

# **ARLINGTON HEIGHTS MEMORIAL LIBRARY**

## **OPERATING BUDGET FOR THE FISCAL YEAR 2020 BEGINNING JANUARY 1, 2020**

### **LIBRARY BOARD**

Carole Medal

Andi Ruhl

Debbie Smart

John Supplitt

Christine Tangney

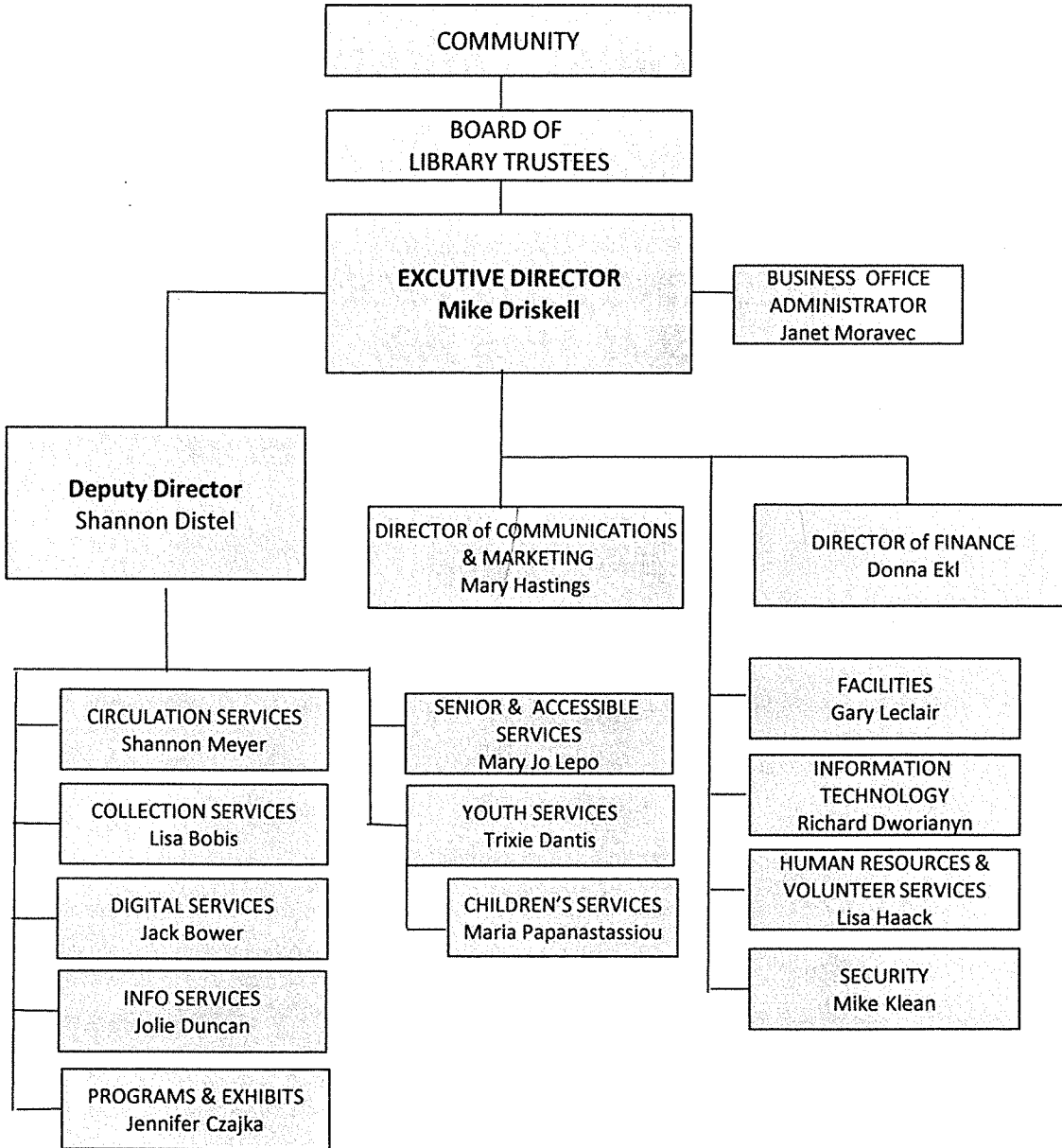
Marianthi Thanopoulos

Greg Zyck

### **EXECUTIVE DIRECTOR**

Michael Driskell

Arlington Heights Memorial  
**LIBRARY** ▶



**► Fund at a Glance**

The Arlington Heights Memorial Library uses two funds to account for its expenditures. The General Fund is a subcategory of the special revenue fund type and is reported under Special Revenues in the Village of Arlington Heights' financial statements. The Capital Fund accounts for a variety of capital improvements listed in the library's Long Range Fiscal Plan. The Memorial Library General and Capital Funds are for the operations of the village library, not including any debt service or capital expenditures associated with bond issues by the village for library purposes. (These items are paid for by the village and accounted for in other village funds.)

Since 1926, library funding has been derived from a special revenue tax fund set up for the purpose of maintaining a library for village residents. For the most recent fiscal year ended December 31, 2018, the library received 95.5% of its total revenue from property taxes.

**LIBRARY GOVERNANCE AND STAFF**

- The library is governed by an elected Board of Library Trustees consisting of seven members; each member serves an unremunerated six-year term. Current trustees are Carole Medal, Andi Ruhl, Debbie Smart, John Supplitt, Christine Tangney, Marianthi Thanapoulos, and Greg Zyck.
- The Board of Library Trustees regularly meets on the third Tuesday of each month; all meetings are open to the public. There are currently 32 staff members with Master of Library and Information Science degrees, and an additional eight staff members are enrolled in an MLIS program. As of January 1, 2019, the total full-time equivalent (FTE) of employees was 153.7.

**LIBRARY VISION AND VALUES****Our Vision**

The Arlington Heights Memorial Library strives to add value in our customers' lives by:

- Partnering with them to develop skills they need to succeed in all stages of their lives;
- Helping local businesses and community agencies thrive;
- Inspiring understanding by creating occasions for the exchange of ideas, cultural experiences, and discovery; and
- Offering opportunities in Arlington Heights for gathering, learning, contemplating, creating, and finding inspiration.

**Our Values**

We believe in:

- Unparalleled Customer Service: our best-in-class staff strives for continuous improvement by identifying and providing the services our residents and businesses need most.
- Free and Equal Access: all individuals have the right to choose for themselves what to read, hear, or view.
- Diversity and Inclusion: we cultivate an inclusive atmosphere, celebrate our diversity, and create an environment for the open exchange of differing ideas and points of view.
- Fiscal Responsibility: all decisions are weighed against the value added to the lives of our customers.
- A Focus on Arlington Heights: we are a part of the fabric of our community; all services are tailored to the unique needs of our residents and businesses.

# **MEMORIAL LIBRARY FUND**

(Continued)

## **LIBRARY FACILITY**

- The Arlington Heights Memorial Library is open 85 hours weekly: 9 a.m.–10 p.m. weekdays, 9 a.m.–8:00 p.m. Saturdays, and 11 a.m.–8:00 p.m. Sundays. The drive-up window for picking up requested materials opens at 7 a.m. Monday–Friday and remains open until the library closes at 10 p.m., adding another ten hours of service at this location.
- The service point at the Arlington Heights Senior Center, located at 1801 W Central Road, Arlington Heights, is open 44.5 hours per week.
- The future Makerspace service point, located at 112 N. Belmont Avenue, housed the first standalone library in Arlington Heights and was previously owned by the Village of Arlington Heights. On June 27, 2019, the building's deed transferred from the Village to the library. An architect was chosen in September 2019, and subsequent renovations are planned for 2020. After renovations are complete, this facility will be opened 40 hours per week.
- An average of 2,778 people visit the library each day.
- Located at 500 North Dunton Avenue, the current library building opened in June of 1968, with 40,000 square feet. In 1978, it was expanded to over 76,000 square feet. In 1992, voter approval was given to build a 56,000-square-foot addition and to renovate the original facility. The library's second-floor addition opened in September of 1994, and renovation of the original building was completed in 1995. The current library building is 132,000 square feet.
- A second renovation of the first and second floors was completed in spring 2013. This renovation added a teen area, ten more small conference rooms, a digital media lab, a genealogy room, a lounge area with a fireplace, the Marketplace area for new and popular books and a variety of public spaces for exhibits and programs.
- The main floor is divided into service areas for adults, teens and children, including selections of books, movies, magazines, computers, CDs and a café. A computer training lab and a digital media lab are available for public classes for individuals and the business community.
- The second floor contains 14 small conference/study rooms, the Richard Frisbee board room, the Hendrickson room (with a maximum capacity of 200) available for library programs, meetings, and for use by eligible community groups, the Literacy/ESL (English as a Second Language) office, administrative offices and a staff room.
- The lower level of the building includes parking, a Friends of the Library book sorting and storage area, a book drop, a Friends of the Library donation drop box, a drive-up window and maintenance areas, including heating and ventilating equipment.
- The library underwent a Parking Lot Safety Project in 2017 to improve the safety and accessibility of the underground garage.

## **LIBRARY COLLECTION AND EQUIPMENT**

- The library's collection includes 307,622 books, magazines and audiovisual items as of August, 2019. The library has 797,518 virtual items offered both in the library and remotely. These items include eBooks, eAudiobooks, music and movies as well as business information and magazine indexes with full-text options.
- The total circulation for the fiscal year ended December 31, 2018, was 1,998,330 items.

