR SRP	122.99	
		291-6401-601.32-02	RAFFLE PRIZES FOR SRP	25.00	
		291-6401-601.32-01	AUGUST TWEEN DIY KIT	63.94	
		291-6401-601.32-01	AUGUST TWEEN DIY KIT	35.96	1,085.46
78975	ARLINGTON HTS MEMORIAL LIBRARY	291-6401-601.32-02	PROGRAM EVENTS	28.00	
		291-6401-601.22-03	TRAVEL/TRAINING	7.25	
		291-6401-601.22-03	TRAVEL/TRAINING	38.74	
		291-6401-601.32-01	PROGRAM SUPPLIES	12.93	
		291-6401-601.22-03	TRAVEL/TRAINING	9.97	
		291-6401-601.32-02	PROGRAM EVENTS	10.84	107.73
78976	ARLINGTON HTS MEMORIAL LIBRARY	291-6401-601.32-01	VOLUNTEER KIT SUPPLIES	21.48	
		291-6401-601.32-02	RAFFLES PRIZES F/SRP	25.00	
		291-6401-601.32-02	RAFFLES PRIZES F/SRP	50.95	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					97.43
78981	BAILEY, KERRY	291-6401-601.22-03	ILA ORIENTATION, IL	198.94	198.94
79006	FUN EXPRESS LLC	291-6401-601.32-01	IMAGINATION STATION, KW	82.82	82.82
79022	ILA MEMBERSHIP	291-6401-601.22-02	ILA DUES - R KING	150.00	250.00
		291-6401-601.22-02	ILA DUES - K BAILEY	100.00	
79062	PRIEST, LYNNE	291-6401-601.32-02	PRIZES F/SRP GAME OF THE	240.00	240.00
79075	SCHOLASTIC INC	291-6401-601.32-02	SUMMER READING PRIZE BOOK	340.00	340.00
79092	WAREHOUSE DIRECT	291-6401-601.30-05	OFFICE SUPPLIES	19.08	122.89
		291-6401-601.32-01	PROGRAM SUPPLIES	53.31	
		291-6401-601.32-90	CIRCULATION SUPPLIES	50.50	
***** DIVISION TOTAL ****					3,315.23

Specialty Info Services

DEPARTMENT:	64	User Services	DIVISION:	05		
78975	ARLINGTON HTS	MEMORIAL LIBRARY	291-6405-601.22-03	TRAVEL/TRAINING	8.64	72.13
			291-6405-601.22-03	TRAVEL/TRAINING	17.55	
			291-6405-601.22-03	TRAVEL/TRAINING	45.94	
79022	ILA MEMBERSHIP		291-6405-601.22-02	ILA DUES - E LUDEMANN	150.00	150.00
79027	ISGS		291-6405-601.22-03	EXHIBIT BOOTH AT FALL CON	35.00	35.00
79038	MADAY, JULIE I		291-6405-601.22-18	RESUME REVIEWS JULY	300.00	300.00
79061	POWERS, BARBARA		291-6405-601.22-02	ALA DUES 2019	139.00	139.00
***** DIVISION TOTAL ****					696.13	

Customer Services - Info Services

DEPARTMENT:	64	User Services	DIVISION:	10		
78971	AMAZON.COM	CREDIT	291-6410-601.30-05	CALL CENTER WIPES	59.52	128.02
			291-6410-601.32-01	BOOK DISCUSSION CARDS	25.00	
			291-6410-601.22-03	BOOKS FOR STAFF TRAINING	43.50	
78975	ARLINGTON HTS	MEMORIAL LIBRARY	291-6410-601.22-03	TRAVEL/TRAINING	30.00	30.00
78976	ARLINGTON HTS	MEMORIAL LIBRARY	291-6410-601.22-03	RUSA COURSE - J DUNCAN	175.00	385.00
			291-6410-601.22-03	RUSA COURSE -P SCHWARTING	210.00	
79022	ILA MEMBERSHIP		291-6410-601.22-02	ILA DUES - J DUNCAN	150.00	150.00
79092	WAREHOUSE DIRECT		291-6410-601.30-05	OFFICE SUPPLIES	59.29	59.29
***** DIVISION TOTAL ****					752.31	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
<i>Customer Services - Circulation Services</i>					
/PAYM #					
78961	ABLE CARD LLC	291-6420-601.32-90	KIDS LIBRARY CARD	2,222.88	2,222.88
78969	ALBERTSONS/SAFEWAY	291-6420-601.22-03	WATER	25.00	25.00
78973	AMERICAN LIBRARY ASSOCIATION	291-6420-601.32-90	LIBRARY CARD SIGNUP STICK	127.40	127.40
78976	ARLINGTON HTS MEMORIAL LIBRARY	291-6420-601.30-05	TRANSPARENT POCKET LABELS	21.60	21.60
79022	ILA MEMBERSHIP	291-6420-601.22-02	ILA DUES - S MEYER	25.00	25.00
79054	OFFICE DEPOT BUSINESS ACCOUNT	291-6420-601.30-05	OFFICE SUPPLIES	17.50	
		291-6420-601.30-05	OFFICE SUPPLIES	7.19	
		291-6420-601.30-05	OFFICE SUPPLIES	9.27	
		291-6420-601.30-05	OFFICE SUPPLIES	2.88	36.84
79065	QUICK DELIVERY SERVICE INC	291-6420-601.21-65	DELIVERY SRVS	110.00	
		291-6420-601.21-65	DELIVERY SRVS	110.00	
		291-6420-601.21-65	DELIVERY SRVS	87.00	
		291-6420-601.21-65	DELIVERY SRVS	110.00	
		291-6420-601.21-65	DELIVERY SRVS	108.00	525.00
79080	SIEG MARKETING	291-6420-601.30-07	TOTE BAGS F/CUSTOMER PUR-	1,977.11	1,977.11
79088	UNIQUE MANAGEMENT SERVICES INC	291-6420-601.21-65	PLACEMENTS JULY	107.40	107.40
79092	WAREHOUSE DIRECT	291-6420-601.30-05	OFFICE SUPPLIES	88.02	88.02

***** DIVISION TOTAL ****

Customer Services - Senior and Accessible 5,156.25

DEPARTMENT: 64 User Services

DIVISION: 30

78975	ARLINGTON HTS MEMORIAL LIBRARY	291-6430-601.22-03	TRAVEL/TRAINING	14.09	14.09
78997	DEMCO INC	291-6430-601.32-90	SENIOR CENTER SUPPLIES	19.94	19.94
79092	WAREHOUSE DIRECT	291-6430-601.32-90	CIRCULATION SUPPLIES	83.49	83.49

***** DIVISION TOTAL ****

programs and Exhibits 117.52

DEPARTMENT: 64 User Services

DIVISION: 40

78962	ACHARYA, JEEVAN	291-6440-601.22-18	JUDGE TEEN FILM FEST, 8/9	150.00	150.00
78969	ALBERTSONS/SAFEWAY	291-6440-601.32-02	PROGRAM EVENTS	23.03	23.03
78971	AMAZON.COM CREDIT	291-6440-601.32-02	PUZZLE FOR HP ESCAPE ROOM	8.48	
		291-6440-601.32-02	KIDS CREATE SVS SQUAD	9.88	
		291-6440-601.32-02	SUPPLIES FOR ESCAPE ROOM	22.26	
		291-6440-601.32-02	SUPPLIES FOR ESCAPE ROOM	9.04	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6440-601.32-02	PROGRAM POPCORN	77.82	
		291-6440-601.32-02	PROGRAM POPCORN	39.88	
		291-6440-601.32-02	STAR PARTY GLOW STICKS	26.99	
		291-6440-601.32-02	REFRESHMENTS-MOVIE NIGHT	56.78	
		291-6440-601.32-02	SUPPLIES FOR SPACE CAMP	35.95	
		291-6440-601.32-02	TEEN FILM FEST PARTY	68.99	
		291-6440-601.32-02	WONDER TIME YS PROGRAM	16.98	
		291-6440-601.32-02	TEA REX PARTY COSTUME	48.83	421.88
78975	ARLINGTON HTS MEMORIAL LIBRARY	291-6440-601.32-02	PROGRAM EVENTS	16.92	
		291-6440-601.32-02	PROGRAM EVENTS	26.00	
		291-6440-601.32-02	PROGRAM EVENTS	33.36	
		291-6440-601.22-03	TRAVEL/TRAINING	11.37	
		291-6440-601.32-02	PROGRAM EVENTS	30.97	
		291-6440-601.32-02	PROGRAM EVENTS	6.22	
		291-6440-601.32-02	PROGRAM EVENTS	9.28	
		291-6440-601.32-02	PROGRAM EVENTS	49.50	
		291-6440-601.32-02	PROGRAM EVENTS	37.03	
		291-6440-601.32-02	PROGRAM EVENTS	35.90	
		291-6440-601.32-02	PROGRAM EVENTS	10.74	
		291-6440-601.22-03	TRAVEL/TRAINING	28.65	
		291-6440-601.22-02	ILA DUES - C NG-HE	25.00	
		291-6440-601.32-02	PROGRAM EVENTS	50.00	
		291-6440-601.32-02	PROGRAM EVENTS	19.04	389.98
78976	ARLINGTON HTS MEMORIAL LIBRARY	291-6440-601.32-02	CHET COPPOCK APPETIZERS,	50.00	
		291-6440-601.32-02	PIZZA F/ASK ME ANYTHING,	19.78	
		291-6440-601.32-02	PIZZA F/PINBALL TOURNAM	67.19	
		291-6440-601.22-03	CULINARY PLANNING MEETING	92.36	
		291-6440-601.22-18	FANCON AUTHOR VISIT FOOD	76.18	
		291-6440-601.22-18	FANCON AUTHOR VISIT HOTEL	234.06	
		291-6440-601.32-02	FANCON PIZZA	128.92	
		291-6440-601.32-02	FANCON PIZZA	131.92	
		291-6440-601.32-02	FANCON TEA PARTY COOKIES	105.00	
		291-6440-601.32-02	FANCON CRAFT SUPPLIES	52.54	
		291-6440-601.32-02	FANCON CRAFT PREP PIZZA	72.25	
		291-6440-601.32-02	FANCON CRAFT SUPPLIES	7.98	
		291-6440-601.32-02	PLASTIC TABLECLOTHS	20.00	
		291-6440-601.32-02	FANCON SUPPLIES	79.87	
		291-6440-601.32-02	FANCON CRAFT SUPPLIES	39.77	
		291-6440-601.32-02	SVS SQUAD KIDS CREATE	21.45	1,199.27
78985	BENSON, RAYMOND	291-6440-601.22-18	MOVIE CLUB, 9/12	50.00	50.00
78996	COMPASSION AND CHOICES	291-6440-601.22-18	DIGNITY IN DEATH, 9/8	100.00	100.00
78998	DISCOUNT SCHOOL SUPPLY	291-6440-601.32-02	KIDS CREATE SVSQUAD	15.98	
		291-6440-601.32-02	KIDS CREATE SVSQUAD	12.80	
		291-6440-601.32-02	KIDS CREATE SVSQUAD	50.67	79.45
79004	FLYNN, EUGENE	291-6440-601.22-18	NETHERLANDS SLIDE SHOW AT	75.00	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					75.00
79009	GIRE,DANN	291-6440-601.22-18	MOVIE CLUB, 9/12	50.00	50.00
79022	ILA MEMBERSHIP	291-6440-601.22-02	ILA DUES - J CZAJKA	100.00	100.00
79029	JEWISH CHILD & FAMILY SERVICES	291-6440-601.22-18	CITIZENSHIP INTERVIEW PR	250.00	250.00
79035	LIBRARY JOURNAL	291-6440-601.32-02	KIDS CREATE SVS 7/11,7/18	50.09	
		291-6440-601.32-02	WRONG VENDOR NUMBER	50.09-	
79037	LUCKRITZ,MARY	291-6440-601.22-18	JUDGE F/TEEN FEST, 8/9	200.00	200.00
79041	MCNULTY,ALAYNE	291-6440-601.22-18	CREATIVE AGING,ART9/10&24	490.00	490.00
79045	MIDWEST MEDIA	291-6440-601.22-18	MEDIA ESCORT -J KROSOCZKA	85.88	85.88
79050	NG-HE,CAROL	291-6440-601.22-03	MUSEUM DISPLAY CASES PICK	67.90	67.90
79059	PINOTTI,JANET	291-6440-601.32-02	KIDS CREATE SVS 7/11,7/18	50.09	50.09
79067	RANGEL,ELIZABETH AMBER	291-6440-601.22-18	ASL INTERPRETER F/TEEN	225.00	225.00
79068	RANGEL,SUSAN ELIZABETH	291-6440-601.22-18	ASL INTERPRETER F/TEEN	225.00	225.00
79071	ROUNDY'S INC	291-6440-601.32-02	ESL PROGRAM SUPPLIES	23.97	23.97
79072	ROUTE 12 RENTAL CO	291-6440-601.22-18	BOX TRUCK RENTAL,8/5	255.38	255.38
79077	SCHOOL SPECIALTY INC	291-6440-601.32-02	SUPPLIES F/FANCON CRAFTS	64.56	64.56
79091	VRABLIK,LISA	291-6440-601.22-18	2 MINECRAFT PROGRAMS,9/7	400.00	400.00

***** DIVISION TOTAL ****

Digital Services

4,976.39

DEPARTMENT: 64 User Services
 78971 AMAZON.COM CREDIT

DIVISION:	50		
291-6450-601.31-85	CLOCK FOR STUDIO		13.99
291-6450-601.30-05	OFFICE SUPPLIES		15.98
291-6450-601.31-85	MUSIC STAND FOR STUDIO		37.79
291-6450-601.50-15	SMART THERMOSTAT DISPLAY		16.00
291-6450-601.50-15	SMART THERMOSTAT DISPLAY		20.90
291-6450-601.50-15	SMART THERMOSTAT DISPLAY		178.99
291-6450-601.30-05	COMPACT THERMAL CAMERA		399.99
291-6450-601.50-15	ELECTRICITY READER		24.90
291-6450-601.50-15	HAND CRANK CHARGER		39.89
291-6450-601.30-05	OFFICE SUPPLIES		5.90
291-6450-601.32-90	BATTERIES		15.95
291-6450-601.30-05	OFFICE SUPPLIES		8.59
291-6450-601.32-90	CIRCULATING FLASH DRIVE		9.49
291-6450-601.30-05	OFFICE SUPPLIES		12.97

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6450-601.31-85	THUNDERBOLT CABLE/STUDIO	58.00	
		291-6450-601.30-07	FLASH DRIVES	35.99	895.32
78976	ARLINGTON HTS MEMORIAL LIBRARY	291-6450-601.32-01	OCULUS EXPERIENCE	29.99	
		291-6450-601.50-15	FLIR TRIPOD	3.00-	
		291-6450-601.50-15	FLIR TRIPOD	32.99	59.98
78979	B & H PHOTO VIDEO	291-6450-601.31-85	BACKDROPS	43.99	43.99
79007	GALE/CENGAGE LEARNING	291-6450-601.32-78	ELECTR.RESOURCES SUBSCR	8,582.08	8,582.08
79022	ILA MEMBERSHIP	291-6450-601.22-02	ILA DUES - J BOWER	25.00	25.00
79064	PROQUEST LLC	291-6450-601.32-78	360 LINK 1/9/19-30/4/21	4,500.00	4,500.00
79092	WAREHOUSE DIRECT	291-6450-601.30-05	OFFICE SUPPLIES	30.30	
		291-6450-601.32-90	CIRCULATION SUPPLIES	106.62	136.92

