

ARLINGTON HEIGHTS MEMORIAL LIBRARY

OPERATING BUDGET FISCAL YEAR 2014-15 BEGINNING MAY 1, 2014

LIBRARY BOARD

Joan Brody Garkisch

Charles Drost

Deborah A. Nelson

Kerry W. Pearson

Debbie Smart

David F. Unumb

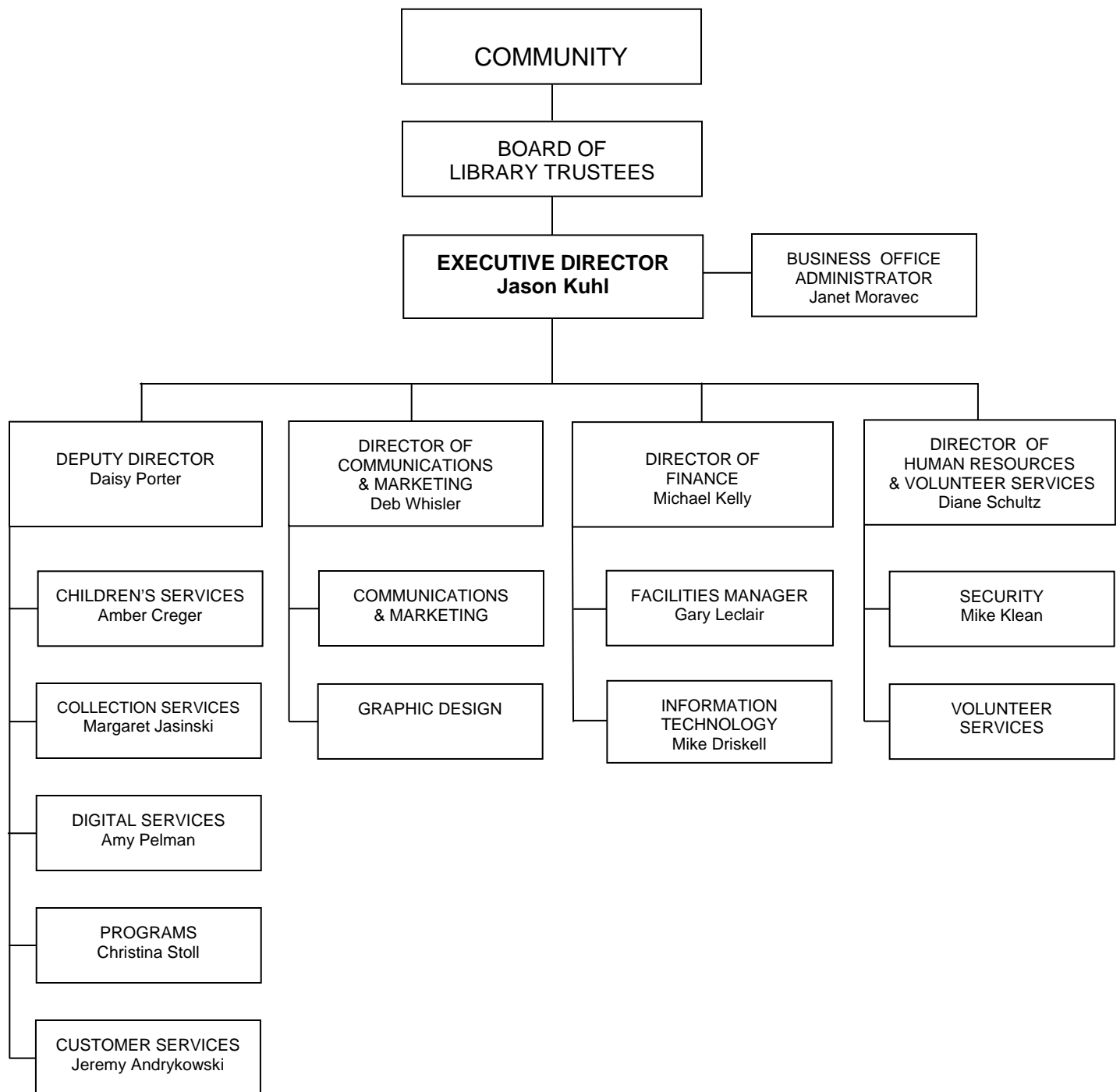
Greg Zyck

EXECUTIVE DIRECTOR

Jason Kuhl

Arlington Heights Memorial
LIBRARY ▶

Effective 3/1/2014



► Fund at a Glance

The Arlington Heights Memorial Library uses two funds to account for its expenditures. The General Fund is a subcategory of the special revenue fund type and is reported under Special Revenues in the Village of Arlington Heights' financial statements. The Capital Fund accounts for a variety of capital improvements listed in the library's Long Range Fiscal Plan. The Memorial Library General and Capital Funds are for the operations of the village library, not including any debt service or capital expenditures associated with bond issues by the village for library purposes. (These items are paid for by the village and accounted for in other village funds.)

Since 1926, library funding has been derived from a special revenue tax fund set up for the purpose of maintaining a library for village residents. The library is expected to derive 97% of its total revenue from property taxes in fiscal year 2013–14. Sixty-nine percent of Arlington Heights residents were registered borrowers as of April 30, 2013.

LIBRARY GOVERNANCE & STAFF

- The library is governed by an elected Board of Library Trustees consisting of seven members; each member serves an unremunerated six-year term. Current trustees are Joan Brody Garkisch, Charles Drost, Deborah A. Nelson, Kerry W. Pearson, Debbie Smart, David F. Unumb and Greg Zyck.
- The Board of Library Trustees regularly meets on the third Tuesday of each month; all meetings are open to the public. The library has a staff that includes 28 employees with Master of Library Science degrees. As of May 1, 2013, the total full-time equivalent (FTE) of employees was 149.6.

LIBRARY VISION AND VALUES

Our Vision

The Arlington Heights Memorial Library strives to add value in our customers' lives by:

- partnering with them to develop skills they need to succeed in all stages of their lives;
- helping local businesses and community agencies thrive;
- creating occasions for cultural experiences and discovery; and
- offering opportunities in Arlington Heights for gathering, learning, contemplating, creating, and finding inspiration.

Our Values

We believe in:

- **Unparalleled Customer Service:** our best-in-class staff strives for continuous improvement by identifying and providing the services our residents and businesses need most.
- **Free and Equal Access:** all individuals have the right to choose for themselves what to read, hear, or view.
- **Fiscal Responsibility:** all decisions are weighed against the value added to the lives of our customers.
- **A Focus on Arlington Heights:** we are a part of the fabric of our community; all services are tailored to the unique needs of our residents and businesses.

LIBRARY FACILITY

- The Arlington Heights Memorial Library is open 79 hours weekly: 9 a.m.–10 p.m. weekdays, 9 a.m.–5:30 p.m. Saturdays, and 12–5:30 p.m. Sundays. The drive-up window for picking up requested materials opens at 7 a.m. Monday–Friday and remains open until the library closes at 10 p.m., adding another eight hours of service at this location. The service point at the Arlington Heights Senior Center is open 44.5 hours per week as well.
- Located at 500 North Dunton Avenue, the current library building opened in June of 1968, with 40,000 square feet. In 1978, it was expanded to over 76,000 square feet. In 1992, voter approval was given to build a 56,000-square-foot addition and to renovate the original facility. The library's second-floor addition opened in September of 1994, and renovation of the original building was completed in 1995.
- A second renovation of the first and second floors was completed in spring 2013. This renovation added a teen area, ten more small conference rooms, a digital media lab, a genealogy room, a lounge with a fireplace, the Marketplace area for new and popular books and a variety of public spaces for exhibits and programs.
- The main floor is divided into service areas for adults, teens and children, including selections of books, movies, magazines, computers, CDs and a café. A computer training lab and a digital media lab are available for staff and public classes.
- The second floor contains 14 small conference/study rooms, a meeting room (with a maximum capacity of 200) available for library programs and for use by eligible community groups, the Literacy/ESL (English as a Second Language) office, administrative offices and staff room.
- The lower level of the building includes parking, a book drop, a drive-up window and maintenance areas, including heating and ventilating equipment.

