

ARLINGTON HEIGHTS MEMORIAL LIBRARY

OPERATING BUDGET FOR THE FISCAL YEAR 2017 BEGINNING JANUARY 1, 2017

LIBRARY BOARD

Joan Brody Garkisch

Carole Medal

Deborah A. Nelson

Debbie Smart

Marianthi Thanopoulos

David F. Unumb

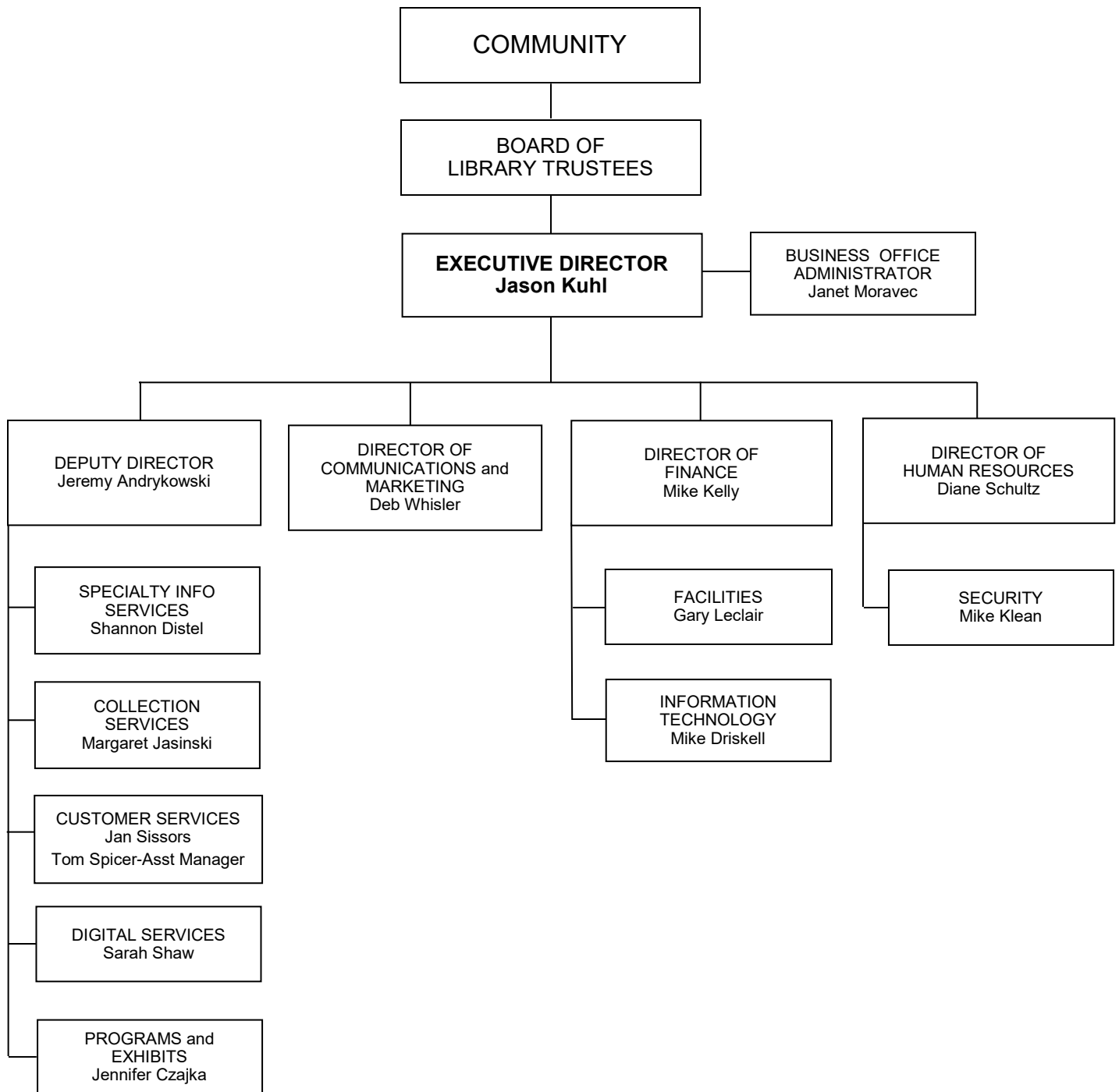
Greg Zyck

EXECUTIVE DIRECTOR

Jason Kuhl

Arlington Heights Memorial
LIBRARY ▶

Effective July 2016



► Fund at a Glance

The Arlington Heights Memorial Library uses two funds to account for its expenditures. The General Fund is a subcategory of the special revenue fund type and is reported under Special Revenues in the Village of Arlington Heights' financial statements. The Capital Fund accounts for a variety of capital improvements listed in the library's Long Range Fiscal Plan. The Memorial Library General and Capital Funds are for the operations of the village library, not including any debt service or capital expenditures associated with bond issues by the village for library purposes. (These items are paid for by the village and accounted for in other village funds.)

Since 1926, library funding has been derived from a special revenue tax fund set up for the purpose of maintaining a library for village residents. For the most recent fiscal year ended December 31, 2015, the library received 97.5% of its total revenue from property taxes. On average the library issues 416 new library cards per month.

LIBRARY GOVERNANCE AND STAFF

- The library is governed by an elected Board of Library Trustees consisting of seven members; each member serves an unremunerated six-year term. Current trustees are Joan Brody Garkisch, Carole Medal, Deborah A. Nelson, Debbie Smart, David F. Unumb, Greg Zyck and Marianthi Thanopoulos, who was appointed to fill a vacancy until the next regular election, April 2017.
- The Board of Library Trustees regularly meets on the third Tuesday of each month; all meetings are open to the public. The library has a staff that includes 26 employees with Master of Library Science degrees. As of January 1, 2016, the total full-time equivalent (FTE) of employees was 150.4.

LIBRARY VISION AND VALUES

Our Vision

The Arlington Heights Memorial Library strives to add value in our customers' lives by:

- partnering with them to develop skills they need to succeed in all stages of their lives;
- helping local businesses and community agencies thrive;
- creating occasions for cultural experiences and discovery; and
- offering opportunities in Arlington Heights for gathering, learning, contemplating, creating, and finding inspiration.

Our Values

We believe in:

- **Unparalleled Customer Service:** our best-in-class staff strives for continuous improvement by identifying and providing the services our residents and businesses need most.
- **Free and Equal Access:** all individuals have the right to choose for themselves what to read, hear, or view.
- **Fiscal Responsibility:** all decisions are weighed against the value added to the lives of our customers.
- **A Focus on Arlington Heights:** we are a part of the fabric of our community; all services are tailored to the unique needs of our residents and businesses.

LIBRARY FACILITY

- The Arlington Heights Memorial Library is open 79 hours weekly: 9 a.m.–10 p.m. weekdays, 9 a.m.–5:30 p.m. Saturdays, and 12–5:30 p.m. Sundays. In 2016 the library is piloting extended weekend hours, adding an additional six hours. The drive-up window for picking up requested materials opens at 7 a.m. Monday–Friday and remains open until the library closes at 10 p.m., adding another ten hours of service at this location. The service point at the Arlington Heights Senior Center is open 44.5 hours per week.
- An average of 2,800 people visit the library each day.
- Located at 500 North Dunton Avenue, the current library building opened in June of 1968, with 40,000 square feet. In 1978, it was expanded to over 76,000 square feet. In 1992, voter approval was given to build a 56,000-square-foot addition and to renovate the original facility. The library's second-floor addition opened in September of 1994, and renovation of the original building was completed in 1995.
- A second renovation of the first and second floors was completed in spring 2013. This renovation added a teen area, ten more small conference rooms, a digital media lab, a genealogy room, a lounge with a fireplace, the Marketplace area for new and popular books and a variety of public spaces for exhibits and programs.
- The main floor is divided into service areas for adults, teens and children, including selections of books, movies, magazines, computers, CDs and a café. A computer training lab and a digital media lab are available for public classes for individuals and the business community.
- The second floor contains 14 small conference/study rooms, a meeting room (with a maximum capacity of 200) available for library programs and for use by eligible community groups, the Literacy/ESL (English as a Second Language) office, administrative offices and staff room.
- The lower level of the building includes parking, a book drop, a drive-up window and maintenance areas, including heating and ventilating equipment.

LIBRARY COLLECTION AND EQUIPMENT

- The library's collection includes 329,000 books, magazines and audiovisual items as of January 1, 2016. Electronic resources, including eBooks, eAudiobooks, music and movies as well as business information and magazine indexes with full-text options, are offered both in the library and remotely.
- The total circulation for the fiscal year ended December 31, 2015, was 2,351,280 items.
- Wireless Internet service, laptops and iPads for use in the library are available.
- Over 100 personal computers with Internet access and office software are available for public use. Two 3-D printers are also available to the public.
- Photocopiers, a color copier, fax machines and microform reader/printers are available.
- An Optelec machine for the visually impaired, a TTY for communication with the hearing impaired, three public computers with magnification software and a motorized scooter are available.