***** DIVISION TOTAL ****

Collection Services

14,243.29

DEPARTMENT: 64 User Services

DIVISION: 70

78960	ABC-CLIO LLC	291-6470-601.32-80	BOOKS	54.00	
		291-6470-601.32-80	BOOKS	104.64	
		291-6470-601.32-80	BOOKS	52.32	210.96
78968	ALA/RDA TOOLKIT	291-6470-601.30-33	ANNUAL INSTITUT.LICENSE	191.00	191.00
78971	AMAZON.COM CREDIT	291-6470-601.32-80	BOOKS	11.71	
		291-6470-601.32-80	BOOKS	12.14	
		291-6470-601.32-80	BOOKS	69.05	
		291-6470-601.32-80	BOOKS	37.32	
		291-6470-601.32-80	BOOKS	23.24	
		291-6470-601.32-80	BOOKS	26.56	
		291-6470-601.32-80	BOOKS	19.29	
		291-6470-601.32-80	BOOKS	7.59	
		291-6470-601.32-80	BOOKS	55.94	
		291-6470-601.32-80	BOOKS	18.39	
		291-6470-601.32-80	BOOKS	14.99	
		291-6470-601.32-80	BOOKS	8.70	
		291-6470-601.32-80	BOOKS	7.74	
		291-6470-601.32-80	BOOKS	21.43	
		291-6470-601.32-75	AV MATERIALS	21.67	
		291-6470-601.32-75	AV MATERIALS	28.99	
		291-6470-601.32-75	AV MATERIALS	29.96	
		291-6470-601.32-75	AV MATERIALS	35.94	
		291-6470-601.32-75	AV MATERIALS	25.58	
		291-6470-601.32-75	AV MATERIALS	39.95	
		291-6470-601.32-75	AV MATERIALS	59.90	
		291-6470-601.32-95	PERIODICALS	12.98	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	28.98	
		291-6470-601.32-80	BOOKS	8.97	
		291-6470-601.32-80	BOOKS	11.96	
		291-6470-601.32-80	BOOKS	8.78	
		291-6470-601.32-80	BOOKS	44.84	
		291-6470-601.32-80	BOOKS	18.76	
		291-6470-601.32-80	BOOKS	7.74	
		291-6470-601.32-80	BOOKS	16.99	
		291-6470-601.32-80	BOOKS	17.99	
		291-6470-601.32-80	BOOKS	13.60	
		291-6470-601.32-80	BOOKS	40.47	
		291-6470-601.32-80	BOOKS	11.44	
		291-6470-601.32-80	BOOKS	26.24	
		291-6470-601.32-80	BOOKS	37.32	
		291-6470-601.32-80	BOOKS	17.95	
		291-6470-601.32-80	BOOKS	17.63	
		291-6470-601.32-80	BOOKS	108.35	
		291-6470-601.32-80	BOOKS	23.96	
		291-6470-601.32-80	BOOKS	108.35	
		291-6470-601.32-80	BOOKS	17.63	
		291-6470-601.32-80	BOOKS	27.38	
		291-6470-601.32-80	BOOKS	12.99	
		291-6470-601.32-80	BOOKS	7.13	
		291-6470-601.32-80	BOOKS	10.39	
		291-6470-601.32-80	BOOKS	8.23	
		291-6470-601.32-80	BOOKS	6.08	
		291-6470-601.32-80	BOOKS	40.97	
		291-6470-601.32-80	BOOKS	10.00	
		291-6470-601.32-80	BOOKS	57.54	
		291-6470-601.32-80	BOOKS	24.41	
		291-6470-601.32-80	BOOKS	63.32	
		291-6470-601.32-80	BOOKS	18.51	
		291-6470-601.32-75	AV MATERIALS	62.99	
		291-6470-601.32-75	AV MATERIALS	33.34	
		291-6470-601.32-75	AV MATERIALS	18.15	
		291-6470-601.32-75	AV MATERIALS	39.99	
		291-6470-601.32-75	AV MATERIALS	4.89	
		291-6470-601.32-75	AV MATERIALS	21.11	
		291-6470-601.32-75	AV MATERIALS	9.98	
		291-6470-601.32-75	AV MATERIALS	14.68	
		291-6470-601.32-75	AV MATERIALS	93.00	
		291-6470-601.32-75	AV MATERIALS	52.87	
		291-6470-601.32-75	AV MATERIALS	16.68	
		291-6470-601.32-75	AV MATERIALS	23.34	
		291-6470-601.32-75	AV MATERIALS	15.42	
		291-6470-601.32-75	AV MATERIALS	57.56	
		291-6470-601.32-75	AV MATERIALS	299.50	
		291-6470-601.32-75	AV MATERIALS	34.47	
		291-6470-601.32-75	AV MATERIALS	28.94	
		291-6470-601.32-75	AV MATERIALS	27.98	
		291-6470-601.32-75	AV MATERIALS	56.73	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-75	AV MATERIALS	7.95	
		291-6470-601.32-75	AV MATERIALS	29.25	
		291-6470-601.32-75	AV MATERIALS	23.95	
		291-6470-601.32-75	AV MATERIALS	27.60	
		291-6470-601.32-75	AV MATERIALS	39.98	
		291-6470-601.32-75	AV MATERIALS	27.94	
		291-6470-601.32-80	BOOKS	19.44	
		291-6470-601.32-80	BOOKS	43.54	
		291-6470-601.32-80	BOOKS	48.92	
		291-6470-601.32-80	BOOKS	18.12	
		291-6470-601.32-80	BOOKS	12.61	
		291-6470-601.32-80	BOOKS	10.48	
		291-6470-601.32-80	BOOKS	10.99	
		291-6470-601.32-95	PERIODICALS	15.50	
		291-6470-601.32-75	AV MATERIALS	13.17	
		291-6470-601.32-75	AV MATERIALS	25.04	
		291-6470-601.32-75	AV MATERIALS	114.80	
		291-6470-601.32-75	AV MATERIALS	110.54	
		291-6470-601.32-75	AV MATERIALS	28.96	
		291-6470-601.32-75	AV MATERIALS	19.98	
		291-6470-601.32-75	AV MATERIALS	34.48	
		291-6470-601.32-75	AV MATERIALS	12.59	
		291-6470-601.32-75	AV MATERIALS	15.99	
		291-6470-601.32-75	AV MATERIALS	19.97	
		291-6470-601.32-75	AV MATERIALS	9.80	
		291-6470-601.32-75	AV MATERIALS	14.10	
		291-6470-601.32-75	AV MATERIALS	83.67	
		291-6470-601.32-75	AV MATERIALS	9.49	
		291-6470-601.32-75	AV MATERIALS	35.64	
		291-6470-601.32-75	AV MATERIALS	359.94	
		291-6470-601.32-75	AV MATERIALS	36.57	
		291-6470-601.32-75	AV MATERIALS	11.36	
		291-6470-601.32-75	AV MATERIALS	7.47	
		291-6470-601.32-80	BOOKS	28.68	
		291-6470-601.32-80	BOOKS	6.98	
		291-6470-601.32-80	BOOKS	31.39	
		291-6470-601.32-80	BOOKS	42.44	
		291-6470-601.32-80	BOOKS	63.44	
		291-6470-601.32-80	BOOKS	31.75	
		291-6470-601.32-80	BOOKS	18.98	
		291-6470-601.32-80	BOOKS	34.39	
		291-6470-601.32-80	BOOKS	32.97	
		291-6470-601.32-80	BOOKS	6.99	
		291-6470-601.32-80	BOOKS	50.00	
		291-6470-601.32-80	BOOKS	12.98	
		291-6470-601.32-80	BOOKS	51.98	
		291-6470-601.32-80	BOOKS	24.04	
		291-6470-601.32-80	BOOKS	19.18	
		291-6470-601.32-80	BOOKS	57.11	
		291-6470-601.32-80	BOOKS	14.27	
		291-6470-601.32-80	BOOKS	26.29	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	19.34	
		291-6470-601.32-80	BOOKS	56.52	
		291-6470-601.32-80	BOOKS	10.55	
		291-6470-601.32-80	BOOKS	9.00	
		291-6470-601.32-80	BOOKS	43.97	
		291-6470-601.32-80	BOOKS	14.54	
		291-6470-601.32-80	BOOKS	16.96	
		291-6470-601.32-80	BOOKS	45.74	
		291-6470-601.32-80	BOOKS	9.88	
		291-6470-601.32-95	PERIODICALS	13.99	
		291-6470-601.32-95	PERIODICALS	12.59	
		291-6470-601.32-95	PERIODICALS	13.99	
		291-6470-601.22-85	PROCESSING SUPPLIES	36.48	
		291-6470-601.30-05	OFFICE SUPPLIES	15.18	
		291-6470-601.30-05	OFFICE SUPPLIES	20.15	
		291-6470-601.32-75	AV MATERIALS	24.96	
		291-6470-601.32-75	AV MATERIALS	29.96	
		291-6470-601.32-75	AV MATERIALS	22.99	
		291-6470-601.32-75	AV MATERIALS	5.19	
		291-6470-601.32-75	AV MATERIALS	23.23	
		291-6470-601.32-75	AV MATERIALS	16.46	
		291-6470-601.32-75	AV MATERIALS	24.32	
		291-6470-601.32-75	AV MATERIALS	37.29	
		291-6470-601.32-75	AV MATERIALS	14.80	
		291-6470-601.32-75	AV MATERIALS	30.89	
		291-6470-601.32-75	AV MATERIALS	33.99	
		291-6470-601.32-75	AV MATERIALS	40.04	
		291-6470-601.32-75	AV MATERIALS	.50-	
		291-6470-601.32-75	AV MATERIALS	46.98	
		291-6470-601.32-75	AV MATERIALS	16.99	
		291-6470-601.32-80	BOOKS	36.10	
		291-6470-601.32-80	BOOKS	24.00	
		291-6470-601.32-80	BOOKS	9.98	
		291-6470-601.32-80	BOOKS	47.05	
		291-6470-601.32-80	BOOKS	24.99	
		291-6470-601.32-80	BOOKS	21.06	
		291-6470-601.32-80	BOOKS	70.90	
		291-6470-601.32-80	BOOKS	37.28	
		291-6470-601.32-80	BOOKS	29.95	
		291-6470-601.32-80	BOOKS	31.20	
		291-6470-601.32-80	BOOKS	23.18	
		291-6470-601.32-80	BOOKS	9.24	
		291-6470-601.32-80	BOOKS	17.08	
		291-6470-601.32-80	BOOKS	10.13	
		291-6470-601.32-75	AV MATERIALS	23.19	
		291-6470-601.32-75	AV MATERIALS	19.11	
		291-6470-601.32-75	AV MATERIALS	51.99	
		291-6470-601.32-75	AV MATERIALS	20.99	
		291-6470-601.32-75	AV MATERIALS	10.39	
		291-6470-601.32-75	AV MATERIALS	32.51	
		291-6470-601.32-75	AV MATERIALS	10.69	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-75	AV MATERIALS	14.99	
		291-6470-601.32-75	AV MATERIALS	49.99	
		291-6470-601.32-75	AV MATERIALS	25.93	
		291-6470-601.32-75	AV MATERIALS	14.74	
		291-6470-601.32-75	AV MATERIALS	6.46	
		291-6470-601.32-75	AV MATERIALS	20.30	
		291-6470-601.32-80	BOOKS	11.98	
		291-6470-601.32-80	BOOKS	50.40	
		291-6470-601.32-80	BOOKS	19.99	
		291-6470-601.32-80	BOOKS	97.20	
		291-6470-601.32-80	BOOKS	42.00	
		291-6470-601.32-80	BOOKS	49.70	
		291-6470-601.32-80	BOOKS	35.00	
		291-6470-601.32-80	BOOKS	31.15	
		291-6470-601.32-80	BOOKS	13.24	
		291-6470-601.32-80	BOOKS	9.99	
		291-6470-601.32-80	BOOKS	82.14	
		291-6470-601.32-80	BOOKS	24.95	
		291-6470-601.32-80	BOOKS	6.80	
		291-6470-601.32-80	BOOKS	15.56	
		291-6470-601.32-80	BOOKS	17.95	
		291-6470-601.32-80	BOOKS	44.39	
		291-6470-601.32-80	BOOKS	15.18	
		291-6470-601.32-80	BOOKS	20.35	
		291-6470-601.32-80	BOOKS	25.31	
		291-6470-601.32-80	BOOKS	25.00	
		291-6470-601.32-80	BOOKS	8.00	
		291-6470-601.32-80	BOOKS	35.99	
		291-6470-601.32-80	BOOKS	12.64	
		291-6470-601.32-80	BOOKS	10.23	
		291-6470-601.32-80	BOOKS	159.98	
		291-6470-601.32-80	BOOKS	57.19	
		291-6470-601.32-80	BOOKS	24.29	
		291-6470-601.32-80	BOOKS	23.54	
		291-6470-601.32-80	BOOKS	13.24	
		291-6470-601.32-80	BOOKS	32.98	
		291-6470-601.32-80	BOOKS	8.58	
		291-6470-601.32-80	BOOKS	53.98	
		291-6470-601.32-80	BOOKS	13.99	
		291-6470-601.32-80	BOOKS	24.98	
		291-6470-601.32-95	PERIODICALS	13.98	
		291-6470-601.32-95	PERIODICALS	16.20	
		291-6470-601.32-05	PROCESSING SUPPLIES	36.80	
		291-6470-601.32-80	BOOKS	25.19	
		291-6470-601.32-80	BOOKS	34.13	
		291-6470-601.32-80	BOOKS	38.23	
		291-6470-601.32-80	BOOKS	39.99	
		291-6470-601.32-80	BOOKS	11.52	
		291-6470-601.32-80	BOOKS	16.20	
		291-6470-601.32-80	BOOKS	12.45	
		291-6470-601.32-80	BOOKS	38.84	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	38.23-	
		291-6470-601.32-80	BOOKS	6.97	
		291-6470-601.32-80	BOOKS	8.94	
		291-6470-601.32-80	BOOKS	34.99	
		291-6470-601.32-80	BOOKS	9.95	
		291-6470-601.32-80	BOOKS	16.12	
		291-6470-601.32-80	BOOKS	8.65	
		291-6470-601.32-80	BOOKS	15.99	
		291-6470-601.32-80	BOOKS	13.90	
		291-6470-601.32-80	BOOKS	20.98	
		291-6470-601.32-80	BOOKS	20.57	
		291-6470-601.32-80	BOOKS	14.95	
		291-6470-601.32-80	BOOKS	18.94	
		291-6470-601.32-80	BOOKS	13.48	
		291-6470-601.32-80	BOOKS	25.94	
		291-6470-601.32-80	BOOKS	4.45	
		291-6470-601.32-80	BOOKS	26.80	
		291-6470-601.32-80	BOOKS	28.15	
		291-6470-601.32-80	BOOKS	11.76	
		291-6470-601.32-80	BOOKS	115.40	
		291-6470-601.32-80	BOOKS	7.85	
		291-6470-601.32-80	BOOKS	4.26	
		291-6470-601.32-80	BOOKS	25.94	
		291-6470-601.32-80	BOOKS	26.06	
		291-6470-601.32-80	BOOKS	8.90	
		291-6470-601.32-80	BOOKS	31.79	
		291-6470-601.32-80	BOOKS	79.87	
		291-6470-601.32-80	BOOKS	12.49	
		291-6470-601.32-80	BOOKS	12.98	
		291-6470-601.32-80	BOOKS	46.41	
		291-6470-601.32-80	BOOKS	4.45	
		291-6470-601.32-80	BOOKS	5.50	
		291-6470-601.32-80	BOOKS	39.87	
		291-6470-601.32-80	BOOKS	20.00	
		291-6470-601.32-80	BOOKS	38.95	
		291-6470-601.32-75	AV MATERIALS	12.96	
		291-6470-601.32-75	AV MATERIALS	21.94	
		291-6470-601.32-75	AV MATERIALS	59.40	
		291-6470-601.32-75	AV MATERIALS	32.84	
		291-6470-601.32-75	AV MATERIALS	17.18	
		291-6470-601.32-75	AV MATERIALS	28.79	
		291-6470-601.32-75	AV MATERIALS	11.88	
		291-6470-601.32-75	AV MATERIALS	10.19	
		291-6470-601.32-75	AV MATERIALS	59.99	
		291-6470-601.32-75	AV MATERIALS	17.99	
		291-6470-601.32-75	AV MATERIALS	19.90	
		291-6470-601.32-75	AV MATERIALS	21.48	
		291-6470-601.32-75	AV MATERIALS	18.35	
		291-6470-601.32-75	AV MATERIALS	3.50-	
		291-6470-601.32-75	AV MATERIALS	31.99	
		291-6470-601.32-75	AV MATERIALS	69.98	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-75	AV MATERIALS	49.90	
		291-6470-601.32-75	AV MATERIALS	47.99	
		291-6470-601.32-75	AV MATERIALS	24.99	
		291-6470-601.32-75	AV MATERIALS	10.84	
		291-6470-601.32-75	AV MATERIALS	8.13	
		291-6470-601.32-75	AV MATERIALS	13.49	
		291-6470-601.32-75	AV MATERIALS	3.99	
		291-6470-601.32-75	AV MATERIALS	22.97	
		291-6470-601.32-75	AV MATERIALS	14.80	
		291-6470-601.32-75	AV MATERIALS	12.96	
		291-6470-601.32-75	AV MATERIALS	12.00	
		291-6470-601.32-75	AV MATERIALS	21.48	
		291-6470-601.32-75	AV MATERIALS	20.46	
		291-6470-601.32-75	AV MATERIALS	14.99	
		291-6470-601.32-95	PERIODICALS	21.98	
		291-6470-601.32-95	PERIODICALS	7.95	
		291-6470-601.32-95	PERIODICALS	13.98	
		291-6470-601.32-95	PERIODICALS	9.38	
		291-6470-601.32-80	BOOKS	25.49	
		291-6470-601.32-80	BOOKS	16.99	
		291-6470-601.32-80	BOOKS	22.49	
		291-6470-601.32-80	BOOKS	9.04	
		291-6470-601.32-80	BOOKS	48.07	
		291-6470-601.32-80	BOOKS	21.00	
		291-6470-601.32-80	BOOKS	59.98	
		291-6470-601.32-80	BOOKS	9.34	
		291-6470-601.32-80	BOOKS	54.82	
		291-6470-601.32-80	BOOKS	38.76	
		291-6470-601.32-80	BOOKS	14.30	
		291-6470-601.32-80	BOOKS	8.83	
		291-6470-601.32-80	BOOKS	47.99	
		291-6470-601.32-75	AV MATERIALS	302.64	
		291-6470-601.32-75	AV MATERIALS	6.98	
		291-6470-601.32-75	AV MATERIALS	52.96	
		291-6470-601.32-75	AV MATERIALS	90.90	
		291-6470-601.32-75	AV MATERIALS	19.85	
		291-6470-601.32-75	AV MATERIALS	19.99	
		291-6470-601.32-75	AV MATERIALS	17.39	
		291-6470-601.32-75	AV MATERIALS	13.72	
		291-6470-601.32-75	AV MATERIALS	11.39	
		291-6470-601.32-75	AV MATERIALS	53.46	
		291-6470-601.32-75	AV MATERIALS	19.99	
		291-6470-601.32-95	PERIODICALS	12.53	
		291-6470-601.32-05	PROCESSING SUPPLIES	8.31	9,515.85
78974	AMERICAN SPIRIT	291-6470-601.32-95	PERIODICALS	18.00	18.00
78975	ARLINGTON HTS MEMORIAL LIBRARY	291-6470-601.22-03	TRAVEL/TRAINING	23.00	
		291-6470-601.32-95	PERIODICALS	27.97	50.97
78976	ARLINGTON HTS MEMORIAL LIBRARY	291-6470-601.32-95	PERIODICALS	17.32	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.22-03	ALA ECOURSE - V JAFFE	58.50	
		291-6470-601.32-05	PROCESSING SUPPLIES	37.90	
		291-6470-601.32-05	PROCESSING SUPPLIES	126.00	
		291-6470-601.32-05	PROCESSING SUPPLIES	101.95	
		291-6470-601.32-75	AV MTLs	318.70	
		291-6470-601.32-75	AV MTLs	152.89	
		291-6470-601.32-75	AV MTLs	15.99	
		291-6470-601.32-75	AV MTLs	36.48	
		291-6470-601.32-75	AV MTLs	15.99	
