

BOARD OF LIBRARY TRUSTEES

COMMITTEE OF THE WHOLE

- 12.18.01 A meeting of the Committee of the Whole of the Board of Library Trustees of the Arlington Heights Memorial Library **CONVENED** at 7:30 p.m. on Monday, December 3, 2018, in the Richard Frisbie Board Room of the Arlington Heights Memorial Library.

Upon **ROLL CALL**, the following answered Present: Trustees Brody Garkisch, Medal, Supplitt, Tangney, Thanopoulos, Zyck and Smart.

Absent: None.

Also present: Mike Driskell, Executive Director; Shannon Distel, Director of Customer Services; Mary Hastings, Director of Communications and Marketing; Donna Ekl, Director of Finance; Jennifer Czajka, Programs and Exhibits Manager; Jolie Duncan, Customer Services Manager; Sherri Tader, Info Services Advisor; Janet Moravec, Business Office Administrator; Christopher Placek, Daily Herald; Melissa Cayer, Resident; Andi Ruhl, Resident.

- 12.18.02 **PUBLIC COMMENT** – Ms. Cayer questioned why the library has drinking fountains side by side at different heights. President Smart responded it provides greater accessibility for those using the fountains.
- 12.18.03 **TUITION REIMBURSEMENT (Item 1)** – At the board’s request, staff brought suggestions to revise the Tuition Reimbursement policy to make it available to a greater number of staff members, and to increase the individual reimbursement amount. The committee was in agreement with the suggested changes and a revised policy will be brought to the board at the December board meeting for approval.
- 12.18.04 **POLICY 5.002 ISSUANCE OF LIBRARY CARDS AND CONDITIONS OF USE (Item 2)** – Staff suggested revisions to the Issuance of Library Cards and Conditions of Use policy for special use cards. The committee was in agreement with the suggested changes and a revised policy will be brought to the board at the December board meeting for approval.
- 12.18.05 **ONE BOOK, ONE VILLAGE WRAP UP (Item 3)** – Ms. Hastings, Ms. Czajka, Ms. Duncan, and Ms. Tader presented statistics and highlights from the library’s 2019 One Book, One Village program.
- 12.18.05 **FREQUENCY OF COMMITTEE OF THE WHOLE MEETINGS (Item 4)** – The committee discussed the appropriate frequency of Committee of the Whole meetings.
- 12.18.06 **OTHER**

- President Smart gave an update on the nomination of Vic Johnson for ILA Illinois Library Luminary.

There being no further business to be discussed, Trustee Medal moved **ADJOURNMENT**. Trustee Tangney seconded. All were in favor and the meeting was adjourned at 8:19 p.m.

Janet Moravec, Recorder