- A hearing amplification system is available in the Hendrickson Meeting Room, generously funded by the Friends of the Library.

LIBRARY PROGRAMS AND SERVICES

The library adds value to the lives of residents by offering:

- eReaders such as the Kindle, Nook and Sony to borrow
- iPads to borrow from Kids' World
- A Business Center with resources and classes for small businesses
- The Studio, a digital media lab consisting of a production studio and three smaller post-production rooms. Customers can create media projects for home, school or business. There is equipment for scanning photos, creating and scanning video, and recording voice or music. The lab also loans equipment such as cameras and tripods to customers who want to work on projects outside of the library.
- 3,051 programs and events during 2015 for children, teens and adults including storytimes, lectures, book discussions, concerts and large-scale exhibits with a total attendance of 96,000.

A summer reading program, which attracts about 3,700 children annually participating in summer leisure and skill-building reading while on vacation from their classrooms. The library continues to partner with the A.H. Park District, expanding the reach of this popular program to include park district day camps.

- Literacy tutoring in cooperation with Township High School District 214 Community Education and through the library's own literacy lab
- A variety of computer classes offered throughout the year
- Fourteen conference rooms offering opportunities for gathering, learning, contemplating, creating and finding inspiration averaging 1,100 uses per month.
- One Book, One Village, the library's second community reading initiative. In 2015 over 2,800 copies of *The Book of Unknown Americans* were checked out, and over 1,350 people attended related programs and book discussions during the 15-week program.

For the eighth year in a row, *Library Journal's* "Index of Public Library Service" gave the Arlington Heights Memorial Library a five-star rating, making it one of America's top-rated libraries. **Only 1% of public libraries across the nation were awarded this distinction, and only 21 libraries have received it eight years in a row.**

LIBRARY OUTREACH

Beyond its four walls, the library provides:

- Access to the online catalog, library accounts, full-text newspaper and magazines articles and online chat service, 24 hours a day, 7 days a week at ahml.info. A resident can reserve or renew materials, receive email reminders of due dates, download eBooks and register for programs online.

- Resources for learning a new language
- Access to marketing demographics - essential for business, especially startups
- Real-time homework assistance on a wide variety of school subjects, both in English and Spanish
- Answers to reference questions by phone, instant messaging, email or via the website at ahml.info
- A monthly newsletter highlighting services and programs mailed to all village residences and businesses as well as frequent news updates on social media
- Bookmobile service at 29 stops throughout the community and outreach services to apartment complexes, health care sites, senior independent living complexes, schools and to residents of the Backstretch at Arlington Park
- Home delivery of material for residents who are permanently or temporarily homebound

LIBRARY COLLABORATION

- The library is a member of the Reaching Across Illinois Library System (RAILS), a cooperative with approximately 1,300 public, academic, special and school library members. Through interlibrary loan, residents have access to vast library collections throughout the country. As a benefit of system membership, residents have reciprocal borrowing privileges with neighboring public libraries, the Chicago Public Library and many other libraries throughout Illinois.
- The library is a service partner at the Arlington Heights Senior Center, operating a reading room and computer lab at the center. Features include a collection of appealing items to check out, programs, discussion groups and free computers with Internet access and computer classes.
- The library is a LINKin partner through a shared catalog with eight other local libraries providing expedited and cost-effective access to a greatly expanded collection of material.
- The library is partnering with the Arlington Heights Park District to provide exterior book drops at Camelot and Frontier Parks and at the Arlington Heights Senior Center, giving residents in the northern and southern parts of Arlington Heights a more convenient way to return library items.
- Each year library trustees and staff members meet with their counterparts in the Village and the Park District to provide updates on current projects and discuss opportunities for resource sharing.
- 3DRD is an innovative partnership between Thomas Middle School and the library focusing on three-dimensional printing, research and development offered as a nine-week elective.
- The library partnered with School District 25 during school registration. The second complete year in the partnership resulted in 448 new library cards being issued during the 15/16 school year. Since the initial partnership began 86% of all students registering for school have a library card.
- For 24 years, the library and District 25 schools have partnered to present a district-wide show of student artwork at the library. This year's opening night drew more than 400 visitors and featured a middle school band and school, village and library officials greeting families and educators.

MEMORIAL LIBRARY FUND

(Continued)

► Fund Summary

	2014-15 Actual	8 Month Per. End. Dec. 2015 Actual	2016 Est. Actual	2016 Budget	2017 Budget	\$ Change	% Change
BEGINNING FUND BALANCE	\$7,117,851	\$8,109,308	\$10,823,753	\$10,823,753	\$9,730,666	(\$1,093,087)	(10.1%)
Revenues							
Taxes	\$13,274,084	\$13,387,422	\$13,693,159	\$13,693,159	\$13,830,091	\$136,932	1.0%
Intergovernmental	162,003	104,491	61,892	99,000	64,000	(35,000)	(35.4%)
Licenses & Permits	0	0	0	0	0	0	N/A
Fees	51,415	30,087	43,800	43,350	43,200	(150)	(0.3%)
Fines	172,976	112,006	156,000	159,000	159,000	0	0.0%
Service Charges	0	0	0	0	0	0	N/A
Interest Income	50,361	28,800	35,000	25,000	27,500	2,500	10.0%
Sales/Reimbursable/Rents	0	0	0	0	0	0	N/A
Other	77,766	57,607	75,100	74,500	74,500	0	0.0%
Total Revenues	\$13,788,605	\$13,720,413	\$14,064,951	\$14,094,009	\$14,198,291	\$104,282	0.7%
Expenditures							
Personal Services	\$8,817,308	\$6,148,093	\$9,392,094	\$9,734,721	\$9,990,898	\$256,177	2.6%
Contractual Services	1,169,853	826,347	1,442,830	1,502,530	1,603,522	100,992	6.7%
Commodities	1,891,212	1,303,057	2,053,269	2,271,921	2,297,376	25,455	1.1%
Other Charges	112,490	23,225	22,826	25,600	230,850	205,250	801.8%
Property	156,583	255,246	497,019	1,037,397	463,746	(573,651)	(55.3%)
Debt Service	0	0	0	0	0	0	N/A
Total Expenditures	\$12,147,446	\$8,555,968	\$13,408,038	\$14,572,169	\$14,586,392	\$14,223	0.1%
Revenues over (under) Expenditures	\$1,641,159	\$5,164,445	\$656,913	(\$478,160)	(\$388,101)	\$90,059	(18.8%)
Interfund Transfers Out	(649,702)	(2,450,000)	(1,750,000)	(1,750,000)	(1,750,000)	0	0.0%
ENDING FUND BALANCE	\$8,109,308	\$10,823,753	\$9,730,666	\$8,595,593	\$7,592,565	(\$1,003,028)	(11.7%)

MEMORIAL LIBRARY FUND

REVENUES

Account No.	Account Description	Actual					\$ Inc / (Dec)	% Inc / (Dec)
		Actual 2014-15	8-Month Per. End. Dec. 2015	Proj Actual 2016	Budget 2016	Budget 2017		
291-0000-401.03-00	Real Estate Tax IMRF	860,057	854,526	826,581	826,581	801,000	(25,581)	(3.1%)
291-0000-401.04-00	Real Estate Tax FICA	523,940	531,586	539,894	539,894	416,000	(123,894)	(22.9%)
291-0000-401.05-00	Real Estate Tax	11,890,087	12,001,310	12,326,684	12,326,684	12,613,091	286,407	2.3%
	Real Estate Taxes	13,274,084	13,387,422	13,693,159	13,693,159	13,830,091	136,932	1.0%
291-0000-411.65-00	Per Capita Grant & Gifts	93,876	93,876	57,892	93,000	60,000	(33,000)	(35.5%)
291-0000-411.70-00	Other Grants	57,333	750	3,000	5,000	3,000	(2,000)	(40.0%)
291-0000-411.90-00	Contribution Ord. Library	10,794	9,865	1,000	1,000	1,000	0	0.0%
	Intergovernmental	162,003	104,491	61,892	99,000	64,000	(35,000)	(35.4%)
291-0000-436.72-00	Non Resident Fees	1,269	849	1,800	850	1,200	350	41.2%
291-0000-436.74-00	Copier/Reader Printer Fees	45,301	26,518	38,000	38,000	38,000	0	0.0%
291-0000-436.75-00	Meeting Room Fees	4,845	2,720	4,000	4,500	4,000	(500)	(11.1%)
	Library Fees	51,415	30,087	43,800	43,350	43,200	(150)	(0.3%)
291-0000-442.20-00	Late Charges	144,753	98,558	139,000	139,000	139,000	0	0.0%
291-0000-442.25-00	Lost Item Charges	28,223	13,448	17,000	20,000	20,000	0	0.0%
	Library Fines	172,976	112,006	156,000	159,000	159,000	0	0.0%
291-0000-461.02-00	Interest on Investments	23,163	21,232	35,000	25,000	27,500	2,500	10.0%
291-0000-462.10-00	Market Value Adjustments	27,198	7,568	0	0	0	0	N/A
	Interest Income	50,361	28,800	35,000	25,000	27,500	2,500	10.0%
291-0000-483.70-00	Donations - Library	10,866	4,150	1,600	1,000	1,000	0	0.0%
291-0000-489.90-00	Other Income	9,144	5,842	8,000	8,000	8,000	0	0.0%
291-0000-489.93-00	Donations Genealogy	0	1,250	500	500	500	0	0.0%
291-0000-489.94-00	FOL Reimbursements	57,756	46,365	65,000	65,000	65,000	0	0.0%
	Other	77,766	57,607	75,100	74,500	74,500	0	0.0%
	Total Memorial Library Fund	13,788,605	13,720,413	14,064,951	14,094,009	14,198,291	104,282	0.7%