		291-6470-601.32-75	AV MTLs	121.02	
		291-6470-601.32-75	AV MTLs	15.99	
		291-6470-601.32-75	AV MTLs	39.98	
		291-6470-601.32-75	AV MTLs	59.99	
		291-6470-601.32-75	AV MTLs	31.48	
		291-6470-601.32-95	PERIODICALS	1,000.00	
		291-6470-601.32-95	PERIODICALS	17.94	
		291-6470-601.32-95	PERIODICALS	24.44	
		291-6470-601.32-95	PERIODICALS	5.00	2,197.56
78982	BAKER & TAYLOR	291-6470-601.32-80	BOOKS	167.17	
		291-6470-601.32-80	BOOKS	45.42	
		291-6470-601.32-80	BOOKS	226.17	
		291-6470-601.32-80	BOOKS	342.65	
		291-6470-601.32-80	BOOKS	1,233.15	
		291-6470-601.32-80	BOOKS	1,081.25	
		291-6470-601.32-80	BOOKS	579.68	
		291-6470-601.32-80	BOOKS	367.25	
		291-6470-601.32-80	BOOKS	229.15	
		291-6470-601.32-80	BOOKS	153.54	
		291-6470-601.32-80	BOOKS	783.21	
		291-6470-601.32-80	BOOKS	340.92	
		291-6470-601.32-80	BOOKS	560.13	
		291-6470-601.32-80	BOOKS	69.53	
		291-6470-601.32-80	BOOKS	63.30	
		291-6470-601.32-80	BOOKS	308.48	
		291-6470-601.32-80	BOOKS	229.55	
		291-6470-601.32-80	BOOKS	365.12	
		291-6470-601.32-80	BOOKS	180.62	
		291-6470-601.32-80	BOOKS	86.51	
		291-6470-601.32-80	BOOKS	235.27	
		291-6470-601.32-80	BOOKS	1,019.09	
		291-6470-601.32-80	BOOKS	13.15	
		291-6470-601.32-80	BOOKS	23.70	
		291-6470-601.32-80	BOOKS	251.74	
		291-6470-601.32-80	BOOKS	519.43	
		291-6470-601.32-80	BOOKS	1,713.70	
		291-6470-601.32-80	BOOKS	120.75	
		291-6470-601.32-80	BOOKS	303.73	
		291-6470-601.22-85	PROCESSING SERVICES	277.40	
		291-6470-601.22-85	PROCESSING SERVICES	159.60	
		291-6470-601.22-85	PROCESSING SERVICES	133.00	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.22-85	PROCESSING SERVICES	60.80	
		291-6470-601.22-85	PROCESSING SERVICES	26.60	
		291-6470-601.32-80	BOOKS	33.83	
		291-6470-601.32-80	BOOKS	215.03	
		291-6470-601.32-80	BOOKS	351.20	
		291-6470-601.32-80	BOOKS	92.77	
		291-6470-601.32-80	BOOKS	864.79	
		291-6470-601.32-80	BOOKS	180.25	
		291-6470-601.32-80	BOOKS	244.34	
		291-6470-601.32-80	BOOKS	139.52	
		291-6470-601.32-80	BOOKS	174.62	
		291-6470-601.32-80	BOOKS	133.56	
		291-6470-601.32-80	BOOKS	103.83	
		291-6470-601.32-80	BOOKS	347.58	
		291-6470-601.32-80	BOOKS	542.22	
		291-6470-601.32-80	BOOKS	321.12	
		291-6470-601.32-80	BOOKS	464.89	
		291-6470-601.32-80	BOOKS	411.85	
		291-6470-601.22-85	PROCESSING SERVICES	57.00	
		291-6470-601.22-85	PROCESSING SERVICES	123.20	
		291-6470-601.22-85	PROCESSING SERVICES	338.20	
		291-6470-601.22-85	PROCESSING SERVICES	40.30	
		291-6470-601.22-85	PROCESSING SERVICES	87.40	
		291-6470-601.22-85	PROCESSING SERVICES	91.20	
		291-6470-601.22-85	PROCESSING SERVICES	41.80	
		291-6470-601.22-85	PROCESSING SERVICES	53.20	
		291-6470-601.22-85	PROCESSING SERVICES	133.00	
		291-6470-601.22-85	PROCESSING SERVICES	79.80	
		291-6470-601.22-85	PROCESSING SERVICES	114.00	
		291-6470-601.22-85	PROCESSING SERVICES	121.60	
		291-6470-601.22-85	PROCESSING SERVICES	91.20	
		291-6470-601.22-85	PROCESSING SERVICES	79.80	
		291-6470-601.22-85	PROCESSING SERVICES	364.80	
		291-6470-601.22-85	PROCESSING SERVICES	11.40	
		291-6470-601.22-85	PROCESSING SERVICES	95.00	
		291-6470-601.22-85	PROCESSING SERVICES	136.80	
		291-6470-601.22-85	PROCESSING SERVICES	414.20	
		291-6470-601.32-75	AV MATERIALS	24.87	
		291-6470-601.32-75	AV MATERIALS	435.03	
		291-6470-601.32-75	AV MATERIALS	19.35	
		291-6470-601.32-75	AV MATERIALS	55.25	
		291-6470-601.32-75	AV MATERIALS	44.20	
		291-6470-601.32-75	AV MATERIALS	60.54	
		291-6470-601.22-85	PROCESSING SERVICES	38.00	
		291-6470-601.22-85	PROCESSING SERVICES	7.60	
		291-6470-601.22-85	PROCESSING SERVICES	60.80	
		291-6470-601.22-85	PROCESSING SERVICES	348.90	
		291-6470-601.22-85	PROCESSING SERVICES	49.40	
		291-6470-601.22-85	PROCESSING SERVICES	83.60	
		291-6470-601.22-85	PROCESSING SERVICES	11.20-	
		291-6470-601.22-85	PROCESSING SERVICES	91.20	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.22-85	PROCESSING SERVICES	128.85	
		291-6470-601.22-85	PROCESSING SERVICES	98.80	
		291-6470-601.32-80	BOOKS	271.74	
		291-6470-601.32-80	BOOKS	72.51	
		291-6470-601.32-80	BOOKS	283.87	
		291-6470-601.32-80	BOOKS	125.13	
		291-6470-601.32-80	BOOKS	114.90	
		291-6470-601.32-80	BOOKS	1,355.13	
		291-6470-601.32-80	BOOKS	267.34	
		291-6470-601.32-80	BOOKS	21.61	
		291-6470-601.32-80	BOOKS	20.08	
		291-6470-601.32-80	BOOKS	125.88	
		291-6470-601.32-80	BOOKS	206.41	
		291-6470-601.32-80	BOOKS	331.99	
		291-6470-601.32-80	BOOKS	298.62	
		291-6470-601.32-80	BOOKS	85.09	
		291-6470-601.32-80	BOOKS	69.65	
		291-6470-601.32-80	BOOKS	220.62	
		291-6470-601.32-80	BOOKS	380.92	
		291-6470-601.32-80	BOOKS	460.37	
		291-6470-601.32-80	BOOKS	345.30	
		291-6470-601.32-80	BOOKS	205.30	
		291-6470-601.32-80	BOOKS	175.21	
		291-6470-601.32-80	BOOKS	673.06	
		291-6470-601.32-80	BOOKS	557.35	
		291-6470-601.32-80	BOOKS	85.30	
		291-6470-601.32-80	BOOKS	447.03	
		291-6470-601.32-80	BOOKS	200.93	
		291-6470-601.32-80	BOOKS	198.75	
		291-6470-601.32-80	BOOKS	31.20	
		291-6470-601.32-80	BOOKS	1,017.00	
		291-6470-601.32-80	BOOKS	274.18	
		291-6470-601.32-80	BOOKS	138.16	
		291-6470-601.32-80	BOOKS	40.78	
		291-6470-601.32-80	BOOKS	552.09	
		291-6470-601.32-80	BOOKS	97.09	
		291-6470-601.32-80	BOOKS	429.07	
		291-6470-601.32-80	BOOKS	92.29	
		291-6470-601.32-80	BOOKS	102.40	
		291-6470-601.32-80	BOOKS	144.65	
		291-6470-601.32-80	BOOKS	384.73	
		291-6470-601.32-80	BOOKS	297.54	
		291-6470-601.32-80	BOOKS	630.59	
		291-6470-601.22-85	PROC SERVS	254.60	
		291-6470-601.22-85	PROC SERVS	144.40	
		291-6470-601.22-85	PROC SERVS	22.80	
		291-6470-601.22-85	PROC SERVS	56.00	
		291-6470-601.22-85	PROC SERVS	114.00	
		291-6470-601.22-85	PROC SERVS	278.55	
		291-6470-601.22-85	PROC SERVS	76.00	
		291-6470-601.22-85	PROC SERVS	45.60	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.22-85	PROC SERVS	231.80	
		291-6470-601.22-85	PROC SERVS	178.60	
		291-6470-601.22-85	PROC SERVS	91.20	
		291-6470-601.22-85	PROC SERVS	117.80	
		291-6470-601.32-75	AV MTLs	207.28	
		291-6470-601.32-75	AV MTLs	63.54	
		291-6470-601.32-75	AV MTLs	52.50	
		291-6470-601.32-80	BOOKS	160.26	
		291-6470-601.32-80	BOOKS	52.25	
		291-6470-601.32-80	BOOKS	276.94	
		291-6470-601.32-80	BOOKS	952.25	
		291-6470-601.32-80	BOOKS	189.22	
		291-6470-601.32-80	BOOKS	367.14	
		291-6470-601.32-80	BOOKS	232.96	
		291-6470-601.32-80	BOOKS	83.27	
		291-6470-601.32-80	BOOKS	44.53	
		291-6470-601.32-75	AV MTLs	441.60	
		291-6470-601.22-85	PROC SERVS	128.80	
		291-6470-601.22-85	PROC SERVS	106.40	
		291-6470-601.22-85	PROC SERVS	248.15	
		291-6470-601.22-85	PROC SERVS	49.40	38,000.95
78983	BAKER & TAYLOR ENTERTAINMENT	291-6470-601.32-75	AV MTLs	40.50	
		291-6470-601.32-75	AV MTLs	1,542.56	
		291-6470-601.32-75	AV MTLs	11.88	
		291-6470-601.32-75	AV MTLs	14.98	
		291-6470-601.32-75	AV MTLs	11.88	
		291-6470-601.32-75	AV MTLs	306.22	
		291-6470-601.32-75	AV MTLs	282.27	
		291-6470-601.32-75	AV MTLs	1,969.38	
		291-6470-601.32-75	AV MTLs	11.89	
		291-6470-601.32-75	AV MTLs	79.61	
		291-6470-601.32-75	AV MTLs	1,465.39	
		291-6470-601.32-75	AV MTLs	35.34	
		291-6470-601.32-75	AV MTLs	399.91	
		291-6470-601.32-75	AV MTLs	2,211.15	
		291-6470-601.32-75	AV MTLs	391.58	
		291-6470-601.32-75	AV MTLs	124.49	
		291-6470-601.32-75	AV MTLs	56.75	
		291-6470-601.32-75	AV MTLs	144.69	
		291-6470-601.32-75	AV MTLs	419.85	
		291-6470-601.32-75	AV MTLs	67.92	
		291-6470-601.32-75	AV MTLs	630.52	
		291-6470-601.32-75	AV MTLs	176.21	
		291-6470-601.32-75	AV MTLs	161.84	
		291-6470-601.32-75	AV MTLs	2,958.53	
		291-6470-601.32-75	AV MTLs	102.61	
		291-6470-601.32-75	AV MTLs	32.35	
		291-6470-601.32-75	AV MTLs	24.72	13,675.02
78986	BIBLIOTHECA LLC	291-6470-601.32-75	AV MTLs	498.39	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	6,242.28	
		291-6470-601.32-80	BOOKS	826.59	
		291-6470-601.32-75	AV MTLs	418.36	
		291-6470-601.32-75	AV MTLs	4,635.38	
		291-6470-601.32-80	BOOKS	5,833.32	18,454.32
78987	BOBIS,LISA	291-6470-601.22-03	TRAVEL/TRAINING	127.06	127.06
78989	CAPITAL DISTRICT LIBRARY COUNCIL	291-6470-601.21-64	ILL#192605350 REPLAC.COST	35.00	35.00
78991	CAVENDISH SQUARE PUBLISHING	291-6470-601.32-80	BOOKS	177.93	177.93
78992	CENTER POINT LARGE PRINT	291-6470-601.32-80	BOOKS	126.60	126.60
78995	COMIX REVOLUTION	291-6470-601.32-80	BOOKS	53.90	53.90
78997	DEMCO INC	291-6470-601.22-85	PROCEEDING SUPPLIES	144.24	144.24
78999	DRIP INVESTOR	291-6470-601.32-95	PERIODICALS	74.00	74.00
79001	FAMILY ROOTS PUBLISHING COMPANY	291-6470-601.32-80	BOOKS	71.67	
		291-6470-601.32-80	BOOKS	54.85	126.52
79002	FINDAWAY WORLD LLC	291-6470-601.32-75	AV MTLs	129.99	129.99
79005	FOCUS BOOKSTORE	291-6470-601.32-80	BOOKS	45.03	
		291-6470-601.32-80	BOOKS	104.50	149.53
79007	GALE/CENGAGE LEARNING	291-6470-601.32-80	BOOKS	21.60	
		291-6470-601.32-80	BOOKS	2,102.54	
		291-6470-601.32-80	BOOKS	30.39	
		291-6470-601.32-80	BOOKS	25.56	
		291-6470-601.32-80	BOOKS	80.96	
		291-6470-601.32-80	BOOKS	97.46	
		291-6470-601.32-80	BOOKS	55.98	
		291-6470-601.32-80	BOOKS	89.57	
		291-6470-601.32-80	BOOKS	44.98	
		291-6470-601.32-80	BOOKS	50.38	
		291-6470-601.32-80	BOOKS	82.37	
		291-6470-601.32-80	BOOKS	24.79	
		291-6470-601.32-80	BOOKS	48.78	
		291-6470-601.32-80	BOOKS	27.99	
		291-6470-601.32-80	BOOKS	27.99	
		291-6470-601.32-80	BOOKS	65.22	
		291-6470-601.32-80	BOOKS	29.59	
		291-6470-601.32-80	BOOKS	605.43	
		291-6470-601.32-80	BOOKS	26.39	
		291-6470-601.32-80	BOOKS	30.39	
		291-6470-601.32-80	BOOKS	49.58	3,617.94
79011	GRASS ROOTS PRESS	291-6470-601.32-75	AV MTLs	161.95	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-75	AV MTLs	70.75	232.70
79012	GRAYSLAKE AREA PUBLIC LIBRARY	291-6470-601.21-64	LOST FINE 26109000306588	12.95	12.95
79014	GREY HOUSE PUBLISHING	291-6470-601.32-95	PERIODICALS	242.05	
		291-6470-601.32-95	PERIODICALS	242.05	484.10
79021	IL INST CONTINUING LEGAL EDUC	291-6470-601.32-80	BOOKS	138.75	
		291-6470-601.32-80	BOOKS	123.75	262.50
79023	ILLINOIS HEARTLAND LIBRARY SYSTEM	291-6470-601.21-64	ACCESS SRVS - JUNE	913.50	913.50
79026	INGRAM LIBRARY SERVICES	291-6470-601.32-80	BOOKS	8.47	
		291-6470-601.32-80	BOOKS	35.26	
		291-6470-601.32-80	BOOKS	16.15	
		291-6470-601.32-80	BOOKS	68.21	
		291-6470-601.32-80	BOOKS	53.05	
		291-6470-601.32-80	BOOKS	650.89	
		291-6470-601.32-80	BOOKS	302.63	
		291-6470-601.32-80	BOOKS	130.03	
		291-6470-601.32-80	BOOKS	23.72	
		291-6470-601.32-80	BOOKS	203.42	
		291-6470-601.32-80	BOOKS	138.31	
		291-6470-601.32-80	BOOKS	9.60	
		291-6470-601.32-80	BOOKS	28.79	
		291-6470-601.32-80	BOOKS	71.02	
		291-6470-601.32-80	BOOKS	77.45	
		291-6470-601.32-80	BOOKS	25.79	
		291-6470-601.32-80	BOOKS	17.39	
		291-6470-601.32-80	BOOKS	10.17	
		291-6470-601.32-80	BOOKS	49.87	
		291-6470-601.32-80	BOOKS	38.85	
		291-6470-601.32-80	BOOKS	98.98	
		291-6470-601.32-80	BOOKS	155.60	
		291-6470-601.32-80	BOOKS	226.75	
		291-6470-601.32-80	BOOKS	3.59	
		291-6470-601.32-80	BOOKS	39.89	
		291-6470-601.32-80	BOOKS	107.97	
		291-6470-601.32-80	BOOKS	9.60	
		291-6470-601.32-80	BOOKS	31.61	
		291-6470-601.32-80	BOOKS	20.70	
		291-6470-601.32-80	BOOKS	17.25	
		291-6470-601.32-80	BOOKS	21.54	
		291-6470-601.32-80	BOOKS	25.20	
		291-6470-601.32-80	BOOKS	303.20	
		291-6470-601.32-80	BOOKS	150.37	
		291-6470-601.32-80	BOOKS	173.74	
		291-6470-601.32-80	BOOKS	338.56	
		291-6470-601.32-80	BOOKS	58.68	
		291-6470-601.32-80	BOOKS	351.80	
		291-6470-601.32-80	BOOKS	473.59	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	37.08	
		291-6470-601.32-80	BOOKS	31.47	
		291-6470-601.32-80	BOOKS	24.89	
		291-6470-601.32-80	BOOKS	47.46	
		291-6470-601.32-80	BOOKS	57.95	
		291-6470-601.32-80	BOOKS	95.90-	
		291-6470-601.32-80	BOOKS	52.38	
		291-6470-601.32-80	BOOKS	197.97	
		291-6470-601.32-80	BOOKS	392.06	
		291-6470-601.32-80	BOOKS	54.24	
		291-6470-601.32-80	BOOKS	19.80	
		291-6470-601.32-80	BOOKS	106.82	
		291-6470-601.32-80	BOOKS	9.59	
		291-6470-601.32-80	BOOKS	71.00	
		291-6470-601.32-80	BOOKS	17.34	
		291-6470-601.32-80	BOOKS	176.11	
		291-6470-601.32-80	BOOKS	3.59	
		291-6470-601.32-80	BOOKS	50.33	
		291-6470-601.32-80	BOOKS	112.17	
		291-6470-601.32-80	BOOKS	21.54	
		291-6470-601.32-80	BOOKS	15.60	
		291-6470-601.32-80	BOOKS	13.80	
		291-6470-601.32-80	BOOKS	18.90	
		291-6470-601.32-80	BOOKS	35.08	
		291-6470-601.32-80	BOOKS	73.77	
		291-6470-601.32-80	BOOKS	20.93	
		291-6470-601.32-80	BOOKS	94.26	
		291-6470-601.32-80	BOOKS	43.49	
		291-6470-601.32-80	BOOKS	17.97	
		291-6470-601.32-80	BOOKS	91.11	
		291-6470-601.32-80	BOOKS	50.82	
		291-6470-601.32-80	BOOKS	144.88	
		291-6470-601.32-80	BOOKS	186.39	
		291-6470-601.32-80	BOOKS	19.50	6,782.08
79028	JANWAY COMPANY USA INC	291-6470-601.32-05	PROCESSING SUPPLIES	297.79	297.79
79030	KANOPY INC	291-6470-601.32-75	AV MTLs	475.00	475.00
79031	LAKESHORE LEARNING MATERIALS	291-6470-601.32-75	AV MTLs	21.98	
		291-6470-601.32-75	AV MTLs	26.98	
		291-6470-601.32-75	AV MTLs	68.99	117.95
79035	LIBRARY JOURNAL	291-6470-601.32-95	PERIODICALS	157.99	157.99
79039	MANUFACTURERS NEWS INC	291-6470-601.32-80	BOOKS	158.00	158.00
79042	MEDJUGORJE MAGAZINE	291-6470-601.32-95	PERIODICALS	25.00	25.00
79044	MESSAGE MOVERS	291-6470-601.32-05	PROCESSING SUPPLIES	328.53	328.53
79046	MIDWEST TAPE	291-6470-601.32-75	AV MTLs	7,854.70	