LIBRARY COLLECTION & EQUIPMENT

- The library owned 354,363 books, magazines and audiovisual items as of April 30, 2013.
- The total circulation for the fiscal year ended April 30, 2013, was 2,664,382 items.
- Wireless Internet service, laptops and iPads for use in the library are available.
- Over 100 personal computers with Internet access and office software are available for public use.
- Photocopiers, a color copier, fax machines and microform reader/printers are available.
- An Optelec machine for the visually impaired, a TTY for communication with the hearing impaired and three public computers with magnification software are available.
- Electronic resources, including eBooks, eAudiobooks, music and movies as well as business information and magazine indexes with full-text options, are offered both in the library and remotely.

LIBRARY PROGRAMS & SERVICES

The library adds value to the lives of residents by offering:

- eReaders such as the Kindle, Nook and Sony to borrow
- iPads to borrow from Kids' World
- A mobile application for accessing library resources, self-checkout and downloading eBooks
- A Business Center with resources and classes for small businesses
- The Studio, a digital media lab consisting of a production studio and three smaller post-production rooms. Customers can create media projects for home, school or business. There is equipment for scanning photos, creating and scanning video, and recording voice or music. The lab also loans equipment such as cameras and tripods to customers who want to work on projects outside of the library.
- A wide variety of programs and events for children, teens and adults including storytimes, lectures, book discussions, concerts and large-scale exhibits
- A summer reading program, which attracts about 5,000 children annually participating in summer leisure and skill-building reading while on vacation from their classrooms
- Literacy tutoring in cooperation with Township High School District 214 Community Education and through the library's own literacy lab
- A variety of computer classes offered throughout the year

For the sixth year in a row, *Library Journal's* "Index of Public Library Service" gave the Arlington Heights Memorial Library a five-star rating, making it one of America's top-rated libraries. Only 1% of public libraries across the nation were awarded this distinction and only 28 libraries have received it six years in a row.

LIBRARY OUTREACH

Beyond its four walls, the library provides:

- Access to the online catalog, library accounts, full-text newspaper and magazines articles and online chat service, 24 hours a day, 7 days a week at www.ahml.info. A resident can reserve or renew materials, receive email reminders of due dates, download eBooks and register for programs online.
- Real-time homework assistance on a wide variety of school subjects, both in English and Spanish, at www.ahml.info
- Answers to reference questions by phone, instant messaging, email or via the website at www.ahml.info
- A bimonthly newsletter highlighting services and programs mailed to all village residences and businesses
- Bookmobile service at 29 stops throughout the community and outreach services to apartment

MEMORIAL LIBRARY FUND

(Continued)

complexes, health care sites, senior independent living complexes and to residents of the Backstretch at Arlington Park

- Home delivery of material for residents who are permanently or temporarily homebound

LIBRARY COLLABORATION

- The library is a member of the Reaching Across Illinois Library System (RAILS), a cooperative with over 1,500 public, academic, school and private libraries. Through interlibrary loan, residents have access to vast library collections throughout the country. As a benefit of system membership, residents have reciprocal borrowing privileges with neighboring public libraries, the Chicago Public Library and many other libraries throughout Illinois.
- The library is a service partner at the Arlington Heights Senior Center, operating a reading room and computer lab at the center. Features include a collection of appealing items to check out, programs, discussion groups and free computers with Internet access and computer classes.
- The library is a LINKin partner through a shared catalog with eight other local libraries providing expedited and cost-effective access to a greatly expanded collection of material.
- The library is partnering with the Arlington Heights Park district to provide book drops at Camelot and Frontier Parks giving residents in the northern part of Arlington Heights a more convenient way to return library items.

► Fund Summary

	2011-12 Actual	2012-13 Actual	2013-14 Est. Actual	2013-14 Budget	2014-15 Budget	\$ Change	% Change
BEGINNING FUND BALANCE	\$6,210,348	\$7,545,534	\$6,082,507	\$6,082,507	\$6,899,410	\$816,903	13.4%
Revenues							
Taxes	\$13,014,353	\$13,070,516	\$13,290,447	\$13,290,447	\$13,423,350	\$132,903	1.0%
Intergovernmental	107,240	93,813	124,189	93,000	84,000	(9,000)	(9.7%)
Fees	38,807	41,042	43,328	38,775	43,328	4,553	11.7%
Fines	202,453	166,672	167,000	165,000	165,000	0	0.0%
Interest Income	54,049	57,387	36,000	45,000	30,000	(15,000)	(33.3%)
Other	107,627	169,167	49,500	77,000	77,000	0	0.0%
Total Revenues	\$13,524,529	\$13,598,597	\$13,710,464	\$13,709,222	\$13,822,678	\$113,456	0.8%
Expenditures							
Personal Services	\$8,677,401	\$9,118,930	\$9,061,270	\$9,559,573	\$9,450,514	(\$109,059)	(1.1%)
Contractual Services	1,283,264	1,166,286	1,244,583	1,309,844	1,443,504	133,660	10.2%
Commodities	1,859,728	1,882,270	2,003,331	2,092,931	2,212,777	119,846	5.7%
Other Charges	37,599	15,214	31,446	29,500	35,000	5,500	18.6%
Total Expenditures	\$11,857,992	\$12,182,700	\$12,340,630	\$12,991,848	\$13,141,795	\$149,947	1.2%
Revenues over (under) Expenditures	\$1,335,186	\$1,415,897	\$1,369,834	\$717,374	\$680,883	(\$36,491)	(5.1%)
Interfund Transfers Out	0	(2,878,924)	(552,931)	(715,874)	(649,702)	66,172	(9.2%)
ENDING FUND BALANCE	\$7,545,534	\$6,082,507	\$6,899,410	\$6,084,007	\$6,930,591	\$846,584	13.9%

MEMORIAL LIBRARY FUND

REVENUES

Account No.	Account Description	Actual	Actual	Projected	Budget	Budget	\$	%
		2011-12	2012-13	Actual 2013-14	2013-14	2014-15	Inc / (Dec)	Inc / (Dec)
291-0000-401.03-00	Real Estate Tax IMRF	672,885	736,371	797,079	797,079	883,779	86,700	10.9%
291-0000-401.04-00	Real Estate Tax FICA	509,746	513,477	514,550	514,550	529,239	14,689	2.9%
291-0000-401.05-00	Real Estate Tax	11,831,722	11,820,668	11,978,818	11,978,818	12,010,332	31,514	0.3%
	Real Estate Taxes	13,014,353	13,070,516	13,290,447	13,290,447	13,423,350	132,903	1.0%
291-0000-411.65-00	Per Capita Grant & Gifts	78,795	77,016	77,177	78,000	78,000	0	0.0%
291-0000-411.70-00	Other Grants	7,867	16,468	4,250	10,000	5,000	(5,000)	(50.0%)
291-0000-411.75-00	Other Restricted	0	0	0	0	0	0	N/A
291-0000-411.90-00	Contribution Ord. Library	20,578	329	42,762	5,000	1,000	(4,000)	(80.0%)
	Intergovernmental	107,240	93,813	124,189	93,000	84,000	(9,000)	(9.7%)
291-0000-436.72-00	Non Resident Fees	797	828	828	775	828	53	6.8%
291-0000-436.74-00	Copier/Reader Printer Fees	33,815	36,009	38,400	34,000	38,000	4,000	11.8%
291-0000-436.75-00	Meeting Room Fees	4,195	4,205	4,100	4,000	4,500	500	12.5%
	Library Fees	38,807	41,042	43,328	38,775	43,328	4,053	11.7%
291-0000-442.20-00	Late Charges	179,777	144,338	144,000	145,000	145,000	0	0.0%
291-0000-442.25-00	Lost Item Charges	22,676	22,334	23,000	20,000	20,000	0	0.0%
	Library Fines	202,453	166,672	167,000	165,000	165,000	0	0.0%
291-0000-461.02-00	Interest on Investments	44,926	37,012	36,000	45,000	30,000	(15,000)	(33.3%)
291-0000-462.10-00	Market Value Adjustments	9,123	20,375	0	0	0	0	N/A
	Interest Income	54,049	57,387	36,000	45,000	30,000	(15,000)	(33.3%)
291-0000-483.70-00	Donations - Library	4,147	4,554	1,000	1,000	1,000	0	0.0%
291-0000-489.90-00	Other Income	27,528	24,128	25,000	10,500	10,500	0	0.0%
291-0000-489.93-00	Donations Genealogy	715	530	500	500	500	0	0.0%
291-0000-489.94-00	FOL Reimbursements	75,237	139,955	23,000	65,000	65,000	0	0.0%
	Other	107,627	169,167	49,500	77,000	77,000	0	0.0%
	Total Memorial Library Fund	13,524,529	13,598,597	13,710,464	13,709,222	13,822,678	113,206	0.8%