MEMORIAL LIBRARY FUND

EXPENDITURES

Administration

6001

Account Number	Account Description	Actual 8-Month		Proj. Act. 2016	Budget 2016	Budget 2017	\$ Inc / (Dec)	% Inc / (Dec)
		Actual 2014-15	Per. End. Dec. 2015					
291-6001-601.16-01	Executive Director	134,125	92,544	141,463	136,071	146,453	10,382	7.6%
291-6001-601.16-17	Deputy Director	100,846	69,327	105,764	104,852	108,391	3,539	3.4%
291-6001-601.16-43	Business Office Administrator	53,969	36,801	55,751	55,653	56,963	1,310	2.4%
291-6001-601.16-51	Clerk IV	43,070	30,018	44,931	44,636	45,552	916	2.1%
291-6001-601.16-92	Achievement Awards	2,332	1,500	2,000	2,000	2,000	0	0.0%
291-6001-601.18-05	Overtime Civilian	0	0	0	0	200	200	N/A
	Salaries	334,342	230,190	349,909	343,212	359,559	16,347	4.8%
291-6001-601.19-05	Medical Insurance	63,570	40,212	61,788	115,118	111,466	(3,652)	(3.2%)
291-6001-601.19-10	IMRF	44,981	30,501	45,471	44,596	44,122	(474)	(1.1%)
291-6001-601.19-11	Social Security	19,271	12,784	21,694	21,279	22,293	1,014	4.8%
291-6001-601.19-12	Medicare	4,636	3,191	5,074	4,977	5,214	237	4.8%
291-6001-601.19-53	Flexible Spending	1,996	9,554	2,400	2,300	2,400	100	4.3%
291-6001-601.19-55	Unemployment Compensation	7,091	1,060	5,000	10,000	10,000	0	0.0%
	Fringe Benefits	141,545	97,302	141,427	198,270	195,495	(2,775)	(1.4%)
291-6001-601.20-05	Professional Services	300	4,335	13,550	15,000	15,000	0	0.0%
291-6001-601.20-08	Consulting Services Library	7,420	2,500	2,000	4,000	4,000	0	0.0%
291-6001-601.20-20	Legal Services	9,534	9,475	10,535	16,000	16,000	0	0.0%
291-6001-601.20-40	General Insurance	125,376	81,408	130,000	140,500	140,945	445	0.3%
291-6001-601.20-81	OCLC Services	63,782	41,254	65,394	66,408	65,028	(1,380)	(2.1%)
291-6001-601.21-65	Other Services	7,869	15,912	8,420	8,489	8,464	(25)	(0.3%)
291-6001-601.22-01	Advertising	290	325	575	1,000	1,000	0	0.0%
291-6001-601.22-02	Dues	3,617	8,711	13,057	14,216	13,077	(1,139)	(8.0%)
291-6001-601.22-03	Training	55,585	45,109	109,000	109,000	122,500	13,500	12.4%
291-6001-601.22-05	Postage	36,923	23,506	47,482	47,455	49,438	1,983	4.2%
291-6001-601.22-42	Internet Access	22,240	18,799	26,951	28,021	28,101	80	0.3%
291-6001-601.22-70	Telephone Services	48,447	25,803	42,700	39,083	42,755	3,672	9.4%
	Contractual Services	381,383	277,137	469,664	489,172	506,308	17,136	3.5%
291-6001-601.30-05	Office Supplies & Equipment	4,478	3,364	6,212	8,414	8,333	(81)	(1.0%)
291-6001-601.31-85	Small Tools & Equipment	5,262	473	2,500	5,000	5,000	0	0.0%
291-6001-601.32-50	Innovation	0	0	0	5,000	0	(5,000)	(100.0%)
291-6001-601.32-72	Special Events	575	13,988	19,880	26,850	24,850	(2,000)	(7.4%)
	Commodities	10,315	17,825	28,592	45,264	38,183	(7,081)	(15.6%)
291-6001-601.40-96	Operating Contingency	11,839	0	5,000	5,000	205,000	200,000	4000.0%
291-9901-591.40-78	IMET Expense	93,832	18,766	0	0	0	0	N/A
	Other Charges	105,671	18,766	5,000	5,000	205,000	200,000	4000.0%
291-6001-601.50-15	Other Equipment	59,566	158,726	131,535	676,701	325,787	(350,914)	(51.9%)
	Property	59,566	158,726	131,535	676,701	325,787	(350,914)	(51.9%)
	Total Administration	1,032,822	799,946	1,126,127	1,757,619	1,630,332	(127,287)	(7.2%)

MEMORIAL LIBRARY FUND

EXPENDITURES

Communications & Marketing

6002

Account Number	Account Description	Actual 8-Month		Proj. Act. 2016	Budget 2016	Budget 2017	\$ Inc / (Dec)	% Inc / (Dec)
		Actual 2014-15	Per. End. Dec. 2015					
291-6002-601.16-21	Director of Communications	87,684	60,334	91,524	91,260	93,718	2,458	2.7%
291-6002-601.16-23	Graphics Supervisor	67,819	46,870	71,464	70,883	73,280	2,397	3.4%
291-6002-601.16-48	Library Assistant I	24,625	17,055	26,376	26,003	27,056	1,053	4.0%
291-6002-601.16-50	Graphics Designer	42,284	25,577	38,748	38,688	39,329	641	1.7%
291-6002-601.16-79	Publication Editor	31,327	21,908	34,068	33,404	34,529	1,125	3.4%
291-6002-601.16-80	Communications Assistant	20,771	13,109	23,290	23,608	24,045	437	1.9%
291-6002-601.18-05	Overtime Civilian	0	0	0	0	400	400	N/A
	Salaries	274,510	184,853	285,470	283,846	292,357	8,511	3.0%
291-6002-601.19-05	Medical Insurance	38,142	31,112	47,820	50,412	49,187	(1,225)	(2.4%)
291-6002-601.19-10	IMRF	36,959	24,834	37,311	37,100	36,078	(1,022)	(2.8%)
291-6002-601.19-11	Social Security	16,460	11,008	17,699	17,598	18,126	528	3.0%
291-6002-601.19-12	Medicare	3,850	2,574	4,139	4,116	4,239	123	3.0%
	Fringe Benefits	95,411	69,528	106,969	109,226	107,630	(1,596)	(1.5%)
291-6002-601.20-05	Professional Services	9,655	12,525	52,875	52,875	52,875	0	0.0%
291-6002-601.21-02	Equipment Maintenance	1,055	770	1,850	1,850	1,850	0	0.0%
291-6002-601.21-65	Other Services	6,052	8,321	9,500	8,614	9,912	1,298	15.1%
291-6002-601.22-02	Dues	2,534	1,074	1,690	1,690	1,690	0	0.0%
291-6002-601.22-03	Training	881	843	888	888	90	(798)	(89.9%)
291-6002-601.22-10	Printing	92,936	66,464	155,000	157,255	157,255	0	0.0%
	Contractual Services	113,113	89,997	221,803	223,172	223,672	500	0.2%
291-6002-601.30-05	Office Supplies & Equipment	15,034	7,888	14,000	14,600	14,725	125	0.9%
291-6002-601.31-85	Small Tools & Equipment	1,648	57	8,134	8,134	8,134	0	0.0%
291-6002-601.32-01	Program Supplies	0	362	1,000	1,000	1,000	0	0.0%
291-6002-601.32-72	Special Events	6,797	5,167	8,300	8,300	8,300	0	0.0%
	Commodities	23,479	13,474	31,434	32,034	32,159	125	0.4%
	Total Communications & Marketing	506,513	357,852	645,676	648,278	655,818	7,540	1.2%