CHECK	PAYEE	ACCOUNT	DESCRIPTION	AMOUNT	TOTAL
/PAYM #					
		291-6470-601.32-80	BOOKS	2,445.49	
		291-6470-601.32-75	AV MTLs	76.55	
		291-6470-601.32-75	AV MTLs	190.95	
		291-6470-601.32-75	AV MTLs	56.97	
		291-6470-601.32-75	AV MTLs	25.88	
		291-6470-601.32-75	AV MTLs	55.98	
		291-6470-601.32-75	AV MTLs	1,725.99	12,432.51
79060	POLONIA BOOKSTORE INC	291-6470-601.32-95	PERIODICALS	90.00	90.00
79069	RECORDED BOOKS INC	291-6470-601.32-75	AV MTLs	74.20	
		291-6470-601.32-75	AV MTLs	304.98	379.18
79073	ROWMAN & LITTLEFIELD PUBLISHING GRP	291-6470-601.32-80	BOOKS	90.48	90.48
79074	RUSSIAN PUBLISHING HOUSE LTD	291-6470-601.32-80	BOOKS	263.53	
		291-6470-601.32-80	BOOKS	34.05	297.58
79076	SCHOLASTIC INC	291-6470-601.32-95	PERIODICALS	176.96	176.96
79081	SOUTHERN ILLINOIS UNIVERSITY	291-6470-601.21-64	ILL 196062849	11.00	11.00
79082	STAPLES	291-6470-601.32-90	CIRCULATION SUPPLIES	41.64	41.64
79084	TEACHING COMPANY	291-6470-601.32-75	AV MTLs	379.70	379.70
79086	TSAI FONG BOOKS INC	291-6470-601.32-80	BOOKS	123.45	123.45
79087	ULINE	291-6470-601.32-05	PROCESSING SUPPLIES	163.13	163.13
79092	WAREHOUSE DIRECT	291-6470-601.32-05	PROCESSING SUPPLIES	18.62	18.62
79093	WOODS & POOLE ECONOMICS	291-6470-601.32-80	BOOKS	295.00	295.00
79095	YBP LIBRARY SERVICES	291-6470-601.32-80	BOOKS	30.75	
***** DIVISION TOTAL ****					111,855.43
***** DEPARTMENT TOTAL **					141,112.55
***** GRAND TOTAL *****					306,443.82

FUND TOTALS

FUND	FUND NAME	FUND TOTAL
291	Memorial Library Fund	257,753.82
491	Capital Projects-Library	48,690.00
**** TOTAL ALL FUNDS ****		306,443.82

**Arlington Heights Memorial Library
Special Funds Summary
7/31/2019**

Count 44

	Account	Amount	Description	Staff
	Check # 1548 – Mike Driskell 6004-3272	\$ 757.15	4th of July Parade Float	S Beckman
	Check # 1549 - VOID			
	Check # 1550 – AHML – Petty Cash			
	7/1/2019 6440-3202	\$ 16.92	Program Events	J Pinotti
	7/8/2019 6470-2203	\$ 23.00	Travel/Training	L Bobis
	6440-3202	\$ 26.00	Program Events	M Vela
	6401-3202	\$ 28.00	Program Events	M Young
	6004-3202	\$ 10.39	Program Events	M Young
	6440-3202	\$ 33.36	Program Events	J Czajka
	6440-2203	\$ 11.37	Travel/Training	J Czajka
	6401-2203	\$ 7.25	Travel/Training	K McGuire
	6401-2203	\$ 38.74	Travel/Training	E Loeffler
	6470-3295	\$ 27.97	Periodicals	M Szymanek
	6001-2205	\$ 8.30	Postage	G Rojek
	6440-3202	\$ 30.97	Program Events	M Vela
	6401-3201	\$ 12.93	Program Supplies	M Vela
	6020-2111	\$ 45.00	Building Maintenance	G Leclair
	6401-2203	\$ 9.97	Travel/Training	T Dantis
	6401-3202	\$ 10.84	Program Events	T Dantis
	7/15/2019 6440-3202	\$ 6.22	Program Events	K Bailey
	6004-3202	\$ 27.72	Program Events	L Draftz
	6004-3202	\$ 7.99	Program Events	L Draftz
	7/22/2019 6430-2203	\$ 14.09	Travel/Training	K Myers
	6440-3202	\$ 9.28	Program Events	E Mather
	6440-3202	\$ 49.50	Program Events	E Mather
	6004-3202	\$ 32.93	Program Events	E Mather
	6440-3202	\$ 37.03	Program Events	M Young
	6001-3185	\$ 32.12	Small Tools & Equipment	M Driskell
	6003-4070	\$ 44.28	Refreshments for Board Meeting	J Moravec
	7/29/2019 6440-3202	\$ 35.90	Program Events	J Czajka
	6440-3202	\$ 10.74	Program Events	T Recklaus
	6001-2203	\$ 32.00	Travel/Training	J Moravec
	6001-2203	\$ 22.73	Travel/Training	J Moravec
	6001-2203	\$ 9.54	Travel/Training	J Moravec
	6410-2203	\$ 30.00	Travel/Training	J Lasky
	6405-2203	\$ 8.64	Travel/Training	D Malik
	6001-2203	\$ 20.00	Travel/Training	J Moravec
	6440-2203	\$ 28.65	Travel/Training	C Ng-He
	6001-2205	\$ 10.80	Postage	J Moravec
	7/31/2019 6405-2203	\$ 17.55	Travel/Training	C Shin
	6405-2203	\$ 45.94	Travel/Training	C Shin
	6440-2202	\$ 25.00	ILA Dues C Ng-He	C Ng-He
	6440-3202	\$ 50.00	Program Events	J Czajka
	6008-2203	\$ 16.47	Travel/Training	D Ekl
	6003-4070	\$ 45.89	DSSC Staff Treats	F Prisby
	6440-3202	\$ 19.04	Program Events	S Hollars
		<u>\$ 1,788.21</u>		

August 20, 2019

**Arlington Heights Memorial Library
American Express Card Summary
7/31/2019**

Count	90				
<u>CARDHOLDER</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>	<u>VENDOR</u>	
	489-90-00	\$ (161.36)	Other Income/Rebate	AMEX Cash back rebate	
R. Dworiany	6001-2242	\$ 346.85	Monthly internet subscription	COMCAST CHICAGO	
R. Dworiany	6010-2005	\$ 159.98	Godaddy SSL renewal	GODADDY.COM	
R. Dworiany	6010-2005	\$ 54.10	Payflow pro subscription	PAYFLOW/PAYPAL 0045	
R. Dworiany	6010-2102	\$ 108.90	iPad battery repair	APPLE STORE R018 R01	
R. Dworiany	6010-2102	\$ 108.90	iPad battery repair	APPLE STORE R018 R01	
R. Dworiany	6010-2102	\$ 108.90	iPad battery repair	APPLE STORE R018 R01	
R. Dworiany	6010-3032	\$ 49.00	Riddle.com monthly subscription	RIDDLE.COM SUBSCRIPT	
R. Dworiany	6010-3032	\$ 84.15	Photomatix license for Graphics	FS *PHOTOMATIX	
R. Dworiany	6010-3032	\$ 14.99	Spotify monthly subscription	SPOTIFY USA	
R. Dworiany	6010-3032	\$ 4.99	Amazon freetime subscription	AMZNFREETIME*MH9GG9J	
R. Dworiany	6010-3032	\$ 35.00	Trello subscription	TRELLO.COM, ATLISSIA	
R. Dworiany	6010-3032	\$ 25.00	Github subscription	GITHUB	
R. Dworiany	6010-3032	\$ 11.99	Youtube premium subscription	GOOGLE *YOUTUBEPREMI	
R. Dworiany	6010-3032	\$ 129.00	Website testing software	BLACKFIREIO INC.	
R. Dworiany	6010-3185	\$ 69.69	Dell raid controller battery	AMZN MKTP US*MH7W096	
R. Dworiany	6010-3232	\$ 8.49	iTunes app for youth services	ITUNES.COM/BILL	
M. Driskell	6001-2203	\$ 1,190.88	ALA Hotel - M Driskell	RENAISSANCE WASHINGT	
M. Driskell	6002-2165	\$ 300.00	Constant contact monthly billing	EIG*CONSTANTCONTACT.	
M. Driskell	6002-2165	\$ 36.69	Facebook advertising	FACEBK *4DGTHKN822	
M. Driskell	6003-4070	\$ 251.50	Floral arrangement - T Martin	THE FLOWER STUDIO, I	
M. Driskell	6003-4070	\$ 55.00	Floral arrangement - D Smart	THE FLOWER STUDIO, I	
J. Czajka	6440-3202	\$ 67.19	Pizza for pinball tournament	ARMANDS PIZZERIA 000	
J. Czajka	6440-2203	\$ 92.36	Culinary planning meeting	TORTORICES PIZZA 125	
J. Czajka	6440-2218	\$ 76.18	Fancon author visit food	LOEWS CHICAGO OHARE	
J. Czajka	6440-2218	\$ 234.06	Fancon author visit hotel	LOEWS CHICAGO OHARE	
J. Czajka	6440-3202	\$ 128.92	Fancon pizza	GARIBALDI'S ARL. HTS	
J. Czajka	6440-3202	\$ 131.92	Fancon pizza	GARIBALDI'S ARL. HTS	
J. Czajka	6440-3202	\$ 105.00	Fancon tea party cookies	SWEET TS BAKERY & CA	
J. Czajka	6440-3202	\$ 52.54	Fancon craft supplies	WAL-MART 2815 2815	
J. Czajka	6440-3202	\$ 72.25	Fancon craft prep pizza	PAPA JOHN'S # 3233 0	
J. Czajka	6440-3202	\$ 7.98	Fancon craft supplies	HOBBY-LOBBY #0205 00	
J. Czajka	6440-3202	\$ 20.00	Plastic tablecloths	PARTY CITY 196	
D. Ekl	6001-2203	\$ 1,190.88	ALA Hotel - G Bylinska	RENAISSANCE WASHINGT	
D. Ekl	6001-2203	\$ 1,190.88	ALA Hotel - S Distel	RENAISSANCE WASHINGT	
D. Ekl	6001-2203	\$ 1,190.88	ALA Hotel - D Smart	RENAISSANCE WASHINGT	
D. Ekl	6001-2203	\$ 1,190.88	ALA Hotel - D Ekl	RENAISSANCE WASHINGT	
D. Ekl	6001-2203	\$ 1,006.96	ALA Hotel - E Ludemann	WASHINGTON COURT HOT	
D. Ekl	6001-2203	\$ 450.00	LMCC Conference - A Harder	AMIGOS LIBRARY SERVI	
D. Ekl	6001-2203	\$ 450.00	LMCC Conference - P Aichele	AMIGOS LIBRARY SERVI	
D. Ekl	6001-2203	\$ 199.00	LLAMA Webinar Project Management	AMERLIBASSOC ECOMMER	
D. Ekl	6002-2165	\$ 239.84	Hootsuite annual billing	HOO*HOOTSUITE INC	
D. Ekl	6002-2210	\$ 52.79	Business cards	VISTAPR*VISTAPRINT.C	
D. Ekl	6002-2210	\$ 68.99	Business cards	VISTAPR*VISTAPRINT.C	
D. Ekl	6002-2210	\$ 26.19	Business cards	VISTAPR*VISTAPRINT.C	

