

ARLINGTON HEIGHTS MEMORIAL LIBRARY

OPERATING BUDGET FOR THE **FISCAL YEAR 2016** BEGINNING JANUARY 1, 2016

LIBRARY BOARD

Joan Brody Garkisch

Carole Medal

Deborah A. Nelson

Kerry W. Pearson

Debbie Smart

David F. Unumb

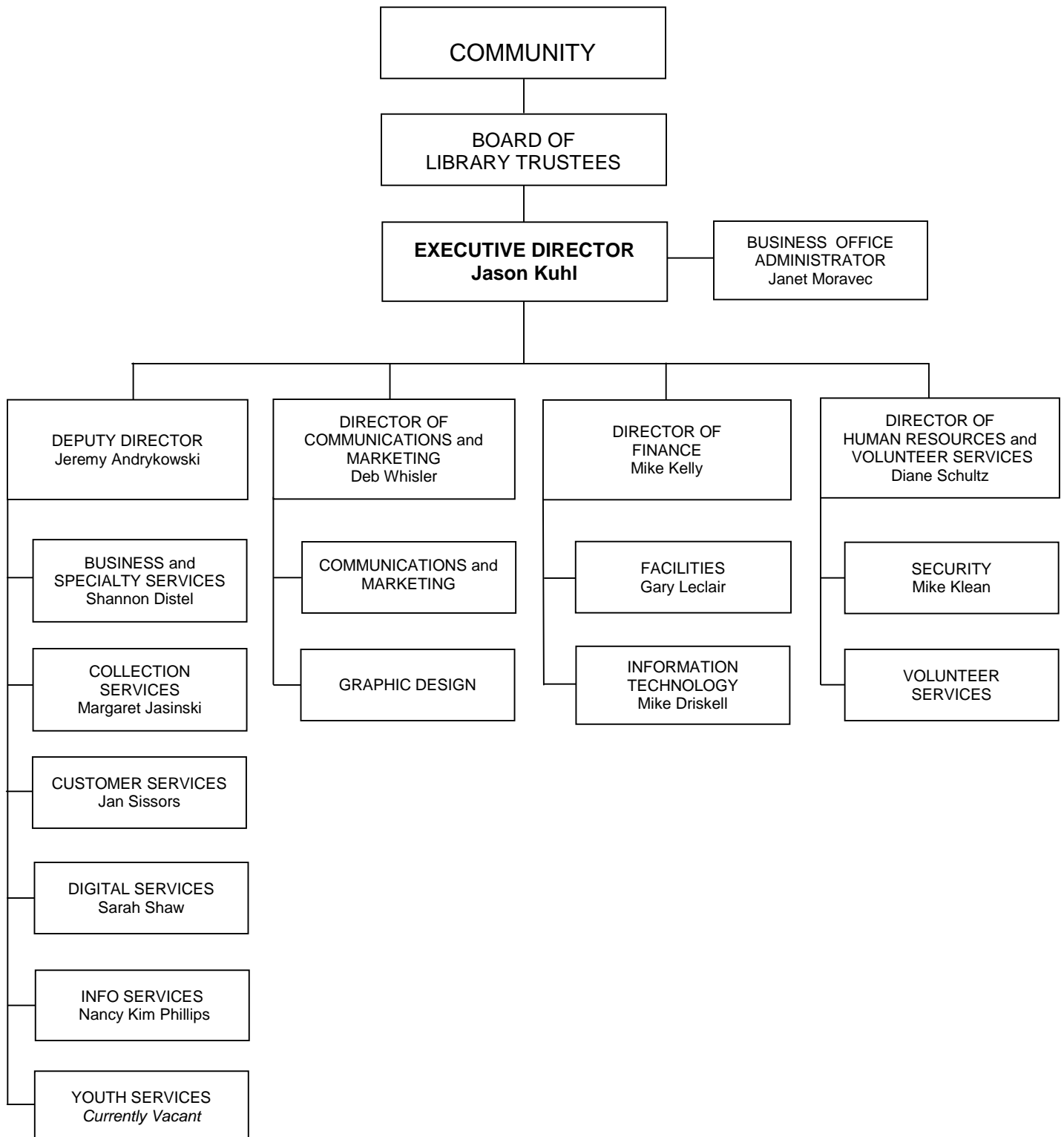
Greg Zyck

EXECUTIVE DIRECTOR

Jason Kuhl

Arlington Heights Memorial
LIBRARY ▶

Effective 10/2/2015



► Fund at a Glance

The Arlington Heights Memorial Library uses two funds to account for its expenditures. The General Fund is a subcategory of the special revenue fund type and is reported under Special Revenues in the Village of Arlington Heights' financial statements. The Capital Fund accounts for a variety of capital improvements listed in the library's Long Range Fiscal Plan. The Memorial Library General and Capital Funds are for the operations of the village library, not including any debt service or capital expenditures associated with bond issues by the village for library purposes. (These items are paid for by the village and accounted for in other village funds.)

Since 1926, library funding has been derived from a special revenue tax fund set up for the purpose of maintaining a library for village residents. For the most recently completed fiscal year, ended April 30, 2015, the library received 96.2% of its total revenue from property taxes. Seventy-six percent of Arlington Heights residents were registered borrowers as of April 30, 2015.

LIBRARY GOVERNANCE & STAFF

- The library is governed by an elected Board of Library Trustees consisting of seven members; each member serves an unremunerated six-year term. Current trustees are Joan Brody Garkisch, Carole Medal, Deborah A. Nelson, Kerry W. Pearson, Debbie Smart, David F. Unumb and Greg Zyck.
- The Board of Library Trustees regularly meets on the third Tuesday of each month; all meetings are open to the public. The library has a staff that includes 28 employees with Master of Library Science degrees. As of May 1, 2015, the total budgeted full-time equivalent (FTE) of employees was 149.8.

LIBRARY VISION AND VALUES

Our Vision

The Arlington Heights Memorial Library strives to add value in our customers' lives by:

- partnering with them to develop skills they need to succeed in all stages of their lives;
- helping local businesses and community agencies thrive;
- creating occasions for cultural experiences and discovery; and
- offering opportunities in Arlington Heights for gathering, learning, contemplating, creating, and finding inspiration.

Our Values

We believe in:

- **Unparalleled Customer Service:** our best-in-class staff strives for continuous improvement by identifying and providing the services our residents and businesses need most.
- **Free and Equal Access:** all individuals have the right to choose for themselves what to read, hear, or view.
- **Fiscal Responsibility:** all decisions are weighed against the value added to the lives of our customers.
- **A Focus on Arlington Heights:** we are a part of the fabric of our community; all services are tailored to the unique needs of our residents and businesses.

LIBRARY FACILITY

- The Arlington Heights Memorial Library is open 79 hours weekly: 9 a.m.–10 p.m. weekdays, 9 a.m.–5:30 p.m. Saturdays, and 12–5:30 p.m. Sundays. The drive-up window for picking up requested materials opens at 7 a.m. Monday–Friday and remains open until the library closes at 10 p.m., adding another ten hours of service at this location. The service point at the Arlington Heights Senior Center is open an additional 44.5 hours per week.
- An average of 2,906 people visits the library each day.
- Located at 500 North Dunton Avenue, the current library building opened in June of 1968, with 40,000 square feet. In 1978, it was expanded to over 76,000 square feet. In 1992, voter approval was given to build a 56,000-square-foot addition and to renovate the original facility. The library's second-floor addition opened in September of 1994, and renovation of the original building was completed in 1995.
- A second renovation of the first and second floors was completed in spring 2013. This renovation added a teen area, ten more small conference rooms, a digital media lab, a genealogy room, a lounge with a fireplace, the Marketplace area for new and popular books and a variety of public spaces for exhibits and programs.
- The main floor is divided into service areas for adults, teens and children, including selections of books, movies, magazines, computers, CDs and a café. A computer training lab and a digital media lab are available for staff and public classes.
- The second floor contains 14 small conference/study rooms, a meeting room (with a maximum capacity of 200) available for library programs and for use by eligible community groups, the Literacy/ESL (English as a Second Language) office, administrative offices and staff room.
- The lower level of the building includes parking, a book drop, a drive-up window and maintenance areas, including heating and ventilating equipment.