MEMORIAL LIBRARY FUND

EXPENDITURES

Administration

6001

Account Number	Account Description	Actual 2011-12	Actual 2012-13	Projected		Budget 2014-15	\$ Inc / (Dec)	% Inc / (Dec)
				Actual 2013-14	Budget 2013-14			
291-6001-601.16-01	Executive Director	143,410	134,408	128,666	132,339	133,281	942	0.7%
291-6001-601.16-02	Director of Library Operations	89,724	92,821	72,000	120,463	0	(120,463)	(100.0%)
291-6001-601.16-17	Director of Services	116,861	120,990	96,484	97,083	99,614	2,531	2.6%
291-6001-601.16-43	Business Office Administrator	47,514	49,414	50,755	51,183	52,423	1,240	2.4%
291-6001-601.16-51	Clerk IV	39,437	41,013	42,086	42,483	43,468	985	2.3%
291-6001-601.16-57	Clerk II	17,164	16,892	17,288	17,521	17,849	328	1.9%
291-6001-601.16-92	Achievement Awards	6,500	500	2,000	2,000	2,000	0	0.0%
	Salaries	460,610	456,038	409,279	463,072	348,635	(114,437)	(24.7%)
291-6001-601.19-05	Medical Insurance	55,208	58,260	60,000	191,566	186,000	(5,566)	(2.9%)
291-6001-601.19-10	IMRF	55,622	286,285	62,142	78,527	47,932	(30,595)	(39.0%)
291-6001-601.19-11	Social Security	24,845	26,816	27,033	27,136	27,674	538	2.0%
291-6001-601.19-12	Medicare	6,326	6,351	5,935	6,381	5,055	(1,326)	(20.8%)
291-6001-601.19-53	Flexible Spending	2,404	2,065	1,986	2,200	2,200	0	0.0%
291-6001-601.19-55	Unemployment Compensation	14,797	3,654	10,000	10,000	10,000	0	0.0%
	Fringe Benefits	159,202	383,431	167,096	315,810	278,861	(36,949)	(11.7%)
291-6001-601.20-05	Professional Services	13,990	0	4,000	4,000	4,000	0	0.0%
291-6001-601.20-08	Consulting Services Library	0	0	0	4,000	4,000	0	0.0%
291-6001-601.20-20	Legal Services	21,845	13,059	12,000	16,000	16,000	0	0.0%
291-6001-601.20-40	General Insurance	114,352	129,912	142,655	142,655	158,600	15,945	11.2%
291-6001-601.20-81	OCLC Services	79,743	79,743	79,743	79,743	79,743	0	0.0%
291-6001-601.21-65	Other Services	25,308	6,491	5,920	5,920	5,920	0	0.0%
291-6001-601.22-01	Advertising	404	329	500	1,000	1,000	0	0.0%
291-6001-601.22-02	Dues	4,403	3,820	4,783	4,783	4,876	93	1.9%
291-6001-601.22-03	Training	21,718	12,320	85,000	92,963	62,000	(30,963)	(33.3%)
291-6001-601.22-05	Postage	36,335	36,683	35,630	41,630	36,220	(5,410)	(13.0%)
291-6001-601.22-42	Internet Access	17,842	20,572	22,080	22,080	25,140	3,060	13.9%
291-6001-601.22-70	Telephone Services	29,968	30,074	30,780	30,780	30,780	0	0.0%
	Contractual Services	365,908	333,003	423,091	445,554	428,279	(17,275)	(3.9%)
291-6001-601.30-05	Office Supplies & Equipment	2,937	3,292	4,995	4,995	5,695	700	14.0%
291-6001-601.31-85	Small Tools & Equipment	599	4,554	2,000	5,000	5,000	0	0.0%
291-6001-601.32-72	Special Events	651	416	1,000	1,000	1,000	0	0.0%
	Commodities	4,187	8,262	7,995	10,995	11,695	700	6.4%
291-6001-601.40-96	Operating Contingency	34,929	8,751	20,000	20,000	20,000	0	0.0%
	Other Charges	34,929	8,751	20,000	20,000	20,000	0	0.0%
291-6001-601.50-15	Other Equipment	72,871	0	0	0	0	0	N/A
291-6001-601.50-55	Other Capital Outlay	0	0	0	0	0	0	N/A
	Capital Outlay	72,871	0	0	0	0	0	N/A
	Total Administration	1,097,707	1,189,485	1,027,461	1,255,431	1,087,470	(167,961)	(13.4%)

MEMORIAL LIBRARY FUND

EXPENDITURES

Communications & Marketing

6002

Account Number	Account Description	Actual			Projected		\$ Inc / (Dec)	% Inc / (Dec)
		2011-12	2012-13	2013-14	Budget 2013-14	Budget 2014-15		
291-6002-601.16-21	Director of Communications	77,596	80,702	83,435	83,612	86,776	3,164	3.8%
291-6002-601.16-23	Graphics Supervisor	0	60,286	63,583	64,336	66,130	1,794	2.8%
291-6002-601.16-48	Library Assistant I	77,864	26,925	26,208	26,134	26,742	608	2.3%
291-6002-601.16-50	Graphics Designer	41,991	68,061	44,852	45,424	46,325	901	2.0%
291-6002-601.16-79	Publication Editor	28,927	29,522	30,119	30,279	31,464	1,185	3.9%
291-6002-601.16-80	Communications Assistant	9,269	12,401	16,857	14,529	19,732	5,203	35.8%
	Salaries	235,647	277,897	265,054	264,314	277,169	12,855	4.9%
291-6002-601.19-05	Medical Insurance	33,120	34,956	36,000	42,940	39,600	(3,340)	(7.8%)
291-6002-601.19-10	IMRF	27,754	35,330	35,856	37,531	38,326	795	2.1%
291-6002-601.19-11	Social Security	14,080	16,566	15,833	16,387	17,184	797	4.9%
291-6002-601.19-12	Medicare	3,293	3,874	3,693	3,833	4,019	186	4.9%
	Fringe Benefits	78,247	90,726	91,382	100,691	99,129	(1,562)	(1.6%)
291-6002-601.20-05	Professional Services	0	0	0	0	52,000	52,000	N/A
291-6002-601.21-02	Equipment Maintenance	770	987	1,840	1,840	1,840	0	0.0%
291-6002-601.21-65	Other Services	5,967	24,539	26,428	56,763	4,273	(52,490)	(92.5%)
291-6002-601.22-02	Dues	1,751	1,609	2,035	2,035	2,035	0	0.0%
291-6002-601.22-03	Training	190	1,268	873	873	873	0	0.0%
291-6002-601.22-10	Printing	68,594	69,517	89,387	89,387	89,387	0	0.0%
	Contractual Services	77,272	97,920	120,563	150,898	150,408	(490)	(0.3%)
291-6002-601.30-05	Office Supplies & Equipment	13,062	17,897	15,276	15,276	15,276	0	0.0%
291-6002-601.31-85	Small Tools & Equipment	4,916	434	8,000	8,000	8,000	0	0.0%
291-6002-601.32-01	Program Supplies	61	213	1,000	1,000	1,000	0	0.0%
291-6002-601.32-72	Special Events	1,226	2,815	7,900	7,900	8,250	350	4.4%
	Commodities	19,265	21,359	32,176	32,176	32,526	350	1.1%
Total Communications & Marketing		410,431	487,902	509,175	548,079	559,232	11,153	2.0%