<u>CARDHOLDER</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>	<u>VENDOR</u>
D. Ekl	6002-2210	\$ 34.59	Business cards	VISTAPR*VISTAPRINT.C
D. Ekl	6002-3005	\$ 328.82	Custom tablecloth	DISPLAYS2GO
D. Ekl	6002-3005	\$ 79.00	Envelopes	PAPER SOURCE ECOMMER
D. Ekl	6002-3005	\$ 499.00	Stock art	CKO*GETTYIMAGES
D. Ekl	6002-3005	\$ (12.03)	Fonts	MYFONTS INC
D. Ekl	6002-3005	\$ 142.03	Fonts	MYFONTS INC
D. Ekl	6003-4070	\$ 39.45	Volunteer party supplies	PARTY CITY 1002
D. Ekl	6010-3030	\$ 420.48	Projector bulbs	SP * BULBAMERICA
D. Ekl	6010-3185	\$ 33.49	SwitchGuard for Hub	SP * PINTORO SG
D. Ekl	6010-3185	\$ 33.49	SwitchGuard for Hub	SP * PINTORO SG
D. Ekl	6020-2111	\$ 15.52	Maintenance supplies	HARDWAREONLINESTORE.
D. Ekl	6020-2111	\$ 301.95	Maintenance supplies	FULL SOURCE, LLC*FUL
D. Ekl	6020-2111	\$ 9.49	Maintenance supplies	ROCKLER
D. Ekl	6020-2111	\$ 21.39	Maintenance supplies	WOODWORKERS HARDWARE
D. Ekl	6020-2111	\$ 116.00	Maintenance supplies	WWW.EXITLIGHTCO.COM
D. Ekl	6401-3201	\$ 21.48	Volunteer kit supplies	JOANN STORES ONLINE.
D. Ekl	6401-3202	\$ 25.00	Raffles prizes for SRP	GameStop 000000480
D. Ekl	6401-3202	\$ 50.95	Raffles prizes for SRP	BARNES&NOBLE.COM-BN
D. Ekl	6410-2203	\$ 175.00	RUSA Course - J Duncan	AMERLIBASSOC ECOMMER
D. Ekl	6410-2203	\$ 210.00	RUSA Course - P Schwarting	AMERLIBASSOC ECOMMER
D. Ekl	6420-3005	\$ 21.60	Transparent pocket labels	BECKERS SCHOOL SUPPL
D. Ekl	6440-3202	\$ 79.87	Fancon supplies	ART.COM ALLPOSTERS
D. Ekl	6440-3202	\$ 39.77	Fancon craft supplies	CONSUMER CRAFTS
D. Ekl	6440-3202	\$ 21.45	SVS squad kids create	MICHAELS #9490
D. Ekl	6450-3201	\$ 29.99	Oculus experience	OCULUS *BKK76M6AY2
D. Ekl	6450-5015	\$ (3.00)	Flir tripod	FLIR SYSTEMS*FLIR
D. Ekl	6450-5015	\$ 32.99	Flir tripod	FLIR SYSTEMS*FLIR
D. Ekl	6470-2203	\$ 58.50	ALA eCourse - V Jaffe	AMERICAN LIBRARY
D. Ekl	6470-3205	\$ 37.90	Processing supplies	ONLINE LABELS
D. Ekl	6470-3205	\$ 126.00	Processing supplies	INKNTECH.COM
D. Ekl	6470-3205	\$ 101.95	Processing supplies	CHECKOUT STORE INC
M. Szymanek	6470-3275	\$ 318.70	AV Materials	USA*ACORNUSA
M. Szymanek	6470-3275	\$ 152.89	AV Materials	BBC AMERICA SHOP
M. Szymanek	6470-3275	\$ 15.99	AV Materials	NETFLIX.COM
M. Szymanek	6470-3275	\$ 36.48	AV Materials	TARGET.COM * 3991
M. Szymanek	6470-3275	\$ 15.99	AV Materials	NETFLIX, INC.
M. Szymanek	6470-3275	\$ 121.02	AV Materials	BBC AMERICA SHOP
M. Szymanek	6470-3275	\$ 15.99	AV Materials	NETFLIX.COM
M. Szymanek	6470-3275	\$ 39.98	AV Materials	SLING.COM
M. Szymanek	6470-3275	\$ 59.99	AV Materials	TARGET.COM * 3991
M. Szymanek	6470-3275	\$ 31.48	AV Materials	BESTBUY.COM 009944
M. Szymanek	6470-3295	\$ 1,000.00	Periodicals	VALUE LINE PUBLISHIN
M. Szymanek	6470-3295	\$ 17.94	Periodicals	STAMPINGTON & COMPAN
M. Szymanek	6470-3295	\$ 24.44	Periodicals	MY MAG STORE 6500000
M. Szymanek	6470-3295	\$ 5.00	Periodicals	BT*ALTPRESS MEDIA
		<u>\$ 16,186.34</u>		

August 20, 2019

**Arlington Heights Memorial Library
Mastercard Summary
7/31/2019**

Count	6			
<u>CARDHOLDER</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>	<u>VENDOR</u>
S Distel	6001-2203	\$ (9.00)	ALA Travel - S Distel	United Airlines
S Distel	6004-3202	\$ 97.85	SVS pizza party - 7/23/19	Domino's
S Distel	6020-2111	\$ 79.79	Maintenance supplies	Homepro Vacuum
S Distel	6440-3202	\$ 50.00	Chet Coppock appetizers - 7/10/19	Eddie's
S Distel	6440-3202	\$ 19.78	Pizza for ask me anything - 7/17/19	Domino's
M Szymanek	6470-3295	\$ 17.32	Periodicals	Future Publishing LTD
		<u>\$ 255.74</u>		

To: Board of Library Trustees
From: Mike Driskell
Date: August 20, 2019
Re: Policy 1.101 Rules of the Board of Library Trustees

The board reviewed the proposed revisions to Policy 1.101 Rules of the Board of Library Trustees at their July 2019 board meeting. According to Article VI, Section 2 of this policy, any amendments to these rules “shall be presented in writing at a regular or special meeting preceding the meeting at which the vote is taken.” The board may now take action on the proposed revisions to the policy.

The proposed revisions to **POLICY 1.101 RULES OF THE BOARD OF LIBRARY TRUSTEES** are as follows:

In **ARTICLE IV**, Section 5, which designates liaison appointments of board members, the Arlington Heights Memorial Library Foundation has been added as an organization with a dedicated liaison.

In **ARTICLE V**, Section 1, which outlines the order of business at regular board meetings of the board, the liaison report portion of the meeting has been moved to an earlier spot on the agenda, just after public comment. The revision is suggested to make it more convenient for representatives of the Friends of the Arlington Heights Memorial Library and the Arlington Heights Memorial Library Foundation to report to the board if they did not wish to attend the meeting in its entirety.

Suggested motion: **The Board of Library Trustees approves revisions to POLICY 1.101—RULES OF THE BOARD OF LIBRARY TRUSTEES.**

1.101 RULES OF THE BOARD OF LIBRARY TRUSTEES

ARTICLE I – GENERAL PROVISIONS

- Section 1: These rules, adopted pursuant to the provisions of the Illinois Local Library Act, are intended to set out the duties of the Board of Library Trustees, provide procedures by which meetings of the said board are to be called and conducted, set out methods by which the business of the Board of Library Trustees is to be carried on, and provide other general rules relating to governance by the Board of Library Trustees.
- Section 2: These rules are supplementary to the provisions of the statutes of the State of Illinois as they relate to the procedures of boards of library trustees.
- Section 3: Each trustee elected to the library board is expected to perform all of the functions of the office, promoting a high level of library service while observing ethical standards. Trustees must avoid situations in which personal interests might be served or financial benefits gained at the expense of library users, colleagues, or the institution. It is incumbent upon any trustee to disqualify himself or herself immediately whenever the appearance of conflict of interest exists. Trustees are asked to distinguish clearly in their actions and statements between their personal views and the adopted positions of the board, acknowledging the formal position of the board even if they personally disagree. Trustees must be aware of and in compliance with applicable laws governing freedom of information while respecting library business of a confidential nature. Trustees must be prepared to resist censorship of library materials and information by groups or individuals in order to preserve intellectual freedom for all library users.
- Section 4: The office of the board shall be located at the Arlington Heights Memorial Library, 500 North Dunton Avenue, Arlington Heights, Illinois.

ARTICLE II -- MEMBERS AND OFFICERS – DUTIES

- Section 1: The term of each member of the Board of Library Trustees shall commence at the first regular board meeting after the official election canvass has been completed (usually in April) in the year in which he or she is elected and continue until the regular board meeting in April of the sixth year thereafter, or until his or her successor is duly elected and qualified, unless state law shall hereafter otherwise provide.

Section 2: The Board of Library Trustees shall elect the president, vice-president/secretary, and the treasurer from among its members. Each of the said officers shall be elected at the first regular meeting of the board following the April general elections and official canvass when library trustees are elected, sworn into office by a board officer or senior board member and formally seated on the board. Officers shall serve for a term of two years and until their successors are duly elected and qualified. If a vacancy occurs in any of the said offices of the board, the vacancy shall be filled by the board for the balance of the term. The president of the board shall not generally be elected to succeed himself or herself more than once; however under the circumstances deemed appropriate by the board, the president may be elected for a third term. Five affirmative votes of board members are required to extend the tenure of the president to a third term.

Section 3: The president shall supervise the affairs of the Board of Library Trustees. He or she shall preside at all meetings of the board and shall appoint such committees and subcommittees as may be necessary to carry out the purposes of the board.

The president shall be an ex-officio member of all committees and subcommittees so appointed.

Section 4: The vice president/secretary shall supervise the records of the Board of Library Trustees and preside at meetings of the board in the absence of the president. He or she shall inspect and certify by signing official minutes of the board's proceedings, and shall verify that records of all official actions of the board are properly maintained and made available as a public record. Minutes will include the date, time and place of the meeting, those present, and a summary of discussion on all matters proposed, deliberated or decided in accordance with the Illinois Open Meetings Act.

Section 5 The treasurer shall lead the development of the annual budget and represent the library in financial matters with other agencies as required and monitor budgets, audit reports, financial plans and other key financial matters. The treasurer shall verify that all agents handling funds for the library are properly bonded.

ARTICLE III – MEETINGS

Section 1: The board will hold at least one business meeting per month at a regular scheduled time in the library. The date, place or time of a particular regular meeting may be changed by the affirmative vote of a majority of the board members present and voting at a regular meeting.

Section 2: A special meeting of the board may be held at any time at the call of any two members of the board. No special meeting shall be held unless written notice of the time and place thereof shall be given to all board members at least 48 hours in advance of the said special meeting, except in bona fide emergencies.

Section 3: All meetings of the board shall be open to the public and conform to the requirements of the Illinois Open Meetings Act.

- Section 4: A quorum of the board shall consist of four members.
- Section 5: Robert's Rules of Order shall govern the deliberations of the Board of Library Trustees, except when such rules are in conflict with any of the rules provided herein.
- Section 6: The rules of order, other than such rules as may be prescribed by statute, may be suspended at any time by the consent of a majority of the members present at any meeting.
- Section 7: An agenda for each regular, special or committee meeting of the Board of Library Trustees shall be prepared by the executive director in consultation with the president or committee chair preceding such meeting. Board members who wish to have items included on the agenda for a regular meeting shall submit such items to the executive director at least three business days prior to the meeting.
- Section 8: Within 10 days after the beginning of each calendar year, the vice president/secretary of the board shall cause public notice to be given of the schedule of regular meetings of the board for the ensuing calendar year, stating the regular dates, times, and places of such meetings, by posting a copy of the notice in accordance with Illinois law. Whenever any meeting of the board is canceled, public notice of a rescheduled meeting shall be given by posting public notice in accordance with Illinois law. Public notice of a reconvened meeting need not be given when the announcement of the time and place of the reconvened meeting has been made at the original meeting and there has been no change in the agenda for such meeting.
- Section 9: Any requests for notice of meetings or records related to such meetings by the media, individuals or groups will be handled as specified by Illinois law, including the Open Meetings Act and the Freedom of Information Act.

ARTICLE IV -- COMMITTEE OF THE WHOLE, OTHER COMMITTEES AND LIAISONS

- Section 1: A committee of the whole shall consist of all board members. The president shall preside at meetings of the committee of the whole. The purpose of such meetings is to provide an informal forum for board members to engage in dialogue and provide an opportunity for open discussion and recommendations on issues. Board members who wish to have items included on the agenda shall submit such items to the executive director at least three business days prior to the meeting.
- Section 2: The committee of the whole will meet at least once per month, unless there is no business to come before the committee.
- Section 3: A quorum of the committee of the whole shall consist of four members.
- Section 4: The board may appoint ad hoc committees, special committees, or standing committees from time to time at the board's discretion. The president shall appoint the chair and all members of any such committees unless the board shall otherwise direct.

Section 5: The president shall designate a member or members of the board as liaison(s) to the Friends of the Library *and the Arlington Heights Memorial Library Foundation*, who will serve for a term of two years. Re-appointment to additional terms as liaison is permitted.

ARTICLE V – PROCEDURES

Section 1: The order of business at all regular meetings of the board shall be as follows:

- A. Call to order
- B. Roll call
- C. Public comment
- D. *Liaison reports***
- E. Approval of minutes of previous board meeting
- F. Approval of minutes of previous committee of the whole meeting
- G. Review of financial reports
- H. Review of the warrant/check register
- I. Executive Director's report
- J. Old business
- K. New business
- L. Other
- M. Closed session as needed

Section 2: No vote or action of the Board of Library Trustees shall be rescinded at any special meeting of the board unless there be present at such special meeting as many members of the Board of Library Trustees as were present at the meeting when such vote or action was taken.

Section 3: At the request of any member of the board, any resolution or motion presented to the Board of Library Trustees shall be reduced to writing before being voted upon.

Section 4: No person other than the president or a member of the Board of Library Trustees shall address the board at any regular or special meeting other than in the time so designated on the agenda, except upon consent of a majority of the members present. Rules for public comment are as follows:

1. Any person shall be allowed to speak at any regular or special meeting on any library matter of public concern. No person shall be prevented from speaking on the basis of any prior speech. Persons wishing to speak must be present at the meeting. Public comment by use of any telecommunications device to speak at any regular or special meeting will not be permitted, except in the case of individuals with disabilities that prevent them from attending in person. Individuals who cannot attend due to disability or who require disability related accommodations to allow them to observe and/or participate are requested to contact the library in advance, if possible, to allow the library to try to arrange reasonable accommodations.

2. Every public meeting shall set apart a maximum time of thirty (30) minutes near the beginning of each meeting to allow for public comments. Each person who wishes to speak will be allotted not more than five (5) minutes, unless the presiding officer reduces the allotted time because numerous people wish to speak.
3. Each person who wishes to speak must place his or her name on a speaker's list prior to the start of the meeting, and indicate whether they are an Arlington Heights resident. Speakers will be called to speak in the order of the list. In the event the period allotted for public comment elapses before all speakers have an opportunity to be heard, those speakers on the list still wishing to be heard shall retain their position on the list for the public comment portion of the next meeting.
4. Each speaker must maintain civility and shall not disrupt the meeting by using obscene or threatening language or gestures or by violating the library's Code of Conduct. Any person who does so, or who poses a threat to public safety, will be removed from the meeting and the library.
5. Any person shall be permitted to address the Board of Library Trustees or any member of it at any time via mail or email at the board member's library email address.

Section 5: Public comment at board committee meetings is permitted also. All rules set forth in Article V, Section 4 apply.

Section 6: All written documentation of any nature, including graphs, letters and/or proposals, that is intended for consideration by the board or a committee from a member or members of the public shall be submitted to the office of the executive director at least one week before the scheduled meeting(s) at which consideration of the documentation is sought, if possible; otherwise as early in advance of the meeting as possible in order to give board members reasonable opportunity to review same.