LIBRARY COLLECTION & EQUIPMENT

- The library owned 344,839 books, magazines and audiovisual items as of April 30, 2015. Electronic resources, including eBooks, eAudiobooks, music and movies as well as business information and magazine indexes with full-text options, are offered both in the library and remotely.
- The total circulation for the fiscal year ended April 30, 2015, was 2,450,612 items.
- Wireless Internet service, laptops and iPads for use in the library are available.
- Over 100 personal computers with Internet access and office software are available for public use. Two 3-D printers were added in 2015.
- Photocopiers, a color copier, fax machines and microform reader/printers are available.
- An Optelec machine for the visually impaired, a TTY for communication with the hearing impaired and three public computers with magnification software are available.
- A hearing amplification system is available in the Hendrickson Meeting Room, generously funded by the Friends of the Library.

LIBRARY PROGRAMS & SERVICES

The library adds value to the lives of residents by offering:

- eReaders such as the Kindle and Nook to borrow
- iPads to borrow from Kids' World
- A mobile app for accessing library resources, self-checkout and downloading eBooks
- A Business Center with resources and classes for small businesses
- The Studio, a digital media lab consisting of a production studio and three smaller post-production rooms. Customers can create media projects for home, school or business. There is equipment for scanning photos, creating and scanning video, and recording voice or music. The lab also loans equipment such as cameras and tripods to customers who want to work on projects outside of the library.
- A wide variety of programs and events for children, teens and adults including storytimes, lectures, book discussions, concerts and large-scale exhibits with a total attendance of 84,564 in FY14-15.
- A summer reading program, which attracts about 3,750 children annually participating in summer leisure and skill-building reading while on vacation from their classrooms. In 2015 the A.H. Park District partnered with the library, expanding the reach of this popular program to include park district day camps.
- Literacy tutoring in cooperation with Township High School District 214 Community Education and through the library's own literacy lab
- A variety of computer classes offered throughout the year
- Fourteen conference rooms offering opportunities for gathering, learning, contemplating, creating and finding inspiration averaging 1,255 uses per month.
- One Book, One Village, the library's first community reading initiative. Over 2,700 copies of the book *Ordinary Grace* were checked out, and over 1,600 people attended related programs and book discussions during the 19-week program.

For the seventh year in a row, *Library Journal's* "Index of Public Library Service" gave the Arlington Heights Memorial Library a five-star rating, making it one of America's top-rated libraries. Only 1% of public libraries across the nation were awarded this distinction, and only 21 libraries have received it seven years in a row.

LIBRARY OUTREACH

Beyond its four walls, the library provides:

- Access to the online catalog, library accounts, full-text newspaper and magazines articles and online chat service, 24 hours a day, 7 days a week at www.ahml.info. A resident can reserve or renew materials, receive email reminders of due dates, download eBooks and register for programs online.

MEMORIAL LIBRARY FUND

(Continued)

- Real-time homework assistance on a wide variety of school subjects, both in English and Spanish, at www.ahml.info
- Answers to reference questions by phone, instant messaging, email or via the website at www.ahml.info
- A bimonthly newsletter highlighting services and programs mailed to all village residences and businesses
- Bookmobile service at 29 stops throughout the community and outreach services to apartment complexes, health care sites, senior independent living complexes and to residents of the Backstretch at Arlington Park
- Home delivery of material for residents who are permanently or temporarily homebound

LIBRARY COLLABORATION

- The library is a member of the Reaching Across Illinois Library System (RAILS), a cooperative with over 1,300 public, academic, special and school library members. Through interlibrary loan, residents have access to vast library collections throughout the country. As a benefit of system membership, residents have reciprocal borrowing privileges with neighboring public libraries, the Chicago Public Library and many other libraries throughout Illinois.
- The library is a service partner at the Arlington Heights Senior Center, operating a reading room and computer lab at the center. Features include a collection of appealing items to check out, programs, discussion groups and free computers with Internet access and computer classes.
- The library is a LINKin partner through a shared catalog with eight other local libraries providing expedited and cost-effective access to a greatly expanded collection of material.
- The library is partnering with the Arlington Heights Park District to provide exterior book drops at Camelot and Frontier Parks and at the Arlington Heights Senior Center, giving residents in the northern and southern parts of Arlington Heights a more convenient way to return library items.
- The library hosted a State of the Village informational program in which representatives from seven governmental entities updated village residents on highlights of the past year and future plans. The event attracted 70 attendees and was shown on the village cable channel. In addition, it was viewed 326 times on YouTube.
- Each year library trustees and staff members meet with their counterparts in the Village and the Park District to provide updates on current projects and discuss opportunities for resource sharing.
- The library partnered with School District 25 during school registration. The second year in the partnership resulted in 425 new library cards being issued at the start of the school. Since the initial partnership began 86% of all students registering for school have a library card.
- 3DRD is an innovative partnership between Thomas Middle School and the library focusing on three-dimensional printing, research, and development offered as a 9-week elective.

MEMORIAL LIBRARY FUND

(Continued)

► Fund Summary

	2013-14 Actual	2014-15 Actual	8 Month Per. End. Dec. 2015 Est. Actual	8 Month Per. End. Dec. 2015 Budget	2016 Budget	\$ Change	% Change
BEGINNING FUND BALANCE	\$6,082,507	\$7,117,851	\$8,109,308	\$8,109,308	\$11,420,368	\$3,311,060	40.8%
Revenues							
Taxes	\$13,177,915	\$13,274,084	\$13,557,583	\$13,557,583	\$13,693,159	\$135,576	1.0%
Intergovernmental	135,167	162,003	103,081	97,000	99,000	2,000	2.1%
Fees	45,656	51,415	28,900	28,900	43,350	14,450	50.0%
Fines	164,060	172,976	106,000	106,000	159,000	53,000	50.0%
Interest Income	52,036	50,361	17,000	17,000	25,000	8,000	47.1%
Other	70,129	77,766	50,900	50,300	74,500	24,200	48.1%
Total Revenues	\$13,644,963	\$13,788,605	\$13,863,464	\$13,856,783	\$14,094,009	\$237,226	1.7%
Expenditures							
Personal Services	\$8,792,424	\$8,817,308	\$6,178,739	\$6,450,606	\$9,625,246	\$3,174,640	49.2%
Contractual Services	1,185,135	1,169,853	913,586	998,925	1,487,005	488,080	48.9%
Commodities	1,891,882	1,891,212	1,387,535	1,533,242	2,396,921	863,679	56.3%
Other Charges	24,304	112,490	13,200	23,500	25,600	2,100	8.9%
Property	0	156,583	309,344	320,794	1,037,397	716,603	223.4%
Total Expenditures	\$11,893,745	\$12,147,446	\$8,802,404	\$9,327,067	\$14,572,169	\$5,245,102	56.2%
Revenues over (under) Expenditures	\$1,751,218	\$1,641,159	\$5,061,060	\$4,529,716	(\$478,160)	(\$5,007,876)	(110.6%)
Interfund Transfers Out	(715,874)	(649,702)	(1,750,000)	(1,750,000)	(1,750,000)	0	0.0%
ENDING FUND BALANCE	\$7,117,851	\$8,109,308	\$11,420,368	\$10,889,024	\$9,192,208	(\$1,696,816)	(15.6%)