MEMORIAL LIBRARY FUND

EXPENDITURES

Human Resources

6003

Account Number	Account Description	Actual 2011-12	Actual 2012-13	Projected	Budget 2013-14	Budget 2014-15	\$ Inc / (Dec)	% Inc / (Dec)
				Actual 2013-14				
291-6003-601.16-22	Director of Human Resources	60,091	63,101	65,447	65,657	68,114	2,457	3.7%
291-6003-601.16-51	Clerk IV	26,061	26,834	27,092	27,208	27,409	202	0.7%
291-6003-601.16-53	Volunteer Coordinator	21,038	21,967	22,475	21,814	22,703	889	4.1%
	Salaries	107,190	111,902	115,014	114,679	118,226	3,548	3.1%
291-6003-601.19-10	IMRF	13,121	14,964	16,207	16,288	16,348	60	0.4%
291-6003-601.19-11	Social Security	6,459	6,735	7,131	7,110	7,330	220	3.1%
291-6003-601.19-12	Medicare	1,511	1,575	1,668	1,663	1,714	51	3.1%
291-6003-601.19-50	Employee Asst. Program	6,125	6,075	6,250	6,200	6,200	0	0.0%
	Fringe Benefits	27,216	29,349	31,256	31,261	31,592	331	1.1%
291-6003-601.21-65	Other Services	10,097	26,216	9,265	11,265	9,265	(2,000)	(17.8%)
291-6003-601.22-01	Advertising	1,529	0	1,160	1,000	1,000	0	0.0%
291-6003-601.22-02	Dues	1,970	1,650	2,500	1,940	2,500	560	28.9%
291-6003-601.22-03	Training	342	893	800	1,000	800	(200)	(20.0%)
291-6003-601.22-55	In Service Training	8,029	8,555	4,650	8,000	8,000	0	0.0%
	Contractual Services	21,967	37,314	18,375	23,205	21,565	(1,640)	(7.1%)
291-6003-601.32-01	Program Supplies	3,077	1,695	3,200	4,000	4,000	0	0.0%
	Commodities	3,077	1,695	3,200	4,000	4,000	0	0.0%
291-6003-601.40-62	Tuition Reimbursement	1,420	2,763	6,446	4,500	10,000	5,500	122.2%
291-6003-601.40-70	Employee Recognition Program	1,250	3,700	5,000	5,000	5,000	0	0.0%
	Other Charges	2,670	6,463	11,446	9,500	15,000	5,500	57.9%
	Total Human Resources	162,120	186,723	179,291	182,645	190,383	7,739	4.2%

MEMORIAL LIBRARY FUND

EXPENDITURES

Paid by Gifts and Grants

6004

Account Number	Account Description	Actual	Actual	Projected	Budget	Budget	\$	%
		2011-12	2012-13	Actual 2013-14	2013-14	2014-15	Inc / (Dec)	Inc / (Dec)
291-6004-601.21-65	Other Services	31,314	43,733	7,236	5,000	5,000	0	0.0%
	Contractual Services	31,314	43,733	7,236	5,000	5,000	0	0.0%
291-6004-601.30-05	Office Supplies & Equipment	77	0	37	5,000	5,000	0	0.0%
291-6004-601.31-85	Small Tools and Equipment	3,621	4,255	432	5,000	5,000	0	0.0%
291-6004-601.32-01	Program Supplies	6,971	7,723	1,257	5,000	5,000	0	0.0%
291-6004-601.32-02	Program Events	10,015	4,358	760	5,000	5,000	0	0.0%
291-6004-601.32-32	Software	778	0	0	5,000	5,000	0	0.0%
291-6004-601.32-72	Special Events	9,194	9,290	16,845	5,000	5,000	0	0.0%
291-6004-601.32-75	Audio Visual	0	0	0	5,000	5,000	0	0.0%
291-6004-601.32-78	Electronic Resources	0	0	0	5,000	5,000	0	0.0%
291-6004-601.32-80	Books	2,234	1,014	823	5,000	5,000	0	0.0%
291-6004-601.32-95	Periodicals	0	300	0	0	0	0	N/A
	Commodities	32,890	26,940	20,154	45,000	45,000	0	0.0%
291-6004-601.50-12	Computer Equipment	22,243	0	0	0	0	0	N/A
291-6004-601.50-55	Other Capital Outlay	14,066	0	0	0	0	0	N/A
	Capital Outlay	36,309	0	0	0	0	0	N/A
	Total Paid by Gifts and Grants	100,513	70,673	27,390	50,000	50,000	0	0.0%

MEMORIAL LIBRARY FUND

EXPENDITURES

Finance

6008

Account Number	Account Description	Actual	Actual	Projected	Budget	Budget	\$	%
		2011-12	2012-13	Actual 2013-14	2013-14	2014-15	Inc / (Dec)	Inc / (Dec)
291-6008-601.16-24	Finance Manager	78,977	80,557	47,466	82,619	79,033	(3,586)	(4.3%)
291-6008-601.16-29	Finance Director	0	0	40,000	0	95,004	95,004	N/A
291-6008-601.16-48	Library Assistant I	46,090	47,703	48,308	47,734	48,662	928	1.9%
291-6008-601.16-51	Clerk IV	41,441	42,771	36,009	42,798	43,630	832	1.9%
291-6008-601.16-57	Clerk II	16,098	16,303	17,474	16,829	17,135	306	1.8%
	Salaries	182,606	187,334	189,257	189,980	283,464	93,484	49.2%
291-6008-601.19-05	Medical Insurance	33,120	34,957	36,000	42,940	39,600	(3,340)	(7.8%)
291-6008-601.19-10	IMRF	22,364	25,084	25,561	27,003	39,197	12,195	45.2%
291-6008-601.19-11	Social Security	11,030	11,301	11,734	11,779	17,575	5,796	49.2%
291-6008-601.19-12	Medicare	2,579	2,643	2,744	2,755	4,110	1,355	49.2%
	Fringe Benefits	69,093	73,985	76,039	84,477	100,482	16,006	18.9%
291-6008-601.20-05	Professional Services	8,690	8,950	9,305	9,305	9,305	0	0.0%
291-6008-601.21-36	Equipment Rental	1,106	1,554	1,509	1,509	1,509	0	0.0%
291-6008-601.21-65	Other Services	0	0	20,000	150	150	0	0.0%
291-6008-601.22-02	Dues	280	630	500	500	1,595	1,095	219.0%
291-6008-601.22-03	Training	817	1,286	0	1,410	2,400	990	70.2%
291-6008-601.22-25	IT Service Charge	20,000	20,000	23,000	23,000	23,000	0	0.0%
	Contractual Services	30,893	32,420	54,314	35,874	37,959	2,085	5.8%
291-6008-601.30-05	Office Supplies & Equipment	799	713	250	500	500	0	0.0%
291-6008-601.30-32	Software Library	29,634	0	0	0	0	0	N/A
	Commodities	30,433	713	250	500	500	0	0.0%
	Total Finance	313,025	294,452	319,860	310,831	422,405	111,575	35.9%

