

BOARD OF LIBRARY TRUSTEES

COMMITTEE OF THE WHOLE

- 06.19.01 A meeting of the Committee of the Whole of the Board of Library Trustees of the Arlington Heights Memorial Library **CONVENED** at 7:30 p.m. on Monday, June 3, 2019, in the Richard Frisbie Board Room of the Arlington Heights Memorial Library.
- 06.19.02 Upon **ROLL CALL**, the following answered Present: Trustees Ruhl, Smart, Supplitt, Tangney, Thanopoulos and Zyck.
- Absent: Trustee Medal.
- Also present: Shannon Distel, Deputy Director; Mary Hastings, Director of Communications and Marketing; Donna Ekl, Director of Finance; Jennifer Czajka, Programs and Exhibits Manager; Janet Moravec, Business Office Administrator; Melissa Cayer, Resident.
- 06.19.03 There was no **PUBLIC COMMENT**.
- 06.19.04 **CHAGALL FOR CHILDREN FINAL REPORT (Item 1)** – Programs and Exhibits Manager Jennifer Czajka gave a final report of the *Chagall for Children* exhibit, including attendance, costs and feedback.
- 06.19.05 **REVIEW OF 2020 BUDGET TARGETS (Item 2)** – President Zyck invited Ms. Ekl to join the table. Ms. Ekl reviewed proposed targets for 2020, which includes the expansion of a makerspace, to be used in the development of the budget. The committee requested information on how the proposed targets would affect the long range fiscal plan. Ms. Ekl will prepare the information and present it to the board at their June meeting.
- 06.19.06 **BUDGET AMENDMENT (Item 3)** – The proposed amendment to the 2019 budget would transfer funds for personnel services as a result of organizational changes in late 2018. The proposed budget amendment is a net \$0 change.
- 06.19.07 There were no **OTHER** items to be discussed.
- 06.19.08 Trustee Smart moved **THE COMMITTEE OF THE WHOLE ADJOURNS TO CLOSED SESSION IN ACCORDANCE WITH 5 ILCS 120/2 (C) (1) FOR THE PURPOSE OF DISCUSSING PERSONNEL ISSUES.** Trustee Ruhl seconded. All were in favor and the motion carried. The board went into closed session at 8:28 p.m.

The board returned to open session at 8:58 p.m.

Trustee Smart moved **APPROVAL OF THE WRITTEN CLOSED SESSION MINUTES OF JUNE 3, 2019.** Trustee Tangney seconded. All were in favor and the motion carried. The written minutes and audio recording were sealed until further action by the board.

There being no further business to discuss, Trustee Tangney moved **ADJOURNMENT.** Trustee Smart seconded. All were in favor and the meeting was adjourned at 9:00 p.m.

Janet Moravec, Recorder