MEMORIAL LIBRARY FUND

Account No.	Account Description	Actual 2013-14	Actual 2014-15	Projected	Budget	Budget 2016	REVENUES	
				Actual 8-Month Per. Ending Dec 2015	Budget 8-Month Per. End. Dec. 2015		\$ Inc / (Dec)	% Inc / (Dec)
291-0000-401.03-00	Real Estate Tax IMRF	844,595	860,057	865,388	865,388	826,581	(38,807)	(4.5%)
291-0000-401.04-00	Real Estate Tax FICA	531,328	523,940	538,343	538,343	539,894	1,551	0.3%
291-0000-401.05-00	Real Estate Tax	11,801,992	11,890,087	12,153,852	12,153,852	12,326,684	172,832	1.4%
	Real Estate Taxes	13,177,915	13,274,084	13,557,583	13,557,583	13,693,159	135,576	1.0%
291-0000-411.65-00	Per Capita Grant & Gifts	77,178	93,876	93,876	93,000	93,000	0	0.0%
291-0000-411.70-00	Other Grants	15,226	57,333	3,330	3,330	5,000	1,670	50.2%
291-0000-411.90-00	Contribution Ord. Library	42,763	10,794	5,875	670	1,000	330	49.3%
	Intergovernmental	135,167	162,003	103,081	97,000	99,000	2,000	2.1%
291-0000-436.72-00	Non Resident Fees	1,256	1,269	600	600	850	250	41.7%
291-0000-436.74-00	Copier/Reader Printer Fees	39,568	45,301	25,300	25,300	38,000	12,700	50.2%
291-0000-436.75-00	Meeting Room Fees	4,832	4,845	3,000	3,000	4,500	1,500	50.0%
	Library Fees	45,656	51,415	28,900	28,900	43,350	14,450	50.0%
291-0000-442.20-00	Late Charges	142,487	144,753	92,670	92,670	139,000	46,330	50.0%
291-0000-442.25-00	Lost Item Charges	21,573	28,223	13,330	13,330	20,000	6,670	50.0%
	Library Fines	164,060	172,976	106,000	106,000	159,000	53,000	50.0%
291-0000-461.02-00	Interest on Investments	26,700	23,163	17,000	17,000	25,000	8,000	47.1%
291-0000-462.10-00	Market Value Adjustments	25,336	27,198	0	0	0	0	N/A
	Interest Income	52,036	50,361	17,000	17,000	25,000	8,000	47.1%
291-0000-483.70-00	Donations - Library	15,109	10,866	1,600	1,000	1,000	0	0.0%
291-0000-489.90-00	Other Income	19,496	9,144	5,300	5,300	8,000	2,700	50.9%
291-0000-489.93-00	Donations Genealogy	805	0	500	500	500	0	0.0%
291-0000-489.94-00	FOL Reimbursements	34,719	57,756	43,500	43,500	65,000	21,500	49.4%
	Other	70,129	77,766	50,900	50,300	74,500	24,200	48.1%
	Total Memorial Library Fund	13,644,963	13,788,605	13,863,464	13,856,783	14,094,009	237,226	1.7%

MEMORIAL LIBRARY FUND

EXPENDITURES

Administration

6001

Account Number	Account Description	Actual 2013-14	Actual 2014-15	Proj. Act. 8-Month Per. End. Dec. 2015	Budget 8-Month Per. End. Dec. 2015	Budget 2016	\$ Inc / (Dec)	% Inc / (Dec)
291-6001-601.16-01	Executive Director	128,750	134,125	89,113	92,589	136,071	43,482	47.0%
291-6001-601.16-02	Director of Library Operations	66,214	0	0	0	0	0	N/A
291-6001-601.16-17	Deputy Director	93,257	100,846	68,667	68,267	104,852	36,585	53.6%
291-6001-601.16-43	Business Office Administrator	50,798	53,969	36,450	36,275	55,653	19,378	53.4%
291-6001-601.16-51	Clerk IV	42,119	43,070	29,237	29,493	44,636	15,143	51.3%
291-6001-601.16-57	Clerk II	17,218	0	0	0	0	0	N/A
291-6001-601.16-92	Achievement Awards	5,000	2,332	1,333	1,333	2,000	667	50.0%
	Salaries	403,356	334,342	224,800	227,957	343,212	115,255	50.6%
291-6001-601.19-05	Medical Insurance	60,000	63,570	40,212	160,938	115,118	(45,820)	(28.5%)
291-6001-601.19-10	IMRF	56,750	44,981	28,961	29,370	44,596	15,226	51.8%
291-6001-601.19-11	Social Security	23,178	19,271	13,938	14,133	21,279	7,146	50.6%
291-6001-601.19-12	Medicare	5,547	4,636	3,260	3,305	4,977	1,672	50.6%
291-6001-601.19-53	Flexible Spending	1,792	1,996	1,525	1,500	2,300	800	53.3%
291-6001-601.19-55	Unemployment Compensation	18,144	7,091	6,700	6,700	10,000	3,300	49.3%
	Fringe Benefits	165,411	141,545	94,596	215,946	198,270	(17,676)	(8.2%)
291-6001-601.20-05	Professional Services	3,702	300	15,000	15,000	15,000	0	0.0%
291-6001-601.20-08	Consulting Services Library	2,500	7,420	2,680	2,680	4,000	1,320	49.3%
291-6001-601.20-20	Legal Services	7,625	9,534	10,720	10,720	16,000	5,280	49.3%
291-6001-601.20-40	General Insurance	133,691	125,376	92,500	96,050	140,500	44,450	46.3%
291-6001-601.20-81	OCLC Services	68,462	63,782	32,716	42,734	66,408	23,674	55.4%
291-6001-601.21-65	Other Services	5,758	7,869	13,331	13,049	8,489	(4,560)	(34.9%)
291-6001-601.22-01	Advertising	133	290	670	670	1,000	330	49.3%
291-6001-601.22-02	Dues	6,607	3,617	11,242	11,317	14,216	2,899	25.6%
291-6001-601.22-03	Training	51,058	55,585	58,869	58,869	109,000	50,131	85.2%
291-6001-601.22-05	Postage	30,613	36,923	24,558	23,886	47,455	23,569	98.7%
291-6001-601.22-42	Internet Access	22,277	22,240	17,401	17,715	28,021	10,306	58.2%
291-6001-601.22-70	Telephone Services	31,836	48,447	26,056	22,377	39,083	16,706	74.7%
	Contractual Services	364,262	381,383	305,743	315,067	489,172	174,105	55.3%
291-6001-601.30-05	Office Supplies & Equipment	7,337	4,478	6,723	5,589	8,414	2,825	50.5%
291-6001-601.31-85	Small Tools & Equipment	687	5,262	3,350	3,350	5,000	1,650	49.3%
291-6001-601.32-50	Innovation	0	0	0	0	130,000	130,000	N/A
291-6001-601.32-72	Special Events	644	575	32,768	33,068	26,850	(6,218)	(18.8%)
	Commodities	8,668	10,315	42,841	42,007	170,264	128,257	305.3%
291-6001-601.40-96	Operating Contingency	19,858	11,839	5,000	13,400	5,000	(8,400)	(62.7%)
291-9901-591.40-78	IMET Expense	0	93,832	0	0	0	0	N/A
	Other Charges	19,858	105,671	5,000	13,400	5,000	(8,400)	(62.7%)
291-6001-601.50-15	Other Equipment	0	59,566	195,304	214,639	676,701	462,062	215.3%
	Property	0	59,566	195,304	214,639	676,701	462,062	215.3%
	Total Administration	961,555	1,032,822	868,284	1,029,016	1,882,619	853,603	83.0%

MEMORIAL LIBRARY FUND

EXPENDITURES

Communications & Marketing

6002

Account Number	Account Description	Actual 2013-14	Actual 2014-15	Proj. Act. 8-Month Per. End. Dec. 2015	Budget 8-Month Per. End. Dec. 2015	Budget 2016	\$ Inc / (Dec)	% Inc / (Dec)
291-6002-601.16-21	Director of Communications	83,520	87,684	59,759	60,456	91,260	30,804	51.0%
291-6002-601.16-23	Graphics Supervisor	63,649	67,819	46,423	46,070	70,883	24,813	53.9%
291-6002-601.16-48	Library Assistant I	26,577	24,625	17,031	17,366	26,003	8,637	49.7%
291-6002-601.16-50	Graphics Designer	44,889	42,284	25,333	26,220	38,688	12,468	47.6%
291-6002-601.16-79	Publication Editor	30,621	31,327	21,879	21,917	33,404	11,487	52.4%
291-6002-601.16-80	Communications Assistant	15,968	20,771	15,461	13,728	23,608	9,880	72.0%
	Salaries	265,224	274,510	185,886	185,757	283,846	98,089	52.8%
291-6002-601.19-05	Medical Insurance	36,000	38,142	31,112	31,680	50,412	18,732	59.1%
291-6002-601.19-10	IMRF	35,785	36,959	24,091	24,074	37,100	13,026	54.1%
291-6002-601.19-11	Social Security	15,836	16,460	11,525	11,517	17,598	6,081	52.8%
291-6002-601.19-12	Medicare	3,703	3,850	2,695	2,693	4,116	1,423	52.8%
	Fringe Benefits	91,324	95,411	69,423	69,964	109,226	39,262	56.1%
291-6002-601.20-05	Professional Services	0	9,655	35,012	35,012	52,875	17,863	51.0%
291-6002-601.21-02	Equipment Maintenance	1,155	1,055	1,227	1,227	1,850	623	50.8%
291-6002-601.21-65	Other Services	15,948	6,052	4,666	4,666	8,614	3,948	84.6%
291-6002-601.22-02	Dues	1,439	2,534	1,690	1,690	1,690	0	0.0%
291-6002-601.22-03	Training	268	881	850	588	888	300	51.0%
291-6002-601.22-10	Printing	93,809	92,936	75,470	75,470	157,255	81,785	108.4%
	Contractual Services	112,619	113,113	118,915	118,653	223,172	104,519	88.1%
291-6002-601.30-05	Office Supplies & Equipment	12,413	15,034	9,876	9,876	14,600	4,724	47.8%
291-6002-601.31-85	Small Tools & Equipment	7,936	1,648	5,386	5,386	8,134	2,748	51.0%
291-6002-601.32-01	Program Supplies	30	0	667	667	1,000	333	49.9%
291-6002-601.32-72	Special Events	5,773	6,797	5,500	5,500	8,300	2,800	50.9%
	Commodities	26,152	23,479	21,429	21,429	32,034	10,605	49.5%
	Total Communications & Marketing	495,319	506,513	395,653	395,803	648,278	252,475	63.8%