Section 7: Although the library will strive to provide reasonable access upon request to the records and documents relating to the business of the board and the library, documents issued by the library staff for consideration by the full board or a board committee may be classified as confidential drafts until the document is brought before the full board or a board committee. Reports, documents and other information that are legally confidential will be reclassified as public information if and when the conditions requiring confidentiality are no longer applicable.

Section 8: All meetings of committees and the board shall end no later than 10:00 p.m. unless specifically extended by a majority of the members present. Access to the meeting by the public will be maintained after the library is closed.

Section 9: Attendance by means other than physical presence. If a quorum of the board is physically present a trustee not physically present may attend the meeting (including any closed portion of the meeting) by video or audio conference, if the following conditions are met:

- A. The board member desiring to attend the meeting by video or audio conference must notify the recording secretary before the meeting, unless advance notice is impractical.
- B. The reason the board member is prevented from physically attending the meeting is because:
 - 1. Personal illness or disability;
 - 2. Employment purposes;
 - 3. Business of the library;
 - 4. Family emergency; or
 - 5. Other emergency.

A board member attending by means other than physical presence has the full rights of a board member who is physically present; i.e., the board member may vote, move or second motions, discuss the business on the agenda, and take other action as desired.

ARTICLE VI -- AMENDMENT OF RULES

Section 1: These rules may be amended from time to time by a majority vote.

Section 2: A proposed amendment to these rules shall be presented in writing at a regular or special meeting preceding the meeting at which the vote is taken.

The foregoing rules are hereby approved by the Board of Library Trustees of the Village of Arlington Heights on *August 20, 2019*.

President, Board of Library Trustees

To: Board of Library Trustees
From: Mike Driskell
Date: August 20, 2019
Re: Staff Presentation on One Book, One Village Selection *The Feather Thief*

Staff will give a presentation on *The Feather Thief: Beauty, Obsession, and the Natural History Heist of the Century* by Kirk Wallace Johnson. This riveting true-crime adventure about greed, obsession and feathers worth a fortune (yes, feathers!) was selected as the 2019 One Book, One Village title by a first-time community vote. One Book, One Village will culminate with a visit by the author on Thursday, October 10.

To: Board of Library Trustees
From: Mike Driskell
Date: August 20, 2019
Re: Update on Architectural Design Services Selection

Staff will provide an update on the selection of the architectural design services for the rehabilitation and renovation of the building located at 112 North Belmont Avenue. The project is intended to transform the Belmont building into a light industrial DIY space, with a design/prototyping (makerspace), certified commercial kitchen, fine arts area, and meeting/work areas.

Executive Director's Report August 2019

What's New @ AHML

Public Mobile Device Charging Station

In July, with assistance from Graphics and IT, Digital Services began offering a mobile device charging station in the public computer lab. The station has eight charging cables, compatible with a variety of devices. Positioned in a centralized and visible location in the lab, users can easily keep an eye on their charging devices while working at a computer.

Previously, we did not have the ability to lend charging cables to users without library cards (many of our users only have computer use cards) and this was a common complaint advisors fielded. Customers experiencing homelessness are among the least likely to have library cards and the most likely to need to charge their devices, thus this station fills a need for customers at all income levels.

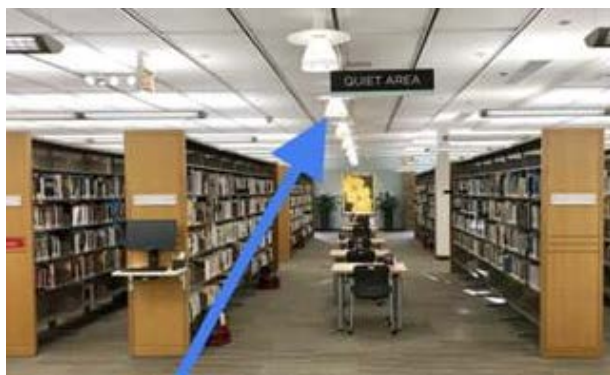
Customers have been quick to use the station.

Within the first week, we encountered four devices charging at once!



Quiet Areas

As part of the library's Strategic Plan (Goal 3, Strategy 4: Create a separate quiet space accessible to all library users), new quiet areas have been identified with temporary signage



throughout the library, including the Vail Street side of the library, seating near the fireplace, and the nonfiction quiet area. Permanent signage, staff training and an updated quiet space map will be created when we have confirmed that the selected areas and temporary signage have been successful. So far, these efforts have been well received by our customers.

Diversity and Inclusion

Wheelchair Accessible Workstation

Working with Senior and Accessible Services and Facilities staff, height adjustable legs were added to public workstation 26 to better allow for users with wheelchairs and other differing abilities. The workstation resides in the most accessible location, closest to the lab's entrance, and will be outfitted with additional hardware and software to support all users. Aside from the obvious need, this addresses Goal 1, Strategy 4: Ensure that all areas of the Library accommodate people with varying abilities, in the Strategic Plan.

Memory Café

Memory Café participants enjoyed some fun in the sun and had a great time with the Mane in Heaven therapy horses who visited the Senior Center in July. We had a full house once again of 36 attendees for this program and continue to have a waitlist. At a recent planning meeting, one of our most gratifying topics was a discussion about the positive changes we have noticed in both care partners and persons with dementia. All of the partner agencies have seen our friends from the Memory Café taking advantage of other services and programs at the Senior Center.



Department Highlights

Virtual Reality Book Discussion

Tying into the Summer Reading theme, on July 9, Info Services hosted a book discussion at the Historical Museum's Banta House. The book *Endurance*, is a personal memoir from astronaut Scott Kelly who spent a record-breaking year aboard the International Space



Station. Digital Services Manager Jack Bower brought the Google Expeditions kit and gave 12 participants a guided virtual tour of the space station for the second half of their discussion.

Participants were thrilled to be able to experience the out-of-this-world environments that the author describes in his book.

Experiencing Hubble Online Discussion Group

Specialty Info Services Librarian Becky Thornton and Digital Services Librarian Bill Pardue are leading an [ongoing discussion on Facebook](#) about the Great Courses video lecture series,

“Experiencing Hubble.” The month-long online discussion is intended to bring together space enthusiasts to explore articles, generate discussion, and be guided through using some of the library’s online resources. The group has ten members, including staff. While engagement for this group is low, it is still an interesting experiment in using a non-synchronous platform for discussion programming, as we work to engage customers in new ways and on new platforms.



Business Book Discussion and Author Visit: Master Your Mind

Local author and speaker Robb Zbierski lead a discussion on his book, *Master Your Mind: Counterintuitive Strategies to Refocus and Re-energize Your Runaway Brain*. This event saw its largest ever audience with 30 attendees, and customers walked away with lessons for boosting performance, creativity, and productivity.

Should We Separate Art from the Artists?



Music critics and authors Jim DeRogatis and Greg Kot returned to Arlington Heights for their third appearance as Sound Opinions, “the world’s only rock n’ roll talk show.” Produced in Chicago, nationally syndicated Sound Opinions connects music listeners around musical history, genres, artists, and albums. On July 11, Jim and Greg connected 85 music lovers in a live discussion of a topic critical in an era of #metoo - *Should We Separate the Art from the Artists?* As

journalists, DeRogatis and Kot are self-professed advocates of free speech yet encouraged audience members to educate themselves and make decisions that feel right personally, when it comes to judging and enjoying music or any art based on the personal life of its maker. Audience members added their experiences to the discussion and asked incredibly thoughtful questions, including where to find the best, accurate news about musical artists and how to expose teens and kids to the night’s ideas and conversation. During the event, R&B singer R Kelly - one of the musicians discussed and the subject of DeRogatis’ latest book - was arrested in Chicago while out walking his dog. DeRogatis, who’s spent almost 20 years covering allegations of abuse against Kelly, was proud to be engaged in a meaningful discussion on the topic while this happened, even if it meant he was behind his colleagues reporting on it.



Pinball Tournament and Social



Circulation staff helped kick off our Pinball Tournament and Social this month. This is the third in a series of casual, offsite 20s and 30s events that have been building interest and positive feedback from younger adults – many new to the community. There was a good turn out and people loved it!

An Evening with Robert Kurson

225 people packed into the Hendrickson Room for a very special event celebrating our summer of space - An Evening with Robert Kurson, best-selling author of *Rocket Men*. Just three days before the anticipated 50th Anniversary of the First Man on the Moon, Kurson shared the gripping story of the mission, which made Apollo 11 possible - the even more daring



odyssey of Apollo 8, as he learned it from the astronauts who made Man's first journey to the moon. Kurson shared one-on-one time with many attendees at the book signing immediately following and ended his night by signing the Apollo 8 model rocket that donned our 2019 parade float. Feedback from attendees, both in person and via online survey, was overwhelmingly positive.



Summer Volunteer Squads (SVS)

This year, 148 active teen volunteers contributed to their community in a number of different projects on nine different staff-facilitated squads. As in past years, the volunteers were able to participate in the ever popular Kids Create and Pee Wee Artists. Both of these squads work with young children to bring out their creative side. Staff also offered two new opportunities, Dice Guild and Star-Gazer Creators. The Kids on Track squad continued its outreach programming by visiting migrant families at Arlington Park Racetrack. Keeping with the summer reading theme, the Space Camp squad brought programming to tweens as well as joining Kids on Track squad on one occasion. The Traditionalists moved with the Summer Reading desk to the Marketplace this year where we had a record number of adults sign up for the program. Altogether, the volunteers donated nearly 1,500 hours working at the library. A huge thank you goes to the Friends of the Library for continuing their support of this valuable program.

Galaxy Silhouettes

A variety of summer classes geared toward adults met the community's high demand for hands-on art projects. Among them, Galaxy Silhouettes offered a unique outlet to explore watercolor with some structure and plenty of room for creativity. Instructor Christine Thornton led back-to-back workshops July 2, which drew everybody from single adults and teens to couples painting together, and even a few families. Her personable instruction was great for participants of every age and ability - a sentiment echoed by attendees as they left and reiterated in program survey responses.



Finding Morris

Earlier this year, Kevin Killion, a local resident, dropped by the Shackley Room to show Jaymie Middendorf, Genealogy and Local History Librarian, a [YouTube video he made called "Finding Morris"](#) that chronicles his search for his ancestor. As a result, Jaymie worked with Bryan Bednarek in Digital Services to collaborate with Mr. Killion for a program. After viewing the video and discussing the process behind it, customers were able to ask questions and learn about the library's digital tools in the Studio that they could use for their own genealogy video projects. This program offered a unique opportunity to work across multiple departments and disciplines and to introduce new audiences to different areas and services at the library.



Fourth Annual FanCon

Our fourth summer celebration of Comics & Pop Culture attracted 812 attendees of every age on Saturday, July 13. Some highlights of this year's event were: A hugely popular Super Smash Bros tournament, emceed by the Age of Geeks, who also



shared a live feed from the event on Instagram Stories; a lively hour of Nerd Trivia led by our own Digital Services Advisor Bryan Bednarek; Daleks! - a Dr. Who favorite - came all the way from Milwaukee to greet visitors and take photos thanks to the Dalek Asylum; two Alice in Wonderland Tea Parties offered a chance to be in a favorite children's book with Alice, the Red Queen, the White Queen, lemonade and cookies inscribed "Eat Me"; always popular, kids couldn't get enough slime, hands-on crafts in Kids' World and the Hub, and visitors of every age enjoyed a bustling Artists' Alley. Our special guest author, Jarrett Kosoczka of *Jedi Academy*, *Lunch Lady* series and graphic memoir *Hey Kiddo*, delighted fans with a hands-on drawing workshop, an engaging and funny lecture which gave attendees young and old insight into his creative process, and two book signings which drew a new to FanCon demographic - teachers and librarians! Outside the library, visitors were treated to food from four vendors: Ttowa Korean Bistro, Mario's Kart (returning), Kona Ice and an ice cream cart. Throughout the event, attendees proudly shared their FanCon love on social media.



Mom's Turn

Mom's Turn, an informative and interactive self-care program series for moms, resumed this year with Beauty Hacks. This program series features Sunny Amirpour from PositivelySTRONG Health Solutions who presented on the science of looking and feeling good, and then offered an opportunity for moms to try out different make-up applications for a natural-looking face. Teens from TAB helped in planning related activities for children in attendance. On the day of the program, four teen volunteers helped engage kids in activities so their mothers could participate more in the program. One mother teared up and commented on how meaningful it is for the library to offer these types of programs for parents where they can bring their children with and for them both to be engaged.



Studio Outreach for Genealogists

Digital Media Specialist Bryan Bednarek started increasing efforts to bring more awareness of Studio resources to local genealogists. He has begun presenting Studio offerings at genealogy programs, promoting digitization classes in the Shackley Room and the genealogy page in the newsletter and training genealogy volunteers on the Studio's digitization tools. This demographic may be particularly interested in the digitization and restoration hardware and software once it is better brought to their attention.

Back to School Event

Circulation staff joined Youth Services staff for the Faith Lutheran Church Back to School event, where over 200 people visited the library's booth. We handed out rulers and erasers and invited everyone to pick out a book donated by the Friends of the Library. This was a very popular giveaway!

Creative Aging Attracts Residents into the Library

Our additional summer classes for Creative Aging have attracted a number of new participants. It was great to hear from a few of them that they were attending a library program for the first time. In class, one resident told Senior and Accessible Services Manager



Mary Jo Lepo, “I often use the library to download e-materials, but I’m ashamed to admit it has been at least four years since I have come in the library or attended a program. It took this program to get me to start looking at what the library does now. It is a lot different than it used to be.” Creative Aging is offered twice per month and typically fills to its max capacity of 20 students.

Movie in the Park

Movie in the Park was another huge success this year, and staff attending were happy to brag about our library to our 179 visitors. With the FanCon event coming up, we helped generate excitement by working with Youth Services staff to provide themed crafts including decorating masks and making buttons.



Star Parties at Nickol Knoll

Our summer of space shined during two pop-up astronomy events delivered in partnership with Arlington Heights Park District. Library staff from Programs & Exhibits, Youth Services, Customer Services and Digital Services all had a chance to welcome families, teens and adults to the event, pass out *Earth from Space* buttons, frisbies, glow sticks and snacks. Nickol Knoll proved an excellent location - the highest in Arlington Heights - to get good views of Jupiter, Saturn, star clusters and more. The Northwest Suburban Astronomers were excellent partners and did an amazing job providing great information and sharing their equipment with our guests. The July 19 star party attracted 82 stargazers.

Dice Guild

At Dice Guild: Level Up! on July 29, six teen volunteers from SVS: Dice Guild led a program for 12 other teens, teaching and guiding them through tabletop role-playing games (RPGs). SVS: Dice Guild met weekly throughout the summer to learn about three different RPGs: Dungeons & Dragons (medieval fantasy theme), Kids on Bikes (Stranger Things theme) and Crash Pandas (about drag racing raccoons). After learning the rules of these games, teen volunteers prepared for the event, creating outlines and dividing responsibilities to teach attendees at the program. Squad members showed true leadership, taking the reins of the program and truly making it their own by welcoming fellow teens into small groups, teaching them the games and encouraging creativity and participation. Both SVS: Dice Guild and the program they led were such a success, Dice Guild will be offered monthly for a teen-led night of games in the Hub.



Star-Gazer Creators

SVS: Star-Gazer Creators built an extraordinary cardboard planetarium then presented programs to children and their families. The planetarium made its debut in June at the Space



Launch Party. In July, staff across many departments lent hands to reconstruct the planetarium for additional programming: a STEM program targeting kindergartners–third graders and three pop-ups, which drew 326 customers in two days. One volunteer spent over 30 hours cutting out the cardboard pieces for the dome.

The Life and Times of Chet Coppock

94 people packed Eddie's Restaurant on July 10 for a unique panel event remembering local sports casting legend Chet Coppock. Curated by Info Services Advisor Jon Freier with Programs & Exhibits staff, the evening honored Coppock, a previous guest at our Books & Brews discussion who died suddenly this spring. Daily Herald's Jim O'Donnell moderated the discussion with guests Cheryl Raye-Stout of WBEZ and former Chicago Bear Dan Jiggetts, now of CBS Sports. Library staff (both on and off duty) attended and mingled with the customers before and after the event and the feedback was invariably positive and enthusiastic. Eddie's were gracious hosts and invited us back for more programs of this nature. Among the praise shared via our program survey, one attendee shared:

"Knowledgeable and entertaining local sports broadcasting royalty. I was glad to see a woman on the panel."



Farmer's Market

Bookmobile staff supported our community by participating in the Farmer's Market this month. On our first visit, 40 people stopped by to explore our collection and share gardening ideas and cooking tips with staff. This event was highlighted in the *Chicago Tribune*, and bookmobile driver Ron Moravec even registered the reporter for her first Arlington Heights Memorial Library card!

