Introduction to Dropbox
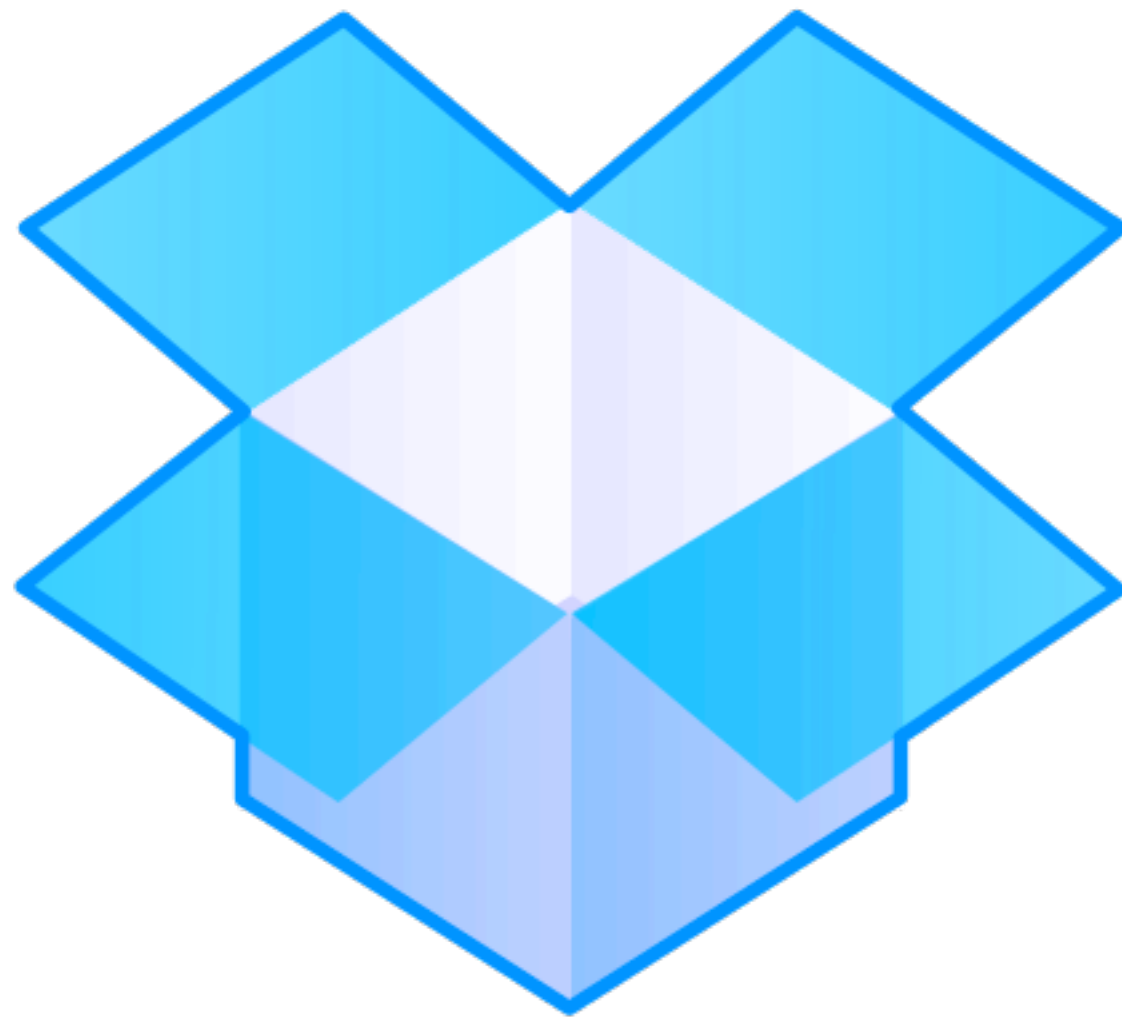
Arlington Heights Memorial Library

what is dropbox?