MEMORIAL LIBRARY FUND

EXPENDITURES

Human Resources

6003

Account Number	Account Description	Actual 2013-14	Actual 2014-15	Proj. Act. 8-Month Per. End. Dec. 2015	Budget 8-Month Per. End. Dec. 2015	Budget 2016	\$ Inc / (Dec)	% Inc / (Dec)
291-6003-601.16-22	Director of Human Resources	68,615	84,583	57,167	58,058	87,298	29,240	50.4%
291-6003-601.16-51	Clerk IV	33,460	29,291	28,500	27,836	43,524	15,688	56.4%
291-6003-601.16-53	Volunteer Coordinator	22,244	23,076	15,531	15,608	23,712	8,104	51.9%
	Salaries	124,319	136,950	101,198	101,502	154,534	53,032	52.2%
291-6003-601.19-05	Medical Insurance	0	0	17,312	17,628	28,044	10,416	59.1%
291-6003-601.19-10	IMRF	17,163	18,502	13,116	13,155	20,198	7,043	53.5%
291-6003-601.19-11	Social Security	7,598	8,299	6,274	6,293	9,581	3,288	52.2%
291-6003-601.19-12	Medicare	1,776	1,941	1,467	1,472	2,241	769	52.2%
291-6003-601.19-50	Employee Asst. Program	6,250	6,200	3,800	4,170	6,200	2,030	48.7%
	Fringe Benefits	32,787	34,942	41,969	42,718	66,264	23,546	55.1%
291-6003-601.21-65	Other Services	8,698	7,255	7,500	7,500	9,750	2,250	30.0%
291-6003-601.22-01	Advertising	1,396	675	675	673	900	227	33.7%
291-6003-601.22-02	Dues	2,280	2,525	2,590	2,525	2,540	15	0.6%
291-6003-601.22-03	Training	864	538	540	539	810	271	50.3%
291-6003-601.22-55	In Service Training	4,665	3,563	0	0	6,035	6,035	N/A
	Contractual Services	17,903	14,556	11,305	11,237	20,035	8,798	78.3%
291-6003-601.32-01	Program Supplies	1,908	2,465	1,000	1,000	4,750	3,750	375.0%
	Commodities	1,914	2,465	1,000	1,000	4,750	3,750	375.0%
291-6003-601.40-62	Tuition Reimbursement	4,446	6,114	6,700	6,733	10,000	3,267	48.5%
291-6003-601.40-70	Employee Recognition Program	0	705	1,500	3,367	10,600	7,233	214.8%
	Other Charges	4,446	6,819	8,200	10,100	20,600	10,500	104.0%
	Total Human Resources	181,369	195,732	163,672	166,557	266,183	99,626	59.8%

MEMORIAL LIBRARY FUND

EXPENDITURES

Paid by Gifts and Grants

6004

Account Number	Account Description	Actual 2013-14	Actual 2014-15	Proj. Act. 8-Month Per. End. Dec. 2015	Budget 8-Month Per. End. Dec. 2015	Budget 2016	\$ Inc / (Dec)	% Inc / (Dec)
291-6004-601.21-65	Other Services	12,346	15,724	6,000	3,350	5,000	1,650	49.3%
291-6004-601.22-18	Other Services - Programs/ Exhib	0	0	0	0	20,000	20,000	N/A
	Contractual Services	12,346	15,724	6,000	3,350	25,000	21,650	646.3%
291-6004-601.30-05	Office Supplies & Equipment	113	70	250	3,350	0	(3,350)	(100.0%)
291-6004-601.31-85	Small Tools and Equipment	2,106	450	2,600	3,350	5,000	1,650	49.3%
291-6004-601.32-01	Program Supplies	3,090	2,231	3,350	3,350	5,000	1,650	49.3%
291-6004-601.32-02	Program Events	950	2,750	3,350	3,350	5,000	1,650	49.3%
291-6004-601.32-32	Software	0	0	250	3,350	1,500	(1,850)	(55.2%)
291-6004-601.32-72	Special Events	15,530	18,735	13,100	3,350	10,000	6,650	198.5%
291-6004-601.32-75	Audio Visual	0	484	1,000	3,350	2,000	(1,350)	(40.3%)
291-6004-601.32-78	Electronic Resources	0	0	250	3,350	1,500	(1,850)	(55.2%)
291-6004-601.32-80	Books	2,244	3,299	3,350	3,350	5,000	1,650	49.3%
	Commodities	24,033	28,019	27,500	30,150	35,000	4,850	16.1%
291-6004-601.50-15	Other Equipment	0	5,459	10,000	10,000	5,000	(5,000)	(50.0%)
	Property	0	5,459	10,000	10,000	5,000	(5,000)	(50.0%)
	Total Paid by Gifts and Grants	36,379	49,202	43,500	43,500	65,000	21,500	49.4%

MEMORIAL LIBRARY FUND

EXPENDITURES

Finance

6008

Account Number	Account Description	Actual 2013-14	Actual 2014-15	Proj. Act. 8-Month Per. End. Dec. 2015	Budget 8-Month Per. End. Dec. 2015	Budget 2016	\$ Inc / (Dec)	% Inc / (Dec)
291-6008-601.16-24	Accounting Supervisor	57,782	55,507	40,933	41,680	62,498	20,818	49.9%
291-6008-601.16-29	Finance Director	0	92,354	63,377	63,480	96,779	33,299	52.5%
291-6008-601.16-48	Library Assistant I	49,030	47,888	31,681	32,790	48,380	15,590	47.5%
291-6008-601.16-51	Clerk IV	13,559	0	0	0	28,858	28,858	N/A
291-6008-601.16-57	Clerk II	20,080	18,926	12,567	15,424	19,188	3,764	24.4%
	Salaries	140,451	214,675	148,558	153,374	255,703	102,329	66.7%
291-6008-601.19-05	Medical Insurance	36,000	38,142	12,496	12,720	20,244	7,524	59.2%
291-6008-601.19-10	IMRF	19,899	28,824	19,254	22,398	33,420	11,022	49.2%
291-6008-601.19-11	Social Security	8,489	13,043	9,211	9,509	15,854	6,345	66.7%
291-6008-601.19-12	Medicare	1,985	3,051	2,154	2,224	3,708	1,484	66.7%
	Fringe Benefits	66,373	83,060	43,115	46,851	73,226	26,375	56.3%
291-6008-601.20-05	Professional Services	9,305	4,800	4,950	4,950	5,100	150	3.0%
291-6008-601.21-36	Equipment Rental	1,700	1,550	1,574	1,565	1,252	(313)	(20.0%)
291-6008-601.21-65	Other Services	44,178	21,154	19,870	19,870	310	(19,560)	(98.4%)
291-6008-601.22-02	Dues	280	1,277	630	630	1,330	700	111.1%
291-6008-601.22-03	Training	20	1,178	800	800	1,200	400	50.0%
291-6008-601.22-25	IT Service Charge	23,000	23,000	15,400	15,335	23,562	8,227	53.6%
	Contractual Services	78,483	52,959	43,224	43,150	32,754	(10,396)	(24.1%)
291-6008-601.30-05	Office Supplies & Equipment	397	388	0	0	0	0	N/A
	Commodities	397	388	0	0	0	0	N/A
	Total Finance	285,704	351,082	234,897	243,375	361,683	118,308	48.6%