MEMORIAL LIBRARY FUND

EXPENDITURES

Human Resources

6003

Account Number	Account Description	Actual 2014-15	Actual	Proj. Act. 2016	Budget 2016	Budget 2017	\$ Inc / (Dec)	% Inc / (Dec)
			Per. End. Dec. 2015					
291-6003-601.16-22	Director of Human Resources	84,583	58,216	87,735	87,298	89,045	1,747	2.0%
291-6003-601.16-51	Clerk IV	29,291	28,774	43,593	43,524	44,496	972	2.2%
291-6003-601.16-53	Volunteer Coordinator	23,076	15,921	24,332	23,712	24,357	645	2.7%
291-6003-601.18-05	Overtime Civilian	0	0	0	0	200	200	N/A
	Salaries	136,950	102,911	155,660	154,534	158,098	3,564	2.3%
291-6003-601.19-05	Medical Insurance	0	17,312	26,604	28,044	32,049	4,005	14.3%
291-6003-601.19-10	IMRF	18,502	13,634	20,345	20,198	19,509	(689)	(3.4%)
291-6003-601.19-11	Social Security	8,299	6,088	9,651	9,581	9,802	221	2.3%
291-6003-601.19-12	Medicare	1,941	1,424	2,257	2,241	2,292	51	2.3%
291-6003-601.19-50	Employee Asst. Program	6,200	3,733	6,200	6,200	6,250	50	0.8%
	Fringe Benefits	34,942	42,191	65,057	66,264	69,902	3,638	5.5%
291-6003-601.21-65	Other Services	7,255	6,517	9,450	9,750	24,450	14,700	150.8%
291-6003-601.22-01	Advertising	675	0	900	900	900	0	0.0%
291-6003-601.22-02	Dues	2,525	2,590	2,655	2,540	2,655	115	4.5%
291-6003-601.22-03	Training	538	506	810	810	810	0	0.0%
291-6003-601.22-55	In Service Training	3,563	0	3,958	6,035	4,500	(1,535)	(25.4%)
	Contractual Services	14,556	9,613	17,773	20,035	33,315	13,280	66.3%
291-6003-601.32-01	Program Supplies	2,465	248	4,750	4,750	0	(4,750)	(100.0%)
	Commodities	2,465	248	4,750	4,750	0	(4,750)	(100.0%)
291-6003-601.40-62	Tuition Reimbursement	6,114	3,739	7,500	10,000	10,000	0	0.0%
291-6003-601.40-70	Employee Recognition Program	705	720	10,326	10,600	15,850	5,250	49.5%
	Other Charges	6,819	4,459	17,826	20,600	25,850	5,250	25.5%
	Total Human Resources	195,732	159,422	261,066	266,183	287,165	20,982	7.9%

MEMORIAL LIBRARY FUND

EXPENDITURES

Paid by Gifts and Grants

6004

Account Number	Account Description	Actual		Proj. Act. 2016	Budget 2016	Budget 2017	\$ Inc / (Dec)	% Inc / (Dec)
		Actual 2014-15	Per. End. Dec. 2015					
291-6004-601.21-65	Other Services	15,724	18,657	9,168	5,000	5,000	0	0.0%
291-6004-601.22-18	Other Services - Programs/ Exhib	0	0	19,681	20,000	5,000	(15,000)	(75.0%)
	Contractual Services	15,724	18,657	28,849	25,000	10,000	(15,000)	(60.0%)
291-6004-601.30-05	Office Supplies & Equipment	70	413	100	0	0	0	N/A
291-6004-601.31-85	Small Tools and Equipment	450	0	0	5,000	5,000	0	0.0%
291-6004-601.32-01	Program Supplies	2,231	3,826	3,202	5,000	5,000	0	0.0%
291-6004-601.32-02	Program Events	2,750	268	1,115	5,000	5,000	0	0.0%
291-6004-601.32-32	Software	0	0	0	1,500	2,500	1,000	66.7%
291-6004-601.32-72	Special Events	18,735	7,056	8,844	10,000	10,000	0	0.0%
291-6004-601.32-75	Audio Visual	484	0	1,344	2,000	5,000	3,000	150.0%
291-6004-601.32-78	Electronic Resources	0	0	0	1,500	2,500	1,000	66.7%
291-6004-601.32-80	Books	3,299	1,449	1,260	5,000	5,000	0	0.0%
	Commodities	28,019	13,012	15,865	35,000	40,000	5,000	14.3%
291-6004-601.50-15	Other Equipment	5,459	0	0	5,000	5,000	0	0.0%
	Property	5,459	0	0	5,000	5,000	0	0.0%
	Total Paid by Gifts and Grants	49,202	31,669	44,714	65,000	55,000	(10,000)	(15.4%)

MEMORIAL LIBRARY FUND

EXPENDITURES

Finance

6008

Account Number	Account Description	Actual 8-Month		Proj. Act. 2016	Budget 2016	Budget 2017	\$ Inc / (Dec)	% Inc / (Dec)
		Actual 2014-15	Per. End. Dec. 2015					
291-6008-601.16-24	Accounting Supervisor	55,507	41,327	62,609	62,498	64,193	1,695	2.7%
291-6008-601.16-29	Finance Director	92,354	63,987	98,187	96,779	100,691	3,912	4.0%
291-6008-601.16-48	Library Assistant I	47,888	32,486	48,022	48,380	48,710	330	0.7%
291-6008-601.16-51	Clerk IV	0	0	7,217	28,858	29,386	528	1.8%
291-6008-601.16-57	Clerk II	18,926	12,746	19,013	19,188	19,318	130	0.7%
291-6008-601.18-05	Overtime Civilian	0	0	0	0	200	200	N/A
	Salaries	214,675	150,546	235,048	255,703	262,498	6,795	2.7%
291-6008-601.19-05	Medical Insurance	38,142	12,496	19,200	20,244	36,659	16,415	81.1%
291-6008-601.19-10	IMRF	28,824	19,967	30,852	33,420	32,392	(1,028)	(3.1%)
291-6008-601.19-11	Social Security	13,043	9,114	14,573	15,854	16,275	421	2.7%
291-6008-601.19-12	Medicare	3,051	2,131	3,408	3,708	3,806	98	2.6%
	Fringe Benefits	83,060	43,708	68,033	73,226	89,132	15,906	21.7%
291-6008-601.20-05	Professional Services	4,800	4,950	5,100	5,100	5,250	150	2.9%
291-6008-601.21-36	Equipment Rental	1,550	1,593	1,974	1,252	2,200	948	75.7%
291-6008-601.21-65	Other Services	21,154	6,301	310	310	9,685	9,375	3024.2%
291-6008-601.22-02	Dues	1,277	175	1,340	1,330	1,025	(305)	(22.9%)
291-6008-601.22-03	Training	1,178	0	600	1,200	1,200	0	0.0%
291-6008-601.22-25	IT Service Charge	23,000	15,400	23,000	23,562	23,690	128	0.5%
	Contractual Services	52,959	28,419	32,324	32,754	43,050	10,296	31.4%
291-6008-601.30-05	Office Supplies & Equipment	388	0	0	0	0	0	N/A
	Commodities	388	0	0	0	0	0	N/A
	Total Finance	351,082	222,673	335,405	361,683	394,680	32,997	9.1%