MEMORIAL LIBRARY FUND

EXPENDITURES

Information Technology

6010

Account Number	Account Description	Actual	Actual	Projected	Budget	Budget	\$	%
		2011-12	2012-13	2013-14	2013-14	2014-15	Inc / (Dec)	Inc / (Dec)
291-6010-601.16-25	Department Manager II	74,497	76,730	78,812	79,468	81,402	1,934	2.4%
291-6010-601.16-26	Department Manager I	59,648	61,409	63,078	62,978	65,141	2,163	3.4%
291-6010-601.16-28	Web Developer	52,154	53,097	57,187	58,118	58,606	488	0.8%
291-6010-601.16-44	Library Assistant III	75,331	47,421	49,294	49,715	50,914	1,199	2.4%
291-6010-601.16-49	Computer Technician	89,960	93,100	99,494	94,779	102,720	7,941	8.4%
291-6010-601.16-54	Clerk III	66,279	73,297	74,735	75,275	76,608	1,333	1.8%
291-6010-601.16-68	LAN Administrator	62,725	65,234	66,502	67,588	68,151	563	0.8%
	Salaries	480,594	470,288	489,102	487,921	503,542	15,621	3.2%
291-6010-601.19-05	Medical Insurance	88,320	93,229	96,000	114,507	105,600	(8,907)	(7.8%)
291-6010-601.19-10	IMRF	58,242	61,655	61,696	67,547	65,940	(1,607)	(2.4%)
291-6010-601.19-11	Social Security	29,074	28,314	30,324	30,251	31,220	969	3.2%
291-6010-601.19-12	Medicare	6,800	6,621	7,092	7,075	7,301	226	3.2%
	Fringe Benefits	182,436	189,819	195,112	219,380	210,061	(9,319)	(4.2%)
291-6010-601.20-05	Professional Services	3,279	2,596	2,000	3,000	19,000	16,000	533.3%
291-6010-601.20-08	Consulting Services Library	0	10,050	3,000	4,500	4,500	0	0.0%
291-6010-601.21-02	Equipment Maintenance	109,252	107,749	114,270	114,270	121,006	6,736	5.9%
291-6010-601.22-02	Dues	365	370	258	360	378	18	5.0%
291-6010-601.22-03	Training	13,499	4,264	0	0	500	500	N/A
	Contractual Services	126,395	125,029	119,528	122,130	145,384	23,254	19.0%
291-6010-601.30-05	Office Supplies & Equipment	600	510	400	400	400	0	0.0%
291-6010-601.30-30	Data System Supplies	32,477	35,803	42,825	42,305	45,845	3,540	8.4%
291-6010-601.30-32	Software Library	99,124	104,270	108,568	106,800	120,436	13,636	12.8%
291-6010-601.30-33	Documentation Library	687	609	2,000	2,100	2,000	(100)	(4.8%)
291-6010-601.31-85	Small Tools and Equipment	17,147	25,828	14,177	12,525	12,651	126	1.0%
291-6010-601.32-05	Processing Supplies	1,197	1,587	1,200	2,000	1,500	(500)	(25.0%)
291-6010-601.32-32	Software	29,308	12,982	22,125	18,851	19,985	1,134	6.0%
291-6010-601.32-85	Copier Supplies	5,855	5,484	0	0	0	0	N/A
	Commodities	186,395	187,073	191,295	184,981	202,817	17,836	9.6%
291-6010-601.50-12	Computer Equipment	161,108	0	0	0	0	0	N/A
291-6010-601.50-15	Other Equipment	14,814	0	0	0	0	0	N/A
	Capital Outlay	175,922	0	0	0	0	0	N/A
	Total Information Technology	1,151,742	972,209	995,037	1,014,412	1,061,804	47,392	4.7%

MEMORIAL LIBRARY FUND

EXPENDITURES

Security

6015

Account Number	Account Description	Actual 2011-12	Actual 2012-13	Projected	Budget 2013-14	Budget 2014-15	\$ Inc / (Dec)	% Inc / (Dec)
				Actual 2013-14				
291-6015-601.16-63	Security Supervisor	60,140	63,146	63,552	63,899	65,604	1,705	2.7%
291-6015-601.16-66	Security Guard	150,853	145,226	138,947	141,909	138,224	(3,685)	(2.6%)
	Salaries	210,993	208,372	202,499	205,808	203,828	(1,980)	0
291-6015-601.19-05	Medical Insurance	33,120	34,957	36,000	42,940	39,600	(3,340)	(7.8%)
291-6015-601.19-10	IMRF	22,430	24,726	26,444	28,030	24,788	(3,242)	(11.6%)
291-6015-601.19-11	Social Security	12,661	12,533	12,555	12,760	12,637	(123)	(1.0%)
291-6015-601.19-12	Medicare	2,961	2,931	2,936	2,984	2,956	(28)	(0.9%)
	Fringe Benefits	71,172	75,147	77,935	86,714	79,981	(6,733)	(7.8%)
291-6015-601.22-03	Training	178	93	500	500	500	0	0.0%
	Contractual Services	178	93	500	500	500	0	0.0%
291-6015-601.30-05	Office Supplies & Equipment	176	251	225	225	225	0	0.0%
	Commodities	176	251	225	225	225	0	0.0%
	Total Security	282,519	283,863	281,159	293,247	284,534	(8,713)	(3.0%)

MEMORIAL LIBRARY FUND

EXPENDITURES

Facilities

6020

Account Number	Account Description	Actual 2011-12	Actual 2012-13	Projected	Budget 2013-14	Budget 2014-15	\$ Inc / (Dec)	% Inc / (Dec)
				Actual 2013-14				
291-6020-601.16-60	Clerk I	40,403	40,414	41,851	42,007	42,652	645	1.5%
291-6020-601.16-69	Maintenance Supervisor	91,851	96,443	97,575	96,580	99,823	3,243	3.4%
291-6020-601.16-72	Maintenance Worker	198,971	222,492	225,060	225,155	232,209	7,054	3.1%
291-6020-601.18-05	Overtime Civilian	4,055	973	2,500	2,500	2,500	0	0.0%
	Salaries	335,280	360,322	366,986	366,242	377,184	10,942	3.0%
291-6020-601.19-05	Medical Insurance	66,240	64,098	72,000	85,881	79,200	(6,681)	(7.8%)
291-6020-601.19-10	IMRF	35,786	42,854	45,282	45,716	45,912	196	0.4%
291-6020-601.19-11	Social Security	19,733	21,435	22,753	22,707	23,385	678	3.0%
291-6020-601.19-12	Medicare	4,612	5,016	5,321	5,311	5,469	158	3.0%
	Fringe Benefits	126,371	133,403	145,356	159,615	153,966	(5,649)	(3.5%)
291-6020-601.21-02	Equipment Maintenance	13,906	14,750	15,358	15,500	15,500	0	0.0%
291-6020-601.21-07	Vehicle Maintenance	3,121	4,410	10,641	5,959	6,019	60	1.0%
291-6020-601.21-11	Building Maintenance	440,664	301,133	247,971	224,100	304,100	80,000	35.7%
291-6020-601.21-36	Equipment Rental	82	0	750	1,400	1,400	0	0.0%
291-6020-601.21-60	Water and Sewer Service	10,725	14,449	10,268	16,200	16,200	0	0.0%
291-6020-601.22-03	Training	0	0	160	425	425	0	0.0%
	Contractual Services	468,498	334,742	285,148	263,584	343,644	80,060	30.4%
291-6020-601.30-50	Petroleum Products	5,930	6,125	5,314	6,400	6,400	0	0.0%
291-6020-601.30-51	Heating Fuel	70,268	74,940	69,257	90,000	85,000	(5,000)	(5.6%)
291-6020-601.30-45	Janitorial Supplies	17,906	25,242	23,000	23,000	23,000	0	0.0%
	Commodities	94,104	106,307	97,571	119,400	114,400	(5,000)	(4.2%)
291-6020-601.50-15	Other Equipment	0	0	0	0	0	0	N/A
291-6020-601.50-55	Other Capital Outlay	46,249	0	0	0	0	0	N/A
	Capital Outlay	46,249	0	0	0	0	0	N/A
	Total Facilities	1,070,502	934,774	895,061	908,841	989,194	80,353	8.8%
	Total Admin Support Services	4,588,559	4,420,081	4,234,434	4,563,486	4,645,022	81,536	1.8%