MEMORIAL LIBRARY FUND

EXPENDITURES

Information Technology

6010

Account Number	Account Description	Actual 2013-14	Actual 2014-15	Proj. Act.	Budget	Budget 2016	\$ Inc / (Dec)	% Inc / (Dec)
				8-Month Per. End. Dec. 2015	8-Month Per. End. Dec. 2015			
291-6010-601.16-25	Department Manager II	80,878	82,263	57,153	56,336	87,263	30,927	54.9%
291-6010-601.16-26	Department Manager I	63,141	66,289	45,617	45,704	69,654	23,950	52.4%
291-6010-601.16-28	Web Developer	57,213	59,670	78,827	80,863	120,355	39,492	48.8%
291-6010-601.16-44	Library Assistant III	49,336	56,004	38,549	37,956	58,871	20,915	55.1%
291-6010-601.16-49	Computer Technician	99,880	103,309	70,756	70,380	108,050	37,670	53.5%
291-6010-601.16-54	Clerk III	68,667	74,318	51,610	50,809	78,806	27,997	55.1%
291-6010-601.16-68	LAN Administrator	66,533	69,375	47,280	47,510	72,189	24,679	51.9%
	Salaries	485,648	511,228	389,792	389,558	595,188	205,630	52.8%
291-6010-601.19-05	Medical Insurance	96,000	101,711	95,912	97,650	155,376	57,726	59.1%
291-6010-601.19-10	IMRF	66,999	67,404	30,754	49,368	76,062	26,694	54.1%
291-6010-601.19-11	Social Security	29,069	30,623	24,167	24,153	36,902	12,749	52.8%
291-6010-601.19-12	Medicare	6,798	7,161	5,652	5,649	8,630	2,981	52.8%
	Fringe Benefits	198,866	206,899	156,485	176,820	276,970	100,150	56.6%
291-6010-601.20-05	Professional Services	6,522	6,230	2,200	2,620	4,210	1,590	60.7%
291-6010-601.20-08	Consulting Services Library	3,805	1,865	2,000	3,000	4,500	1,500	50.0%
291-6010-601.21-02	Equipment Maintenance	128,334	123,808	85,621	85,621	132,376	46,755	54.6%
291-6010-601.22-02	Dues	378	385	255	255	378	123	48.2%
291-6010-601.22-03	Training	29	228	200	300	450	150	50.0%
	Contractual Services	139,068	132,516	90,276	91,796	141,914	50,118	54.6%
291-6010-601.30-05	Office Supplies & Equipment	384	361	200	250	375	125	50.0%
291-6010-601.30-30	Data System Supplies	41,695	40,556	32,599	32,599	49,216	16,617	51.0%
291-6010-601.30-32	Software Library	94,551	105,215	83,000	84,586	140,121	55,535	65.7%
291-6010-601.30-33	Documentation Library	533	525	750	1,225	750	(475)	(38.8%)
291-6010-601.31-85	Small Tools and Equipment	18,829	14,322	15,000	13,500	16,127	2,627	19.5%
291-6010-601.32-05	Processing Supplies	958	1,501	900	1,000	1,200	200	20.0%
291-6010-601.32-32	Software	29,425	11,511	4,200	7,440	34,794	27,354	367.7%
291-6010-601.32-85	Copier Supplies	26	0	0	0	0	0	N/A
	Commodities	186,401	173,991	136,649	140,600	242,583	101,983	72.5%
291-6010-601.50-12	Computer Equipment	0	65,876	72,435	64,550	325,734	261,184	404.6%
291-6010-601.50-15	Other Equipment	0	9,261	8,400	8,400	12,686	4,286	51.0%
	Property	0	75,137	80,835	72,950	338,420	265,470	363.9%
	Total Information Technology	1,009,983	1,099,771	854,037	871,724	1,595,075	723,351	83.0%

MEMORIAL LIBRARY FUND

EXPENDITURES

Security

6015

Account Number	Account Description	Actual 2013-14	Actual 2014-15	Proj. Act. 8-Month Per. End. Dec. 2015	Budget 8-Month Per. End. Dec. 2015	Budget 2016	\$ Inc / (Dec)	% Inc / (Dec)
291-6015-601.16-63	Security Supervisor	63,570	65,022	44,139	44,526	67,392	22,866	51.4%
291-6015-601.16-66	Security Guard	142,316	146,079	92,829	97,863	154,386	56,523	57.8%
	Salaries	205,886	211,101	136,968	142,389	221,778	79,389	55.8%
291-6015-601.19-05	Medical Insurance	36,000	38,142	32,968	33,570	53,412	19,842	59.1%
291-6015-601.19-10	IMRF	25,370	24,839	16,199	16,212	24,946	8,734	53.9%
291-6015-601.19-11	Social Security	13,050	12,010	8,492	8,828	13,750	4,922	55.8%
291-6015-601.19-12	Medicare	3,052	2,809	1,986	2,065	3,216	1,151	55.7%
	Fringe Benefits	77,472	77,800	59,645	60,675	95,324	34,649	57.1%
291-6015-601.22-03	Training	66	0	637	637	500	(137)	(21.5%)
	Contractual Services	66	0	637	637	500	(137)	(21.5%)
291-6015-601.30-05	Office Supplies & Equipment	271	112	1,025	1,026	225	(801)	(78.1%)
	Commodities	271	112	1,025	1,026	225	(801)	(78.1%)
	Total Security	283,695	289,013	198,275	204,727	317,827	113,100	55.2%

MEMORIAL LIBRARY FUND

EXPENDITURES

Facilities

6020

Account Number	Account Description	Actual 2013-14	Actual 2014-15	Proj. Act. 8-Month Per. End. Dec. 2015	Budget 8-Month Per. End. Dec. 2015	Budget 2016	\$ Inc / (Dec)	% Inc / (Dec)
291-6020-601.16-60	Clerk I	43,026	42,988	27,548	27,447	42,280	14,833	54.0%
291-6020-601.16-69	Maintenance Supervisor	97,574	96,813	64,049	66,739	97,812	31,073	46.6%
291-6020-601.16-72	Maintenance Worker	225,140	229,584	153,344	157,141	234,138	76,997	49.0%
291-6020-601.18-05	Overtime Civilian	1,758	969	1,667	1,667	2,500	833	50.0%
	Salaries	367,498	370,354	246,608	252,994	376,730	123,736	48.9%
291-6020-601.19-05	Medical Insurance	72,001	76,283	71,424	72,720	115,704	42,984	59.1%
291-6020-601.19-10	IMRF	45,729	44,152	28,175	29,016	43,386	14,370	49.5%
291-6020-601.19-11	Social Security	21,080	22,334	15,290	15,686	23,357	7,671	48.9%
291-6020-601.19-12	Medicare	4,929	5,224	3,576	3,668	5,463	1,795	48.9%
	Fringe Benefits	143,739	147,993	118,465	121,090	187,910	66,820	55.2%
291-6020-601.21-02	Equipment Maintenance	19,758	20,554	13,793	13,793	26,156	12,363	89.6%
291-6020-601.21-07	Vehicle Maintenance	9,553	6,564	4,053	4,053	6,121	2,068	51.0%
291-6020-601.21-11	Building Maintenance	263,881	251,729	175,967	197,387	235,894	38,507	19.5%
291-6020-601.21-36	Equipment Rental	0	0	943	943	1,950	1,007	106.8%
291-6020-601.21-60	Water and Sewer Service	12,834	13,509	10,907	10,907	16,472	5,565	51.0%
291-6020-601.22-03	Training	7	0	286	286	432	146	51.0%
	Contractual Services	306,033	292,356	205,949	227,369	287,025	59,656	26.2%
291-6020-601.30-50	Petroleum Products	6,764	4,660	3,900	4,309	6,507	2,198	51.0%
291-6020-601.30-51	Heating Fuel	90,989	76,649	40,000	41,000	80,000	39,000	95.1%
291-6020-601.31-45	Janitorial Supplies	24,914	24,355	16,000	15,486	23,387	7,901	51.0%
	Commodities	122,667	105,664	59,900	60,795	109,894	49,099	80.8%
291-6020-601.50-15	Other Equipment	0	16,421	23,205	23,205	15,500	(7,705)	(33.2%)
	Property	0	16,421	23,205	23,205	15,500	(7,705)	(33.2%)
	Total Facilities	939,937	932,788	654,127	685,453	977,059	291,606	42.5%
	Total Admin Support Services	4,193,941	4,456,923	3,412,445	3,640,155	6,113,724	2,473,569	68.0%

