

BOARD OF LIBRARY TRUSTEES

COMMITTEE OF THE WHOLE

09.19.01 A meeting of the Committee of the Whole of the Board of Library Trustees of the Arlington Heights Memorial Library **CONVENED** at 7:30 p.m. on Monday, September 23, 2019, in the Richard Frisbie Board Room of the Arlington Heights Memorial Library.

Upon **ROLL CALL**, the following answered Present: Trustees Supplitt, Tangney, Thanopoulos, Zyck and Smart.

Absent: Trustees Medal and Ruhl.

Also present: Mike Driskell, Executive Director; Shannon Distel, Deputy Director; Mary Hastings, Director of Communications and Marketing; Donna Ekl, Director of Finance; Janet Moravec, Business Office Administrator.

09.19.02 There was no **PUBLIC COMMENT**.

09.19.03 **REVIEW OF THE 2020 BUDGET (Item 1)** – President Zyck invited Ms. Ekl to join the table. Ms. Ekl presented a second draft of the 2020 budget.

Budget Summary

Total general fund revenue projection = \$14,886,574

Proposed general fund operating expenditures budget = \$15,844,499

Proposed transfer from general fund to capital projects fund = \$0

Capital projects fund revenue projection = \$70,000

Proposed capital projects fund expenditures budget = \$943,000

Total combined funds revenue projection = \$14,956,574

Proposed total combined funds expenditure budget = \$16,787,499

Difference between total revenue projection and proposed total expenditure budget = (\$1,830,924)

Trustee Ruhl joined the meeting at 7:37 p.m.

Ms. Ekl highlighted the second draft of the 2020 budget includes a recommended 0% levy increase. The Arlington Heights Memorial Library Foundation has committed to securing \$50,000 and an in-kind donation of goods and services up to \$100,000 for the Belmont makerspace commercial kitchen. The Village of Arlington Heights notified staff of an increase of \$50,292, to cover retired library employees who use accrued sick time to pay for medical insurance, to the medical insurance budget. The personal services budget is set to increase by 5.7% for the 2020 budget compared to the 2019 budget.

- 09.19.04 **LONG RANGE FISCAL PLAN (Item 2)** – Ms. Ekl presented two long range fiscal plans. The first plan proposes a 0% tax levy increase over the 2018 extended levy by Cook County and the second plan proposes a 1% increase. The committee discussed the tax levy options and their impact on the long range fiscal plan. After discussion, the committee was in favor of a 0% tax levy increase.
- 09.19.05 There were no **OTHER** items to be discussed.

There being no further business to be discussed, Trustee Smart moved **ADJOURNMENT**. Trustee Tangney seconded. All were in favor and the meeting was adjourned at 7:54 p.m.

Janet Moravec, Recorder