how do people use it?
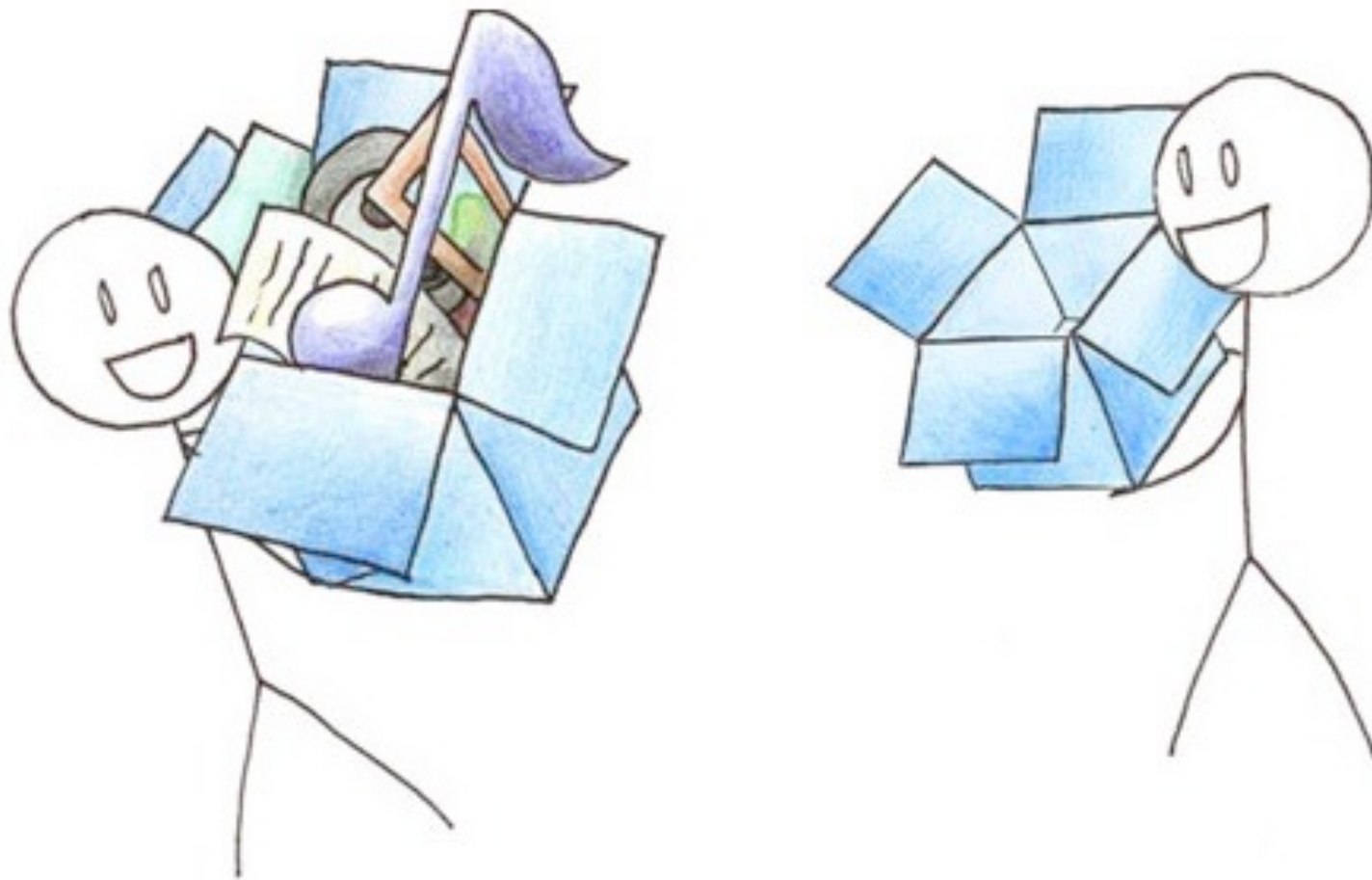

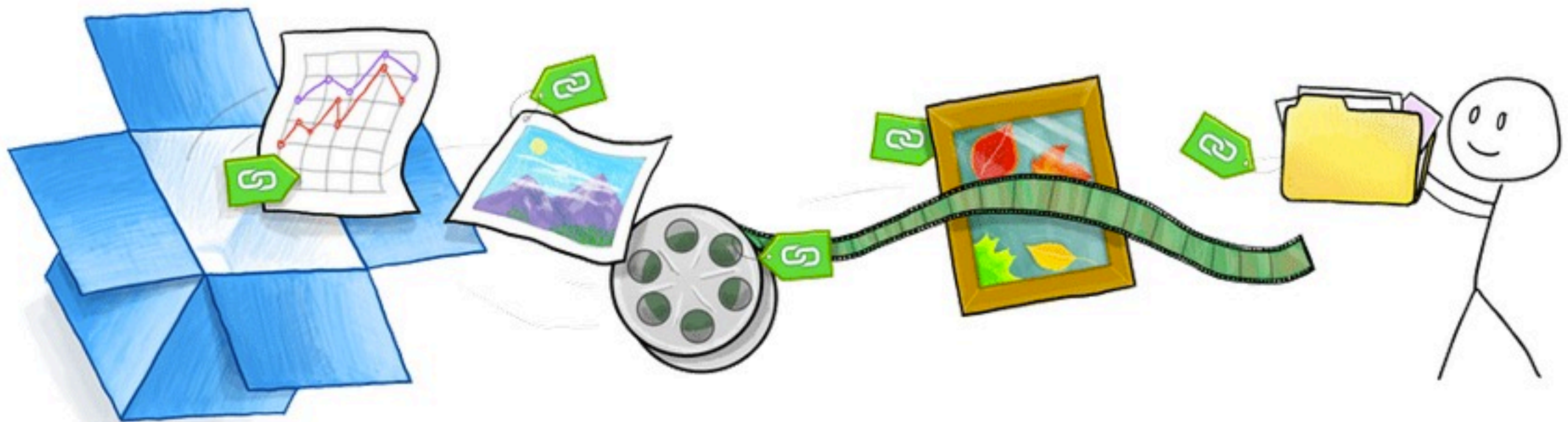