MEMORIAL LIBRARY FUND

EXPENDITURES

Information Technology

6010

Account Number	Account Description	Actual 8-Month		Proj. Act. 2016	Budget 2016	Budget 2017	\$ Inc / (Dec)	% Inc / (Dec)
		Actual 2014-15	Per. End. Dec. 2015					
291-6010-601.16-25	Department Manager II	82,263	57,702	88,009	87,263	90,215	2,952	3.4%
291-6010-601.16-26	Department Manager I	66,289	46,055	70,222	69,654	72,006	2,352	3.4%
291-6010-601.16-28	Web Developer	59,670	79,367	120,662	120,355	123,654	3,299	2.7%
291-6010-601.16-44	Library Assistant III	56,004	38,920	58,962	58,871	60,455	1,584	2.7%
291-6010-601.16-49	Computer Technician	103,309	71,496	108,432	108,050	110,963	2,913	2.7%
291-6010-601.16-54	Clerk III	74,318	50,322	88,484	91,496	94,262	2,766	3.0%
291-6010-601.16-68	LAN Administrator	69,375	47,735	72,317	72,189	74,147	1,958	2.7%
291-6010-601.18-05	Overtime Civilian	0	0	0	0	500	500	N/A
	Salaries	511,228	391,597	607,088	607,878	626,202	18,324	3.0%
291-6010-601.19-05	Medical Insurance	101,711	95,912	147,384	155,376	138,643	(16,733)	(10.8%)
291-6010-601.19-10	IMRF	67,404	50,873	76,341	76,062	73,931	(2,131)	(2.8%)
291-6010-601.19-11	Social Security	30,623	23,445	37,639	37,689	38,825	1,136	3.0%
291-6010-601.19-12	Medicare	7,161	5,483	8,803	8,814	9,080	266	3.0%
	Fringe Benefits	206,899	175,713	270,167	277,941	260,479	(17,462)	(6.3%)
291-6010-601.20-05	Professional Services	6,230	2,602	2,062	4,210	4,210	0	0.0%
291-6010-601.20-08	Consulting Services Library	1,865	0	0	4,500	19,500	15,000	333.3%
291-6010-601.21-02	Equipment Maintenance	123,808	86,657	134,000	132,376	145,963	13,587	10.3%
291-6010-601.22-02	Dues	385	0	329	378	329	(49)	(13.0%)
291-6010-601.22-03	Training	228	197	200	450	450	0	0.0%
	Contractual Services	132,516	89,456	136,591	141,914	170,452	28,538	20.1%
291-6010-601.30-05	Office Supplies & Equipment	361	106	375	375	375	0	0.0%
291-6010-601.30-30	Data System Supplies	40,556	23,453	49,216	49,216	49,707	491	1.0%
291-6010-601.30-32	Software Library	105,215	63,358	129,800	140,121	172,852	32,731	23.4%
291-6010-601.30-33	Documentation Library	525	523	550	750	625	(125)	(16.7%)
291-6010-601.31-85	Small Tools and Equipment	14,322	13,784	16,127	16,127	13,791	(2,336)	(14.5%)
291-6010-601.32-05	Processing Supplies	1,501	955	1,200	1,200	1,200	0	0.0%
291-6010-601.32-32	Software	11,511	3,854	33,500	34,794	18,783	(16,011)	(46.0%)
	Commodities	173,991	106,033	230,768	242,583	257,333	14,750	6.1%
291-6010-601.50-12	Computer Equipment	65,876	68,192	325,734	325,734	82,149	(243,585)	(74.8%)
291-6010-601.50-15	Other Equipment	9,261	8,316	12,686	12,686	12,800	114	0.9%
	Property	75,137	76,508	338,420	338,420	94,949	(243,471)	(71.9%)
	Total Information Technology	1,099,771	839,307	1,583,034	1,608,736	1,409,415	(199,321)	(12.4%)

MEMORIAL LIBRARY FUND

EXPENDITURES

Security

6015

Account Number	Account Description	Actual 8-Month		Proj. Act. 2016	Budget 2016	Budget 2017	\$ Inc / (Dec)	% Inc / (Dec)
		Actual 2014-15	Per. End. Dec. 2015					
291-6015-601.16-63	Security Supervisor	65,022	45,063	67,556	67,392	68,746	1,354	2.0%
291-6015-601.16-66	Security Guard	146,079	102,460	163,056	162,186	175,390	13,204	8.1%
291-6015-601.18-05	Overtime Civilian	0	0	0	0	750	750	N/A
	Salaries	211,101	147,523	230,612	229,578	244,886	15,308	6.7%
291-6015-601.19-05	Medical Insurance	38,142	32,968	50,664	53,412	54,404	992	1.9%
291-6015-601.19-10	IMRF	24,839	16,931	25,163	24,946	26,489	1,543	6.2%
291-6015-601.19-11	Social Security	12,010	8,826	14,298	14,234	15,183	949	6.7%
291-6015-601.19-12	Medicare	2,809	2,064	3,344	3,329	3,551	222	6.7%
	Fringe Benefits	77,800	60,789	93,469	95,921	99,627	3,706	3.9%
291-6015-601.22-03	Training	0	353	500	500	500	0	0.0%
	Contractual Services	0	353	500	500	500	0	0.0%
291-6015-601.30-05	Office Supplies & Equipment	112	1,198	225	225	225	0	0.0%
	Commodities	112	1,198	225	225	225	0	0.0%
	Total Security	289,013	209,863	324,806	326,224	345,238	19,014	5.8%

MEMORIAL LIBRARY FUND

EXPENDITURES

Facilities

6020

Account Number	Account Description	Actual 8-Month		Proj. Act. 2016	Budget 2016	Budget 2017	\$ Inc / (Dec)	% Inc / (Dec)
		Actual 2014-15	Per. End. Dec. 2015					
291-6020-601.16-60	Clerk I	42,988	29,602	47,142	52,154	56,698	4,544	8.7%
291-6020-601.16-69	Maintenance Supervisor	96,813	65,665	97,258	97,812	98,667	855	0.9%
291-6020-601.16-72	Maintenance Worker	229,584	157,523	234,510	234,138	237,658	3,520	1.5%
291-6020-601.18-05	Overtime Civilian	969	904	2,500	2,500	2,500	0	0.0%
	Salaries	370,354	253,694	381,410	386,604	395,523	8,919	2.3%
291-6020-601.19-05	Medical Insurance	76,283	71,424	109,752	115,704	107,837	(7,867)	(6.8%)
291-6020-601.19-10	IMRF	44,152	29,514	43,586	43,386	41,503	(1,883)	(4.3%)
291-6020-601.19-11	Social Security	22,334	14,796	23,647	23,969	24,522	553	2.3%
291-6020-601.19-12	Medicare	5,224	3,460	5,530	5,607	5,735	128	2.3%
	Fringe Benefits	147,993	119,194	182,515	188,666	179,597	(9,069)	(4.8%)
291-6020-601.21-02	Equipment Maintenance	20,554	16,813	31,719	26,156	41,231	15,075	57.6%
291-6020-601.21-07	Vehicle Maintenance	6,564	3,013	8,250	6,121	8,326	2,205	36.0%
291-6020-601.21-11	Building Maintenance	251,729	167,493	242,939	235,894	252,193	16,299	6.9%
291-6020-601.21-36	Equipment Rental	0	669	1,950	1,950	1,000	(950)	(48.7%)
291-6020-601.21-60	Water and Sewer Service	13,509	13,654	16,472	16,472	16,472	0	0.0%
291-6020-601.22-03	Training	0	0	432	432	432	0	0.0%
	Contractual Services	292,356	201,642	301,762	287,025	319,654	32,629	11.4%
291-6020-601.30-50	Petroleum Products	4,660	1,783	4,200	6,507	6,507	0	0.0%
291-6020-601.30-51	Heating Fuel	76,649	35,287	59,000	80,000	68,000	(12,000)	(15.0%)
291-6020-601.31-45	Janitorial Supplies	24,355	16,760	23,387	23,387	23,387	0	0.0%
	Commodities	105,664	53,830	86,587	109,894	97,894	(12,000)	(10.9%)
291-6020-601.50-15	Other Equipment	16,421	20,012	25,073	15,500	26,600	11,100	71.6%
	Property	16,421	20,012	25,073	15,500	26,600	11,100	71.6%
	Total Facilities	932,788	648,372	977,347	987,689	1,019,268	31,579	3.2%
	Total Admin Support Services	4,456,923	3,269,104	5,298,175	6,021,412	5,796,916	(224,496)	(3.7%)

