HOW TO USE YOUR ANDROID DEVICE

COMPONENTS

- 1 Multi-touch screen
- 2 Headphone jack
- 3 Speaker
- 4 Camera(s)

BUTTONS

- 1 Power/Sleep
- 2 Volume button
- 3 Physical buttons vs. on screen buttons
 - i. Home
 - ii. Back
 - iii. Options (three bars or dots)
 - iv. Search (magnifying glass)

THE HOME SCREEN

- 1 App icons
- 2 Page indicator
- 3 Double tap home to move to center screen
- 4 Apps along bottom
- 5 Status icons along top (WiFi, battery, time, etc.)
- 6 Swipe down menu

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- i. WiFi/Bluetooth/GPS
- ii. Mute/Screen rotation/Airplane mode
- iii. Brightness
- iv. Notifications

SETTINGS

- 1 WiFi
- 2 Networks
- 3 Bluetooth connections
- 4 Data usage
- 5 Sound
- 6 Display
- 7 Storage
- 8 Battery
- 9 Applications
- 10 Location
- 11 Security
- 12 Date and time
- 13 Language and Input
- 14 Accessibility
- 15 About Device (Android Version)

ORGANIZING YOUR HOME SCREEN

- 1 Tap vs. hold
- 2 Move apps
- 3 Delete apps
- 4 Folders
- 5 Customize apps along the bottom

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MANAGING APPS

- 1 Home button to return home
- 2 Back button multiple times to return home
- $\,\,3\,$ Hold home to switch apps or close running apps
- 4 Google Play Store to add apps

SYSTEM APPS

- 1 Phone
- 2 Contacts
- 3 Messages
- 4 Mail
- 5 Gallery/Photos
- 6 Navigation
- 7 Google Maps

LIBRARY APPS

- AHML app
- 2 3M (ebooks and audiobooks)
- 3 OverDrive (ebooks and audiobooks)
- 4 Hoopla (audiobooks, music, videos, and some ebooks)
- 5 Zinio (magazines)

USEFUL TIPS

- Password protect device
- 2 Close and open apps periodically
- 3 Lynda "Android Essential Training" (3h 19m)

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