MEMORIAL LIBRARY FUND

EXPENDITURES

Children's Services

6401

Account Number	Account Description	Actual 2011-12	Actual 2012-13	Projected	Budget 2013-14	Budget 2014-15	\$ Inc / (Dec)	% Inc / (Dec)
				Actual 2013-14				
291-6401-601.16-25	Department Manager II	96,741	63,787	74,759	75,567	76,577	1,010	1.3%
291-6401-601.16-33	Librarian IV	66,350	69,466	68,086	68,389	70,273	1,884	2.8%
291-6401-601.16-36	Librarian III	149,661	139,164	163,077	178,589	167,512	(11,077)	(6.2%)
291-6401-601.16-39	Librarian II	12,535	13,317	17,488	14,505	12,630	(1,875)	(12.9%)
291-6401-601.16-48	Library Assistant I	241,198	241,719	236,893	247,788	250,117	2,329	0.9%
291-6401-601.16-54	Clerk III	20,567	21,610	21,106	21,297	21,859	562	2.6%
291-6401-601.16-57	Clerk II	61,659	62,030	59,455	65,978	67,604	1,626	2.5%
291-6401-601.16-60	Clerk I	18,733	16,420	24,614	17,829	17,286	(543)	(3.0%)
	Salaries	667,444	627,513	665,478	689,942	683,858	(6,084)	(0.9%)
291-6401-601.19-05	Medical Insurance	66,240	58,272	60,000	71,567	66,000	(5,567)	(7.8%)
291-6401-601.19-10	IMRF	72,226	74,073	83,086	88,509	85,596	(2,913)	(3.3%)
291-6401-601.19-11	Social Security	40,541	38,368	41,260	42,776	42,399	(377)	(0.9%)
291-6401-601.19-12	Medicare	9,482	8,973	9,649	10,004	9,916	(88)	(0.9%)
	Fringe Benefits	188,489	179,686	193,995	212,856	203,911	(8,945)	(4.2%)
291-6401-601.21-02	Equipment Maintenance	1,275	2,400	2,828	2,828	2,828	0	0.0%
291-6401-601.21-65	Other Services	13,736	19,759	2,808	2,808	2,805	(3)	(0.1%)
291-6401-601.22-02	Dues	1,198	2,217	2,093	2,093	2,148	55	2.6%
291-6401-601.22-03	Training	4,500	8,885	645	601	2,687	2,086	347.1%
291-6401-601.22-18	Performers & Exhibits	0	0	12,137	12,137	12,258	121	1.0%
	Contractual Services	20,709	33,261	20,511	20,467	22,726	2,259	11.0%
291-6401-601.30-05	Office Supplies & Equipment	2,608	2,465	2,959	2,959	2,959	0	0.0%
291-6401-601.32-01	Program Supplies	2,090	4,148	6,622	2,622	2,648	26	1.0%
291-6401-601.32-02	Program Events	20,932	23,783	23,937	23,937	24,176	239	1.0%
291-6401-601.32-75	Audio Visual	70,472	74,144	1,050	1,050	1,060	10	1.0%
291-6401-601.32-78	Electronic Resources	45,983	0	0	0	0	0	N/A
291-6401-601.32-80	Books	169,380	164,659	2,240	2,240	2,262	22	1.0%
291-6401-601.32-90	Circulation Supplies	2,221	1,679	1,200	2,205	1,000	(1,205)	(54.6%)
291-6401-601.32-95	Periodicals	2,837	2,241	0	0	0	0	N/A
	Commodities	316,523	273,119	38,008	35,013	34,105	(908)	(2.6%)
	Total Children's Services	1,193,165	1,113,579	917,992	958,278	944,600	(13,678)	(1.4%)

MEMORIAL LIBRARY FUND

EXPENDITURES

Program Services

6405

Account Number	Account Description	Actual	Actual	Projected	Budget	Budget	\$	%
		2011-12	2012-13	Actual 2013-14	2013-14	2014-15	Inc / (Dec)	Inc / (Dec)
291-6405-601.16-26	Department Manager I	70,896	75,242	77,292	77,928	79,832	1,904	2.4%
291-6405-601.16-36	Librarian III	0	67,264	107,847	106,636	106,919	283	0.3%
291-6405-601.16-44	Library Assistant III	52,109	54,192	53,990	56,122	53,996	(2,126)	(3.8%)
291-6405-601.16-45	Library Assistant II	83,094	51,229	53,892	58,539	59,147	608	1.0%
291-6405-601.16-48	Library Assistant I	20,022	30,462	76,255	76,845	76,719	(126)	(0.2%)
291-6405-601.16-51	Clerk IV	88,208	117,284	147,297	133,487	148,064	14,577	10.9%
291-6405-601.16-54	Clerk III	1,019	12,685	10,266	12,636	15,719	3,083	24.4%
	Salaries	315,348	408,358	526,839	522,193	540,396	18,203	3.5%
291-6405-601.19-05	Medical Insurance	55,200	58,274	84,000	100,194	92,400	(7,794)	(7.8%)
291-6405-601.19-10	IMRF	34,931	48,273	69,625	65,394	69,582	4,188	6.4%
291-6405-601.19-11	Social Security	19,032	24,795	32,664	32,376	33,504	1,128	3.5%
291-6405-601.19-12	Medicare	4,451	5,799	7,639	7,572	7,836	264	3.5%
	Fringe Benefits	113,614	137,141	193,928	205,536	203,322	(2,214)	(1.1%)
291-6405-601.21-65	Other Services	15,393	28,268	0	0	0	0	N/A
291-6405-601.22-02	Dues	570	931	1,690	1,890	1,890	0	0.0%
291-6405-601.22-03	Training	3,776	6,833	3,326	3,226	3,258	32	1.0%
291-6405-601.22-18	Performers & Exhibits	0	0	65,000	84,450	78,100	(6,350)	(7.5%)
	Contractual Services	19,739	36,032	70,016	89,566	83,248	(6,318)	(7.1%)
291-6405-601.30-05	Office Supplies & Equipment	955	842	1,575	1,575	1,575	0	0.0%
291-6405-601.32-01	Program Supplies	5,690	1,341	2,460	2,460	2,460	0	0.0%
291-6405-601.32-02	Program Events	0	9,939	18,000	20,443	23,713	3,270	16.0%
291-6405-601.32-90	Circulation Supplies	568	378	1,350	950	3,035	2,085	219.5%
	Commodities	7,213	12,500	23,385	25,428	30,783	5,355	21.1%
	Total Program Services	455,914	594,031	814,168	842,723	857,749	15,026	1.8%