Staff Development

Professional Appointments

Jolie Duncan accepted a 2-year appointment for the Charlie Robinson Award Jury through the Public Library Association.

Shannon Distel accepted a 2-year appointment to the Status of Women in Librarianship ALA committee.

Summer Internship

Teen Advisor Megan Young completed a summer internship at the Shedd Aquarium, where she digitized articles from the 1920s.

ABOS Round-up Conference

As a member of the Round-up committee, Teri Scallon attended the local Association of Bookmobile and Outreach Services (ABOS) Round-up conference, which had over 110 participants from Outreach and Bookmobile services throughout the area. It was also a great opportunity for participating bookmobile and ESL staff to see how other libraries serve their communities through outreach. We were one of six bookmobiles on display offering visits and insight into daily schedules.



Metrics for July 2019

Service Point Traffic

Total visits
86,403 ↓ -4%
 89,973 last year

Main Library visits
81,098 ↓ -4%
 84,859 last year

Sr Center Visits
2,077 ↑ 3.80%
 2,001 last year

Bookmobile Visits
3,228 ↑ 3.69%
 3,113 last year

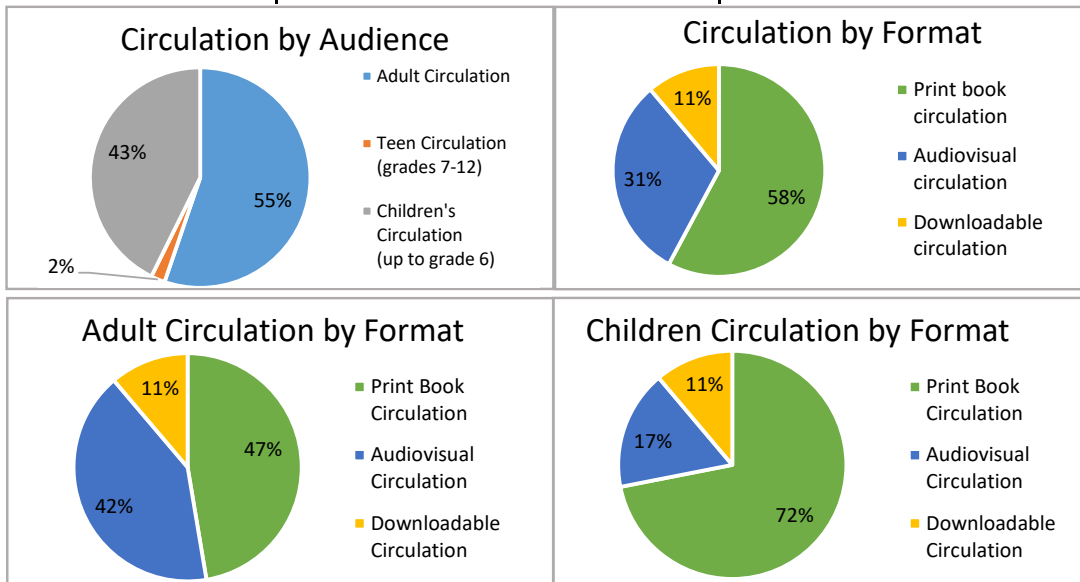
Circulation

Total Circulation
173,122 ↓ -6%
 183,475 last year

Card Holders
59,053

Library Cards Issued
 Resident **500** ↓ -0.40%
 (issued) 502 last year
 Non-Resident **160** ↓ -20.00%
 (Registered) 200 last year

Interlibrary Loan
 Borrowed **553** ↑ 32.61%
 417 last year
 Lent **527** ↓ -5.56%
 558 last year



Programs

Program Attendance*
7,834 ↓ -4%
 8,138 last year

Number of Programs**
275 ↑ 9%
 253 last year

Cost of Programs***
\$21,120
 \$4,455 funded by FOL

General Satisfaction
4.6/5

Questions

Reference Questions
16,888 ↑ 4%
 16,192 last year

Reference Questions
 (via call center)
4,990 ↑ 5%
 4,747 last year

Chat sessions****
417 ↓ -25.67%
 561 last year

Technology Usage

Public Computer Use
10,013 ↓ -8.38%
 10,929 last year

Website Visits
103,406 ↑ 1.21%
 102,171 last year

Self Checkout
 (% of total checkouts)
67% ↓ -0.50%
 68% last year

*Program attendance is down slightly due to cancellation of storytime over 2 days (July 4, 5)

**Due to a change in IPLAR reporting the number of programs will consistently show slightly higher as compared to last year. This is due to counting program sessions individually versus counting a series of events as one program (Harry Potter Escape Room, the planetarium, Bad SciFi, and Toddler Time etc). Actual 2019 performance is slightly higher than 2018, including increases in Sr. Center, ESL and Adult programming.

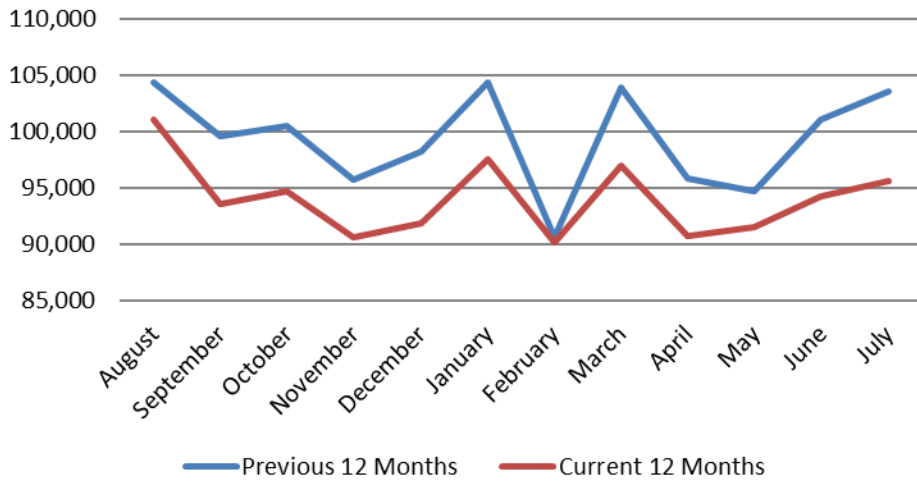
***Costs are higher than average this month due to FanCon and the Robert Kurson author visit.

****July 2018 had a significant increase in chats with customers asking for help as a result of an online account issue. While there is a significant drop from last year, July 2019 is on par with the rest of 2019.

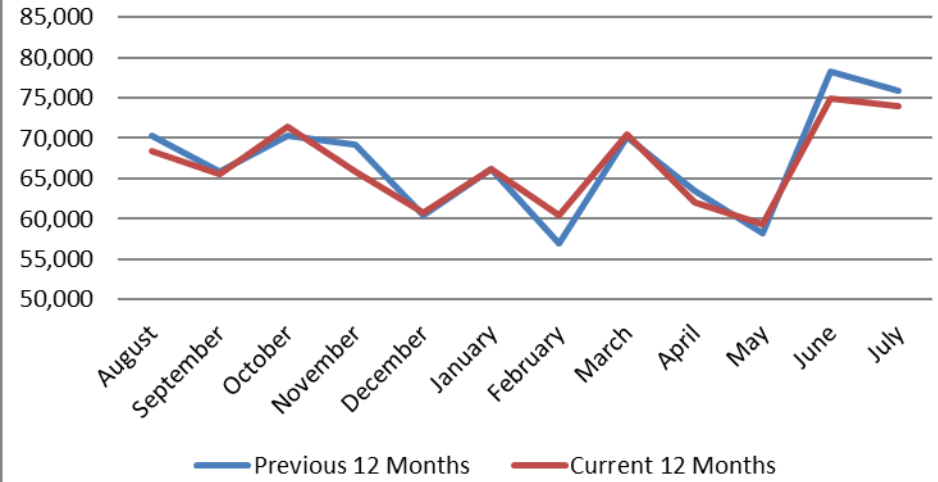
AHML - DASHBOARD - July 2019

	July 2019	July 2018	% change from last July	Jan 2019-July 2019	Jan 2018-July 2018	% change from last YTD
Total circulation	173,122	183,475	-6%	1,142,010	1,182,682	-3%
Adult circulation	95,638	103,505	-8%	656,853	693,818	-5%
Teen circulation	3,569	4,026	-11%	17,717	19,636	-10%
Children circulation	73,915	75,944	-3%	467,440	469,228	0%
Print book circulation	94,601	98,748	-4%	598,382	617,521	-3%
Audiovisual circulation	50,694	60,307	-16%	351,310	395,307	-11%
Downloadables circulation	18,296	15,315	19%	129,791	111,835	16%
Self-check as % of main floor circ	67%	68%	0%	66%	67%	-1%
Circulation to reciprocal borrowers	10,452	11,248	-7%	71,792	69,978	3%
ILLs borrowed for our customers	553	417	33%	3,461	2,645	31%
ILLS lent to other libraries	527	558	-6%	3,484	3,749	-7%
Resident cards issued	500	502	0%	2,847	2,872	-1%
Reciprocal cards registered	160	200	-20%	1,139	1,224	-7%
Reference questions	16,888	16,192	4%	119,662	114,116	5%
Number of Programs	275	253	9%	2,081	1,898	10%
Program attendance	7,834	8,138	-4%	56,071	67,179	-17%
Public computer use	10,013	10,929	-8%	64,334	73,967	-13%
Website visits	103,406	102,171	1%	695,554	699,133	-1%
In-person visitors	86,403	89,973	-4%	592,990	611,689	-3%
Marketplace - % of adult coll	8.1%	8.8%	-8%	8.3%	8.6%	-4%
Marketplace - % of circ	33.9%	34.1%	0%	34.5%	34.5%	0%
Kids' Mktplace - % of KW coll	4.5%	4.4%	4%	4.6%	4.7%	-1%
Kids' Mktplace - % of circ	15.2%	14.1%	7%	15.8%	15.1%	5%
Individual Staff Sessions	342	273	20%	3072	2248	27%
Volunteer hours	3,124	3,007	4%	17,893	16,329	9%

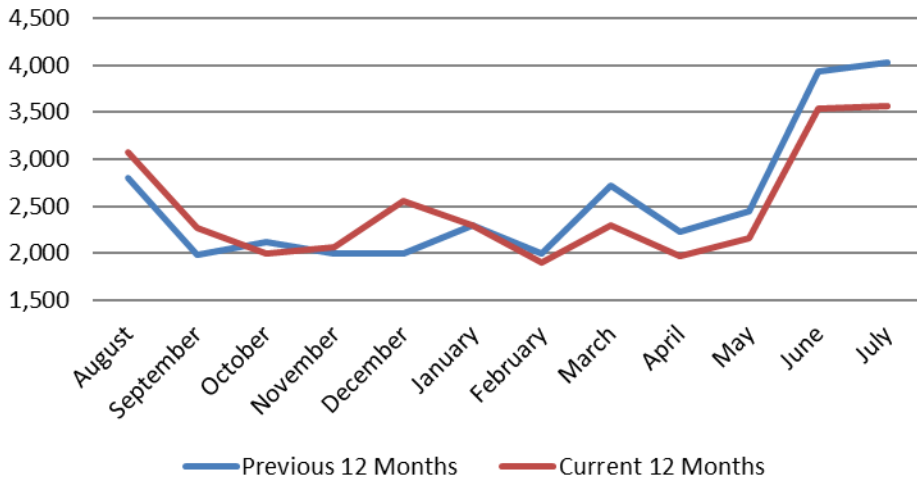
Adult Circulation



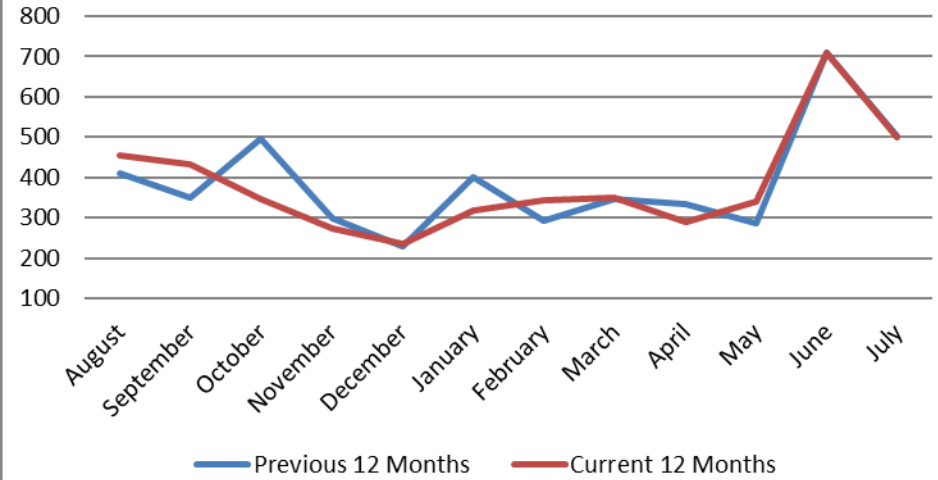
Children's Circulation

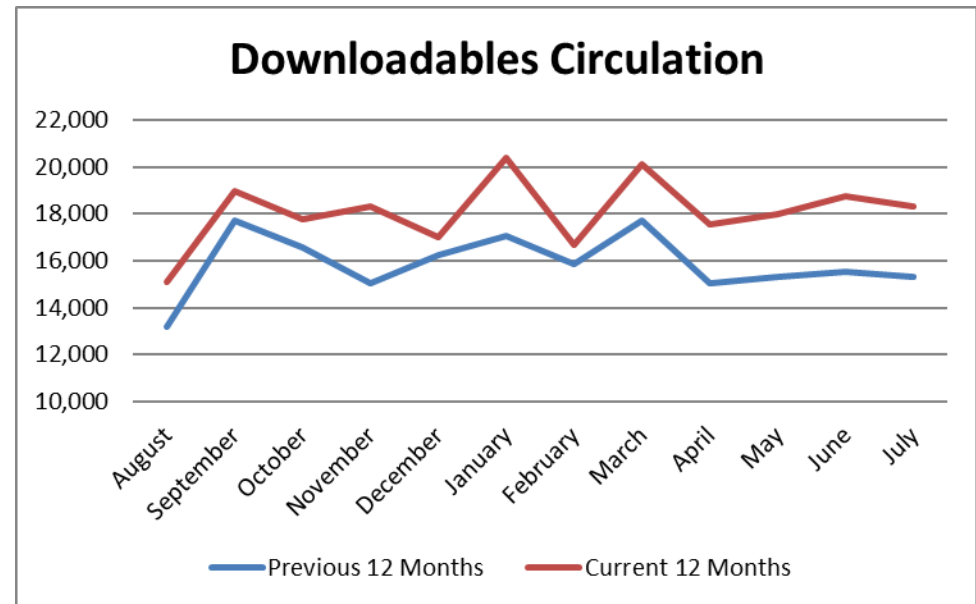
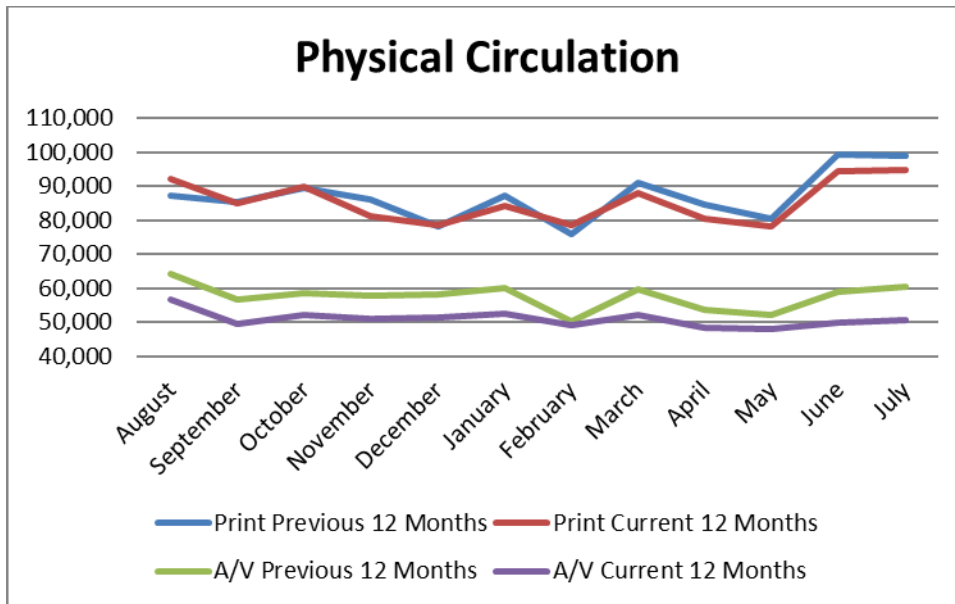


