

BOARD OF LIBRARY TRUSTEES

COMMITTEE OF THE WHOLE

03.19.01 A meeting of the Committee of the Whole of the Board of Library Trustees of the Arlington Heights Memorial Library **CONVENED** at 7:30 p.m. on Monday, March 4, 2019, in the Richard Frisbie Board Room of the Arlington Heights Memorial Library.

03.19.02 Upon **ROLL CALL**, the following answered Present: Trustees Brody Garkisch, Medal, Supplitt, Tangney, Thanopoulos, Zyck and Smart.

Absent: None

Also present: Mike Driskell, Executive Director; Shannon Distel, Deputy Director; Mary Hastings, Director of Communications and Marketing; Donna Ekl, Director of Finance; Janet Moravec, Business Office Administrator; Betsy Kmiecik, Arlington Heights Memorial Library Foundation; Lauree Harp, Arlington Heights Memorial Library Foundation; John Walsh, Arlington Heights Memorial Library Foundation; Gary McClung, Arlington Heights Memorial Library Foundation; Christopher Platek, Daily Herald.

03.19.03 There was no **PUBLIC COMMENT**.

03.19.04 **FINES FORGIVENESS WEEK (Item 1)** – Staff is proposing to have a Fine Forgiveness Week as an incentive to increase literacy and participation in Summer Reading 2019. After receiving additional information from staff, the committee was in favor of offering Fine Forgiveness Week, June 1-8.

03.19.05 **DISCUSSION AND REVIEW OF PROPOSED CONTRACT FOR REAL ESTATE ACQUISITION (Item 2)** – Staff provided a summary of information and answered questions regarding the potential acquisition of the property located at 112 N. Belmont Avenue. Information discussed included details about a proposed concept for the property, including intended use, staffing, hours, parking and associated costs. There will be two public meetings on Saturday, March 16 for the public to learn more about the project and offer feedback.

03.19.06 **OTHER**

- Mr. Driskell reported on the library's first full-day Staff Day held on Friday, March 1. The newly revised Culture Statement was presented to staff at the event.

03.19.07 Trustee Zyck moved **THE BOARD OF LIBRARY TRUSTEES ADJOURNS TO CLOSED SESSION IN ACCORDANCE WITH 5 ILCS 120/2 (C) (5) FOR THE PURPOSE OF DISCUSSING THE PURCHASE OR LEASE OF REAL**

PROPERTY FOR THE USE OF THE PUBLIC BODY AND MR. DRISKELL AND MS. EKL BE INVITED TO ATTEND. Trustee Tangney seconded. All were in favor and the motion carried. The board went into closed session at 8:02 p.m.

The board returned to open session at 8:41 p.m.

Trustee Zyck moved **APPROVAL OF THE WRITTEN CLOSED SESSION MINUTES OF MARCH 4, 2019.** Trustee Tangney seconded. All were in favor and the motion carried. The written minutes and audio recording were sealed until further action by the board.

There being no further business to discuss, Trustee Tangney moved **ADJOURNMENT.** Trustee Medal seconded. All were in favor and the meeting was adjourned at 8:43 p.m.

Janet Moravec, Recorder