## MEMORIAL LIBRARY FUND

(Continued)

- Other equipment, in the Library of Things Collection, for checkout includes:
  - **Arts and Crafts:** button maker, sewing machine, shape cutters (holiday, nature, animals, basic, large alphabet,), metal stamp kit, serger, yarn ball winder, Kumihimo kit, embroidery machine, knitting looms, a knitting kit, an engraving kit, a crochet kit
  - **Assistive Devices:** print magnifier, text reader pen, electronic magnifier, personal hearing amplifier, currency reader, caregiver pager, and noise cancelling headphones
  - **Audio:** portable voice recorder, lavalier microphone, portable audio recorder, audio recording kit, microphone stand, Video mic pro, Theremin, USB microphone, USB midi controller, portable pa system, guitar pedals, Bluetooth selfie stick, and a drum machine
  - **Cameras and Accessories:** tripod, Bloggie, Power-Shot, GoPro, GoPro head mount, GoPro handlebar mount, camcorder, DSLR camera, slider, GoPro mini tripod, tripod adapter, GoPro dog harness, GoPro mic stand mount, GoPro wrist strap, Bluetooth selfie stick
  - **Entertainment:** Roku projector, record player, portable Blu-ray player, joy-con steering wheels, switch pro controller, dual-shock 4 controller, X-box controller, Bluetooth speaker, Super Nintendo Classic, Nintendo Classic mini, cord cutting kit, Nintendo Switch console, apple TV, google Chromecast
  - **Technology:** kill-a-watt meter, external hard drive, iPads, flash drives, car scanner, telescope, science kits Theremin, weather, programming, tablets
  - **Games:** board games, etc.
  - **Home:** meter reader, car scanner, laser level, stud finder, thermal leak detector, knife sharpener, label maker, metal detector, light-keeper pro, engraver, fabric shaver, air quality monitor, microwave leakage meter, drill, laser measure, water quality tester, radon detector, staple gun, light bulb changer, hot glue gun, scissors sharpener, moisture meter, fabric steamer, inspection camera, heat tool, 3-hole punch
  - **Musical Instruments:** ukulele, percussion set, meditation kit, Theremin, acoustic guitar, midi controller, guitar pedals, drum machine, violin, glockenspiel, banjo, steel drum, mandolin
  - **Odds and Ends:** flash drive, umbrella, keyboard, snowbrush, bike lock, dog agility kit, puzzles, shoe stretcher, binoculars
  - **Kids:** coding, toys, technology, science, robotics, arts & crafts, learning, math, music, puzzles
- Over 100 personal computers with Internet access and office software are available for public use. Two 3-D printers are also available to the public.
- Photocopiers, a color copier, scanner, fax machines and microform reader/printers are available.
- An Optelec machine for the visually impaired, a TTY for communication for people with hearing impairments, three public computers with magnification software, walkers, and motorized scooters.

### LIBRARY PROGRAMS AND SERVICES

The library adds value to the lives of residents by offering:

- eReaders such as the Kindle, Nook and Sony to borrow.
- iPads, Amazon Fire tablets, Leapfrogs and AWE tablets are available to borrow from Kids' World.
- Resources and classes for small businesses.
- The Studio, a digital media lab consisting of a production studio and three smaller post-production rooms. Customers can create media projects for home, school or business. There is equipment for scanning photos, creating and scanning video, and recording voice or music. The lab also loans equipment such as cameras and tripods to customers who want to work on projects outside of the library.

## **MEMORIAL LIBRARY FUND**

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(Continued)

- In 2018, 3,064 programs and events for children, teens and adults including storytimes, lectures, book discussions, concerts and large-scale exhibits with a total attendance of 105,330.
- The 2018 summer reading program saw 3,913 children and 986 teens participating in summer leisure and skill-building reading while on vacation from their classrooms. The library continues to partner with the Arlington Heights Park District, expanding the reach of this popular program to include park district day camps.
- The library's ESL/Literacy Office currently has 312 active adult students. 251 receive one-on-one tutoring. The library has 87 tutors, most of whom work with 2 students. The library is also a community partner for Read to Learn, an adult literacy/volunteer program through District 214 Community Education.
- 305 technology sessions were offered throughout 2018.
- Fourteen conference rooms offering opportunities for gathering, learning, contemplating, creating and finding inspiration averaging 1,510 users per month.
- In 2018, One Book, One Village, the library's fifth community reading initiative featured, *Every Note Played*, by Lisa Genova. Circulation for the book was 1,817. 1,177 people attended related programs and book discussions during the 12 week program. The 2019 One Book, One Village book has been chosen, *The Feather Thief*, by Kirk Wallace Johnson.
- The future library Makerspace is slated to open in 2020. This 8,000 square foot facility will allow patrons to create, explore, tinker, and collaborate with resources on hand, including 3D printers, electronic cutting machines, a laser cutter, a commercial kitchen, sewing machines, and more.

# **MEMORIAL LIBRARY FUND**

(Continued)

## LIBRARY OUTREACH

Beyond its four walls, the library provides:

- Access to the online catalog, library accounts, full-text newspaper and magazines articles and online chat service, 24 hours a day, 7 days a week at [ahml.info](http://ahml.info). A resident can reserve or renew materials, receive email reminders of due dates, download eBooks and register for programs online.
- Resources for learning a new language.
- Access to marketing demographics - essential for business, especially startups.
- Real-time homework assistance on a wide variety of school subjects, both in English and Spanish.
- Answers to reference questions by phone, instant messaging, email or via the website at [ahml.info](http://ahml.info).
- A newsletter highlighting services and programs is mailed to all village residences and businesses nine times a year, in addition to frequent updates on social media.
- Bookmobile service at 29 stops throughout the community and outreach services to apartment complexes, health care sites, senior independent living complexes, schools and to residents of the Backstretch at Arlington Park.
- Home delivery of material for residents who are permanently or temporarily homebound.

## LIBRARY COLLABORATION

- The library is a member of the Reaching Across Illinois Library System (RAILS), a cooperative with approximately 1,300 public, academic, special and school library members. Through interlibrary loan, residents have access to vast library collections throughout the country. As a benefit of system membership, residents have reciprocal borrowing privileges with neighboring public libraries throughout Illinois.
- The library is a service partner at the Arlington Heights Senior Center, operating a reading room and computer lab at the center. Features include a collection of appealing items to check out, programs, discussion groups and free computers with Internet access and computer classes.
- The library is a LINKin partner through a shared catalog with eight other local libraries providing expedited and cost-effective access to a greatly expanded collection of material.
- The library is partnering with the Arlington Heights Park District to provide exterior book drops at Camelot and Frontier Parks and at the Arlington Heights Senior Center, giving residents in the northern and southern parts of Arlington Heights a more convenient way to return library items.
- Each year library trustees and staff members meet with their counterparts in the Village and the Park District to provide updates on current projects and discuss opportunities for resource sharing.
- For 27 years, the library and District 25 schools have partnered to present a district-wide show of student artwork at the library. This year's opening night drew in crowds from nine difference schools with Village and library officials greeting families and educators, and featured a performance from the South Middle School Jazz Ensemble.

# MEMORIAL LIBRARY FUND

(Continued)

## ► Fund Summary

	2017 Actual	2018 Actual	2019 Est. Actual	2019 Budget	2020 Budget	\$ Change	% Change
<b>BEGINNING FUND BALANCE</b>	<b>\$9,963,121</b>	<b>\$8,633,442</b>	<b>\$7,380,119</b>	<b>\$7,380,119</b>	<b>\$7,911,611</b>	<b>\$531,492</b>	<b>7.2%</b>
<b>Revenues</b>							
Taxes	\$13,744,488	\$13,782,978	\$14,106,665	\$14,249,157	\$14,391,649	\$142,492	1.0%
Intergovernmental	127,776	121,099	93,877	61,063	61,062	(1)	(0.0%)
Fees	48,728	49,658	51,509	50,034	51,509	1,475	2.9%
Fines	146,560	131,725	119,959	154,959	116,959	(38,000)	(24.5%)
Interest Income	99,409	148,667	100,438	37,120	90,395	53,275	143.5%
Other	84,098	101,652	113,650	78,565	175,000	96,435	122.7%
<b>Total Revenues</b>	<b>\$14,251,059</b>	<b>\$14,335,779</b>	<b>\$14,586,098</b>	<b>\$14,630,898</b>	<b>\$14,886,574</b>	<b>\$255,676</b>	<b>1.7%</b>
<b>Expenditures</b>							
Personal Services	\$9,695,212	\$10,079,277	\$10,285,593	\$10,835,260	\$11,395,205	\$559,945	5.2%
Contractual Services	1,494,405	1,597,685	1,504,846	1,681,897	1,764,894	82,997	4.9%
Commodities	2,086,256	2,008,464	2,150,668	2,310,246	2,349,785	39,539	1.7%
Other Charges	15,847	18,483	40,850	49,350	49,350	0	0.0%
Property	239,018	135,193	72,649	91,255	222,920	131,665	144.3%
<b>Total Expenditures</b>	<b>\$13,530,738</b>	<b>\$13,839,102</b>	<b>\$14,054,606</b>	<b>\$14,968,008</b>	<b>\$15,782,154</b>	<b>\$814,146</b>	<b>5.4%</b>
<b>Revenues over (under) Expenditures</b>	<b>\$720,321</b>	<b>\$496,677</b>	<b>\$531,492</b>	<b>(\$337,110)</b>	<b>(\$895,580)</b>	<b>(\$558,470)</b>	<b>165.7%</b>
<b>Interfund Transfers Out</b>	<b>(2,050,000)</b>	<b>(1,750,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>NA</b>
<b>ENDING FUND BALANCE</b>	<b>\$8,633,442</b>	<b>\$7,380,119</b>	<b>\$7,911,611</b>	<b>\$7,043,009</b>	<b>\$7,016,031</b>	<b>(\$26,978)</b>	<b>(0.4%)</b>