https://www.dropbox.com/explore/100m
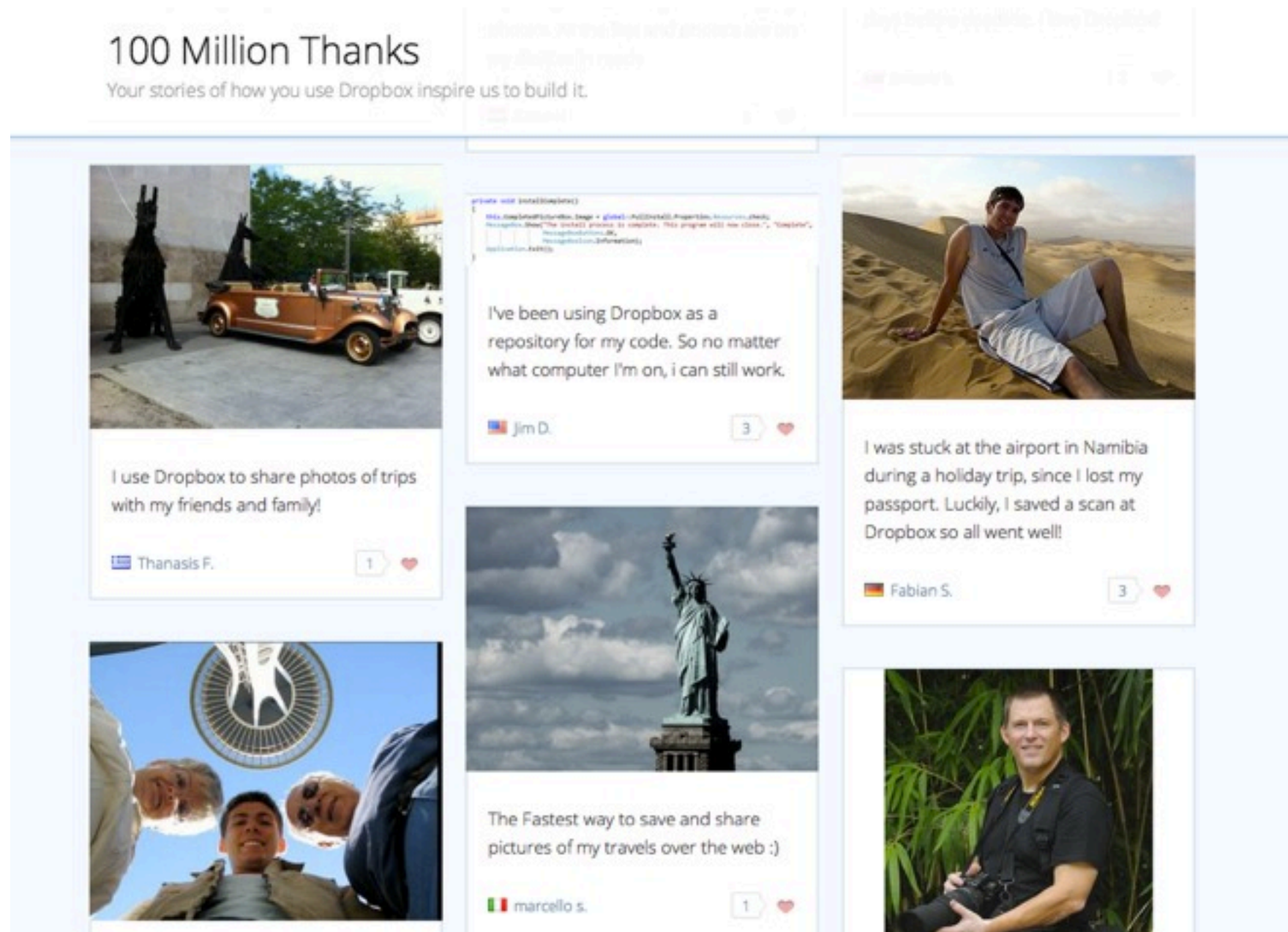
sharing made easy