MEMORIAL LIBRARY FUND

EXPENDITURES

Customer Services

6420

Account Number	Account Description	Actual			Budget		\$ Inc / (Dec)	% Inc / (Dec)
		2011-12	2012-13	2013-14	2013-14	2014-15		
291-6420-601.16-05	Customer Services Coordinator	0	84,641	86,467	87,854	88,598	744	0.8%
291-6420-601.16-07	Customer Services Associate	0	249,953	270,348	272,248	282,378	10,130	3.7%
291-6420-601.16-15	Head of Circulation	102,141	63,278	64,822	65,368	66,953	1,585	2.4%
291-6420-601.16-16	Library Assistant I Circulation	0	119,703	122,915	123,168	126,585	3,417	2.8%
291-6420-601.16-26	Department Manager I	67,117	72,247	72,216	72,381	75,106	2,725	3.8%
291-6420-601.16-36	Librarian III	0	110,840	113,398	113,857	117,025	3,168	2.8%
291-6420-601.16-39	Librarian II	0	109,621	105,789	122,176	116,099	(6,077)	(5.0%)
291-6420-601.16-46	Library Assistant I Mags & News	0	47,703	47,521	47,734	48,662	928	1.9%
291-6420-601.16-47	Library Assistant I Call Center	0	35,008	26,152	24,255	24,417	162	0.7%
291-6420-601.16-48	Library Assistant I	558,666	0	0	0	0	0	N/A
291-6420-601.16-51	Clerk IV	45,501	25,758	0	0	0	0	N/A
291-6420-601.16-52	Clerk IV Circulation	0	45,653	44,891	46,829	48,025	1,196	2.6%
291-6420-601.16-54	Clerk III Mags & News	136,237	109,002	96,444	100,922	94,589	(6,333)	(6.3%)
291-6420-601.16-55	Clerk III Circulation	452,935	472,248	471,404	462,110	469,438	7,328	1.6%
291-6420-601.16-58	Clerk II Circulation	197,636	101,040	102,518	104,178	104,797	619	0.6%
291-6420-601.16-59	Clerk II Call Center	0	114,321	110,659	109,572	113,311	3,739	3.4%
291-6420-601.16-75	Library Page II	116,803	122,416	113,181	104,818	113,947	9,129	8.7%
	Salaries	1,677,036	1,883,432	1,848,725	1,857,470	1,889,930	32,460	1.7%
291-6420-601.19-05	Medical Insurance	88,320	157,327	156,000	186,075	171,600	(14,475)	(7.8%)
291-6420-601.19-10	IMRF	164,619	209,261	213,446	235,196	213,144	(22,052)	(9.4%)
291-6420-601.19-11	Social Security	102,996	115,184	114,621	115,163	117,176	2,013	1.7%
291-6420-601.19-12	Medicare	24,088	26,941	26,807	26,933	27,404	471	1.7%
	Fringe Benefits	380,023	508,713	510,874	563,367	529,324	(34,043)	(6.0%)
291-6420-601.21-02	Equipment Maintenance	8,500	4,485	6,276	6,690	6,185	(505)	(7.5%)
291-6420-601.21-65	Other Services	5,661	50,764	2,885	2,993	2,885	(108)	(3.6%)
291-6420-601.22-02	Dues	1,618	2,149	3,243	3,243	3,337	94	2.9%
291-6420-601.22-03	Training	4,972	10,334	3,814	3,814	3,914	100	2.6%
	Contractual Services	20,751	67,732	16,218	16,740	16,321	(419)	(2.5%)
291-6420-601.30-05	Office Supplies & Equipment	5,324	2,566	2,726	2,726	2,726	0	0.0%
291-6420-601.30-07	Supplies Reimbursed by Patron	0	1,255	650	4,599	3,700	(899)	(19.5%)
291-6420-601.31-85	Small Tools & Equipment	0	0	0	100	0	(100)	(100.0%)
291-6420-601.32-01	Program Supplies	1,339	1,066	1,134	1,134	1,225	91	8.0%
291-6420-601.32-02	Program Events	1,266	1,276	1,000	1,350	1,350	0	0.0%
291-6420-601.32-80	Books	961	993	983	1,068	1,068	0	0.0%
291-6420-601.32-85	Copier Supplies	2,725	858	2,128	1,682	2,686	1,004	59.7%
291-6420-601.32-90	Circulation Supplies	4,437	5,336	7,883	7,883	7,923	40	0.5%
	Commodities	16,052	13,350	16,504	20,542	20,678	136	0.7%
	Total Customer Services	2,093,862	2,473,227	2,392,321	2,458,119	2,456,253	(1,866)	(0.1%)

MEMORIAL LIBRARY FUND

EXPENDITURES

Digital Services

6450

Account Number	Account Description	Actual			Projected		\$ Inc / (Dec)	% Inc / (Dec)
		2011-12	2012-13	2013-14	2013-14	2014-15		
291-6450-601.16-25	Department Manager II	73,234	78,032	76,715	81,415	79,033	(2,382)	(2.9%)
291-6450-601.16-30	Digital Media Specialist	0	45,408	41,379	41,621	42,392	771	1.9%
291-6450-601.16-33	Librarian IV	73,367	75,206	74,919	75,253	76,717	1,464	1.9%
291-6450-601.16-36	Librarian III	215,608	64,741	83,730	107,459	95,362	(12,097)	(11.3%)
291-6450-601.16-39	Librarian II	175,731	788	0	0	0	0	N/A
291-6450-601.16-48	Library Assistant I	0	160,560	146,477	155,222	138,859	(16,363)	(10.5%)
291-6450-601.16-51	Clerk IV	41,733	0	0	0	0	0	N/A
291-6450-601.16-54	Clerk III	13,649	11,967	11,901	12,636	12,887	251	2.0%
	Salaries	593,322	436,702	435,121	473,606	445,250	(28,356)	(6.0%)
291-6450-601.19-05	Medical Insurance	77,280	46,620	60,000	71,570	66,000	(5,570)	(7.8%)
291-6450-601.19-10	IMRF	64,953	55,295	58,267	63,617	59,766	(3,851)	(6.1%)
291-6450-601.19-11	Social Security	35,992	26,491	26,977	29,364	27,606	(1,758)	(6.0%)
291-6450-601.19-12	Medicare	8,417	6,195	6,309	6,867	6,456	(411)	(6.0%)
	Fringe Benefits	186,642	134,601	151,553	171,418	159,828	(11,590)	(6.8%)
291-6450-601.21-65	Other Services	74,992	0	0	0	0	0	N/A
291-6450-601.22-02	Dues	2,615	1,200	1,815	1,815	1,890	75	4.1%
291-6450-601.22-03	Training	7,568	11,296	500	1,150	750	(400)	(34.8%)
291-6450-601.22-66	Outside Reference Service	1,990	2,990	2,164	2,000	2,230	230	11.5%
	Contractual Services	87,165	15,486	4,479	4,965	4,870	(95)	(1.9%)
291-6450-601.30-05	Office Supplies & Equipment	995	1,119	1,250	1,250	1,250	0	0.0%
291-6450-601.31-85	Small Tools and Equipment	237	2,261	3,960	3,960	3,960	0	0.0%
291-6450-601.32-01	Program Supplies	820	0	0	0	0	0	N/A
291-6450-601.32-02	Program Events	4,201	0	0	0	0	0	N/A
291-6450-601.32-78	Electronic Resources	226,567	267,966	291,397	297,273	303,303	6,030	2.0%
291-6450-601.32-80	Books	78,619	0	0	0	0	0	N/A
291-6450-601.32-90	Circulation Supplies	288	607	327	300	300	0	0.0%
291-6450-601.32-95	Periodicals	33,867	0	0	0	0	0	N/A
	Commodities	345,594	271,953	296,934	302,783	308,813	6,030	2.0%
	Total Digital Services	1,212,723	858,742	888,087	952,772	918,761	(34,011)	(3.6%)