# MEMORIAL LIBRARY FUND

## REVENUES

Account No.	Account Description	Actual 2017	Actual 2018	Proj Actual 2019	Budget 2019	Budget 2020	\$ Inc / (Dec)	% Inc / (Dec)
291-0000-401.03-00	Real Estate Tax IMRF	796,042	896,225	1,033,140	800,076	1,054,012	253,936	31.7%
291-0000-401.04-00	Real Estate Tax FICA	562,552	582,197	490,597	495,552	645,390	149,838	30.2%
291-0000-401.05-00	Real Estate Tax	12,385,894	12,304,556	12,582,928	12,953,529	12,692,247	(261,282)	(2.0%)
	<b>Real Estate Taxes</b>	<b>13,744,488</b>	<b>13,782,978</b>	<b>14,106,665</b>	<b>14,249,157</b>	<b>14,391,649</b>	<b>142,492</b>	<b>1.0%</b>
291-0000-411.65-00	Per Capita Grant & Gifts	0	93,877	84,127	60,000	60,000	0	0.0%
291-0000-411.70-00	Other Grants	120,186	10,000	750	500	500	0	0.0%
291-0000-411.90-00	Contribution Ord. Library Intergovernmental	7,590	17,222	9,000	563	562	(1)	(0.2%)
	<b>Intergovernmental</b>	<b>127,776</b>	<b>121,099</b>	<b>93,877</b>	<b>61,063</b>	<b>61,062</b>	<b>(1)</b>	<b>(0.0%)</b>
291-0000-436.72-00	Non Resident Fees	2,168	880	2,756	2,500	2,500	0	0.0%
291-0000-436.74-00	Copier/Reader Printer Fees	42,580	43,828	46,253	45,000	46,009	1,009	2.2%
291-0000-436.75-00	Meeting Room Fees	3,980	4,950	2,500	2,534	3,000	466	18.4%
	<b>Library Fees</b>	<b>48,728</b>	<b>49,658</b>	<b>51,509</b>	<b>50,034</b>	<b>51,509</b>	<b>1,475</b>	<b>2.9%</b>
291-0000-442.20-00	Late Charges	129,395	114,779	107,215	137,959	99,959	(38,000)	(27.5%)
291-0000-442.25-00	Lost Item Charges	17,165	16,946	12,744	17,000	17,000	0	0.0%
	<b>Library Fines</b>	<b>146,560</b>	<b>131,725</b>	<b>119,959</b>	<b>154,959</b>	<b>116,959</b>	<b>(38,000)</b>	<b>(24.5%)</b>
291-0000-461.02-00	Interest on Investments	74,693	107,263	80,591	37,120	80,395	43,275	116.6%
291-0000-462.10-00	Market Value Adjustments	24,716	41,404	19,847	0	10,000	10,000	N/A
	<b>Interest Income</b>	<b>99,409</b>	<b>148,667</b>	<b>100,438</b>	<b>37,120</b>	<b>90,395</b>	<b>53,275</b>	<b>143.5%</b>
291-0000-481.55-00	Special Events Sponsors	0	10,000	0	0	50,000	50,000	N/A
291-0000-483.70-00	Donations - Library	10,842	5,288	3,744	5,000	15,000	10,000	200.0%
291-0000-489.90-00	Other Income	10,455	23,875	6,417	8,565	5,000	(3,565)	(41.6%)
291-0000-489.93-00	Donations Genealogy	0	0	0	0	0	0	N/A
291-0000-489.94-00	FOL Reimbursements	62,801	62,489	103,489	65,000	105,000	40,000	61.5%
	<b>Other</b>	<b>84,098</b>	<b>101,652</b>	<b>113,650</b>	<b>78,565</b>	<b>175,000</b>	<b>96,435</b>	<b>122.7%</b>
	<b>Total Memorial Library Fund</b>	<b>14,251,059</b>	<b>14,335,779</b>	<b>14,586,098</b>	<b>14,630,898</b>	<b>14,886,574</b>	<b>255,676</b>	<b>1.7%</b>

# MEMORIAL LIBRARY FUND

## EXPENDITURES

### Administration

6001

Account Number	Account Description	Actual 2017	Actual 2018	Proj. Act. 2019	Budget 2019	Budget 2020	\$ Inc / (Dec)	% Inc / (Dec)
291-6001-601.16-85	Salaries	565,585	325,758	399,611	501,907	352,726	(149,181)	(29.7%)
291-6001-601.16-92	Achievement Awards	6,000	3,000	3,500	4,000	4,000	0	0.0%
291-6001-601.18-05	Overtime Civilian	309	1,175	800	800	1,000	200	25.0%
	<b>Salaries</b>	<b>571,894</b>	<b>329,933</b>	<b>403,911</b>	<b>506,707</b>	<b>357,726</b>	<b>(148,981)</b>	<b>(29.4%)</b>
291-6001-601.19-05	Medical Insurance	59,828	65,963	57,043	60,885	93,182	32,297	53.0%
291-6001-601.19-10	IMRF	69,282	42,181	34,807	50,241	45,217	(5,024)	(10.0%)
291-6001-601.19-11	Social Security	30,305	19,621	20,941	31,118	22,179	(8,939)	(28.7%)
291-6001-601.19-12	Medicare	7,878	4,589	4,898	7,278	5,187	(2,091)	(28.7%)
291-6001-601.19-53	Flexible Spending	1,897	2,025	7,404	2,259	1,610	(649)	(28.7%)
291-6001-601.19-55	Unemployment Compensation	0	17,542	4,546	9,024	6,432	(2,592)	(28.7%)
	<b>Fringe Benefits</b>	<b>169,190</b>	<b>151,921</b>	<b>129,639</b>	<b>160,805</b>	<b>173,807</b>	<b>13,002</b>	<b>8.1%</b>
291-6001-601.20-05	Professional Services	0	26,799	7,000	7,000	10,500	3,500	50.0%
291-6001-601.20-08	Consulting Services Library	10,030	25,554	2,000	2,000	2,000	0	0.0%
291-6001-601.20-20	Legal Services	34,783	28,935	16,000	16,000	16,000	0	0.0%
291-6001-601.20-40	General Insurance	110,708	102,350	107,028	126,500	127,700	1,200	0.9%
291-6001-601.20-81	OCLC Services	62,601	60,121	61,297	61,324	0	(61,324)	(100.0%)
291-6001-601.21-65	Other Services	9,981	12,082	10,036	10,036	3,000	(7,036)	(70.1%)
291-6001-601.22-01	Advertising	463	255	375	600	600	0	0.0%
291-6001-601.22-02	Dues	17,291	16,520	5,365	6,185	6,675	490	7.9%
291-6001-601.22-03	Training	70,308	135,398	95,000	134,244	123,722	(10,522)	(7.8%)
291-6001-601.22-05	Postage	47,632	43,838	42,098	46,300	50,945	4,645	10.0%
291-6001-601.22-42	Internet Access	40,142	28,643	29,193	27,831	0	(27,831)	(100.0%)
291-6001-601.22-70	Telephone Services	53,873	75,375	86,069	73,069	86,569	13,500	18.5%
	<b>Contractual Services</b>	<b>457,812</b>	<b>555,870</b>	<b>461,461</b>	<b>511,089</b>	<b>427,711</b>	<b>(83,378)</b>	<b>(16.3%)</b>
291-6001-601.30-05	Office Supplies & Equipment	5,828	6,467	8,500	8,858	8,858	0	0.0%
291-6001-601.31-85	Small Tools & Equipment	447	893	1,500	2,500	2,500	0	0.0%
291-6001-601.32-02	Program Events	0	0	0	0	1,200	1,200	N/A
291-6001-601.32-50	Innovation	16,249	0	0	0	0	0	N/A
291-6001-601.32-72	Special Events	(58)	864	850	850	850	0	0.0%
291-6001-601.32-99	Items Reimbursed by Employees	0	705	0	0	0	0	N/A
	<b>Commodities</b>	<b>22,466</b>	<b>8,929</b>	<b>10,850</b>	<b>12,208</b>	<b>13,408</b>	<b>1,200</b>	<b>9.8%</b>
291-6001-601.40-96	Operating Contingency	0	0	1,500	5,000	5,000	0	0.0%
	<b>Other Charges</b>	<b>0</b>	<b>0</b>	<b>1,500</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>	<b>0.0%</b>
291-6001-601.50-15	Other Equipment	90,427	36,478	25,000	25,000	26,800	1,800	7.2%
	<b>Property</b>	<b>90,427</b>	<b>36,478</b>	<b>25,000</b>	<b>25,000</b>	<b>26,800</b>	<b>1,800</b>	<b>7.2%</b>
	<b>Total Administration</b>	<b>1,311,789</b>	<b>1,083,131</b>	<b>1,032,361</b>	<b>1,220,809</b>	<b>1,004,452</b>	<b>(216,357)</b>	<b>(17.7%)</b>

# MEMORIAL LIBRARY FUND

## EXPENDITURES

### Communications & Marketing

6002

Account Number	Account Description	Actual 2017	Actual 2018	Proj. Act. 2019	Budget 2019	Budget 2020	\$ Inc / (Dec)	% Inc / (Dec)
291-6002-601.16-85	Salaries	271,164	319,210	377,025	402,121	410,027	7,906	2.0%
291-6002-601.18-05	Overtime Civilian Salaries	176	2,186	81	350	100	(250)	(71.4%)
	<b>Salaries</b>	<b>271,340</b>	<b>321,396</b>	<b>377,106</b>	<b>402,471</b>	<b>410,127</b>	<b>7,656</b>	<b>1.9%</b>
291-6002-601.19-05	Medical Insurance	47,820	40,441	79,184	57,300	66,675	9,375	16.4%
291-6002-601.19-10	IMRF	33,437	41,568	37,749	40,252	51,840	11,588	28.8%
291-6002-601.19-11	Social Security	16,585	19,536	22,806	24,932	25,428	496	2.0%
291-6002-601.19-12	Medicare	3,879	4,569	5,334	5,831	5,947	116	2.0%
	<b>Fringe Benefits</b>	<b>101,721</b>	<b>106,114</b>	<b>145,073</b>	<b>128,315</b>	<b>149,890</b>	<b>21,575</b>	<b>16.8%</b>
291-6002-601.20-05	Professional Services	28,893	8,891	8,695	18,500	5,500	(13,000)	(70.3%)
291-6002-601.21-02	Equipment Maintenance	1,478	1,020	1,320	1,710	1,710	0	0.0%
291-6002-601.21-65	Other Services	9,045	8,779	7,550	17,217	17,389	172	1.0%
291-6002-601.22-02	Dues	1,391	858	782	930	786	(144)	(15.5%)
291-6002-601.22-03	Training	20	0	50	50	50	0	0.0%
291-6002-601.22-10	Printing	155,510	155,860	205,460	200,905	184,754	(16,151)	(8.0%)
	<b>Contractual Services</b>	<b>196,337</b>	<b>175,408</b>	<b>223,857</b>	<b>239,312</b>	<b>210,189</b>	<b>(29,123)</b>	<b>(12.2%)</b>
291-6002-601.30-05	Office Supplies & Equipment	16,910	12,617	15,579	15,579	15,579	0	0.0%
291-6002-601.31-85	Small Tools & Equipment	6,447	7,235	6,000	6,000	6,000	0	0.0%
291-6002-601.32-01	Program Supplies	46	986	2,088	0	700	700	N/A
291-6002-601.32-72	Special Events	7,768	7,947	9,883	9,883	16,073	6,190	62.6%
	<b>Commodities</b>	<b>31,171</b>	<b>28,785</b>	<b>33,550</b>	<b>31,462</b>	<b>38,352</b>	<b>6,890</b>	<b>21.9%</b>
<b>Total Communications &amp; Marketing</b>		<b>600,569</b>	<b>631,703</b>	<b>779,586</b>	<b>801,560</b>	<b>808,558</b>	<b>6,998</b>	<b>0.9%</b>