more about links

Large files
Send even your biggest home videos and presentations to anyone, instantly.

Entire folders
Share a whole collection of files at once, right from your desktop — no more zip files.

Lightning fast
Since your stuff is already in Dropbox, you can share it in a snap — no setup required.
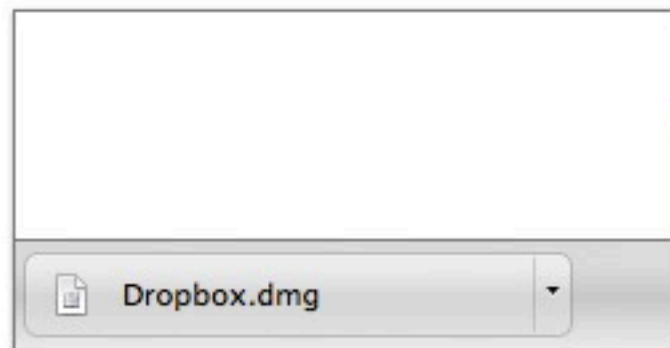
keep things safe

desktop app

Downloading Dropbox...

Your Dropbox download should automatically start within seconds.
If it doesn't, restart the download.

1. Run the Dropbox installer

Click on the .dmg file that just downloaded in the lower left corner of your browser window.

2. Double-click the Dropbox icon

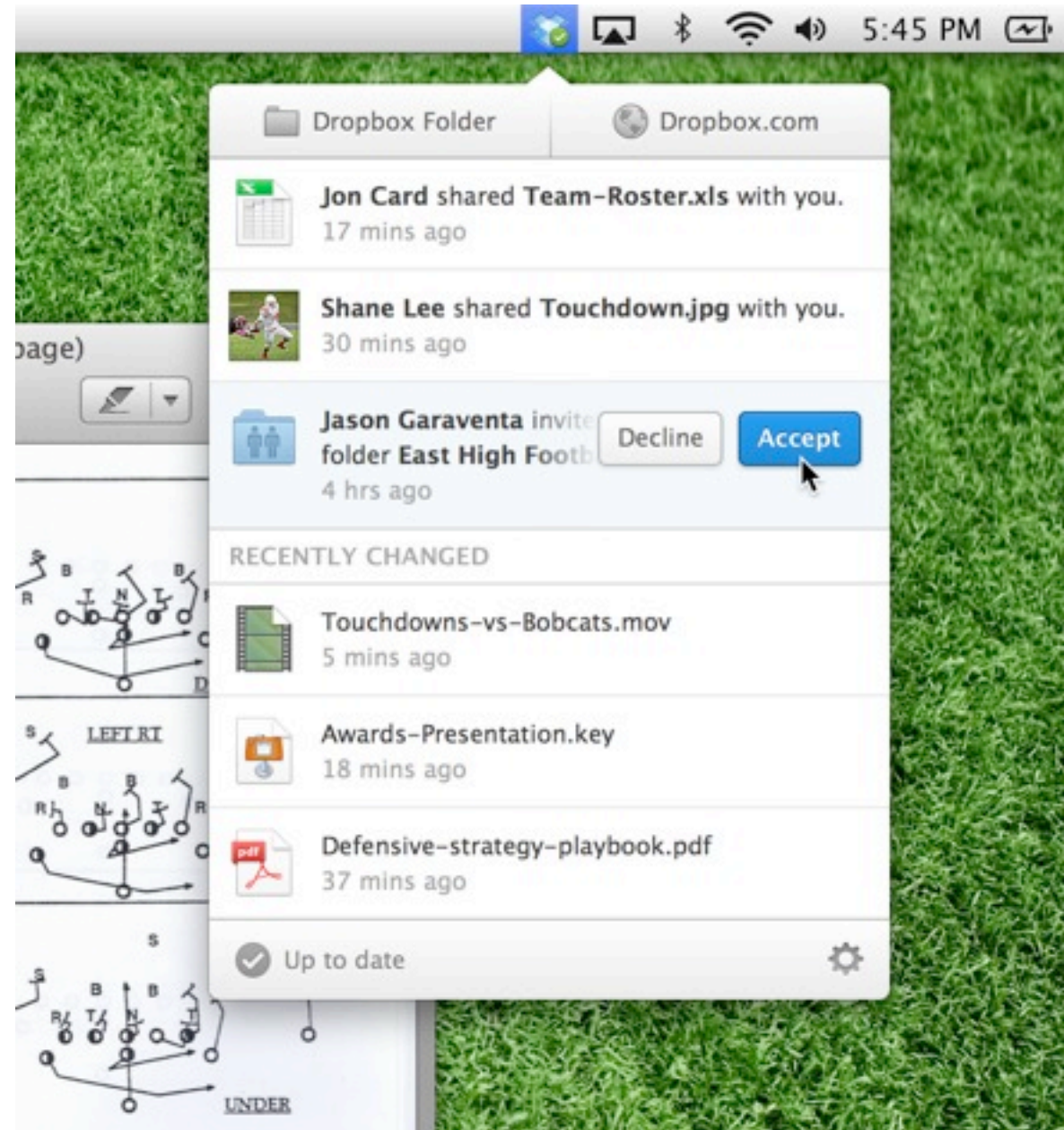Double-click the Dropbox icon to get all set up.
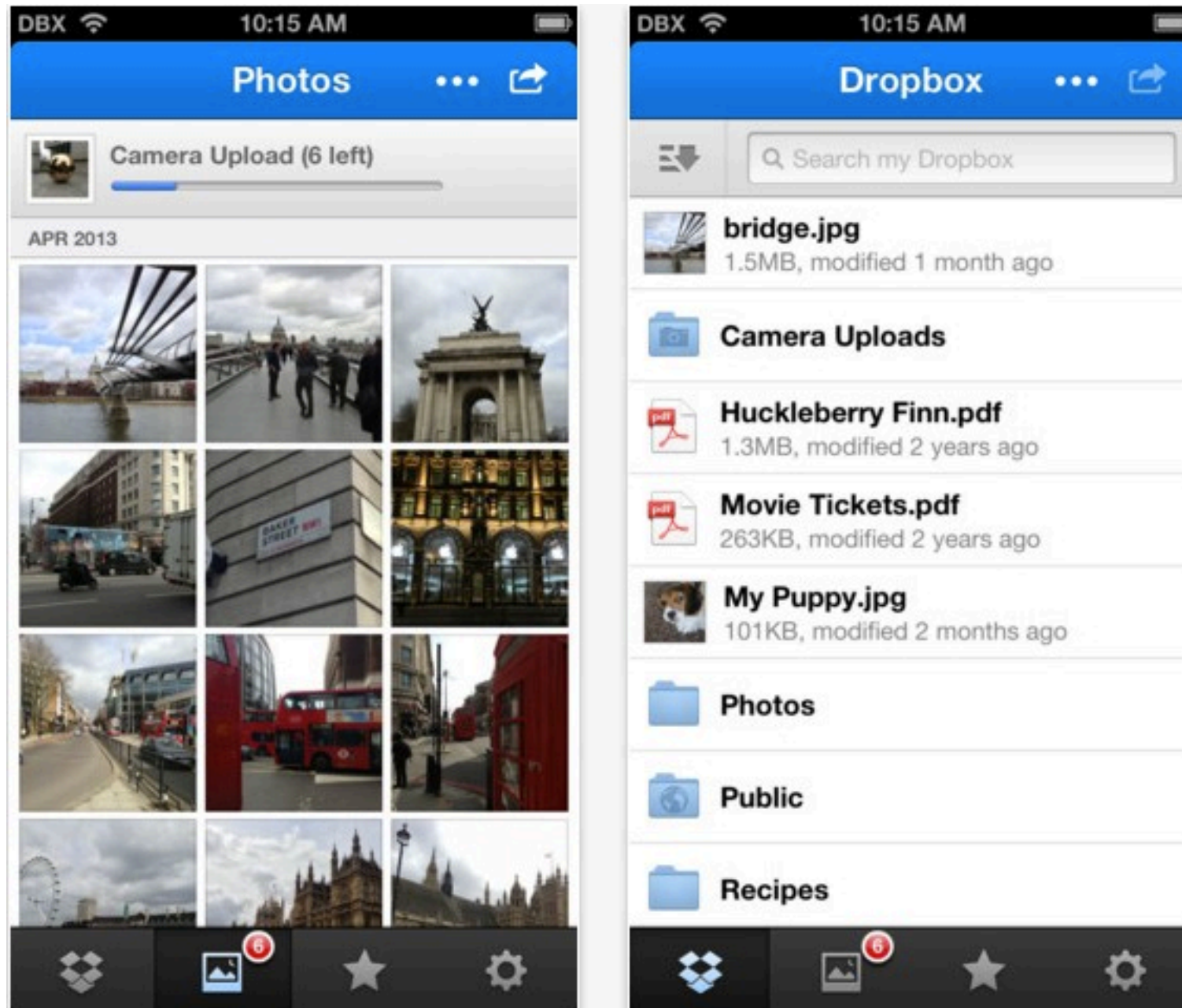
3. You're good to go!