MEMORIAL LIBRARY FUND

EXPENDITURES

Collection Services

6470

Account Number	Account Description	Actual			Budget		\$ Inc / (Dec)	% Inc / (Dec)
		2011-12	2012-13	Projected Actual 2013-14	2013-14	2014-15		
291-6470-601.16-06	Manager of Collection Services	84,197	87,564	89,937	90,692	92,892	2,200	2.4%
291-6470-601.16-25	Department Manager II	99,098	75,382	0	0	0	0	N/A
291-6470-601.16-33	Librarian IV	134,018	65,026	63,542	63,868	65,096	1,228	1.9%
291-6470-601.16-36	Librarian III	121,072	126,274	152,236	128,157	135,071	6,914	5.4%
291-6470-601.16-39	Librarian II	53,375	66,316	112,707	97,436	98,039	603	0.6%
291-6470-601.16-41	Head of Acquisitions	39,351	43,855	47,181	44,525	49,071	4,546	10.2%
291-6470-601.16-48	Library Assistant I	68,151	70,469	71,230	71,093	73,309	2,216	3.1%
291-6470-601.16-51	Clerk IV	119,676	122,969	85,216	123,306	88,240	(35,066)	(28.4%)
291-6470-601.16-54	Clerk III	249,596	266,628	272,358	274,334	280,089	5,756	2.1%
291-6470-601.16-57	Clerk II	74,153	84,386	86,776	85,690	88,530	2,840	3.3%
291-6470-601.16-60	Clerk I	118,583	106,952	110,878	115,070	114,197	(873)	(0.8%)
291-6470-601.16-75	Library Page II	68,797	59,970	58,240	66,690	63,957	(2,733)	(4.1%)
291-6470-601.16-78	Library Page I	145,183	136,648	135,537	147,018	138,010	(9,008)	(6.1%)
	Salaries	1,375,250	1,312,439	1,285,838	1,307,878	1,286,501	(21,377)	(1.6%)
291-6470-601.19-05	Medical Insurance	198,732	186,457	168,000	200,388	184,800	(15,588)	(7.8%)
291-6470-601.19-10	IMRF	151,918	157,769	161,185	164,902	158,857	(6,045)	(3.7%)
291-6470-601.19-11	Social Security	83,416	79,511	79,722	81,088	79,763	(1,325)	(1.6%)
291-6470-601.19-12	Medicare	19,510	18,595	18,645	18,964	18,654	(310)	(1.6%)
	Fringe Benefits	453,576	442,332	427,552	465,343	442,074	(23,269)	(5.0%)
291-6470-601.21-64	Access Services	3,121	2,641	3,344	4,464	4,464	0	0.0%
291-6470-601.21-65	Other Services	3,060	516	97,680	123,317	0	(123,317)	(100.0%)
291-6470-601.22-02	Dues	1,980	1,320	2,380	2,380	2,404	24	1.0%
291-6470-601.22-03	Training	4,314	5,044	1,200	1,200	4,842	3,642	303.5%
291-6470-601.22-85	Processing Services	0	0	0	0	171,890	171,890	N/A
	Contractual Services	12,475	9,521	104,604	131,361	183,600	52,239	39.8%
291-6470-601.30-05	Office Supplies & Equipment	1,460	1,733	2,000	2,000	2,000	0	0.0%
291-6470-601.30-33	Documentation Library	525	525	850	525	850	325	61.9%
291-6470-601.32-01	Program Supplies	831	878	0	0	0	0	N/A
291-6470-601.32-03	Binding	2,027	237	500	1,500	1,000	(500)	(33.3%)
291-6470-601.32-05	Processing Supplies	46,143	29,185	25,000	40,000	36,000	(4,000)	(10.0%)
291-6470-601.32-75	Audio Visual	247,351	272,853	460,235	426,535	524,535	98,000	23.0%
291-6470-601.32-80	Books	417,999	548,236	669,000	705,604	712,660	7,056	1.0%
291-6470-601.32-90	Circulation Supplies	2,033	1,023	2,000	2,740	2,740	0	0.0%
291-6470-601.32-95	Periodicals	85,450	104,078	116,049	132,984	127,450	(5,534)	(4.2%)
	Commodities	803,819	958,748	1,275,634	1,311,888	1,407,235	95,347	7.3%
	Total Collection Services	2,645,120	2,723,040	3,093,628	3,216,470	3,319,410	102,940	3.2%
	Total User Services	7,600,784	7,762,619	8,106,196	8,428,362	8,496,773	68,411	0.8%
	Total Memorial Library Fund Before Operating Transfers Out	12,189,343	12,182,700	12,340,630	12,991,848	13,141,795	149,947	1.2%

MEMORIAL LIBRARY FUND

EXPENDITURES

Non-Operating

6901

Account Number	Account Description	Actual 2011-12	Actual 2012-13	Projected	Budget 2013-14	Budget 2014-15	\$ Inc / (Dec)	% Inc / (Dec)
				Actual 2013-14				
291-6901-601.90-05	Operating Transfer Out	0	2,878,924	552,931	715,874	649,702	(66,172)	(9.2%)
	Non-Operating	0	2,878,924	552,931	715,874	649,702	(66,172)	(9.2%)
	Total Non-Operating	0	2,878,924	552,931	715,874	649,702	(66,172)	(9.2%)
	Total Memorial Library Fund	12,189,343	15,061,624	12,893,561	13,707,722	13,791,497	83,775	0.6%

LIBRARY CAPITAL PROJECTS FUND

491

► Fund Summary

	2011-12 Actual	2012-13 Actual	2013-14 Est. Actual	2013-14 Budget	2014-15 Budget	\$ Change	% Change
BEGINNING FUND BALANCE	\$0	\$0	\$536	\$536	\$536	\$0	0.0%
Revenues							
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Intergovernmental	0	0	0	0	0	0	N/A
Fees	0	0	0	0	0	0	N/A
Fines	0	0	0	0	0	0	N/A
Interest Income	0	0	0	0	0	0	N/A
Other	0	0	0	0	0	0	N/A
Total Revenues	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Expenditures							
Capital Items	\$0	\$2,878,388	\$552,931	\$715,874	\$649,702	(\$66,172)	(9.2%)
Total Expenditures	\$0	\$2,878,388	\$552,931	\$715,874	\$649,702	(\$66,172)	(9.2%)
Revenues over (under) Expenditures	\$0	(\$2,878,388)	(\$552,931)	(\$715,874)	(\$649,702)	\$66,172	(9.2%)
Interfund Transfer In	0	2,878,924	552,931	715,874	649,702	(66,172)	(9.2%)
ENDING FUND BALANCE	\$0	\$536	\$536	\$536	\$536	\$0	0.0%

LIBRARY CAPITAL PROJECTS FUND

REVENUES

Account No.	Account Description	Actual 2011-12	Actual 2012-13	Projected	Budget 2013-14	Budget 2014-15	\$ Inc / (Dec)	% Inc / (Dec)
				Actual 2013-14				
491-0000-491-05-00	Operating Transfer In	0	2,878,924	552,931	715,874	649,702	(66,172)	(9.2%)
	Other Financing Sources	0	2,878,924	552,931	715,874	649,702	(66,172)	(9.2%)
Total Capital Projects Library Fund		0	2,878,924	552,931	715,874	649,702	(66,172)	(9.2%)

LIBRARY CAPITAL PROJECTS FUND

EXPENDITURES

Administration

6001

Account Number	Account Description	Actual 2011-12	Actual 2012-13	Projected	Budget 2013-14	Budget 2014-15	\$ Inc / (Dec)	% Inc / (Dec)
				Actual 2013-14				
491-6001-601.50-15	Other Equipment	0	48,506	65,897	94,946	75,000	(19,946)	(21.0%)
491-6001-601.50-55	Other Capital Outlay	0	2,527,762	92,278	60,000	225,000	165,000	275.0%
	Capital Outlay	0	2,576,268	158,175	154,946	300,000	145,054	93.6%
Total Administration		0	2,576,268	158,175	154,946	300,000	145,054	93.6%

Paid by Gifts and Grants

6004

Account Number	Account Description	Actual 2011-12	Actual 2012-13	Projected	Budget 2013-14	Budget 2014-15	\$ Inc / (Dec)	% Inc / (Dec)
				Actual 2013-14				
491-6004-601.50-55	Other Capital Outlay	0	60,362	15,000	15,000	15,000	0	0.0%
	Capital Outlay	0	60,362	15,000	15,000	15,000	0	0.0%
Total Paid by Gifts and Grants		0	60,362	15,000	15,000	15,000	0	0.0%

LIBRARY CAPITAL PROJECTS FUND

EXPENDITURES

Information Technology

6010

Account Number	Account Description	Actual 2011-12	Actual 2012-13	Projected	Budget 2013-14	Budget 2014-15	\$ Inc / (Dec)	% Inc / (Dec)
				Actual 2013-14				
491-6010-601.50-12	Computer Equipment	0	123,076	229,768	162,760	73,000	(89,760)	(55.1%)
491-6010-601.50-15	Other Equipment	0	11,900	11,995	52,400	12,500	(39,900)	(76.1%)
	Capital Outlay	0	134,976	241,763	215,160	85,500	(129,660)	(60.3%)
	Total Information Technology	0	134,976	241,763	215,160	85,500	(129,660)	(60.3%)

Facilities

6020

Account Number	Account Description	Actual 2011-12	Actual 2012-13	Projected	Budget 2013-14	Budget 2014-15	\$ Inc / (Dec)	% Inc / (Dec)
				Actual 2013-14				
491-6020-601.50-15	Other Equipment	0	0	80,000	204,008	0	(204,008)	(100.0%)
491-6020-601.50-55	Other Capital Outlay	0	106,782	57,993	126,760	249,202	122,442	96.6%
	Capital Outlay	0	106,782	137,993	330,768	249,202	(81,566)	(24.7%)
	Total Facilities	0	106,782	137,993	330,768	249,202	(81,566)	(24.7%)
	Total Library Capital Projects Fund	0	2,878,388	552,931	715,874	649,702	(66,172)	(9.2%)