# MEMORIAL LIBRARY FUND

## EXPENDITURES

### Human Resources

6003

Account Number	Account Description	Actual 2017	Actual 2018	Proj. Act. 2019	Budget 2019	Budget 2020	\$ Inc / (Dec)	% Inc / (Dec)
291-6003-601.16-85	Salaries	159,942	189,151	161,985	164,692	167,952	3,260	2.0%
291-6003-601.18-05	Overtime Civilian	593	3,106	1,196	300	300	0	0.0%
	<b>Salaries</b>	<b>160,535</b>	<b>192,257</b>	<b>163,181</b>	<b>164,992</b>	<b>168,252</b>	<b>3,260</b>	<b>2.0%</b>
291-6003-601.19-05	Medical Insurance	31,152	36,453	47,485	40,955	46,257	5,302	12.9%
291-6003-601.19-10	IMRF	19,898	30,318	15,899	16,486	21,267	4,781	29.0%
291-6003-601.19-11	Social Security	9,575	11,475	9,532	10,211	10,432	221	2.2%
291-6003-601.19-12	Medicare	2,239	2,683	2,229	2,388	2,440	52	2.2%
291-6003-601.19-50	Employee Asst. Program	5,578	5,577	6,000	11,155	6,000	(5,155)	(46.2%)
	<b>Fringe Benefits</b>	<b>68,442</b>	<b>86,506</b>	<b>81,145</b>	<b>81,195</b>	<b>86,396</b>	<b>5,201</b>	<b>6.4%</b>
291-6003-601.21-65	Other Services	22,035	10,589	10,300	10,500	9,900	(600)	(5.7%)
291-6003-601.22-01	Advertising	4,230	2,910	500	1,300	1,300	0	0.0%
291-6003-601.22-02	Dues	2,831	2,509	3,050	3,315	3,200	(115)	(3.5%)
291-6003-601.22-03	Training	467	1,362	1,150	910	1,300	390	42.9%
291-6003-601.22-55	In Service Training	6,044	6,678	7,898	7,500	10,020	2,520	33.6%
	<b>Contractual Services</b>	<b>35,607</b>	<b>24,048</b>	<b>22,898</b>	<b>23,525</b>	<b>25,720</b>	<b>2,195</b>	<b>9.3%</b>
291-6003-601.32-01	Program Supplies	0	0	200	1,400	400	(1,000)	(71.4%)
	<b>Commodities</b>	<b>0</b>	<b>0</b>	<b>200</b>	<b>1,400</b>	<b>400</b>	<b>(1,000)</b>	<b>(71.4%)</b>
291-6003-601.40-62	Tuition Reimbursement	2,513	15,516	20,000	25,000	25,000	0	0.0%
291-6003-601.40-70	Employee Recognition Program	13,334	2,967	19,350	19,350	19,350	0	0.0%
	<b>Other Charges</b>	<b>15,847</b>	<b>18,483</b>	<b>39,350</b>	<b>44,350</b>	<b>44,350</b>	<b>0</b>	<b>0.0%</b>
	<b>Total Human Resources</b>	<b>280,431</b>	<b>321,294</b>	<b>306,774</b>	<b>315,462</b>	<b>325,118</b>	<b>9,656</b>	<b>3.1%</b>

# MEMORIAL LIBRARY FUND

## EXPENDITURES

### Paid by Gifts and Grants

6004

Account Number	Account Description	Actual 2017	Actual 2018	Proj. Act. 2019	Budget 2019	Budget 2020	\$ Inc / (Dec)	% Inc / (Dec)
291-6004-601.20-05	Professional Services	0	6,276	1,400	0	0	0	N/A
291-6004-601.21-65	Other Services	3,927	6,862	4,196	5,000	5,000	0	0.0%
291-6004-601.22-10	Printing	0	0	342	0	0	0	N/A
291-6004-601.22-18	Other Services - Programs/ Exhib	21,525	53,502	21,917	20,000	25,000	5,000	25.0%
	<b>Contractual Services</b>	<b>25,452</b>	<b>66,640</b>	<b>27,855</b>	<b>25,000</b>	<b>30,000</b>	<b>5,000</b>	<b>20.0%</b>
291-6004-601.30-05	Office Supplies & Equipment	0	0	0	0	0	0	N/A
291-6004-601.31-85	Small Tools and Equipment	0	0	2,000	5,000	2,000	(3,000)	(60.0%)
291-6004-601.32-01	Program Supplies	1,329	1,264	0	5,000	2,500	(2,500)	(50.0%)
291-6004-601.32-02	Program Events	7,696	2,013	6,288	6,820	2,500	(4,320)	(63.3%)
291-6004-601.32-32	Software	0	0	0	1,500	500	(1,000)	(66.7%)
291-6004-601.32-72	Special Events	17,673	17,162	14,427	10,000	10,000	0	0.0%
291-6004-601.32-75	Audio Visual	560	0	0	2,000	500	(1,500)	(75.0%)
291-6004-601.32-78	Electronic Resources	0	0	3,000	1,500	1,500	0	0.0%
291-6004-601.32-80	Books	4,347	1,547	0	5,000	5,000	0	0.0%
291-6004-601.32-95	Periodicals	15	0	0	0	0	0	N/A
	<b>Commodities</b>	<b>31,620</b>	<b>21,986</b>	<b>25,715</b>	<b>36,820</b>	<b>24,500</b>	<b>(12,320)</b>	<b>(33.5%)</b>
291-6004-601.50-15	Other Equipment	9,995	1,480	5,000	2,500	67,750	65,250	2610.0%
291-6004-600.50.55	Other Capital Outlay	0	2,281	2,500	2,500	200	(2,300)	(92.0%)
	<b>Property</b>	<b>9,995</b>	<b>3,761</b>	<b>7,500</b>	<b>5,000</b>	<b>67,950</b>	<b>62,950</b>	<b>1259.0%</b>
	<b>Total Paid by Gifts and Grants</b>	<b>67,067</b>	<b>92,387</b>	<b>61,070</b>	<b>66,820</b>	<b>122,450</b>	<b>55,630</b>	<b>83.3%</b>

# MEMORIAL LIBRARY FUND

## EXPENDITURES

### Finance

6008

Account Number	Account Description	Actual 2017	Actual 2018	Proj. Act. 2019	Budget 2019	Budget 2020	\$ Inc / (Dec)	% Inc / (Dec)
291-6008-601.16-85	Salaries	207,864	229,203	236,580	236,619	226,147	(10,472)	(4.4%)
291-6008-601.18-05	Overtime Civilian	832	140	25	1,000	300	(700)	(70.0%)
	<b>Salaries</b>	<b>208,696</b>	<b>229,343</b>	<b>236,605</b>	<b>237,619</b>	<b>226,447</b>	<b>(11,172)</b>	<b>(4.7%)</b>
291-6008-601.19-05	Medical Insurance	35,640	35,733	77,885	48,218	66,082	17,864	37.0%
291-6008-601.19-10	IMRF	25,608	29,663	23,682	23,686	28,623	4,937	20.8%
291-6008-601.19-11	Social Security	12,389	13,591	13,779	14,670	14,040	(630)	(4.3%)
291-6008-601.19-12	Medicare	2,897	3,178	3,223	3,431	3,283	(148)	(4.3%)
	<b>Fringe Benefits</b>	<b>76,534</b>	<b>82,165</b>	<b>118,569</b>	<b>90,005</b>	<b>112,028</b>	<b>22,023</b>	<b>24.5%</b>
291-6008-601.20-05	Professional Services	5,250	5,400	5,400	5,700	5,700	0	0.0%
291-6008-601.21-36	Equipment Rental	2,910	1,148	1,326	1,280	1,326	46	3.6%
291-6008-601.21-65	Other Services	71,903	681	310	310	6,189	5,879	1896.5%
291-6008-601.22-02	Dues	680	680	650	750	825	75	10.0%
291-6008-601.22-03	Training	0	0	1,200	1,200	1,200	0	0.0%
291-6008-601.22-25	IT Service Charge	23,700	24,400	25,100	25,100	26,355	1,255	5.0%
	<b>Contractual Services</b>	<b>104,443</b>	<b>32,309</b>	<b>33,986</b>	<b>34,340</b>	<b>41,595</b>	<b>7,255</b>	<b>21.1%</b>
291-6008-601.30-32	Software Library	1,260	0	0	0	0	0	N/A
	<b>Commodities</b>	<b>1,260</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
	<b>Total Finance</b>	<b>390,933</b>	<b>343,817</b>	<b>389,160</b>	<b>361,964</b>	<b>380,070</b>	<b>18,106</b>	<b>5.0%</b>

