

BOARD OF LIBRARY TRUSTEES

COMMITTEE OF THE WHOLE

- 05.18.01 A meeting of the Board of Library Trustees of the Arlington Heights Memorial Library Committee of the Whole was called to order in the Board Room of the Arlington Heights Memorial Library on Monday, May 7, 2018, at 7:30 p.m. by President Smart.

Upon **ROLL CALL**, the following answered Present: Trustees Brody Garkisch, Medal, Supplitt, Tangney, Thanopoulos, Zyck, and Smart.

Absent: None.

Also present: Mike Driskell, Interim Executive Director; Shannon Distel, Director of Customer Services; Mary Hastings, Communications and Marketing Manager; Gary Leclair, Facilities Manager; Jennifer Czajka, Programs and Exhibits Manager; Carol Ng-He, Exhibit Coordinator; Janet Moravec, Business Office Administrator.

- 05.18.02 There was no **PUBLIC COMMENT**.
- 05.18.03 **2019 BUDGET TIMETABLE (Item 1)** – The committee reviewed the timetable for budget preparations for 2019.
- 05.18.04 **SKYLIGHT REPLACEMENT (Item 2)** – The committee continued its discussion of replacement options for the skylight between the 1968 and 1993 buildings. After discussion, the committee was in favor of keeping the existing structure and either replacing the exterior panels or replacing the exterior and interior panels. Changing the interior panels would allow change of the color while remaining translucent. The committee requested staff also seek a cost estimate on replacing the skylight with an enclosed roof.
- 05.18.05 **CAULKING PROJECT (Item 3)** – The committee discussed the caulking project for the exterior stone on the 1993 building. The committee directed staff to move ahead with having drawings created so the project can be sent out to bid.
- 05.18.06 **XOXO: AN EXHIBIT ABOUT LOVE & FORGIVENESS FINAL REPORT (Item 4)** – Programs and Exhibits Manager Jennifer Czajka and Exhibit Coordinator Carol Ng-He provided a final report of *XOXO: An Exhibit About Love & Forgiveness*, including attendance, costs and feedback.
- 05.18.07 There were no **OTHER** items to be discussed.
- 05.18.08 Trustee Zyck moved **THE BOARD OF LIBRARY TRUSTEES ADJOURNS TO CLOSED SESSION IN ACCORDANCE WITH 5 ILCS 120/2 (C) (5) FOR THE**

PURPOSE OF DISCUSSING THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE PUBLIC BODY. Trustee Tangney seconded. All were in favor and the motion carried. The board went into closed session at 8:32 p.m.

The board returned to open session at 9:47 p.m.

Trustee Zyck moved **APPROVAL OF THE WRITTEN CLOSED SESSION MINUTES OF MAY 7, 2018.** Trustee Tangney seconded. All were in favor and the motion carried. The written minutes and audio recording were sealed until further action by the board.

There being no further business to discuss, Trustee Thanopoulos moved **ADJOURNMENT.** Trustee Tangney seconded. All were in favor and the meeting was adjourned at 9:48 p.m.

Janet Moravec, Recorder