MEMORIAL LIBRARY FUND

EXPENDITURES

Youth Services

6401

Account Number	Account Description	Actual 2014-15	Actual	Proj. Act. 2016	Budget 2016	Budget 2017	\$ Inc / (Dec)	% Inc / (Dec)
			Per. End. Dec. 2015					
291-6401-601.16-25	Department Manager II	77,159	37,233	13,973	80,301	0	(80,301)	(100.0%)
291-6401-601.16-33	Librarian IV	68,603	29,916	53,929	51,909	0	(51,909)	(100.0%)
291-6401-601.16-36	Librarian III	166,767	174,390	285,860	277,235	0	(277,235)	(100.0%)
291-6401-601.16-39	Librarian II	14,409	16,174	39,044	14,274	0	(14,274)	(100.0%)
291-6401-601.16-48	Library Assistant I	212,569	191,527	299,485	290,675	0	(290,675)	(100.0%)
291-6401-601.16-54	Clerk III	18,996	11,476	17,373	17,282	0	(17,282)	(100.0%)
291-6401-601.16-57	Clerk II	22,050	13,697	20,430	20,598	0	(20,598)	(100.0%)
291-6401-601.16-60	Clerk I	12,489	14,866	14,850	17,591	0	(17,591)	(100.0%)
	Salaries	593,042	489,279	744,944	769,865	0	(769,865)	(100.0%)
291-6401-601.19-05	Medical Insurance	63,569	47,984	73,740	77,736	0	(77,736)	(100.0%)
291-6401-601.19-10	IMRF	73,319	56,541	85,361	88,291	0	(88,291)	(100.0%)
291-6401-601.19-11	Social Security	36,568	29,851	46,187	47,733	0	(47,733)	(100.0%)
291-6401-601.19-12	Medicare	8,552	6,981	10,802	11,165	0	(11,165)	(100.0%)
	Fringe Benefits	182,008	141,357	216,090	224,925	0	(224,925)	(100.0%)
291-6401-601.21-02	Equipment Maintenance	2,400	1,800	3,050	2,850	0	(2,850)	(100.0%)
291-6401-601.21-65	Other Services	175	326	0	0	0	0	N/A
291-6401-601.22-02	Dues	1,469	1,890	3,255	3,255	0	(3,255)	(100.0%)
291-6401-601.22-03	Training	2,811	1,861	2,000	3,528	0	(3,528)	(100.0%)
291-6401-601.22-18	Contracted Programs & Exhibits	7,158	19,492	24,411	24,411	0	(24,411)	(100.0%)
	Contractual Services	14,013	25,369	32,716	34,044	0	(34,044)	(100.0%)
291-6401-601.30-05	Office Supplies & Equipment	2,049	1,678	2,650	2,650	0	(2,650)	(100.0%)
291-6401-601.32-01	Program Supplies	2,940	4,011	6,684	6,684	0	(6,684)	(100.0%)
291-6401-601.32-02	Program Events	26,456	22,891	32,748	32,748	0	(32,748)	(100.0%)
291-6401-601.32-75	Audio Visual	823	0	0	0	0	0	N/A
291-6401-601.32-80	Books	1,469	0	0	0	0	0	N/A
291-6401-601.32-90	Circulation Supplies	1,104	1,198	2,000	2,000	0	(2,000)	(100.0%)
	Commodities	34,841	29,778	44,082	44,082	0	(44,082)	(100.0%)
	Total Youth Services	823,904	685,783	1,037,832	1,072,916	0	(1,072,916)	(100.0%)

MEMORIAL LIBRARY FUND

EXPENDITURES

Specialty Info Services

6405

Account Number	Account Description	Actual 8-Month		Proj. Act. 2016	Budget 2016	Budget 2017	\$ Inc / (Dec)	% Inc / (Dec)
		Actual 2014-15	Per. End. Dec. 2015					
291-6405-601.16-26	Department Manager I	55,099	51,995	78,771	78,644	80,765	2,121	2.7%
291-6405-601.16-36	Librarian III	106,078	42,574	65,390	64,389	323,588	259,199	402.6%
291-6405-601.16-39	Librarian II	0	0	0	0	111,300	111,300	N/A
291-6405-601.16-44	Library Assistant III	55,683	38,684	59,360	58,500	60,874	2,374	4.1%
291-6405-601.16-45	Library Assistant II	55,644	38,657	58,624	58,461	60,047	1,586	2.7%
291-6405-601.16-48	Library Assistant I	80,631	59,922	126,437	127,260	166,253	38,993	30.6%
291-6405-601.16-51	Clerk IV	131,479	24,181	35,992	44,242	38,817	(5,425)	(12.3%)
291-6405-601.16-60	Clerk I	0	0	0	0	3,552	3,552	N/A
291-6405-601.18-05	Overtime Civilian	0	0	0	0	500	500	N/A
	Salaries	484,614	256,013	424,574	431,496	845,696	414,200	96.0%
291-6405-601.19-05	Medical Insurance	88,997	37,712	57,960	61,104	119,579	58,475	95.7%
291-6405-601.19-10	IMRF	61,629	33,037	53,588	53,077	99,424	46,347	87.3%
291-6405-601.19-11	Social Security	29,278	15,113	26,324	26,753	52,433	25,680	96.0%
291-6405-601.19-12	Medicare	6,848	3,534	6,156	6,257	12,263	6,006	96.0%
	Fringe Benefits	186,752	89,396	144,028	147,191	283,699	136,508	92.7%
291-6405-601.22-02	Dues	1,134	834	909	1,135	4,358	3,223	284.0%
291-6405-601.22-03	Training	1,704	943	1,000	1,431	4,819	3,388	236.8%
291-6405-601.22-18	Contracted Programs & Exhibits	41,937	3,852	3,000	6,800	7,200	400	5.9%
	Contractual Services	44,775	5,629	4,909	9,366	16,377	7,011	74.9%
291-6405-601.30-05	Office Supplies & Equipment	585	0	0	0	310	310	N/A
291-6405-601.32-01	Program Supplies	1,256	0	0	0	6,353	6,353	N/A
291-6405-601.32-02	Program Events	18,232	5,843	8,098	10,017	3,341	(6,676)	(66.6%)
291-6405-601.32-90	Circulation Supplies	2,155	888	800	1,381	2,203	822	59.5%
	Commodities	22,228	6,731	8,898	11,398	12,207	809	7.1%
	Total Specialty Info Services	738,369	357,769	582,409	599,451	1,157,979	558,528	93.2%

MEMORIAL LIBRARY FUND

EXPENDITURES

Customer Services

6420

Account Number	Account Description	Actual 8-Month		Proj. Act. 2016	Budget 2016	Budget 2017	\$ Inc / (Dec)	% Inc / (Dec)
		Actual 2014-15	Per. End. Dec. 2015					
291-6420-601.16-05	Customer Services Manager	33,384	55,698	90,342	79,092	92,584	13,492	17.1%
291-6420-601.16-07	Customer Services Associate	259,057	120,739	206,073	217,357	159,612	(57,745)	(26.6%)
291-6420-601.16-15	Head of Circulation	74,534	31,119	0	0	0	0	N/A
291-6420-601.16-16	Library Assistant I Circulation	126,047	142,925	209,312	215,808	214,017	(1,791)	(0.8%)
291-6420-601.16-26	Department Manager I	75,367	56,076	0	78,429	72,491	(5,938)	(7.6%)
291-6420-601.16-33	Librarian IV	0	0	0	0	55,169	55,169	N/A
291-6420-601.16-36	Librarian III	106,926	0	0	0	0	0	N/A
291-6420-601.16-39	Librarian II	115,095	131,141	266,190	248,172	65,887	(182,285)	(73.5%)
291-6420-601.16-46	Library Assistant I Mags & News	48,338	93,242	143,186	143,074	182,293	39,219	27.4%
291-6420-601.16-47	Library Assistant I Call Center	43,964	0	0	0	0	0	N/A
291-6420-601.16-48	Library Assistant I	0	0	0	0	186,823	186,823	N/A
291-6420-601.16-51	Clerk IV	0	100,893	165,527	155,090	89,242	(65,848)	(42.5%)
291-6420-601.16-52	Clerk IV Circulation	44,026	28,588	45,464	47,126	49,127	2,001	4.2%
291-6420-601.16-54	Clerk III Mags & News	95,299	70,501	103,758	118,578	0	(118,578)	(100.0%)
291-6420-601.16-55	Clerk III Circulation	415,977	251,164	391,521	425,894	411,447	(14,447)	(3.4%)
291-6420-601.16-57	Clerk II	0	0	0	0	47,285	47,285	N/A
291-6420-601.16-58	Clerk II Circulation	103,542	69,411	21,745	22,170	23,015	845	3.8%
291-6420-601.16-59	Clerk II Call Center	134,381	99,995	161,222	165,667	430,631	264,964	159.9%
291-6420-601.16-75	Library Page II	106,737	248,327	453,013	492,510	442,153	(50,357)	(10.2%)
291-6420-601.18-05	Overtime Civilian	0	0	0	0	1,000	1,000	N/A
	Salaries	1,782,674	1,499,819	2,257,353	2,408,967	2,522,776	113,809	4.7%
291-6420-601.19-05	Medical Insurance	165,280	156,312	240,192	253,224	242,819	(10,405)	(4.1%)
291-6420-601.19-10	IMRF	203,094	160,791	240,814	242,324	240,119	(2,205)	(0.9%)
291-6420-601.19-11	Social Security	107,520	92,537	139,956	149,357	156,414	7,057	4.7%
291-6420-601.19-12	Medicare	25,146	21,642	32,732	34,932	36,582	1,650	4.7%
	Fringe Benefits	501,040	431,282	653,694	679,837	675,934	(3,903)	(0.6%)
291-6420-601.21-02	Equipment Maintenance	2,797	110	140	140	555	415	296.4%
291-6420-601.21-64	Access Services	0	1,930	3,000	4,225	3,500	(725)	(17.2%)
291-6420-601.21-65	Other Services	2,738	1,853	18,625	18,410	3,129	(15,281)	(83.0%)
291-6420-601.22-02	Dues	2,123	897	2,705	2,705	1,916	(789)	(29.2%)
291-6420-601.22-03	Training	1,986	2,343	3,979	3,979	4,133	154	3.9%
291-6420-601.22-18	Contracted Programs & Exhibits	0	10,695	72,000	103,332	0	(103,332)	(100.0%)
	Contractual Services	9,644	17,828	100,449	132,791	13,233	(119,558)	(90.0%)
291-6420-601.30-05	Office Supplies & Equipment	2,779	1,499	2,761	2,761	5,156	2,395	86.7%
291-6420-601.30-07	Supplies Reimbursed by Patron	1,868	0	2,000	2,200	2,000	(200)	(9.1%)
291-6420-601.32-01	Program Supplies	1,055	1,448	1,454	1,454	6,973	5,519	379.6%
291-6420-601.32-02	Program Events	1,716	4,010	8,540	8,540	0	(8,540)	(100.0%)
291-6420-601.32-80	Books	511	0	0	0	0	0	N/A
291-6420-601.32-85	Copier Supplies	499	0	0	0	0	0	N/A
291-6420-601.32-90	Circulation Supplies	4,413	8,630	9,583	9,583	11,256	1,673	17.5%
	Commodities	12,841	15,587	24,338	24,538	25,385	847	3.5%
	Total Customer Services	2,306,199	1,964,516	3,035,834	3,246,133	3,237,328	(8,805)	(0.3%)