# MEMORIAL LIBRARY FUND

## EXPENDITURES

### Information Technology

6010

Account Number	Account Description	Actual 2017	Actual 2018	Proj. Act. 2019	Budget 2019	Budget 2020	\$ Inc / (Dec)	% Inc / (Dec)
291-6010-601.16-85	Salaries	587,773	647,372	685,403	674,093	695,135	21,042	3.1%
291-6010-601.18-05	Overtime Civilian Salaries	74	756	193	250	250	0	0.0%
	<b>Salaries</b>	<b>587,847</b>	<b>648,128</b>	<b>685,596</b>	<b>674,343</b>	<b>695,385</b>	<b>21,042</b>	<b>3.1%</b>
291-6010-601.19-05	Medical Insurance	134,772	138,944	139,501	150,601	148,311	(2,290)	(1.5%)
291-6010-601.19-10	IMRF	70,737	80,396	65,445	67,477	87,897	20,420	30.3%
291-6010-601.19-11	Social Security	35,193	38,895	41,276	41,794	43,114	1,320	3.2%
291-6010-601.19-12	Medicare	8,231	9,097	9,653	9,774	10,083	309	3.2%
	<b>Fringe Benefits</b>	<b>248,933</b>	<b>267,332</b>	<b>255,875</b>	<b>269,646</b>	<b>289,405</b>	<b>19,759</b>	<b>7.3%</b>
291-6010-601.20-05	Professional Services	4,811	10,362	6,290	6,290	7,022	732	11.6%
291-6010-601.20-08	Consulting Services Library	10,887	14,992	4,545	4,545	4,545	0	0.0%
291-6010-601.21-02	Equipment Maintenance	148,156	163,180	147,898	147,898	161,423	13,525	9.1%
291-6010-601.22-03	Travel & Training	63	1,100	450	450	6,450	6,000	1333.3%
291-6010-601.22-42	Internet Access	0	0	0	0	41,846	41,846	N/A
	<b>Contractual Services</b>	<b>163,917</b>	<b>189,634</b>	<b>159,183</b>	<b>159,183</b>	<b>221,286</b>	<b>62,103</b>	<b>39.0%</b>
291-6010-601.30-05	Office Supplies & Equipment	398	103	375	375	375	0	0.0%
291-6010-601.30-30	Data System Supplies	32,891	34,170	35,000	38,204	25,204	(13,000)	(34.0%)
291-6010-601.30-32	Software Library	135,409	124,891	107,591	169,829	161,602	(8,227)	(4.8%)
291-6010-601.30-33	Documentation Library	528	0	0	175	100	(75)	(42.9%)
291-6010-601.31-85	Small Tools and Equipment	13,228	17,652	13,276	13,276	15,556	2,280	17.2%
291-6010-601.32-05	Processing Supplies	563	764	300	300	300	0	0.0%
291-6010-601.32-32	Software	35,583	6,502	10,887	10,887	13,387	2,500	23.0%
	<b>Commodities</b>	<b>218,600</b>	<b>184,082</b>	<b>167,429</b>	<b>233,046</b>	<b>216,524</b>	<b>(16,522)</b>	<b>(7.1%)</b>
291-6010-601.50-12	Computer Equipment	71,762	65,605	37,649	37,649	34,140	(3,509)	(9.3%)
291-6010-601.50-15	Other Equipment	12,800	10,782	0	0	0	0	N/A
	<b>Property</b>	<b>84,562</b>	<b>76,387</b>	<b>37,649</b>	<b>37,649</b>	<b>34,140</b>	<b>(3,509)</b>	<b>(9.3%)</b>
	<b>Total Information Technology</b>	<b>1,303,859</b>	<b>1,365,563</b>	<b>1,305,732</b>	<b>1,373,867</b>	<b>1,456,740</b>	<b>82,873</b>	<b>6.0%</b>

# MEMORIAL LIBRARY FUND

## EXPENDITURES

### Security

6015

Account Number	Account Description	Actual 2017	Actual 2018	Proj. Act. 2019	Budget 2019	Budget 2020	\$ Inc / (Dec)	% Inc / (Dec)
291-6015-601.16-85	Salaries	247,965	254,460	272,199	279,406	268,106	(11,300)	(4.0%)
291-6015-601.18-05	Overtime Civilian	1,862	3,401	1,717	2,000	2,000	0	0.0%
	<b>Salaries</b>	<b>249,827</b>	<b>257,861</b>	<b>273,916</b>	<b>281,406</b>	<b>270,106</b>	<b>(11,300)</b>	<b>(4.0%)</b>
291-6015-601.19-05	Medical Insurance	52,884	57,040	60,433	64,053	80,031	15,978	24.9%
291-6015-601.19-10	IMRF	27,151	29,494	24,457	27,969	34,141	6,172	22.1%
291-6015-601.19-11	Social Security	14,965	15,428	16,117	17,323	16,747	(576)	(3.3%)
291-6015-601.19-12	Medicare	3,500	3,608	3,769	4,051	3,917	(134)	(3.3%)
	<b>Fringe Benefits</b>	<b>98,500</b>	<b>105,570</b>	<b>104,776</b>	<b>113,397</b>	<b>134,836</b>	<b>21,439</b>	<b>18.9%</b>
291-6015-601.22-03	Training	145	138	500	3,500	500	(3,000)	(85.7%)
	<b>Contractual Services</b>	<b>145</b>	<b>138</b>	<b>500</b>	<b>3,500</b>	<b>500</b>	<b>(3,000)</b>	<b>(85.7%)</b>
291-6015-601.30-05	Office Supplies & Equipment	114	76	225	3,635	435	(3,200)	(88.0%)
	<b>Commodities</b>	<b>114</b>	<b>76</b>	<b>225</b>	<b>3,635</b>	<b>435</b>	<b>(3,200)</b>	<b>(88.0%)</b>
	<b>Total Security</b>	<b>348,586</b>	<b>363,645</b>	<b>379,417</b>	<b>401,937</b>	<b>405,877</b>	<b>3,940</b>	<b>1.0%</b>



# MEMORIAL LIBRARY FUND

## EXPENDITURES

### Facilities

6020

Account Number	Account Description	Actual 2017	Actual 2018	Proj. Act. 2019	Budget 2019	Budget 2020	\$ Inc / (Dec)	% Inc / (Dec)
291-6020-601.16-85	Salaries	378,496	389,506	397,573	386,360	393,062	6,702	1.7%
291-6020-601.18-05	Overtime Civilian Salaries	4,000	3,848	5,387	4,500	4,500	0	0.0%
	<b>Salaries</b>	<b>382,496</b>	<b>393,354</b>	<b>402,960</b>	<b>390,860</b>	<b>397,562</b>	<b>6,702</b>	<b>1.7%</b>
291-6020-601.19-05	Medical Insurance	104,820	99,816	100,970	113,692	106,784	(6,908)	(6.1%)
291-6020-601.19-10	IMRF	41,411	46,657	36,591	38,300	50,252	11,952	31.2%
291-6020-601.19-11	Social Security	22,232	22,865	23,606	23,954	24,649	695	2.9%
291-6020-601.19-12	Medicare	5,200	5,348	5,521	5,602	5,764	162	2.9%
	<b>Fringe Benefits</b>	<b>173,663</b>	<b>174,686</b>	<b>166,688</b>	<b>181,548</b>	<b>187,449</b>	<b>5,901</b>	<b>3.3%</b>
291-6020-601.21-02	Equipment Maintenance	39,351	61,214	44,181	44,181	49,956	5,775	13.1%
291-6020-601.21-07	Vehicle Maintenance	8,733	5,251	9,871	9,871	10,821	950	9.6%
291-6020-601.21-11	Building Maintenance	223,158	204,013	220,442	247,648	271,857	24,209	9.8%
291-6020-601.21-36	Equipment Rental	0	692	1,000	1,000	1,000	0	0.0%
291-6020-601.21-60	Water and Sewer Service	18,153	18,830	13,300	16,472	16,472	0	0.0%
291-6020-601.22-03	Travel & Training	27	320	432	432	432	0	0.0%
	<b>Contractual Services</b>	<b>289,422</b>	<b>290,320</b>	<b>289,226</b>	<b>319,604</b>	<b>350,538</b>	<b>30,934</b>	<b>9.7%</b>
291-6020-601.30-50	Petroleum Products	3,986	3,761	3,900	4,000	10,000	6,000	150.0%
291-6020-601.30-51	Heating Fuel	54,660	48,272	46,000	62,537	62,537	0	0.0%
291-6020-601.31-45	Janitorial Supplies	24,971	24,839	23,387	23,387	23,387	0	0.0%
	<b>Commodities</b>	<b>83,617</b>	<b>76,872</b>	<b>73,287</b>	<b>89,924</b>	<b>95,924</b>	<b>6,000</b>	<b>6.7%</b>
291-6020-601.50-15	Other Equipment	45,735	14,955	0	20,000	39,050	19,050	95.3%
	<b>Property</b>	<b>45,735</b>	<b>14,955</b>	<b>0</b>	<b>20,000</b>	<b>39,050</b>	<b>19,050</b>	<b>95.3%</b>
	<b>Total Facilities</b>	<b>974,933</b>	<b>950,187</b>	<b>932,161</b>	<b>1,001,936</b>	<b>1,070,523</b>	<b>68,587</b>	<b>6.8%</b>
	<b>Total Admin Support Services</b>	<b>5,278,167</b>	<b>5,151,727</b>	<b>5,186,261</b>	<b>5,544,355</b>	<b>5,573,788</b>	<b>29,433</b>	<b>0.5%</b>

# MEMORIAL LIBRARY FUND

## EXPENDITURES

### Youth Services

6401

Account Number	Account Description	Actual 2017	Actual 2018	Proj. Act. 2019	Budget 2019	Budget 2020	\$ Inc / (Dec)	% Inc / (Dec)
291-6401-601.16-85	Salaries	(20)	0	823,824	981,349	961,159	(20,190)	(2.1%)
291-6401-601.18-05	Overtime Civilian Salaries	0	0	0	2,000	2,000	0	0.0%
		(20)	0	823,824	983,349	963,159	(20,190)	(2.1%)
291-6401-601.19-05	Medical Insurance	0	0	118,861	125,568	122,997	(2,571)	(2.0%)
291-6401-601.19-10	IMRF	3,535	0	75,350	98,233	121,743	23,510	23.9%
291-6401-601.19-11	Social Security	389	0	50,981	60,844	59,716	(1,128)	(1.9%)
291-6401-601.19-12	Medicare	91	0	11,923	14,230	13,966	(264)	(1.9%)
	Fringe Benefits	4,015	0	257,115	298,875	318,422	19,547	6.5%
291-6401-601.21-02	Equipment Maintenance	0	0	8	455	0	(455)	(100.0%)
291-6401-601.22-02	Dues	0	0	3,877	4,478	4,478	0	0.0%
291-6401-601.22-03	Travel & Training	0	0	2,000	2,541	3,979	1,438	56.6%
291-6401-601.22-18	Contracted Programs & Exhibits	0	0	0	0	18,980	18,980	N/A
	Contractual Services	0	0	5,885	7,474	27,437	19,963	267.1%
291-6401-601.30-05	Office Supplies & Equipment	0	0	2,410	2,414	2,438	24	1.0%
291-6401-601.32-01	Program Supplies	0	0	10,630	10,948	10,948	0	0.0%
291-6401-601.32-02	Program Events	0	0	22,635	24,339	38,950	14,611	60.0%
291-6401-601.32-90	Circulation Supplies	0	0	4,377	4,433	4,477	44	1.0%
	Commodities	0	0	40,052	42,134	56,813	14,679	34.8%
	<b>Total Youth Services</b>	<b>3,995</b>	<b>0</b>	<b>1,126,876</b>	<b>1,331,832</b>	<b>1,365,831</b>	<b>33,999</b>	<b>2.6%</b>