MEMORIAL LIBRARY FUND

EXPENDITURES

Youth Services

6401

Account Number	Account Description	Actual 2013-14	Actual 2014-15	Proj. Act. 8-Month Per. End. Dec. 2015	Budget 8-Month Per. End. Dec. 2015	Budget 2016	\$ Inc / (Dec)	% Inc / (Dec)
291-6401-601.16-25	Department Manager II	74,782	77,159	52,583	52,277	80,301	28,024	53.6%
291-6401-601.16-33	Librarian IV	68,079	68,603	34,000	46,475	51,909	5,434	11.7%
291-6401-601.16-36	Librarian III	158,784	166,767	180,182	188,574	275,127	86,553	45.9%
291-6401-601.16-39	Librarian II	22,682	14,409	8,740	8,650	13,274	4,624	53.5%
291-6401-601.16-48	Library Assistant I	225,041	212,569	184,942	186,291	280,932	94,641	50.8%
291-6401-601.16-54	Clerk III	21,138	18,996	11,314	11,292	17,282	5,990	53.0%
291-6401-601.16-57	Clerk II	43,423	22,050	13,533	14,023	20,598	6,575	46.9%
291-6401-601.16-60	Clerk I	16,173	12,489	16,032	16,297	17,591	1,294	7.9%
	Salaries	630,102	593,042	501,326	523,879	757,014	233,135	44.5%
291-6401-601.19-05	Medical Insurance	60,000	63,569	47,984	48,855	77,736	28,881	59.1%
291-6401-601.19-10	IMRF	81,765	73,319	57,334	60,237	88,291	28,054	46.6%
291-6401-601.19-11	Social Security	38,547	36,568	31,082	32,480	46,935	14,455	44.5%
291-6401-601.19-12	Medicare	9,014	8,552	7,269	7,596	10,977	3,381	44.5%
	Fringe Benefits	189,326	182,008	143,669	149,168	223,939	74,771	50.1%
291-6401-601.21-02	Equipment Maintenance	2,400	2,400	1,900	1,900	2,850	950	50.0%
291-6401-601.21-65	Other Services	0	175	1,683	1,683	0	(1,683)	(100.0%)
291-6401-601.22-02	Dues	2,123	1,469	2,608	2,208	3,255	1,047	47.4%
291-6401-601.22-03	Training	917	2,811	2,431	2,431	3,528	1,097	45.1%
291-6401-601.22-18	Contracted Programs & Exhibits	11,798	7,158	19,267	16,164	24,411	8,247	51.0%
	Contractual Services	17,238	14,013	27,889	24,386	34,044	9,658	39.6%
291-6401-601.30-05	Office Supplies & Equipment	3,365	2,049	1,913	1,913	2,650	737	38.5%
291-6401-601.32-01	Program Supplies	6,712	2,940	4,043	4,043	6,684	2,641	65.3%
291-6401-601.32-02	Program Events	27,063	26,456	21,687	21,687	32,748	11,061	51.0%
291-6401-601.32-75	Audio Visual	2,038	823	0	0	0	0	N/A
291-6401-601.32-80	Books	1,546	1,469	0	0	0	0	N/A
291-6401-601.32-90	Circulation Supplies	918	1,104	1,862	1,862	2,000	138	7.4%
	Commodities	41,642	34,841	29,505	29,505	44,082	14,577	49.4%
	Total Youth Services	878,308	823,904	702,389	726,938	1,059,079	332,141	45.7%

MEMORIAL LIBRARY FUND

EXPENDITURES

Business & Specialty Services

6405

Account Number	Account Description	Actual 2013-14	Actual 2014-15	Proj. Act. 8-Month Per. End. Dec. 2015	Budget 8-Month Per. End. Dec. 2015	Budget 2016	\$ Inc / (Dec)	% Inc / (Dec)
291-6405-601.16-26	Department Manager I	77,357	55,099	51,500	51,750	78,644	26,894	52.0%
291-6405-601.16-36	Librarian III	108,206	106,078	42,169	78,230	64,389	(13,841)	(17.7%)
291-6405-601.16-44	Library Assistant III	53,986	55,683	38,316	37,726	58,500	20,774	55.1%
291-6405-601.16-45	Library Assistant II	53,937	55,644	38,289	37,700	58,461	20,761	55.1%
291-6405-601.16-48	Library Assistant I	84,631	80,631	83,353	62,459	127,260	64,801	103.7%
291-6405-601.16-51	Clerk IV	138,791	131,479	28,208	18,640	44,242	25,602	137.3%
291-6405-601.16-54	Clerk III	1,890	0	0	0	0	0	N/A
	Salaries	518,798	484,614	281,835	286,505	431,496	144,991	50.6%
291-6405-601.19-05	Medical Insurance	84,000	88,997	37,712	38,400	61,104	22,704	59.1%
291-6405-601.19-10	IMRF	69,446	61,629	34,469	36,290	53,077	16,787	46.3%
291-6405-601.19-11	Social Security	31,524	29,278	17,474	17,763	26,753	8,990	50.6%
291-6405-601.19-12	Medicare	7,372	6,848	4,087	4,154	6,257	2,103	50.6%
	Fringe Benefits	192,342	186,752	93,742	96,607	147,191	50,584	52.4%
291-6405-601.22-02	Dues	933	1,134	1,135	1,186	1,135	(51)	(4.3%)
291-6405-601.22-03	Training	1,824	1,704	900	949	1,431	482	50.8%
291-6405-601.22-18	Contracted Programs & Exhibits	46,817	41,937	8,100	9,333	6,800	(2,533)	(27.1%)
	Contractual Services	49,574	44,775	10,135	11,468	9,366	(2,102)	(18.3%)
291-6405-601.30-05	Office Supplies & Equipment	423	585	0	0	0	0	N/A
291-6405-601.32-01	Program Supplies	881	1,256	0	270	0	(270)	(100.0%)
291-6405-601.32-02	Program Events	14,406	18,232	6,000	6,716	10,017	3,301	49.2%
291-6405-601.32-90	Circulation Supplies	1,144	2,155	900	919	1,381	462	50.3%
	Commodities	16,854	22,228	6,900	7,905	11,398	3,493	44.2%
	Total Business & Specialty Services	777,568	738,369	392,612	402,485	599,451	196,966	48.9%

