

BOARD OF LIBRARY TRUSTEES

SPECIAL MEETING

9:00 P.M.

MONDAY, SEPTEMBER 25 2017

BOARD ROOM

- AGENDA -

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENT
- IV. REAFFIRMATION OF VISION, VALUES, AND PRIORITIES (Action Item 1)
The Board of Library Trustees will review the library's Vision, Values, and Priorities as amended by the board in January of 2017.
- V. OTHER
- VI. CLOSED SESSION IN ACCORDANCE WITH 5 ILCS 120/2 (C) (1) FOR THE PURPOSE OF DISCUSSING PERSONNEL ISSUES
- VII. ITEM(S) FROM CLOSED SESSION FOR ACTION
- VIII. ADJOURNMENT

Final vote or action may be taken at the meeting on any agenda item subject matter listed above, unless the agenda line item specifically states otherwise.

Individuals with disabilities who plan to attend this meeting and who require certain accommodations to allow them to observe and/or participate are requested to contact the library's Business Office (phone 847-506-2611; TTY 847-392-1119) 48 hours in advance, if possible, to allow for the arrangement of reasonable accommodations.

(Action Item 1)

To: Board of Library Trustees
From: Jason Kuhl
Date: September 22, 2017
Re: Reaffirmation of Vision, Values, and Priorities

Attached are the library's Vision, Values, and Priorities amended by the Board of Library Trustees in January of 2017.

Suggested motion: **The Board of Library Trustees reaffirms the library's Vision, Values, and Priorities.**

Our Vision

The Arlington Heights Memorial Library strives to add value in our customers' lives by:

- partnering with them to develop skills they need to succeed in all stages of their lives;
- helping local businesses and community agencies thrive;
- inspiring understanding by creating occasions for the exchange of ideas, cultural experiences, and discovery; and
- offering opportunities in Arlington Heights for gathering, learning, contemplating, creating, and finding inspiration.

Amended by the Board of Library Trustees—
January 17, 2017

Our Values

We believe in:

- **Unparalleled Customer Service:** our best-in-class staff strives for continuous improvement by identifying and providing the services our residents and businesses need most.
- **Free and Equal Access:** all individuals have the right to choose for themselves what to read, hear, or view.
- **Diversity and Inclusion:** we cultivate an inclusive atmosphere, celebrate our diversity, and create an environment for the open exchange of differing ideas and points of view.
- **Fiscal Responsibility:** all decisions are weighed against the value added to the lives of our customers.
- **A Focus on Arlington Heights:** we are a part of the fabric of our community; all services are tailored to the unique needs of our residents and businesses.

Amended by the Board of Library Trustees—
January 17, 2017

Priorities

Our overarching priority is to **respond to the needs of Arlington Heights residents and businesses** by offering the formats, tools, and services they need most when they need them most. Without ever losing sight of that overall focus, our priorities are:

- **Popular Materials:** We will offer the books, movies, music, and emerging formats most in demand by our residents, ensure they are in good condition and easy to find, and make every effort to deliver them in a timely manner with minimal waiting for even the most in-demand items. We will seek to ensure our collection reflects the diversity of our world.
- **Popular Programs:** We will offer displays, programs, and exhibits most in demand by our residents, that highlight diverse experiences and points of view, and that support local educational curricula.
- **Technology Instruction and Access:** We will become the “go-to” place for our residents to learn about the technology they need through the use of formal classes, one-on-one instruction, demonstrations, and other techniques, emphasizing the practical applications of tools for business, school, and home.
- **Audience Development:** We will continue to learn about our residents to ensure our services meet the needs of our increasingly diverse community.

Amended by the Board of Library Trustees—
January 17, 2017