# MEMORIAL LIBRARY FUND

## EXPENDITURES

### Specialty Info Services

6405

Account Number	Account Description	Actual 2017	Actual 2018	Proj. Act. 2019	Budget 2019	Budget 2020	\$ Inc / (Dec)	% Inc / (Dec)
291-6405-601.16-85	Salaries	793,695	940,193	489,837	544,031	0	(544,031)	(100.0%)
291-6405-601.18-05	Overtime Civilian Salaries	291	0	120	500	0	(500)	(100.0%)
	<b>Salaries</b>	<b>793,986</b>	<b>940,193</b>	<b>489,957</b>	<b>544,531</b>	<b>0</b>	<b>(544,531)</b>	<b>(100.0%)</b>
291-6405-601.19-05	Medical Insurance	116,220	125,224	99,536	136,782	0	(136,782)	(100.0%)
291-6405-601.19-10	IMRF	95,201	119,799	47,784	54,458	0	(54,458)	(100.0%)
291-6405-601.19-11	Social Security	47,220	56,445	28,568	33,730	0	(33,730)	(100.0%)
291-6405-601.19-12	Medicare	11,043	13,201	6,681	7,888	0	(7,888)	(100.0%)
	<b>Fringe Benefits</b>	<b>269,684</b>	<b>314,669</b>	<b>182,569</b>	<b>232,858</b>	<b>0</b>	<b>(232,858)</b>	<b>(100.0%)</b>
291-6405-601.21-65	Other Services	10,284	1,852	0	0	0	0	N/A
291-6405-601.22-02	Dues	3,244	4,018	3,049	3,049	0	(3,049)	(100.0%)
291-6405-601.22-03	Travel & Training	2,766	2,749	3,788	3,788	0	(3,788)	(100.0%)
291-6405-601.22-18	Contracted Programs & Exhibits	3,145	4,410	5,000	5,000	0	(5,000)	(100.0%)
	<b>Contractual Services</b>	<b>19,439</b>	<b>13,029</b>	<b>11,837</b>	<b>11,837</b>	<b>0</b>	<b>(11,837)</b>	<b>(100.0%)</b>
291-6405-601.30-05	Office Supplies & Equipment	247	232	930	930	0	(930)	(100.0%)
291-6405-601.32-01	Program Supplies	3,538	2,502	875	0	0	0	N/A
291-6405-601.32-02	Program Events	2,467	279	4,820	4,820	0	(4,820)	(100.0%)
291-6405-601.32-90	Circulation Supplies	1,645	919	1,649	1,649	0	(1,649)	(100.0%)
	<b>Commodities</b>	<b>7,897</b>	<b>3,932</b>	<b>8,274</b>	<b>7,399</b>	<b>0</b>	<b>(7,399)</b>	<b>(100.0%)</b>
	<b>Total Specialty Info Services</b>	<b>1,091,006</b>	<b>1,271,823</b>	<b>692,637</b>	<b>796,625</b>	<b>0</b>	<b>(796,625)</b>	<b>(100.0%)</b>

# MEMORIAL LIBRARY FUND

## EXPENDITURES

### Info Services

6410

Account Number	Account Description	Actual 2017	Actual 2018	Proj. Act. 2019	Budget 2019	Budget 2020	\$ Inc / (Dec)	% Inc / (Dec)
291-6410-601.16-85	Salaries	0	0	717,715	797,514	1,108,499	310,985	39.0%
291-6410-601.18-05	Overtime Civilian Salaries	0	0	340	1,000	1,000	0	0.0%
		0	0	718,055	798,514	1,109,499	310,985	38.9%
291-6410-601.19-05	Medical Insurance	0	0	89,431	98,122	153,347	55,225	56.3%
291-6410-601.19-10	IMRF	0	0	57,877	84,892	140,241	55,349	65.2%
291-6410-601.19-11	Social Security	0	0	43,937	49,446	68,789	19,343	39.1%
291-6410-601.19-12	Medicare	0	0	10,276	11,564	16,088	4,524	39.1%
	Fringe Benefits	0	0	201,521	244,024	378,465	134,441	55.1%
291-6410-601.22-02	Dues	0	0	640	668	2,500	1,832	274.3%
291-6410-601.22-03	Travel & Training	0	0	1,951	1,951	3,300	1,349	69.1%
291-6410-601.22-18	Contracted Programs & Exhibits	0	0	0	0	5,760	5,760	N/A
	Contractual Services	0	0	2,591	2,619	11,560	8,941	341.4%
291-6410-601.30-05	Office Supplies & Equipment	0	0	1,567	1,567	1,888	321	20.5%
291-6410-601.32-01	Program Supplies	0	0	750	804	1,950	1,146	142.5%
291-6410-601.32-90	Circulation Supplies	0	0	0	0	2,095	2,095	N/A
	Commodities	0	0	2,317	2,371	5,933	3,562	150.2%
	<b>Total Info Services</b>	<b>0</b>	<b>0</b>	<b>924,484</b>	<b>1,047,528</b>	<b>1,505,457</b>	<b>457,929</b>	<b>43.7%</b>

# MEMORIAL LIBRARY FUND

## EXPENDITURES

### Circulation

6420

Account Number	Account Description	Actual 2017	Actual 2018	Proj. Act. 2019	Budget 2019	Budget 2020	\$ Inc / (Dec)	% Inc / (Dec)
291-6420-601.16-85	Salaries	2,384,340	2,457,889	1,348,542	1,222,951	1,425,818	202,867	16.6%
291-6420-601.18-05	Overtime Civilian	1,617	1,166	62	1,000	1,000	0	0.0%
	<b>Salaries</b>	<b>2,385,957</b>	<b>2,459,055</b>	<b>1,348,604</b>	<b>1,223,951</b>	<b>1,426,818</b>	<b>202,867</b>	<b>16.6%</b>
291-6420-601.19-05	Medical Insurance	236,028	252,581	89,524	105,931	120,853	14,922	14.1%
291-6420-601.19-10	IMRF	230,583	254,883	102,686	114,513	180,350	65,837	57.5%
291-6420-601.19-11	Social Security	145,918	148,952	80,921	74,061	88,462	14,401	19.4%
291-6420-601.19-12	Medicare	34,126	34,836	18,925	17,321	20,689	3,368	19.4%
	<b>Fringe Benefits</b>	<b>646,655</b>	<b>691,252</b>	<b>292,056</b>	<b>311,826</b>	<b>410,354</b>	<b>98,528</b>	<b>31.6%</b>
291-6420-601.21-02	Equipment Maintenance	386	158	0	0	0	0	N/A
291-6420-601.21-64	Access Services	2,230	10,955	0	0	0	0	N/A
291-6420-601.21-65	Other Services	2,497	12,108	6,652	12,602	3,513	(9,089)	(72.1%)
291-6420-601.22-02	Dues	1,718	1,713	235	562	1,465	903	160.7%
291-6420-601.22-03	Travel & Training	1,695	2,483	906	1,773	2,773	1,000	56.4%
	<b>Contractual Services</b>	<b>8,526</b>	<b>27,417</b>	<b>7,793</b>	<b>14,937</b>	<b>7,751</b>	<b>(7,186)</b>	<b>(48.1%)</b>
291-6420-601.30-05	Office Supplies & Equipment	3,847	4,673	1,883	1,883	2,033	150	8.0%
291-6420-601.30-07	Supplies Reimbursed by Patron	0	2,012	2,040	2,040	0	(2,040)	(100.0%)
291-6420-601.32-01	Program Supplies	5,275	2,020	0	0	1,000	1,000	N/A
291-6420-601.32-02	Program Events	109	0	0	0	0	0	N/A
291-6420-601.32-90	Circulation Supplies	12,606	9,253	9,017	9,017	8,574	(443)	(4.9%)
	<b>Commodities</b>	<b>21,837</b>	<b>17,958</b>	<b>12,940</b>	<b>12,940</b>	<b>11,607</b>	<b>(1,333)</b>	<b>(10.3%)</b>
	<b>Total Circulation</b>	<b>3,062,975</b>	<b>3,195,682</b>	<b>1,661,393</b>	<b>1,563,654</b>	<b>1,856,530</b>	<b>292,876</b>	<b>18.7%</b>

# MEMORIAL LIBRARY FUND

## EXPENDITURES

### Senior and Accessibility Services (SAS)

6430

Account Number	Account Description	Actual 2017	Actual 2018	Proj. Act. 2019	Budget 2019	Budget 2020	\$ Inc / (Dec)	% Inc / (Dec)
291-6430-601.16-85	Salaries	0	0	172,129	173,435	228,551	55,116	31.8%
291-6430-601.18-05	Overtime Civilian Salaries	0	0	2	0	0	0	N/A
		0	0	172,131	173,435	228,551	55,116	31.8%
291-6430-601.19-05	Medical Insurance	0	0	15,082	19,933	11,681	(8,252)	(41.4%)
291-6430-601.19-10	IMRF	0	0	17,292	17,361	28,344	10,983	63.3%
291-6430-601.19-11	Social Security	0	0	10,352	10,753	14,170	3,417	31.8%
291-6430-601.19-12	Medicare	0	0	2,421	2,515	3,314	799	31.8%
	Fringe Benefits	0	0	45,147	50,562	57,509	6,947	13.7%
291-6430-601.22-02	Dues	0	0	0	293	518	225	76.8%
291-6430-601.22-03	Travel & Training	0	0	422	422	1,230	808	191.5%
291-6430-601.2218	Contracted Programs & Exhibits	0	0	0	0	9,590	9,590	N/A
	Contractual Services	0	0	422	715	11,338	10,623	1485.7%
291-6430-601.30-05	Office Supplies & Equipment	0	0	0	0	500	500	N/A
291-6430-601.32-01	Program Supplies	0	0	0	0	1,820	1,820	N/A
291-6430-601.32-02	Program Supplies	0	0	0	0	600	600	N/A
291-6430-601.32-90	Circulation Supplies	0	0	1,551	1,551	1,050	(501)	(32.3%)
	Commodities	0	0	1,551	1,551	3,970	2,419	156.0%
	<b>Total SAS</b>	<b>0</b>	<b>0</b>	<b>219,251</b>	<b>226,263</b>	<b>301,368</b>	<b>75,105</b>	<b>33.2%</b>