MEMORIAL LIBRARY FUND

EXPENDITURES

Programs and Exhibits

6440

Account Number	Account Description	Actual 8-Month		Proj. Act. 2016	Budget 2016	Budget 2017	\$ Inc / (Dec)	% Inc / (Dec)
		Actual 2014-15	Per. End. Dec. 2015					
291-6440-601.16-25	Department Manager II	0	0	0	0	73,407	73,407	N/A
291-6440-601.16-36	Librarian III	0	0	0	0	176,665	176,665	N/A
291-6440-601.16-48	Library Assistant I	0	0	0	0	58,597	58,597	N/A
291-6440-601.16-51	Clerk IV	0	0	0	0	72,644	72,644	N/A
291-6440-601.16-60	Clerk I	0	0	0	0	14,334	14,334	N/A
291-6440-601.18-05	Overtime Civilian	0	0	0	0	200	200	N/A
	Salaries	0	0	0	0	395,847	395,847	N/A
291-6440-601.19-05	Medical Insurance	0	0	0	0	89,236	89,236	N/A
291-6440-601.19-10	IMRF	0	0	0	0	32,939	32,939	N/A
291-6440-601.19-11	Social Security	0	0	0	0	24,543	24,543	N/A
291-6440-601.19-12	Medicare	0	0	0	0	5,740	5,740	N/A
	Fringe Benefits	0	0	0	0	152,458	152,458	N/A
291-6440-601.22-02	Dues	0	0	0	0	753	753	N/A
291-6440-601.22-03	Training	0	0	0	0	1,660	1,660	N/A
291-6440-601.22-18	Contracted Programs & Exhibits	0	0	0	0	164,169	164,169	N/A
	Contractual Services	0	0	0	0	166,582	166,582	N/A
291-6440-601.32-01	Program Supplies	0	0	0	0	303	303	N/A
291-6440-601.32-02	Program Events	0	0	0	0	50,795	50,795	N/A
	Commodities	0	0	0	0	51,098	51,098	N/A
	Total Programs and Exhibits	0	0	0	0	765,985	765,985	N/A

MEMORIAL LIBRARY FUND

EXPENDITURES

Digital Services

6450

Account Number	Account Description	Actual		Proj. Act. 2016	Budget 2016	Budget 2017	\$ Inc / (Dec)	% Inc / (Dec)
		Actual 2014-15	Per. End. Dec. 2015					
291-6450-601.16-25	Department Manager II	58,645	38,500	68,922	66,164	73,410	7,246	11.0%
291-6450-601.16-30	Digital Media Specialist	46,236	31,931	48,375	48,302	49,599	1,297	2.7%
291-6450-601.16-33	Librarian IV	75,495	50,426	74,920	76,265	76,792	527	0.7%
291-6450-601.16-36	Librarian III	95,933	65,890	100,807	99,665	103,373	3,708	3.7%
291-6450-601.16-48	Library Assistant I	157,849	106,535	170,988	163,510	179,310	15,800	9.7%
291-6450-601.16-54	Clerk III	11,695	7,998	12,476	13,424	13,790	366	2.7%
291-6450-601.18-05	Overtime Civilian	0	0	0	0	100	100	N/A
	Salaries	445,853	301,280	476,488	467,330	496,374	29,044	6.2%
291-6450-601.19-05	Medical Insurance	63,570	29,808	45,804	48,288	52,681	4,393	9.1%
291-6450-601.19-10	IMRF	57,372	37,989	58,990	56,187	57,832	1,645	2.9%
291-6450-601.19-11	Social Security	27,204	18,326	29,542	28,975	30,775	1,800	6.2%
291-6450-601.19-12	Medicare	6,362	4,286	6,909	6,776	7,197	421	6.2%
	Fringe Benefits	154,508	90,409	141,245	140,226	148,485	8,259	5.9%
291-6450-601.21-02	Equipment Maintenance	0	0	0	300	0	(300)	(100.0%)
291-6450-601.22-02	Dues	1,729	1,357	1,827	1,965	1,975	10	0.5%
291-6450-601.22-03	Training	684	497	650	650	650	0	0.0%
291-6450-601.22-18	Contracted Programs & Exhibits	0	3,880	6,000	6,000	0	(6,000)	(100.0%)
291-6450-601.22-66	Outside Reference Service	2,140	0	2,450	2,200	2,200	0	0.0%
	Contractual Services	4,553	5,734	10,927	11,115	4,825	(6,290)	(56.6%)
291-6450-601.30-05	Office Supplies & Equipment	800	234	700	700	700	0	0.0%
291-6450-601.30-07	Supplies Reimbursed by Patron	0	0	1,000	900	900	0	0.0%
291-6450-601.31-85	Small Tools and Equipment	2,593	2,619	4,000	3,600	6,149	2,549	70.8%
291-6450-601.32-01	Program Supplies	0	0	300	1,500	1,500	0	0.0%
291-6450-601.32-78	Electronic Resources	237,858	192,393	300,100	295,960	309,725	13,765	4.7%
291-6450-601.32-90	Circulation Supplies	1,909	1,580	1,400	1,400	1,477	77	5.5%
	Commodities	243,160	196,826	307,500	304,060	320,451	16,391	5.4%
291-6450-601.50-15	Other Equipment	0	0	1,991	1,776	11,410	9,634	542.5%
	Property	0	0	1,991	1,776	11,410	9,634	542.5%
	Total Digital Services	848,074	594,249	938,151	924,507	981,545	57,038	6.2%