Teen Circulation



Resident Library Cards Issued

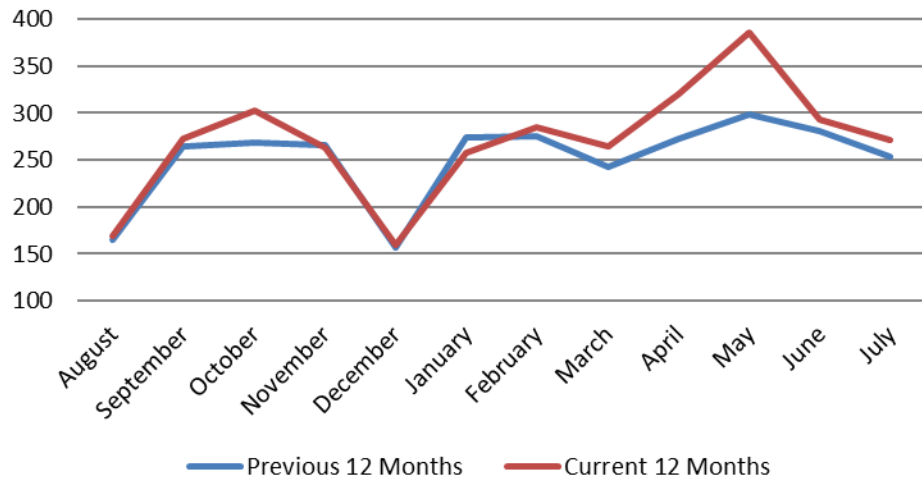




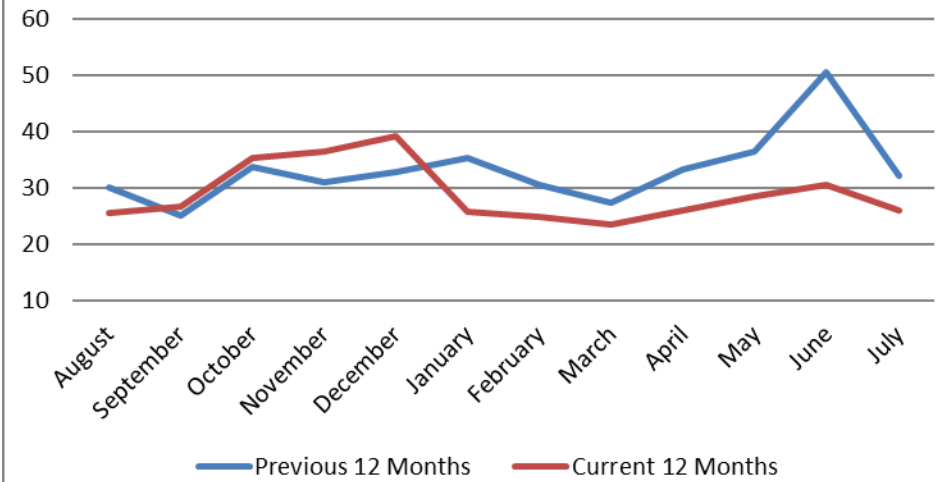
Notes Relating to Circulation

- Business card checkouts are up 44.85% over last July. While no one specific event or program seems to have led to this increase, Specialty Info Services Advisor Diane Malik has continued to emphasize the value of the business library card beyond the use of just the databases any chance she gets at programs, networking events and one-on-one appointments.
- Children’s music CDs experienced an increase in checkouts in July. Representing just 0.6% of the total collection, the 1087 checkouts this month was an increase of 4.2% over last July.
- Summer reading incentives may have contributed to the overall popularity of Youth materials this month. Checkouts for all Youth print materials were up 0.3% for the month and 1.3% for the year.
- While total checkouts decreased at the Senior Center by 3.3% for the month and 9.8% for the year, the self-check has gained popularity with our customers there. With 158 checkouts, self-checks at the Senior Center were up 54.9% this month over the same month last year.
- When looking at the eBook circulation numbers and subtracting out Hoopla usage, July 2019 is only slightly lower than July 2018 after the cloudLibrary transition. One month is not a trend, but Digital Services Librarian Bill Pardue is cautiously optimistic that numbers will catch up quickly.

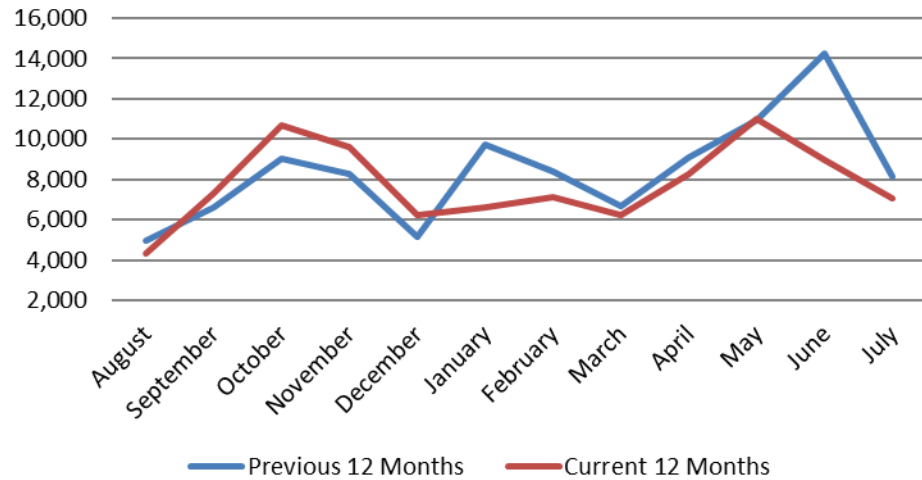
Program Sessions



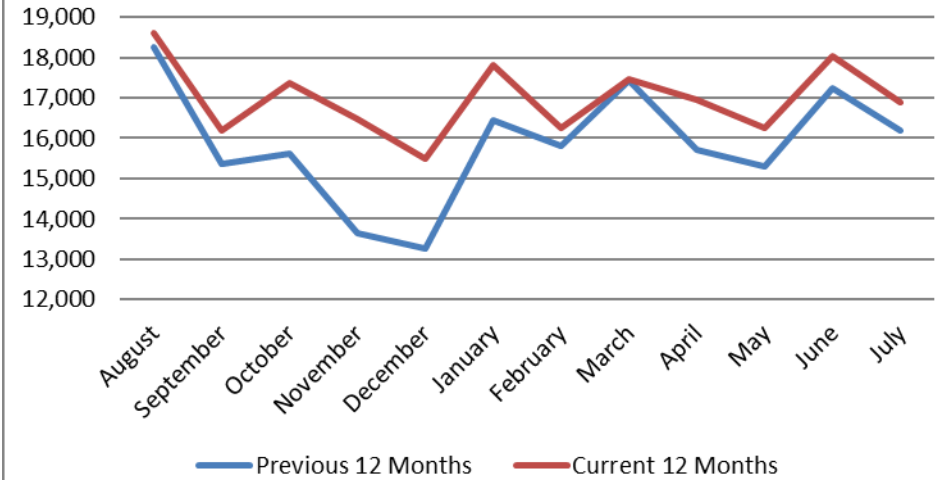
Attendance Per Program



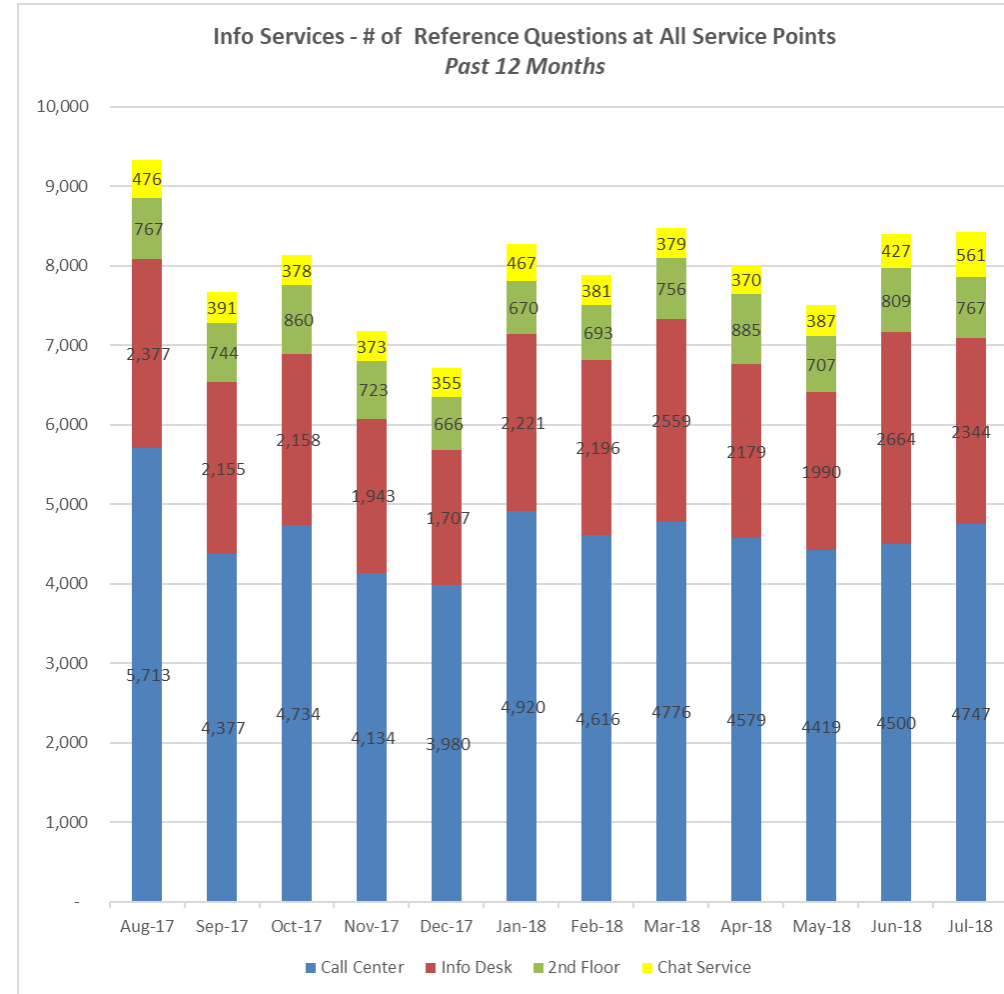
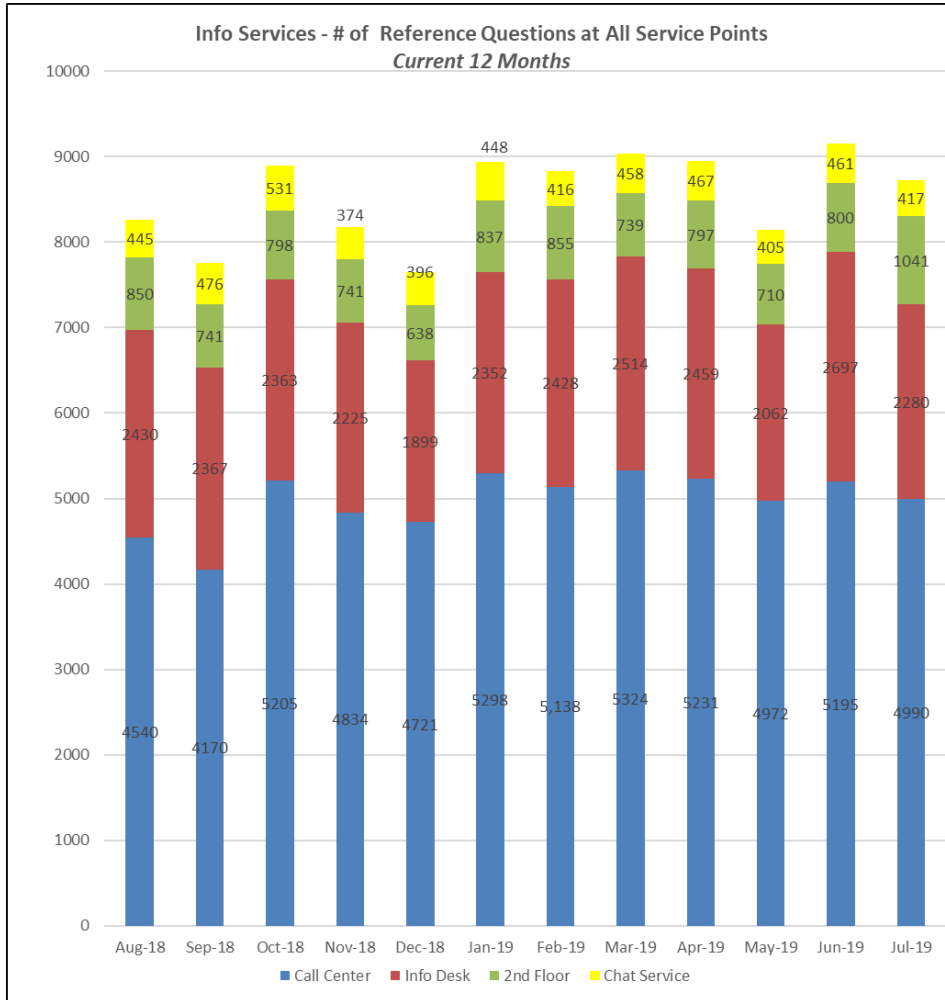
Program Attendance



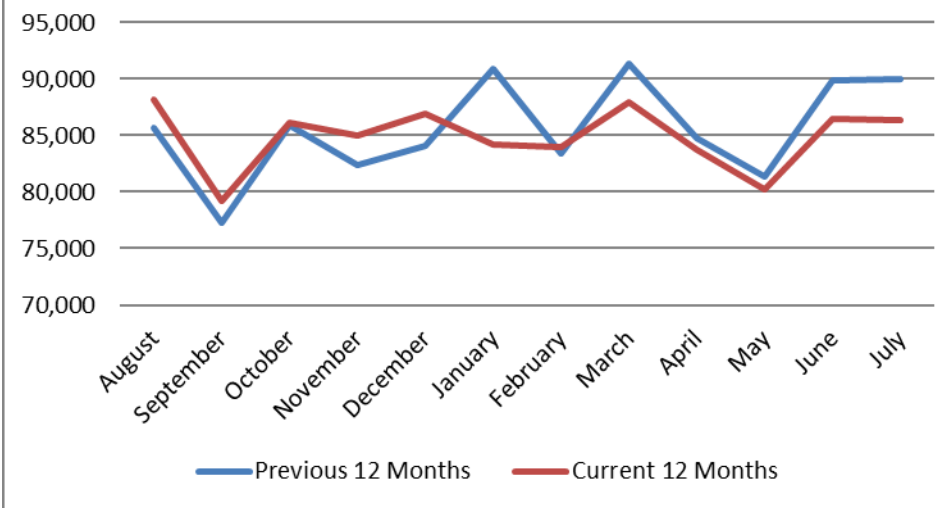
Reference Questions (Library Wide)



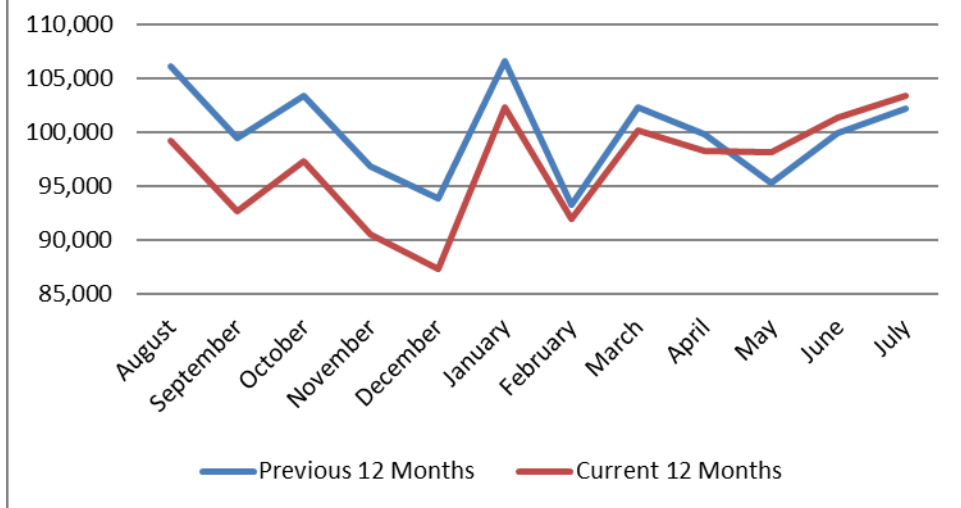
The charts below illustrate the total reference questions handled at the various Info Services points for the current 12 months and the prior 12 months.



In-person Attendance



Website Visits



Public Computer Use