The Dropbox icon appears in your menu bar.
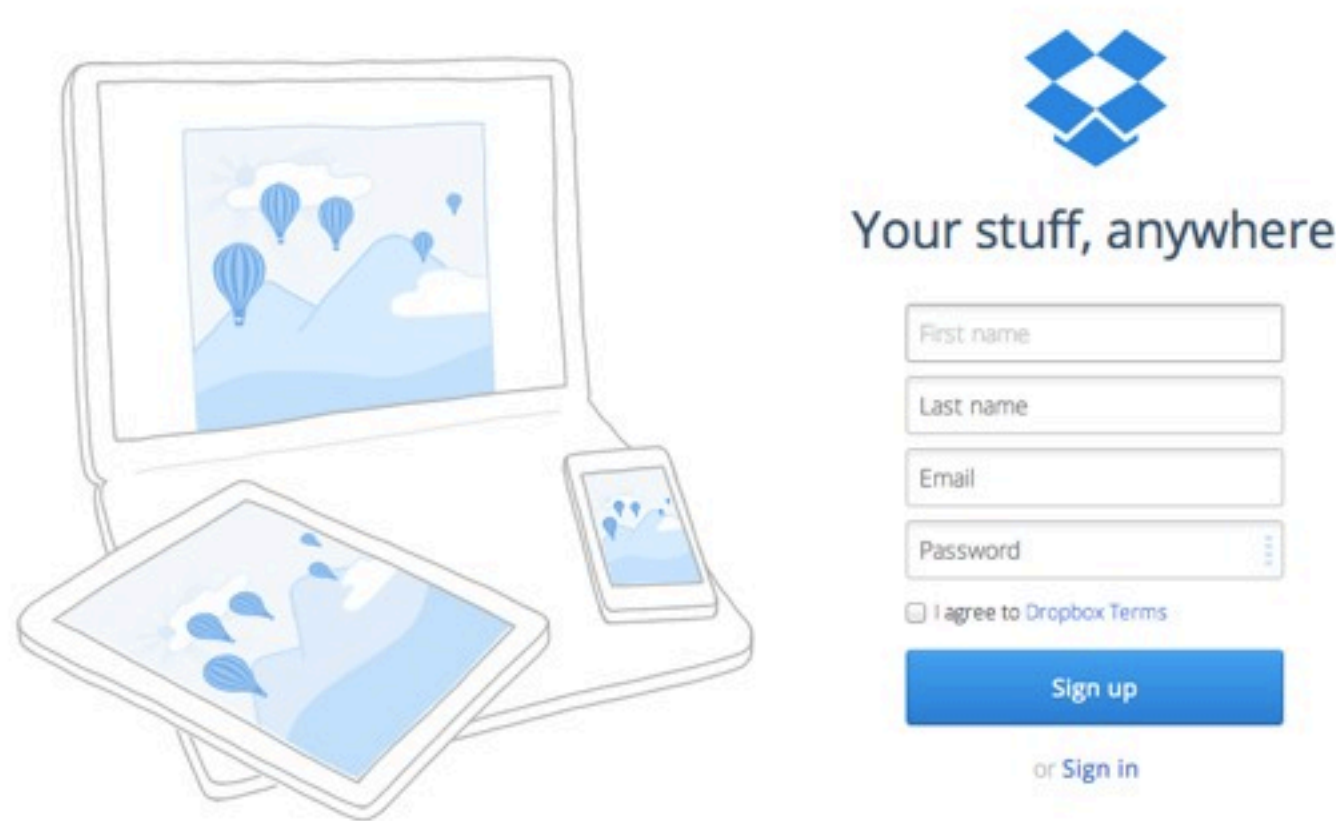
Need any more info? Check out our tour or help center.