MEMORIAL LIBRARY FUND

EXPENDITURES

Customer Services

6420

Account Number	Account Description	Actual 2013-14	Actual 2014-15	Proj. Act.	Budget	Budget 2016	\$ Inc / (Dec)	% Inc / (Dec)
				8-Month Per. End. Dec. 2015	8-Month Per. End. Dec. 2015			
291-6420-601.16-05	Customer Services Manager	86,521	33,384	51,800	52,688	79,092	26,404	50.1%
291-6420-601.16-07	Customer Services Associate	254,984	259,057	137,160	137,196	209,119	71,923	52.4%
291-6420-601.16-15	Head of Circulation	64,877	74,534	31,000	51,060	0	(51,060)	(100.0%)
291-6420-601.16-16	Library Assistant I Circulation	122,986	126,047	141,331	141,750	215,808	74,058	52.2%
291-6420-601.16-26	Department Manager I	72,268	75,367	51,364	51,613	78,429	26,816	52.0%
291-6420-601.16-36	Librarian III	110,435	106,926	0	0	0	0	N/A
291-6420-601.16-39	Librarian II	110,061	115,095	129,612	132,562	244,285	111,723	84.3%
291-6420-601.16-46	Library Assistant I Mags & News	47,521	48,338	93,111	94,443	143,074	48,631	51.5%
291-6420-601.16-47	Library Assistant I Call Center	29,344	43,964	0	0	0	0	N/A
291-6420-601.16-51	Clerk IV	0	0	101,560	102,227	155,090	52,863	51.7%
291-6420-601.16-52	Clerk IV Circulation	43,200	44,026	30,198	32,839	47,126	14,287	43.5%
291-6420-601.16-54	Clerk III Mags & News	99,248	95,299	72,264	71,972	110,340	38,368	53.3%
291-6420-601.16-55	Clerk III Circulation	435,981	415,977	270,817	272,584	411,235	138,651	50.9%
291-6420-601.16-58	Clerk II Circulation	103,018	103,542	72,482	69,051	22,170	(46,881)	(67.9%)
291-6420-601.16-59	Clerk II Call Center	109,740	134,381	100,492	99,618	153,970	54,352	54.6%
291-6420-601.16-75	Library Page II	111,370	106,737	260,666	269,678	486,533	216,855	80.4%
	Salaries	1,801,554	1,782,674	1,543,857	1,579,281	2,356,271	776,990	49.2%
291-6420-601.19-05	Medical Insurance	156,000	165,280	156,312	159,147	253,224	94,077	59.1%
291-6420-601.19-10	IMRF	211,477	203,094	157,256	162,172	242,324	80,152	49.4%
291-6420-601.19-11	Social Security	109,853	107,520	95,719	97,915	146,089	48,174	49.2%
291-6420-601.19-12	Medicare	25,691	25,146	22,386	22,900	34,166	11,266	49.2%
	Fringe Benefits	503,021	501,040	431,673	442,134	675,803	233,669	52.9%
291-6420-601.21-02	Equipment Maintenance	6,131	2,797	140	390	140	(250)	(64.1%)
291-6420-601.21-64	Access Services	0	0	2,000	2,817	4,225	1,408	50.0%
291-6420-601.21-65	Other Services	2,900	2,738	1,925	1,925	2,885	960	49.9%
291-6420-601.22-02	Dues	2,771	2,123	2,520	2,520	2,705	185	7.3%
291-6420-601.22-03	Training	1,979	1,986	2,635	2,635	3,979	1,344	51.0%
291-6420-601.22-18	Contracted Programs & Exhibits	0	0	12,012	21,012	103,332	82,320	391.8%
	Contractual Services	13,781	9,644	21,232	31,299	117,266	85,967	274.7%
291-6420-601.30-05	Office Supplies & Equipment	2,869	2,779	1,828	1,828	2,761	933	51.0%
291-6420-601.30-07	Supplies Reimbursed by Patron	(55)	1,868	1,200	1,475	2,200	725	49.2%
291-6420-601.32-01	Program Supplies	976	1,055	1,283	1,283	1,454	171	13.3%
291-6420-601.32-02	Program Events	1,132	1,716	4,333	4,333	8,540	4,207	97.1%
291-6420-601.32-80	Books	697	511	0	0	0	0	N/A
291-6420-601.32-85	Copier Supplies	2,186	499	0	0	0	0	N/A
291-6420-601.32-90	Circulation Supplies	6,508	4,413	11,828	12,162	9,583	(2,579)	(21.2%)
	Commodities	14,313	12,841	20,472	21,081	24,538	3,457	16.4%
	Total Customer Services	2,332,669	2,306,199	2,017,234	2,073,795	3,173,878	1,100,083	53.0%

MEMORIAL LIBRARY FUND

EXPENDITURES

Digital Services

6450

Account Number	Account Description	Actual 2013-14	Actual 2014-15	Proj. Act. 8-Month Per. End. Dec. 2015	Budget 8-Month Per. End. Dec. 2015	Budget 2016	\$ Inc / (Dec)	% Inc / (Dec)
291-6450-601.16-25	Department Manager II	61,007	58,645	43,333	47,385	66,164	18,779	39.6%
291-6450-601.16-30	Digital Media Specialist	34,711	46,236	31,627	31,781	48,302	16,521	52.0%
291-6450-601.16-33	Librarian IV	74,920	75,495	49,946	51,145	76,265	25,120	49.1%
291-6450-601.16-36	Librarian III	79,852	95,933	65,262	65,210	99,665	34,455	52.8%
291-6450-601.16-48	Library Assistant I	154,767	157,849	103,351	105,021	157,732	52,711	50.2%
291-6450-601.16-54	Clerk III	11,210	11,695	8,793	8,744	13,424	4,680	53.5%
	Salaries	416,467	445,853	302,312	309,286	461,552	152,266	49.2%
291-6450-601.19-05	Medical Insurance	60,000	63,570	29,808	30,345	48,288	17,943	59.1%
291-6450-601.19-10	IMRF	55,345	57,372	36,485	37,404	56,187	18,783	50.2%
291-6450-601.19-11	Social Security	25,437	27,204	18,743	19,176	28,616	9,440	49.2%
291-6450-601.19-12	Medicare	5,949	6,362	4,384	4,485	6,693	2,208	49.2%
	Fringe Benefits	146,731	154,508	89,420	91,410	139,784	48,374	52.9%
291-6450-601.21-02	Equipment Maintenance	0	0	200	202	300	98	48.5%
291-6450-601.22-02	Dues	1,820	1,729	1,318	1,213	1,965	752	62.0%
291-6450-601.22-03	Training	1,663	684	455	455	650	195	42.9%
291-6450-601.22-18	Contracted Programs & Exhibits	0	0	4,000	4,000	6,000	2,000	50.0%
291-6450-601.22-66	Outside Reference Service	2,053	2,140	0	0	2,200	2,200	N/A
	Contractual Services	5,536	4,553	5,973	5,870	11,115	5,245	89.4%
291-6450-601.30-05	Office Supplies & Equipment	1,612	800	475	566	700	134	23.7%
291-6450-601.30-07	Supplies Reimbursed by Patron	0	0	0	0	900	900	N/A
291-6450-601.31-85	Small Tools and Equipment	2,903	2,593	2,666	2,666	3,600	934	35.0%
291-6450-601.32-01	Program Supplies	0	0	1,500	1,500	1,500	0	0.0%
291-6450-601.32-78	Electronic Resources	275,768	237,858	196,435	207,278	295,960	88,682	42.8%
291-6450-601.32-90	Circulation Supplies	426	1,909	1,550	1,202	1,400	198	16.5%
	Commodities	280,709	243,160	202,626	213,212	304,060	90,848	42.6%
291-6450-601.50-15	Other Equipment	0	0	0	0	1,776	1,776	N/A
	Property	0	0	0	0	1,776	1,776	N/A
	Total Digital Services	849,443	848,074	600,331	619,778	918,287	298,509	48.2%