# MEMORIAL LIBRARY FUND

## EXPENDITURES

### Programs and Exhibits

6440

Account Number	Account Description	Actual 2017	Actual 2018	Proj. Act. 2019	Budget 2019	Budget 2020	\$ Inc / (Dec)	% Inc / (Dec)
291-6440-601.16-85	Salaries	361,703	396,519	217,832	261,631	264,889	3,258	1.2%
291-6440-601.18-05	Overtime Civilian Salaries	100	192	0	200	200	0	0.0%
		<b>361,803</b>	<b>396,711</b>	<b>217,832</b>	<b>261,831</b>	<b>265,089</b>	<b>3,258</b>	<b>1.2%</b>
291-6440-601.19-05	Medical Insurance	86,748	70,356	57,932	62,256	59,809	(2,447)	(3.9%)
291-6440-601.19-10	IMRF	41,012	47,854	21,521	26,189	33,507	7,318	27.9%
291-6440-601.19-11	Social Security	21,561	23,777	12,676	16,221	16,435	214	1.3%
291-6440-601.19-12	Medicare	5,043	5,560	2,965	3,794	3,844	50	1.3%
	<b>Fringe Benefits</b>	<b>154,364</b>	<b>147,547</b>	<b>95,094</b>	<b>108,460</b>	<b>113,595</b>	<b>5,135</b>	<b>4.7%</b>
291-6440-601.22-02	Dues	948	1,391	1,000	1,401	1,353	(48)	(3.4%)
291-6440-601.22-03	Travel & Training	1,002	1,212	900	1,053	1,414	361	34.3%
291-6440-601.22-18	Contracted Programs & Exhibits	88,193	137,849	115,000	181,800	135,077	(46,723)	(25.7%)
	<b>Contractual Services</b>	<b>90,143</b>	<b>140,452</b>	<b>116,900</b>	<b>184,254</b>	<b>137,844</b>	<b>(46,410)</b>	<b>(25.2%)</b>
291-6440-601.32-01	Program Supplies	304	0	100	300	0	(300)	(100.0%)
291-6440-601.32-02	Program Events	49,162	52,310	30,000	38,572	20,058	(18,514)	(48.0%)
	<b>Commodities</b>	<b>49,466</b>	<b>52,310</b>	<b>30,100</b>	<b>38,872</b>	<b>20,058</b>	<b>(18,814)</b>	<b>(48.4%)</b>
	<b>Total Programs and Exhibits</b>	<b>655,776</b>	<b>737,020</b>	<b>459,926</b>	<b>593,417</b>	<b>536,586</b>	<b>(56,831)</b>	<b>(9.6%)</b>

# MEMORIAL LIBRARY FUND

## EXPENDITURES

### Digital Services

6450

Account Number	Account Description	Actual 2017	Actual 2018	Proj. Act. 2019	Budget 2019	Budget 2020	\$ Inc / (Dec)	% Inc / (Dec)
291-6450-601.16-85	Salaries	511,143	498,317	529,499	519,038	529,376	10,338	2.0%
291-6450-601.18-05	Overtime Civilian Salaries	0	42	0	100	0	(100)	(100.0%)
	<b>Salaries</b>	<b>511,143</b>	<b>498,359</b>	<b>529,499</b>	<b>519,138</b>	<b>529,376</b>	<b>10,238</b>	<b>2.0%</b>
291-6450-601.19-05	Medical Insurance	51,204	42,499	53,443	53,168	55,627	2,459	4.6%
291-6450-601.19-10	IMRF	58,473	58,339	48,564	51,956	66,913	14,957	28.8%
291-6450-601.19-11	Social Security	31,185	30,439	31,976	32,180	32,821	641	2.0%
291-6450-601.19-12	Medicare	7,293	7,119	7,478	7,526	7,676	150	2.0%
	<b>Fringe Benefits</b>	<b>148,155</b>	<b>138,396</b>	<b>141,461</b>	<b>144,830</b>	<b>163,037</b>	<b>18,207</b>	<b>12.6%</b>
291-6450-601.21-02	Equipment Maintenance	0	169	0	0	0	0	N/A
291-6450-601.22-02	Dues	1,581	1,671	1,893	2,020	1,863	(157)	(7.8%)
291-6450-601.22-03	Travel & Training	412	509	400	400	500	100	25.0%
291-6450-601.22-42	Internet Access	0	0	0	0	2,520	2,520	N/A
291-6450-601.22-66	Outside Reference Service	2,554	2,663	2,774	2,765	2,887	122	4.4%
	<b>Contractual Services</b>	<b>4,547</b>	<b>5,012</b>	<b>5,067</b>	<b>5,185</b>	<b>7,770</b>	<b>2,585</b>	<b>49.9%</b>
291-6450-601.30-05	Office Supplies & Equipment	674	629	650	707	700	(7)	(1.0%)
291-6450-601.30-07	Supplies Reimbursed by Patron	606	881	700	800	700	(100)	(12.5%)
291-6450-601.31-85	Small Tools and Equipment	6,065	5,712	5,000	5,000	6,600	1,600	32.0%
291-6450-601.32-01	Program Supplies	17	83	750	750	750	0	0.0%
291-6450-601.32-78	Electronic Resources	305,246	331,035	325,865	343,072	339,411	(3,661)	(1.1%)
291-6450-601.32-90	Circulation Supplies	1,820	1,646	1,500	1,675	1,575	(100)	(6.0%)
	<b>Commodities</b>	<b>314,428</b>	<b>339,986</b>	<b>334,465</b>	<b>352,004</b>	<b>349,736</b>	<b>(2,268)</b>	<b>(0.6%)</b>
291-6450-601.50-15	Other Equipment	8,299	3,612	2,500	3,606	480	(3,126)	(86.7%)
	<b>Property</b>	<b>8,299</b>	<b>3,612</b>	<b>2,500</b>	<b>3,606</b>	<b>480</b>	<b>(3,126)</b>	<b>(86.7%)</b>
	<b>Total Digital Services</b>	<b>986,572</b>	<b>985,365</b>	<b>1,012,992</b>	<b>1,024,763</b>	<b>1,050,399</b>	<b>25,636</b>	<b>2.5%</b>



# MEMORIAL LIBRARY FUND

## EXPENDITURES

### Collection Services

6470

Account Number	Account Description	Actual 2017	Actual 2018	Proj. Act. 2019	Budget 2019	Budget 2020	\$ Inc / (Dec)	% Inc / (Dec)
291-6470-601.16-85	Salaries	759,297	792,019	875,850	872,150	880,262	8,112	0.9%
291-6470-601.18-05	Overtime Civilian Salaries	114	151	156	150	150	0	0.0%
		<b>759,411</b>	<b>792,170</b>	<b>876,006</b>	<b>872,300</b>	<b>880,412</b>	<b>8,112</b>	<b>0.9%</b>
291-6470-601.19-05	Medical Insurance	171,084	193,851	180,290	212,130	180,624	(31,506)	(14.9%)
291-6470-601.19-10	IMRF	93,786	102,456	87,688	87,302	111,284	23,982	27.5%
291-6470-601.19-11	Social Security	45,285	47,049	52,183	54,073	54,586	513	0.9%
291-6470-601.19-12	Medicare	10,591	11,003	12,204	12,646	12,766	120	0.9%
	<b>Fringe Benefits</b>	<b>320,746</b>	<b>354,359</b>	<b>332,365</b>	<b>366,151</b>	<b>359,260</b>	<b>(6,891)</b>	<b>(1.9%)</b>
291-6470-601.20-81	Access Services	0	0	0	0	63,110	63,110	N/A
291-6470-601.21-64	Access Services	0	0	8,000	3,500	4,000	500	14.3%
291-6470-601.22-02	Dues	1,558	1,391	1,555	2,478	2,478	0	0.0%
291-6470-601.22-03	Travel & Training	869	421	1,000	1,000	1,800	800	80.0%
291-6470-601.22-85	Processing Services	96,188	75,596	100,000	107,565	108,400	835	0.8%
	<b>Contractual Services</b>	<b>98,615</b>	<b>77,408</b>	<b>110,555</b>	<b>114,543</b>	<b>179,788</b>	<b>65,245</b>	<b>57.0%</b>
291-6470-601.30-05	Office Supplies & Equipment	1,136	1,485	1,500	1,500	1,500	0	0.0%
291-6470-601.30-33	Documentation Library	716	716	716	717	717	0	0.0%
291-6470-601.32-03	Binding	0	200	0	200	200	0	0.0%
291-6470-601.32-05	Processing Supplies	25,067	18,352	22,000	30,000	30,000	0	0.0%
291-6470-601.32-75	Audio Visual	455,958	480,116	530,000	534,980	537,980	3,000	0.6%
291-6470-601.32-80	Books	701,511	653,231	710,000	722,676	722,676	0	0.0%
291-6470-601.32-90	Circulation Supplies	2,414	3,106	5,500	6,000	6,450	450	7.5%
291-6470-601.32-95	Periodicals	116,978	116,342	124,325	132,735	134,062	1,327	1.0%
	<b>Commodities</b>	<b>1,303,780</b>	<b>1,273,548</b>	<b>1,394,041</b>	<b>1,428,808</b>	<b>1,433,585</b>	<b>4,777</b>	<b>0.3%</b>
	<b>Total Collection Services</b>	<b>2,482,552</b>	<b>2,497,485</b>	<b>2,712,967</b>	<b>2,781,802</b>	<b>2,853,045</b>	<b>71,243</b>	<b>2.6%</b>