dropbox menu

mobile app

creating an account

http://dropbox.com

account types

Free

Starting at 2 GB

Up to 18 GB (500 MB per referral)

Pro

Plans at 100, 200, or 500 GB

Starting at $9.99/month
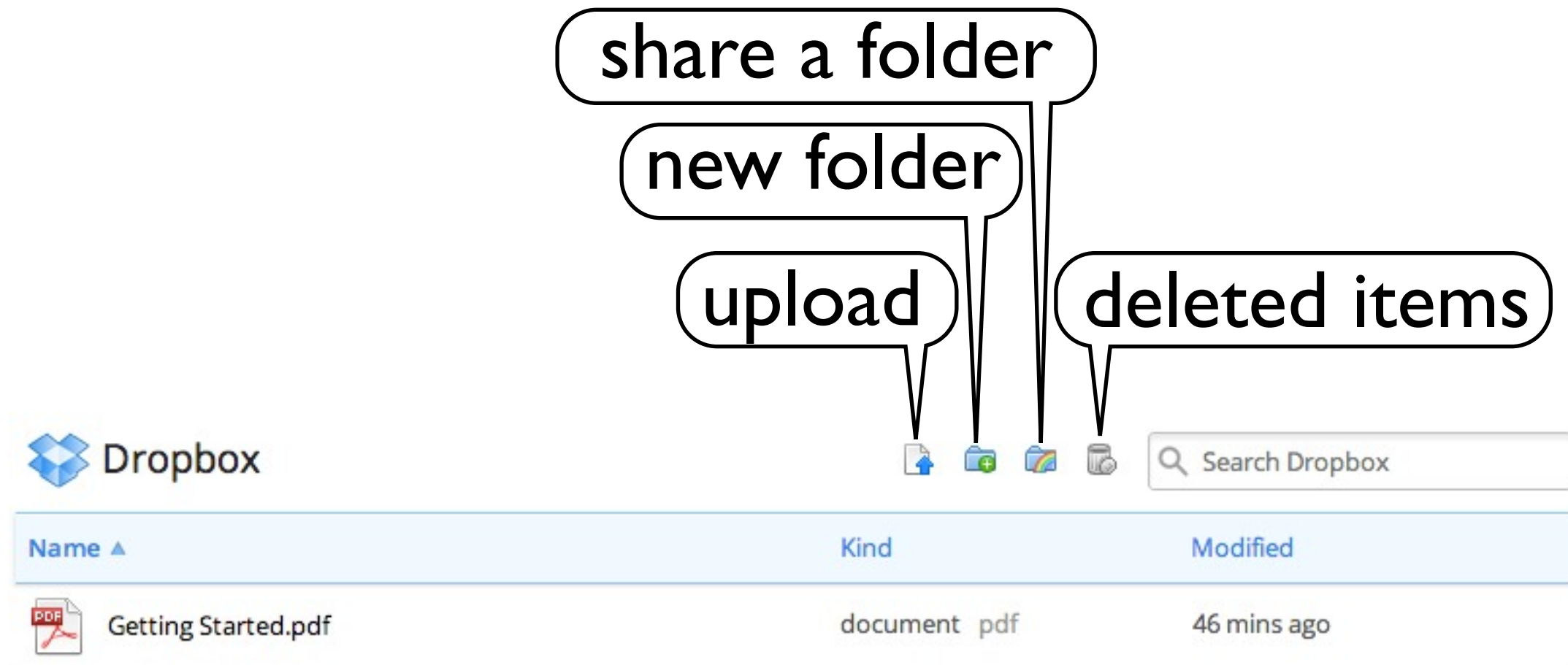
Upgrade

Business

Plans start at 1 TB for 5 users
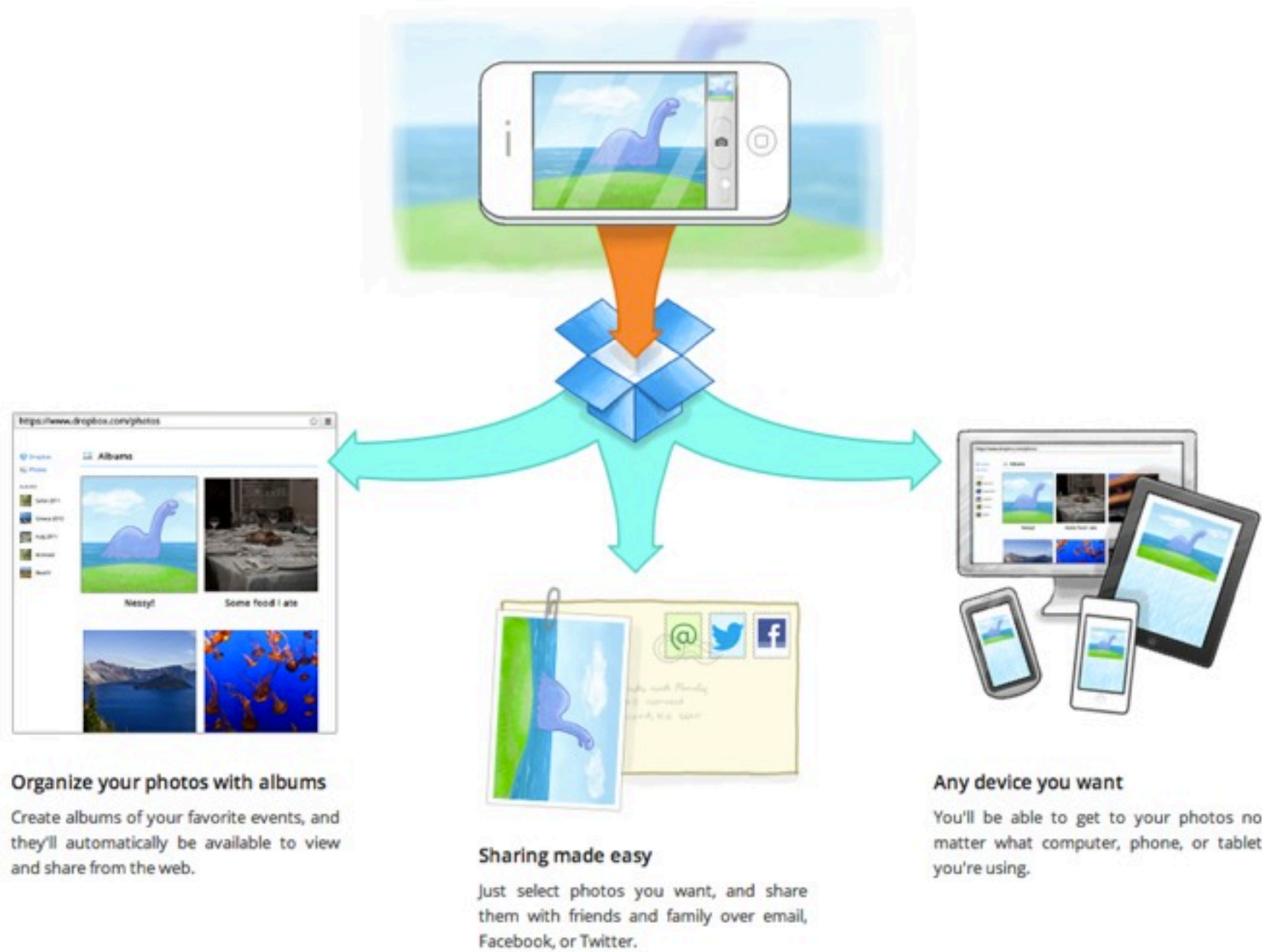
Centralized billing and admin tools

Learn more

profile shortcut

basic functions

share a folder

new folder

upload

deleted items

Dropbox

Search Dropbox

Name ▲	Kind	Modified
Getting Started.pdf	document pdf	46 mins ago

photos

Organize your photos with albums

Create albums of your favorite events, and they'll automatically be available to view and share from the web.

Sharing made easy

Just select photos you want, and share them with friends and family over email, Facebook, or Twitter.

Any device you want

You'll be able to get to your photos no matter what computer, phone, or tablet you're using.

get bonus storage

other options

https://www.box.com/

https://drive.google.com

https://www.icloud.com/

https://skydrive.com

need help?

https://www.dropbox.com/help

http://ahml.info/appointment

your turn!

1. create a new dropbox account or sign in

2. upload a document, photo, or video

3. create a folder and place an item in it

4. share a folder with someone

5. share a link for a specific file with someone

6. delete a file

7. view your account settings and tweak if needed

8. install desktop app at home and/or mobile app on phone or tablet