MEMORIAL LIBRARY FUND

EXPENDITURES

Collection Services

6470

Account Number	Account Description	Actual 2013-14	Actual 2014-15	Proj. Act. 8-Month Per. End. Dec. 2015	Budget 8-Month Per. End. Dec. 2015	Budget 2016	\$ Inc / (Dec)	% Inc / (Dec)
291-6470-601.16-06	Manager of Collection Services	90,012	93,319	63,350	64,337	96,740	32,403	50.4%
291-6470-601.16-33	Librarian IV	63,571	65,022	44,139	44,052	67,392	23,340	53.0%
291-6470-601.16-36	Librarian III	131,937	131,534	88,278	90,066	134,784	44,718	49.7%
291-6470-601.16-39	Librarian II	95,336	99,788	68,730	68,590	104,949	36,359	53.0%
291-6470-601.16-41	Head of Acquisitions	47,230	48,727	33,207	33,014	50,700	17,686	53.6%
291-6470-601.16-48	Library Assistant I	72,385	109,043	20,187	20,671	30,826	10,155	49.1%
291-6470-601.16-51	Clerk IV	87,626	81,261	28,405	29,087	43,368	14,281	49.1%
291-6470-601.16-54	Clerk III	268,653	276,849	167,432	169,928	255,685	85,757	50.5%
291-6470-601.16-57	Clerk II	87,845	87,612	0	0	0	0	N/A
291-6470-601.16-60	Clerk I	90,153	52,498	0	0	0	0	N/A
291-6470-601.16-75	Library Page II	41,597	33,928	23,077	23,521	35,637	12,116	51.5%
291-6470-601.16-78	Library Page I	138,367	150,973	0	0	0	0	N/A
	Salaries	1,214,712	1,230,554	536,805	543,266	820,081	276,815	51.0%
291-6470-601.19-05	Medical Insurance	168,000	177,995	126,048	128,337	204,204	75,867	59.1%
291-6470-601.19-10	IMRF	151,959	145,985	69,478	71,579	106,994	35,415	49.5%
291-6470-601.19-11	Social Security	73,799	74,134	33,282	33,682	50,845	17,163	51.0%
291-6470-601.19-12	Medicare	17,259	17,338	7,784	7,877	11,891	4,014	51.0%
	Fringe Benefits	411,017	415,452	236,592	241,475	373,934	132,459	54.9%
291-6470-601.21-64	Access Services	1,697	2,720	0	0	0	0	N/A
291-6470-601.21-65	Other Services	64,200	0	0	0	0	0	N/A
291-6470-601.22-02	Dues	1,570	1,531	1,500	1,609	2,430	821	51.0%
291-6470-601.22-03	Training	759	3,134	808	808	1,212	404	50.0%
291-6470-601.22-85	Processing Services	0	86,876	64,000	112,226	92,000	(20,226)	(18.0%)
	Contractual Services	68,226	94,261	66,308	114,643	95,642	(19,001)	(16.6%)
291-6470-601.30-05	Office Supplies & Equipment	2,032	687	800	1,066	1,600	534	50.1%
291-6470-601.30-33	Documentation Library	996	705	705	890	705	(185)	(20.8%)
291-6470-601.32-01	Program Supplies	38	0	0	0	0	0	N/A
291-6470-601.32-03	Binding	335	243	200	533	500	(33)	(6.2%)
291-6470-601.32-05	Processing Supplies	25,905	28,425	11,000	24,000	33,000	9,000	37.5%
291-6470-601.32-75	Audio Visual	391,997	459,179	267,026	353,490	525,735	172,245	48.7%
291-6470-601.32-80	Books	630,189	640,696	466,132	491,214	724,860	233,646	47.6%
291-6470-601.32-90	Circulation Supplies	1,401	2,172	150	827	2,100	1,273	153.9%
291-6470-601.32-95	Periodicals	114,968	101,603	91,675	92,512	129,593	37,081	40.1%
	Commodities	1,167,861	1,233,710	837,688	964,532	1,418,093	453,561	47.0%
	Total Collection Services	2,861,816	2,973,977	1,677,393	1,863,916	2,707,750	843,834	45.3%
	Total User Services	7,699,804	7,690,523	5,389,959	5,686,912	8,458,445	2,771,533	48.7%
	Total Memorial Library Fund Before Operating Transfers Out	11,893,745	12,147,446	8,802,404	9,327,067	14,572,169	5,245,102	56.2%

MEMORIAL LIBRARY FUND

EXPENDITURES

Non-Operating

6901

Account Number	Account Description	Actual 2013-14	Actual 2014-15	Proj. Act. 8-Month Per. End. Dec. 2015	Budget 8-Month Per. End. Dec. 2015	Budget 2016	\$ Inc / (Dec)	% Inc / (Dec)
291-6901-601.90-05	Operating Transfer Out	715,874	649,702	1,750,000	1,750,000	1,750,000	0	0.0%
	Non-Operating	715,874	649,702	1,750,000	1,750,000	1,750,000	0	0.0%
	Total Non-Operating	715,874	649,702	1,750,000	1,750,000	1,750,000	0	0.0%
	Total Memorial Library Fund	12,609,619	12,797,148	10,552,404	11,077,067	16,322,169	5,245,102	47.4%

► **Fund Summary**

	2013-14 Actual	2014-15 Actual	8 Month Per. End. Dec. 2015 Est. Actual	8 Month Per. End. Dec. 2015 Budget	2016 Budget	\$ Change	% Change
BEGINNING FUND BALANCE	\$536	\$251,553	\$792,503	\$792,503	\$2,210,688	\$1,418,185	179.0%
Revenues							
Interest Income	356	3,424	1,000	0	2,000	2,000	N/A
Total Revenues	\$356	\$3,424	\$1,000	\$0	\$2,000	\$2,000	N/A
Expenditures							
Other Charges	0	4,002	0	0	0	0	N/A
Capital Items	465,213	108,174	332,815	962,000	1,065,000	103,000	10.7%
Total Expenditures	\$465,213	\$112,176	\$332,815	\$962,000	\$1,065,000	\$103,000	10.7%
Revenues over (under) Expenditures	(\$464,857)	(\$108,752)	(\$331,815)	(\$962,000)	(\$1,063,000)	(\$101,000)	10.5%
Interfund Transfers In	715,874	649,702	1,750,000	1,750,000	1,750,000	0	0.0%
ENDING FUND BALANCE	\$251,553	\$792,503	\$2,210,688	\$1,580,503	\$2,897,688	\$1,317,185	83.3%

LIBRARY CAPITAL PROJECTS FUND

							REVENUES	
Account No.	Account Description	Actual 2013-14	Actual 2014-15	Proj. Act.	Budget	Budget 2016	\$ Inc / (Dec)	% Inc / (Dec)
				8-Month Per. End. Dec. 2015	8-Month Per. End. Dec. 2015			
491-0000-461.02-00	Interest on Investments	120	1,640	1,000	0	2,000	2,000	N/A
491-0000-462.10-00	Market Value Adjustments	236	1,784	0	0	0	0	N/A
		356	3,424	1,000	0	2,000	2,000	N/A
491-0000-491-05-00	Operating Transfer In	715,874	649,702	1,750,000	1,750,000	1,750,000	0	0.0%
	Other Financing Sources	715,874	649,702	1,750,000	1,750,000	1,750,000	0	0.0%
	Total Capital Projects Library Fund	716,230	653,126	1,751,000	1,750,000	1,752,000	2,000	0.1%

LIBRARY CAPITAL PROJECTS FUND

EXPENDITURES

Administration

6001

Account Number	Account Description	Actual 2013-14	Actual 2014-15	Proj. Act. 8-Month Per. End. Dec. 2015	Budget 8-Month Per. End. Dec. 2015	Budget 2016	\$ Inc / (Dec)	% Inc / (Dec)
491-6001-601.50-15	Other Equipment	126,384	0	0	0	0	0	N/A
491-6001-601.50-55	Other Capital Outlay	29,796	0	0	500,000	155,000	(345,000)	(69.0%)
491-9901-591.40-78	IMET Expense	0	4,002	0	0	0	0	N/A
	Capital Outlay	156,180	4,002	0	500,000	155,000	(345,000)	(69.0%)
	Total Administration	156,180	4,002	0	500,000	155,000	(345,000)	(69.0%)

Paid by Gifts and Grants

6004

Account Number	Account Description	Actual 2013-14	Actual 2014-15	Proj. Act. 8-Month Per. End. Dec. 2015	Budget 8-Month Per. End. Dec. 2015	Budget 2016	\$ Inc / (Dec)	% Inc / (Dec)
491-6004-601.50-55	Other Capital Outlay	1,234	17,644	0	0	0	0	N/A
	Capital Outlay	1,234	17,644	0	0	0	0	N/A
	Total Paid by Gifts and Grants	1,234	17,644	0	0	0	0	N/A

Information Technology

6010

Account Number	Account Description	Actual 2013-14	Actual 2014-15	Proj. Act. 8-Month Per. End. Dec. 2015	Budget 8-Month Per. End. Dec. 2015	Budget 2016	\$ Inc / (Dec)	% Inc / (Dec)
491-6010-601.50-12	Computer Equipment	185,981	18,000	0	0	0	0	N/A
491-6010-601.50-15	Other Equipment	13,171	0	0	0	0	0	N/A
	Capital Outlay	199,152	18,000	0	0	0	0	N/A
	Total Information Technology	199,152	18,000	0	0	0	0	N/A

Facilities

6020

Account Number	Account Description	Actual 2013-14	Actual 2014-15	Proj. Act. 8-Month Per. End. Dec. 2015	Budget 8-Month Per. End. Dec. 2015	Budget 2016	\$ Inc / (Dec)	% Inc / (Dec)
491-6020-601.50-15	Other Equipment	73,367	1,500	78,965	76,000	267,000	191,000	251.3%
491-6020-601.50-55	Other Capital Outlay	35,280	71,030	253,850	386,000	643,000	257,000	66.6%
	Capital Outlay	108,647	72,530	332,815	462,000	910,000	448,000	97.0%
	Total Facilities	108,647	72,530	332,815	462,000	910,000	448,000	97.0%
	Total Library Capital Projects Fund	465,213	112,176	332,815	962,000	1,065,000	103,000	10.7%