# MEMORIAL LIBRARY FUND

## EXPENDITURES

### Belmont Makerspace

6480

Account Number	Account Description	Actual 2017	Actual 2018	Proj. Act. 2019	Budget 2019	Budget 2020	\$ Inc / (Dec)	% Inc / (Dec)
291-6480-601.16-85	Salaries	0	0	14,396	14,396	414,303	399,907	2777.9%
291-6480-601.18-05	Overtime Civilian	0	0	0	0	200	200	N/A
	<b>Salaries</b>	<b>0</b>	<b>0</b>	<b>14,396</b>	<b>14,396</b>	<b>414,503</b>	<b>400,107</b>	<b>2779.3%</b>
291-6480-601.19-05	Medical Insurance	0	0	0	0	33,638	33,638	N/A
291-6480-601.19-10	IMRF	0	0	1,820	1,820	52,393	50,573	2778.7%
291-6480-601.19-11	Social Security	0	0	893	893	25,699	24,806	2777.8%
291-6480-601.19-12	Medicare	0	0	208	208	6,010	5,802	2789.4%
	<b>Fringe Benefits</b>	<b>0</b>	<b>0</b>	<b>2,921</b>	<b>2,921</b>	<b>117,740</b>	<b>114,819</b>	<b>3930.8%</b>
291-6480-601.20-05	Professional Services	0	0	16,000	15,950	24,500	8,550	53.6%
291-6480-601.20-20	Legal Services	0	0	8,000	8,000	5,000	(3,000)	(37.5%)
291-6480-601.20-40	General Insurance	0	0	200	200	216	16	8.0%
291-6480-601.21-02	Equipment Maintenance	0	0	0	0	6,980	6,980	N/A
291-6480-601.21-11	Building Maintenance	0	0	0	0	26,866	26,866	N/A
291-6480-601.21-36	Equipment Rental	0	0	0	0	5,000	5,000	N/A
291-6480-601.21-60	Water and Sewer Service	0	0	600	600	1,200	600	100.0%
291-6480-601.21-65	Bank Fees	0	0	30	30	30	0	0.0%
291-6480-601.22-02	Dues	0	0	0	0	1,575	1,575	N/A
291-6480-601.22-03	Travel & Training	0	0	0	0	1,000	1,000	N/A
291-6480-601.22-42	Internet Access	0	0	0	0	1,500	1,500	N/A
	<b>Contractual Services</b>	<b>0</b>	<b>0</b>	<b>24,830</b>	<b>24,780</b>	<b>73,867</b>	<b>49,087</b>	<b>198.1%</b>
291-6480-601.30-05	Office Supplies & Equipment	0	0	0	0	2,000	2,000	N/A
291-6480-601.30-07	Supplies Reimbursed by Patrons	0	0	0	0	7,500	7,500	N/A
291-6480-601.30-51	Heating Fuel & Electric	0	0	15,640	15,640	40,140	24,500	156.6%
291-6480-601.31-45	Janitorial Supplies	0	0	0	0	7,400	7,400	N/A
291-6480-601.31-85	Small Tools & Equipment	0	0	32	32	21,500	21,468	67087.5%
	<b>Commodities</b>	<b>0</b>	<b>0</b>	<b>15,672</b>	<b>15,672</b>	<b>78,540</b>	<b>62,868</b>	<b>401.1%</b>
291-6480-601.50-15	Other Equipment	0	0	0	0	54,500	54,500	N/A
	<b>Property</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>54,500</b>	<b>54,500</b>	<b>N/A</b>
	<b>Total Belmont Makerspace</b>	<b>0</b>	<b>0</b>	<b>57,819</b>	<b>57,769</b>	<b>739,150</b>	<b>681,381</b>	<b>1179.5%</b>

# MEMORIAL LIBRARY FUND

## EXPENDITURES

### Non-Operating

6901

Account Number	Account Description	Actual 2017	Actual 2018	Proj. Act. 2019	Budget 2019	Budget 2020	\$ Inc / (Dec)	% Inc / (Dec)
291-6901-601.90-05	Operating Transfer Out	1,750,000	1,750,000	0	0	0	0	N/A
291-9901-591.90-05	Operating Transfer Out	300,000	0	0	0	0	0	N/A
	<b>Non-Operating</b>	<b>2,050,000</b>	<b>1,750,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
	<b>Total Non-Operating</b>	<b>2,050,000</b>	<b>1,750,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
	<b>Total Memorial Library Fund</b>	<b>15,611,043</b>	<b>15,589,102</b>	<b>14,054,606</b>	<b>14,968,008</b>	<b>15,782,154</b>	<b>814,146</b>	<b>5.4%</b>

# LIBRARY CAPITAL PROJECTS FUND

491

## ► Fund Summary

	2017 Actual	2018 Actual	2019 Est. Actual	2019 Budget	2020 Budget	\$ Change	% Change
<b>BEGINNING FUND BALANCE</b>	\$4,183,278	\$4,673,543	\$5,654,733	\$5,654,733	\$5,654,733	\$0	0.0%
<b>Revenues</b>							
Interest Income	48,357	100,250	92,290	15,000	70,000	55,000	366.7%
<b>Total Revenues</b>	<b>\$48,357</b>	<b>\$100,250</b>	<b>\$92,290</b>	<b>\$15,000</b>	<b>\$70,000</b>	<b>\$55,000</b>	<b>366.7%</b>
<b>Expenditures</b>							
Capital Items	1,308,092	869,060	92,290	185,290	943,000	757,710	408.9%
<b>Total Expenditures</b>	<b>\$1,308,092</b>	<b>\$869,060</b>	<b>\$92,290</b>	<b>\$185,290</b>	<b>\$943,000</b>	<b>\$757,710</b>	<b>408.9%</b>
<b>Revenues over (under) Expenditures</b>	<b>(\$1,259,735)</b>	<b>(\$768,810)</b>	<b>\$0</b>	<b>(\$170,290)</b>	<b>(\$873,000)</b>	<b>(\$702,710)</b>	<b>412.7%</b>
<b>Interfund Transfers In</b>	<b>1,750,000</b>	<b>1,750,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>ENDING FUND BALANCE</b>	<b>\$4,673,543</b>	<b>\$5,654,733</b>	<b>\$5,654,733</b>	<b>\$5,484,443</b>	<b>\$4,781,733</b>	<b>(\$702,710)</b>	<b>(12.8%)</b>

# LIBRARY CAPITAL PROJECTS FUND

## REVENUES

Account No.	Account Description	Actual 2017	Actual 2018	Proj Actual 2019	Budget 2020	Budget 2020	\$ Inc / (Dec)	% Inc / (Dec)
491-0000-461.02-00	Interest on Investments	36,465	68,389	72,290	15,000	70,000	55,000	366.7%
491-0000-462.10-00	Market Value Adjustments	11,892	31,861	20,000	0	0	0	N/A
		<b>48,357</b>	<b>100,250</b>	<b>92,290</b>	<b>15,000</b>	<b>70,000</b>	<b>55,000</b>	<b>366.7%</b>
491-0000-491-05-00	Operating Transfer In	1,750,000	1,750,000	0	0	0	0	N/A
	Other Financing Sources	1,750,000	1,750,000	0	0	0	0	N/A
	<b>Total Library Capital Projects Fund</b>	<b>1,798,357</b>	<b>1,850,250</b>	<b>92,290</b>	<b>15,000</b>	<b>70,000</b>	<b>55,000</b>	<b>366.7%</b>

# LIBRARY CAPITAL PROJECTS FUND

## EXPENDITURES

### Administration

6001

Account Number	Account Description	Actual 2017	Actual 2018	Proj. Act. 2019	Budget 2019	Budget 2020	\$ Inc / (Dec)	% Inc / (Dec)
491-6001-601.50-15	Other Equipment	0	14,183	13,000	57,000	0	(57,000)	(100.0%)
491-6001-601.50-55	Other Capital Outlay	0	0	0	0	80,000	80,000	N/A
	Capital Outlay	0	14,183	13,000	57,000	80,000	23,000	40.4%
	<b>Total Administration</b>	<b>0</b>	<b>14,183</b>	<b>13,000</b>	<b>57,000</b>	<b>80,000</b>	<b>23,000</b>	<b>40.4%</b>

### Paid by Gifts and Grants

6004

Account Number	Account Description	Actual 2017	Actual 2018	Proj. Act. 2019	Budget 2019	Budget 2020	\$ Inc / (Dec)	% Inc / (Dec)
491-6004-601.50-55	Other Capital Outlay	10,000	0	0	0	50,000	50,000	N/A
	Capital Outlay	10,000	0	0	0	50,000	50,000	N/A
	<b>Total Paid by Gifts and Grants</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>N/A</b>

### Information Technology

6010

Account Number	Account Description	Actual 2017	Actual 2018	Proj. Act. 2019	Budget 2019	Budget 2020	\$ Inc / (Dec)	% Inc / (Dec)
491-6010-601.50-12	Computer Equipment	25,288	87,378	0	0	0	0	N/A
491-6010-601.50-15	Other Equipment	0	0	0	12,800	0	(12,800)	(100.0%)
491-6010-601.50-55	Other Capital Outlay	0	0	0	0	12,000	12,000	N/A
	Capital Outlay	25,288	87,378	0	12,800	12,000	(800)	(6.3%)
	<b>Total Information Technology</b>	<b>25,288</b>	<b>87,378</b>	<b>0</b>	<b>12,800</b>	<b>12,000</b>	<b>(800)</b>	<b>(6.3%)</b>

### Facilities

6020

Account Number	Account Description	Actual 2017	Actual 2018	Proj. Act. 2019	Budget 2019	Budget 2020	\$ Inc / (Dec)	% Inc / (Dec)
491-6020-601.50-15	Other Equipment	60,092	146,359	23,000	31,000	27,000	(4,000)	(12.9%)
491-6020-601.50-55	Other Capital Outlay	1,212,712	621,140	56,290	56,290	15,000	(41,290)	(73.4%)
	Capital Outlay	1,272,804	767,499	79,290	87,290	42,000	(45,290)	(51.9%)
	<b>Total Facilities</b>	<b>1,272,804</b>	<b>767,499</b>	<b>79,290</b>	<b>87,290</b>	<b>42,000</b>	<b>(45,290)</b>	<b>(51.9%)</b>

# LIBRARY CAPITAL PROJECTS FUND

EXPENDITURES

## Belmont Makerspace

6480

Account Number	Account Description	Actual 2017	Actual 2018	Proj. Act. 2019	Budget 2019	Budget 2020	\$ Inc / (Dec)	% Inc / (Dec)
491-6480-601.50-12	Computer Equipment	0	0	0	0	45,000	45,000	N/A
491-6480-601.50-55	Other Capital Outlay	0	0	0	28,200	714,000	685,800	2431.9%
	Capital Outlay	0	0	0	28,200	759,000	730,800	2591.5%
	<b>Total Belmont Makerspace</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>28,200</b>	<b>759,000</b>	<b>730,800</b>	<b>2591.5%</b>
	<b>Total Memorial Library Capital Projects Fund</b>	<b>1,308,092</b>	<b>869,060</b>	<b>92,290</b>	<b>185,290</b>	<b>943,000</b>	<b>757,710</b>	<b>408.9%</b>

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