MEMORIAL LIBRARY FUND

EXPENDITURES

Collection Services

6470

Account Number	Account Description	Actual 8-Month		Proj. Act. 2016	Budget 2016	Budget 2017	\$ Inc / (Dec)	% Inc / (Dec)
		Actual 2014-15	Per. End. Dec. 2015					
291-6470-601.16-06	Manager of Collection Services	93,319	63,959	96,390	96,740	98,667	1,927	2.0%
291-6470-601.16-33	Librarian IV	65,022	44,563	67,056	67,392	68,746	1,354	2.0%
291-6470-601.16-36	Librarian III	131,534	89,626	134,613	134,784	137,492	2,708	2.0%
291-6470-601.16-39	Librarian II	99,788	69,390	105,870	104,949	108,561	3,612	3.4%
291-6470-601.16-41	Head of Acquisitions	48,727	33,527	50,792	50,700	52,077	1,377	2.7%
291-6470-601.16-48	Library Assistant I	109,043	20,521	31,037	30,826	31,044	218	0.7%
291-6470-601.16-51	Clerk IV	81,261	28,678	42,608	43,368	43,674	306	0.7%
291-6470-601.16-54	Clerk III	276,849	168,753	242,639	255,685	220,298	(35,387)	(13.8%)
291-6470-601.16-57	Clerk II	87,612	0	0	0	0	0	N/A
291-6470-601.16-60	Clerk I	52,498	0	0	0	0	0	N/A
291-6470-601.16-75	Library Page II	33,928	22,562	30,138	35,637	33,514	(2,123)	(6.0%)
291-6470-601.16-78	Library Page I	150,973	0	0	0	0	0	N/A
291-6470-601.18-05	Overtime Civilian	0	0	0	0	200	200	N/A
	Salaries	1,230,554	541,579	801,143	820,081	794,273	(25,808)	(3.1%)
291-6470-601.19-05	Medical Insurance	177,995	126,048	193,692	204,204	176,000	(28,204)	(13.8%)
291-6470-601.19-10	IMRF	145,985	73,013	104,721	106,994	97,609	(9,385)	(8.8%)
291-6470-601.19-11	Social Security	74,134	31,512	49,671	50,845	49,245	(1,600)	(3.1%)
291-6470-601.19-12	Medicare	17,338	7,370	11,617	11,891	11,517	(374)	(3.1%)
	Fringe Benefits	415,452	237,943	359,701	373,934	334,371	(39,563)	(10.6%)
291-6470-601.21-64	Access Services	2,720	0	0	0	0	0	N/A
291-6470-601.22-02	Dues	1,531	1,127	2,063	2,430	2,454	24	1.0%
291-6470-601.22-03	Training	3,134	513	500	1,212	1,100	(112)	(9.2%)
291-6470-601.22-85	Processing Services	86,876	55,170	82,000	92,000	92,000	0	0.0%
	Contractual Services	94,261	56,810	84,563	95,642	95,554	(88)	(0.1%)
291-6470-601.30-05	Office Supplies & Equipment	687	631	1,400	1,600	1,500	(100)	(6.3%)
291-6470-601.30-33	Documentation Library	705	180	710	705	710	5	0.7%
291-6470-601.32-03	Binding	243	52	0	500	200	(300)	(60.0%)
291-6470-601.32-05	Processing Supplies	28,425	19,792	26,000	33,000	32,000	(1,000)	(3.0%)
291-6470-601.32-75	Audio Visual	459,179	283,046	442,000	525,735	526,743	1,008	0.2%
291-6470-601.32-80	Books	640,696	458,530	671,350	724,860	726,499	1,639	0.2%
291-6470-601.32-90	Circulation Supplies	2,172	0	400	2,100	3,900	1,800	85.7%
291-6470-601.32-95	Periodicals	101,603	85,984	128,370	129,593	130,889	1,296	1.0%
	Commodities	1,233,710	848,215	1,270,230	1,418,093	1,422,441	4,348	0.3%
	Total Collection Services	2,973,977	1,684,547	2,515,637	2,707,750	2,646,639	(61,111)	(2.3%)
	Total User Services	7,690,523	5,286,864	8,109,863	8,550,757	8,789,476	238,719	2.8%
	Total Memorial Library Fund Before Operating Transfers Out	12,147,446	8,555,968	13,408,038	14,572,169	14,586,392	14,223	0.1%

MEMORIAL LIBRARY FUND

EXPENDITURES

Non-Operating

6901

Account Number	Account Description	Actual 2014-15	Actual 8-Month	Proj. Act. 2016	Budget 2016	Budget 2017	\$ Inc / (Dec)	% Inc / (Dec)
			Per. End. Dec. 2015					
291-6901-601.90-05	Operating Transfer Out	649,702	2,450,000	1,750,000	1,750,000	1,750,000	0	0.0%
	Non-Operating	649,702	2,450,000	1,750,000	1,750,000	1,750,000	0	0.0%
	Total Non-Operating	649,702	2,450,000	1,750,000	1,750,000	1,750,000	0	0.0%
	Total Memorial Library Fund	12,797,148	11,005,968	15,158,038	16,322,169	16,336,392	14,223	0.1%

► **Fund Summary**

	2014-15 Actual	8 Month Per. End. Dec. 2015 Actual	2016 Est. Actual	2016 Budget	2017 Budget	\$ Change	% Change
BEGINNING FUND BALANCE	\$251,553	\$792,503	\$2,994,646	\$2,994,646	\$4,089,711	\$1,095,065	36.6%
Revenues							
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Intergovernmental	0	0	0	0	0	0	N/A
Licenses & Permits	0	0	0	0	0	0	N/A
Fees	0	0	0	0	0	0	N/A
Fines	0	0	0	0	0	0	N/A
Service Charges	0	0	0	0	0	0	N/A
Interest Income	3,424	5,039	6,000	2,000	6,000	4,000	200.0%
Sales/Reimbursable/Rents	0	0	0	0	0	0	N/A
Other	0	0	0	0	0	0	N/A
Total Revenues	\$3,424	\$5,039	\$6,000	\$2,000	\$6,000	\$4,000	200.0%
Expenditures							
Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Contractual Services	0	0	0	0	0	0	N/A
Commodities	0	0	0	0	0	0	N/A
Other Charges	4,002	800	0	0	0	0	N/A
Capital Items	108,174	252,096	660,935	1,140,000	2,334,700	1,194,700	104.8%
Debt Service	0	0	0	0	0	0	N/A
Total Expenditures	\$112,176	\$252,896	\$660,935	\$1,140,000	\$2,334,700	\$1,194,700	104.8%
Revenues over (under) Expenditures	(\$108,752)	(\$247,857)	(\$654,935)	(\$1,138,000)	(\$2,328,700)	(\$1,190,700)	104.6%
Interfund Transfers In	649,702	2,450,000	1,750,000	1,750,000	1,750,000	0	0.0%
ENDING FUND BALANCE	\$792,503	\$2,994,646	\$4,089,711	\$3,606,646	\$3,511,011	(\$95,635)	(2.7%)

LIBRARY CAPITAL PROJECTS FUND

REVENUES

Account No.	Account Description	Actual 2014-15	Actual 8-Month		Proj Actual 2016	Budget 2016	Budget 2017	REVENUES	
			Per. End. Dec. 2015					\$ Inc / (Dec)	% Inc / (Dec)
491-0000-461.02-00	Interest on Investments	1,640	3,856		6,000	2,000	6,000	4,000	200.0%
491-0000-462.10-00	Market Value Adjustments	1,784	1,183		0	0	0	0	N/A
		3,424	5,039		6,000	2,000	6,000	4,000	200.0%
491-0000-491-05-00	Operating Transfer In	649,702	2,450,000		1,750,000	1,750,000	1,750,000	0	0.0%
	Other Financing Sources	649,702	2,450,000		1,750,000	1,750,000	1,750,000	0	0.0%
	Total Library Capital Projects Fund	653,126	2,455,039		1,756,000	1,752,000	1,756,000	4,000	0.2%

LIBRARY CAPITAL PROJECTS FUND

EXPENDITURES

Administration

6001

Account Number	Account Description	Actual 8-Month		Proj. Act. 2016	Budget 2016	Budget 2017	\$ Inc / (Dec)	% Inc / (Dec)
		Actual 2014-15	Per. End. Dec. 2015					
491-6001-601.50-15	Other Equipment	0	0	0	0	600,000	600,000	N/A
491-6001-601.50-55	Other Capital Outlay	0	14,046	110,000	155,000	0	(155,000)	(100.0%)
491-9901-591.40-78	IMET Expense	4,002	800	0	0	0	0	N/A
	Capital Outlay	4,002	14,846	110,000	155,000	600,000	445,000	287.1%
	Total Administration	4,002	14,846	110,000	155,000	600,000	445,000	287.1%

Paid by Gifts and Grants

6004

Account Number	Account Description	Actual 8-Month		Proj. Act. 2016	Budget 2016	Budget 2017	\$ Inc / (Dec)	% Inc / (Dec)
		Actual 2014-15	Per. End. Dec. 2015					
491-6004-601.50-55	Other Capital Outlay	17,644	0	0	0	10,000	10,000	N/A
	Capital Outlay	17,644	0	0	0	10,000	10,000	N/A
	Total Paid by Gifts and Grants	17,644	0	0	0	10,000	10,000	N/A

Information Technology

6010

Account Number	Account Description	Actual 8-Month		Proj. Act. 2016	Budget 2016	Budget 2017	\$ Inc / (Dec)	% Inc / (Dec)
		Actual 2014-15	Per. End. Dec. 2015					
491-6010-601.50-12	Computer Equipment	18,000	0	0	0	32,200	32,200	N/A
	Capital Outlay	18,000	0	0	0	32,200	32,200	N/A
	Total Information Technology	18,000	0	0	0	32,200	32,200	N/A

Facilities

6020

Account Number	Account Description	Actual 8-Month		Proj. Act. 2016	Budget 2016	Budget 2017	\$ Inc / (Dec)	% Inc / (Dec)
		Actual 2014-15	Per. End. Dec. 2015					
491-6020-601.50-15	Other Equipment	1,500	81,633	380,935	267,000	113,000	(154,000)	(57.7%)
491-6020-601.50-55	Other Capital Outlay	71,030	156,417	170,000	718,000	1,579,500	861,500	120.0%
	Capital Outlay	72,530	238,050	550,935	985,000	1,692,500	707,500	71.8%
	Total Facilities	72,530	238,050	550,935	985,000	1,692,500	707,500	71.8%
	Total Library Capital Projects Fund	112,176	252,896	660,935	1,140,000	2,334,700	1,194,700	104.8%